

Notice and Agenda

Regular Meeting of the La Cañada Flintridge City Council

Tuesday, August 4, 2026 at 6:00 PM

**City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011**

**(and via Zoom Teleconference at
1057 Morewood Avenue, Pittsburgh, PA 15213)**



**Jeanne K. Hobson, Mayor
Stephanie Fossan, Mayor Pro Tem
Quemars S. Ahmed, Councilmember
Kim Bowman, Councilmember
Keith Eich, Councilman (via teleconference)**

*Councilman Keith Eich will be attending the meeting on August 4, 2026, remotely from an alternate teleconference location. The alternate teleconference location is open to the public. Members of the public may participate in person at either the City Hall Council Chambers or the alternate location at 1057 Morewood Avenue, Pittsburgh, PA 15213.

How to Attend and Participate in the Meeting Remotely

City Council meetings are held in person and on Zoom. The City Council Chambers are open to the public. If you cannot attend in person, you can join and speak remotely.

To watch the meeting (view only, no speaking), go to the City's website: <https://lcf.ca.gov/city-clerk/agenda-minutes/>

To access the meeting and provide public comment, log into the Zoom meeting or dial the telephone number. You will be muted until the public comment period begins. Use the "Raise Hand" feature at the bottom of your screen, and when called on, unmute yourself.

Zoom Meeting Link: <https://us02web.zoom.us/j/87418083539> **Meeting ID:** 874 1808 3539

One-Tap Mobile: [+16699009128](tel:+16699009128), [+16694449171](tel:+16694449171), [87418083539#](tel:+16694449171) US OR [+16694449171](tel:+16694449171), [87418083539#](tel:+16694449171) US

Telephone Number: 1-669-444-9171

Technical Disruptions - If a technical issue prevents remote public observation or participation and City personnel cannot immediately correct the problem, the City Council will recess the meeting while the City takes further corrective action. If remote access cannot be restored within one hour, the City Council may continue the meeting only after confirming that the City made good faith efforts to restore service and finding that the public interest in proceeding outweighs the need for remote access. These procedures also apply to disruptions affecting Councilmembers participating remotely.

Comments from the Public - The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, you may do so during the Comments from the Public period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Agenda Materials - Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the office of the City Clerk at (818) 790-8880 or via [e-mail at tgarcia@lcf.ca.gov](mailto:tgarcia@lcf.ca.gov).

SB 343 – Any writings relating to an agenda item distributed to a majority of the City Council less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

Levine Act - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

Reasonable Accommodations - In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

6:00 PM City Council Regular Meeting**Preliminary Business****Call to Order****Next Ordinance: 536****Next Resolution: 26-35****Roll Call**

Jeanne K. Hobson, Mayor
Stephanie Fossan, Mayor Pro Tem
Quemars S. Ahmed, Councilmember
Kim Bowman, Councilmember
Keith Eich, Councilman (via teleconference)

Pledge of Allegiance**Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.**

Limited to 3 minutes per speaker for items on the Consent Calendar, items not on the Agenda, or any issue within the subject matter jurisdiction of the City Council. Public comment is limited to a maximum of 20 minutes. Speakers not able to speak due to the 20-minute time limit will be provided with the opportunity to speak at the end of the meeting. Please give a completed Public Comment Card to the City Clerk prior to the conclusion of this item. Speakers will be called in the order that public comment cards are received.

If the matter on which you wish to speak is an Agenda item (other than a Consent Calendar item), you will be provided the opportunity to address the City Council when the matter is considered. Please give a completed Public Comment Card to the City Clerk prior to the beginning of the item.

Presentations

- Public Safety Update
- Staff update on pending projects

Reordering of and Additions to the Agenda**Consent Calendar**

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

- 1) Waive the Full Reading of All Ordinances Considered on This Agenda and Direct the City Attorney That They Be Read by Title Only
- 2) Approval of Warrant Resolution No. 26-12 Dated August 4, 2026, for \$2,159,250.80
- 3) Receive and File Commission Meeting Action Agendas
 - a. Design Commission Action Minutes for May 21, 2026
 - b. Planning Commission Action Minutes for April 9, April 23, May 14, May 28, and June 11, 2026
- 4) Receive and File the Capital Improvement Project Status Update
- 5) Receive and File the Public Safety Reports for June 2026

- 6) Approval of a Memorandum of Agreement with the San Gabriel Valley Council of Governments for Participation in the San Gabriel Valley Regional Food Recovery Program Through June 30, 2028
- 7) Adoption of a Resolution for the Installation of Red Curb on the Approach to Various Marked and Unmarked Crosswalks in Accordance with AB 413
- 8) Approval of Memorandum of Agreement (MOA) Between the City of La Cañada Flintridge and the San Gabriel Valley Council of Governments (SGVCOG) and Eighteen Agencies Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Plan (WMP) for the Upper Los Angeles River Watershed Management Area
- 9) Approve and Accept the Work by Crosby Plumbing, Inc. for the Mayor's Discovery Park Improvements Project, (CIP 31-2213; Contract 23/24-16)
- 10) Update on the Implementation of CivicPlus for Agenda Management Software and Media Streaming Services for City Council and City Commission/Committee Meetings
- 11) Proposed Timeline to Fill an Unscheduled Vacancy on the Sustainability and Resilience Commission
- 12) Receive and File the Attendance Report for City Commission and Committee Members for the Second Quarter of 2026, Covering April 1 - June 30, 2026
- 13) Adopt a Resolution Approving the Updated Bail Schedule for Municipal Code and Vehicle Code Violations
- 14) Approve Letter of Support for the California JPIA Formation of the Coalition to Protect Community Services

Public Hearings

- 15) Appeal of Design Review (DEV-2026-0012) by RNF Signs for New Signage Associated with Wells Fargo Bank located at 555 Foothill Boulevard
RECOMMENDATION: Find the project exempt from CEQA and adopt a City Council Resolution upholding the appeal and approving Design Review (DEV-2026-0012) for Wells Fargo Bank at 555 Foothill Boulevard, with the removal of Condition #11 requiring that all wall signs are not illuminated and do not include raceways
- 16) General Plan Amendment (PLAN-2026-0001), Adoption of Updates to the General Plan Open Space and Recreation, Conservation Element, and Circulation Elements
RECOMMENDATION: Adopt a Resolution finding the Project exempt from the California Environmental Quality Act and approving General Plan Amendment (PLAN-2026-0001), adopting updates of the Open Space and Recreation Element, Conservation Element, and Circulation Element
- 17) Adoption of a Resolution Amending the Master Schedule of Fees and Charges
RECOMMENDATION: Adoption of a Resolution adopting a Master Schedule of Fees and Charges

Ordinances: None

Other Business

18) Discussion and Direction Regarding the Future Operation of Lanterman Auditorium

RECOMMENDATION: Direct staff to continue discussions with LCUSD regarding returning operational responsibility for Lanterman Auditorium back to the District, removing the Auditorium from future joint-use arrangements, and returning with a proposed transition plan and necessary agreement

19) Discussion Regarding Hybrid Meetings for the City's Commissions and Committees and Provide Direction to Staff as Appropriate

RECOMMENDATION: Receive and file a presentation regarding potential implementation of hybrid meetings for City Commissions and Committees and provide direction to staff as appropriate.

Concluding Business

- Meetings attended at the expense of the local agency
- Regional and local representation
- Subcommittee updates
- Request for future agenda items
- Councilmembers' comments
- City Manager closing comments

Adjournment**Motion to Adjourn**

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **72 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Tania Garcia
City Clerk

CITY OF LA CAÑADA FLINTRIDGE
WARRANT RESOLUTION NO. 26-12

CM Review: DJ
Fiscal Review: TK

The following charges have been received by the City of La Cañada Flintridge and are herewith submitted for approval and payment:

	Vendor Name	Purpose	Amount	Warrant #
1	ADS, LLC	Flow monitoring system maintenance - June	2,500.00	24680
2	Aleshire & Wynder LLP	Legal services - Special projects - thru 7/23/26	44,879.75	24681
3	All American Audio Visual	Audio Support - 8/9/26 Music in the Park	1,385.73	24682
4	All American Audio Visual	Audio Support - 8/16/26 Music in the Park	1,385.73	24683
5	All City Management Services, Inc.	School & summer school Xing guards - 6/7-7/4/26	6,048.08	24684
6	Amazon Capital Services	Office supplies	748.74	24685
7	Amazon Capital Services	Office supplies	1,352.42	24686
8	Amy Chen	Stipend - June 26	50.00	24687
9	Ardurra Group, Inc.	Soundwall Ph. 5 Improvements Proj svcs thru 5/31/26	2,179.47	24688
10	Areen Baigoomian	Refund part. building permit - Indiana Ave	7,189.14	24689
11	Arun Jain	Stipend - April - June	150.00	24690
12	Athletic Field Specialists Inc	Nutrient spray - JUC school sites & parks - 06/23/26	8,150.00	24691
13	Barr Electric	Lighting repair - Caltrans parking lot - January	2,685.11	24692
14	Barr Electric	Power repairs - Pickle Ball courts - March	130.00	24692
15	Barr Electric	Rack & lock repairs - Pickle Ball courts - March	366.54	24692
16	Barr Electric	Plumbing repairs - FIS fields - March	390.00	24692
17	Barr Electric	Video transfer - City Hall - May	390.00	24692
18	Barr Electric	Elliptical repairs - Olberz Park Gazebo - February	247.79	24692
19	Becerra, Bryan	Travel reimbursement - June	55.97	24693
20	Blais & Associates, LLC	Grant research & support services thru 6/30/26	1,750.00	24694
21	Bowman Kim	Overpaid candidate statement printing cost refund	167.48	24695
22	Bronson Photography	New Councilmember portrait/rights	514.25	24696
23	Charlie Kamar	Stipend - July 26	50.00	24697
24	Christie Jeon	Refund C&D - San Gorgonia Rd	10,000.00	24698
25	Christopher P Louie, Tippy T Thamsopit	Refund C&D - Palm Dr	5,040.00	24699
26	City of Los Angeles	Sewerage facilities charges - May/June	498.80	24700
27	Claire Plotkin	Stipend - July 26	50.00	24701
28	Complete Paperless Solutions, LLC	Scanning services - Plans	2,000.00	24702
29	Constant and Associates, Inc.	AAR Phase II services thru 6/30/26	12,686.43	24703
30	Daniel R Maintenance LLC	Cleanup & rearrange - City Hall storage - 6/5/26	250.00	24704
31	Data Ticket Inc.	Parking citation maintenance & support - May	728.55	24705
32	David Rose	Stipend - June 26	50.00	24706
33	Ellison Wilson Advocacy, LLC	State lobbyist fee - July	2,500.00	24707
34	Engineering Resources of Southern Calif	Engineering services - thru 6/30/26	3,815.00	24708
35	Environmental Systems Research Institut	Technology consulting services - June	2,765.00	24709
36	First American Data Tree, LLC	GIS Parcel Data thru 6/30/26	1,000.00	24710
37	First American Data Tree, LLC	DocEdge charges - June	99.00	24710
38	Flock Safety	Flock safety cameras license agreement FY 26-27	162,500.00	24711
39	Gentry Brothers Inc	Misc Concrete Repairs 25-26 thru 6/17/26	92,060.94	24712
40	GovernmentJobs.com Inc	Job postings - 9/1/26-8/31/27	6,038.00	24713
41	Intelesys	Monthly IT services - July & August 2026	30,677.30	24714
42	J & S Striping Co Inc.	Oakwood Ave safety improvements - Retention	2,543.80	24715
43	JCL Traffic Services	Signage posting - July 4th & Float testing	2,600.00	24716
44	Jeff Olson	Stipend - July 2026	50.00	24717
45	JFG Plastering Inc.	Partial refund business license	22.50	24718
46	Jim Settles	Stipend - July 26	50.00	24719
47	John P Schaedel	Stipend - April - June	150.00	24720
48	Kimley-Horn & Associates, Inc.	Pavement management system service thru 6/30/26	6,895.00	24721

	Vendor Name	Purpose	Amount	Warrant #
49	Kiwanis Club of La Canada	Monthly dues - June	40.00	24722
50	La Canada Flintridge Employees Assn	Association dues 07/10/26	250.00	24723
51	La Canada Unified School District	FY 2025-26 School Resource Deputy - 5/1/26-5/31/26	25,871.64	24724
52	La Canada Unified School District	Joint Use Library - January 2026 to March 2026	30,860.42	24724
53	La Canada Unified School District	FY 2025-26 School Resource Deputy - 6/1/26-6/30/26	25,871.64	24724
54	LA County Sheriff's Department	Law enforcement contract services - June	327,346.14	24725
55	LA County Sheriff's Department	Fiesta Days Memorial Day Parade - 05/25/26	14,241.52	24725
56	LA County Sheriff's Department	SAO Crime Suppression OT - 6/1-6/30/26	18,415.75	24725
57	LA County Sheriff's Department	Special Event - Crime Suppression OT - 6/5/26-6/30/26	51,205.83	24725
58	Laurence W Brown	Stipend - July 2026	50.00	24726
59	Magdy Bareh	Refund C&D - Fairhurst Dr	6,000.00	24727
60	Marilyn Smith	Stipend - April - June	150.00	24728
61	Matthew Ryan Stoner	Stipend - July 26	50.00	24729
62	Michael Wright	Entertainment - 08/16/26 Music in the Park	1,000.00	24730
63	MMASC	Membership renewal & Conference registration	875.00	24731
64	MSW Consultants	Solid waste consulting - June	2,665.00	24732
65	Natures Image Inc.	Quarterly trail maintenance - Q4 25/26	31,174.00	24733
66	Nerses Aposhian	Overpaid candidate statement printing cost refund	167.48	24734
67	NV5 West	Traffic signal improvements inspection svcs - June	9,935.00	24735
68	NV5 West	Inverness storm drain & resurfacing svcs - June	27,935.93	24735
69	Oakridge Landscape Inc	Porter service - Memorial Park - 5/16/26 & 6/6/26	934.32	24736
70	ODP Business Solutions, LLC	Office supplies	296.30	24737
71	Odyssey Power Corporation	Generator service with inspection - City Hall - 6/12/26	513.00	24738
72	Outlook Newspapers	Reoccurring display ad - November	1,380.00	24739
73	Outlook Newspapers	Legal notices- June	5,733.28	24739
74	Outlook Newspapers	Reoccurring display ad - June	1,120.00	24739
75	Pasadena Humane Society & SPCA	Animal control services - June	9,140.63	24740
76	Paveco Construction, Inc.	2026 Misc. Pavement Repairs - Retention	2,826.73	24741
77	Petty Cash	Petty cash replenishment	131.54	24742
78	Pipe Tec, Inc.	CCTV Inspection of sewer lines at 15 locations	28,000.00	24743
79	Printefex Inc	New councilmember pictures - Q. Ahmed (3)	39.78	24744
80	Pro-West & Associates, Inc.	ESRI GIS consultant services thru 6/30/26	1,089.81	24745
81	Quemars Ahmed	Overpaid candidate statement printing cost refund	167.48	24746
82	Registrar-Recorder/County Clerk	Candidate Statement printing cost - 6/2/2026 Election	1,297.56	24747
83	RingCentral Inc.	Phone system subsc. & hardware - City Hall - June	2,515.91	24748
84	RMR Awards & Recognition	Name plate - Councilmember - Ahmed	44.86	24749
85	Rydin	Additional 2026 residential parking permit decals	546.85	24750
86	San Gabriel Valley Council of Gov.	FY 2026-27 membership dues	14,853.46	24751
87	SCA of CA, LLC	Street sweeping service - June	12,205.41	24752
88	South Coast AQMD	AQMD "Hot Spots" July 2025 - June 2026	181.11	24753
89	So. Cal. Association of Governments	FY 2026-27 membership dues	3,046.00	24754
90	Sunil F De Silva	Refund C&D - Berkshire Ave	10,000.00	24755
91	The Advantage Group	COBRA administrative fee - June	55.00	24756
92	The Learning Castle	Refund partial Lanterman Aud	303.00	24757
93	The Pin Center	City logo pins	652.00	24758
94	Thomas Armentrout-Wiswall	Refund C&D - Wiladonda Dr	10,000.00	24759
95	Transtech Engineers, Inc.	CIP project manager - June	14,000.00	24760
96	Travis Chatham	Entertainment - 8/9/26 Music in the Park	1,500.00	24761
97	Tripepi Smith & Associates	Video production - City Council - June	1,522.82	24762
98	Tripepi Smith & Associates	Communications support - June	1,268.60	24762
99	Tripepi Smith & Associates	Communication consultant - June	9,376.53	24762
100	Tyler Technologies Inc	Penalty - Echeck returns	25.00	24763
101	Tyler Technologies Inc	Additional EPL licenses - 6/1/26 - 7/31/26	1,090.00	24763
102	Tyler Technologies Inc	Finance cashiering system/AR billing - 8/1/26-7/31/27	6,502.65	24763

	Vendor Name	Purpose	Amount	Warrant #
103	Tyler Technologies Inc	Additional EPL licenses - 7/1/26 - 7/31/26	1,090.00	24763
104	Urban Graffiti Enterprises, Inc.	Maintenance - Bus Shelter - June 2026	3,006.58	24764
105	Wells Fargo Vendor Fin Serv	Copiers lease - August	1,649.08	24765
106	West Coast Arborists Inc	Tree maintenance - 6/16/26-6/30/26	19,241.00	24766
107	West Coast Arborists Inc	Custom engraved plaques - 7/8/26	431.00	24766
108	Willdan Engineering	St Catherine Consult svcs thru 2/27/26	210.00	24767
109	Willdan Engineering	Keswick Rd Consult svcs thru 4/3/26	105.00	24767
110	Willdan Engineering	St Catherine Consult svcs thru 4/3/26	105.00	24767
111	Willdan Engineering	Descanso Dr Consult svcs thru 4/3/26	472.50	24767
112	Willdan Engineering	Hampstead Rd Consult svcs thru 5/1/26	525.00	24767
113	Willdan Engineering	Karen Sue Ln Consult svcs thru 6/30/26	420.00	24767
114	Willdan Engineering	Sewer District 3A bimonthly connection reporting - June	92.50	24767
115	Willdan Engineering	Traffic Engineer thru 6/30/26	9,793.75	24767
116	Willdan Engineering	Hawk TS - Foothill Blvd. @ Indiana thru 6/26/26	1,393.00	24767
117	Willdan Engineering	NPDES water quality services thru 6/30/26	10,595.25	24767
118	Willdan Engineering	Hay Cyn feasibility update thru 6/30/26	970.00	24767
119	Willdan Engineering	Local road safety plan svcs - thru 6/30/26	1,680.00	24768
120	Willdan Engineering	TS inventory & record drawing thru 6/30/26	7,742.21	24768
121	Willdan Engineering	Foothill Blvd hawk TS thru 6/30/26	325.50	24768
Sub-Total			<u>\$ 1,204,148.87</u>	

The following warrants have already been paid:

1	ADP, Inc	Payroll processing - PE 7/10/26	126,812.00	EFT
2	ADP, Inc	Payroll tax processing - PE 7/10/26	36,572.52	EFT
3	MissionSquare Retirement	Employee's 457 plan contribution for PE 7/10/26	12,316.79	EFT
4	CalPERS	Annual Unfunded Accrued Liability for FY 2026-27	532,751.00	EFT
5	Albert Dean Colley	Entertainment - 8/2/26 Music in the Park	\$2,200.00	24630
6	Aleshire & Wynder LLP	Legal services - 600 Foothill - thru 5/31/26	\$343.20	24631
7	All American Audio Visual	Audio Support - 7/26/26 Music in the Park	\$1,385.73	24632
8	All American Audio Visual	Audio Support - 8/2/26 Music in the Park	\$1,385.73	24633
9	American Fidelity Assurance	FSA payment for July	\$1,115.70	24634
10	American Fidelity Assurance	HRA payment for August	\$14,426.57	24634
11	American Fidelity Assurance Company	Various employee insurance lines - June	\$2,083.50	24635
12	California JPIA	Property insurance 7/1/2026 - 6/30/2027	\$72,617.00	24636
13	CivicPlus, LLC	Web Govern. Platform - Acquia - 7/10/26-7/9/27	\$5,265.48	24637
14	Dapeer Rosenblit & Litvak LLP	Specialized Legal Services - Meadow Grove - June	\$25.00	24638
15	Delta Dental Insurance Company	Employee dental benefits - July	\$74.76	24639
16	Delta Dental Insurance Company	Cobra dental benefits - July	\$16.08	24639
17	Delta Dental of California	Employee dental benefits - July	\$1,951.93	24640
18	DLT Solutions, LLC	AutoCAD annual renewal - 9/28/26-9/27/27	\$2,819.20	24641
19	Environmental Systems Research Institut	Technology consulting services - May	\$1,896.00	24642
20	Everbridge, Inc.	Mass notification system annual fee - 7/1/26-6/30/27	\$18,538.73	24643
21	FedEx	FedEx shipping charges thru 6/24/26	\$409.84	24644
22	Governance Sciences Group, Inc.	Community survey svcs annual subsc. - 7/1/26-6/30/27	\$12,900.00	24645
23	Green Halo Systems	C&D software - subscription - July	\$179.00	24646
24	League of California Cities	FY 26-27 LA County Division membership dues	\$1,344.00	24647
25	Liebert Cassidy Whitmore	SGVERC FY 26-27 membership dues	\$5,240.00	24648
26	Los Angeles County Public Works	LCF Street inspections - March	\$3,810.39	24649
27	Los Angeles County Public Works	Pavement patching - March	\$9,576.90	24649
28	NP Strategies, LLC	Communications & data sharing app licenses	\$8,825.00	24650
29	Southern California Edison	Electricity charges - 05/29/26 to 07/06/26	\$11,022.23	24651
30	Standard Insurance Company	Life, AD&D & EAP Insurance - July	\$953.30	24652
31	Standard Insurance Company	Employee LTD Insurance - July	\$388.73	24653
32	Texas Life Insurance Company	Employee life insurance - July	\$48.25	24654
33	The Gas Company	Gas charges - Lanterman House - 5/27/26 to 6/25/26	\$16.36	24655

	Vendor Name	Purpose	Amount	Warrant #
34	Top Rock Entertainment	Entertainment - 7/26/26 Performance - Platinum Beat	\$2,500.00	24656
35	Valley Water Company	Water charges - Various locations - June	\$12,090.29	24657
36	VISION SERVICE PLAN	Employee benefits - July	\$1,007.15	24658
37	Alliant Insurance Services, Inc. - NPB Ma	FY 26-27 Government Crime Insurance premium	4,067.00	24660
38	California Building Standards Commission	Q4 FY 25/26 Green Building Fees - Reis void ck 24591	464.40	24661
39	City of Glendale	Recycled water 6/4/26 to 7/4/26	77.82	24662
40	Cogent Communications Inc	Internet - backup system - July	775.00	24663
41	Department of Conservation	Strong Motion Fee FY25/26-2025Q4-Reis void ck 24596	1,464.41	24664
42	Elan Financial Services	Office supplies, meeting & training expenses, subsc.	1,574.80	24665
43	Elan Financial Services	Fuel, meeting registration, staff meeting exp. & sup.	918.34	24665
44	Elan Financial Services	Conference registration, fuel, shipping	831.58	24665
45	Elan Financial Services	Office supplies, meeting registration	2,797.75	24665
46	Elan Financial Services	Office supplies, meeting & training expenses, subsc.	1,201.07	24665
47	Elan Financial Services	Conference registration	2,155.00	24665
48	Elan Financial Services	Conference registrations	1,060.50	24665
49	Elan Financial Services	Conference registrations & memberships	1,390.00	24665
50	Global Sanitation Services	Portable restrooms - MIP Memorial Park - 7/10-7/20/26	467.00	24666
51	Kyocera Document Solutions West, LLC	Copier contract overage 4/15/26 to 7/14/26	1,429.38	24667
52	La Canada Irrigation District	Water charges through 6/30/26	15,462.87	24668
53	Los Angeles County	FY 26-27 LAFCO net operating cost allocation	899.70	24669
54	Republic Services #902	Refuse service - City Hall - July	519.36	24670
55	Southern California Edison	Electricity charges - 06/01/26 to 07/08/26	3,129.59	24671
56	Southern California Edison	Electricity charges - 06/09/26 to 07/09/26	1,100.34	24672
57	Southern California Edison	Electricity charges - 06/10/26 to 07/12/26	4,312.57	24673
58	Southern California Edison	Electricity charges - 06/11/26 to 07/14/26	1,472.85	24674
59	Southern California Edison	Electricity charges - 06/15/26 to 07/14/26	384.98	24675
60	Southern California Edison	Electricity charges - 06/10/26 to 07/09/26	529.44	24676
61	Sparkletts	Water line, cooler rental & delivery	103.45	24677
62	Valley Water Company	Water charges - Various locations - June	1,449.88	24678
63	Valley Water Company	Water charges - Various locations - June	154.49	24679
Sub-Total			<u>\$ 955,101.93</u>	
Total			<u><u>\$ 2,159,250.80</u></u>	

Approved for presentation to the City Council of the City of La Cañada Flintridge at their meeting of August 4, 2026

PASSED, APPROVED AND ADOPTED this 4th day of August, 2026

Jeanne K. Hobson, Mayor

ATTEST:

Tania Garcia, City Clerk

Payee name	Line Item Description	Amount	Payment number	Account number	Invoice number
Payment date 8/4/2026					
ADS, LLC	Flow Monitoring System maintenance - June	\$2,500.00	24680	44-00-7113	23000-0626
Aleshire & Wynder LLP	Legal services - Special projects - thru 7/23/26	\$44,879.75	24681	01-02-6062	107715
All American Audio Visual	Audio Support - 8/9/26 Music in the Park	\$1,385.73	24682	01-31-6081	17279
"	Audio Support - 8/16/26 Music in the Park	\$1,385.73	24683	01-31-6081	17280
All City Management Services, Inc.	School crossing guards - 06/07/26-06/20/26	\$477.48	24684	01-32-6061	PS-INV107019
"	Summer school crossing guards - 06/07/26-06/20/26	\$1,432.44	"	01-32-6061	PS-INV107020
"	Summer school crossing guards - 06/21/26-06/30/26	\$3,183.20	"	01-32-6061	PS-INV107181A
"	Summer school crossing guards - 07/01/26-07/04/26	\$954.96	"	01-32-6061	PS-INV107181B
Amazon Capital Services	Amazon - binders	\$44.60	24685	01-12-6031	1RH1-M7YP-T7VX
"	Amazon - microwave oven	\$132.59	"	01-12-6031	1P63-FWPP-HH9T
"	Amazon - postage meter tape labels	\$32.48	"	01-12-6031	131Q-7GFQ-DVML
"	Amazon - gift boxes & paper shred filler	\$61.82	"	01-12-6031	1RCT-13X9-VCYX
"	Amazon - Bocce ball set	\$44.18	"	01-12-6031	1VT7-Q7N7-FDTQ
"	Amazon - magicard printer color ribbon	\$220.98	"	01-12-6031	1DDR-VG69-7666
"	Amazon - ribbon & napkins	\$17.27	"	01-12-6031	1TMC-N9JF-1DQC
"	Amazon - table clothes	\$83.52	"	01-12-6031	1GQT-WGMY-R3P4
"	Amazon - filler-shredded paper	\$23.19	"	01-12-6031	14TT-97Y1-GQWQ
"	Amazon - paper towels	\$43.92	"	01-12-6031	1MTY-C9V6-4VVM
"	Amazon - magicard cleaning kit	\$44.19	"	01-12-6031	1G99-VR7K-MFVJ
"	Amazon - USB docking station, folding cart, Kleenex	\$686.39	24686	01-12-6031	1Y67-YNNQ-RYKK
"	Amazon - printhead & ink cartridge	\$618.68	"	01-12-6031	1YCP-K6NX-L4XH
"	Amazon - clear clastic disposable plates	\$47.35	"	01-12-6031	1XFH-VDH4-VMF6
Amy Chen	Chen - Jun 26	\$50.00	24687	01-42-6035	06-2026
Ardurra Group, Inc.	Soundwall Phase 5 Imp Proj svcs thru 5/31/26	\$2,179.47	24688	31-00-7000	187290
Areen Baigoomian	Rfnd schl fees permit - Indiana	\$3,376.01	24689	01-00-2310	072126 ABaigoomian
"	Rfnd part. bldg. permit - Indiana	\$3,813.13	"	01-00-4561	"
Arun Jain	Jain - Apr 26	\$50.00	24690	01-42-6035	04-2026
"	Jain - May 26	\$50.00	"	01-42-6035	05-2026
"	Jain - Jun 26	\$50.00	"	01-42-6035	06-2026
Athletic Field Specialists Inc	Athletic Field-Nutrient spray-school sites-06/23	\$5,280.00	24691	01-32-7107	8666
"	Athletic Field - Nutrient spray - parks - 06/23/26	\$2,870.00	"	01-31-7105	8665
Barr Electric	Elliptical repairs - Olberz Park Gazebo - February	\$247.79	24692	01-31-7105	26060
"	Power repairs - Pickle Ball courts - March	\$130.00	"	01-32-7107	26054
"	Rack & lock repairs - Pickle Ball courts - March	\$366.54	"	01-32-7107	26062
"	Plumbing repairs - FIS fields - March	\$390.00	"	01-32-7107	26066
"	Video transfer - City Hall - May	\$390.00	"	01-55-7104	26055
"	Lighting repair - Caltrans parking lot - Jan	\$2,685.11	"	01-42-7102	26022
Becerra, Bryan	Mileage - JPIA training - B. Becerra	\$55.97	24693	01-45-6052	06-2026
Blais & Associates, LLC	Grant research & support - 6/1-6/30/26	\$1,750.00	24694	01-03-6061	BA_9978_2026
Bowman Kim	Bowman 2026 Candidate statement printing	\$167.48	24695	01-00-2315	BOWMAN2026STMT
Bronson Photography	New Councilmember portrait/rights - A.M. & J.H.	\$514.25	24696	01-13-6081	130321
Charlie Kamar	Kamar - Jul 26	\$50.00	24697	01-21-6035	07-2026
Christie Jeon	Refund C&D - San Gorgonia Rd	\$10,000.00	24698	92-00-2341	062326 CJeon
Christopher P Louie, Tippy T Thamsopit	Refund C&D - Palm Dr	\$5,040.00	24699	92-00-2341	071626 CPLouie&TTTha
City of Los Angeles	SFC for ASSFC 05/01/26-06/30/26	\$498.80	24700	44-00-7113	WP270000001
Claire Plotkin	Plotkin - Jul 26	\$50.00	24701	01-31-6035	07-2026
Complete Paperless Solutions, LLC	Scanning services - Plans	\$2,000.00	24702	01-04-6061	4906
Constant and Associates, Inc.	AAR Phase II services thru 6/30/26	\$12,686.43	24703	01-21-6061	CA2026-1041
Daniel R Maintenance LLC	Cleanup & rearrange - City Hall storage - 6/5/26	\$250.00	24704	01-55-6037	170999
Data Ticket Inc.	Parking citation maintenance & support - May	\$728.55	24705	01-21-7101	0526HHLeaMS
David Rose	Rose - Jun 26	\$50.00	24706	01-42-6035	06-2026
Ellison Wilson Advocacy, LLC	EWL - State lobbyist fee - Jul 26	\$2,500.00	24707	01-01-6061	2026-07-05
Engineering Resources of Southern California, Inc.	Engineering services - thru 6/30/26	\$3,815.00	24708	31-00-7000	62848
Environmental Systems Research Institute, Inc.	8.75 hrs. - Technology consulting svcs - June	\$2,765.00	24709	01-11-6061	900293318
First American Data Tree, LLC	Data Tree - DocEdge charges - June 2026	\$99.00	24710	01-27-6061	9052940626
"	GIS Parcel Data thru 6/30/26	\$1,000.00	"	01-11-6099	7133432
Flock Safety	flock safety cameras lcs agmt - FY26/27	\$162,500.00	24711	01-21-6061	INV-98191
Gentry Brothers Inc	Misc. Concrete Repairs 25-26 thru 6/17/26	\$92,060.94	24712	31-00-7000	PB1REV
GovernmentJobs.com Inc	Job postings (45) - 9/1/26-8/31/27	\$6,038.00	24713	01-07-6045	INV-163349
Intelesys	Monthly IT services - Jul 2026	\$15,338.65	24714	01-11-6061	122950
"	"	\$15,338.65	"	01-11-6061	122916
J & S Striping Co Inc.	Oakwood Ave safety improvements - Retention	\$2,543.80	24715	31-00-2120	12855RT
JCL Traffic Services	Signage posting - July 4th	\$900.00	24716	01-13-6072	134891
"	Signage posting - Float testing	\$1,700.00	"	01-13-6072	135111
Jeff Olson	Olson - Jul 26	\$50.00	24717	01-21-6035	07-2026
JFG Plastering Inc.	Partial rfnd business license - REC-043281-2026	\$22.50	24718	01-00-4150	072026 JFGPlastering
Jim Settles	Settles - Jul 26	\$50.00	24719	01-31-6035	07-2026
John P Schaedel	Schaedel - Apr 26	\$50.00	24720	01-42-6035	04-2026
"	Schaedel - May 26	\$50.00	"	01-42-6035	05-2026
"	Schaedel - June 26	\$50.00	"	01-42-6035	06-2026
Kimley-Horn & Associates, Inc.	Pavement management system svc thru 6/30/26	\$6,895.00	24721	01-42-6061	36258735
Kiwanis Club of La Canada	Kiwanis - Monthly dues - June	\$40.00	24722	01-03-6053	063026
La Canada Flintridge Employees Assn	Association dues 07/10/26	\$250.00	24723	01-00-2275	071026

La Canada Unified School District	FY 2025-26 SRD - 5/1/26-5/31/26	\$753.54 24724	01-21-6056	25-26FY-508
"	FY 2025-26 SRD - 6/1/26-6/30/26	\$753.54 "	01-21-6056	25-26FY-541
"	FY 2025-26 SRD - 5/1/26-5/31/26	\$25,118.10 "	01-32-6057	25-26FY-508
"	FY 2025-26 SRD - 6/1/26-6/30/26	\$25,118.10 "	01-32-6057	25-26FY-541
"	Joint Use Library - Jan-Mar 26	\$30,860.42 "	01-32-6086	25-26FY-517
LA County Sheriff's Department	Crime Suppression OT - 5/25/26-5/25/26	\$12,603.12 24725	01-21-6058	263595EB
"	Crime Suppression OT - 06/05/26-06/30/26	\$45,314.90 "	01-21-6058	263697EB
"	LAC Sheriff - Deputy svc Unit -307 - Jun	\$269,534.52 "	01-21-6059	263444AY
"	LAC Sheriff Grant Special Asgmt Deputy - 312 - Jun	\$20,152.33 "	01-21-6059	"
"	LACSherifSpecial Patrol SAO (902 OT)06/01-06/30/26	\$16,297.12 "	01-21-6059	263635EB
"	LAC Sheriff - 13% Liability Insurance - Jun	\$37,659.29 "	01-21-6056	263444AY
"	LACSheriff - Special events - 05/25/26-05/25/26	\$1,638.40 "	01-21-6056	263595EB
"	LACSheriff - Special events - 06/01/26-06/30/26	\$2,118.63 "	01-21-6056	263635EB
"	LACSheriff - Special events - 06/05/26-06/30/26	\$5,890.93 "	01-21-6056	263697EB
Laurence W Brown	Brown - July 26	\$50.00 24726	01-31-6035	07-2026
Magdy Bareh	Refund C&D - Fairhurst Dr	\$6,000.00 24727	92-00-2341	063026 MBareh
Marilyn Smith	Smith - Apr 26	\$50.00 24728	01-42-6035	04-2026
"	Smith - May 26	\$50.00 "	01-42-6035	05-2026
"	Smith - Jun 26	\$50.00 "	01-42-6035	06-2026
Matthew Ryan Stoner	Stoner - Jul 26	\$50.00 24729	01-31-6035	07-2026
Michael Wright	Entertainment - 08/16/26 Music in the Park	\$1,000.00 24730	01-31-6081	081626
MMASC	Membership renewal - M. Dederick	\$125.00 24731	01-03-6053	16392
"	Conference registration - M. Dederick	\$625.00 "	01-03-6052	16416
"	Membership renewal - J. Karagouzian	\$125.00 "	01-05-6053	071026JK
MSW Consultants	MSW - Solid waste consulting - June	\$2,665.00 24732	01-52-6061	1093
Natures Image Inc.	Quarterly trail maintenance - Q4	\$31,174.00 24733	01-45-7110	002940
Nerses Aposhian	Aposhian 2026 Candidate statement printing	\$167.48 24734	01-00-2315	APOSHIAN2026STMT
NV5 West	Traffic signal improvements inspection svcs- Jun	\$9,935.00 24735	01-43-6061	529110
"	Inverness storm drain & resurfacing svcs - June	\$27,935.93 "	31-00-7000	531221
Oakridge Landscape Inc	Porter service - Memorial Park - 5/16/26	\$389.30 24736	01-13-6072	INV4589
"	Porter service - Memorial Park - 6/6/26	\$545.02 "	01-13-6072	INV4590
ODP Business Solutions, LLC	ODP - post its & correction tape	\$74.71 24737	01-12-6031	473131857001
"	ODP - paper	\$148.83 "	01-12-6031	472878252001
"	ODP - storage drawers & bins	\$62.49 "	01-12-6031	473413782001
"	ODP - pen refills	\$10.27 "	01-12-6031	473132029001
Odyssey Power Corporation	Generator svcs w/ inspection -CityHall-6/12/26	\$513.00 24738	01-55-7103	91731306
Outlook Newspapers	Legal notices - Jun	\$5,733.28 24739	01-04-6034	86158
"	Reoccurring display ad - Nov	\$1,380.00 "	01-13-6034	84652
"	Reoccurring display ad - Jun	\$1,120.00 "	01-13-6034	86306
Pasadena Humane Society & SPCA	PHS - Animal control services - Jun 26	\$9,140.63 24740	01-21-6070	JUN2026LCF
Paveco Construction, Inc.	2026 Misc. Pavement Repairs - Retention	\$2,826.73 24741	31-00-7000	17329
Petty Cash	postage - Sister Cities package	\$45.15 24742	01-12-6033	JUN 30 2026
"	"	\$23.10 "	01-12-6033	"
"	postage - mail piece	\$20.29 "	01-12-6033	"
"	tip - Council cake	\$10.00 "	01-12-6052	"
"	tip - Xmas trees deliver	\$20.00 "	01-12-6052	"
"	food - City Council	\$8.56 "	01-12-6052	"
"	water - City Council	\$4.44 "	01-12-6052	"
Pipe Tec, Inc.	CCTV Inspection of sewer lines at 15 locations	\$28,000.00 24743	01-42-7124	18115
Printefex Inc	councilmember pictures- Q. Ahmed (3)	\$39.78 24744	01-12-6031	7013
Pro-West & Associates, Inc.	Pro-West - ESRI GIS consultant svcs thru 6/30/26	\$1,089.81 24745	01-11-6061	INV-0000003646
Quemars Ahmed	Ahmed 2026 Candidate statement printing	\$167.48 24746	01-00-2315	AHMED2026STMT
Registrar-Recorder/County Clerk	Print candidate statements 6/2/2026	\$1,297.56 24747	01-00-2315	26-3008
RingCentral Inc.	virtual phone system - Jun	\$3,253.01 24748	01-11-6099	CD_001465390
"	credit - Jun	-\$737.10 "	01-11-6099	"
RMR Awards & Recognition	Name plates - Councilmember (1)	\$44.86 24749	01-12-6031	M26-1089
Rydin	48 addl guest parking decal	\$546.85 24750	01-21-6030	PS-INV140794
San Gabriel Valley Council of Governments	SGVCOG - FY 2026-27 membership dues	\$7,763.46 24751	01-01-6053	2714
"	"	\$4,290.00 "	29-00-6053	"
"	"	\$2,800.00 "	30-00-6053	"
SCA of CA, LLC	SCA - Street sweeping service - Jun 26	\$12,205.41 24752	03-00-7117	CA0944912
South Coast AQMD	AQMD "Hot Spots" July 2025 - June 2026	\$181.11 24753	01-55-7104	4725624
Southern California Association of Governments	FY 26-27 SCAG dues assessment	\$3,046.00 24754	01-01-6053	SCAG FY27 0083
Sunil F De Silva	Refund C&D - Berkshire Ave	\$10,000.00 24755	92-00-2341	070126 SFDSilva
The Advantage Group	Advantage Group-COBRA administrative fee - Jun 26	\$55.00 24756	01-07-6045	199034
The Learning Castle	Rfnd partial Lanterman Aud- 1000197.002 - R830	\$303.00 24757	01-00-4547	071626 R830
The Pin Center	300 City logo pins	\$652.00 24758	01-12-6031	0726123
Thomas Armentrout-Wiswall	Refund C&D - Wiladonda Dr	\$10,000.00 24759	92-00-2341	071626 TArmentrout-W
Transtech Engineers, Inc.	CIP project manager - Jun	\$14,000.00 24760	01-43-6061	20264712
Travis Chatham	Entertainment - 8/9/26 Music in the Park	\$1,500.00 24761	01-31-6081	080926
Tripepi Smith & Associates	Communication support consultant - June	\$9,376.53 24762	01-13-6061	17615
"	Video production - City Council - June	\$1,522.82 "	01-13-6081	17543
"	Communications support - Jun	\$1,268.60 "	01-13-6081	17544
Tyler Technologies Inc	Additional EPL licenses - 6/1/26 - 6/30/26	\$1,090.00 24763	01-11-6099	025-559946A
"	Fin cashiering system/AR billing-8/1/26-7/31/27	\$6,502.65 "	01-11-6099	C100-00297317
"	Additional EPL licenses - 7/1/26 - 7/31/26	\$1,090.00 "	01-11-6099	025-559946B

"	Penalty - Echeck return (5)	\$25.00 "	01-11-6061	045-568742
Urban Graffiti Enterprises, Inc.	Maintenance - Bus Shelter - June 26 Prop A	\$3,006.58 24764	30-00-6061	LCF22606
Wells Fargo Vendor Fin Serv	12 printers 7/27/26-8/26/26	\$1,649.08 24765	01-12-6038	5039427197
West Coast Arborists Inc	WCA - Tree maintenance - 6/16/26-6/30/26	\$19,241.00 24766	01-12-7120	246276
"	Custom engraved plaques - 7/8/26	\$431.00 "	01-13-6081	246342
Willdan Engineering	NPDES water quality services thru 6/30/26	\$10,595.25 24767	18-00-6061	00342827
"	SD 3A bimonthly connection reporting - Jun	\$92.50 "	44-00-6011	00632808
"	Traffic Engineer thru 6/30/26	\$9,793.75 "	01-43-6061	00632825
"	Hay Cyn feasibility update thru 6/30/26	\$970.00 "	01-43-6061	00342835
"	St Catherine Consult svcs thru 2/27/26	\$210.00 "	92-00-2350	00631882
"	Keswick Rd Consult svcs thru 4/3/26	\$105.00 "	92-00-2350	00632177
"	St Catherine Consult svcs thru 4/3/26	\$105.00 "	92-00-2350	00632178
"	Descanso Dr Consult svcs thru 4/3/26	\$472.50 "	92-00-2350	00632179
"	Hampstead Rd Consult svcs thru 5/1/26	\$525.00 "	92-00-2350	00632334
"	Karen Sue Ln Consult svcs thru 6/30/26	\$420.00 "	92-00-2350	00632806
"	Hawk ts - Foothill Blvd. @ Indiana thru 06/26/26	\$1,393.00 "	31-00-7000	00632845
"	Local road safety plan svcs - thru 6/30/26	\$1,680.00 24768	01-43-6061	00632848
"	TS inventory & record drawing thru 6/30/26	\$7,742.21 "	01-43-6061	00632854
"	Foothill Blvd hawk TS thru 6/30/26	\$325.50 "	07-00-7000	00632885
Payment date 7/16/2026 to 7/29/2026				
ADP, Inc	Payroll processing - PE 7/10/26	126,812.00	EFT	Various JUL 16 JE
ADP, Inc	Payroll tax processing - PE 7/10/26	36,572.52	EFT	" JUL 16 JE
MissionSquare Retirement	Employee's 457 plan contribution for PE 7/10/26	12,316.79	EFT	01-00-2280 071026
CalPERS	Annual Unfunded Accrued Liability for FY 2026-27	532,751.00	EFT	01-12-5022 100000018342823
Payment date 7/22/2026				
Albert Dean Colley	Entertainment - 8/2/26 Music in the Park	\$2,200.00 24630	01-31-6081	080226
Aleshire & Wynder LLP	Legal services - 600 Foothill - 5/31/26	\$343.20 24631	01-02-6062	106845
All American Audio Visual	Audio Support - 7/26/26 Music in the Park	\$1,385.73 24632	01-31-6081	17277
"	Audio Support - 8/2/26 Music in the Park	\$1,385.73 24633	01-31-6081	17278
American Fidelity Assurance	Admin fees - Aug 2026	\$80.00 24634	01-10-6061	2748746B
"	AF - Jul - 1st & 2nd Period	\$152.74 "	01-01-2250	2686170
"	AF - Jul - 1st Period	\$83.33 "	01-03-2250	"
"	AF - Jul - 2nd Period	\$83.33 "	01-03-2250	"
"	AF - Jul - 1st Period	\$41.67 "	01-05-2250	"
"	AF - Jul - 2nd Period	\$41.67 "	01-05-2250	"
"	AF - Jul - 1st Period	\$44.00 "	01-10-2250	"
"	AF - Jul - 2nd Period	\$44.00 "	01-10-2250	"
"	AF - Jul - 1st Period	\$75.00 "	01-10-2250	"
"	AF - Jul - 2nd Period	\$75.00 "	01-10-2250	"
"	Aug 2026	\$14,346.57 "	01-12-5013	2748746B
"	AF - Jul - 1st Period	\$41.66 "	01-25-2250	2686170
"	AF - Jul - 2nd Period	\$41.66 "	01-25-2250	"
"	AF - Jul - 1st Period	\$41.66 "	01-26-2250	"
"	AF - Jul - 2nd Period	\$41.66 "	01-26-2250	"
"	AF - Jul - 1st Period	\$50.00 "	01-52-2250	"
"	AF - Jul - 2nd Period	\$50.00 "	01-52-2250	"
"	AF - Jul - 1st Period	\$104.16 "	01-04-2250	"
"	AF - Jul - 2nd Period	\$104.16 "	01-04-2250	"
American Fidelity Assurance Company	AFA Jun 26	\$59.82 24635	01-00-2264	D983949
"	"	\$16.12 "	01-00-2269	"
"	"	\$553.45 "	01-00-2260	"
"	"	\$577.91 "	01-00-2266	"
"	"	\$210.92 "	01-00-2267	"
"	"	\$72.06 "	01-00-2268	"
"	"	\$593.22 "	01-00-2265	"
California JPIA	Prop. ins. renewal FY 26-27	\$69,482.00 24636	01-12-6041	PROP00169
"	CJPIA admin fee & appraisal funding	\$3,135.00 "	01-12-6041	"
CivicPlus, LLC	Web Govern. Platform - Acquia - 7/10/26-7/9/27	\$5,265.48 24637	01-12-6061	371970
Dapeer Rosenblit & Litvak LLP	Code case - Meadow Grove - June 26	\$25.00 24638	01-02-6064	26025
Delta Dental Insurance Company	Delta Dental - Jul 2026	\$26.52 24639	01-04-5020	BE007104906
"	Delta Dental-Cobra/Dental - Jul - A. Okeke	\$16.08 "	01-00-1312	BE007105645
"	Delta Dental - Jul 2026	\$16.08 "	01-09-5020	BE007104906
"	"	\$16.08 "	01-26-5020	"
"	"	\$16.08 "	01-43-5020	"
Delta Dental of California	Delta Dental - Jul 2026	\$76.25 24640	01-52-5020	BE007105804
"	"	\$152.50 "	01-43-5020	"
"	"	\$318.10 "	01-25-5020	"
"	"	\$76.25 "	01-26-5020	"
"	"	\$76.25 "	01-09-5020	"
"	"	\$40.74 "	01-07-5020	"
"	"	\$206.34 "	01-45-5020	"
"	"	\$152.50 "	01-42-5020	"
"	"	\$165.60 "	01-01-5009	"
"	"	\$157.73 "	01-03-5020	"
"	"	\$325.97 "	01-05-5020	"
"	"	\$122.22 "	01-10-5020	"

"	"	\$40.74 "	01-31-5020 "
"	"	\$40.74 "	01-04-5020 "
DLT Solutions, LLC	AutoCAD annual renewal - 9/28/26-9/27/27	\$2,819.20 24641	01-11-6099 5405618A
Environmental Systems Research Institute, Inc.	6 hrs. - technology consulting svcs - May	\$1,896.00 24642	01-11-6061 900283960
Everbridge, Inc.	Alert LCF - 7/1/26-6/30/27	\$18,538.73 24643	01-21-6038 MHQ30782
FedEx	shipping - Urban Graffiti Enterprises- 873320863563	\$61.15 24644	01-12-6033 9-355-52870
"	shipping - Coastal Building Services- 873321652935	\$42.01 "	01-12-6033 "
"	shipping - BrightView Landscape Serv- 873322624541	\$52.64 "	01-12-6033 "
"	shipping - Same Day OC pickup	\$18.59 "	01-12-6033 "
"	shipping - Mr. Eric Magana - 873323543621	\$28.77 "	01-12-6033 "
"	shipping - CPS - 873392358191	\$51.67 "	01-12-6033 "
"	shipping - CPS - 873392358217	\$51.67 "	01-12-6033 "
"	shipping - CPS - 873392358180	\$51.67 "	01-12-6033 "
"	shipping - CPS - 873392358206	\$51.67 "	01-12-6033 "
Governance Sciences Group, Inc.	Community survey svcs ann. sub - 7/1/26-6/30/27	\$12,900.00 24645	01-13-6088 2026-1475
Green Halo Systems	C&D software - subscription - Jul 2026	\$179.00 24646	01-11-6099 6639
League of California Cities	LLC LA County membership dues FY 26-27	\$1,344.00 24647	01-01-6053 4470
Liebert Cassidy Whitmore	SGV EmploymentRelationsConsortium dues - FY 26-27	\$5,240.00 24648	01-02-6053 324628
Los Angeles County Public Works	R9LCF26132	\$3,810.39 24649	03-00-7113 26040605733
"	R9LCF73452	\$9,576.90 "	03-00-7113 26040605794
NP Strategies, LLC	Communications & data sharing app licenses	\$8,825.00 24650	01-21-6038 1304
Southern California Edison	SCE - City Hall elect. chgs - 05/29/26 to 06/28/26	\$10,768.68 24651	01-55-6027 070126-0054
"	SCE - Electricity charges - 06/05/26 to 07/06/26	\$215.78 "	01-31-6027 070926-7887
"	Electricity charges - 06/05/26 to 07/06/26	\$37.77 "	01-31-6027 070926-8279
Standard Insurance Company	Standard Life, AD&D & EAP - Jul 26	\$23.70 24652	01-11-5008 061526LIFE
"	"	\$94.80 "	01-25-5008 "
"	"	\$12.60 "	01-12-5023 "
"	"	\$118.50 "	01-01-5008 "
"	"	\$94.80 "	01-03-5008 "
"	"	\$47.40 "	01-09-5008 "
"	"	\$47.40 "	01-26-5008 "
"	"	\$71.10 "	01-43-5008 "
"	"	\$47.40 "	01-04-5008 "
"	"	\$71.10 "	01-05-5008 "
"	"	\$94.80 "	01-10-5008 "
"	"	\$23.70 "	01-31-5008 "
"	"	\$47.40 "	01-42-5008 "
"	"	\$47.40 "	01-45-5008 "
"	"	\$23.70 "	01-52-5008 "
"	"	\$87.50 "	01-00-2260 "
"	Employee LTD Insurance - Jul 26	\$388.73 24653	01-00-2265 061526LTD
Texas Life Insurance Company	Employee life insurance - Jul 26	\$48.25 24654	01-00-2260 SM0EL720260614001
The Gas Company	SoCalGas-Charges - Lanterman House-5/27-6/25/26	\$16.36 24655	01-49-6029 062926-78005
Top Rock Entertainment	Entertainment - 7/26/26 Performance-Platinum Beat	\$2,500.00 24656	01-31-6081 072626
Valley Water Company	VW charges - 839 Houseman St - 5/28-6/29/26	\$371.25 24657	01-55-6023 063026-8402R
"	VW - 2 Sport Chalet Dr - 5/28-6/29/26	\$320.41 "	01-55-6023 063026-13740R
"	VW charges - 839 Houseman St - 5/28-6/29/26	\$863.42 "	01-55-6023 063026-14779R
"	VW charges - 4420 Encinas Dr - 5/28-6/29/26	\$565.33 "	01-49-6023 063026-11755R
"	"	\$25.97 "	01-49-6023 063026-12296R
"	VW charges - 4436 Cornishon Ave - 5/28-6/29/26	\$4,123.48 "	01-32-6023 063026-7108R
"	VW charges - 4465 Oak Grove Dr - 5/28-6/29/26	\$2,829.03 "	01-32-6023 063026-9732R
"	VW charges - 4423 Cornishon Ave - 5/28-6/29/26	\$1,706.85 "	01-32-6023 063026-14512R
"	VW charges - 1300 Foothill Blvd - 5/28-6/29/26	\$182.80 "	01-31-6023 063026-12115R
"	VW charges - 905 Town Center Dr - 5/28-6/29/26	\$786.24 "	01-31-6023 063026-13272R
"	VW charges - 4475 Indiana Ave - 5/28-6/29/26	\$315.51 "	01-31-6023 063026-14281R
VISION SERVICE PLAN	VSP - Jul 26	\$23.66 24658	01-07-5020 825434858
"	"	\$34.26 "	01-52-5020 "
"	"	\$92.18 "	01-43-5020 "
"	"	\$57.92 "	01-26-5020 "
"	"	\$126.44 "	01-25-5020 "
"	"	\$57.92 "	01-09-5020 "
"	"	\$23.66 "	01-31-5020 "
"	"	\$70.98 "	01-10-5020 "
"	"	\$118.99 "	01-05-5020 "
"	"	\$81.58 "	01-03-5020 "
"	"	\$57.92 "	01-04-5020 "
"	"	\$84.73 "	01-01-5007 "
"	"	\$108.39 "	01-45-5020 "
"	"	\$68.52 "	01-42-5020 "
Payment date 7/29/2026			
Alliant Insurance Services, Inc. - NPB Main	Nat'l Union Fire ACIP 7/1/25-7/1/27	\$4,067.00 24660	01-12-6041 3603029
California Building Standards Commission	4Q FY 25/26 collections	\$516.00 24661	01-00-2316 4Q25/26GREEN
"	4Q FY 25/26 green fees retained	-\$51.60 "	01-00-4710 4Q25/26GREEN
City of Glendale	City of Glendale - Recycled water - 6/4-7/4/26	\$77.82 24662	01-45-6023 070826-0677-00
Cogent Communications Inc	Internet - backup system - Jul 2026	\$775.00 24663	01-11-6098 070126-COAGENT
Department of Conservation	FY 25/26 - 2025 Q4 Strong Motion Fee	\$1,464.41 24664	01-00-2319 FY 25/26Q4

Elan Financial Services	reservation - hotel	\$236.95	24665	01-04-6052	JUL 26 - AP 1121A
"	reservation - additional fee	\$75.00	"	01-04-6052	"
"	registration - APA conference - S. Koleda	\$700.00	"	01-05-6052	JUL 26 -SK 4056A
"	registration - MMASC conference - J. Karaguoizian	\$360.50	"	01-05-6052	JUL 26 -SK 4056B
"	registration - CSMFO meeting - T. Kim	\$60.00	"	01-10-6052	JUL 26 - TK 7953A
"	membership renewal - CMCA - T. Garcia	\$300.00	"	01-04-6053	JUL 26 - AP 1121B
"	printing - budget book	\$2,737.75	"	01-10-6061	JUL 26 - TK 7953A
"	parking fee - meeting	\$10.00	"	01-42-6052	JUL 26 - ME 2358A
"	supplies - staff meeting	\$22.48	"	01-42-6052	"
"	repairs - city truck	\$829.43	"	01-12-6051	JUL 26 - AP 1121A
"	fuel - city truck - 73,472	\$119.74	"	01-12-6051	JUL 26 - ME 2358A
"	fuel - city car	\$49.50	"	01-12-6051	JUL 26 -SK 4056A
"	dinner - City Council meeting	\$179.90	"	01-12-6052	JUL 26 - AP 1121A
"	sodas - Council Chambers	\$106.59	"	01-12-6052	"
"	cake - Council reorganization	\$197.60	"	01-12-6052	JUL 26 - AP 1121B
"	snacks - PW intern last day	\$30.17	"	01-12-6052	"
"	search tool - website	\$31.00	"	01-12-6061	"
"	boost - Facebook social media	\$141.36	"	01-13-6061	JUL 26 - AP 1121A
"	subscription - newsletter	\$81.00	"	01-13-6061	JUL 26 - AP 1121B
"	communication - writing tool	\$540.00	"	01-13-6061	"
"	registration - APA conference - A. Gardea	\$700.00	"	01-25-6052	JUL 26 -SK 4056B
"	shipping - noise meter calibrator	\$48.95	"	01-27-6061	JUL 26 -SK 4056A
"	registration - CRRA conference - J. Klein	\$1,125.00	"	01-52-6052	JUL 26 - ME 2358B
"	registration - CRRA conference - S. Gordon	\$775.00	"	01-52-6052	"
"	membership - SWANA - S. Gordon	\$255.00	"	01-52-6053	"
"	registration - CalPELRA conf. - A. Merlo	\$875.00	"	01-07-6052	JUL 26 - TK 7953A
"	membership - CalPELRA - A. Merlo	\$390.00	"	01-07-6053	"
"	membership - MMASC - C. Williams	\$125.00	"	01-07-6053	"
"	storage - Microsoft	\$21.30	"	01-11-6099	JUL 26 - AP 1121B
"	dinner - easy savings rebate	-\$7.20	"	01-21-6083	JUL 26 - AP 1121A
"	repairs - city truck	\$766.12	"	01-12-7101	JUL 26 - ME 2358A
"	snacks & water - Mayors Park ribbon cutting	\$12.77	"	01-13-6088	JUL 26 - AP 1121A
"	supplies - maintenance	\$33.13	"	01-52-6030	JUL 26 -SK 4056A
Global Sanitation Services	Portable restrooms - MIP Memorial Park - 7/10-7/13	\$233.50	24666	01-31-6081	I38723
"	Portable restrooms - MIP Memorial Park - 7/17-7/20	\$233.50	"	01-31-6081	I39014
Kyocera Document Solutions West, LLC	Copier contract coverage 4/15/26 to 7/14/26	\$1,429.38	24667	01-12-6038	55B2675839
La Canada Irrigation District	Water charges through 6/30/26 - 0112204619	\$6,272.10	24668	01-31-6023	070626-2084
"	Water charges through 6/30/26 - 0122591000	\$3,747.23	"	01-31-6023	070626-2273
"	Water charges through 6/27/26 - 0081411800	\$2,021.62	"	01-31-6023	070626-3364
"	Water charges through 6/25/26 - 0081412101	\$655.18	"	01-45-6023	070626-1807
"	Water charges through 6/30/26 - 013281700L	\$101.91	"	01-45-6023	070626-2350
"	charges thru 6/27/26 - 081411830U - 1830UFoothill	\$423.40	"	01-45-6023	070626-3006
"	Water charges through 6/25/26 - 081412055L	\$2,002.39	"	01-45-6023	070626-3011
"	Water charges through 6/27/26 - 081491709L	\$143.00	"	01-45-6023	070626-3020
"	Water charges through 6/28/26 - 101704521L	\$96.04	"	01-45-6023	070626-3033
Los Angeles County	FY 26-27 LAFCO net operating cost allocation	\$899.70	24669	01-01-6053	26-27LAFCO
Republic Services #902	Refuse svc - City Hall - Jul 26	\$519.36	24670	01-55-6025	0902-014227897
Southern California Edison	SCE - fee	\$0.39	24671	03-00-6064	070926-7062
"	Street/traffic lgt chgs - 06/08/26 to 07/07/26	\$107.66	"	03-00-6064	071026-5955
"	SCE - fee	\$0.64	"	03-00-6064	"
"	SCE - Electricity charges - 06/09/26 to 07/08/26	\$139.53	"	03-00-6064	071326-2976
"	SCE - fee	\$0.81	"	03-00-6064	"
"	SCE - Electricity charges - 06/01/26 to 06/30/26	\$114.57	"	03-00-6064	070626-1065
"	SCE - Electricity - 06/01/26 to 06/30/26	\$2,415.98	"	03-00-6064	070626-7212
"	"	\$86.05	"	03-00-6064	070626-9596
"	SCE - Electricity charges - 06/05/26 to 07/06/26	\$95.60	"	03-00-6064	070926-0593
"	SCE - fee	\$0.52	"	03-00-6064	"
"	SCE - Electricity charges - 06/05/26 to 07/06/26	\$103.02	"	03-00-6064	070926-7062
"	"	\$17.50	"	01-45-6027	070926-5302
"	"	\$15.97	"	01-45-6027	070926-8377
"	"	\$17.31	"	01-45-6027	070926-9136
"	SCE - Electricity charges - 06/09/26 to 07/08/26	\$14.04	"	01-45-6027	071326-0622
"	SCE - Electricity charges - 06/10/26 to 07/09/26	\$16.12	24672	01-45-6027	071426-4713
"	SCE - Electricity charges - 06/09/26 to 07/08/26	\$16.09	"	01-45-6027	071326-7760
"	SCE - Electricity charges - 06/10/26 to 07/09/26	\$195.15	"	01-45-6027	071426-3194
"	"	\$128.00	"	03-00-6064	071426-2258
"	"	\$34.25	"	03-00-6064	071426-2735
"	SCE - fee	\$0.27	"	03-00-6064	"
"	SCE - Electricity charges - 06/10/26 to 07/09/26	\$41.62	"	03-00-6064	071426-3480
"	SCE - fee	\$0.89	"	03-00-6064	071326-5172
"	SCE - Electricity charges - 06/09/26 to 07/08/26	\$60.74	"	03-00-6064	071326-6551
"	"	\$111.26	"	03-00-6064	071326-9068
"	SCE - fee	\$0.65	"	03-00-6064	"
"	SCE - Electricity charges - 06/09/26 to 07/08/26	\$218.81	"	03-00-6064	071326-9409
"	SCE - fee	\$1.19	"	03-00-6064	"
"	SCE - Electricity charges - 06/09/26 to 07/08/26	\$158.64	"	03-00-6064	071326-5172

"	"	\$116.66 "	01-31-6027	071326-8028
"	SCE - Electricity charges - 06/11/26 to 07/12/26	\$116.88 24673	01-31-6027	071526-2214
"	"	\$3,361.90 "	01-32-6064	071526-4128
"	SCE - Electricity charges - 06/10/26 to 07/09/26	\$89.24 "	03-00-6064	071426-5732
"	SCE - fee	\$0.52 "	03-00-6064	"
"	SCE - Electricity charges - 06/11/26 to 07/12/26	\$140.79 "	03-00-6064	071526-2785
"	SCE - fee	\$0.70 "	03-00-6064	"
"	SCE - Electricity charges - 06/10/26 to 07/09/26	\$110.01 "	03-00-6064	071426-6693
"	SCE - fee	\$0.61 "	03-00-6064	"
"	SCE - Electricity charges - 06/10/26 to 07/09/26	\$97.35 "	03-00-6064	071426-7849
"	SCE - fee	\$0.55 "	03-00-6064	"
"	SCE - Electricity charges - 06/10/26 to 07/09/26	\$85.66 "	03-00-6064	071426-7936
"	"	\$127.62 "	03-00-6064	071426-8474
"	"	\$14.68 "	01-45-6027	071426-7989
"	SCE - Electricity charges - 06/11/26 to 07/12/26	\$20.12 "	01-45-6027	071526-1807
"	"	\$145.94 "	01-45-6027	071526-5613
"	"	\$245.91 24674	01-45-6027	071526-8295
"	SCE - electricity charges - 06/15/26 to 07/14/26	\$16.10 "	01-45-6027	071726-1745
"	SCE - Electricity charges - 06/11/26 to 07/12/26	\$35.62 "	03-00-6064	071526-7538
"	SCE - fee	\$0.26 "	03-00-6064	"
"	SCE - Electricity charges - 06/11/26 to 07/12/26	\$36.71 "	03-00-6064	071526-8108
"	SCE - fee	\$0.27 "	03-00-6064	"
"	SCE - Electricity charges - 06/11/26 to 07/12/26	\$114.54 "	03-00-6064	071526-8292
"	SCE - fee	\$0.59 "	03-00-6064	"
"	SCE - Electricity charges - 06/11/26 to 07/12/26	\$38.58 "	03-00-6064	071526-8985
"	SCE - fee	\$0.28 "	03-00-6064	"
"	SCE - electricity charges - 06/15/26 to 07/14/26	\$36.04 "	03-00-6064	071726-2305
"	SCE - fee	\$0.19 "	03-00-6064	"
"	SCE - electricity charges - 06/15/26 to 07/14/26	\$33.39 "	03-00-6064	071726-4379
"	SCE - fee	\$0.28 "	03-00-6064	"
"	SCE - electricity charges - 06/15/26 to 07/14/26	\$14.04 "	03-00-6064	071726-4435
"	SCE - Electricity chgs-school flds-6/11-7/12	\$650.78 "	01-32-6064	071526-9895
"	SCE - electricity charges - 06/15/26 to 07/14/26	\$249.27 "	01-31-6027	071726-1356
"	"	\$130.35 24675	01-31-6027	071726-5189
"	"	\$83.58 "	03-00-6064	071726-7146
"	SCE - fee	\$0.54 "	03-00-6064	"
"	SCE - Electricity charges - 06/15/26 to 07/14/26	\$36.69 "	03-00-6064	071726-8961
"	"	\$60.89 "	01-45-6027	071726-4752
"	"	\$16.64 "	01-45-6027	071726-5678
"	"	\$38.86 "	01-45-6027	071726-6338
"	"	\$17.43 "	01-45-6027	071726-7170
"	"	\$529.44 24676	01-49-6027	071426-6449
Sparkletts	Water line, cooler (3) & delivery	\$103.45 24677	01-12-6031	24669431 071026
Valley Water Company	VW charges - 926 Foothill Blvd - 5/28-6/29/26	\$104.39 24678	01-45-6023	063026-10100R
"	VW charges-379 Meadow Grove St - 5/28-6/29/26	\$104.39 "	01-45-6023	063026-11416R
"	VW charges-325 Meadow Grove St - 5/28-6/29/26	\$219.00 "	01-45-6023	063026-11477R
"	VW charges - 1042 Foothill Blvd - 5/28-6/29/26	\$158.68 "	01-45-6023	063026-12106R
"	VW charges - 530 Foothill Blvd - 5/28-6/29/26	\$44.07 "	01-45-6023	063026-12109R
"	VW charges - 1410 Foothill Blvd - 5/28-6/29/26	\$116.45 "	01-45-6023	063026-12114R
"	VW charges - 1620 Foothill Blvd - 5/28-6/29/26	\$158.68 "	01-45-6023	063026-12130R
"	VW charges - 746 Foothill Blvd - 5/28-6/29/26	\$44.07 "	01-45-6023	063026-12194R
"	VW charges - 4512 Oakwood Ave - 5/28-6/29/26	\$237.09 "	01-45-6023	063026-12950R
"	VW charges - 1220 Verdugo Blvd - 5/28-6/29/26	\$206.93 "	01-45-6023	063026-13376R
"	VW charges - 3945 Starland Dr - 5/28-6/29/26	\$56.13 "	01-45-6023	063026-14259R
"	VW charges - 321 Foothill Blvd - 5/28-6/29/26	\$80.26 24679	01-45-6023	063026-14268R
"	VW charges - 436 Foothill Blvd - 5/28-6/29/26	\$74.23 "	01-45-6023	063026-14269R

CITY
OF **LACANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Receive and File Commission Meeting Action Agendas

a. Design Commission Action Minutes for May 21, 2026
b. Planning Commission Action Minutes for April 9, April 23, May 14, May 28, and June 11, 2026

Presenter: Tania Garcia, City Clerk

Proposed Action: Motion to receive and file the attached action minutes from the Commission meetings.

Environmental Impact: None

Fiscal Impact: None

Discussion/Analysis:

Receive and file the attached action minutes from the Commission meetings.

Options:

1. Receive and file the attached action minutes from the Commission meetings; or
2. Defer action at this time.

Recommendation:

Option No. 1. - It is recommended that the City Council take the following action(s): Receive and file the attached action minutes from the Commission meetings.

Attachments:

1. ActionMins_DC_05-21-26
2. ActionMins_DC_04-09-26
3. ActionMins_DC_04-23-26
4. ActionMins_DC_05-14-26
5. ActionMins_DC_05-28-26
6. ActionMins_DC_05-21-26



REGULAR COMMISSION MEETING

CALL TO ORDER: Vice Chair Pollara called the Regular Meeting to order at 8:03 a.m.

ROLL CALL: Vice Chair Pollara and Commissioners Bethel and Yuhan.
Chair Markari was absent.

STAFF PRESENT: Assistant Director Gardea, Planner Gjolme, Assistant Planner Fabela, Senior Management Analyst II Brancheau and Management Analyst Karaguoian.

PLEDGE OF ALLEGIANCE: Led by Vice Chair Pollara

COMMENTS FROM THE PUBLIC: None.

REORDERING OF AND ADDITIONS TO THE AGENDA: None.

CONSENT CALENDAR:

A **MOTION** was made by Commissioner Yuhan, seconded by Commissioner Bethel, and carried 3 – 0, (Chair Markari was absent) to approve the Design Commission minutes from May 7, 2026.

- 1. Approval of Minutes of the Design Commission Meeting:**
 - a) Design Commission Regular Meeting of May 7, 2026.
(Approved 3 – 0, as recommended)

PUBLIC HEARINGS:

- 2. Design Review (DEV-2022-0095); Sarceda; 1111 Foothill Boulevard (Strut Fitness Studio): A request to install a new illuminated wall sign at 1111 Foothill Boulevard.**

Planner Gjolme provided a staff report and addressed questions from the Commission.

Vice Chair Pollara opened the public hearing at 8:17 a.m.

The following individual provided public comment: Jason Sarceda.

Vice Chair Pollara closed the public hearing at 8:24 a.m.

A **MOTION** was made by Vice Chair Pollara, seconded by Commissioner Yuhan and carried 3 – 0, (Chair Markari was absent) to adopt the proposed Design Commission Resolution No. 26-xx approving Design Review (DEV-2022-0095) for a new illuminated wall sign at 1111 Foothill Boulevard.

3. Design Review (DEV-2026-0012); RNF Signs; 555 Foothill Boulevard (Wells Fargo): A request to allow new wall and monument and ground signs at 555 Foothill Boulevard.

Assistant Planner Fabela provided a staff report and addressed questions from the Commission.

Vice Chair Pollara opened the public hearing at 8:39 a.m.

The following individual provided public comment: Justin Calabro

Vice Chair Pollara closed the public hearing at 9:06 a.m.

A **MOTION** was made by Vice Chair Pollara, seconded by Commissioner Bethel and carried 3 – 0, (Chair Markari was absent) to adopt the Design Commission Resolution No. 26-xx approving Design Review (DEV-2026-0012) for new wall and monument and ground signs at 555 Foothill Boulevard (Wells Fargo) with added conditions to allow non-illuminated wall signs with no raceway and the ground signs as submitted.

CONCLUDING BUSINESS:

Comments from Commissioners

None.

Comments from Staff

Assistant Director Gardea mentioned the cancellation of the June 4th meeting due to staff unavailability.

ADJOURNMENT

A **MOTION** was made by Commissioner Bethel, seconded by Commissioner Yuahn, and carried 3 – 0, (Commissioner Bethel was absent) to adjourn the Regular Design Commission meeting at 9:08 a.m.



Antonio Gardea, AICP
Assistant Director of Community Development

Minutes approved by the Design Commission on July 2, 2026.



REGULAR COMMISSION MEETING

CALL TO ORDER: Chair Oh called the Regular Meeting to order at 6:02 p.m.

ROLL CALL: Chair Oh, Vice Chair Mehrotra, Commissioners Aposhian, DerHartunian and Koeppen.

STAFF PRESENT: Assistant City Attorney Cohen, Director Koleda, Planner Gjolme and Harris, Assistant Planner Fabela and Management Analyst Karaguoizian.

PLEDGE OF ALLEGIANCE: Led by Chair Oh.

COMMENTS FROM THE PUBLIC: Bryant Saydah and Kathleen Kulper.

REORDERING OF THE AGENDA: None.

CONSENT CALENDAR:

A **MOTION** was made by Chair Oh, seconded by Commissioner DerHartunian and carried 5-0, to approve the Planning Commission meeting minutes from March 26, 2026.

1. Approval of Minutes of the Planning Commission Meetings:

- a) Minutes of the Regular Planning Commission Meeting of March 26, 2026.
(Approved 5-0, as recommended)

2. Receive and File the Annual Report on the Implementation of the General Plan: City of La Cañada Flintridge annual report to the Governor's Office of Land Use and Climate Innovation and the California Department of Housing and Community Development.

A **MOTION** was made by Chair Oh, seconded by Commissioner Aposhian and carried 5-0, to Receive and File the Annual Report on the Implementation of the General Plan.

CONTINUED PUBLIC HEARINGS:

3. Zone Change 14-02; Citywide within the La Cañada Flintridge, CA 91011; City of La Cañada Flintridge: A request to repeal and replace in its entirety Title 11 (Zoning) of the City of La Cañada Flintridge Municipal Code and the associated Zoning Map. The Planning Commission will make a recommendation to the City Council on adoption of the proposed Zone Change.

Chair Oh opened the Public Hearing at 6:23 p.m.

There were no public comments.

Chair Oh closed the Public Hearing at 6:23 p.m.

A **MOTION** was made by Commissioner Aposhian, seconded by Vice Chair Mehrotra and carried 5-0 to move the item to a date certain of April 23, 2026.

PUBLIC HEARINGS:

- 4. Setback Modification (EXCP-2025-0009); Noravian / Lowery; 5140 Solliden Lane:** A request to allow a 60 square-foot single-story addition to encroach into the required south side yard setback.

Planner Gjølme gave a presentation in accordance with the staff report and answered questions from the Commission.

Chair Oh opened the public hearing at 6:43 p.m.

The following individuals provided public comment: Rita Noravian.

A **MOTION** was made by Chair Oh, seconded by Commissioner DerHartunian and carried 5 – 0 to adopt the proposed Planning Commission Resolution approving Setback Modification (EXCP-2025-0009) to allow a 60 square-foot single-story addition to encroach into the required south side yard setback at 5140 Solliden Lane.

- 5. Setback Modification (EXCP-2025-0011) / Second-Floor Review (DEV-2024-0099); Pascua; 4711 Orange Knoll Avenue:** A request to allow first and second-floor additions totaling 408 square feet to an existing two story residence. The proposed additions would encroach into the required front, north and south side yard setbacks.

Assistant Planner Fabela provided a staff report and addressed questions from the Commission.

Chair Oh opened the public hearing at 7:03 p.m.

The following individual provided public comment: Maria Pascua.

Chair Oh closed the public hearing at 7:10 p.m.

A **MOTION** was made by Commissioner DerHartunian, seconded by Commissioner Koeppen and carried 5 – 0 to adopt the proposed Planning Commission Resolution approving Setback Modification (EXCP-2025-0011) to allow new first and second-floor encroachments into the required front and side yard setbacks at 4711 Orange Knoll Avenue; 2) Adopt the proposed Planning Commission Resolution approving Second-Floor Review (DEV 2024-0099) to allow new second-floor additions totaling 231 square-foot to an existing two-story residence at 4711 Orange Knoll Avenue.

- 6. Hillside Development Permit (HILL-2022-0029) / Second-Floor Review (DEV-2025-0048) / Director's Review-Flat Roof (DIR-2025-0015) / Conditional Use Permit (USE-**

2025-0582) / Setback Modification (EXCP-2025-0008); Zohrabians / Mirijanyan; 324 Saint Katherine Drive: A request to allow construction of a qualified new two-story residence comprising 5,563 square feet, including a new roof with a slope of less than 2:12 which is qualified as flat. Retaining walls up to ten feet in height and a new swimming pool are also proposed as part of the project.

Planner Harris provided a staff report and addressed questions from the Commission.

Chair Oh opened the public hearing at 7:46 p.m.

The following individual provided public comment: Patrick Zohrabians, Nadya Gustafson, Tom McCaslin, Naomi Leland and Lauren Fox Macmillan.

Chair Oh closed the public hearing at 8:39 p.m.

A **MOTION** was made by Commissioner Aposhian, seconded by Commissioner DerHartunian and carried 4 – 1 (Chair Oh voted No) to adopt the proposed Planning Commission Resolution approving Hillside Development Permit (HILL-2022-0029) to allow construction of a qualified new two-story residence, associated retaining walls and a new swimming pool and spa on a hillside lot at 324 Saint Katherine Drive, with amended and added conditions of approval.

A **MOTION** was made by Commissioner Aposhian, seconded by Commissioner DerHartunian and carried 5 – 0 to adopt the proposed Planning Commission Resolution approving Second-Floor Review (DEV-2025-0048) to allow construction of a qualified new two-story residence at 324 Saint Katherine Drive; Adopt the proposed Planning Commission Resolution approving Director's Review-Flat Roof (DIR-2025-0015) for a flat roof in conjunction of a qualified new two-story residence at 324 Saint Katherine Drive; Adopt the proposed Planning Commission Resolution approving Conditional Use Permit (USE-2025-0582) for a new front-yard swimming pool and spa located at 324 Saint Katherine Drive; 5) Adopt Planning Commission Resolution approving Setback Modification (EXCP-2025-0008) for inward-facing retaining walls up to a height of 8'-6" within the required side and rear yard setbacks at 324 Saint Katherine Drive.

OTHER BUSINESS:

7. Director's Reviews:

- a) Hillside Development Permit (HILL-2025-0037); 5390 Hater Lane: A request to allow conversion of a 484 square-foot covered patio into enclosed habitable area and an 89 square-foot first-floor addition to an existing one-story residence on a hillside lot.
- b) Hillside Development Permit (HILL-2025-0040) / Second-Floor Review (DEV-2025-0099); 5758 Briartree Drive: A request to enclose 357 square feet of an existing 400 square-foot covered porch at the second-floor level of an existing residence on a hillside lot.
- c) Hillside Development Permit (HILL-2026-0002); 4159 Dover Road: A request to allow a new spa and associated retaining wall three feet in exposed height on a hillside lot.

8. Fiscal Year 26-27 Budget Requests: Discussion of Community Development Department

projects to be undertaken during FY 2026-2027.

Commissioner DerHartunian mentioned the evacuation study, and Director Koleda noted that the RFP has closed and staff are currently reviewing the responses.

Commissioner Aposhian stated that there was not an objective standard for public safety. Director Koleda responded that while some standards already exist, the City is open to considering suggestions for additional standards.

CONCLUDING BUSINESS:

Comments from Commissioners: There were none.

Comments from Staff: There were none.

ADJOURNMENT

A **MOTION** was made by Chair Oh, seconded by Commissioner Aposhian and carried 5 – 0 to adjourn the Regular Planning Commission meeting at 9:15 p.m.

DocuSigned by:
Susan Koleda
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Susan Koleda, Director of Community Development

Minutes approved by the Planning Commission on April 23, 2026.



REGULAR COMMISSION MEETING

CALL TO ORDER: Chair Oh called the Regular Meeting to order at 6:05 p.m.

ROLL CALL: Chair Oh, Vice Chair Mehrotra, Commissioners Aposhian, DerHartunian and Koeppen.

STAFF PRESENT: Director Koleda, Senior Management Analyst II Brancheau, Senior Management Analyst II Klein, and Management Analyst Karaguoizian.

PLEDGE OF ALLEGIANCE: Led by Chair Oh.

COMMENTS FROM THE PUBLIC: None.

REORDERING OF THE AGENDA: None.

CONSENT CALENDAR:

A **MOTION** was made by Chair Oh, seconded by Commissioner Aposhian and carried 5-0, to approve the Planning Commission meeting minutes from February 26, 2026, March 12, 2026, and April 9, 2026.

1. Approval of Minutes of the Planning Commission Meetings:

- a) Minutes of the Regular Planning Commission Meeting of February 26, 2026
 - b) Minutes of the Regular Planning Commission Meeting of March 12, 2026
 - c) Minutes of the Regular Planning Commission Meeting of April 9, 2026
- (Approved 5-0, as recommended)**

PUBLIC HEARINGS: None.

OTHER BUSINESS:

2. General Plan Finding of Conformance for Fiscal year 2026-2027 Capital Improvement Program

Senior Management Analyst II Klein gave a presentation and answered questions from the Commission.

The Public Hearing was opened at 6:25 p.m. No one wished to speak.

The Public Hearing was closed at 6:25 p.m.

A **MOTION** was made by Chair Oh, seconded by Vice Chair Mehrotra, and carried 5-0, to adopt Planning Commission Resolution No. 26-22, finding the Proposed Five-Year Capital Improvement Plan for Fiscal Year 2026-27 to Fiscal Year 20230-31 is in Conformance with the City of La Cañada Flintridge General Plan

CONCLUDING BUSINESS:

Comments from Commissioners:

Director Koleda confirmed the projects that would be reviewed by the Commission during the next few months.

Comments from Staff:

Director Koleda thanked the Commission for their patience as the new meeting recording software is launched.

ADJOURNMENT Chair Oh adjourned the Planning Commission regular meeting at 6:28 p.m.

DocuSigned by:
Susan Koleda
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Susan Koleda, Director of Community Development

Minutes approved by the Planning Commission on June 11, 2026.



REGULAR COMMISSION MEETING

CALL TO ORDER: Chair Oh called the Regular Meeting to order at 6:00 p.m.

ROLL CALL: Chair Oh, Commissioners Aposhian, DerHartunian and Koeppen. Vice Chair Mehrotra was absent.

STAFF PRESENT: Assistant City Attorney Cohen, Director Koleda, Assistant Director Gardea, Assistant Planner Fabela, Senior Management Analyst II Brancheau and Management Analyst Karaguoizian.

PLEDGE OF ALLEGIANCE: Led by Chair Oh.

COMMENTS FROM THE PUBLIC: None.

REORDERING OF THE AGENDA: None.

CONSENT CALENDAR: None.

PUBLIC HEARINGS:

1. **Second-Floor Review (DEV-2025-0095)** - A request to demolish an existing one-story residence and allow a new 3,658 square-foot two-story residence, including a new attached garage at 4372 Bel Aire Drive.

Assistant Planner Fabela gave a presentation and answered questions from the Commissioners.

Chair Oh opened the public hearing at 6:21 p.m.

The following individual provided public comment: Nareg Khodadadi

Chair Oh closed the public hearing at 6:23 p.m.

A **MOTION** was made by Chair Oh, seconded by Commissioner DerHartunian, and carried 4-0 (Vice Chair Mehrotra was absent) to adopt proposed Planning Commission Resolution No. 26-20 finding the project exempt from the California Environmental Quality Act and approving Second-Floor Review (DEV-2025-0095) to allow a new 3,658 square-foot, two-story residence at 4372 Bel Aire Drive.

2. **Zone Change (PLAN-2025-0005)** - A request to repeal and replace Chapter 11.33 (Accessory Dwelling Units) of the La Cañada Flintridge Municipal Code to implement new state law.

Assistant Director Gardea gave a presentation and answered questions from the Commissioners.

Chair Oh opened the public hearing at 6:55 p.m.

There were no public comments.

Chair Oh closed the public hearing at 6:55 p.m.

A **MOTION** was made by Chair Oh, seconded by Commissioners DerHartunian, and carried 4-0, (Vice Chair Mehrotra was absent) to adopt proposed Planning Commission Resolution No. 26-21 finding the project Statutorily Exempt from the California Environmental Quality Act and recommending the City Council approve Zone Change (PLAN-2025-0005) to repeal and replace Chapter 11.33 (Accessory Dwelling Units) of the La Cañada Flintridge Municipal Code.

OTHER BUSINESS: None

CONCLUDING BUSINESS:

Comments from Commissioners:

Chair Oh and Commissioner Aposhian indicated that they will be unable to attend the next regular Planning Commission meeting.

Comments from Staff:

Director Koleda mentioned that the City Council will hold budget hearings next week and that Community Development has submitted CCI requests for a housing element consultant and additional staffing.

ADJOURNMENT Chair Oh adjourned the Planning Commission regular meeting at 7:04 p.m.

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Susan Koleda
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Susan Koleda Director of Community Development

Minutes approved by the Planning Commission on June 11, 2026.



REGULAR COMMISSION MEETING

Call to Order

Chair Oh called the Regular Meeting to order at 6:06 p.m.

Roll Call

Commissioner Mehrotra, Commissioner Koeppen, and Commissioner DerHartunian. Commissioner Aposhian was absent.

Staff Present

Director of Community Development Susan Koleda, Assistant City Attorney Matthew Cohen, Assistant Planner Kurtis Fabela, Planning Management Intern Eric Mehrabians, and Senior Management Analyst II, Lisa Brancheau

Pledge of Allegiance

Led by Chair Oh

Comments from the Public

None

Reordering of and Additions to the Agenda

None

Consent Calendar

No Items

Public Hearings

- 1) **Minor Conditional Use Permit (USE-2026-0069) at 842 Foothill Boulevard:** A request to establish a real estate office use within a 2,200 square-foot lease area of a commercial building.

Intern Eric Mehrabians gave a presentation and answered questions from the Commissioners.

Chair Oh opened the Public Hearing at 6:12 p.m.

The following individual provided public comment: Juan Argueta

Chair Oh closed the Public Hearing at 6:13 p.m.

After discussion between the Commission and staff, a motion was made.

A **MOTION** was made by Chair Oh, seconded by Commissioner Mehrotra, and carried (4 - 0, Commissioner Aposhian was absent) to adopt Resolution No. 26-23 approving Conditional Use Permit (USE-2026- 0069) for a new real estate office use at 842 Foothill Boulevard.

- 2) **Second-Floor Review (DEV-2026-0026) at 929 Descanso Drive:** A request to allow demolition of an existing residence and construction of a new 4,529 square-foot two-story residence inclusive of a front entry structure in excess of 12 feet in height and attached garage on a 14,079 square-foot non-hillside lot.

Chair Oh opened the Public Hearing at 6:18 p.m.

No one wished to speak on the item.

Chair Oh closed the Public Hearing at 6:19 p.m.

A **MOTION** was made by Chair Oh, seconded by Commissioner DerHartunian, and carried (3-0-1, Commissioner Aposhian was absent and Vice Chair Mehrotra recused himself) to continue the item to the Regular Meeting of June 11, 2026.

- 3) **Zone Change 14-02, impacting properties citywide within the City of La Cañada Flintridge:** A request to repeal and replace in its entirety Title 11 (Zoning) of the City of La Cañada Flintridge Municipal Code and the associated Zoning Map.

Chair Oh opened the Public Hearing at 6:21 p.m.

No one wished to speak on the item.

Chair Oh closed the Public Hearing at 6:21 p.m.

A **MOTION** was made by Chair Oh, seconded by Commissioner Koeppen, and carried (4 - 1, Commissioner Aposhian was absent) to continue the item to the Regular Meeting of June 25th.

Other Business

None

Concluding Business

None

Commissioners' Comments

Chair Oh remarked that the new CivicPlus System for recording and voting during the meeting is getting easier to use. Commissioner DerHartunian received clarification from Director Koleda that the remainder of the items left to be updated as part of the Zoning Code Update pertained to Density Bonuses and Accessory Dwelling Unit (ADU) requirements which require almost yearly updating.

Staff Comments

Director Koleda informed the Commissioners that the next budget meeting was scheduled for June 3, 2026.

Adjournment

Chair Oh adjourned the meeting at 6:25 p.m.

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Susan Koleda
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Susan Koleda Director of Community Development

Minutes approved by the Planning Commission on July 23, 2026.



REGULAR COMMISSION MEETING

CALL TO ORDER: Vice Chair Mehrotra called the Regular Meeting to order at 6:02 p.m.

ROLL CALL: Vice Chair Mehrotra, Commissioners Aposhian, DerHartunian and Koeppen.

Chair Oh was absent.

STAFF PRESENT: Assistant City Attorney Cohen, Director Koleda, Planner Gjolme, and Management Analyst Karaguozyan.

Via Zoom: Surabhi Barbhaya from Kimley-Horn.

PLEDGE OF ALLEGIANCE: Led by Vice Chair Mehrotra

COMMENTS FROM THE PUBLIC: None.

REORDERING OF THE AGENDA: None.

CONSENT CALENDAR:

1. Approval of Minutes of the Planning Commission Meeting of April 23, 2026

A **MOTION** was made by Vice Chair Mehrotra, seconded by Commissioner Aposhian and carried 4-0 (Chair Oh was absent), to approve the Planning Commission meeting minutes from April 23, 2026.
(Approved 4-0, as recommended)

2. Approval of Minutes of the Planning Commission Meeting of May 14, 2026

A **MOTION** was made by Commissioner Aposhian, seconded by Commissioner Koeppen and carried 4-0 (Chair Oh was absent), to approve the Planning Commission meeting minutes from May 14, 2026.
(Approved 4-0, as recommended)

PUBLIC HEARINGS:

- 3. Second-Floor Review (DEV-2026-0026) at 929 Descanso Drive:** A request to allow demolition of an existing residence and construction of a new 4,529 square-foot two-story residence inclusive of a front entry structure in excess of 12 feet in height and attached garage on a 14,079 square-foot non-hillside lot.

Vice Chair Mehrotra recused himself at 6:06 p.m.

Planner Gjolme gave a presentation and answered questions from the Commissioners

Commissioner Koeppen opened the public hearing at 6:25 p.m.

The following individuals provided public comment: Craig Stoddard, Doug LeBlanc and Arthur Ambarchyan.

Commissioner Koeppen closed the public hearing at 6:35 p.m.

A **MOTION** was made by Commissioner DerHartunian, seconded by Commissioner Aposhian, and carried 3-0-1 (Chair Oh was absent and Vice Chair Mehrotra recused himself) to adopt proposed Planning Commission Resolution No. 26-24 finding the project exempt from the California Environmental Quality Act and approving Second-Floor Review (DEV-2026-0026) for construction of a new 4,529 square-foot two-story residence inclusive of a front entry structure in excess of 12 feet in height at 929 Descanso Drive.

Vice Chair Mehrotra returned at 6:38 p.m.

4. General Plan Amendment (PLAN-2026-0001): Review and recommendation to the City Council on adoption of updates to the General Plan's Open Space and Recreation Element, Conservation Element and Circulation Element. This projects impacts properties citywide.

Director Koleda gave a presentation and answered questions from the Commissioners.

A **MOTION** was made by Commissioner DerHartunian, seconded by Vice Chair Mehrotra, and carried 4-0 (Chair Oh was absent) to adopt proposed Planning Commission Resolution No. 26-25 recommending that City Council find the Project exempt from the California Environmental Quality Act and approve the General Plan Amendment (PLAN-2026-0001), adopting updates of the General Plan's Open Space and Recreation Element, Conservation Element, and Circulation Element.

OTHER BUSINESS: None

CONCLUDING BUSINESS:

Comments from Commissioners:

Commissioner Aposhian had questions regarding the objective standards for public safety, and Director Koleda provided feedback.

Comments from Staff:

Director Koleda discussed the next meeting and a potential upcoming recess for the Commission.

ADJOURNMENT Vice Chair Mehrotra adjourned the Planning Commission regular meeting at 7:26 p.m.

DocuSigned by:
Susan Koleda
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Susan Koleda
Director of Community Development

Minutes approved by the Planning Commission on July 9, 2026.

CITY OF **LA CAÑADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Receive and File the Capital Improvement Project Status Update

Presenter: Maged El-Rabaa, P.E., Director of Public Works

Proposed Action: Receive and File

Environmental Impact: The environmental analysis will be prepared for each project and submitted to City Council for review and approval

Fiscal Impact: The fiscal impact is determined for each project as part of the City Council review and approval process

Discussion/Analysis:

A. PROJECTS IN CONSTRUCTION PHASE

1. Mayor's Discovery Park Improvement (CIP 31-2213): The project consists of expanding recreational activities and various maintenance improvements to the park. On July 15, 2025, the City Council adopted the Plans, Specifications, and Estimates (PS&E) and authorized staff to advertise the project for construction bids. The project was then advertised on July 24, 2025, and bids were uploaded to Planet Bids on August 28, 2025. On September 16, 2025, the City Council awarded a construction contract to Crosby Plumbing, Inc. On December 2, 2025, the City Council approved Transtech's Cost Proposal in the amount of \$138,032 to provide Construction Management and Inspection Services during construction of the project and authorized the City Manager to sign a Task Order in the said amount. Construction started on December 1, 2025, and was substantially completed on May 30, 2026. Contractor completed punch list items and submittal of *final documentation*. *The Landscape Maintenance Period started on May 15, 2026 and will end on November 13, 2026.* A ribbon cutting ceremony was held on June 25, 2026, after which the park was open to public. ***The City Council will consider approval and acceptance of the Contractor's work under a separate item on tonight's agenda.***

2. Foothill Boulevard Street Remediation (Dip) – (CIP 31-2306): The project consists of the repair of the road segment between EL Camino Porto and Cypress Drive by pressure grouting method to stabilize the subgrade to a depth of approximately 45 feet; repair of the existing Corrugated Metal Pipe (CMP) located at approximately 45 feet under this segment of Foothill Boulevard and the parking lot of Lutheran Church in the Foothills (LCIF) by jacking a 36" High Density Polyethylene (HDPE) pipe to strengthen the existing CMP; construction of a jacking pit in the parking lot of the LCIF; installation of FMWD's temporary diversion water line during construction; installation of FMWD's permanent 24-inch water line; removal and replacement of the median, curb and gutter; landscaping improvements; resurfacing of the pavement; and other related work.

On December 3, 2024, the City Council awarded the design contract to GMU Geotechnical and Geologists, Inc. for the preparation of Plans, Specifications and Estimate (PS&E) and design support during construction. On May 6, 2025, the City Council awarded a contract to Willdan Engineering to provide Construction Management and Inspection Services during construction of the Project. Construction is expected to be done in three phases. The first phase consists of construction of a jacking pit in LCIF parking lot; jacking a 36" High Density Polyethylene (HDPE) pipe northerly and southerly from the jacking pit to strengthen the existing CMP located at approximately 45 feet under Foothill Boulevard and the LCIF parking lot; and other related work. On February 17, 2026, the City Council approved the right of entry agreement with LCIF, adopted the PS&E and authorized Public Works to advertise the first phase the project for construction bids. Three bids were uploaded to Planet Bids on March 19, 2026. Upon staff review of all bid proposals, the apparent lowest bidder was found to be non-responsive due to missing vital information in the proposal and discrepancies in pricing of many items. Also, the bidder was found not responsible due to lack of experience in projects with similar scope and complexity. On April 17, 2026, the City Council rejected all bids. Staff will explore and recommend to the City Council other construction methods at a future meeting. Staff conducted another survey on July 29, 2026, and found out of 73 survey points, of which 29 points showed additional settlement between 0.03 and less than 0.06 feet and 44 points showed additional settlement less than 0.03 feet. The additional settlement is considered negligible compared to the previous results dated April 15, 2024. ***Staff is currently working with a contractor who is experienced in similar projects for the development of an alternative scope to strengthen the existing CMP.***

3. 2026 Citywide Miscellaneous Concrete Repairs (CIP 31-2602): As part of the City's annual maintenance program, the City proposes to repair sidewalk, curbs, and gutters that are damaged by traffic or by tree roots or have simply deteriorated due to age or use and repair/install ADA curb ramps throughout the City to meet ADA requirements. Staff completed the Plans, Specifications, and Estimates (PS&E) for the project. On February 17, 2026, the City Council adopted the PS&E and authorized Public Works to advertise the project for construction bids. On April 7, 2026, the City Council awarded a construction contract to Gentry Brothers, Inc., in the amount of \$222,185, and construction started on May 11, 2026 and ~~to be~~ ***was substantially*** completed on ***July 31, 2026.*** ***Contractor is currently working on the punch list items and submittal of final documentation.***

4. Mid-Block Pedestrian Crosswalk Traffic Signal (HAWK) at 200 Foothill Boulevard (Project No. 31/2610/07-2423d): The project consists of upgrading the existing flashing beacon on Foothill Boulevard at 200 Foothill Boulevard (near Saint Francis High School) to a Pedestrian Hybrid Beacon (HAWK). The general scope includes the removal of the existing yellow flashing beacon poles, installation of new mast arm poles, vehicle heads, pedestrian heads, pedestrian push buttons, and other related electrical equipment. The proposed improvements will upgrade the existing flashing beacon to a traffic signal (HAWK) which will enhance safety for pedestrians and motorists. On November 18, 2025, the City Council awarded the construction contract to Elecnor Belco Electric, Inc., in the amount of \$313,137. On December 18, 2025, a Notice to Proceed was issued to the contractor for the procurement of the materials and staff completed the review of all material submittals related to the long lead traffic signal equipment. Contractor has completed potholing at the location of the new poles to verify any conflict with existing utilities. As a result, one pole needs to be modified due to its relocation to avoid conflict with utility. Construction started on June 22, 2026 and to be completed on September 9, 2026. ***Majority of the civil works was completed on July 31, 2026, and the installation of the signal poles is scheduled in late August pending their delivery on schedule.***

5. 2026 Citywide Street Resurfacing Program (CIP 31-2601): As part of the City's annual street maintenance program, the City Council approved the following 3.92 centerline miles of streets for resurfacing:

Street	From	To	Length (mile)
Knight Way	Oliveta Place	Crown Avenue	0.29
Oliveta Place	Knight Way	Cul-De-Sac	0.15
Mellow Lane	Crown Avenue	Cul-De-Sac	0.17
Redwillow Lane	Knight Way	Cul-De-Sac	0.41
Noren Street	Redwillow Lane	Crown Avenue	0.08
Starlight Crest Drive	Angeles Crest Hwy.	Burning Tree Drive	0.33
Del Monte Road	San Juan Way	Santa Inez Way	0.27
Carmel Road	San Juan Way	Santa Inez Way	0.23
Cannon De Paraiso Lane	Santa Inez Way	Cul-De-Sac	0.26
Houseman Street	Indianola Way	Hampton Road	0.23
Alminar Avenue	Daleridge Road	Cul-De-Sac	0.39
Revlon Drive	Alminar Avenue	Alminar Avenue	0.26
Georgian Road	Woodleigh Lane	Foothill Boulevard	0.85
		TOTAL	3.92

The overall PCI for these streets is 60, just above the rating of poor. The proposed project will improve the pavement of the above road segments, which will enhance the rideability for the motorists and increase the corresponding service life by 20 years. On June 16, 2026, the City Council approved the PS&E and authorized Public Works to advertise the project for construction bids. The project was then advertised on June 25, 2026, and bids were submitted on July 23, 2026. ***The City Council will consider awarding the construction contract to Gentry Brothers, Inc., lowest bidder, under a separate item on tonight's agenda.***

B. PROJECTS IN DESIGN PHASE

1. Hillard Ave Street Improvements Project - Foothill Boulevard to Fairmount Avenue (CIP 31-2208): The existing asphalt pavement is in poor condition and the segment from Foothill Blvd to near 4720 Hillard does not have curb and gutter similar to northern segment to Fairmount Avenue. In addition, Public Works has received numerous complaints about excessive speeding on the street. In FY 2024-25, the City Council approved the selection of Onward Engineering, one of the approved On-Call consultants, to develop a concept plan and to solicit community input on the proposed improvements. Staff held a town hall in April 2025 and presented three alternatives to the community. The feedback received from the community was to develop additional design concepts to minimize impacts to existing landscaping improvements.

On October 3, 2025, the City Council approved the selection of thirteen (13) On-Call consultants, on an as-needed basis, to assist in the design and delivery of the CIP projects. Staff solicited a fee proposal from TAIT & Associates, Inc., one of the approved consultants, for updating the concept plans and presenting them to the community for their input and the preparation of Plans, Specifications, and Estimates (PS&E) based on the approved concept plan by the City Council. On June 16, 2026, the City Council approved TAIT & Associates Fee Proposal in the amount of \$116,792, after which a Task Order was issued to TAIT & Associates. ***Design is in progress.***

2. Angeles Crest Highway at Green Lane Traffic Signal (CIP 31-2605): In April 2025, the city held

a joint town hall with Caltrans to address the speeding on Angeles Crest Highway (ACH). Based on feedback received from residents at the meeting, staff concluded that the community's preferred design element is the installation of traffic signals at various intersections along ACH to mitigate speeding. It is proposed to install a new traffic signal on ACH at Green Lane as a first phase. On October 3, 2025, the City Council approved the selection of thirteen (13) On-Call Consultants, on an as-needed basis, to assist in the design and delivery of the CIP projects. Staff solicited a fee proposal from Willdan Engineering, one of the approved consultants, for the preparation of a Traffic Signal Warrant Study and to submit it to Caltrans for review and approval. On November 12, 2025, a Task Order in the amount of \$7,600 was issued to Willdan Engineering for the said services. The completed study concluded that a traffic signal is warranted at this intersection. The study was then submitted to Caltrans for review and concurrence. Consultant revised the study per Caltrans' comments, and it was resubmitted for their review and approval.

3. I-210 Soundwall Improvements Project, Phase V (CIP 31-2606): This phase includes one soundwall segment (S322) on the north side of I-210 between Angeles Crest Highway and Commonwealth Avenue. On October 3, 2025, the City Council approved the selection of thirteen (13) On-Call Consultants, on an as-needed basis, to assist in the design and delivery of the CIP projects. Staff solicited a fee proposal from Ardurra Group, who is one of the approved consultants, for the preparation of Project Approval and Environmental Document (PA&ED), which include the preparation of a revised concept plan and the update of various technical studies required studies to support the preparation of an updated Project Report. On February 17, 2026, the City Council approved a fee proposal from Ardurra Group, in the amount of \$309,053, for the preparation of the PA&ED, after which a Task Order was issued to Ardurra Group. Staff started coordination with Caltrans for the preparation of the required cooperative agreement.

4. Mid-Block Pedestrian Crosswalk Traffic Signal (HAWK) on Foothill Boulevard at Indiana Ave (HSIP-Cycle 12; CIP 31-2608): The City was successful in securing \$350,000 of HSIP funds under Cycle 12 of the grant program for the installation of a High-Intensity Activated CrossWalk (HAWK) Traffic Signal on Foothill Blvd at Indiana Ave. The project consists of the removal of the existing yellow flashing beacon poles, installation of new mast arm poles, vehicle heads, pedestrian heads, pedestrian push buttons, and other related electrical equipment. The proposed improvements will upgrade the existing flashing beacon to a traffic signal which will enhance safety for pedestrians and motorists. On October 3, 2025, the City Council approved the selection of thirteen (13) On-Call consultants, on an as-needed basis, to assist in the design and delivery of the CIP projects. Staff solicited a fee proposal from Willdan Engineering, one of the approved consultants, for the preparation of Plans, Specifications, and Estimates (PS&E) for the project. On December 2, 2025, the City Council approved Willdan Engineering's Fee Proposal in the amount of \$57,485, after which a Task Order was issued to Willdan Engineering. Staff reviewed and provided comments to the Consultant on the 90% plans for incorporation. ***Consultant is currently preparing the final PS&E.***

5. Inverness Drive Storm Drain and Resurfacing (CIP 31-2609): The project consists of the construction of a storm drain system, from 340 Inverness Dr to Inverness Dr/Corona Dr intersection, to mitigate the current erosion and mud flow from the hillside across the roadway and connect the new drain system to a near storm drain facility, and resurfacing this segment of the roadway. On October 3, 2025, the City Council approved the selection of thirteen (13) On-Call consultants, on an as-needed basis, to assist in the design and delivery of the CIP projects. Staff solicited a fee proposal from NV5, Inc., one of the approved consultants, for the preparation of Plans, Specifications, and Estimates (PS&E) for the project. On May 19, 2026, the City Council approved NV5's Fee Proposal in the amount of \$68,700, after which a Task Order was issued to NV5. ***Design is in progress.***

6. Green Alley II – Hill Street/Valley Sun Lane Alley (Project No. 18-2601): The pavement on the public alley Valley Sun Lane/Hill Street between Angeles Crest Highway and 100 feet north of

Foothill Blvd is in poor condition and requires resurfacing. As an alternative to conventional asphalt pavement resurfacing, the site can be redesigned to capture rainwater and reuse it on site to allow rainwater to infiltrate back into the ground, which provides stormwater quality and MS4 Permit compliance benefits and thereby qualifies for Measure W funds. The scope of work includes: (i) installation of pervious pavement and/or paver stones over an infiltration gravel bed; and (ii) narrow planting beds for low-profile or climbing plants at the outer edges of the alley. On October 3, 2025, the City Council approved the selection of thirteen (13) On-Call consultants, on as-needed basis, to assist in the design and delivery of the CIP projects. Staff solicited a fee proposal from Aufbau, Inc., who is one of the approved consultants, for the preparation of a Feasibility Study. On February 17, 2026, the City Council approved a fee proposal, in the amount of \$48,800, from Aufbau, Inc. for the preparation of the study, after which a Task Order was issued to Aufbau, Inc. The study concluded that the installation of pervious paver stones is feasible, and the Consultant submitted a Fee Proposal for the preparation of the Plans, Specifications and Estimates (PS&E). **Staff is currently finalizing the Fee Proposal with the Consultant.**

7. City Hall Window Replacement (Project No. 38-00-8233): The project consists of the replacement of all windows in the City Hall due to a leakage problem during rain events creating water damage to the walls and floors. On October 3, 2025, the City Council approved the selection of thirteen (13) On-Call consultants, on an as-needed basis, to assist in the design and delivery of the CIP projects. Staff solicited a fee proposal from TAIT & Associates, Inc., one of the approved consultants, for the preparation of Plans, Specifications, and Estimates (PS&E) for the project. On February 17, 2026, the City Council approved a fee proposal, in the amount of \$61,190, from TAIT & Associates, Inc. for the preparation of PS&E, after which a Task Order was issued to TAIT & Associates. Design is ongoing. On June 16, 2026, The City Council approved a change order to the Consultant for the preparation of additional structural analysis. **Consultant completed 90% PS&E and was submitted to Building and Safety for review.**

Options:

1. Receive and file this informational report; or
2. Provide further directions to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Receive and file this informational report.

Attachments:

None

CITY OF **LACANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Receive and File the Public Safety Reports for June 2026

Presenter: Tania Garcia, City Clerk

Proposed Action: Motion to receive and file the Public Safety Reports for June 2026

Environmental Impact: None

Fiscal Impact: None

Discussion/Analysis:

Receive and file the Public Safety Reports for the month of June 2026 as prepared and submitted by the Los Angeles County Fire and Los Angeles County Sheriff's Departments.

Options:

1. Receive and file the Public Safety Reports for June 2026; or
2. Defer action and provide direction to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): receive and file the Public Safety Reports for June 2026.

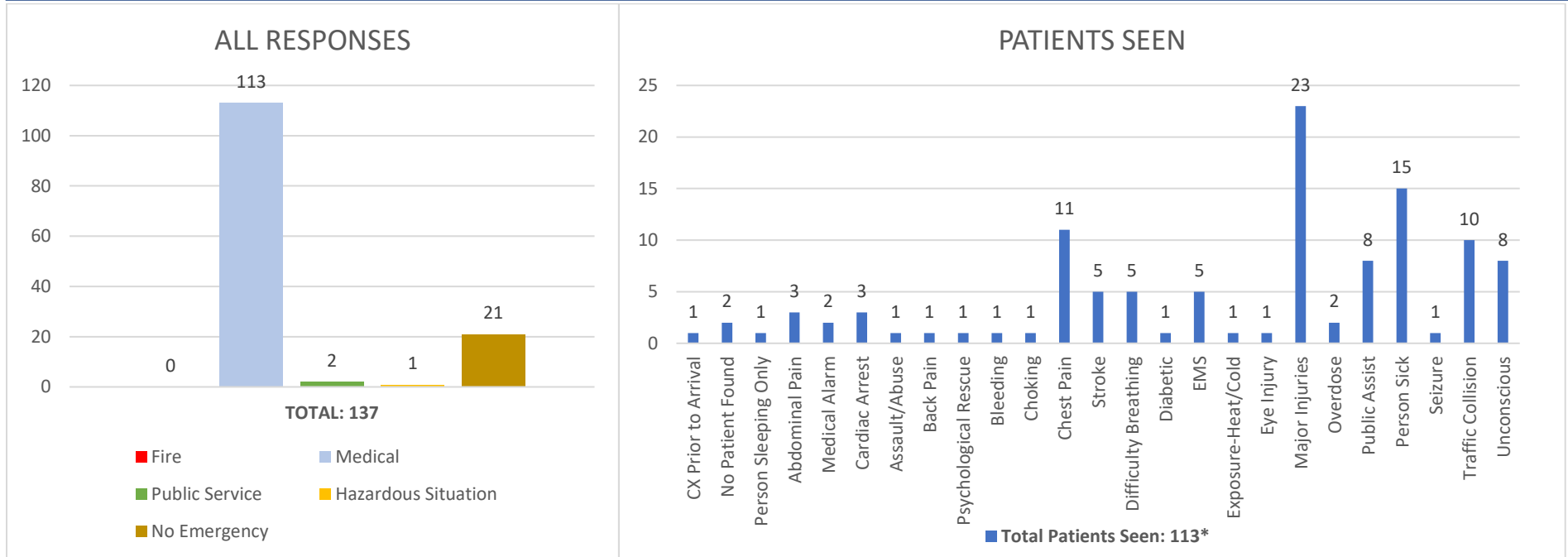
Attachments:

1. Fire Activity Report for June
2. Crime Statistics for June



MONTHLY ACTIVITY REPORT – LA CAÑADA FLINTRIDGE

JUNE 2026

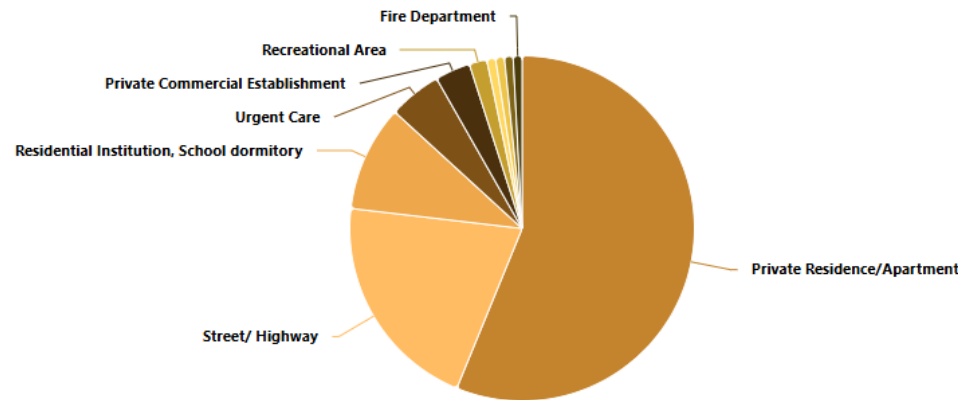


*Total Patients Seen may be higher than Total Medical Responses due to multiple patients at any given incident.

NOTEWORTHY INCIDENTS

6/2/26	Haz Situation	Westbound 210 at 2 Freeway	Assisting LA City (jurisdictional) and Glendale with semi truck with puncture to saddle tank and 30 to 40 gallons of chemical release; leak stabilized with no danger.
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MEDICAL INCIDENTS BY LOCATION TYPE



TRAFFIC COLLISIONS TOTAL: 10

NOTEWORTHY TRAFFIC COLLISIONS

6/9/26	Berkshire Place / 210 Freeway	TC vs. Pedestrian – car made contact with patient’s right ankle.
6/10/26	Foothill Blvd. / Palm Drive	TC vs. Pedestrian – vehicle ran over patient’s foot.
6/17/26	Foothill Blvd. / El Camino Corto	TC vs. Bicycle – patient crashed his bike into a car.

Note: Where two streets are listed, the first street is the street on which the collision occurred; the second street is the closest cross-street. Th two streets listed do not necessarily mean the collision occurred in the intersection.

SAFETY TIP OF THE MONTH:

Protect yourself against heat-related injuries:

- Stay hydrated! During extreme heat, drink 2 to 4 glasses of water each hour.
- Wear appropriate clothing (lightweight, light colored, loose-fitting).
- Wear sunscreen (SPF 15 or higher).
- Engage in outdoor activities before noon or after dusk.
- When working or exercising outdoors, pace yourself, and rest in shaded areas.

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
CRESCENTA VALLEY STATION
4554 N. Briggs Avenue, La Crescenta, CA 91214
(818) 248-3464



City of La Cañada Flintridge Crime Statistics

June 2026

Prepared By: Marisa Tomlinson, Crime Analyst July 14, 2026

PART I OFFENSES

Classification	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD 2026	YTD 2025	YTD 2024	YTD 2023	YTD 2022	YTD 2021	YTD 5 Yr Chg	YTD 1 Yr Chg
Homicide	0	0	0	0	0	0							0	0	0	0	0	0	No Change	No Change
Rape	0	0	0	0	1	0							1	1	0	1	0	1	No Change	No Change
Robbery	0	1	0	2	1	1							5	3	2	4	1	1	400%	67%
Agg Assault	2	4	0	1	0	1							8	0	2	10	13	5	60%	Not Calc.
Resi Burglary	4	4	1	5	6	1							21	48	39	23	33	15	40%	-56%
Other Burglary	1	2	2	1	1	2							9	5	10	11	9	8	13%	80%
Larceny-Theft	10	19	17	24	8	6							84	79	100	130	114	89	-6%	6%
GTA	0	1	0	0	0	1							2	5	2	6	4	7	-71%	-60%
Arson	1	0	0	0	0	0							1	1	0	0	1	0	Not Calc.	No Change
Total	18	31	20	33	17	12	0	0	0	0	0	0	131	142	155	185	175	126	4%	-8%

PART II OFFENSES – VANDALISM, NARCOTICS, & ID THEFT/FRAUD

Classification	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD 2026	YTD 2025	YTD 2024	YTD 2023	YTD 2022	YTD 2021	YTD 5 YR Chg	YTD 1 YR Chg
Vandalism	0	1	0	0	2	1							4	5	11	9	10	8	-50%	-20%
Narcotics	1	0	3	0	1	4							9	6	4	6	7	3	200%	50%
Identity Theft / Fraud	2	4	5	8	5	10							34	22	26	16	25	36	-6%	55%

All data extracted from LARCIS as of 7/14/2026– Unverified and subject to change.

Red depicts +30% increases and green depicts -30% decreases

TRAFFIC

Classification	June 2026	YTD 2026	YTD 2025	YTD 2024	YTD 2021 (5 yrs ago)
Total Collisions	17	89	77	88	57
Non-Injury Collisions	13	58	54	71	38
Injury Collisions	4	30	23	17	19
Fatal	0	1	0	0	0
Private Property	4	25	26	28	9
Warnings	236	683	292	318	658
Citations	67	477	571	378	1131

*****Information Analysis:**

The classification of total collisions document the total number of collisions for the month and year to date.

The sub categories document the individual statistical categories of each collision and may not equal the total number of collisions

For example: injury accident on private property will be counted in the injury accident and private property sub categories.

FLOCK RELATED CASES

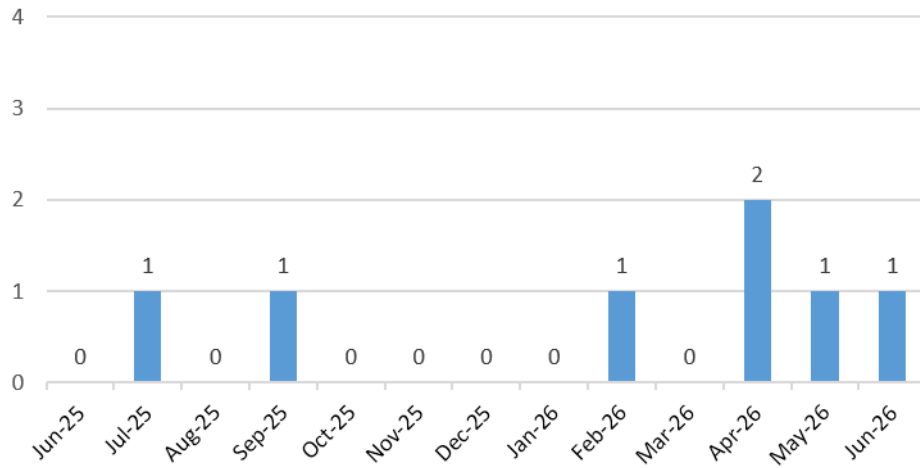
In June 2026, there were no Flock Safety System related vehicle recoveries or arrests.

TRESPASSING / ILLEGAL SHOOTING CALLS / INCIDENTS

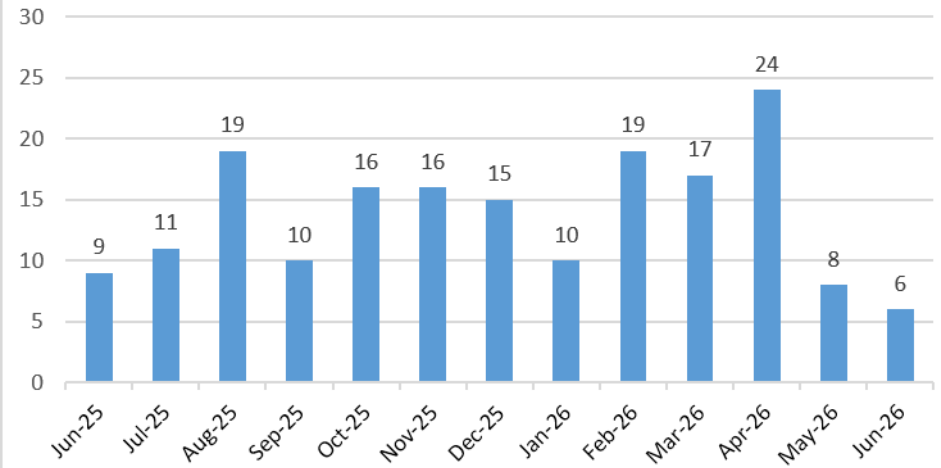
7 trespassing / possible trespassing calls and no trespassing reports in June 2026.

1 illegal shooting call and 1 illegal shooting incident reports in June 2026.

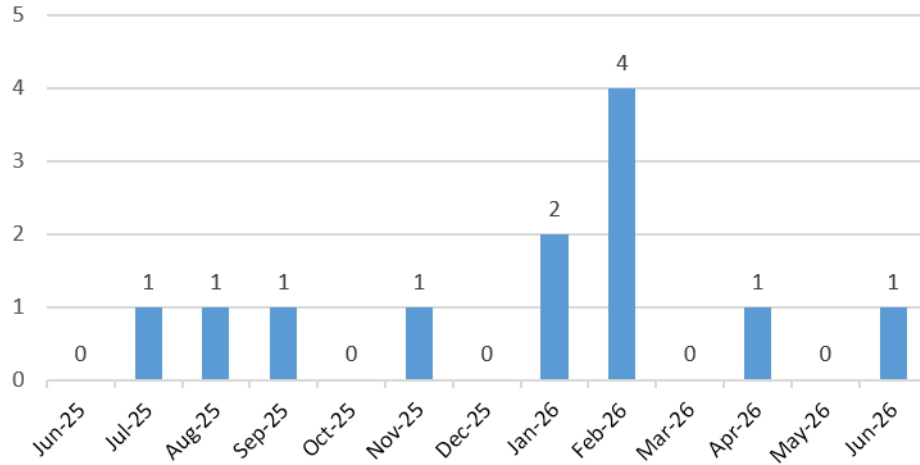
ROBBERY



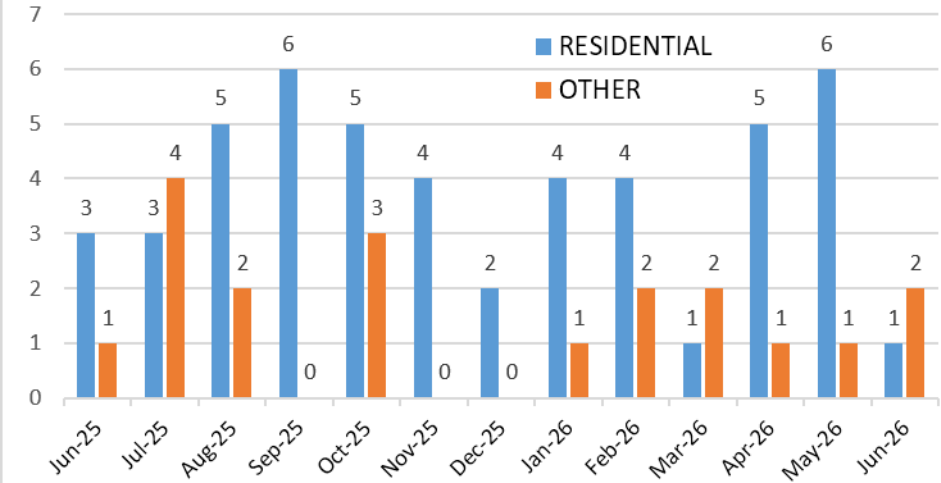
LARCENY-THEFT



AGGRAVATED ASSAULT



BURGLARY



All data extracted from LARCIS as of 7/14/2026– Unverified and subject to change.

CITY OF **LA CAÑADA FLINTRIDGE**
City Council Agenda Report

Meeting Date:	August 4, 2026
Subject:	Approval of a Memorandum of Agreement with the San Gabriel Valley Council of Governments for Participation in the San Gabriel Valley Regional Food Recovery Program Through June 30, 2028
Presenter:	Maged El-Rabaa, P.E., Director of Public Works
Proposed Action:	Motion to: (i) Approve the Attached Memorandum of Agreement with the San Gabriel Valley Council of Governments for Participation in the San Gabriel Valley Regional Food Recovery Program Through June 30, 2028; and (ii) Authorize the City Manager to Sign the Agreement Subject to Approval as to Form by the City Attorney
Environmental Impact:	None
Fiscal Impact:	The City's total share of the cost for the 20-month Agreement is \$28,990. The City's FY 2026-27 costs are \$9,220. Sufficient funds are included in the FY 2026-27 Budget in Account 01-52-6061 and will be budgeted appropriately in the following fiscal year.

Background:

SB 1383 (2016) requires all jurisdictions to implement an edible food recovery program that (i) identifies edible food generators (EFGs) and food recovery organizations (FROs) within the jurisdiction, (ii) provides education and outreach of SB 1383 requirements to EFGs and FROs, and (iii) implements compliance procedures. The goal of SB 1383 edible food recovery requirements is to recover at least 20% of currently disposed edible food for human consumption that would otherwise be sent to landfills.

Discussion/Analysis:

Since 2021, the City has participated in the development and implementation of the San Gabriel Valley Council of Governments' (SGVCOG) Regional Food Recovery Program. Development and implementation of the program to date has been funded through CalRecycle SB 1383 Local Assistance Grant funds.

In the original 2021 MOA, participating jurisdictions, including La Cañada Flintridge, applied for and received CalRecycle grant funds directly to pay SGVCOG for program expenses.

In 2023, SGVCOG applied as the lead agency on behalf of participating jurisdictions to administer the program and received funds directly. On September 23, 2024, the City Council approved the current MOA, which expires when grant funds expire on November 1, 2026. The proposed MOA continues the City's participation in the regional program through a new financial model.

Program Highlights

Through the SGVCOG regional program, the City benefits from specialized consultants performing compliance inspections of the nearly 20 edible food generators within the City. Businesses such as supermarkets, grocery stores, restaurants, and other edible food generators must meet certain criteria to be subject to SB 1383 edible food recovery requirements. SGVCOG and their consultants help identify and inspect locations, as well as provide ongoing outreach and education. The City continues to be responsible for enforcement through Notices of Violation, Letters of Non-Compliance, and/or assessment of penalties.

MOA Terms and Financial Impact

The proposed MOA is a 20-month term beginning November 1, 2026, and ending June 30, 2028. Expenses include program administration, a per-inspection fee, and continued regional development of food recovery organizations and other food recovery pilot programs.

Based on the current number of EFGs identified in the City, FY 2026-27 costs are estimated to be \$9,220 and FY 2027-28 costs are estimated to be \$19,770, for a total cost of \$28,990. Sufficient funds are included in FY 2026-27 Budget and will be budgeted appropriately in the following fiscal year.

Options:

1. Motion to: (i) Approve the Memorandum of Agreement with the San Gabriel Valley Council of Governments for Participation in the San Gabriel Valley Regional Food Recovery Program Through June 30, 2028; and (ii) Authorize the City Manager to Sign the Agreement Subject to Approval as to Form by the City Attorney; or
2. Provide staff with further direction.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): (i) Approve the Memorandum of Agreement with the San Gabriel Valley Council of Governments for Participation in the San Gabriel Valley Regional Food Recovery Program Through June 30, 2028; and (ii) Authorize the City Manager to Sign the Agreement Subject to Approval as to Form by the City Attorney

Attachments:

1. Memorandum of Agreement

**MEMORANDUM OF AGREEMENT
BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AND
THE CITY OF LA CANADA FLINTRIDGE FOR PARTICIPATION IN THE SAN
GABRIEL VALLEY REGIONAL FOOD RECOVERY PROGRAM**

This Memorandum of Agreement (“MOA”) is made and entered into to be effective as of the 1st day of November, 2026 (“Effective Date”) by and between the City of La Cañada Flintridge a municipal corporation (“City”), and the San Gabriel Valley Council of Governments, a California joint powers authority (“SGVCOG”). City and SGVCOG may be referred to herein collectively as the “Parties” or individually as a “Party.”

RECITALS

- A. The passage of SB 1383 (Lara, 2016) implemented statewide targets to reduce statewide disposal of organic waste and increase recovery of currently disposed edible food for human consumption. Specifically, SB 1383 aims to recover at least 20% of currently disposed edible food for human consumption by 2025. The California Department of Resources Recycling and Recovery (CalRecycle) has developed regulations entitled “Short-lived Climate Pollutants: Organic Waste Reductions” (hereafter “SLCP Regulations”), which regulations are codified at Chapter 12 of Division 7 of Title 14 of the California Code of Regulations, sections 18981.1 et seq.
- B. To recover 20% of edible food that would otherwise be sent to landfills by 2025, SB 1383 requires local jurisdictions to establish food recovery programs and strengthen their existing food recovery networks.
- C. The SGVCOG was established to have a unified voice to maximize resources and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley by the member cities and other local governmental agencies and has established and is administering a Regional Food Recovery Program (the “Program”).
- D. The CalRecycle 1383 Local Assistance Grant funding for the Program expires on November 2, 2026. The City desires to continue receiving Program services and agrees to provide the necessary funding to the SGVCOG for the ongoing implementation of the Program.
- E. City and SGVCOG desire to set forth the terms of their ongoing collaboration with respect to this effort in this MOA and further agree as follows:

NOW, THEREFORE, the Parties agree to the following:

I. SCOPE OF SERVICES

The Scope of Services, attached hereto and incorporated herein by this reference is hereby made a part of the MOA as Exhibit “A”.

II. TERM

The term of this MOA shall commence on November 1, 2026, and shall continue through June 30, 2028. The term of this MOA may be extended by mutual written MOA of the Parties.

III. RESPONSIBILITIES OF THE PARTIES

A. SGVCOG:

1. Designate a point-of-contact with name, title, and contact information who will serve as the SGVCOG's Project Manager. If the point-of-contact is reassigned or no longer with the SGVCOG, a new point-of-contact will be promptly designated.
2. Oversee and implement Program Management, Inspections, and Edible Food Recovery Program Implementation, as defined in the Program's Scope of Work (Exhibit A).
3. Undertake procurements, execute contracts, and manage contracts, including administration, project management, and invoicing, to complete the Program set forth in the Program's Scope of Work (Exhibit A).
4. Respond to and address City questions regarding Program implementation.
5. Coordinate regional and City-specific conference calls, meetings, and other communication with City and consultant monthly or as necessary.
6. Provide Annual Inspection Reports and other materials to City to support the Electronic Annual Report (EAR) and other CalRecycle Reporting.

B. City:

1. Maintain membership in the SGVCOG during the entire term of the Program.
2. Designate a point-of-contact to serve as the City's Project Manager to coordinate with the SGVCOG and consultants.
3. Respond to data and information requests from the SGVCOG and its consultant(s), in a timely manner to support the implementation of the Program.
4. Participate in scheduled monthly conference calls and/or meetings with the SGVCOG and consultants throughout the implementation of the Program.
5. Provide comments and feedback on Program implementation, Program materials, and other Program deliverables to consultant or the SGVCOG, on deliverables as necessary.
6. Implement the Inspection requirements, as defined in the Program's Scope of Work (Exhibit A).
7. Comply with requirements of jurisdictions under SB 1383. SGVCOG will provide guidance and make recommendations to facilitate compliance with SB 1383 but the City is the party responsible to ensure compliance with the regulation.
8. Remit payment to the SGVCOG for the City's share of Program costs within thirty (30) days of receipt of an invoice. If an invoice is not paid within ninety (90) days of receipt, SGVCOG reserves the right to not provide the services outlined in Exhibit A.

IV. INVOICING:

- A. SGVCOG shall invoice City upon the execution of this Agreement for FY2026-27 and by June 1, 2027, for FY 2027-2028.
- B. City must remit payment to SGVCOG within thirty (30) days of receipt by City. If the invoice is not paid within sixty (60) calendar days of receipt by City, SGVCOG reserves the right to cease Program implementation on behalf of the City until payment is received.
- C. SGVCOG shall reconcile the actual cost of services to the amount budgeted in Exhibit B. If the actual cost of the City's Task 2 Estimated Inspection Implementation is less than the budgeted amount, SGVCOG shall credit these unspent funds to the City on the City's next invoice. If there are no future City invoices, the SGVCOG will reimburse the City for that amount at the end of the Agreement. If the actual cost for Task 2 Estimated Inspection Implementation is more than the budgeted amount, SGVCOG shall invoice the City for the actual cost of Task 2 program implementation. SGVCOG shall inform the City of any changes and anticipated total costs prior to completing any activity beyond the budgeted amount. If the actual cost of Task 2 implementation is anticipated to be more than 10% of the budgeted cost, the City may elect to opt-out of Task 2 with no penalty.

V. AMENDMENTS

- A. Except as specifically provided herein, any change in any of the terms and conditions of this MOA shall not have any force and effect unless a written amendment has been prepared and executed by the Parties.

VI. PROGRAM MANAGEMENT

A. Program Managers.

- i. For the purposes of this MOA, SGVCOG designates the following individual as its Program Manager:

Luis Garcia Chavez
Management Analyst
626-962-3552
lgchavez@sgvcog.org

- ii. For the purposes of this MOA, the City designates the following individual as its Program Manager:

Sandra Gordon
Management Analyst
818-790-8882
sgordon@lcf.ca.gov

Either Party may change the designations set forth herein upon written notice to the other Party.

VII. TERMINATION

- A. This MOA may be terminated by either Party at any time, with or without cause, by providing written notice of termination to the other Party. Such termination will be effective thirty (30) days after such notice is received.
- B. If either Party terminates this MOA prior to the completion of the MOA term, SGVCOG will reconcile the actual cost of services and program implementation incurred up to the effective date of termination against the advance payments made by the City:
 - i. If the actual costs are less than the amount paid by the City, SGVCOG shall reimburse the unspent funds to the City within thirty (30) days of the effective date of termination.
 - ii. If the actual costs incurred prior to termination exceed the amount paid, SGVCOG shall issue a final invoice to the City for the difference, which the City shall pay within thirty (30) days of receipt.

VIII. INDEMNIFICATION

- A. Neither the SGVCOG, its member agencies, or their respective officers, employees, consultants or volunteers (the “SGVCOG Indemnitees”), shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by the City under or in connection with the performance of this MOA.
- B. The City shall indemnify, defend and hold the SGVCOG Indemnitees harmless from and against any liability, claims, losses, actions, and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of use of property, any legal fees and any claims for damages of any nature whatsoever arising out of or resulting from the City’s obligations under this MOA, unless caused by the active negligence or willful misconduct of the SGVCOG Indemnitees.

IX. INSURANCE

- A. City and SGVCOG shall maintain and keep in full force and effect during the term of this MOA insurance or a program of self-insurance against claims for injuries to persons or damages to property which may arise in connection with City’s or SGVCOG’s performance of its obligations hereunder.

X. OTHER TERMS AND CONDITIONS

- A. Notices. All notices required or permitted to be given under this MOA shall be in writing and shall be personally delivered, or sent by electronic mail or certified mail, postage prepaid and return receipt requested, addressed as follows:

To SGVCOG: Mackenzie Bolger
 Acting Sustainability Manager

San Gabriel Valley Council of Governments
1333 S. Mayflower, Suite 360
Monrovia, CA 91016
(626) 214-1316
mbolger@sgvcog.org

with a copy to: Marisa Creter
Executive Director
San Gabriel Valley Council of Governments
1333 S. Mayflower, Suite 360
Monrovia, CA 91016
(626) 457-1800
mcreter@sgvcog.org

To City: Jeannette Klein
Sr. Management Analyst II
One Civic Center Drive
La Cañada Flintridge, CA 91011
818-790-8882
jklein@lcf.ca.gov

with a copy to: Maged El-Rabaa, P.E.
Director of Public Works/City Engineer
One Civic Center Drive
La Cañada Flintridge, CA 91011
818-790-8880
melrabaa@lcf.ca.gov

- B. No Partnership. This MOA is not intended to be, and shall not be construed as, an agreement to form a partnership, agency relationship, or a joint venture between the Parties. Except as otherwise specifically provided in the MOA, neither Party shall be authorized to act as an agent of or otherwise to represent the other Party.
- C. Entire MOA. This MOA and any exhibits attached hereto, constitute the entire understanding between the Parties with respect to the subject matter herein and supersedes any and all other prior writings and oral negotiations. This MOA may be modified only in writing and signed by the Parties in interest at the time of such modification.
- D. Governing Law. This MOA shall be governed by and construed under California law and any applicable federal law without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this MOA, the Parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California.
- E. Attorneys' Fees. In the event that there is any litigation or other legal proceeding between

the Parties in connection with this MOA, each Party shall bear its own costs and expenses, including attorneys' fees.

- F. Excusable Delays. Neither Party shall be considered in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, floods, earthquakes, fires, acts of a public enemy, pandemic, epidemic, and government acts beyond the control and without fault or negligence of the affected Party. Each Party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this MOA.
- G. Waiver. Waiver by any Party to this MOA of any term, condition, or covenant of this MOA shall not constitute a waiver of any other term, condition, or covenant. No waiver of any provision of this MOA shall be effective unless in writing and signed by a duly authorized representative of the Party against whom enforcement of a waiver is sought.
- H. Headings. The section headings contained in this MOA are for convenience and identification only and shall not be deemed to limit or define the contents to which they relate.
- I. Assignment. Neither Party may assign its interest in this MOA, or any part thereof, without the prior written consent of the other Party. Any assignment without consent shall be void and unenforceable.
- J. Severability. If any provision of this MOA is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.
- K. Authority to Execute. The person executing this MOA on behalf of a Party warrant that they are duly authorized to execute this MOA on behalf of said Party, and that by doing so said Party is formally bound to the provisions of this MOA.
- L. Counterparts. This MOA may be executed in multiple counterparts, each of which shall be deemed original, but all of which taken together shall constitute one and the same instrument.
- M. Electronic Signatures. This MOA may be executed with electronic signatures in accordance with Government Code Section 16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

IN WITNESS WHEREOF, the Parties hereto have caused this MOA to be executed as of the day and year first above written.

“CITY”

City of La Cañada Flintridge

By: _____
Daniel Jordan
City Manager

Approved as to form:

By: _____
Adrian Guerra
City Attorney

“SGVCOG”

San Gabriel Valley Council of Governments

By: _____
Marisa Creter,
Executive Director

Approved as to form:

By: _____
Cassie Trapesonian
General Counsel

Exhibit “A”
Scope of Services

Task 1: Program Management

SGVCOG will oversee Program implementation, including but not limited to managing consultants, facilitating the completing of inspections, managing the inspection contract (including the inspection, education, and enforcement process) and supporting compliance reporting with the City for its annual CalRecycle reporting.

Task 2: Inspections and Enforcement

Inspections: SGVCOG and its consultants will complete Inspections of Tier 1 and Tier 2 edible food generators (EFGs) and food recovery organizations (FROs) based on the schedule shown in Table 1.

- ***Compliance Inspections:*** Inspections of all Tier 1 and Tier 2 EFGs and FROs to determine compliance with SB 1383, as enumerated in Table 3 of Exhibit B. The following Tier and Tier 2 businesses are defined by CalRecycle:
 - **Tier 1:** Businesses that may have more produce, fresh grocery, and shelf-stable food to donate, including: wholesale food vendors, food service providers, food distributors, and supermarkets & grocery store equal to or less than 10,000 sq. ft.
 - **Tier 2:** Businesses that may have prepared food to donate, which often require more careful handling to meet food safety requirements, including: hotels, restaurant facilities, health facilities, state agency cafeterias, local education agencies, and large venues & events.
- ***Non-Compliance Inspections:*** Inspections of non-compliant businesses at least 60 days following enforcement actions by the City (including letters of non-compliance and Notices of Violation). For the purposes of this MOA, SGVCOG assumes that 65% of Tier 1 and Tier 2 businesses will require 2 non-compliant inspections, which will be completed in alignment with Table 1. Should the actual percentage of non-compliant businesses be different, SGVCOG and its consultants will complete non-compliant inspections of the actual number of non-compliant businesses.

Enforcement: City staff will be responsible for completing enforcement actions in conjunction with the SGVCOG in accordance with the schedule in Table 1. SGVCOG and its consultants will provide all necessary documentation to City following inspections to facilitate City’s enforcement actions (e.g. notices of violation (NOVs), letters of non-compliance, or financial penalties).

- ***Notice of Violation (NOV):*** Formal notice issued to a non-compliant EFG or FRO specifying SB 1383 violations, required corrective actions, and a timeline for compliance and financial penalties.
- ***Letter of Non-Compliance:*** Notice issued to a non-compliant EFG or FRO specifying SB 1383 violations and corrective actions needed to achieve compliance without issuing financial penalties.
- ***Financial Penalties:*** Monetary fines issued to EFGs or FROs that remain out of compliance after a non-compliance inspection following the issuance of an NOV.

Table 1. Inspection and Enforcement Timeline

Inspection Type and Enforcement	Time Frame	Responsible Party
Non-Compliance Inspections	Nov 2026 – Jan 2027	SGVCOG
Financial Penalties	Dec 2026 – Feb 2027	City
Compliance Inspections	Sept – Nov 2027	SGVCOG
NOVs or Letters of Non-Compliance	Oct – Dec 2027	City
Non-Compliance Inspections	Jan – Mar 2028	SGVCOG
Financial Penalties	Feb – Apr 2028	City

Task 3: Edible Food Recovery Program Implementation

SGVCOG will implement projects that ensure and enhance the region’s capacity to recover edible food, as required by SB 1383. Activities may include but are not limited to supporting the food recovery capacity of FROs or piloting other innovative approaches to increasing edible food recovery capacity.

Exhibit “B”
Budget & Invoicing Schedule

Table 2. FRESH SGV Budget Breakdown

Fresh SGV Implementation Costs Nov 1, 2026 – June 30, 2028						
Task	Est. Unit Cost	Est. Rounds of Inspections	Est. # of EFGs/FROs	FY 26-27	FY 27-28	Total
Task 1: Inspection Program Management*				\$520.00	\$1,320.00	\$1,840.00
Task 2: Estimated Inspection Implementation**				\$5,200.00	\$13,200.00	\$18,400.00
Task 2a: Compliance Inspections	\$500	1	16	\$0	\$8,000.00	\$8,000.00
Task 2b: Non-Compliance Inspections	\$500	2	10***	\$5,200.00	\$5,200.00	\$10,400.00
Task 3: Edible Food Recovery Program Implementation****				\$3,500.00	\$5,250.00	\$8,750.00
Total				\$9,220.00	\$19,770.00	\$28,990.00

*Program Management cost is calculated as 10% of the budgeted cost of the compliance and non-compliance inspections.

**Task 2 costs are estimated based on the anticipated unit cost of each inspection and the estimated number of non-compliance inspections that are required. If the actual cost for the implementation of Task 2 is less than the budgeted amount, SGVCOG shall credit any unspent funds to the City on the City’s next invoice. If the actual cost for the implementation of Task 2 is more than the budgeted amount, SGVCOG shall invoice the City for the actual cost of program implementation. If the actual cost of implementation is anticipated to be more than 10% of the budgeted cost, the City may elect to opt-out of Task 2 with no penalty.

***Assumes that 65% of EFGs and FROs enumerated in Table 3 will require non-compliance inspections.

****Edible Food Recovery Program Implementation costs are based on the number of EFGs.

Table 3. Number of EFGs and FROs

Number of EFGs	15
Number of FROs	1
Total Sites	16

Invoice Schedule

The SGVCOG will invoice the City on the following schedule:

- **Fiscal Year 26-27:** Invoice will be issued upon MOA execution for services rendered from November 1, 2026, through June 30, 2027.
- **Fiscal Year 27-28:** Invoice will be issued by June 1, 2027, for services rendered from

July 1, 2027, through June 30, 2028.

At the end of each fiscal year, SGVCOG will reconcile the actual cost of the City's inspections against the amount budgeted in Table 2.

CITY OF **LACANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Adoption of a Resolution for the Installation of Red Curb on the Approach to Various Marked and Unmarked Crosswalks in Accordance with AB 413

Presenter: Maged El-Rabaa, P.E., Director of Public Works

Proposed Action: (i) Adopt the Attached Resolution for the Installation of Red Curb on the Approach to Various Marked and Unmarked Crosswalks in Accordance with AB 413; and (ii) Approve the Installation of Red Curb at the Attached Locations in Accordance with AB 413

Environmental Impact: None

Fiscal Impact: Painting of red curb and installation of signage is estimated to be \$12,000. Sufficient funds are included in Account 01-42-7113

Background:

AB 413, passed by the California legislature in 2025 and codified in California Vehicle Code §22500, prohibits the stopping, standing, or parking of a vehicle within twenty feet (20') on the approach side of a marked or unmarked crosswalk, or within fifteen feet (15') on the approach side of a curb extension with a crosswalk. AB 413 aims to enhance pedestrian and cyclist safety at intersections by "daylighting" their visibility through the reduction of visual obstructions caused by parked cars.

Discussion/Analysis:

The Public Works and Traffic Commission held public hearings on February 19, 2025, and October 22, 2025, to provide feedback to staff on proposed AB 413 red curbing guidelines. These guidelines were approved by the City Council on November 18, 2025, and include the installation of red curbs on the approach side of all marked and unmarked crosswalks in the following high-volume pedestrian areas:

- Signalized arterial intersections
- School zones
- Trail crossings
- Mid-block crosswalks

The guidelines also recognized the intent to preserve the residential character of neighborhoods by limiting the installation of red curb on residential streets to a case-by-case basis.

After City Council approval of the AB 413 installation guidelines, the City Traffic Engineer identified all marked and unmarked crosswalks subject to the guidelines and the Public Works and Traffic

Commission held a public hearing on April 22, 2026, and May 27, 2026, to review and finalize the list of proposed locations (Attachment 1).

Per LCFMC §4.04.047, changes to curb markings may be established for the purpose of alleviating traffic, traffic flow, congestion, and/or hazards detrimental to the public's health, safety, and/or welfare; shall have the City Traffic Engineer's specific recommendation; and shall be subject to the review and approval of the Public Works and Traffic Commission. Per LCFMC §8.10.020, the City Council may, by resolution, prohibit or restrict the parking of vehicles.

It should be noted that AB 413 parking restrictions are enforceable through California Vehicle Code §22500 even without the installation of red curb and/or signage. However, the installation of red curb and/or signage increases awareness of the restriction, as well as eases enforcement, thereby improving pedestrian and cyclist safety.

Options:

1. (i) Adopt the Attached Resolution for the Installation of Red Curbing on the Approach to Various Marked and Unmarked Crosswalks in Accordance with AB 413; and (ii) Approve the Installation of Red Curbing at the Attached Locations in Accordance with AB 413; or
2. Provide further direction to staff

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): (i) Adopt the Attached Resolution for the Installation of Red Curbing on the Approach to Various Marked and Unmarked Crosswalks in Accordance with AB 413; and (ii) Approve the Installation of Red Curbing at the Attached Locations in Accordance with AB 413.

Attachments:

1. List of Proposed Locations for the Installation of Red Curb and/or Signage
2. Proposed Resolution 26-xx

ATTACHMENT 1
LIST OF PROPOSED LOCATIONS FOR RESTRICTING PARKING PER AB 413

No.	Category	Intersection	Crosswalk Location	Existing Approach Curb Paint	Proposed New Curb Paint	Control Type
1	Signalized Intresection	Hampton Rd/Georgian Rd & Foothill Blvd	North Leg	None	20' Red from Crosswalk	Traffic Signal
2	School	Gould Ave & Houseman St	East Leg	No Curb	Install Sign	All Way Stop
			West Leg	None	20' Red from Crosswalk	
			North Leg	None	Existing Driveway; None	
			South Leg	None	20' Red from Crosswalk	
3	School	Jessen Dr & Solliden Ln	West Leg	None	20' Red from Crosswalk	One Way Stop
4	School	Crown Ave & Knight Way	North Leg	None	20' Red from Crosswalk	Three Way Stop
5	School	Knight Way & Redwillow Ln	North	None	20' Red from Crosswalk	One Way Stop
6	School	Crown Ave & Santa Inez Way	East Leg	None	20' Red from Crosswalk	All Way Stop
			North Leg	None	20' Red from Crosswalk	
			West Leg	Red	Red	
7	School	Crown Ave & Baptiste Rd	East Leg	Red	Red	All Way Stop
			West Leg	None	20' Red from Crosswalk	
			North Leg	None	20' Red from Crosswalk	
			South Leg	Red	Red	
8	School	La Canada Blvd & Salisbury Rd	North Curb	Less than 20'	20' Red from Crosswalk	One Way Stop
			West Curb	None	20' Red from Crosswalk	
9	School	Palm Dr & Jessen Dr	East Leg	Red	Red	All Way Stop
			West Leg	Red	Red	
			North Leg	Red	Red	
			South Leg	Red	Red	
10	School	Palm Dr & Tondolea Ln	West Leg	None	20' Red from Crosswalk	One Way Stop
11	School	Palm Dr & Ravista Ln	West Leg	None	20' Red from Crosswalk	One Way Stop
12	School	Palm Dr & Lombardy Dr	West Leg	No Curb, Fire Hydrant	None	One Way Stop
13	School	Salisbury Rd & Leland Pl	North Leg	None	20' Red from Crosswalk	One Way Stop
14	Trail Crossing	El Vago St	North Curb	None	20' Red from Crosswalk	Uncontrolled
			South Curb	None	20' Red from Crosswalk	
15	Trail Crossing	Commonwealth Ave	East Curb	None	20' Red from Crosswalk	Uncontrolled
			West Curb	Red	Red	
16	Trail Crossing	Chevy Chase Dr	East Side	No Curb	Install Sign	Uncontrolled
			West Side	No Curb	Install Sign	
17	Trail Crossing	Berkshire Ave	North Curb	None	20' Red from Crosswalk	Uncontrolled
			South Curb	None	20' Red from Crosswalk	
18	Trail Crossing	Beulah Dr	East Curb	Red	Existing Driveway; None	Uncontrolled
			West Curb	None	20' Red from Crosswalk	
19	Trail Crossing	Olive Ln	North Curb	None	20' Red from Crosswalk	Uncontrolled
			South Curb	None	20' Red from Crosswalk	

ATTACHMENT 1
LIST OF PROPOSED LOCATIONS FOR RESTRICTING PARKING PER AB 413

20	Trail Crossing	Woodleigh Ln	East Curb	None	20' Red from Crosswalk	Uncontrolled
			West Curb	None	20' Red from Crosswalk	
21	Trail Crossing	Oakwood Ave	East Curb	None	20' Red from Crosswalk	Uncontrolled
			West Curb	None	20' Red from Crosswalk	
22	Trail Crossing	Hampstead Rd	No Curb	No Parking Sign	None	Uncontrolled
23	Trail Crossing	Crown Ave	East Leg	Existing Driveway	None	Uncontrolled
			West Leg	Existing Driveway	None	
24	Trail Crossing	Baptise Way	North Curb	Red	Red	Uncontrolled
			South Curb	Red	Red	

CITY OF LA CAÑADA FLINTRIDGE

RESOLUTION NO. 26-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, APPROVING THE INSTALLATION OF RED CURB AT VARIOUS LOCATIONS IN ACCORDANCE WITH AB 413

WHEREAS, Section 22500 of the California Vehicle Code prohibits the stopping, standing, or parking of a vehicle within twenty feet (20') on the approach side of a marked or unmarked crosswalk, or within fifteen feet (15') on the approach side of a curb extension with a crosswalk, to "daylight" the visibility of pedestrians and cyclists through the reduction of visual obstructions caused by parked cars; and

WHEREAS, Section 8.10.020 of the La Cañada Flintridge Municipal Code (LCFMC) authorizes the City Council, by resolution, to prohibit or restrict the parking of vehicles on specified streets or highways or portions thereof during all or certain hours of the day; and

WHEREAS, LCFMC §4.04.047(A) authorizes the installation and removal of parking restriction signage and/or curb markings upon any property in the public right-of-way for the purpose of alleviating traffic, traffic flow, congestion, and/or hazards detrimental to the public's health, safety, and/or welfare; and

WHEREAS, LCFMC §4.04.047(B) requires a recommendation from the City's Traffic Engineer for the installation and removal of parking restriction signage and/or curb markings upon any property in the public right-of-way; and

WHEREAS, LCFMC §4.04.047(C) requires review and approval by the Public Works and Traffic Commission for the installation and removal of parking restriction signage and/or curb markings upon any property in the public right-of-way; and

WHEREAS, the City's Traffic Engineer recommends the installation of red curb at the locations included in Exhibit 1 to improve safety by "daylighting" pedestrians and cyclists on the approach side of marked and unmarked crosswalks by removing visual obstructions such as parked cars; and

WHEREAS, the Public Works and Traffic Commission held public hearings on February 19, 2025, and October 22, 2025, to develop guidelines for the installation of red curb and signage in accordance with AB 413; and

WHEREAS, the City Council approved the guidelines for the installation of red curb and signage in accordance with AB 413 on November 18, 2025; and

WHEREAS, the Public Works and Traffic Commission held public hearings on April 22, 2026, to review a list or proposed locations for the installation of red curb and signage in accordance with AB 413, and;

WHEREAS, the Public Works and Traffic Commission approved the installation of the red curb and signage at the locations included in Exhibit 1 at a public hearing on May 27, 2026; and

WHEREAS, the City Council desires to install red curb at the locations included in Exhibit 1.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

- Section 1. The above recitals are true and correct and are incorporated herein by reference.
- Section 2. The City Council does hereby authorize and direct the Public Works Director to install red curb and/or signage at the locations included in Exhibit 1.
- Section 3. The enforcement of the parking restriction is effective as of January 1, 2025, per California Vehicle Code Section 22500, with or without the installation of red curb and/or signage.
- Section 4. This resolution shall supersede any prior conflicting resolutions on this subject matter.
- Section 5. This resolution shall immediately take effect upon passage.

PASSED, APPROVED AND ADOPTED this 4th day of August, 2026.

Jeanne K. Hobson, Mayor

ATTEST:

Tania Garcia, City Clerk

APPROVED AS TO FORM:

Adrian R. Guerra, City Attorney

State of California)
County of Los Angeles) ss.
City of La Cañada Flintridge)

I, Tania Garcia, City Clerk of the City of La Cañada Flintridge, California, do hereby certify that the foregoing Resolution No. 26-___ was duly adopted by the City Council of the City of La Cañada Flintridge at a Regular Meeting held on the 4th day of August, 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

DRAFT

Exhibit 1

List of Proposed Locations for the Installation of Red Curb and/or Signage in Accordance with AB 413

No.	Category	Intersection	Crosswalk Location	Existing Approach Curb Paint	Proposed New Curb Paint	Control Type
1	Signalized Intersection	Hampton Rd/Georgian Rd & Foothill Blvd	North Leg	None	20' Red from Crosswalk	Traffic Signal
2	School	Gould Avenue & Houseman St	East Leg	No Curb	Install Sign	All Way Stop
			West Leg	None	20' Red from Crosswalk	
			North Leg	None	Existing Driveway; None	
			South Leg	None	20' Red from Crosswalk	
3	School	Jessen Dr & Solliden Ln	West Leg	None	20' Red from Crosswalk	One Way Stop
4	School	Crown Avenue & Knight Way	North Leg	None	20' Red from Crosswalk	Three-Way Stop
5	School	Knight Way & Redwillow Ln	North	None	20' Red from Crosswalk	One Way Stop
6	School	Crown Ave & Santa Inez Way	East Leg	None	20' Red from Crosswalk	All Way Stop
			North Leg	None	20' Red from Crosswalk	
			West Leg	Red	Red	
7	School	Crown Ave & Baptiste Way	East Leg	Red	Red	All Way Stop
			West Leg	None	20' Red from Crosswalk	
			North Leg	None	20' Red from Crosswalk	
			South Leg	Red	Red	
8	School	La Canada Blvd & Salisbury Rd	North Curb	Less than 20'	20' Red from Crosswalk	One Way Stop
			West Curb	None	20' Red from Crosswalk	
9	School	Palm Dr & Jessen Dr	East Leg	Red	Red	All Way Stop
			West Leg	Red	Red	
			North Leg	Red	Red	
			South Leg	Red	Red	
10	School	Palm Dr & Tondolea Ln	West Leg	None	20' Red from Crosswalk	One Way Stop
11	School	Palm Dr & Ravista Ln	West Leg	None	20' Red from Crosswalk	One Way Stop
12	School	Palm Dr & Lombardy Dr	West Leg	No Curb, Fire Hydrant	None	One Way Stop
13	School	Salisbury Rd & Leland Pl	North Leg	None	20' Red from Crosswalk	One Way Stop
14	Trail Crossing	El Vago St	North Curb	None	20' Red from Crosswalk	Uncontrolled
			South Curb	None	20' Red from Crosswalk	
15	Trail Crossing	Commonwealth Ave	East Curb	None	20' Red from Crosswalk	Uncontrolled
			West Curb	Red	Red	
16	Trail Crossing	Chevy Chase Dr	East Side	No Curb	Install Sign	Uncontrolled
			West Side	No Curb	Install Sign	

No.	Category	Intersection	Crosswalk Location	Existing Approach Curb Paint	Proposed New Curb Paint	Control Type
17	Trail Crossing	Berkshire Ave	North Curb	None	20' Red from Crosswalk	Uncontrolled
			South Curb	None	20' Red from Crosswalk	
18	Trail Crossing	Beulah Dr	East Curb	Red	Existing Driveway; None	Uncontrolled
			West Curb	None	20' Red from Crosswalk	
19	Trail Crossing	Olive Ln	North Curb	None	20' Red from Crosswalk	Uncontrolled
			South Curb	None	20' Red from Crosswalk	
20	Trail Crossing	Woodleigh Ln	East Curb	None	20' Red from Crosswalk	Uncontrolled
			West Curb	None	20' Red from Crosswalk	
21	Trail Crossing	Oakwood Ave	East Curb	None	20' Red from Crosswalk	Uncontrolled
			West Curb	None	20' Red from Crosswalk	
22	Trail Crossing	Hampstead	No Curb	No Parking Sign	None	Uncontrolled
23	Trail Crossing	Crown Ave	East Leg	Existing Driveway	None	Uncontrolled
			West Leg	Existing Driveway	None	
24	Trail Crossing	Baptiste Way	North Curb	Red	Red	Uncontrolled
			South Curb	Red	Red	

CITY OF **LA CAÑADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Approval of Memorandum of Agreement (MOA) Between the City of La Cañada Flintridge and the San Gabriel Valley Council of Governments (SGVCOG) and Eighteen Agencies Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Plan (WMP) for the Upper Los Angeles River Watershed Management Area

Presenter: Maged El-Rabaa, P.E., Director of Public Works

Proposed Action: Motion to: (i) Approve the attached Memorandum of Agreement (MOA) Between the City of La Cañada Flintridge and the San Gabriel Valley Council of Governments and Eighteen Agencies Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Plan (WMP) for the Upper Los Angeles River Watershed Management Area; and (ii) Authorize the City Manager to sign the Agreement subject to Approval as to Final Form by the City Attorney

Environmental Impact: None

Fiscal Impact: The City's total share of the cost for the five (5) year Agreement is \$145,519. The City's FY 2026-27 costs are \$28,052. Sufficient funds are included in the FY 2026-27 budget in Account 01-53-6061 and will be budgeted appropriately in future years

Background:

In 2012, the Los Angeles Regional Water Quality Control Board (Regional Board) adopted a Municipal Separate Storm Sewer System Permit (MS4 Permit) for the Los Angeles Region, which identifies permittees consisting of nineteen cities, including the City of La Cañada Flintridge, with responsibilities for compliance within a watershed management area. The 2012 MS4 permit was superseded by the currently active MS4 permit with Order No. R4-2021-0105 in 2021.

In 2013, the City Council approved participation of the City in the Upper Los Angeles River Watershed Management Group (ULAR) and authorized the City's participation in the development of a Watershed Management Plan (WMP) and the associated Coordinated Integrated Monitoring Plan (CIMP) to comply with the Regional clean water regulations and to share corresponding compliance costs.

In 2015, the City and eighteen other cities entered into an MOA for the administration and cost sharing of the implementation of the CIMP for the ULAR Group. In 2018, the group added the use of the San Gabriel Valley Council of Governments (SGVCOG) for contracting services and financial

management of the MOA to provide program efficiencies. This MOA expired in 2023 and was replaced by the current MOA.

On June 20, 2023, the City Council approved the current MOA with the SGVCOG and eighteen other cities, for the administration and cost sharing for implementing the CIMP and WMP for the Upper Los Angeles River Watershed Management Area (ULAR), which expired on June 30, 2026.

The Upper Los Angeles River Watershed Management Group (ULAR Group) recently negotiated a new MOA with the same financial and administrative structure. The proposed MOA is being presented to continue the administration and establish an updated cost share based on services used by each member of the ULAR Group.

Discussion/Analysis:

Since 2018, as one of the nineteen agencies of the MOA, the City of Los Angeles has performed monitoring and WMP activities within the Upper Los Angeles River Watershed and proposes to continue to perform the monitoring and WMP services. The proposed MOA will include the following:

CIMP Related Costs

A wide range of monitoring events must be performed among the nineteen agencies. The City will receive the benefit of receiving water monitoring, stormwater outfall monitoring, non-stormwater outfall monitoring, data management, maintenance activities (including equipment maintenance and replacement), development of monitoring sections of the Annual Report, and any additional activities, revisions, and/or requirements related to the CIMP. The City of Los Angeles will be responsible for completing the monitoring services.

WMP Related Costs

The MOA covers a wide range of WMP-related services which must be divided among the nineteen agencies. Services that are being funded through this portion of the MOA are:

- (1) The cost of preparing the ULAR Group annual and semi-annual reports, which are required by the Regional Board;
- (2) The Adaptive Management review of the WMP;
- (3) Effort associated with the Trash Monitoring and Reporting Plan for the Los Angeles River Trash Total Maximum Daily Load (TMDL);
- (4) Any necessary revision to the WMP;
- (5) Website management (lastormh2o.org);
- (6) the ULAR Group's California Stormwater Quality Association (CASQA) Annual Membership;
- (7) Coordination with the Group regarding the MS4 Permit renewal; and
- (8) Potential penalties or fines from the Regional Board for Permit Notices of Violation or similar violations.

MOA Terms

The proposed MOA has a base term of three (3)-year term with two (2) one-year options for extension, to be agreed upon by the ULAR WMG, and includes the same financial and administrative structure as the expiring MOA.

SGVCOG will continue to manage the financial and contracting obligations of this MOA for an annual fee, included in the cost sharing of the MOA. Cost sharing will continue to be based off of each jurisdiction's land area percentage within the ULAR WMA; the City of La Cañada Flintridge's land area percentage of the ULAR WMA is 1.79%.

The City's cost share is summarized below. Sufficient funds are included in the FY 2026-27 Budget and funds will be budgeted appropriately in fiscal future years.

<u>Fiscal Year</u>	<u>City Cost</u>
FY 2025-26	\$28,052
FY 2026-27	\$27,589
FY 2027-28	\$33,656
FY 2028-29	\$27,884
FY 2029-30	\$28,338
TOTAL	\$145,519

Options:

1. Motion to: (i) Approve the attached Memorandum of Agreement (MOA) Between the City of La Cañada Flintridge and the San Gabriel Valley Council of Governments and Eighteen Agencies Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Plan (WMP) for the Upper Los Angeles River Watershed Management Area; and (ii) Authorize the City Manager to sign the Agreement subject to Approval as to Final Form by the City Attorney; or
2. Provide further directions to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): (i) Approve the attached Memorandum of Agreement (MOA) Between the City of La Cañada Flintridge and the San Gabriel Valley Council of Governments and Eighteen Agencies Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Plan (WMP) for the Upper Los Angeles River Watershed Management Area; and (ii) Authorize the City Manager to sign the Agreement subject to Approval as to Final Form by the City Attorney.

Attachments:

1. Memorandum of Agreement

MEMORANDUM OF AGREEMENT

BETWEEN THE CITY OF LOS ANGELES, THE CITY OF ALHAMBRA, THE CITY OF BURBANK, THE CITY OF CALABASAS, THE CITY OF GLENDALE, THE CITY OF HIDDEN HILLS, THE CITY OF LA CANADA FLINTRIDGE, THE CITY OF MONTEBELLO, THE CITY OF MONTEREY PARK, THE CITY OF PASADENA, THE CITY OF ROSEMEAD, THE CITY OF SAN FERNANDO, THE CITY OF SAN GABRIEL, THE CITY OF SAN MARINO, THE CITY OF SOUTH EL MONTE, THE CITY OF SOUTH PASADENA, THE CITY OF TEMPLE CITY, LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, THE COUNTY OF LOS ANGELES, AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

REGARDING THE ADMINISTRATION AND COST SHARING FOR IMPLEMENTING THE COORDINATED INTEGRATED MONITORING PROGRAM (CIMP) AND WATERSHED MANAGEMENT PROGRAM (WMP) FOR THE UPPER LOS ANGELES RIVER WATERSHED MANAGEMENT AREA

This Memorandum of Agreement (MOA), including its attachments, exhibits and schedules, is made and entered into as of July 1st, 2026, by and between The SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG), a California Joint Powers Authority, THE CITY OF LOS ANGELES (CITY), a municipal corporation, THE CITY OF ALHAMBRA, a municipal corporation, THE CITY OF BURBANK, a municipal corporation, THE CITY OF CALABASAS, a municipal corporation, THE CITY OF GLENDALE, a municipal corporation, THE CITY OF HIDDEN HILLS, a municipal corporation, THE CITY OF LA CANADA FLINTRIDGE, a municipal corporation, THE CITY OF MONTEBELLO, a municipal corporation, THE CITY OF MONTEREY PARK, a municipal corporation, THE CITY OF PASADENA, a municipal corporation, THE CITY OF ROSEMEAD, a municipal corporation, THE CITY OF SAN FERNANDO, a municipal corporation, THE CITY OF SAN GABRIEL, a municipal corporation, THE CITY OF SAN MARINO, a municipal corporation, THE CITY OF SOUTH EL MONTE, a municipal corporation, THE CITY OF SOUTH PASADENA, a municipal corporation, THE CITY OF TEMPLE CITY, a municipal corporation, LOS ANGELES COUNTY FLOOD CONTROL DISTRICT (LACFCD), a body corporate and politic, and the COUNTY OF LOS ANGELES (COUNTY), a political subdivision of the State of California. Collectively, these entities shall be known herein as PARTIES or individually as PARTY.

RECITALS

WHEREAS, the U.S. Environmental Protection Agency (USEPA) and the California Regional Water Quality Control Board, Los Angeles Region (Regional Board) have classified the Greater Los Angeles County Municipal Separate Storm Sewer System (MS4) as a large MS4 pursuant to 40 Code of Federal Regulations (CFR) section 122.26(b)(4) and a major facility pursuant to 40 CFR section 122.2; and

WHEREAS, the Regional Board adopted the 2021 Regional Phase I MS4 Permit Order No. R4-2021-0105 on July 23, 2021; and

WHEREAS, the 2021 MS4 Permit became effective on September 11, 2021, and requires the COUNTY, LACFCD, and 85 cities within the coastal watersheds of Los Angeles County, the Ventura County Watershed Protection District, the County of Ventura, and 10 cities within Ventura County to comply with its prescribed elements; and

WHEREAS, the MS4 Permit identifies the PARTIES as MS4 permittees responsible for compliance with the Permit's requirements pertaining to the PARTIES' collective jurisdictional area in the Upper Los Angeles River Watershed Management Area as identified in Exhibit D of this MOA; and

WHEREAS, the CITY and the cities of Alhambra, Burbank, Calabasas, Glendale, Hidden Hills, La Canada Flintridge, Montebello, Monterey Park, Pasadena, Rosemead, San Fernando, San Gabriel, San Marino, South El Monte, South Pasadena, and Temple City and LACFCD and the COUNTY formed the Upper Los Angeles River Watershed Management Group (ULAR WMG) to collaborate on the Watershed Management Program (WMP) and the Coordinated Integrated Monitoring Program (CIMP) in accordance with the MS4 Permit, with the CITY serving as the ULAR WMG Lead Agency; and

WHEREAS, the first WMP was submitted to the Regional Board by the PARTIES on June 25, 2015, and was approved by the Regional Board on April 20, 2016; and

WHEREAS, a revised WMP was submitted to the Regional Board on June 28, 2021, and was approved by the Regional Board on April 2, 2024; and

WHEREAS, the first CIMP was submitted to the Regional Board by the PARTIES on April 30, 2015, and was approved by the Regional Board on August 5, 2015; and

WHEREAS, a revised CIMP was submitted to the Regional Board on March 13, 2023, and was approved by the Regional Board on June 25, 2026; and

WHEREAS, the PARTIES have agreed to cooperatively share and fully fund the estimated costs of the implementation of the CIMP and WMP; and

WHEREAS, the PARTIES agree that each shall assume full and independent responsibility for ensuring its own compliance with the MS4 Permit notwithstanding this MOA; and

WHEREAS, the PARTIES desire to have the SGVCOG: (a) invoice and collect funds from each of the PARTIES to cover the costs of MONITORING SERVICES and WMP-RELATED TASKS as detailed in Exhibit A hereto, and pay the same to the CITY; (b) perform tasks identified in CONTRACT ADMINISTRATION in Exhibit A hereto;

NOW, THEREFORE, in consideration of the mutual benefits to be derived by the PARTIES, and of the promises contained in this MOA, the PARTIES agree as follows:

Section 1. Recitals. The recitals set forth above are true and correct and fully incorporated into this MOA.

Section 2. Purpose. The purpose of this MOA is to cooperatively fund the MONITORING SERVICES and WMP-RELATED TASKS, as set forth in Exhibit A of this MOA.

Section 3. Cooperation. The PARTIES shall fully cooperate with one another to attain the purposes of this MOA.

Section 4. Voluntary. The PARTIES have voluntarily entered this MOA for the implementation of the MONITORING SERVICES and WMP-RELATED TASKS and authorize SGVCOG to administer the cost-sharing.

Section 5. Term. This MOA shall become effective on July 1, 2026, and shall remain in effect for three (3) years up to and including June 30, 2029. The MOA may be extended, through mutual agreement of the PARTIES, for up to two (2) additional one (1) year terms.

Section 6. Commitment. Once effective, the PARTIES agree to uphold the promises contained in this MOA for the duration of the agreed upon term. The PARTIES agree that costs, expenses, fees, liabilities, and obligations incurred by the CITY in performing MONITORING SERVICES in accordance with Tables 2-2B(i) of Exhibit B and WMP-RELATED TASKS in accordance with Table 3-3B of Exhibit B prior to the execution date of this MOA but after July 1, 2026, shall be cost-shared under this Agreement according to the amounts specified in Exhibit B and shall be included in the first invoice.

Section 7. THE PARTIES AGREE:

- a. Monitoring Services. The CITY will perform the MONITORING SERVICES, as defined in Exhibit A.
- b. WMP-Related Tasks. The CITY and the SGVCOG will perform the WMP-RELATED TASKS, as defined in Exhibit A.
- c. Reporting. Each PARTY hereto authorizes the CITY to prepare and submit reports to the Regional Board as required by the MS4 Permit. In addition, the CITY will submit to the PARTIES the data used to prepare the reports. This data will be transmitted electronically to all PARTIES and as requested by the Regional Board. The CITY will provide sufficient time for the PARTIES to review the reports prepared prior to submission to the Regional Board. The CITY shall consider incorporating such comments received and answering a PARTY's questions to the best of its abilities prior to its submittal to the Regional Board. Any comments received related to a PARTY's compliance determinations will be addressed or provided a response from the CITY prior to submittal to the Regional Board.

- d. Contract Administration. The SGVCOG will be responsible for CONTRACT ADMINISTRATION, as defined in Exhibit A.
- e. Communication. To the extent the PARTIES have communications related to CONTRACT ADMINISTRATION as defined in Exhibit A, such communications shall be directed to the SGVCOG. Communications concerning MONITORING SERVICES and WMP-RELATED TASKS under this Agreement shall be directed to the CITY. Written notice will be provided to the PARTIES should contact information for the SGVCOG and/or the ULAR WMG lead agency change.
- f. Contracting. The PARTIES contemplate that other individual NPDES permit holders may wish to participate in the MONITORING SERVICES without being a party to this MOA. If another NPDES permittee wants to participate in the MONITORING SERVICES, the SGVCOG may enter a separate, individual agreement with such individual NPDES permittee. The individual NPDES permittee will not become a party to this MOA but will be responsible for its proportionate share of the costs for those MONITORING SERVICES. If other individual NPDES permit holders' participation modifies the PARTIES' proportionate cost share, each PARTY'S proportional payment obligation shall be modified administratively in Exhibit B.

Section 8. Invoicing and Payment.

- a. Invoicing. The SGVCOG will invoice all PARTIES, except the CITY, annually in amounts not exceeding the invoice amounts shown in Table 1 of Exhibit B. The annual invoices will be issued by the SGVCOG to the PARTIES in July of each calendar year for their proportional share of the estimated cost for MONITORING SERVICES and WMP-RELATED TASKS, including SGVCOG's Contract Management Fee, for the fiscal year, as shown in Exhibit B. The first invoice will be issued in July 2026 or upon the execution of this Agreement, whichever is later. The PARTIES hereby acknowledge and ratify services performed on or after the earlier of July 1st, 2026 or the date of the last signature of the PARTIES that are performed in accordance with the terms and conditions of the MOA. Such services shall be included in the first invoice and reimbursable pursuant to this MOA.
 - i. CITY Invoicing. The SGVCOG shall invoice the CITY annually in amounts not exceeding the invoice amounts shown in Table 3 and Table 4 of Exhibit B ("Annual Invoice"). The Annual Invoice will be issued by the SGVCOG to the CITY in July of each calendar year for its proportional share of the estimated cost of WMP-RELATED TASKS, including the SGVCOG's Contract Management Fee, for the fiscal year, as shown in Table 3 and Table 4 of Exhibit B. The first invoice will be issued in July 2026 or upon the execution of this Agreement, whichever is later. The CITY and the SGVCOG hereby acknowledge and ratify services performed on or after the earlier of July 1st, 2026, or the date of the last signature of the PARTIES

that are performed in accordance with the terms and conditions of the MOA. Such services shall be included in the first invoice and reimbursable pursuant to this MOA. The CITY shall not be subject to Sections 8(c) or 8(d).

- ii. CITY Reimbursement. The CITY and SGVCOG shall complete a reconciliation process consistent with the one outlined in Section 8(h) on an annual basis. Upon completion of the reconciliation, CITY shall invoice SGVCOG for reimbursement due to the CITY for that fiscal year. SGVCOG shall pay the CITY within sixty (60) days of receipt of the invoice from the CITY. If the CITY has not remitted payment to SGVCOG for its Annual Invoice by the completion of the annual reconciliation, the SGVCOG shall deduct the CITY's share for MONITORING SERVICES and the amount of the Annual Invoice from the CITY's reimbursement.
- b. Annual Payment. Each PARTY, excluding the CITY, shall pay the SGVCOG for their invoice within sixty (60) days of receipt of the invoice from the SGVCOG.
- c. Late Payment Penalty. Any payment that is not received within sixty (60) days following receipt of the invoice from SGVCOG shall be subject to a late payment of 10%. Interest on any late payments shall accrue at the rate of 1% per month for each month a payment is past due.
- d. Delinquent Payments. A payment not made within three hundred and sixty-five (365) days after receipt of the invoice from the SGVCOG shall result in the SGVCOG notifying the Regional Board and the PARTIES that the delinquent PARTY is no longer a participating member of the CIMP or WMP. The PARTY shall be deemed to have withdrawn from this MOA and the remaining PARTIES' cost share allocation shall be adjusted in accordance with the cost allocation formula in Table 1 of Exhibit B. Withdrawal shall not relieve a PARTY's obligation to pay its proportionate share of costs that were due at the time of the deemed withdrawal.
- e. Contingency. Each PARTY's annual invoice will include a contingency of fifteen percent (15%) for MONITORING SERVICES and fifteen percent (15%) for WMP-RELATED TASKS, as shown in Exhibit B. Contingency funds will be held by SGVCOG until such time as they are needed. Contingency funds that are used will be applied to each PARTY based on its proportional share. No PARTY will be obligated to pay for additional expenditures which exceed its contingency amounts without an amendment to this MOA.
 - i. Monitoring Services Contingency. The CITY shall have access to the MONITORING SERVICES Contingency, for paying for or otherwise implementing the MONITORING SERVICES defined in Exhibit A of this MOA. The CITY shall notify the PARTIES before use of the MONITORING SERVICES Contingency is appropriate or required as soon as practicable

but any failure to notify any PARTY or the PARTIES shall not alter, eliminate, or affect the CITY's right to payment. The CITY will indicate the amount of MONITORING SERVICES Contingency used in its applicable invoice(s) to SGVCOG for implementation of the MONITORING SERVICES. Should the CITY determine in its reasonable discretion that the MONITORING SERVICES Contingency not be necessary for MONITORING SERVICES, the PARTIES may administratively shift these funds to be used for WMP-RELATED TASKS, consistent with Sections 8(f) and 9(c).

- ii. WMP-Related Tasks Contingency. The PARTIES may utilize WMP-RELATED TASKS Contingency to complete projects consistent with the WMP-RELATED TASKS defined in Exhibit A. To utilize WMP-RELATED TASKS Contingency for a particular purpose or task, the ULAR WMG must come to a majority consensus, using the process defined in Section 9(c), as to whether use of the contingency for the purpose or task proposed is appropriate, as well as the process by which such purpose or task will be implemented. SGVCOG shall reimburse the entity responsible for implementing the approved purpose or task with WMP-RELATED TASKS Contingency. Should the WMP-RELATED TASKS Contingency not be necessary for WMP-RELATED TASKS, the PARTIES may administratively shift these funds to be used for MONITORING SERVICES, consistent with Sections 8(f) and 9(c).
- iii. Other Uses of Contingency. A PARTY or the PARTIES may utilize all or a portion of the MONITORING SERVICES Contingency and WMP-RELATED TASKS Contingency to pay for any penalties or fines assessed by the Regional Board. The PARTIES shall agree upon an approach pursuant to the process in Section 9(c) to utilize these funds for this purpose.
- f. Shifting of Funds. The PARTIES may shift funds collected under this MOA between MONITORING SERVICES and WMP-RELATED TASKS administratively, without an amendment to this MOA, provided that the overall amount does not exceed the total not-to-exceed amount of this MOA or a PARTY'S annual proportional cost, as set forth in Table 1 of Exhibit B, and if approved by a majority consensus, using the process defined in Section 9(c). Should the CITY require a shift in funds between MONITORING SERVICES and WMP-RELATED TASKS to implement the MONITORING SERVICES and WMP-RELATED TASKS, it shall notify the SGVCOG before shifting these funds.
- g. Contract Management Fee. The SGVCOG will receive a Contract Management Fee of \$100,000 per year for administration of this MOA by the SGVCOG. Each PARTY will be assessed its proportionate share of the annual Contract Management Fee as shown in Table 4 of Exhibit B.

- h. Reconciliation of this MOA. SGVCOG and CITY will provide the PARTIES with an annual accounting of expenditures for the prior fiscal year, generally consistent with the format shown in Exhibit E. The annual accounting is intended to provide transparency regarding funds received, expenditures incurred, and any remaining balances associated with the WMG activities. At the end of the MOA, SGVCOG will provide the PARTIES with an accounting of actual expenditures, consistent with the format as shown in Exhibit E, within ninety (90) days of receipt of the necessary information from the CITY. Any unexpended funds held by SGVCOG at the termination of this MOA will be rolled over to cover expenses in any subsequent MOA. PARTIES may request in writing a refund or credit of any unexpended funds by the SGVCOG, in accordance with the distributed cost formula set forth in Table 1 of Exhibit B.

Section 9. THE PARTIES FURTHER AGREE:

- a. Documentation. The PARTIES agree to promptly provide at no cost to the CITY all requested information and documentation required by the MS4 Permit in their possession that the CITY, in its discretion, deems to be necessary or helpful for the performance of the MONITORING SERVICES and WMP-RELATED TASKS.
- b. Access. During the term of this MOA on an as-needed basis, each PARTY shall allow the CITY or its contractor reasonable access and entry to land, facilities and structures owned, operated, or controlled by the PARTY, which access and entry are necessary or helpful for the CITY or its contractor to perform MONITORING SERVICES and WMP-RELATED TASKS (FACILITIES). The FACILITIES shall include but not be limited to the PARTY's storm drains, channels, catch basins, and similar, provided, however, that prior to entering any of the PARTIES' FACILITIES, the CITY or its contractor, as applicable, shall provide seventy-two (72) hours' advance written notice of entry to the applicable PARTY, or in the cases where seventy-two (72) hours' advance written notice is not possible, such as in cases of unforeseen wet weather, the CITY or its contractor shall provide written notice to the applicable PARTY as early as reasonably possible. Any PARTY, including LACFCD, agrees to provide the CITY or its contractor a "no-fee" Access Permit to its FACILITIES. This Access Permit does not cover any fees that may be required for Construction Permits for the installation of permanent monitoring equipment. The CITY shall secure any required necessary permits prior to entry.
- c. Consensus. The PARTIES agree that consensus in the ULAR WMG will be determined by a two-third supermajority (66.66%) voting of the ULAR WMG members based on each PARTY's percentage land area of the Watershed as shown in Exhibit D. Consensus shall be reached using an email vote of ULAR WMG members. Any PARTY that does not respond to a vote within five (5) business days, shall be considered to support the majority consensus.
- d. Participation. Each PARTY shall designate an individual to provide representation

at the ULAR WMG that is authorized to provide official input on behalf of the PARTY. Each PARTY shall ensure that a representative attends the ULAR WMG meetings and, if necessary, responds to email communication.

- e. Additional Activities. The PARTIES agree that additional activities may arise in the course of implementing this MOA, and there may be interest in utilizing funds collected through this MOA or pursuing additional funds, to complete those projects, including but not limited to the Safe Clean Water Program, the payment of a penalty or fine from the Regional Board, or unforeseen new requirements issued by the Regional Board. The ULAR WMG, led by the ULAR WMG Lead Agency, shall discuss and determine additional activities to be completed and the implementation approach to completing those projects. The ULAR WMG will determine which activities to pursue in accordance with the consensus process defined in Section 9(c). Any other PARTY that does not desire to participate in an additional activity can submit a written request to the SGVCOG that they do not desire to be part of the activity. The non-participating PARTY will not be responsible for its proportionate share of funds to complete the additional project, and the cost will be recalculated amongst the remaining PARTIES.

Section 10. Indemnification. Each PARTY shall indemnify, defend, and hold harmless each other PARTY, on a pro rata basis, including its special districts, their member agencies, elected and appointed officers, employees, agents, attorneys, and designated volunteers from and against any and all liability, including, but not limited to, demands, claims, actions, fees, costs, and expenses (including reasonable attorneys and expert witness fees), arising from or connected with this MOA; provided, however, that no PARTY shall indemnify another PARTY for that PARTY's own negligence or willful misconduct.

Section 11. Termination.

- a. Noticing. Any PARTY may withdraw from this MOA for any reason, in whole or part, by giving the SGVCOG and the Regional Board thirty (30) days' written notice thereof. Withdrawing PARTIES shall remain wholly responsible for their proportional share of the costs of MONITORING SERVICES and WMP-RELATED TASKS for any fiscal year for which the PARTY has not withdrawn. Withdrawing PARTIES shall not be entitled to any refunds. Each PARTY shall also be responsible for the payment of its own fines, penalties or costs incurred as a result of the non-performance of the CIMP and/or WMP. Upon withdrawal by the SGVCOG, the PARTIES shall meet and confer to designate an alternate organization to accept the SGVCOG's responsibilities under this MOA.
- b. Default. If a PARTY fails to comply with any of the terms or conditions of this MOA, that PARTY shall forfeit its rights to the work completed through this MOA, but no such forfeiture shall occur unless and until the defaulting PARTY has first been given notice of its default and a reasonable opportunity to cure the alleged default.

- c. Equipment Ownership. Devices such as automatic sampling stations - inclusive of a cabinet, sampling equipment, ancillary devices, power supplies (EQUIPMENT) may be installed to implement the CIMP. Any PARTY voluntarily terminating membership will not be entitled to a refund for the portion of the share paid to acquire and to operate the EQUIPMENT nor for the remaining value of the EQUIPMENT, if any. The operational life of such EQUIPMENT is approximately seven years, and after which it may be obsolete or may require major remodel or replacement of electrical and mechanical components costing equivalent to the purchase of new EQUIPMENT. The remaining PARTIES agree to own, operate and maintain and or replace the EQUIPMENT.

Section 12. General Provisions.

- a. Notices. Any notices, bills, invoices, or reports relating to this MOA, and any request, demand, statement, or other communication required or permitted hereunder shall be in writing and shall be delivered to the representatives of the PARTIES at the addresses set forth in Exhibit C attached hereto and incorporated herein by reference. PARTIES shall promptly notify each other of any change of contact information, including personnel changes, provided in Exhibit C. Written notice shall include notice delivered via e-mail or fax. A notice shall be deemed to have been received on (a) the date of delivery, if delivered by hand during regular business hours, or by confirmed facsimile or by e-mail; or (b) on the third (3rd) business day following mailing by registered or certified mail (return receipt requested) to the addresses set forth in Exhibit C.
- b. Administration. For the purposes of this MOA, the PARTIES and SGVCOG hereby designate as their respective representatives the persons named in Exhibit C. The designated representatives, or their respective designees, shall administer the terms and conditions of this MOA on behalf of their respective entities. Each of the persons signing below on behalf of a PARTY or the SGVCOG represents and warrants that he or she is authorized to sign this MOA on behalf of such entity.
- c. Relationship of the Parties. The PARTIES to this MOA are, and shall at all times remain as to each other, wholly independent entities. No PARTY shall have power to incur any debt, obligation, or liability on behalf of any other PARTY unless expressly provided to the contrary by this MOA. No employee, agent, or officer of a PARTY shall be deemed for any purpose whatsoever to be an agent, employee, or officer of another PARTY.
- d. Amendment. The terms and provisions of this MOA may not be amended, modified, or waived, except by an instrument in writing signed by all non-delinquent PARTIES and SGVCOG. Such amendments may be executed by those individuals listed in Exhibit C or by a person authorized to execute such amendment on behalf of each PARTY.

- e. Law to Govern. This MOA is governed by, interpreted under, and construed and enforced in accordance with the laws of the State of California. In the event of litigation related to this MOA, venue in the State Superior Court or Federal District Court shall lie exclusively in the County of Los Angeles.
- f. No Presumption in Drafting. The PARTIES to this MOA agree that the general rule that an MOA is to be interpreted against the PARTY drafting it, or causing it to be prepared shall not apply.
- g. Severability. If any provision of this MOA shall be determined by any court to be invalid, illegal, or unenforceable to any extent, then the remainder of this MOA shall not be affected, and this MOA shall be construed as if the invalid, illegal, or unenforceable provision had never been contained in this MOA.
- h. Entire Agreement. This MOA constitutes the entire agreement of the PARTIES to this MOA with respect to the subject matter hereof.
- i. Waiver. Waiver by any PARTY to this MOA of any term, condition, or covenant of this MOA shall not constitute a waiver of any other term, condition, or covenant. Waiver by any PARTY to this MOA of any breach of the provisions of this MOA shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this MOA.
- j. Counterparts. This MOA may be executed in any number of counterparts, which execution may be by electronic means as defined in Civil Code section 1633.2 and each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to all PARTIES to this MOA.
- k. All PARTIES to this MOA have been represented by counsel in the preparation and negotiation of this MOA. Accordingly, this MOA shall be construed according to its fair language.

IN WITNESS WHEREOF, the PARTIES have caused this MOA to be executed by their duly authorized representatives and affixed as of the date of signature of the PARTIES:

COUNTY OF LOS ANGELES

By:

Mark Pestrella, Director of Public Works

Dated: _____

ATTEST:

Deputy

APPROVED AS TO FORM:

Dawyn R. Harrison
County Counsel

LOS ANGELES COUNTY FLOOD CONTROL DISTRICT

By:

Mark Pestrella, Chief Engineer

Dated: _____

ATTEST:

Deputy

APPROVED AS TO FORM:

Dawyn R. Harrison
County Counsel

CITY OF ALHAMBRA

By:

Jeffrey Koji Maloney, Mayor

Dated: _____

ATTEST:

Lauren Myles
City Clerk

APPROVED AS TO FORM:

Joseph M. Montes, Esq.
City Attorney

CITY OF LOS ANGELES

By:

Steven Kang, President
Board of Public Works

Dated: _____

ATTEST:

Patrice Lattimore
City Clerk

APPROVED AS TO FORM:

Hydee Feldstein Soto
City Attorney

CITY OF BURBANK

By:

Tamala Takahashi, Mayor

Dated: _____

ATTEST:

Justin Hess
City Manager

APPROVED AS TO FORM:

Joseph H. McDougall
City Attorney

CITY OF CALABASAS

By:

James R. Bozajian, Mayor

Dated: _____

ATTEST:

Kristy Buxkemper
City Clerk

APPROVED AS TO FORM:

Pam Lee
City Attorney

THE CITY OF GLENDALE

By:

Ardy Kassakhian, Mayor

Dated: _____

ATTEST:

Roubik Golanian, P.E.
City Manager

APPROVED AS TO FORM:

Michael Garcia
City Attorney

CITY OF HIDDEN HILLS

By:

Joseph Loggia, Mayor

Dated: _____

ATTEST:

Deana L. Gonzalez, CMC
City Clerk

APPROVED AS TO FORM:

Lauren Langer
City Attorney

CITY OF LA CANADA FLINTRIDGE

By:

Daniel Jordan, City Manager

Dated: _____

ATTEST:

Tania Garcia
City Clerk

APPROVED AS TO FORM:

Adrian R. Guerra
City Attorney

CITY OF MONTEBELLO

By:

Georgina Tamayo, Mayor

Dated: _____

ATTEST:

Christopher Jimenez
City Clerk

APPROVED AS TO FORM:

Arnold Alvarez-Glasman
City Attorney

CITY OF MONTEREY PARK

By:

Inez Alvarez, City Manager

Dated: _____

ATTEST:

Maychelle Yee
City Clerk

APPROVED AS TO FORM:

Karl H. Berger
City Attorney

CITY OF PASADENA

By:

Matthew Hawkesworth, Interim City
Manager

Dated: _____

ATTEST:

Mark Jomsky
City Clerk

APPROVED AS TO FORM:

Michele Beal Bagneris, Esq.
City Attorney

CITY OF ROSEMEAD

By:

Interim City Manager

Dated: _____

ATTEST:

Ericka Hernandez
City Clerk

APPROVED AS TO FORM:

Rachel H. Richman
City Attorney

CITY OF SAN FERNANDO

By:

Joel Fajardo, Mayor

Dated: _____

ATTEST:

Julia Fritz
City Clerk

APPROVED AS TO FORM:

Richard Padilla
City Attorney

CITY OF SAN GABRIEL

By:

Mark Lazzaretto, City Manager

Dated: _____

ATTEST:

Julie Nguyen
City Clerk

APPROVED AS TO FORM:

Keith Lemieux
City Attorney

CITY OF SAN MARINO

By:

Tony Chou, Mayor

Dated: _____

ATTEST:

Philippe Eskandar
City Manager

APPROVED AS TO FORM:

Joseph Montes
City Attorney

CITY OF SOUTH EL MONTE

By:

Rene Salas, City Manager

Dated: _____

ATTEST:

Adrian Garcia
City Clerk

APPROVED AS TO FORM:

Susie Altamirano
City Attorney

CITY OF SOUTH PASADENA

By:

Todd Hileman, City Manager

Dated: _____

ATTEST:

Nikima Newsome
Chief City Clerk

APPROVED AS TO FORM:

Roxanne Diaz
City Attorney

CITY OF TEMPLE CITY

By:

William Man, Mayor

Dated: _____

ATTEST:

Peggy Kuo
City Clerk

APPROVED AS TO FORM:

Greg Murphy
City Attorney

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

By:

Marisa Creter, Executive Director

Dated: _____

ATTEST:

Mackenzie Bolger
Acting Sustainability Manager

APPROVED AS TO FORM:

Cassie Trapesonian
Counsel for the SGVCOG

EXHIBIT A

MOA Scope of Work

The purpose of this MOA is to facilitate compliance with the ULAR WMG with the MS4 Permit. The tasks below outline the broadly expected work anticipated to comply with the Permit.

MONITORING SERVICES

This includes all tasks required to comply with the monitoring requirements established in the MS4 Permit and associated documents. This includes but is not limited to implementation of the ULAR CIMP (Coordinated Integrated Monitoring Program), which includes but is not limited to the following activities:

- Receiving Water Monitoring
- Stormwater Outfall Monitoring
- Non-Stormwater Outfall Monitoring
- Urban Lakes Monitoring
- Data Management
- Capital, Operation, and Maintenance Activities
- Purchasing, maintaining, and replacing equipment (capital costs) necessary for monitoring activities
- Development of the monitoring sections to be included in the Annual Report (e.g. trends analysis, Total Maximum Daily Load (TMDL) attainment, summary of monitoring activities)
- Annual Reconciliation of the MONITORING SERVICES under the MOA.
- This work may include additional activities and requirements based upon the March 2023 CIMP revisions and other future CIMP revisions, and subsequent requirements for the Regional Board.

The CITY is responsible for completing the MONITORING SERVICES in this MOA, including by utilizing consultant support services.

WMP-RELATED TASKS

This includes all tasks required to comply with the MS4 Permit, as well as other work that is determined to advance the PARTIES' efforts in complying with the MS4 Permit. The ULAR WMG is required to complete the following activities as part of the ULAR Watershed Management Program (WMP). This includes but is not limited to the sub-tasks defined below:

- Annual Reporting (including the WMP Progress Report)
- Adaptive Management
- Trash Monitoring and Reporting Plan (TMRP)
- WMP Revisions
- Website management (lastormh2o.org)
- California Stormwater Quality Association (CASQA) Membership
- Coordination with the PARTIES and the Regional Board for MS4 Permit renewal as related to CIMP and WMP implementation
- Potential penalties or fines from the Regional Board for Permit Notices of Violations or other similar violations

Contracts regarding WMP-RELATED TASKS will be administered by the SGVCOG. The lead agency of the ULAR WMG will provide subject-matter expertise and project management support to SGVCOG and its consultants for the purposes of completing this task.

CONTRACT ADMINISTRATION

This includes any and all tasks associated with administering this MOA, including but not limited to the following:

- Facilitate the development of agreements and subsequent amendments for the ULAR WMG.
- Manage procurements, contracting, and contract administration for consultants and contractors, with the lead agency of the ULAR WMG providing subject-matter expertise and project management support. This includes establishing and managing a bench of technical consultants that may be utilized by any PARTY.
- Distribute invoices and collect payment from PARTIES.
- Pay invoices from the City, upon receipt of invoice, as established in Section 8(a) of the MOA.
- Manage the MOA budget in coordination with the lead agency of the ULAR WMG.
- Facilitate the preparation of ULAR WMG administrative procedures by ULAR WMG and ensure compliance with these procedures.
- Annual Reconciliation of WMP-RELATED TASKS under the MOA.

The CONTRACT ADMINISTRATION tasks will be completed by the SGVCOG. Additional tasks may be identified in the process of complying with the Permit, at which point the ULAR WMG would determine the optimal approach to ensuring that the ULAR WMG remains in compliance with all aspects of the MS4 Permit and its associated documents.

EXHIBIT B

MOA Cost Estimates

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Table 1. Distribution of Combined Annual Implementation Costs (CIMP/WMP/CASQA/SGVCOG fee)

Agency	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31	Total (5 years)
LACFCD	\$80,591	\$76,998	\$94,622	\$78,862	\$78,420	\$409,493
City of Los Angeles	\$918,866	\$903,743	\$1,102,469	\$913,352	\$928,264	\$4,766,694
County of Los Angeles	\$234,333	\$215,817	\$261,008	\$234,484	\$221,965	\$1,167,607
City of Alhambra	\$24,756	\$24,348	\$29,703	\$24,608	\$25,010	\$128,425
City of Burbank	\$56,237	\$55,312	\$67,474	\$55,900	\$56,813	\$291,736
City of Calabasas	\$20,303	\$19,969	\$24,360	\$20,181	\$20,512	\$105,325
City of Glendale	\$99,280	\$97,647	\$119,117	\$98,684	\$100,295	\$515,023
City of Hidden Hills	\$4,871	\$4,792	\$5,845	\$4,842	\$4,921	\$25,271
City of La Canada Flintridge	\$28,052	\$27,589	\$33,656	\$27,884	\$28,338	\$145,519
City of Montebello	\$27,149	\$26,702	\$32,575	\$26,987	\$27,427	\$140,840
City of Monterey Park	\$25,098	\$24,684	\$30,113	\$24,947	\$25,354	\$130,196
City of Pasadena	\$75,041	\$73,807	\$90,036	\$74,591	\$75,808	\$389,283
City of Rosemead	\$16,780	\$16,505	\$20,134	\$16,680	\$16,953	\$87,052
City of San Fernando	\$7,692	\$7,565	\$9,229	\$7,645	\$7,770	\$39,901
City of San Gabriel	\$13,406	\$13,184	\$16,083	\$13,325	\$13,543	\$69,541
City of San Marino	\$12,214	\$12,013	\$14,654	\$12,140	\$12,338	\$63,359
City of South El Monte	\$28,551	\$16,661	\$18,559	\$29,592	\$17,341	\$110,704
City of South Pasadena	\$11,081	\$10,898	\$13,294	\$11,014	\$11,193	\$57,480
City of Temple City	\$13,059	\$12,843	\$15,668	\$12,980	\$13,193	\$67,743
Total	\$1,697,360	\$1,641,077	\$1,998,599	\$1,688,698	\$1,685,458	\$8,711,192

Table 2. Distribution of Cost for Implementing Total ULAR CIMP Monitoring Services

Agency	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31	Total (5 years)
LACFCD	\$64,206	\$60,415	\$61,469	\$61,871	\$61,219	\$309,180
City of Los Angeles	\$686,595	\$660,166	\$671,677	\$659,174	\$668,487	\$3,346,099
County of Los Angeles	\$181,742	\$160,665	\$163,466	\$176,932	\$163,145	\$845,950
City of Alhambra	\$18,498	\$17,786	\$18,097	\$17,760	\$18,011	\$90,152
City of Burbank	\$42,021	\$40,404	\$41,108	\$40,343	\$40,913	\$204,789
City of Calabasas	\$15,171	\$14,587	\$14,841	\$14,565	\$14,771	\$73,935
City of Glendale	\$74,184	\$71,329	\$72,572	\$71,221	\$72,228	\$361,534
City of Hidden Hills	\$3,640	\$3,500	\$3,561	\$3,494	\$3,544	\$17,739
City of La Canada Flintridge	\$20,961	\$20,154	\$20,505	\$20,124	\$20,408	\$102,152
City of Montebello	\$20,286	\$19,505	\$19,846	\$19,476	\$19,751	\$98,864
City of Monterey Park	\$18,753	\$18,031	\$18,346	\$18,004	\$18,258	\$91,392
City of Pasadena	\$56,072	\$53,914	\$54,854	\$53,833	\$54,593	\$273,266
City of Rosemead	\$12,539	\$12,057	\$12,267	\$12,039	\$12,209	\$61,111
City of San Fernando	\$5,748	\$5,527	\$5,623	\$5,518	\$5,596	\$28,012
City of San Gabriel	\$10,017	\$9,631	\$9,799	\$9,617	\$9,753	\$48,817
City of San Marino	\$9,126	\$8,775	\$8,928	\$8,762	\$8,885	\$44,476
City of South El Monte	\$26,509	\$14,519	\$14,771	\$27,356	\$15,057	\$98,212
City of South Pasadena	\$8,280	\$7,961	\$8,100	\$7,949	\$8,061	\$40,351
City of Temple City	\$9,758	\$9,382	\$9,546	\$9,368	\$9,501	\$47,555
Total Estimated Cost of CIMP	\$1,284,106	\$1,208,308	\$1,229,376	\$1,237,406	\$1,224,390	\$6,183,586

Note:

1. Total cost = General CIMP + Legg Lake

Table 2A. Costs for General CIMP Monitoring Services

ULAR CIMP General Monitoring Component	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31
Labor (Receiving Water and Storm Water Outfall)	\$275,000	\$250,000	\$250,000	\$250,000	\$250,000
Laboratory Analysis (Receiving Water and Storm Water Outfall)	\$345,898	\$321,833	\$321,833	\$320,715	\$320,715
Laboratory Data Handling Fee (15%)	\$51,885	\$48,275	\$48,275	\$48,107	\$48,107
Laboratory Analysis (TIE)	\$33,000	\$49,500	\$49,500	\$16,500	\$16,500
Contract Services	\$220,000	\$200,000	\$200,000	\$200,000	\$200,000
Equipment	\$96,904	\$96,904	\$96,904	\$96,904	\$93,793
Administrative Fee (5%)	\$51,134	\$48,326	\$48,326	\$46,611	\$46,456
Sub-Total	\$1,073,821	\$1,014,838	\$1,014,838	\$978,837	\$975,571
Contingency (15%)	\$161,073	\$152,226	\$152,226	\$146,826	\$146,336
Annual Escalation (2%)	\$0	\$20,297	\$40,999	\$59,913	\$80,418
Total	\$1,234,894	\$1,187,360	\$1,208,063	\$1,185,575	\$1,202,325

Table 2A(i). Distribution of Costs for General CIMP Monitoring Services

Agency	Land Area (acres)	% of Area	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31	Total (5 years)
LACFCD (5%)	--	--	\$61,745	\$59,368	\$60,403	\$59,279	\$60,116	\$300,911
City of Los Angeles	181,288.00	58.53%	\$686,595	\$660,166	\$671,677	\$659,174	\$668,487	\$3,346,099
County of Los Angeles	41,048.07	13.25%	\$155,462	\$149,478	\$152,084	\$149,253	\$151,362	\$757,639
City of Alhambra	4,884.31	1.58%	\$18,498	\$17,786	\$18,097	\$17,760	\$18,011	\$90,152
City of Burbank	11,095.20	3.58%	\$42,021	\$40,404	\$41,108	\$40,343	\$40,913	\$204,789
City of Calabasas	4,005.68	1.29%	\$15,171	\$14,587	\$14,841	\$14,565	\$14,771	\$73,935
City of Glendale	19,587.50	6.32%	\$74,184	\$71,329	\$72,572	\$71,221	\$72,228	\$361,534
City of Hidden Hills	961.03	0.31%	\$3,640	\$3,500	\$3,561	\$3,494	\$3,544	\$17,739
City of La Canada Flintridge	5,534.46	1.79%	\$20,961	\$20,154	\$20,505	\$20,124	\$20,408	\$102,152
City of Montebello	5,356.38	1.73%	\$20,286	\$19,505	\$19,846	\$19,476	\$19,751	\$98,864
City of Monterey Park	4,951.51	1.60%	\$18,753	\$18,031	\$18,346	\$18,004	\$18,258	\$91,392
City of Pasadena	14,805.30	4.78%	\$56,072	\$53,914	\$54,854	\$53,833	\$54,593	\$273,266
City of Rosemead	3,310.87	1.07%	\$12,539	\$12,057	\$12,267	\$12,039	\$12,209	\$61,111
City of San Fernando	1,517.64	0.49%	\$5,748	\$5,527	\$5,623	\$5,518	\$5,596	\$28,012
City of San Gabriel	2,644.87	0.85%	\$10,017	\$9,631	\$9,799	\$9,617	\$9,753	\$48,817
City of San Marino	2,409.64	0.78%	\$9,126	\$8,775	\$8,928	\$8,762	\$8,885	\$44,476
City of South El Monte	1,594.16	0.51%	\$6,038	\$5,805	\$5,906	\$5,796	\$5,878	\$29,423
City of South Pasadena	2,186.20	0.71%	\$8,280	\$7,961	\$8,100	\$7,949	\$8,061	\$40,351
City of Temple City	2,576.50	0.83%	\$9,758	\$9,382	\$9,546	\$9,368	\$9,501	\$47,555
Total	309,757.32	100.00%	\$1,234,894	\$1,187,360	\$1,208,063	\$1,185,575	\$1,202,325	\$6,018,217

Note:

1. LACFCD is responsible for 5% of the Total Cost, which is subtracted before distributing the cost among the other agencies.

Table 2B. Costs for Legg Lake Monitoring

CIMP Component	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31
Legg Lake	\$35,439	\$14,827	\$14,827	\$35,439	\$14,827
Laboratory Data Handling Fee (15%)	\$5,316	\$2,224	\$2,224	\$5,316	\$2,224
Administrative Fee (5%)	\$2,038	\$853	\$853	\$2,038	\$853
Sub-Total	\$42,793	\$17,904	\$17,904	\$42,793	\$17,904
Contingency (15%)	\$6,419	\$2,686	\$2,686	\$6,419	\$2,686
Annual Escalation (2%)	\$0	\$358	\$723	\$2,619	\$1,476
Legg Lake (Total)	\$49,212	\$20,948	\$21,313	\$51,831	\$22,065

Table 2B(i). Distribution of Costs for Legg Lake Monitoring

Agency	Land Area (acres)	% of Area	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31	Total (5 years)
LACFCD (5%)	--	--	\$2,461	\$1,047	\$1,066	\$2,592	\$1,103	\$8,269
County of Los Angeles	2,044.68	56.21%	\$26,280	\$11,187	\$11,382	\$27,679	\$11,783	\$88,311
South El Monte	1,592.68	43.79%	\$20,471	\$8,714	\$8,865	\$21,560	\$9,179	\$68,789
Legg Lake (Total)	3,637.35	100.00%	\$49,212	\$20,948	\$21,313	\$51,831	\$22,065	\$165,369

Note:

1. Legg Lake now has a fish tissue monitoring requirement at a frequency of once every three years.
2. LACFCD is responsible for 5% of the Total Cost, which is subtracted before distributing the cost among the other agencies.

Table 3. Distribution of Costs for Implementing WMP-Related Tasks (including CASQA fees)

ULAR WMP Cost Distribution + CASQA						
Agency	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28- 29	Fiscal Year 29-30	Fiscal Year 30-31	Total (5 years)
LACFCD	\$11,385	\$11,583	\$28,153	\$11,991	\$12,201	\$75,313
City of Los Angeles	\$176,671	\$187,977	\$375,192	\$198,578	\$204,177	\$1,142,595
County of Los Angeles	\$40,002	\$42,563	\$84,953	\$44,963	\$46,231	\$258,712
City of Alhambra	\$4,760	\$5,064	\$10,108	\$5,350	\$5,501	\$30,783
City of Burbank	\$10,813	\$11,505	\$22,963	\$12,154	\$12,497	\$69,932
City of Calabasas	\$3,903	\$4,153	\$8,290	\$4,387	\$4,512	\$25,245
City of Glendale	\$19,089	\$20,311	\$40,538	\$21,456	\$22,060	\$123,454
City of Hidden Hills	\$936	\$997	\$1,989	\$1,053	\$1,082	\$6,057
City of La Canada Flintridge	\$5,394	\$5,738	\$11,454	\$6,063	\$6,233	\$34,882
City of Montebello	\$5,220	\$5,554	\$11,086	\$5,868	\$6,033	\$33,761
City of Monterey Park	\$4,826	\$5,134	\$10,248	\$5,424	\$5,577	\$31,209
City of Pasadena	\$14,428	\$15,352	\$30,641	\$16,217	\$16,674	\$93,312
City of Rosemead	\$3,226	\$3,433	\$6,852	\$3,626	\$3,729	\$20,866
City of San Fernando	\$1,479	\$1,573	\$3,141	\$1,662	\$1,709	\$9,564
City of San Gabriel	\$2,578	\$2,742	\$5,473	\$2,897	\$2,979	\$16,669
City of San Marino	\$2,349	\$2,499	\$4,987	\$2,639	\$2,714	\$15,188
City of South El Monte	\$1,553	\$1,653	\$3,299	\$1,747	\$1,795	\$10,047
City of South Pasadena	\$2,131	\$2,267	\$4,524	\$2,395	\$2,462	\$13,779
City of Temple City	\$2,511	\$2,671	\$5,332	\$2,822	\$2,902	\$16,238
Total Estimated Cost of WMP + CASQA	\$313,254	\$332,769	\$669,223	\$351,292	\$361,068	\$2,027,606

Note:

1. Total cost = General WMP + CASQA Fees.

Table 3A. Costs for Implementing General WMP-Related Tasks

WMP Component	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31	Total (5 years)
Semi-Annual Progress Report (June)	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
Annual Reporting Package (December)	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000
WMP Revisions/RAA/Adaptive Management	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Trash Monitoring and Reporting Plan (TMRP)	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$300,000
Program Management (10%)	\$18,000	\$18,000	\$43,000	\$18,000	\$18,000	\$115,000
Sub-Total	\$198,000	\$198,000	\$473,000	\$198,000	\$198,000	\$1,265,000
Contingency (15%)	\$29,700	\$29,700	\$70,950	\$29,700	\$29,700	\$189,750
Annual Escalation (2% per year)	\$0	\$3,960	\$19,109	\$12,119	\$16,322	\$51,510
WMP Program Management Cost (Total)	\$227,700	\$231,660	\$563,059	\$239,819	\$244,022	\$1,506,260

Note:

1. Annual Report package includes semiannual progress report.

Table 3B. Distribution of Costs for CASQA Membership Fees

Agency	Land Area (acres)	% of Area	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31	Total (5 years)
City of Los Angeles	181,288.00	58.53%	\$50,071	\$59,175	\$62,134	\$65,240	\$68,502	\$305,122
County of Los Angeles	41,048.07	13.25%	\$11,337	\$13,399	\$14,069	\$14,772	\$15,511	\$69,088
City of Alhambra	4,884.31	1.58%	\$1,349	\$1,594	\$1,674	\$1,758	\$1,846	\$8,221
City of Burbank	11,095.20	3.58%	\$3,065	\$3,622	\$3,803	\$3,993	\$4,193	\$18,676
City of Calabasas	4,005.68	1.29%	\$1,106	\$1,307	\$1,373	\$1,441	\$1,514	\$6,741
City of Glendale	19,587.50	6.32%	\$5,410	\$6,394	\$6,713	\$7,049	\$7,401	\$32,967
City of Hidden Hills	961.03	0.31%	\$265	\$314	\$329	\$346	\$363	\$1,617
City of La Canada Flintridge	5,534.46	1.79%	\$1,529	\$1,806	\$1,897	\$1,992	\$2,091	\$9,315
City of Montebello	5,356.38	1.73%	\$1,479	\$1,748	\$1,836	\$1,928	\$2,024	\$9,015
City of Monterey Park	4,951.51	1.60%	\$1,368	\$1,616	\$1,697	\$1,782	\$1,871	\$8,334
City of Pasadena	14,805.30	4.78%	\$4,089	\$4,833	\$5,074	\$5,328	\$5,594	\$24,918
City of Rosemead	3,310.87	1.07%	\$914	\$1,081	\$1,135	\$1,191	\$1,251	\$5,572
City of San Fernando	1,517.64	0.49%	\$419	\$495	\$520	\$546	\$573	\$2,553
City of San Gabriel	2,644.87	0.85%	\$731	\$863	\$906	\$952	\$999	\$4,451
City of San Marino	2,409.64	0.78%	\$666	\$787	\$826	\$867	\$911	\$4,057
City of South El Monte	1,594.16	0.51%	\$440	\$520	\$546	\$574	\$602	\$2,682
City of South Pasadena	2,186.20	0.71%	\$604	\$714	\$749	\$787	\$826	\$3,680
City of Temple City	2,576.50	0.83%	\$712	\$841	\$883	\$927	\$974	\$4,337
Total	309,757.32	100.00%	\$85,554	\$101,109	\$106,164	\$111,473	\$117,046	\$521,346

Note:

1. LACFCD will retain its own CASQA membership.
2. 5% escalation is added to CASQA membership fee after FY27-28

Table 4. SGVCOG Annual Contract Management Fees

	Land Area (acres)	% of Area	Fiscal Year 26-27	Fiscal Year 27-28	Fiscal Year 28-29	Fiscal Year 29-30	Fiscal Year 30-31	Total (5 years)
LACFCD (5%)	--	--	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
City of Los Angeles	181,288.00	58.53%	\$55,600	\$55,600	\$55,600	\$55,600	\$55,600	\$278,000
County of Los Angeles	41,048.07	13.25%	\$12,589	\$12,589	\$12,589	\$12,589	\$12,589	\$62,945
City of Alhambra	4,884.31	1.58%	\$1,498	\$1,498	\$1,498	\$1,498	\$1,498	\$7,490
City of Burbank	11,095.20	3.58%	\$3,403	\$3,403	\$3,403	\$3,403	\$3,403	\$17,015
City of Calabasas	4,005.68	1.29%	\$1,229	\$1,229	\$1,229	\$1,229	\$1,229	\$6,145
City of Glendale	19,587.50	6.32%	\$6,007	\$6,007	\$6,007	\$6,007	\$6,007	\$30,035
City of Hidden Hills	961.03	0.31%	\$295	\$295	\$295	\$295	\$295	\$1,475
City of La Canada Flintridge	5,534.46	1.79%	\$1,697	\$1,697	\$1,697	\$1,697	\$1,697	\$8,485
City of Montebello	5,356.38	1.73%	\$1,643	\$1,643	\$1,643	\$1,643	\$1,643	\$8,215
City of Monterey Park	4,951.51	1.60%	\$1,519	\$1,519	\$1,519	\$1,519	\$1,519	\$7,595
City of Pasadena	14,805.30	4.78%	\$4,541	\$4,541	\$4,541	\$4,541	\$4,541	\$22,705
City of Rosemead	3,310.87	1.07%	\$1,015	\$1,015	\$1,015	\$1,015	\$1,015	\$5,075
City of San Fernando	1,517.64	0.49%	\$465	\$465	\$465	\$465	\$465	\$2,325
City of San Gabriel	2,644.87	0.85%	\$811	\$811	\$811	\$811	\$811	\$4,055
City of San Marino	2,409.64	0.78%	\$739	\$739	\$739	\$739	\$739	\$3,695
City of South El Monte	1,594.16	0.51%	\$489	\$489	\$489	\$489	\$489	\$2,445
City of South Pasadena	2,186.20	0.71%	\$670	\$670	\$670	\$670	\$670	\$3,350
City of Temple City	2,576.50	0.83%	\$790	\$790	\$790	\$790	\$790	\$3,950
Total	309,757.32	100.00%	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Note:

1. SGVCOG fee is \$100,000 per year.
2. LACFCD is responsible for 5% of the Total Cost, which is subtracted before distributing cost among the other agencies.

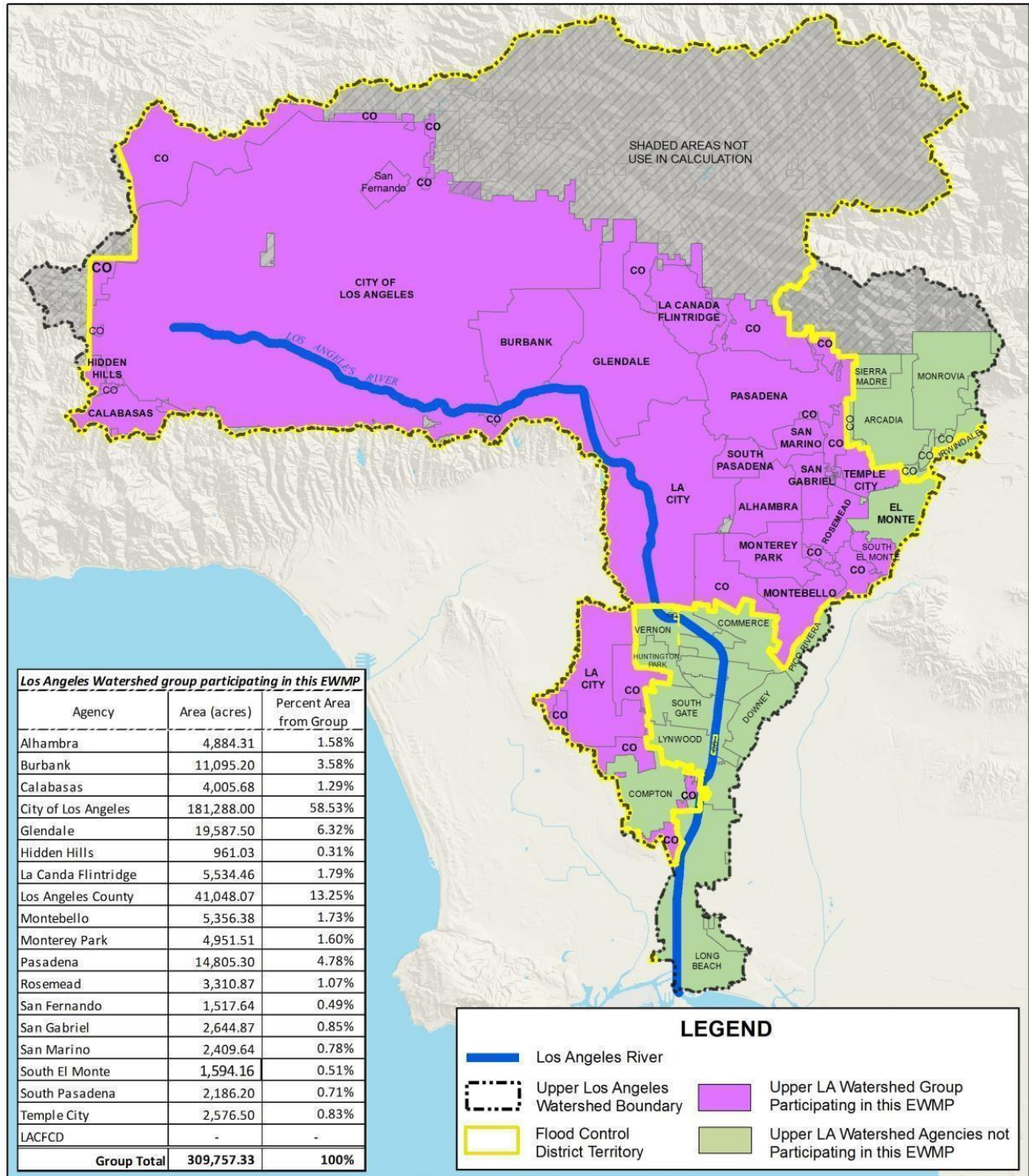
EXHIBIT C
Upper Los Angeles River WMP/CIMP Responsible Agencies Representatives and
SGVCOG Contact

Agency Address	Agency Contact
City of Los Angeles Department of Public Works Bureau of Sanitation, Watershed Protection Division 1149 S. Broadway Los Angeles, CA 90015	Miller Zou E-mail: miller.zou@lacity.org Phone: (213) 485-2046
County of Los Angeles Department of Public Works Stormwater Quality Division, Building A-9 East, 1 st Floor 1000 South Fremont Avenue Alhambra, CA 91803	Hannah Dewey E-mail: hdewey@dpw.lacounty.gov Phone: (626) 300-4665
Los Angeles County Flood Control District Department of Public Works Stormwater Quality Division, Building A-9 East, 1 st Floor 1000 South Fremont Avenue Alhambra, CA 91803	Jalaine Verdiner E-mail: jquintr@dpw.lacounty.gov Phone: (626) 300-4666
City of Alhambra 111 South First Street Alhambra, CA 91801-3796	Latoya Waters E-Mail: lwaters@alhambraca.gov Phone: (626) 570-5036 Eddie Villegas E-mail: evillegas@alhambraca.gov Phone: (626) 570-5069
City of Burbank P.O. Box 6459 Burbank, CA 91510	Stephen Walker E-mail: SWalker@burbankca.gov Phone: (818) 238-3804
City of Calabasas 100 Civic Center Way Calabasas, CA 91302-3172	Curtis Castle Email: ccastle@cityofcalabasas.com Phone: (818) 224-1600 Melanis Stepanian Email: mstepanian@cityofcalabasas.com Phone: (818) 224-1680
City of Glendale Engineering Section 633 East Broadway, Room 209 Glendale, CA 91206-4308	Marc David E-mail: mdavid@glendaleca.gov Phone: (818) 937-8207
City of Hidden Hills 6165 Spring Valley Road Hidden Hills, CA 91302	Gloria Molleda E-mail: gloria@hiddenhills.gov Phone: (818) 888-9281
City of La Canada Flintridge 1327 Foothill Blvd. La Canada Flintridge, CA 91011-2137	Maged El-Rabaa E-mail: melrabaa@lcf.ca.gov Phone: (818) 790-8882 Nasser Shoushtarian E-mail: nasser.sh@lcf.ca.gov

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City of Pasadena 100 N Garfield Ave 3rd Floor, N306 Pasadena, CA 91101-1726	Dawn Petschauer E-mail: dpetschauer@cityofpasadena.net Phone: (626) 744-3929 Brent Maue E-mail: bmaue@cityofpasadena.net January Lee (Invoicing) E-mail: jalee@cityofpasadena.net
City of Rosemead 8838 East Valley Blvd. Rosemead, CA 91770-1787	Danielle Garcia E-mail: dgarcia@cityofrosemead.org Phone: (626) 569-2127
City of San Fernando 117 Macneil Street San Fernando, CA 91340	Bonnie Tam E-mail: btam@sanfernando.gov Phone: (818) 898-1237 Maria Padilla E-mail: mpadilla@sanfernando.gov Phone: (818) 898-1223
City of San Gabriel 425 South Mission Avenue San Gabriel, CA 91775	Michael Sledd E-mail: msledd@sangabriel.gov Phone: (626) 308-2825 Capucine Hernandez E-mail: chernandez@sangabriel.gov Phone: (626) 308-2825
City of San Marino 2200 Huntington Drive San Marino, CA 91108-2691	Amber Shah E-mail: ashah@sanmarinoca.gov Phone: (626) 300-0787

City of South El Monte 1415 Santa Anita Ave. South El Monte, CA 91733	Gerardo Marquez E-mail: gmarquez@soelmonte.org Phone: (626) 444-8184 Jason Espejo E-mail: jespejo@soelmonte.org Phone: (626) 246-7777 Rene Salas E-mail: rsalas@soelmonte.org Phone: (626) 579-6540
City of South Pasadena 1414 Mission Street South Pasadena, CA 91020-3298	Anteneh Tesfaye E-mail: atesfaye@southpasadenaca.gov Phone: (626) 403-7240 Michael Vartanians E-mail: mvarianians@southpasadenaca.gov Phone: (626) 403-7240
City of Temple City 9701 Las Tunas Drive Temple City, CA 91780	Andrew Coyne E-mail: acoyne@templecityca.gov Phone: (626) 285-2171 Ext. 4344 Bryan Cook E-mail: bcook@templecityca.gov Phone: (626) 285-2171 Ext. 4105
San Gabriel Valley Council of Governments 1333 Mayflower Avenue, Suite 360 Monrovia, CA 91016	Mackenzie Bolger E-mail: mbolger@sgvcog.org Phone: (626) 214-1316 Marisa Creter E-mail: mcreter@sgvcog.org Phone: (626) 457-1800

EXHIBIT D Upper Los Angeles River Watershed



Upper Los Angeles River Watershed
EWMP Agencies

BUREAU OF SANITATION

ENRIQUE C. CALDIVAR
DIRECTOR

SHAHRAM KHARAGHANI
PROGRAM MANAGER

ULARW_EWMPAgencies

DRAWN BY: NH

CHECKED BY: VD

DATE CREATED: 6-18-13

DATE REVISED: 3-3-15

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WATERSHED PROTECTION DIVISION

EXHIBIT E Reconciliation Template

CIMP Component Reconciliation					
CIMP Component - General Monitoring					
General Monitoring	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Budget (MOA)	\$				
Actual	\$				
Total Remaining	\$				
CIMP Component - Non-Stormwater Monitoring					
Non-Stormwater Monitoring	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Budget (MOA)	\$				
Actual	\$				
Total Remaining	\$				
CIMP Component - Total					
Budget (MOA)	\$				
Actual	\$				
Total Remaining	\$				

WMP Component Reconciliation				
WMP MOA Table Item	Budget (MOA)	Actual (To Date)	Anticipated	Balance
Annual Report	\$			
Semi-Annual Report	\$			
Adaptive Management	\$			
Los Angeles Report of Waste Discharge	\$			
Trash Monitoring & Reporting Plan	\$			
Total	\$			

Note:

1. the line items shown in this Exhibit are placeholders and are subject to change]

CITY OF **LA CANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Approve and Accept the Work by Crosby Plumbing, Inc. for the Mayor's Discovery Park Improvements Project, (CIP 31-2213; Contract 23/24-16)

Presenter: Maged El-Rabaa, P.E., Director of Public Works

Proposed Action: Motion to: (i) Approve and Accept the Work by Crosby Plumbing, Inc. for the Mayor's Discovery Park Improvements Project, (CIP 31-2213; Contract 23/24-16) for a Final Contract Cost of \$571,572.51; and (ii) Direct the City Clerk to File a Notice of Completion with the Los Angeles County Registrar Office

Environmental Impact: A Notice of Exemption was filed with the Los Angeles County Registrar Office on August 12, 2025

Fiscal Impact: Total Project Budget is \$880,000, of which \$770,650 was included in the FY 2025-26 Budget to finance the Construction Contract and Construction Management & Inspection Services costs under Account 31-00-7000: Project No. 2213 for the Project. In addition, \$109,350 was used in prior fiscal years to finance the design costs, resulting in total costs of \$761,230.62

Background:

On September 16, 2025, the City Council took the following action(s): (i) awarded the construction contract to Crosby Plumbing, Inc., in the amount of \$497,625, and included \$77,375 for contingencies and testing for a total construction cost of \$575,000; (ii) authorized the City Manager to execute the agreement; and (iii) authorized the City Manager to execute any change orders up to \$25,000 each provided such change orders do not exceed the total budget of the Project.

On December 02, 2025, the City Council took the following action(s): approved the Fee Proposal from Transtech, in the amount of \$138,032, to provide Construction Management and Inspection Services for the Project and included \$11,968 for contingencies for a total fee of \$150,000; (ii) and authorized the City Manager to execute a Task Order in the amount of \$138,032, and any change orders up to \$11,968 Each, provided such change orders do not exceed the total amount of \$150,000.

Discussion/Analysis:

The scope of work included clearing/grubbing; installation of outdoor exercise equipment; removal of the existing sandbox and installation of accessible playground, including new equipment and concrete walkway; removal of the existing mechanical equipment; removal and replacement of the existing water fountain; installation of a concrete seating around the play equipment with a new gate,

a bocce ball court and a staging platform; removal and replacement of the existing outdoor game tables; upgrading the exterior lighting fixtures to LED; repairing the existing restroom building; repairing/painting the existing gate and fence; removal and replacement of the decomposed granite path; and upgrading existing irrigation and landscaping.

Construction started on December 01, 2025, and the work was substantially completed on May 30, 2026. Contractor completed all punch list items and submittal of final documentation on June 11, 2026. A ribbon cutting ceremony was held on June 25, 2026, after which the park was open to public.

The total project costs are \$761,230.62, as shown in the table below:

Description	Amount
Total Allocated Budget	\$880,000.00
Design Cost	\$106,268.11
Construction Management and Inspection Costs	\$83,390.00
Construction Contract Cost	
- Original Contract Bid Amount	\$497,625.00
- Change Orders 1-7	\$73,947.51
- Total Contract Cost	\$571,572.51
Total	\$761,230.62

Options:

1. Motion to: (i) Approve and Accept the Work by Crosby Plumbing, Inc. for the Mayor's Discovery Park Improvements Project, (CIP 31-2213; Contract 23/24-16) for a Final Contract Cost of \$571,572.51; and (ii) Direct the City Clerk to File a Notice of Completion with the Los Angeles County Registrar Office; or
2. Provide further directions to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): (i) Approve and Accept the Work by Crosby Plumbing, Inc. for the Mayor's Discovery Park Improvements Project, (CIP 31-2213; Contract 23/24-16) for a Final Contract Cost of \$571,572.51; and (ii) Direct the City Clerk to File a Notice of Completion with the Los Angeles County Registrar Office

Attachments:

1. Notice of Completion

RECORDING REQUESTED BY:

**TANIA GARCIA, CITY CLERK
CITY OF LA CAÑADA FLINTRIDGE
ONE CIVIC CENTER DRIVE
LA CAÑADA FLINTRIDGE, CA 91011-2137**

WHEN RECORDED MAIL TO:

**TANIA GARCIA, CITY CLERK
CITY OF LA CAÑADA FLINTRIDGE
ONE CIVIC CENTER DRIVE
LA CAÑADA FLINTRIDGE, CA 91011-2137**

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is CITY OF LA CAÑADA FLINTRIDGE
3. The full address of the owner is ONE CIVIC CENTER DRIVE, LA CAÑADA FLINTRIDGE, CALIFORNIA 91011
4. The nature of the interest or estate of the owner is: (i.e., In Fee.) In Fee
5. A work of improvement on the property hereinafter described was completed on June 11, 2026. The work done was:

Mayor's Discovery Park Improvements Project, Contract 23/24-16

6. The name of the contractor, if any, for such work of improvement was
Crosby Plumbing, Inc., 371 Crosby Street, Altadena, CA 91001 September 16, 2025
(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT NONE) (DATE OF CONTRACT)
7. The property on which said work of improvement was completed is in the City of LA CAÑADA FLINTRIDGE
County of LOS ANGELES, State of CALIFORNIA, and is described
as follows:

Mayor's Discovery Park Improvements Project, Contract 23/24-16

8. The street address of said property is 1880 Foothill Boulevard
(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE")

CITY OF LA CAÑADA FLINTRIDGEDated: August 4, 2026

(SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)
Daniel Jordan, City Manager

VERIFICATION

I, **Maged El-Rabaa**, the undersigned, say: I am the Director of Public Works the declarant of the foregoing notice of completion. I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 4, 2026, at LA CAÑADA FLINTRIDGE, CALIFORNIA

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE)

CITY OF **LA CAÑADA FLINTRIDGE**
City Council Agenda Report

Meeting Date:	August 4, 2026
Subject:	Update on the Implementation of CivicPlus for Agenda Management Software and Media Streaming Services for City Council and City Commission/Committee Meetings
Presenter:	Kristin Cook, Director of Administrative Services Tania Garcia, City Clerk
Proposed Action:	Receive an update on the implementation of CivicPlus for Agenda Management Software and Media Streaming Services for City Council and City Commission/Committee Meetings
Environmental Impact:	This action is not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378 of the CEQA Guidelines
Fiscal Impact:	None at this time

Background:

In November 2025, the City Council approved an agreement for services with CivicPlus for Agenda Management Software and Media Streaming Services for the City Council and City Commission/Committee meetings. CivicPlus replaced Granicus for these services.

Discussion/Analysis:

The City previously utilized Granicus for managing its City Council and City Commissions/Committees meetings. Granicus was used solely for uploading agenda packets and livestreaming. The change to CivicPlus addressed a labor-intensive agenda creation process and ongoing concerns and challenges regarding the reliability of live-streaming, cybersecurity, and aging hardware. CivicPlus' software streamlines agenda and packet creation. This means that all agenda reports, agenda packets, and notices of cancellation are now created and approved entirely in the new system. CivicPlus automates the collation of meeting agendas and reports into a single, cohesive, bookmarked PDF packet, regardless of the packet's size. It also offers secure, dedicated hosting and disaster recovery services. Staff can now easily timestamp meetings in real time and create clear bookmarks for residents using the public portal. This results in interactive, skippable video bookmarks.

Staff spent three months training on the system in early 2026 and launched its first live CivicPlus meeting with the Public Works and Traffic Commission meeting on April 22, 2026. City Council and nearly all Commissions and Committees have had their first meeting with the CivicPlus system.

While staff are still working out some minor issues, the implementation is going well. An ongoing struggle is to make sure that all Commissioners can log into the CivicPlus platform with their @lcf email accounts, but they are improving accessing the platform with each meeting.

Another change made this past year was to institute a policy to do Action Minutes. The transition to Action Minutes has resulted in notable efficiencies; staff is now able to tackle other projects rather than spending countless hours transcribing lengthy meeting minutes. For those who prefer to listen to the entire meeting, the recordings for all meetings are readily available on CivicPlus via the City's website. There are several AI-type options available to transcribe those recordings. Some examples include otter.ai, rev.com, and transcriptionpuppy.com. AI platforms generally start with free tiers or charge around \$20 per user per month, while professional human transcription services run between \$100 and \$200 per audio hour, depending on turnaround time.

Options:

1. Receive an update on the implementation of CivicPlus for Agenda Management Software and Media Streaming Services for City Council and City Commission/Committee Meetings; or
2. Defer action at this time.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Receive an update and discuss the implementation of CivicPlus for Agenda Management Software and Media Streaming Services for City Council and City Commission/Committee Meetings.

Attachments:

None

CITY OF **LA CAÑADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Proposed Timeline to Fill an Unscheduled Vacancy on the Sustainability and Resilience Commission

Presenter: Tania Garcia, City Clerk

Proposed Action: Approve the proposed timeline to fill an unscheduled vacancy on the Sustainability and Resilience Commission and submit available dates and times to conduct applicant interviews

Environmental Impact: None

Fiscal Impact: None

Background:

Due to an unscheduled vacancy on the Sustainability and Resilience Commission, a recruitment to appoint a new member to fill the remainder of the unexpired term will be necessary.

Discussion/Analysis:

Quemars S. Ahmed was elected to the City Council and was sworn in on July 21, 2026, thus creating a vacancy on the Sustainability and Resilience Commission. Mr. Ahmed's term on the Commission was set to expire on May 31, 2027. As a result of this unscheduled vacancy, a recruitment to appoint a new member to fill the remainder of the unexpired term is necessary.

In accordance with state law requirements, a special notice of vacancy will be posted no later than August 6, 2026, in the office of the City Clerk, the La Cañada Flintridge Outlook Valley Sun, and the City's website. Final appointments can be made by the City Council after the notice has been posted for at least 10 working days in the City Clerk's Office.

The recruitment process for the unscheduled vacancy will be conducted as follows: An advertisement will be published in the La Cañada Flintridge Outlook Valley Sun; a press release will be sent to all local newspapers; and a notice will be posted on the City's website and bulletin board. Notice of unscheduled vacancy will be posted no later than August 10, 2026, and applications will be accepted until September 21, 2026. Interviews will be tentatively scheduled in October, with appointments scheduled for the City Council meeting on November 3, 2026, with terms to commence immediately.

This report requests that the City Council approve the proposed schedule and requests that the City Councilmembers submit their availability for interviews.

Options:

1. Approve the proposed timeline to fill an unscheduled vacancy on the Sustainability and Resilience Commission and submit available dates and times to conduct applicant interviews; or
2. Develop and approve an alternate timeline; or
3. Provide further direction to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Approve the proposed timeline to fill an unscheduled vacancy on the Sustainability and Resilience Commission and submit available dates and times to conduct applicant interviews.

Attachments:

1. NoticeCommRecruitment
2. SRCApptSchedule



NOTICE OF UNSCHEDULED VACANCY
ON THE SUSTAINABILITY AND RESILIENCE COMMISSION

POSITION APPOINTED BY THE CITY COUNCIL

NOTICE IS HEREBY GIVEN, pursuant to California Government Code §54974, that an unscheduled vacancy exists on the Sustainability and Resilience Commission. The vacancy for Office No. 1 is for an unexpired term that will end on May 31, 2027. The City Council is now accepting applications to fill this vacancy.

Final appointment to the Commission shall not be made by the City Council for at least 10 working days after the posting of the notice of unscheduled vacancy by the City Clerk's Office.

Sustainability and Resilience Commission

The Commission advises the City Council on climate resiliency, environmental protection, and sustainability, focusing on implementing the Climate Action and Adaptation Plan (CAAP). It prioritizes strategies, monitors progress using the Climate Action Tracker, and recommends adjustments if emissions reductions fall short. The Commission promotes policies on air quality, waste management, water conservation, habitat protection, and public education while ensuring community voices are included in addressing environmental impacts like wildfires, floods, and droughts. It does not handle matters related to specific projects or CEQA compliance. All members of the Commission must be City residents.

APPOINTMENT PROCEDURE:

The City Council is anticipated to consider the appointment to fill the unscheduled vacancy at its regular meeting on November 3, 2026. Interested persons should submit a completed application form by the deadline of September 21, 2026 at 5:00 p.m. Application forms are available in the Office of the City Clerk, City Hall, One Civic Center Drive, La Cañada Flintridge, CA 91011, or on the City's website at <https://lcf.ca.gov/>. For more information, please contact the City Clerk's office at 818-790-8880.

Tania Garcia, MMC
City Clerk

Posted:
Published:



SCHEDULE TO FILL UNSCHEDULED VACANCY ON THE SUSTAINABILITY AND RESILIENCE COMMISSION

August 4, 2026	Agenda report – Approve the recruitment schedule to fill the unscheduled vacancy on the Sustainability and Resilience Commission
August 10, 2026 (Tentatively)	Advertisement/Notice of Unscheduled Vacancy to be posted and published in the La Cañada Flintridge Outlook Valley Sun, the office of the City Clerk, the library, the City's website, and the bulletin board
September 21, 2026	Deadline for submission of applications – 5:00 p.m.
October	Conduct interviews
November 3, 2026	Appointment to fill the vacancy with terms to commence immediately

CITY OF **LACANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Receive and File the Attendance Report for City Commission and Committee Members for the Second Quarter of 2026, Covering April 1 - June 30, 2026

Presenter: Tania Garcia, City Clerk

Proposed Action: Motion to receive and file the attendance report for City Commission and Committee Members for the second quarter of 2026, covering April 1 - June 30, 2026

Environmental Impact: None

Fiscal Impact: None

Discussion/Analysis:

Receive and file the attendance report for City Commission and Committee Members for the second quarter of 2026, covering April 1 - June 30, 2026.

Options:

1. Receive and file the attendance report for City Commission and Committee Members for the second quarter of 2026, covering April 1 - June 30, 2026; or
2. Defer action at this time.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Receive and file the attendance report for City Commission and Committee Members for the second quarter of 2026, covering April 1 - June 30, 2026.

Attachments:

1. Second_Quarter_Attendance_Report

Commission	Commissioner	Meetings Held	Meetings Attended	Absences	Attendance %
Design Commission	Francis Pollara	4	4	0	100%
Design Commission	Halle Yuhan	4	4	0	100%
Design Commission	Ara Markari	4	2	2	50%
Design Commission	Genevieve Bethel	4	2	2	50%
Design Commission				0	
				0	
Emergency Preparedness Coordinating Committee	Kim Bowman	1	1	0	100%
Emergency Preparedness Coordinating Committee	Stephanie Fossan	1	1	0	100%
Emergency Preparedness Coordinating Committee	Dan Jeffries	1	1	0	100%
Emergency Preparedness Coordinating Committee	Justin Bailey	1	1	0	100%
Emergency Preparedness Coordinating Committee	Lisa Cain- Chang	1	1	0	100%
				0	
Investment & Financing Advisory Committee	Scott Swanson	0	0	0	
Investment & Financing Advisory Committee	Rod Essen	0	0	0	
Investment & Financing Advisory Committee	Carol Settles	0	0	0	
Investment & Financing Advisory Committee	Jeremiah Arnold	0	0	0	
Investment & Financing Advisory Committee	Evan Farr	0	0	0	
				0	
Parks and Recreation Commission	Michelle Jaross	3	3	0	100%
Parks and Recreation Commission	Larry Brown	3	2	1	67%
Parks and Recreation Commission	Matt Stoner	3	2	1	67%
Parks and Recreation Commission	James Settles	3	3	0	100%
Parks and Recreation Commission	Claire Plotkin	3	2	1	67%
				0	
Planning Commission	Ernest Koeppen	6	6	0	100%
Planning Commission	Samir Mehrotra	6	4	2	67%
Planning Commission	Henry Oh	6	5	1	83%
Planning Commission	Nerses Aposhian	6	4	2	67%
Planning Commission	Argam DerHartunian	6	6	0	100%
				0	
Public Safety Commission	John Hicks	1	1	0	100%
Public Safety Commission	Jeanette Applegate	1	1	0	100%
Public Safety Commission	Jeff Olson	1	1	0	100%
Public Safety Commission	Charlie Kamar	1	1	0	100%
Public Safety Commission	Ian Pinkham	1	1	0	100%
				0	
Public Works and Traffic Commission	Arun Jain	3	3	0	100%
Public Works and Traffic Commission	Marilyn Smith	3	3	0	100%
Public Works and Traffic Commission	John "Jack" Schaedel	3	3	0	100%
Public Works and Traffic Commission	Amy Chen	3	1	2	33%
Public Works and Traffic Commission	David Rose	3	1	2	33%
				0	
Sustainability and Resilience Commission	Quemars Ahmed	3	3	0	100%
Sustainability and Resilience Commission	Julie Kane-Ritsch	3	3	0	100%
Sustainability and Resilience Commission	Lauren Oakes	3	2	1	67%
Sustainability and Resilience Commission	Ahee Han	3	2	1	67%
Sustainability and Resilience Commission	Francis Pollara	3	3	0	100%
				0	
Youth Council	Carter Ehrhart	0	0	0	
Youth Council	Anika Mehrotra	0	0	0	
Youth Council	Jackson Radabaugh	0	0	0	
Youth Council	Kevin Mofid Sa Vinhas	0	0	0	
Youth Council	Philip Markgraf	0	0	0	
Youth Council	Juliette Smith	0	0	0	
Youth Council	James McCann	0	0	0	
Youth Council	Ella Hwang	0	0	0	
Youth Council	Tyler Tasanont	0	0	0	

CITY OF **LA CAÑADA FLINTRIDGE**
City Council Agenda Report

Meeting Date:	August 4, 2026
Subject:	Adopt a Resolution Approving the Updated Bail Schedule for Municipal Code and Vehicle Code Violations
Presenter:	Madison Dederick, Senior Management Analyst I
Proposed Action:	Adopt the Resolution approving the updated City of La Cañada Flintridge Bail Schedule for Municipal Code and Vehicle Code violations and authorize the City Manager, or designee, to take all administrative actions necessary to implement the updated schedule.
Environmental Impact:	This action is not a project under the California Environmental Quality Act pursuant to Section 15378 of the CEQA Guidelines, as it involves an administrative action related to enforcement penalties and does not have the potential to result in a direct or reasonably foreseeable indirect physical change in the environment.
Fiscal Impact:	Adoption of the updated bail schedule may result in additional citation revenue depending on the number and type of violations issued. However, the purpose of the bail schedule is not revenue generation. The purpose is to establish penalty amounts that support compliance with the La Cañada Flintridge Municipal Code and applicable California Vehicle Code provisions and provide an appropriate deterrent for violations.

Background:

The City's current bail schedule was last adopted in 2011. Since that time, the cost of living, operational costs, enforcement costs, and general penalty standards have increased substantially. The 2011 bail amounts are now significantly outdated and, in many cases, are set at levels that may no longer serve as a meaningful deterrent to violations of the La Cañada Flintridge Municipal Code and applicable California Vehicle Code provisions.

A bail schedule is used to establish the penalty amount associated with specific violations of the La Cañada Flintridge Municipal Code and applicable California Vehicle Code provisions enforced by or on behalf of the City. The schedule provides consistency for enforcement, citation processing, and public understanding of applicable penalties. Periodic updates are necessary to ensure penalty amounts remain proportionate, current, and effective. The updated bail schedule before the City Council adjusts the City's 2011 bail amounts based on the inflation rate from 2011 to 2026. This approach provides a reasonable and objective basis for updating the schedule without creating a wholly new penalty structure. In addition to the inflationary adjustment, staff has incorporated several Municipal Code provisions that were already part of the City's adopted code but were not previously included in the bail schedule. These include:

- LCFMC § 4.04.100 – Vehicle over six feet high parked within 100 feet of an intersection;
- LCFMC § 4.06.020 – Mobile billboard parking/display in public right-of-way or public parking lot;
- LCFMC § 4.04.080(A)(1) – Overnight parking prohibited on Foothill Boulevard between 2:00 a.m. and 5:00 a.m.; and
- LCFMC § 8.11.020 – Recreational vehicle parking prohibited, subject to permit exceptions.

These sections are already enforceable under the City's Municipal Code. Their addition to the bail schedule is intended to provide clear penalty amounts for enforcement and citation processing purposes.

Discussion/Analysis:

The City's existing bail schedule has not been updated since 2011. As a result, the penalty amounts are substantially lower than current enforcement and deterrence standards. In practical terms, some existing penalty amounts are so low that violators may view the citation as an acceptable cost rather than a meaningful consequence for noncompliance. This is particularly important for violations involving parking restrictions, oversized vehicles, overnight parking, mobile billboard displays, recreational vehicle parking, and other parking or traffic-related violations. If the penalty amount is too low, the citation may not effectively discourage repeat violations or encourage compliance with City standards.

Updating the bail schedule based on inflation from 2011 to 2026 provides a measured and defensible adjustment. It recognizes that the City's existing schedule is outdated while avoiding a more aggressive increase that may result from adopting another agency's penalty structure wholesale.

The proposed updated bail schedule also incorporates several Municipal Code sections that already exist in the City's code but were not previously reflected in the bail schedule. These additions do not create new Municipal Code regulations. Rather, they establish bail amounts for existing City regulations so that enforcement personnel, citation processing staff, and members of the public have clear and consistent penalty information.

The newly incorporated sections are summarized below:

Code Section	Description
LCFMC § 4.04.100	Vehicle over six feet high parked within 100 feet of an intersection
LCFMC § 4.06.020	Mobile billboard parking/display in public right-of-way or public parking lot
LCFMC § 4.04.080(A)(1)	Overnight parking prohibited on Foothill Boulevard between 2:00 a.m. and 5:00 a.m.
LCFMC § 8.11.020	Recreational vehicle parking prohibited, subject to permit exceptions

Including these provisions in the bail schedule supports consistent enforcement and improves transparency regarding the penalty for each violation.

The proposed bail schedule updates the City's existing 2011 bail amounts by applying a 53% inflationary increase, reflecting the approximate inflation rate from 2011 to 2026. This approach preserves the City's existing policy framework while updating the penalty amounts to reflect current conditions. The attached bail schedule table identifies the prior bail amounts and outlines the corresponding increase for each proposed fee.

Staff recommends this approach because it is:

- Objective and based on inflationary change;
- Consistent with the City's prior bail schedule structure;
- Less aggressive than adopting County penalty amounts wholesale;
- Easier for the City to explain and administer; and
- Sufficient to improve deterrence while remaining proportionate.

The updated schedule would apply to the La Cañada Flintridge Municipal Code and California Vehicle Code violations included in the bail schedule.

As an alternative, the City Council may direct staff to prepare or approve a bail schedule that includes the City's Municipal Code provisions while also adopting the County of Los Angeles bail schedule by reference for applicable violations. This option would create broader alignment with County enforcement penalty levels. However, it is important to note that the County of Los Angeles generally imposes higher bail amounts than the City's proposed inflation-adjusted schedule. As a result, adopting the County bail schedule by reference would significantly increase citation amounts beyond the proposed City update.

The advantage of this approach is that it may create stronger deterrence and better alignment with County enforcement practices. The disadvantage is that the resulting penalty amounts may be substantially higher than the City's current municipal code and vehicle code bail structure, which could raise public sensitivity and policy concerns, particularly for parking and vehicle-related violations. If the City Council prefers this alternative, staff recommends that Council provide direction to return with a revised bail schedule and resolution that expressly adopts the County of Los Angeles bail schedule by reference, while retaining City-specific bail amounts for La Cañada Flintridge Municipal Code provisions not otherwise covered by the County schedule.

Staff recommends adoption of the proposed inflation-adjusted City bail schedule. This approach updates a significantly outdated 2011 schedule, improves deterrence, incorporates existing Municipal Code provisions that were not previously included, and maintains a measured penalty structure tailored to the City's Municipal Code and applicable California Vehicle Code provisions.

Options:

1. Adopt the Resolution approving the updated City of La Cañada Flintridge Bail Schedule for Municipal Code and Vehicle Code violations based on the inflation-adjusted 2011 bail schedule and incorporating additional existing Municipal Code provisions; or
2. Direct staff to prepare a revised bail schedule that incorporates the City's Municipal Code provisions and adopts the County of Los Angeles bail schedule by reference, recognizing that this option would significantly increase bail amounts beyond the proposed City schedule; or
3. Take no action and provide alternative direction to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Adopt the Resolution approving the updated City of La Cañada Flintridge Bail Schedule for Municipal Code and Vehicle Code violations and authorize the City Manager, or designee, to take all administrative

actions necessary to implement the updated schedule.

Attachments:

1. Resolution Adopting Updated City of La Cañada Flintridge Bail Schedule for Municipal Code and Vehicle Code Violations
2. Updated City of La Cañada Flintridge Bail Schedule for Municipal Code and Vehicle Code Violations

CITY OF LA CAÑADA FLINTRIDGE

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, ADOPTING AN UPDATED BAIL SCHEDULE FOR MUNICIPAL CODE AND VEHICLE CODE VIOLATIONS

WHEREAS, the City of La Cañada Flintridge maintains a bail schedule establishing penalty amounts for specified violations of the La Cañada Flintridge Municipal Code and applicable California Vehicle Code provisions; and

WHEREAS, the City's current bail schedule was last adopted in 2011 and has not been comprehensively updated to reflect inflation and current enforcement conditions; and

WHEREAS, the City Council desires to update the bail schedule to ensure that penalty amounts are current, proportionate, enforceable, and sufficient to encourage compliance with the La Cañada Flintridge Municipal Code and applicable California Vehicle Code provisions; and

WHEREAS, the updated bail schedule adjusts the City's 2011 bail amounts by applying a 53% inflationary increase reflecting the approximate inflation rate from 2011 to 2026; and

WHEREAS, the updated bail schedule also incorporates certain existing provisions of the La Cañada Flintridge Municipal Code that were already adopted and enforceable but were not previously listed in the bail schedule, including LCFMC Sections 4.04.100, 4.06.020, 4.04.080(A)(1), and 8.11.020; and

WHEREAS, adoption of the updated bail schedule will support consistent enforcement, citation processing, public transparency, and compliance with the City's Municipal Code and applicable California Vehicle Code provisions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The City Council hereby adopts the updated City of La Cañada Flintridge Bail Schedule for Municipal Code and Vehicle Code Violations attached hereto as Exhibit A and incorporated herein by this reference.

Section 3. The updated bail schedule shall apply to the Municipal Code and Vehicle Code violations identified in Exhibit A and shall supersede the City's prior bail schedule for those violations.

Section 4. The City Manager, or designee, is hereby authorized to take all administrative actions necessary to implement the updated bail schedule, including transmitting the updated schedule to the Los Angeles County Sheriff's Department, citation processing

vendors, hearing officers, City staff, and any other agencies or parties responsible for enforcement, citation processing, or administration.

Section 5. If any section, subsection, sentence, clause, phrase, or portion of this Resolution or the bail schedule adopted herein is held to be invalid or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution or the bail schedule.

Section 6. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 4th day of August, 2026.

Jeanne Hobson, Mayor

ATTEST:

Tania Garcia, City Clerk

State of California)
County of Los Angeles) ss.
City of La Cañada Flintridge)

I, Tania Garcia, City Clerk of the City of La Cañada Flintridge, California, do hereby certify that the foregoing Resolution No. 26-XX was duly adopted by the City Council of the City of La Cañada Flintridge at a Regular Meeting held on the 21st day of July 2026, by the following vote:

AYES: COUNCILMEMBERS: NONE
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE
ABSTAIN: COUNCILMEMBERS: NONE

Dated: August 4, 2026

Tania Garcia, City Clerk

Exhibit A: Resolution 26-XX

City of La Cañada Flintridge - Proposed Parking Citation Bail Schedule									
Inflationary Adjustment		53%	Multiplier	1.53	Rounding	Nearest \$5			
Municipal Code	Violation Description	2011 Adopted Amount	Exact Inflation-Adjusted Amount	Proposed New Bail Amount	Dollar Increase	Actual % Increase After Rounding	Key Code	1st Penalty	2nd Penalty
15.20.070	FAILURE TO OBEY SIGNS/CURB MARKINGS	\$63.00	\$96.39	\$95.00	\$32.00	50.8%	1520070	N1+15 days + \$10	N1+28 days + \$20
15.20.130	PARKING SPACE MARKINGS	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1520130	N1+15 days + \$10	N1+28 days + \$20
15.48.050	VEHICLE EXCEEDING POSTED WEIGHT LIMITS	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1548050	N1+15 days + \$10	N1+28 days + \$20
15.48.060	VEH EXCEEDING 14K LBS ON CERTAIN HGHWS	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1548060	N1+15 days + \$10	N1+28 days + \$20
15.52.040	BICYCLE LANES--UNAUTHORIZED PARKING	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1552040	N1+15 days + \$10	N1+28 days + \$20
15.64.010	STOPPING PROHIBITED, PARKING TIME LIMITS	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1564010	N1+15 days + \$10	N1+28 days + \$20
15.64.020	PARKING LOADING ZONES (COMMERCIAL)	\$78.00	\$119.34	\$120.00	\$42.00	53.8%	1564020	N1+15 days + \$10	N1+28 days + \$20
15.64.030	PARKING TIME LIMIT--POST OFFICE	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1564030	N1+15 days + \$10	N1+28 days + \$20
15.64.040	PARKING AT MAIL BOX/WHITE CURB	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1564040	N1+15 days + \$10	N1+28 days + \$20
15.64.050	NO COMM MORE 6K LBS PKNG 2AM-6AM RES ZNE	\$78.00	\$119.34	\$120.00	\$42.00	53.8%	1564050	N1+15 days + \$10	N1+28 days + \$20
15.64.052	NO COMM 10K LBS PKG RES DIST AT ANY TIME	\$78.00	\$119.34	\$120.00	\$42.00	53.8%	1564052	N1+15 days + \$10	N1+28 days + \$20
15.64.055	COMM VEH 6K LBS PKD VIO OF POSTED LIMITS	\$78.00	\$119.34	\$120.00	\$42.00	53.8%	1564055	N1+15 days + \$10	N1+28 days + \$20
15.64.060	30 MINS PRKG 2 AM-4 AM (WHEN POSTED)	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564060	N1+15 days + \$10	N1+28 days + \$20
15.64.100	PARKING, DISCONNECTED TRAILER	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564100	N1+15 days + \$10	N1+28 days + \$20
15.64.110	PARKING IN BUS LOADING ZONE	\$263.00	\$402.39	\$400.00	\$137.00	52.1%	1564110	N1+15 days + \$10	N1+28 days + \$20
15.64.120	PARKING IN PASSENGER ZONE	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564120	N1+15 days + \$10	N1+28 days + \$20
15.64.130	NO PARKING--ALLEYS	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564130	N1+15 days + \$10	N1+28 days + \$20
15.64.140	TEMPORARY NO PARKING	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564140	N1+15 days + \$10	N1+28 days + \$20
15.64.210	KEY IN IGNITION, UNATTENDED VEHICLE	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1564210	N1+15 days + \$10	N1+28 days + \$20
15.64.220	PARKING ON GRADES	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1564220	N1+15 days + \$10	N1+28 days + \$20
15.64.230	PARALLEL PRKG OVER 18 INCHES FROM CURB	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1564230	N1+15 days + \$10	N1+28 days + \$20
15.64.240	ANGLE PARKING	\$48.00	\$73.44	\$75.00	\$27.00	56.3%	1564240	N1+15 days + \$10	N1+28 days + \$20
15.64.250	DOUBLE PARKING	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564250	N1+15 days + \$10	N1+28 days + \$20
15.64.260	NO PARKING AT ANYTIME	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564260	N1+15 days + \$10	N1+28 days + \$20
15.64.270	PKG IN PRIV OR PUB PROPERTY W/O CONSENT	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564270	N1+15 days + \$10	N1+28 days + \$20
15.64.271	PARKING IN FRONT YARD *See 4.04.110*	\$63.00	\$96.39	\$95.00	\$32.00	50.8%	1564271	N1+15 days + \$10	N1+28 days + \$20
15.64.280	PARKING ON WRONG SIDE OF THE STREET	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564280	N1+15 days + \$10	N1+28 days + \$20
15.64.290	PRKNG BETWEEN CURB & ADJACENT PROPERTY	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564290	N1+15 days + \$10	N1+28 days + \$20
15.64.300	BLOCKING STREET	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564300	N1+15 days + \$10	N1+28 days + \$20
15.64.310	PRKNG OF VEH TRANSPORTING HAZ MATERIALS	\$363.00	\$555.39	\$555.00	\$192.00	52.9%	1564310	N1+15 days + \$10	N1+28 days + \$20
15.64.320	BLOCKING DRIVEWAY ON PRIVATE STREET	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564320	N1+15 days + \$10	N1+28 days + \$20
15.64.330	PARKING IN INTERSECTION	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564330	N1+15 days + \$10	N1+28 days + \$20
15.64.340	PARKING VEHICLE FOR SALE	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564340	N1+15 days + \$10	N1+28 days + \$20
15.64.350	PARKING SPECIAL HAZARD	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564350	N1+15 days + \$10	N1+28 days + \$20
15.64.360	PARKING ADJACENT TO SCHOOL	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564360	N1+15 days + \$10	N1+28 days + \$20
15.64.370	PARKING NEAR FIRE HYDRANT ON PRIV/ROAD	\$68.00	\$104.04	\$105.00	\$37.00	54.4%	1564370	N1+15 days + \$10	N1+28 days + \$20
15.64.390	PARKING IN ASSIGNED PARKING SPACE	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564390	N1+15 days + \$10	N1+28 days + \$20
15.64.400	DISABLED PKNG ST. AS DES BY BRD OF SUP	\$338.00	\$517.14	\$515.00	\$177.00	52.4%	1564400	N1+15 days + \$10	N1+28 days + \$20
15.64.410	DSBLD PKNG OFF ST IN FACILTS OWND BY CNTY	\$338.00	\$517.14	\$515.00	\$177.00	52.4%	1564410	N1+15 days + \$10	N1+28 days + \$20
15.64.440	PRKG AT ASSIGNED TAXICAB STAND	\$35.00	\$53.55	\$55.00	\$20.00	57.1%	1564440	N1+15 days + \$10	N1+28 days + \$20
15.64.470	METERS ON HGHWYS-OBSERVANCE OF POSTD LIM	\$35.00	\$53.55	\$55.00	\$20.00	57.1%	1564470	N1+15 days + \$10	N1+28 days + \$20
15.64.480	PKNG LOT METERS-OBSERVANCE OF POSTD LIM	\$35.00	\$53.55	\$55.00	\$20.00	57.1%	1564480	N1+15 days + \$10	N1+28 days + \$20
15.64.490	METERS--FAILURE TO DEPOSIT REQUIRED FEE	\$35.00	\$53.55	\$55.00	\$20.00	57.1%	1564490	N1+15 days + \$10	N1+28 days + \$20
15.64.500	DEPOSIT OF SLUG IN PARKING METER	\$120.00	\$183.60	\$185.00	\$65.00	54.2%	1564500	N1+15 days + \$10	N1+28 days + \$20
15.64.700	PREF PKNG DIST--UNAUTHORIZED PKNG	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1564700	N1+15 days + \$10	N1+28 days + \$20
15.76.080	VEHICLE ON SIDEWALK	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1576080	N1+15 days + \$10	N1+28 days + \$20
15.76.120	REPAIRING VEHICLES ON STREET	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1576120	N1+15 days + \$10	N1+28 days + \$20
15.76.130	WASHING VEHICLES ON STREET	\$53.00	\$81.09	\$80.00	\$27.00	50.9%	1576130	N1+15 days + \$10	N1+28 days + \$20
4.04.080	NO PARKING 2AM-5AM ON LISTED STREETS	N/A	N/A	\$80.00	N/A	N/A	N/A	404080 N1+15 days + \$10	N1+28 days + \$20
4.04.100	VEH OVER 6FT HIGH W/IN 100FT INT	N/A	N/A	\$80.00	N/A	N/A	N/A	404100 N1+15 days + \$10	N1+28 days + \$20

4.06.020	MOBILE BILLBOARD IN PUBLIC ROW/LOT	N/A	N/A	\$80.00	N/A	N/A	406020 N1+15 days + \$10	N1+28 days + \$20
8.11.020	RV PARKING PROHIBITED	N/A	N/A	\$50.00	N/A	N/A	\$100.00 within 12 months 811020 months	\$250.00 within 12 months
4.04.080(A)(1)	NO OVERNIGHT PARKING 2AM-5AM FOOTHILL	N/A	N/A	\$80.00	N/A	N/A	404080A1 N1+15 days + \$10	N1+28 days + \$20
21113(a)	UNLAWFUL PARKING--PUBLIC GROUNDS	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 21113a	N1+15 days + \$10	N1+28 days + \$20
21970	BLOCKING CROSSWALK	\$35.00	\$53.55	\$55.00	\$20.00	57.1% 21970	N1+15 days + \$10	N1+28 days + \$20
22500(a)	PARKING IN INTERSECTION	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500a	N1+15 days + \$10	N1+28 days + \$20
22500(b)	PARKING ON CROSSWALK	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500b	N1+15 days + \$10	N1+28 days + \$20
22500(c)	PARKING/SAFETY AND CURB	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500c	N1+15 days + \$10	N1+28 days + \$20
22500(d)	PARKING FIRE STATION ENTRANCE	\$68.00	\$104.04	\$105.00	\$37.00	54.4% 22500d	N1+15 days + \$10	N1+28 days + \$20
22500(e)	BLOCKING DRIVEWAY	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500e	N1+15 days + \$10	N1+28 days + \$20
22500(f)	PARKING ON SIDEWALK	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500f	N1+15 days + \$10	N1+28 days + \$20
22500(g)	PARKING ALONG EXCAVATION	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500g	N1+15 days + \$10	N1+28 days + \$20
22500(h)	DOUBLE PARKING	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500h	N1+15 days + \$10	N1+28 days + \$20
22500(i)	PARKING IN BUS ZONE	\$263.00	\$402.39	\$400.00	\$137.00	52.1% 22500i	N1+15 days + \$10	N1+28 days + \$20
22500(j)	PARKING IN TUNNEL	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500j	N1+15 days + \$10	N1+28 days + \$20
22500(k)	PARKING ON BRIDGE	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22500k	N1+15 days + \$10	N1+28 days + \$20
22500(l)	PARKING DISABLED ACCESS RAMP	\$258.00	\$394.74	\$395.00	\$137.00	53.1% 22500l	N1+15 days + \$10	N1+28 days + \$20
22500.1	PARKING IN FIRE LANE	\$78.00	\$119.34	\$120.00	\$42.00	53.8% 225001	N1+15 days + \$10	N1+28 days + \$20
22502(a)	PARKING 18 INCHES FROM CURB	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22502a	N1+15 days + \$10	N1+28 days + \$20
22502(e)	CURB PARKING ONE-WAY ROADWAY	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22502e	N1+15 days + \$10	N1+28 days + \$20
22505(b)	STATE HIGHWAY PARKING	\$53.00	\$81.09	\$80.00	\$27.00	50.9% 22505b	N1+15 days + \$10	N1+28 days + \$20
22507.8(a)	DISABLED NO VISIBLE PLACARD OR PLATE	\$338.00	\$517.14	\$515.00	\$177.00	52.4% 225078a	N1+15 days + \$10	N1+28 days + \$20
22507.8(b)	DISABLED OBSTRUCTION OF PARKING SPACE	\$338.00	\$517.14	\$515.00	\$177.00	52.4% 225078b	N1+15 days + \$10	N1+28 days + \$20
22507.8(c)	PRKG DISABLED CROSSHATCH BOUNDARY LINES	\$338.00	\$517.14	\$515.00	\$177.00	52.4% 225078c	N1+15 days + \$10	N1+28 days + \$20
22514	PARKED W/IN 15 FT FIRE HYDRANT	N/A	N/A	\$105.00	N/A	N/A	22514 N1+15 days + \$10	N1+28 days + \$20
22517	OPEN DOOR ON WRONG SIDE	\$68.00	\$104.04	\$105.00	\$37.00	54.4% 22517	N1+15 days + \$10	N1+28 days + \$20
22523(a)(b)	ABANDONMENT PROHIBITED	\$113.00	\$172.89	\$175.00	\$62.00	54.9% 22523ab	N1+15 days + \$10	N1+28 days + \$20
22526	ANTI-GRIDLOCK	\$68.00	\$104.04	\$105.00	\$37.00	54.4% 22526	N1+15 days + \$10	N1+28 days + \$20
22526	SECOND OFFENSE ANTI-GRIDLOCK ACT	\$113.00	\$172.89	\$175.00	\$62.00	54.9% 22526	N1+15 days + \$10	N1+28 days + \$20
22526	THIRD OFFENSE ANTI-GRIDLOCK ACT	\$263.00	\$402.39	\$400.00	\$137.00	52.1% 22526	N1+15 days + \$10	N1+28 days + \$20
22951	PARKING LOT--STREET AND ALLEY PARKING	\$48.00	\$73.44	\$75.00	\$27.00	56.3% 22951	N1+15 days + \$10	N1+28 days + \$20
23333	STOPPING AND PARKING--VEHICLE CROSSING	\$45.00	\$68.85	\$70.00	\$25.00	55.6% 23333	N1+15 days + \$10	N1+28 days + \$20
25300(c)-(e)	WARNING DEVICE ON DISABLED OR PRKNG VEH	\$45.00	\$68.85	\$70.00	\$25.00	55.6% 25300ce	N1+15 days + \$10	N1+28 days + \$20
27155	FUEL CAP REQUIRED	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 27155	N1+15 days + \$10	N1+28 days + \$20
31303(d)	PRKNG HAZARDOUS WASTE VEH IN RES AREA	\$363.00	\$555.39	\$555.00	\$192.00	52.9% 31303d	N1+15 days + \$10	N1+28 days + \$20
4.04.080	NO PARKING 2AM-5AM ON CERTAIN STREETS	\$55.00	\$84.15	\$85.00	\$30.00	54.5% 404080	N1+15 days + \$10	N1+28 days + \$20
4.04.085 (a) (b)	NO COMMERCIAL PKG 2AM-6AM in RES ZONE	\$55.00	\$84.15	\$85.00	\$30.00	54.5% 404085ab	N1+15 days + \$10	N1+28 days + \$20
4.04.090	PARKING ON PRIVATE PROPERTY	\$55.00	\$84.15	\$85.00	\$30.00	54.5% 404090	N1+15 days + \$10	N1+28 days + \$20
4.04.100	PRKNG VEH OVER 6' NEAR INTERSECTIONS	\$55.00	\$84.15	\$85.00	\$30.00	54.5% 404100	N1+15 days + \$10	N1+28 days + \$20
4.04.110	PARKING IN FORNT YARD	\$68.00	\$104.04	\$105.00	\$37.00	54.4% 404110	N1+15 days + \$10	N1+28 days + \$20
4000(a)(1)	EXPIRED REGISTRATION	\$73.00	\$111.69	\$110.00	\$37.00	50.7% 4000a1	N1+15 days + \$10	N1+28 days + \$20
4152.5	FAILURE TO APPLY FOR REGISTRATION	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 41525	N1+15 days + \$10	N1+28 days + \$20
4454(a)	REGISTRATION CARD	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 4454a	N1+15 days + \$10	N1+28 days + \$20
4457	MUTILATED OR ILLEGAL LICENSE PLATE	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 4457	N1+15 days + \$10	N1+28 days + \$20
4462(b)	EVIDENCE OF REGISTRATION--WRONG VEHICLE	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 4462b	N1+15 days + \$10	N1+28 days + \$20
5200	DISPLAY OF LICENSE PLATE	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 5200	N1+15 days + \$10	N1+28 days + \$20
5201	POSITION OF LICENSE PLATE	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 5201	N1+15 days + \$10	N1+28 days + \$20
5201(f)	PLATE CLEARLY VISIBLE	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 5201f	N1+15 days + \$10	N1+28 days + \$20
5202	PERIOD OF DISPLAY	\$38.00	\$58.14	\$60.00	\$22.00	57.9% 5202	N1+15 days + \$10	N1+28 days + \$20
5204(a)	NO TAGS/STICKERS	\$73.00	\$111.69	\$110.00	\$37.00	50.7% 5204a	N1+15 days + \$10	N1+28 days + \$20

CITY OF **LACANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Approve Letter of Support for the California JPIA Formation of the Coalition to Protect Community Services

Presenter: Arabo Parseghian, Assistant City Manager

Proposed Action: Approve the support letter for the California JPIA Coalition to Protect Community Services and authorize the Mayor to execute the letter.

Environmental Impact: This action is not a project under the California Environmental Quality Act pursuant to Section 15378 of the CEQA Guidelines, as it involves an administrative action and does not have the potential to result in a direct or reasonably foreseeable indirect physical change in the environment.

Fiscal Impact: There is no direct fiscal impact associated with approval of the support letter.

However, the issues addressed by the Coalition may have long-term fiscal implications for local governments, including the City, as liability claim costs, insurance premiums, and risk exposure continue to impact municipal budgets statewide.

Background:

The City is a member of the California Joint Powers Insurance Authority, which provides risk management, liability coverage, training, and related services to local public agencies throughout California.

The California JPIA has formed the Coalition to Protect Community Services to advance policy discussions regarding the growing liability costs impacting local governments. According to the California JPIA, local agencies throughout the state are experiencing increased liability exposure, higher claim costs, and substantial increases in insurance premiums. These costs can divert public funds from essential community services, including public safety, infrastructure maintenance, parks, senior services, youth programs, and other core municipal services.

The California JPIA has requested that member agencies consider submitting letters of support for the Coalition. The support letter would express the City's support for balanced liability reform

principles that maintain accountability for local government negligence while ensuring liability exposure remains proportionate to actual responsibility.

Discussion/Analysis:

The proposed support letter does not endorse specific legislation at this time. Instead, it supports the Coalition's general principles regarding proportionality, accountability, and stewardship of taxpayer dollars.

The Coalition's stated principles include:

- 1. Proportionality**

Liability should be assigned based on each party's actual share of fault. Local governments should not be required to absorb disproportionate liability for damages primarily caused by other parties.

- 2. Accountability**

Local governments should remain responsible for their own negligence. The proposed policy discussion does not seek blanket immunity or elimination of legitimate claims.

- 3. Stewardship of Taxpayer Dollars**

Public funds should be protected for their intended public purposes, including maintaining essential local services and infrastructure.

Staff believes the proposed support letter is consistent with the City's interest in maintaining fiscal responsibility, protecting public resources, and supporting fair liability standards for local governments.

Approval of the support letter would allow the City to formally indicate support for the Coalition's policy principles while preserving the City Council's ability to evaluate any future legislative proposals separately if specific bills or policy actions are introduced.

Options:

1. Approve the support letter for the California JPIA Coalition to Protect Community Services and authorize the Mayor to execute the letter; or
2. Modify the support letter and authorize the Mayor to execute the revised letter; or
3. Take no action and provide an alternative direction to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Approve the support letter for the California JPIA Coalition to Protect Community Services and authorize the Mayor to execute the letter on behalf of the City.

Attachments:

1. SupportLetterCJPIA_CC_AT1_08-04-26



City Council
Kim Bowman, Mayor
Jeanne Kim Hobson, Mayor Pro Tem
Michael T. Davitt
Keith Eich
Stephanie Fossan

July 29, 2026

California Joint Powers Insurance Authority
8081 Moody Street
La Palma, CA 9062

RE: Coalition to Protect Community Services – Statement of Support

Dear California Joint Powers Insurance Authority Board of Directors:

On behalf of the [City / District] of [NAME], we write to express our strong support for the Coalition to Protect Community Services and its efforts to keep local taxpayer dollars available for the essential services our residents depend on.

Local governments across California are facing a growing liability crisis. Large claims against local agencies—arising from public roadways, public property, and routine government services—have increased sharply, and the rising costs are unsustainable. According to an analysis of claims data from 1,979 local government agencies conducted by the California Association of Joint Powers Authorities, claims exceeding \$1 million increased 67% between 2015 and 2022. Insurance premiums rose from \$115 million in 2016 to \$541 million in 2025—an increase of 370%. Every dollar consumed by excessive liability judgments and settlements is a dollar taken away from parks, libraries, public safety, road maintenance, senior services and youth programs.

Individuals who sustain legitimate injuries resulting from local government negligence deserve fair compensation. We are fully committed to that obligation. But balanced reforms are needed to ensure that compensation reflects true harm and proportionate responsibility, which serves the interests of both injured parties and the communities who rely on public services.

As you work to address this issue, we encourage you to consider the following principles:

Proportionality

Each party responsible for harm should bear liability in proportion to their actual share of fault—not based on which defendant happens to have the deepest pocket. Local government agencies should not be forced to subsidize damages caused by drunk drivers, uninsured motorists, careless contractors, or criminal actors who bear primary responsibility. An equitable system ensures that responsibility follows conduct, and that no single party is unfairly targeted simply because they have the ability to pay.

Accountability

Local governments must remain fully responsible for their own negligence. Sound reforms should preserve that accountability—not create blanket immunity and not prevent injured parties from recovering the share of damages attributable to a local agency.

Stewardship of Taxpayer Dollars

Public funds are a public trust. Policy solutions should protect taxpayer dollars for their intended public purposes and prevent local agencies from being used as a backstop for the liabilities of others. Durable, forward-looking reforms are needed to protect the long-term sustainability of local government services—the current trajectory of claim costs and insurance premiums is not sustainable.

We stand ready to support the Coalition and build the kind of just liability system our communities deserve.

Thank you for your consideration. Please contact [NAME, TITLE] at [PHONE] or [EMAIL] if we can provide additional information.

Sincerely,

Jeanne Kim Hobson
Mayor
City of La Cañada Flintridge

CITY OF **LA CANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date:	August 4, 2026
Subject:	Appeal of Design Review (DEV-2026-0012) by RNF Signs for New Signage Associated with Wells Fargo Bank located at 555 Foothill Boulevard
Presenter:	Kurtis Fabela, Assistant Planner
Proposed Action:	Find the project exempt from CEQA and adopt City Council Resolution No. 26-XX upholding the appeal and approving Design Review (DEV-2026-0012) for Wells Fargo Bank at 555 Foothill Boulevard, with the removal of Condition #11 requiring that all wall signs are not illuminated and do not include raceways
Environmental Impact:	The project is Categorically Exempt from the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15311 (Accessory Structures) of the CEQA Guidelines.
Fiscal Impact:	If the appeal is upheld, there will be new permit fees associated with the installation of the signs.

Background:

The Wells Fargo bank located at 555 Foothill Boulevard contains existing approved signage, including a non-illuminated wall sign on the south elevation facing Foothill Boulevard.

On May 21, 2026, the Design Commission approved Design Review (DEV-2026-0012) for approval of new wall, monument, and directional signs. The Design Commission voiced concerns over the south facing wall sign, including sign color and internal illumination, ultimately voting 3-0 to approve the project, but requiring that the wall signs not be illuminated and not use a raceway to affix the sign to the wall fascia.

On June 5, 2026, the applicant filed an appeal specific to the restrictive condition of approval.

Discussion/Analysis:

While Design Review (DEV-2026-0012) for the signage was approved, based on the Design Commission's concerns over the wall sign color, the internal illumination, and the shadow cast by the raceway that houses electrical components for the wall sign, the approval included condition of approval #11 prohibiting internally illuminated wall signs and requiring the raceways be removed. The appeal request is specifically requesting this restrictive condition be removed.

Staff evaluated the appeal in relation to the City's sign ordinance (Zoning Code Chapter 11.37), previous approvals for similar commercial signage, and the appellant's stated grounds for appeal, as discussed below.

Raceway / Internal Illumination

The Design Commission asked the applicant if the raceway between the building face and the new south-facing wall sign was necessary. In response, the applicant stated that it houses electrical components for illumination of the sign, eliminates the need for additional penetrations on the fascia for each letter, and would be painted white to match the white veranda and associated columns along the face of the building. The applicant added that prohibiting illumination would not dissuade, or eliminate, their preference for using a raceway as an attachment mechanism for the sign as it is used to mount the entire lettering to a flat surface. It was also noted that the rendering does not properly illustrate that the raceway would be painted white to match the color of the building face. The Design Commission noted that removing the raceway allows individual channel letters to be placed flush against the mounting surface. The applicant noted that similar signage with the same internal illumination and raceway were approved nearby.

Corporate Color and Branding

In addition to the raceway, the Design Commission stated that the existing yellow sign was preferred to the shade and color of red proposed for the wall signs. The Design Commission deemed the “Wells Fargo red” inconsistent with the institutional style and context of the building. The brighter, vibrant appearance of the color, when paired with internal illumination of the letters, was deemed highly visible. The Design Commission suggested a different color palette should be required based on the consensus that the “Wells Fargo red” color was too vibrant for the subject building. Staff cautioned that national brand colors cannot be altered and that regulating Wells Fargo Bank’s trademarked color and branding is a content-based action that goes beyond the allowable limits of how the sign ordinance regulates according to time, place, and manner considerations. Furthermore, staff noted that the sign ordinance does not include explicit prohibitions on specific colors and only discourages certain colors.

In response, the Design Commission shifted focus from color to the internal illumination of the wall sign. Staff remarked that a substantiated reason would be needed for denial of the illumination as precedent was set for allowing similarly lit signs. Staff reiterated that the visibility of the raceway is diminished when considering the 60-to-70-foot setback from Foothill Boulevard and the sign’s scale in relation to the building’s width and size.

Points of Appeal:

1. Every other bank within the city has an illuminated storefront building, and denying Wells Fargo the right to use illuminated building letters singles them out amongst all of their business competition for no valid reason.

The appellant has provided examples of neighboring businesses, banks in particular, that exhibit internal illumination. Examples include Chase Bank at 749 Foothill Boulevard, Citibank at 742 Foothill Boulevard, Bank of America at 537 Foothill Boulevard, and US Bank at 485 Foothill Boulevard. These banks are located within the same area of Foothill Boulevard and the Downtown Village Specific Plan corridor as the Wells Fargo bank. Each business maintains internal channel letter illumination, as shown in the appeal application within Attachment 2. In addition to nearby banks, the appellant also provides imagery in their application from retail and service establishments within the DVSP that contain wall signs with internal illumination.

Response: The standards and guidelines outlined within the sign ordinance (Zoning Code Chapter 11.37) are intended to be content-neutral policies that include time, place, and manner restrictions on when, where, and how signs are presented within commercial districts in the city. The signage is

compliant with the sign ordinance and the prohibition of illumination for the wall sign is inconsistent with established precedent allowing internally illuminated signs for other businesses within the Downtown Village Specific Plan and along the greater Foothill Boulevard corridor. Many of these applicable businesses maintain frontage closer to Foothill Boulevard than the subject building and their internally illuminated channel letter signs are mounted on narrower storefronts with closer distances from the street. Based on this information, staff believes that there are sufficient grounds to uphold the appeal, and overturn Condition of Approval #11 requiring that the wall signs not be illuminated.

2. The color red played a significant part in why the Design Commission rejected the application for any illuminated signage.

As previously described, at the Design Review hearing, the Design Commission stated that eliminating illumination of the wall signs would reduce the vibrant appearance of the “Wells Fargo red” color of the sign and lead to conditions that would make use of the raceway unnecessary.

Response: The “Wells Fargo red” color included in the applicant’s request is a part of a nationally trademarked logo and color palette. Any restriction of the color scheme involves content-based regulation of commercial signage. The primary reason for the appeal is the elimination of the illumination and raceway that internally houses the necessary electrical components.

3. Other banks in town have a raceway and illuminated letters. Wells Fargo’s raceway is small in nature and painted the same color as the building (white), unlike other examples in the city.

Other businesses within the Downtown Village Specific Plan, including Chase Bank, use raceways to house electrical components and mount wall signs. Raceways are primarily incidental components used for the installation of wall signs and lighting components.

Response: The regulation of raceways is a content-neutral action, and raceways have not been prohibited or regulated for other businesses in the proximate area and are not prohibited by the City’s sign ordinance. The visual detriment of the raceway is less verifiable considering building scale and distance from Foothill Boulevard. In all, the use of raceways for wall signs is generally accepted for the commercial buildings along Foothill Boulevard. Prohibiting the use of a raceway for the Wells Fargo bank is inconsistent with prior Design Commission decisions. If illumination of the wall sign is permitted, a raceway is practically necessary for the sign installation. Based on this information, there are sufficient grounds to uphold the appeal, and overturn condition of approval #11 requiring that the wall signs do not contain raceways.

4. During the Design Commission hearing, the applicant’s representative was not offered the opportunity to speak and have dialog regarding condition #11. The applicant should have a chance to respond and provide feedback to the commission.

The applicant states that they did not have the ability to discuss alternative solutions or provide feedback on the proposed condition because public comment had already ended. The Design Commission and applicant had a dialogue about the appearance of the raceway, the red color of the new wall sign, and if the raceway was only necessary to install illumination. Once public comment ended, the Design Commission included a condition of approval prohibiting the use of illumination and raceways for the new wall signs.

Response: Given that an appeal has been requested to overturn condition of approval #11, the applicant/appellant will have the opportunity to discuss and present their request for illumination of the wall signs and the associated raceway to the City Council.

Based on the analysis above, staff's professional opinion is that the proposed illuminated wall signs and raceways are consistent with applicable sign regulations and prior approvals within the Foothill Boulevard corridor, and that retaining Condition of Approval #11 would be inconsistent with established precedent for similar commercial signage. Therefore, staff recommends that the City Council uphold the appeal by adopting a resolution removing Condition of Approval #11.

Options:

1. Find the project exempt from CEQA and adopt City Council Resolution No. 26-XX upholding the appeal and approving Design Review (DEV-2026-0012) for Wells Fargo Bank at 555 Foothill Boulevard, with the removal of Condition #11 requiring that all wall signs are not illuminated and do not include raceways; or
2. Deny the appeal, upholding the Design Commission's approval of Design Review (DEV-2026-0012) for Wells Fargo Bank at 555 Foothill Boulevard, retaining Condition of Approval #11 prohibiting illumination and the use of a raceway for the sign; or
3. Defer action at this time.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action: Find the project exempt from CEQA and adopt City Council Resolution No. 26-XX upholding the appeal and approving Design Review (DEV-2026-0012) for Wells Fargo Bank at 555 Foothill Boulevard, with the removal of Condition #11 requiring that all wall signs are not illuminated and do not include raceways.

Attachments:

1. Proposed Resolution Upholding the Appeal
2. Appeal Application dated June 5, 2026
3. Design Commission Agenda Item dated May 21, 2026



ATTACHMENT 1

CITY OF LA CAÑADA FLINTRIDGE

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE FINDING THE PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, UPHOLDING THE APPEAL AND APPROVING DESIGN REVIEW (DEV-2026-0012) FOR NEW WALL AND MONUMENT AND DIRECTIONAL SIGNS AT 555 FOOTHILL BOULEVARD (WELLS FARGO), WITH THE REMOVAL OF CONDITION #11

WHEREAS, on February 23, 2026, a request by Jimmy Fuller of RNF Signs on behalf of Wells Fargo (the “Applicant”) was submitted for Design Review (DEV-2026-0012) (the “Application”) for new wall and monument and directional signs at 555 Foothill Boulevard (AIN: 5815-021-033), said request incorporated herein by reference; and

WHEREAS, on May 21, 2026, a duly noticed public hearing on the Application was held before the City of La Cañada Flintridge Design Commission, where the Design Commission adopted Resolution No. 26-13, approving Design Review (DEV-2026-0012) with a condition of approval that the wall signs shall not be illuminated, nor include raceways as an attachment mechanism to the building face; and

WHEREAS, on June 5, 2026, a timely appeal (the “Appeal”) of said approval was filed by Jimmy Fuller of RNF Signs on behalf of Wells Fargo (“Appellants”); and

WHEREAS, on August 4, 2026, a duly noticed public hearing on the Appeal was held before the City Council of the City of La Cañada Flintridge; and

WHEREAS, the City Council has reviewed the facts contained in the Agenda Report dated August 4, 2026, and all background materials regarding the Appeal of Design Review (DEV-2026-0012) at 555 Foothill Boulevard and heard and considered the testimony of the Appellant/Applicant and the public; including any written correspondence received, with all testimony received being made a part of the public record; and

WHEREAS, it has been determined that the project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15311 (Accessory Structures) for the installation of new on-premise signage; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW THEREFORE, the City Council of the City of La Cañada Flintridge does

resolve as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. CALIFORNIA ENVIRONMENTAL QUALITY ACT. Based upon the foregoing facts and based upon substantial evidence, the City Council hereby finds as follows:

A. All aspects of the project were reviewed in accordance with the requirements of the California Environmental Quality Act (CEQA) and the CEQA Guidelines. Based on the extent of the project, it has been determined that the project is Categorically Exempt pursuant to Section 15311 (Accessory Structures) for the installation of new on-premise signage. Class 11 consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, including but not limited to: on premise signs. The project consists of a new wall sign on the east façade of the bank building, replacement of an existing wall sign on the south façade facing Foothill Boulevard, replacement of the monument sign, and replacement of directional ground signs. None of the exceptions identified within Section 15300.2 are applicable to the project as the location is not in a particularly sensitive environment, it not a successive project that may lead to cumulative impacts, there are no unusual circumstances at the project site, it is not located along a scenic highway, is not a hazardous waste site, and is not on the City's Official Register of Historic Properties.

B. The City Council hereby directs a Notice of Exemption be filed for the project.

C. The custodian of records for the Notice of Exemption and all other materials which constitute the record of proceedings upon which the City Council's decision is based, is the Director of Community Development of the City of La Cañada Flintridge. Those documents are available for public review in the Planning Division of the City of La Cañada Flintridge located at One Civic Center Drive, La Cañada Flintridge, California, 91011, telephone (818) 790-8881.

SECTION 3. Findings Required for Design Review Approval. The City Council finds as follows:

A. *The design and layout of the proposed signage is consistent with the general plan and any design criteria adopted for specialized areas, such as designated historic or other special districts, planned developments, master plans, or specific plans, or adopted for the project through conditions of approval or development agreements.* The signs' arrangement, material, font style and color work well with the composition of the subject building to provide clear description of the business's name. The area of the Downtown Village Specific Plan (DVSP) that the property is located in is primary commercial, with the closest residential uses located to the northeast of the subject lot. The proposed signage will not impact these areas, is consistent with the commercial character along the Foothill

Boulevard corridor, and no guidelines or development standards for specialized areas or overlay zones exist or apply to the property that would impact the design and location of the proposed signage. This request includes a standalone signage restoration and remodel project not adopted for the project through a development agreement for another project. The proposed signage compliments the Colonial Revival architectural style of the existing building, is consistent with signage proposed within the Mixed Use 2 (DVSP) zone, and includes a mix of new and replacement signage that does not significantly alter the character of the area or the property. With the removal of Condition #11 as adopted by the Design Commission, the proposed signage is consistent with all other approved conditions.

B. *The design and layout of the proposed signage will accommodate the functions and activities that are proposed for the property, will not unreasonably interfere with the use and enjoyment of neighboring property, and will not create traffic or pedestrian hazards.* The signage is not located within the public right-of-way, will maintain limited illumination external to the monument sign, and will not create traffic or pedestrian hazards. Though the illuminated monument sign is visible to traffic on Foothill Boulevard, it will not introduce adverse impacts or hazards on vehicular traffic due to the proposed design, appropriate and proportional size, and indirect, external illumination. The south-facing internally illuminated wall sign does not draw unwarranted attention, but would be legible from Foothill Boulevard. The directional ground signs reinforce safe vehicular circulation within the property. The structure is mostly isolated from all other businesses on the northwest corner of the intersection of Foothill Boulevard and Indianola Way, and due to this, the proposed signage will not interfere with the use of other properties or signage in the area.

C. *The architectural design of the proposed signage is compatible with the character of the surrounding neighborhood and that all reasonable design efforts have been made to maintain the harmonious, orderly, and attractive development contemplated by this title and the general plan.* The new signage is clear and visible to automobiles and pedestrians along Foothill Boulevard, and with the new wall sign located on the side of the building, this characteristic also applies to customer visibility from Indianola Way. The new illuminated replacement wall sign is marginally increasing in size by three square feet and will be located in the same location as the existing sign with an updated red color. Though red is a regularly discouraged sign color on commercial properties, the red wall signs that are proposed blend effectively with the red brick of the structure and are not of size which would be considered excessive along the building's front façade. The white veranda, railing, columns, and red brick siding that act as the immediate background to the new red wall signs provide contrast for legibility and clarity of the logo. The existing monument sign is being replaced with a sign of the same size and red background, but with new white lettering instead of the existing yellow logo to reflect Wells Fargo's brand refresh. The new directional signs, though proposed with a brighter white background and replacing more recessive grey and red signs, will replace existing worn and weathered signage with new signs of greater contrast that improve visibility of the directional information presented on the signs.

D. *The design of the proposed signage will provide a desirable environment for its occupants and visiting public as well as its neighbors and that it is aesthetically of good*

composition, materials, texture, and color that will remain aesthetically appealing with the level of maintenance that might reasonably be expected. The signage is clear, minimal, and understated, consistent with the commercial character of the Foothill Boulevard corridor and the architectural style of the subject commercial building. The existing Wells Fargo wall, monument, and directional signage have been located on the property for approximately 15 years and have weathered overtime. The new signage would allow for a renewed period of new signage on the property for the same business, ensuring that the worn signage is replaced, while incorporating the business's new branding refresh with signage that is appropriate for the site, building, and nearby area within the Foothill Boulevard commercial corridor.

SECTION 4. Based on the above findings, the City Council of the City of La Cañada Flintridge hereby upholds the appeal and approves Design Review (DEV-2026-0012) for a new wall and monument and ground signs at 555 Foothill Boulevard, subject to the conditions of approval listed in Exhibit "A", attached to this resolution, but with the removal of Condition #11 which required that the wall signs shall not be illuminated nor contain a raceway as an attachment mechanism to the building face.

PASSED, APPROVED AND ADOPTED this 4th day of August 2026

Jeanne Kim Hobson, Mayor

ATTEST:

Tania Garcia, City Clerk

EXHIBIT "A"
CONDITIONS OF APPROVAL
DESIGN REVIEW (DEV-2026-0012)
555 Foothill Boulevard / AIN: 5815-021-033

1. Compliance with and execution of all conditions listed herein shall be necessary prior to obtaining final building inspection clearance and/or prior to obtaining any occupancy clearance. Deviation from this requirement shall be only by written consent of the Director of Community Development.
2. This approval is granted for the land or land use as described in the application and any attachments thereto, and as shown on the plans submitted, labeled Design Review (DEV-2026-0012).
3. Prior to obtaining a building permit or when applicable initiation of use, the applicant and property owner shall file with the Secretary of the Design Commission written acknowledgment of the conditions stated herein on forms provided by the Planning Department.
4. All structures, site work and other features including but not limited to, buildings, signs, roadways, parking areas, landscaping and other facilities shall be located and maintained as shown on the project plans labeled Design Review (DEV-2026-0012), except as otherwise stated in these conditions.
5. This approval will expire unless "start of construction" is commenced within 12 months after approval is granted and diligently pursued thereafter. The Director of Community Development may extend the original expiration date by as much as 12 months upon receipt of a written request from the applicant prior to expiration of the original approval if the approved project and applicable zoning standards are unchanged. Start of construction is defined as:
 - a. All zoning and related approvals are effective; and
 - b. All required building and grading permits for the project have been issued; and
 - c. The "foundation inspection" and "concrete slab or underfloor inspection" have been made and received approval from the Division of Building and Safety; i.e., all trenches must be excavated, forms erected, and all materials for the foundation delivered on the job and all in-slab or underfloor building service equipment, conduit, piping accessories and other ancillary equipment items must be in place. Nothing in this definition shall be construed to alter the applicable legal standards for determining when vested property rights to complete the project have arisen.
6. All applicable requirements of any law, ordinance, or regulation of the City of La Cañada Flintridge shall be complied with.

7. This approval is subject to the applicant paying all fees and assessments to the City of La Cañada Flintridge, as established by ordinance, resolution or policy of the City Council.
8. In the event the City determines that it is necessary to take legal action to enforce any of the provisions of these conditions, and such legal action is taken, the applicant agrees to pay any and all costs of such legal action, including reasonable attorney's fees, incurred by the City, even if the matter is not prosecuted to a final judgment or is amicably resolved, unless the City should otherwise agree with the applicant to waive said fees or any part thereof. The foregoing shall not apply if the permittee prevails in the enforcement proceeding.
9. The applicant shall defend, indemnify, and hold harmless the City and its officers, agents, and employees from any claim, action or proceeding against the City or its officers, agents, or employees to attack, set aside, void, or annul this Design Review approval. The City shall promptly notify the applicant of any such claim, action, or proceeding and shall cooperate fully in the defense.
10. An approval granted by the Design Commission does not constitute a building permit or authorization to begin any construction. An appropriate permit issued by the Division of Building and Safety must be obtained prior to construction, enlargement, relocation, conversion, or demolition of any building or structure within the City.

#



ATTACHMENT 2



RNF SIGNS
309 S. Irwindale Ave
Azusa, CA 91702
www.rnfsigns.com

Plan Check #: DEV-2026-0012
Address: 555 Foothill Blvd

Dear Kurtis:

This letter is to formally file for an appeal to the La Canada Flintridge City Council, regarding the project conditions that were approved by the Design Review Commission at the May 21st meeting.

The Commission adopted a resolution with condition number 11, as stated below:

11. All wall signs shall not be illuminated, and shall not include raceways as an attachment mechanism to the structure's building face. Plans shall be submitted to the Planning Division prior to submittal to Building & Safety for building permits, subject to verification

We do not agree with this condition, and would like the opportunity to appeal, and present our case to the LCF City Council. Other banks in town, including Chase, have a raceway, and illuminated letters. In addition, at the meeting, the Commission never gave our representative a chance to speak further on this issue and closed the public hearing pre-maturely. We look forward to working with you and the council on this appeal. Thank you,

Jimmy Fuller



Plan Check #: DEV-2026-0012

Address: 555 Foothill Blvd

Dear Mr. Mayor and City Council Members:

I am writing to you on behalf of Wells Fargo Bank, N.A. (Wells Fargo) as the representative for this appeal. We are appealing the decision of the La Canada Flintridge Design Review Commission May 21st meeting to not permit illuminated wall signage at the existing Wells Fargo location at 555 Foothill Blvd. The resolution, as adopted reads:

11. All wall signs shall not be illuminated, and shall not include raceways as an attachment mechanism to the structure's building face. Plans shall be submitted to the Planning Division prior to submittal to Building & Safety for building permits, subject to verification

We believe this decision is wrong and intend to argue the four points below as to why our client, Wells Fargo, should be permitted illuminated signage for their business storefront.

Illuminated Signage

The commissioners, during the May 21st meeting, approved our project with non-illuminated signs. We believe there is no sound reasoning presented during the DRC meeting as to why they should be non-illuminated. There was no architectural, design, zoning, etc. related matter discussed for why the letters could not be lit up. Every other bank within the city has an illuminated storefront building sign such as:

- Chase – 749 Foothill Blvd / corner of Foothill & Commonwealth
- Citibank – 742 Foothill Blvd / corner of Foothill & Commonwealth
- Bank of America – 537 Foothill Blvd / Corner of Foothill & Indianola
- US Bank – 475 Foothill Blvd / Trader Joes Shopping Center

The right to deny our client illuminated building letters singles them out amongst all of their business competition, for no valid reason. The only topic discussed during the meeting was the color red. This will be discussed further in our letter as argument #4.

Use of a Raceway

Commissioners strongly opposed the use of a raceway as originally proposed in the signage package. A raceway, is a small cabinet behind the letters, that is used to house electrical components necessary to illuminate the sign. This is done when the area behind the wall does not typically allow electrical wiring. We do not understand why Wells Fargo is being denied a raceway, when it is small in nature, painted the same color as the building (white) and raceways have been used at other banks and businesses within the city.

For example, one of Wells Fargo's main competitors, Chase Bank, uses a raceway for their primary wall sign. A photo of the sign is attached to this letter. Their raceway isn't even painted the same color as the building and looks architecturally incompatible. If Chase was permitted to have a discolored raceway, and exposed conduit running the face of the building, why is Wells Fargo being denied the same design? Our raceway is thoughtfully proposed, small in nature, and painted the same color as the building façade to make it as invisible as possible.

We understand raceways are not ideal, but a similar situation occurred in the nationally historic neighborhood of Georgetown, Washington DC. Attached are photos of that branch that the DC Planning Department approved and was installed. Photos are attached of that location. Our proposed signage will look similar to this location.

DRC Meeting Procedural Errors

During the DRC meeting, our representative onsite, Jay, was not offered the opportunity to speak and have dialog regarding condition #11 above. The commission heard an initial presentation from city staff and Jay. However, as is customary in all DRC meetings (I have appeared before the DRC myself), Planning Commission meetings, etc., once changes to the proposed plans are discussed, the applicant should have a chance to respond and provide feedback to the commission. This opportunity to speak further was not provided to the applicant / Wells Fargo. I believe if this was afforded to our representative, this entire appeal could have been avoided.

During this open dialogue with the applicant, the DRC could have been provided with other solutions and ideas. None of that was permitted at the May 21st meeting, which is inconsistent with past meeting practices. We have multiple solutions to offer the DRC and City of La Canada Flintridge, but not having the opportunity to speak further fundamentally goes against our right to present our project.

Red Illuminated Signs

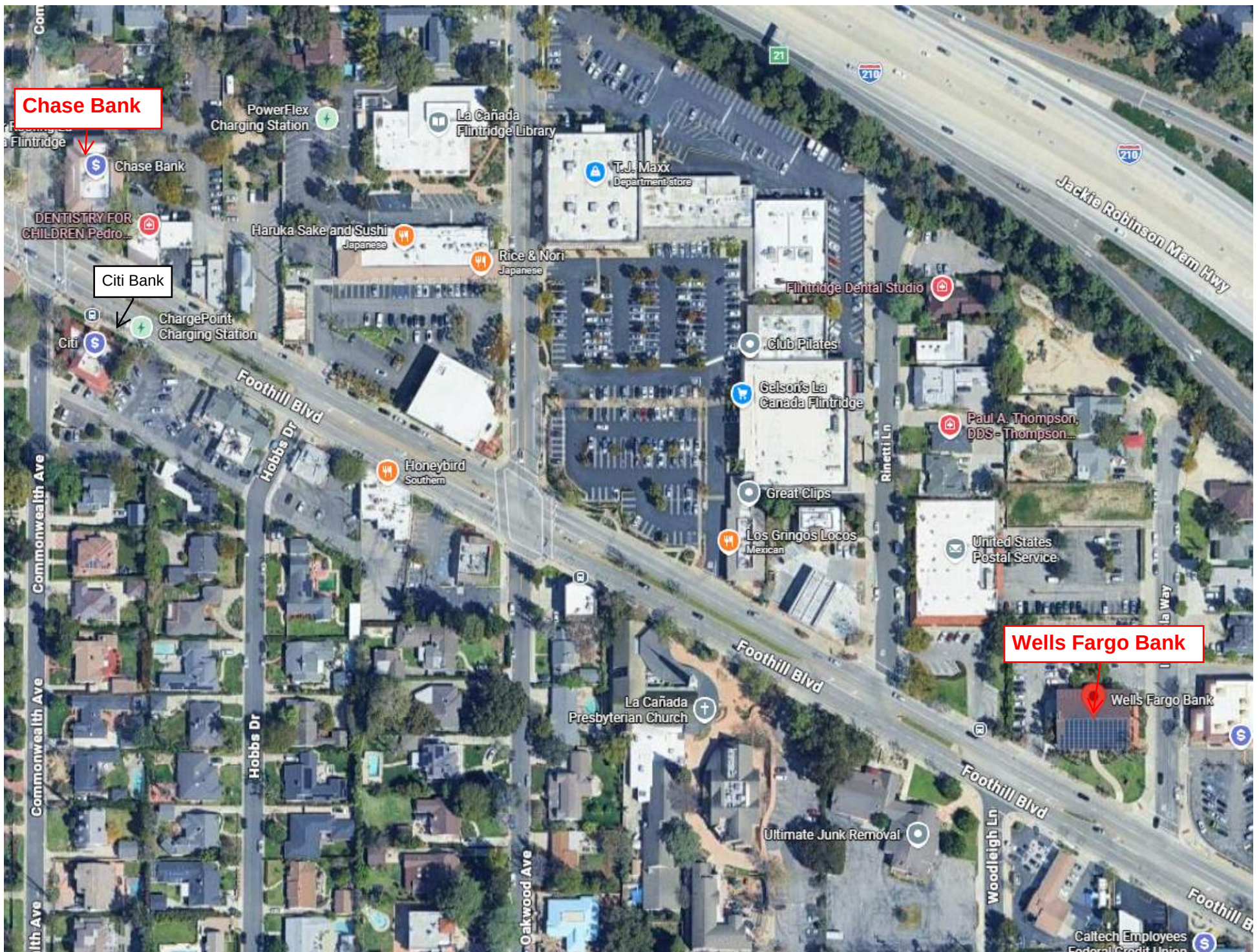
DRC members were clear that they did not support red illuminated signage. We simply do not understand this position of the DRC. City staff did inform them, that this is Wells Fargo Banks' nationally trademarked logo and you cannot restrict that. We feel that the color red played a significant part in why the DRC rejected our application for any illuminated signage. Attached to this letter are photo examples of 10 other red illuminated signs throughout the city. This includes:

- Trader Joes
- Petco
- Bridgestone
- Firestone
- US Bank
- Panda Express
- Sports Clips
- Jersey Mike's

We are not sure why now, but the DRC and City of La Canada Flintridge have had no problems permitting illuminated red wall signs in the past. This is not against the zoning code. The discussion at the May 21st meeting also centered around the hours of the bank's operation. This should have no bearing on whether to allow red illuminated letters. Every other bank in town has illuminated storefront signage. In the winter specifically, the bank may be open when it is dark outside.

We strongly feel that with the facts presented above, the City Council has no option but to overturn the Design Review Commission's May 21st resolution and permit Wells Fargo to have illuminated signage as originally proposed. If the City Council so wishes, we have also included alternative proposals with respect to the use of a raceway on the main storefront. Thank you,

Jimmy Fuller
Representative for Wells Fargo





Raceway is not even same color as the building.



Exposed electrical conduit

Chase Bank (5 blocks from Site)

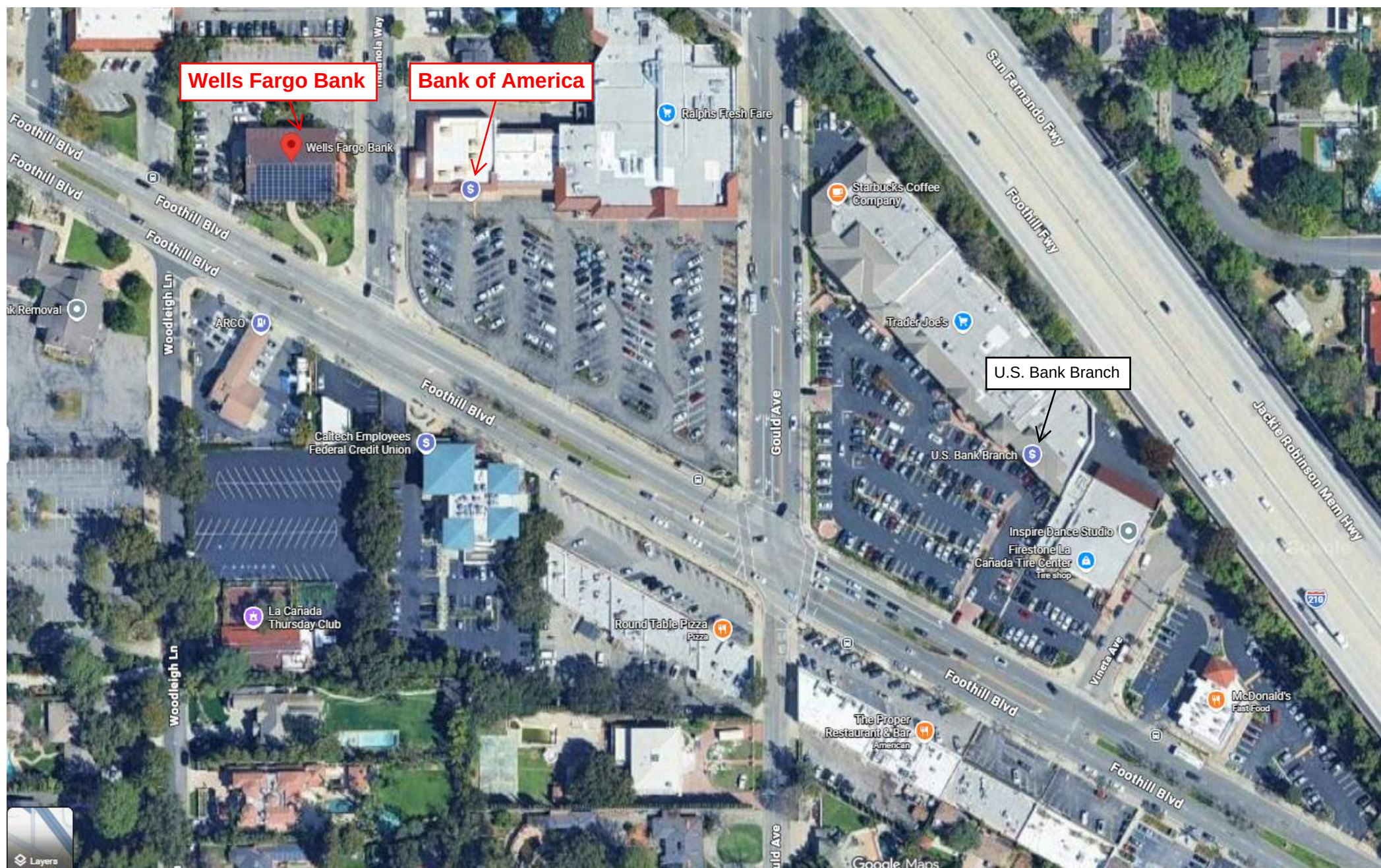








Citi Bank (5 blocks from Site)



Bank of America (Across the street from Site)



Bank of America (Across the street from Site)



Bank of America (Across the street from Site)



U.S. Bank (Within 2 blocks from Site)



U.S. Bank (Within 2 blocks from Site)

Firestone/Bridgestone (Within 2 blocks of the Site, neighbors Trader Joe's)



Firestone/Bridgestone (Within 2 blocks of the Site, neighbors Trader Joe's)



Jersey Mike's (Within 2 blocks from Site)



Petco (Within 2 blocks of the Site)



Trader Joe's (Within 2 blocks of the Site, neighbors Petco)



Panda Express (Within 2 blocks of the Site, across the street)









ATTACHMENT 3

CITY OF **LA CANADA FLINTRIDGE**
Design Commission Agenda Report

Meeting Date: May 21, 2026

Subject: **Design Review (DEV-2026-0012); RNF Signs; 555 Foothill Boulevard (Wells Fargo):** A request to allow new wall and monument and ground signs at 555 Foothill Boulevard.

Presenter: Kurtis Fabela, Assistant Planner

Proposed Action: Adopt Design Commission Resolution No. 26-XX approving Design Review (DEV-2026-0012) for new wall and monument and ground signs at 555 Foothill Boulevard.

Environmental Impact: None.

Background:

An existing bank at 555 Foothill Boulevard, Wells Fargo, proposed a signage restoration and remodel project including the installation of a new wall sign, the refacing of an existing wall and monument sign, and the replacement of five existing and on-site directional signs. The existing and stand-alone commercial building is located at the northwest corner of the Foothill Boulevard and Indianola Way intersection. The property contains a two-story commercial building is a colonial revival style structure, including architectural features such as a symmetrical façade, full-width second floor veranda, white columns and railings, and a red brick exterior.

The building currently contains a yellow, illuminated wall sign on the front façade and a monument sign at the corner of the lot with a red background and yellow lettering. A parking lot surrounds the building to the west side and northern rear, with the primary pedestrian entrances located on the western and eastern sides of the building. Within the scope of the request, the existing signs will be replaced with signage of a different color palette to adhere to changes to Wells Fargo's national brand and a new secondary wall sign will be installed on the west entrance of the building with a likeness similar to the new primary wall sign on the front of the building face. The property also contains existing directional signs that are being replaced with new signs in the same locations, indicating the entrances and exits for the parking lot and ATM drive-up service lanes.

Discussion/Analysis:

New Wall Signs

Two new wall signs are proposed within the scope of the request. The first wall sign is a replacement of the existing 21 square-foot illuminated wall sign, which reads "WELLS FARGO" in yellow acrylic lettering on the front of the building facing Foothill Boulevard. The replacement sign maintains the "WELLS FARGO" business name displayed on the existing signage, and both contain acrylic illuminated channel letters, ½-inch returns, and Clarendon serif font. However, the new replacement sign is marginally larger with a proposed sign area of 24 square feet and new 18-inch-high red lettering which is replacing the existing yellow lettering. The replacement wall sign is shown in the

following image:

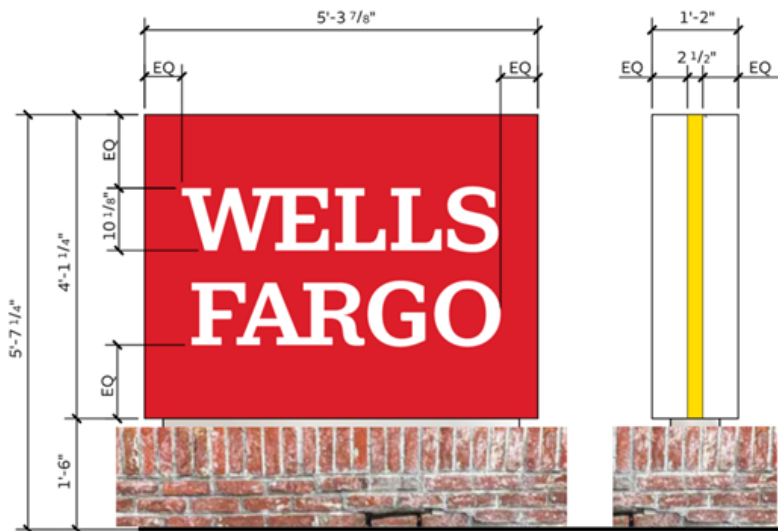


In addition to the replacement of the existing wall sign, a new non-illuminated wall sign is proposed on the side of the building above the west entrance. The new sign reads "WELLS FARGO" in the same serif font as the wall sign facing Foothill Boulevard, has a proposed signage area of five (5) square feet, eight-inch-high solid red letters, and 3/8-inch returns. Currently, no signage exists for the entrances on the western and eastern sides of the building. The new wall sign will face the western portion of the parking lot that maintains access from Foothill Boulevard. No new wall sign is proposed on the eastern side of the building. The new wall sign is shown in the following image:



New Monument Sign

At the southeast corner of the lot, the request includes the replacement, or refacing, of an existing monument sign with a new monument sign of the same size, dimensions, background, and lettering, but with new white lettering that will replace the existing yellow lettering to match Wells Fargo's national branding changes. The new sign maintains a red background, white ten-inch-high lettering that reads "WELLS FARGO," and an overall signage thickness of two inches. The monument sign is 5'-7" tall and 5'-4" wide, which complies with the 6'-0" and 8'-0" height and width requirements for ground signs, respectively. In addition, the new monument sign has a proposed sign area of 22 square feet which complies with the 30 square-foot allowance for ground signs. The replacement monument sign is shown in the following image:



New Directional Signs

Five (5) existing directional signs are being replaced with new signs at the Foothill Boulevard and Indianola Way entrance and exit, as well as the ATM drive-up service lane entrance. Directional signs are exempt from review under Zoning Code Section 11.37; however, the proposed replacement directional signs exceed maximum parameters, specifically size and height limits, that allow directional signs to be exempted from Design Commission considerations and are subject to Design Review approval. Per Zoning Code Section 11.37 – Sign Regulations, to be considered a review-exempt sign, directional on-site signage is limited to one sign per vehicular entrance or exit, no exceeding two square feet in area or three feet in height from grade to top of sign. Though the five proposed directional signs each have a maximum height of three feet and are located at a vehicular entrance or exit, the signs are four square feet in area and cannot be exempted from review. However, the directional signs are largely like-for-like replacements in the location of the existing signs with only changes to color and size and are not externally or internally illuminated. The change to the directional signage will not impact nearby businesses or other signage, will not pose a risk or hazard to pedestrians and vehicles, and are introduced to replace existing worn and weathered signage with new signs of greater contrast that improve visibility of the directional information presented on the signs. The directional signs are illustrated in the project plans on pages nine through 16 of Attachment #2.

Overall, the proposed signage is compliant with Zoning Code Section 11.37 – Sign Regulations, as two wall signs and one monument sign are allowable for each commercial property per code. The property's maximum allowed signage area is 100 square feet based on the subject building's 100-foot-long frontage along Foothill Boulevard. The total proposed signage area of 51 square feet, in compliance with the maximum allowed standard for the property. When including the directional signs, the total proposed signage area of 71 square feet is also compliant with the limit for the building. Though the existing wall sign is being replaced with a marginally larger sign, when viewed against the building and sightlines along Foothill Boulevard, this change in signage is not distinctively disruptive to other signage, improves the clarity and legibility of the sign, and the sign remains compliant with all sign requirements in Zoning Code Section 11.37 – Sign Regulations in addition to the replacement monument sign and new wall sign on the western side of the building.

The existing wall and monument signs have experienced wear and weathering, with the new signage remedying this concern while incorporating Wells Fargo's brand refresh with limited alterations to the existing signage design. In addition, the most prominent and visible entrance from the property's parking lot on the west side of the building will now contain a new five-square-foot wall sign where one did not previously exist. No other concerns or issues are apparent and positive findings are recommended.

FINDINGS:

The following findings are required for design review approval of signs (Sign Ordinance Sec. 11.37.060.E.1).

A. The design and layout of the proposed signage is consistent with the general plan and any design criteria adopted for specialized areas, such as designated historic or other special districts, planned developments, master plans, or specific plans, or adopted for the project through conditions of approval or development agreements;

The signs' arrangement, material, font style and color work well with the composition of the subject building to provide clear description of the business's name. The area of the Downtown Village Specific Plan (DVSP) that the property is located in is primary commercial, with the closest

residential uses located to the northeast of the subject lot. The proposed signage will not impact these areas, is consistent with the commercial character along the Foothill Boulevard corridor, and no guidelines or development standards for specialized areas or overlay zones exist or apply to the property that would impact the design and location of the proposed signage. This request includes a standalone signage restoration and remodel project not adopted for the project through conditions of approval or a development agreement for another project. The proposed signage compliments the unique colonial revival architectural style of the existing building, is consistent with signage proposed within the Mixed Use 2 (DVSP) zone, and includes a mix of new and replacement signage that does not significantly alter the character of the area or the property.

B. The design and layout of the proposed signage will not unreasonably interfere with the use and enjoyment of neighboring property, and will not create traffic or pedestrian hazards;

The signage is not located within the public right-of-way, does not include elements of illumination, and will not create traffic or pedestrian hazards. Though the illuminated wall and monument signs are visible to traffic on Foothill Boulevard, it will not introduce adverse impacts or hazards on vehicular traffic due to the proposed design, appropriate and proportional size, and internal and diffused illumination. The window signage is also clear, legible, and will not contribute to a distracting or hazardous appearance. The wall sign on the west side of the building is separated from the United States Postal Service office to the west by the subject property's parking lot with hedges and vegetation between the property lines. The structure is mostly isolated from all other businesses on the northwest corner of the intersection of Foothill Boulevard and Indianola Way, and due to this, the proposed signage will not interfere with the use of other properties or signage in the area. The new directional signs will replace existing worn and weathered signage with new signs of greater contrast that improve visibility of the directional information presented on the signs and will not create a risk or hazard.

C. The design of the proposed signage is compatible with the character of the surrounding neighborhood and that all reasonable design efforts have been made to maintain the harmonious, orderly, and attractive development contemplated by this title and the general plan;

The new signage is clear and visible to automobiles and pedestrians along Foothill Boulevard, and with the new wall sign located on the west side of the building, this characteristic also applies to customer visibility within the parking lot area. The new illuminated replacement wall sign is marginally increasing in size by three square feet and will be located in the same location as the existing sign with an updated red color. Though red is a regularly discouraged sign color on commercial properties, the red wall signs that are proposed blend effectively with the red brick of the structure and are not of size which would be considered excessive along the building's front façade. The white veranda, railing, and columns that act as the immediate background to the new red wall signs provide contrast for legibility and clarity of the logo. The existing monument sign is being replaced with a sign of the same size and red background, but with new white lettering instead of the existing yellow logo to reflect Wells Fargo's brand refresh. The new directional signs, though proposed with a brighter white background and replacing more recessive grey and red signs, will replace existing worn and weathered signage with new signs of greater contrast that improve visibility of the directional information presented on the signs.

D. The design of the proposed signage will provide a desirable environment for its occupants and visiting public as well as its neighbors and that it is aesthetically of good composition, materials, texture, and color that will remain aesthetically

appealing with the level of maintenance that might reasonably be expected.

The signage is clear, minimal, and understated, consistent with the commercial character of the Foothill Boulevard corridor and the architectural style of the subject commercial building. The existing Wells Fargo wall, monument, and directional signage have been located on the property for approximately 15 years and have weathered overtime. The new signage would allow for a renewed period of new signage on the property for the same business, ensuring that the worn signage is replaced, while incorporating the business's new branding refresh with signage that is appropriate for the site, building, and nearby area within the Foothill Boulevard commercial corridor.

Recommendation:

It is recommended that the Design Commission take the following action(s):

1. Open the public hearing, receive public testimony, close public hearing and consider; and
2. Adopt Design Commission Resolution No. 26-XX approving Design Review (DEV-2026-0012) at 555 Foothill Boulevard.

Attachments:

1. Draft Design Commission Resolution No. 26-XX
2. Project Plans



ATTACHMENT 1

CITY OF LA CAÑADA FLINTRIDGE

RESOLUTION NO. 26-XX

A RESOLUTION OF THE DESIGN COMMISSION OF THE CITY OF LA CAÑADA FLINTRIDGE APPROVING DESIGN REVIEW (DEV-2026-0012) FOR NEW WALL AND MONUMENT AND GROUND SIGNS AT 555 FOOTHILL BOULEVARD (WELLS FARGO).

WHEREAS, a request by RNF Signs was submitted for Design Review approval for new wall and monument and ground signs at 555 Foothill Boulevard; said request attached hereto and incorporated herein by reference; and

WHEREAS, the Design Commission, on May 21, 2026, held a public hearing and considered the request; and

WHEREAS, the Design Commission reviewed the facts contained in the agenda report dated May 21, 2026, regarding the application for Design Review approval at 555 Foothill Boulevard heard and considered the testimony of the applicant and the public; and

WHEREAS, based on the evidence presented by the application materials, staff report, and public testimony, the Design Commission hereby resolves as follows:

Section 1. The above recitals are true and correct, and incorporated herein by reference.

Section 2. Findings Required for Design Review Approval. The Design Commission finds as follows:

A. *The design and layout of the proposed signage is consistent with the general plan and any design criteria adopted for specialized areas, such as designated historic or other special districts, planned developments, master plans, or specific plans, or adopted for the project through conditions of approval or development agreements; The signs' arrangement, material, font style and color work well with the composition of the subject building to provide clear description of the business's name. The area of the Downtown Village Specific Plan (DVSP) that the property is located in is primary commercial, with the closest residential uses located to the northeast of the subject lot. The proposed signage will not impact these areas, is consistent with the commercial character along the Foothill Boulevard corridor, and no guidelines or development standards for specialized areas or overlay zones exist or apply to the property that would impact the design and location of the proposed signage. This request includes a standalone signage restoration and remodel project not adopted for the project through conditions of approval or a development agreement for another project. The proposed signage compliments the unique colonial revival architectural style of the existing building, is consistent with signage proposed within the Mixed Use 2 (DVSP) zone, and includes a mix of new and replacement signage that*

does not significantly alter the character of the area or the property.

B. *The design and layout of the proposed signage will accommodate the functions and activities that are proposed for the property, will not unreasonably interfere with the use and enjoyment of neighboring property, and will not create traffic or pedestrian hazards;* The signage is not located within the public right-of-way, does not include elements of illumination, and will not create traffic or pedestrian hazards. Though the illuminated wall and monument signs are visible to traffic on Foothill Boulevard, it will not introduce adverse impacts or hazards on vehicular traffic due to the proposed design, appropriate and proportional size, and internal and diffused illumination. The window signage is also clear, legible, and will not contribute to a distracting or hazardous appearance. The wall sign on the west side of the building is separated from the United States Postal Service office to the west by the subject property's parking lot with hedges and vegetation between the property lines. The structure is mostly isolated from all other businesses on the northwest corner of the intersection of Foothill Boulevard and Indianola Way, and due to this, the proposed signage will not interfere with the use of other properties or signage in the area.

C. *The architectural design of the proposed signage is compatible with the character of the surrounding neighborhood and that all reasonable design efforts have been made to maintain the harmonious, orderly, and attractive development contemplated by this title and the general plan;* The new signage is clear and visible to automobiles and pedestrians along Foothill Boulevard, and with the new wall sign located on the west side of the building, this characteristic also applies to customer visibility within the parking lot area. The new illuminated replacement wall sign is marginally increasing in size by three square feet and will be located in the same location as the existing sign with an updated red color. Though red is a regularly discouraged sign color on commercial properties, the red wall signs that are proposed blend effectively with the red brick of the structure and are not of size which would be considered excessive along the building's front façade. The white veranda, railing, and columns that act as the immediate background to the new red wall signs provide contrast for legibility and clarity of the logo. The existing monument sign is being replaced with a sign of the same size and red background, but with new white lettering instead of the existing yellow logo to reflect Wells Fargo's brand refresh. The new directional signs, though proposed with a brighter white background and replacing more recessive grey and red signs, will replace existing worn and weathered signage with new signs of greater contrast that improve visibility of the directional information presented on the signs.

D. *The design of the proposed signage will provide a desirable environment for its occupants and visiting public as well as its neighbors and that it is aesthetically of good composition, materials, texture, and color that will remain aesthetically appealing with the level of maintenance that might reasonably be expected.* The signage is clear, minimal, and understated, consistent with the commercial character of the Foothill Boulevard corridor and the architectural style of the subject commercial building. The existing Wells Fargo wall, monument, and directional signage have been located on the property for approximately 15 years and have weathered overtime. The new signage would allow for a renewed period of new signage on the property for the same business, ensuring that the worn signage is

replaced, while incorporating the business's new branding refresh with signage that is appropriate for the site, building, and nearby area within the Foothill Boulevard commercial corridor.

Section 3. Based on the above findings, the Design Commission of the City of La Cañada Flintridge hereby approves Design Review (DEV-2026-0012) for a new wall and monument and ground signs at 555 Foothill Boulevard, subject to the conditions of approval listed in Exhibit "A", attached to this resolution.

PASSED, APPROVED AND ADOPTED this 21st day of May, 2026

Ara Markari
Chair of the Design Commission

ATTEST:

Antonio Gardea
Secretary to the Design Commission

EXHIBIT "A"
CONDITIONS OF APPROVAL
Design Review (DEV-2026-0012)
555 Foothill Boulevard

1. Compliance with and execution of all conditions listed herein shall be necessary prior to obtaining final building inspection clearance and/or prior to obtaining any occupancy clearance. Deviation from this requirement shall be only by written consent of the Director of Community Development.
2. This approval is granted for the land or land use as described in the application and any attachments thereto, and as shown on the plans submitted, labeled Design Review (DEV-2026-0012).
3. Prior to obtaining a building permit or when applicable initiation of use, the applicant and property owner shall file with the Secretary of the Design Commission written acknowledgment of the conditions stated herein on forms provided by the Planning Department.
4. All structures, site work and other features including but not limited to, buildings, signs, roadways, parking areas, landscaping and other facilities shall be located and maintained as shown on the project plans labeled Design Review (DEV-2026-0012), except as otherwise stated in these conditions.
5. This approval will expire unless "start of construction" is commenced within 12 months after approval is granted and diligently pursued thereafter. The Director of Community Development may extend the original expiration date by as much as 12 months upon receipt of a written request from the applicant prior to expiration of the original approval if the approved project and applicable zoning standards are unchanged. Start of construction is defined as:
 - a. All zoning and related approvals are effective; and
 - b. All required building and grading permits for the project have been issued; and
 - c. The "foundation inspection" and "concrete slab or underfloor inspection" have been made and received approval from the Division of Building and Safety; i.e., all trenches must be excavated, forms erected, and all materials for the foundation delivered on the job and all in-slab or underfloor building service equipment, conduit, piping accessories and other ancillary equipment items must be in place. Nothing in this definition shall be construed to alter the applicable legal standards for determining when vested property rights to complete the project have arisen.
6. All applicable requirements of any law, ordinance, or regulation of the City of La Cañada Flintridge shall be complied with.

7. This approval is subject to the applicant paying all fees and assessments to the City of La Cañada Flintridge, as established by ordinance, resolution or policy of the City Council.
8. In the event the City determines that it is necessary to take legal action to enforce any of the provisions of these conditions, and such legal action is taken, the applicant agrees to pay any and all costs of such legal action, including reasonable attorney's fees, incurred by the City, even if the matter is not prosecuted to a final judgment or is amicably resolved, unless the City should otherwise agree with the applicant to waive said fees or any part thereof. The foregoing shall not apply if the permittee prevails in the enforcement proceeding.
9. The applicant shall defend, indemnify, and hold harmless the City and its officers, agents, and employees from any claim, action or proceeding against the City or its officers, agents, or employees to attack, set aside, void, or annul this Design Review approval. The City shall promptly notify the applicant of any such claim, action, or proceeding and shall cooperate fully in the defense.
10. An approval granted by the Design Commission does not constitute a building permit or authorization to begin any construction. An appropriate permit issued by the Division of Building and Safety must be obtained prior to construction, enlargement, relocation, conversion, or demolition of any building or structure within the City.

#

State of California)
County of Los Angeles) ss.
City of La Cañada Flintridge)

I, Antonio Gardea, Secretary to the Design Commission of the City of La Cañada Flintridge, California, DO HEREBY CERTIFY that the foregoing Resolution No. 26-XX was duly adopted by the Design Commission of the City of La Cañada Flintridge at a regular meeting held on the 21st day of May, 2026, by the following vote:

AYES: COMMISSIONER:
NOES: COMMISSIONER:
ABSENT: COMMISSIONER:
ABSTAIN: COMMISSIONER:

Dated: May 21, 2026

Antonio Gardea, AICP
Secretary to the Design Commission



ATTACHMENT 2

Ready for approval authority.
This is not a final approval.

LA CANADA
BE # 144444
555 FOOTHILL BLVD,
LA CANADA, CA 91011

02/23/2026

Virginia Beach, VA 23452
757.427.1900
Toll Free: 800.877.7868
www.AGI.net



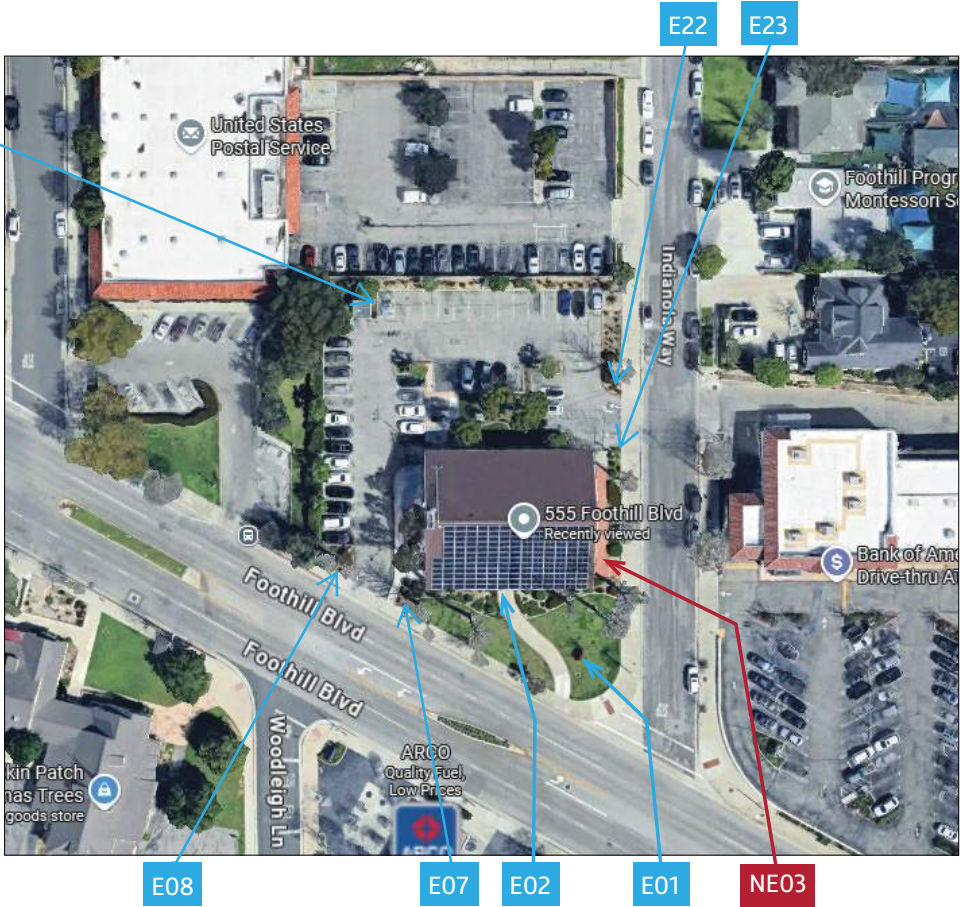
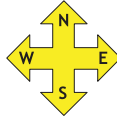
Brand Book Approval
LL Required Change(s)
Permit Change(s)

Revision Log		
Date	Requested Revision	Requested by
02/23/26	Added closer photo renderings	Municipality



SIGN LEGEND

SIGN #	EXISTING SIGN	SF	RECOMMENDED SIGN	SF	QTY
E01	Monument	21.8	WFR2-M-22-NI-WR	22	1
E02	Channel Letters	20	WFR2-RCH-RW-FHI-H-18	24	1
NE03	None		WFR2-RCPL-H-8	5	1
E06	Directional		WFR2-EW-DS-PM-28-36	3.89	1
E07	Directional		WFR2-EW-DS-PM-28-36	3.89	1
E08	Directional		WFR2-EW-DS-PM-28-36	3.89	1
E22	Directional		WFR2-EW-DS-PM-28-36	3.89	1
E23	Directional		WFR2-EW-DS-PM-28-36	3.89	1



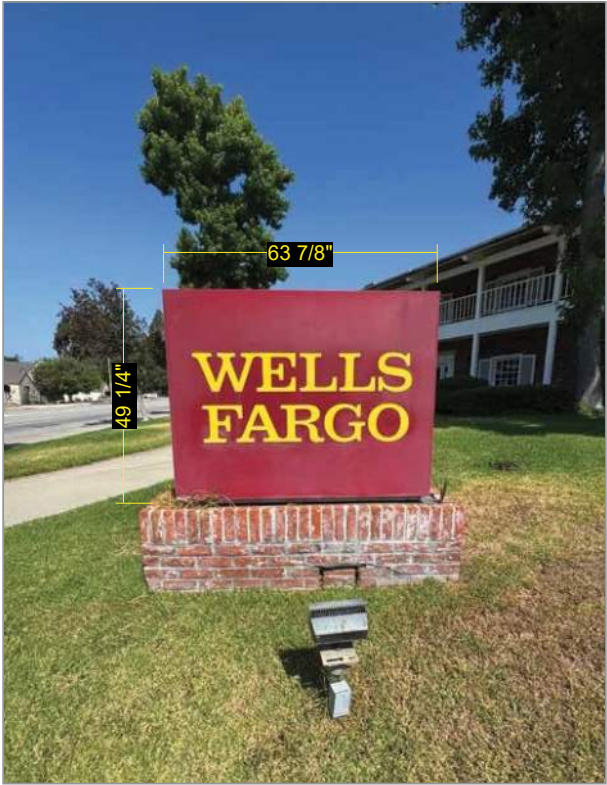
SITE PLAN

N.T.S

Square Footage: 22 SqFt



BACK SIDE

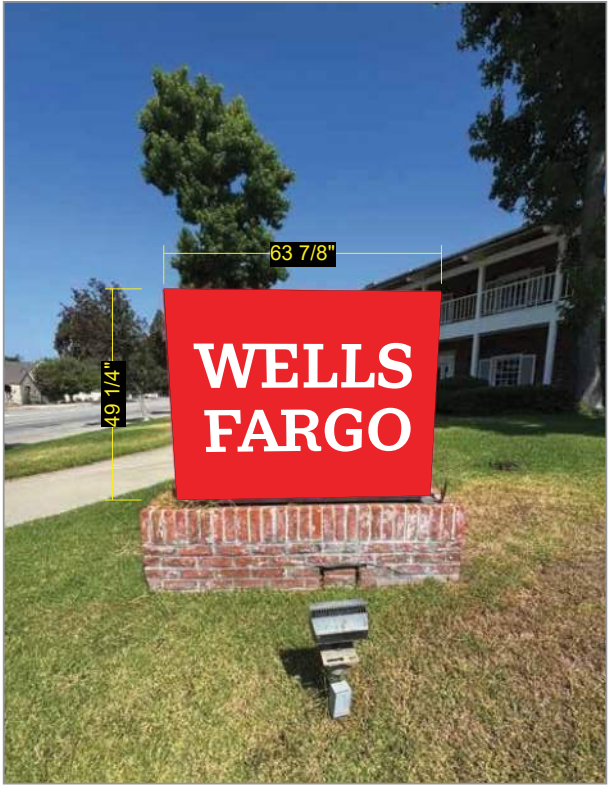


EXISTING CONDITIONS

SCALE: NTS



BACK SIDE

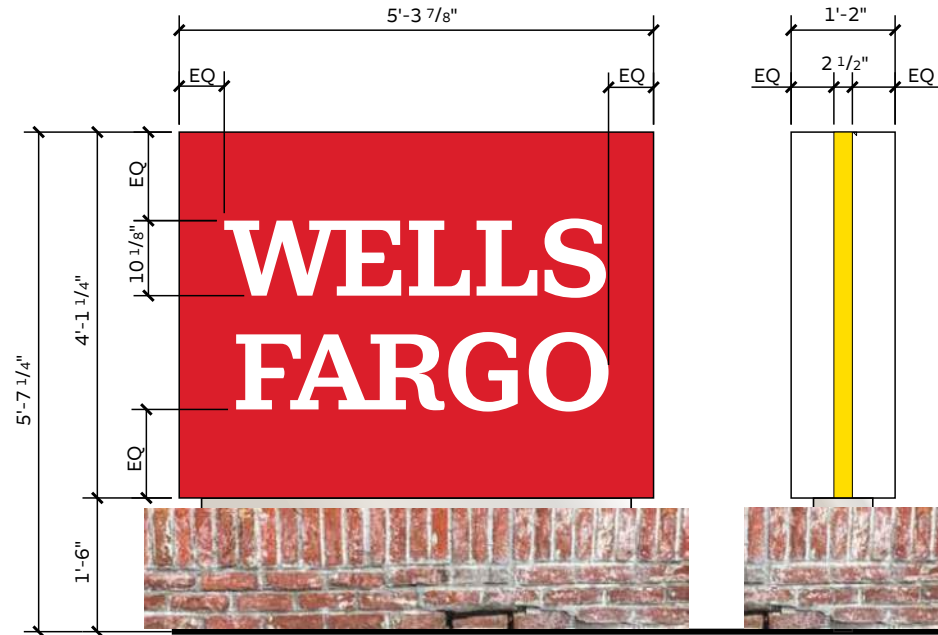


PROPOSED CONDITIONS

SCALE: NTS

ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED

Square Footage: 22 SqFt



Square Footage: 24 SqFt

E02



Restoration Area: 62.3 SqFt

EXISTING CONDITIONS

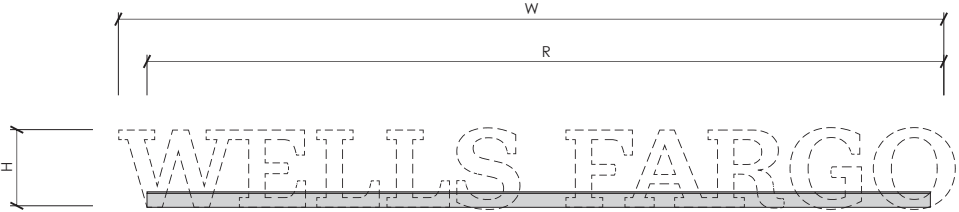
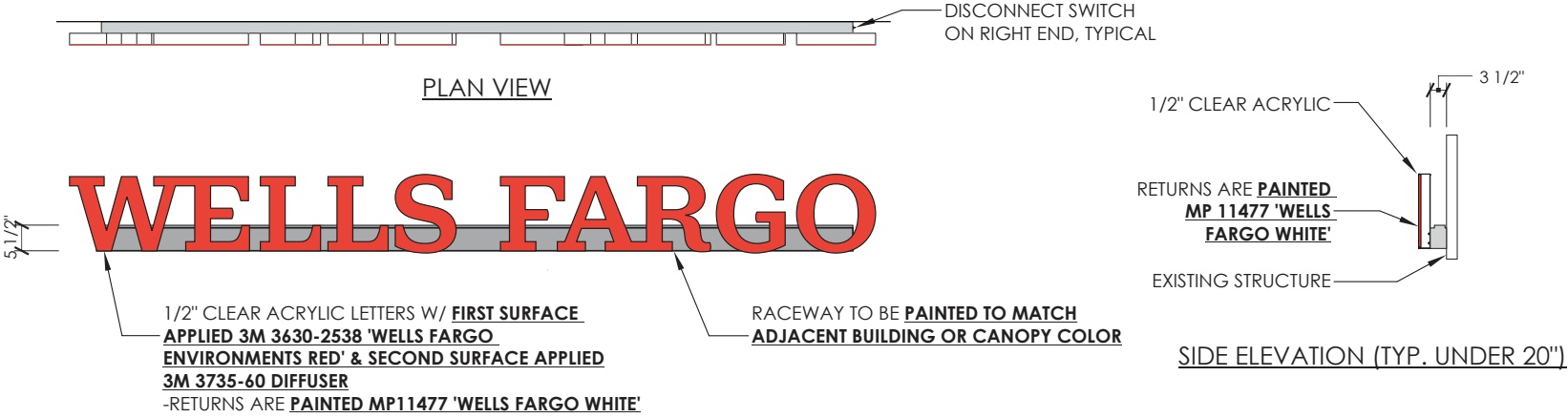


PROPOSED ELEVATIONS

SCALE: NTS

ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED

Square Footage: 24 SqFt



WHITE FACE ILLUMINATED								
QTY	CHANNEL LETTER SIZE	W	H(H1)	D	R	R1	R2	SF
	WFR2-XCH-RW-FHI-H-18	16'-3 1/4"	1'-6"	2 1/2"	15'-1"	-	-	24

Square Footage: 5 SqFt

EXISTING CONDITIONS



SW 9500
UltraWhite
Interior / Exterior

WELLS FARGO

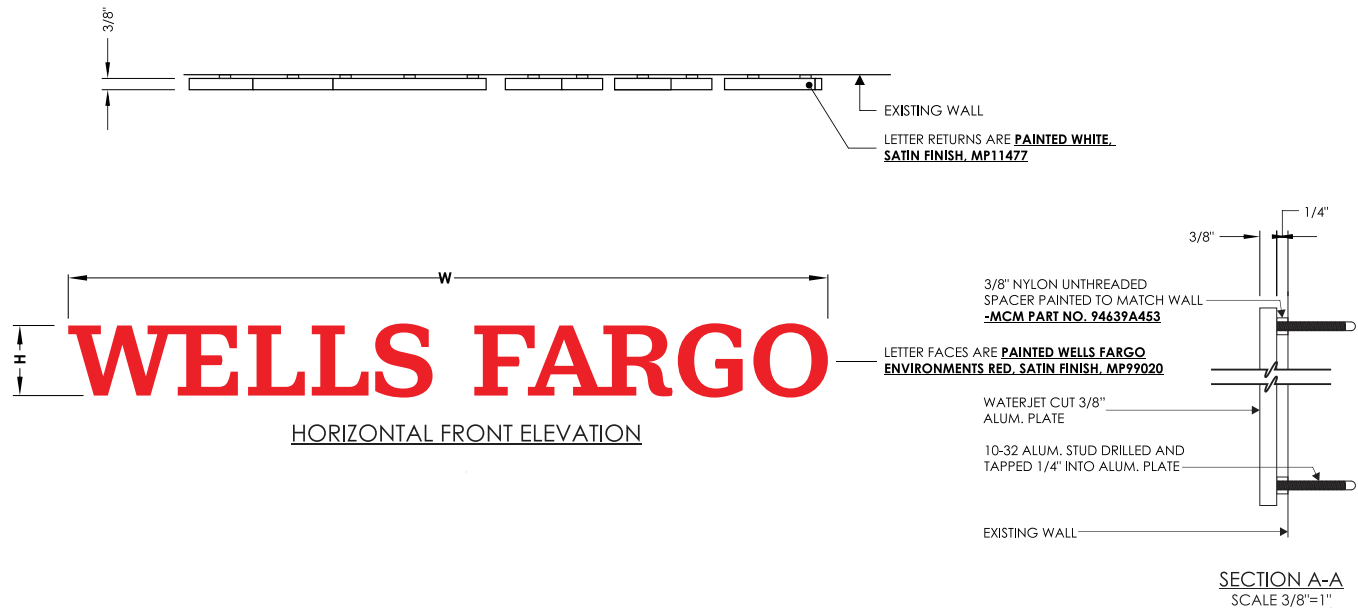
NE03



PROPOSED ELEVATIONS SCALE: NTS



Square Footage: 5 SqFt



CHANNEL LETTER TYPE	PLATE LETTERS TYPE				
	W	H(H1)	D	STAND-OFF	SF
WFR2-RCPL-H-8	7'-2 3/4"	8"	3/8"	1/4"	5

Square Footage: 3.89 SqFt



EXISTING CONDITIONS

SCALE: NTS

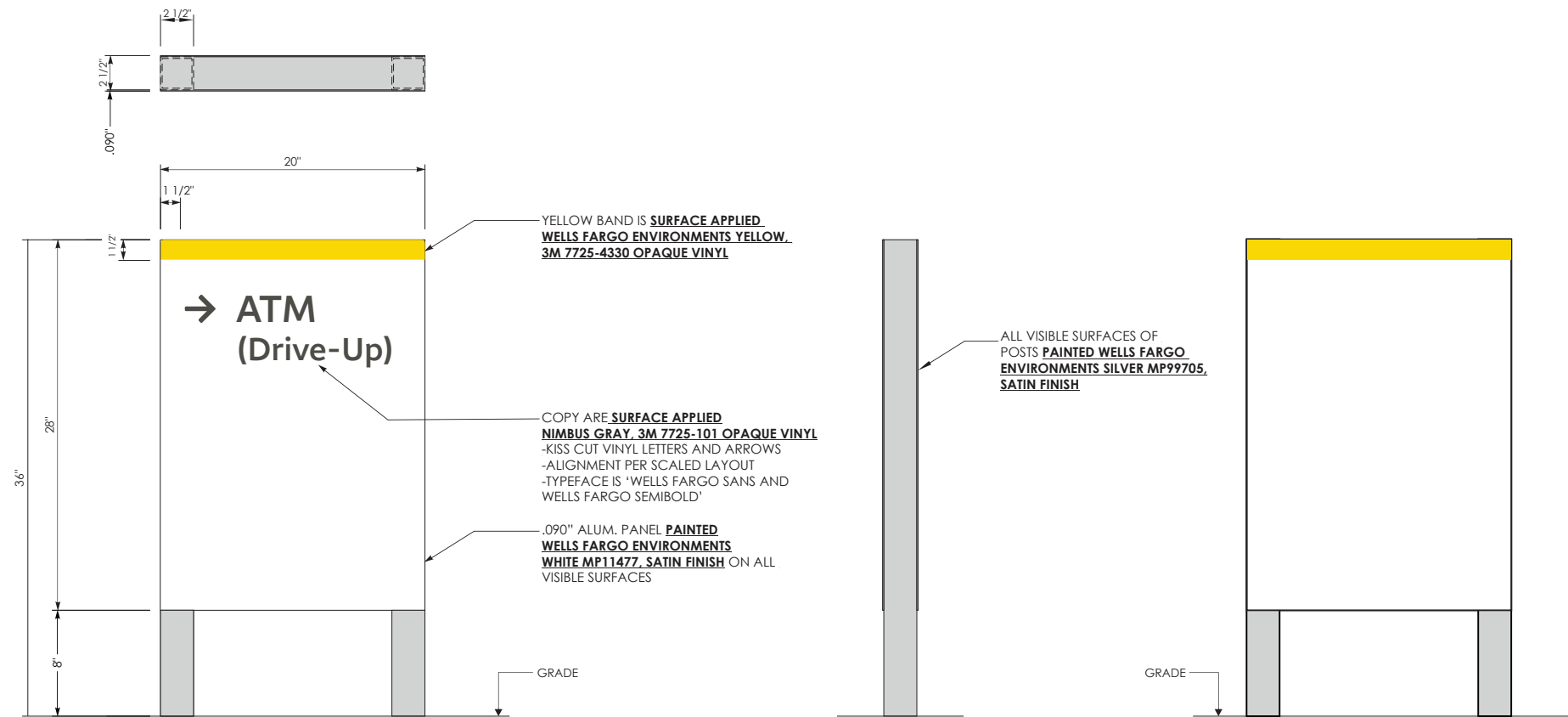


PROPOSED CONDITIONS

SCALE: NTS

ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED

Square Footage: 3.89 SqFt



Square Footage: 3.89 SqFt



BACK SIDE



EXISTING CONDITIONS

SCALE: NTS



BACK SIDE



PROPOSED CONDITIONS

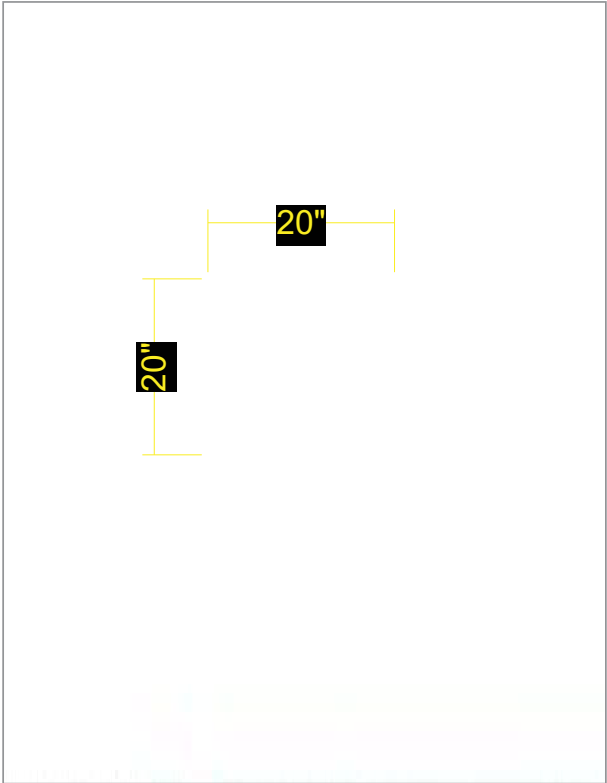
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Square Footage: 3.89 SqFt



BACK SIDE

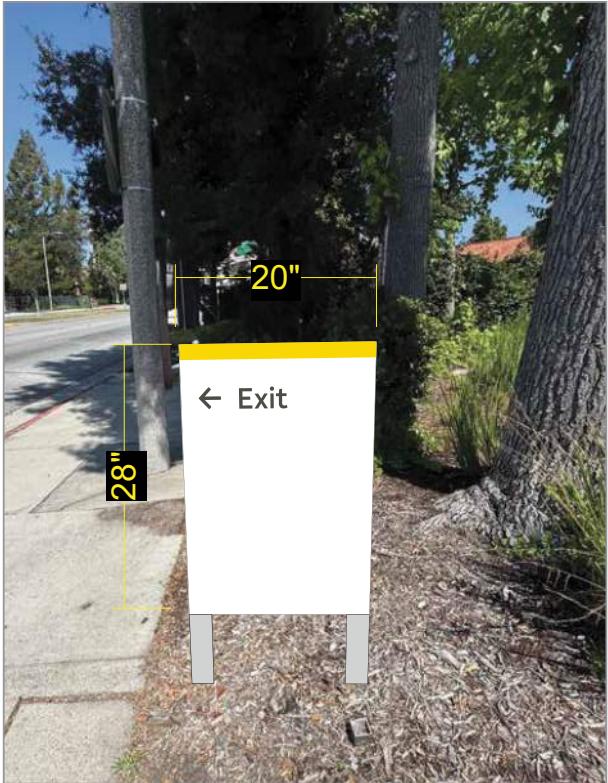


EXISTING CONDITIONS

SCALE: NTS



BACK SIDE

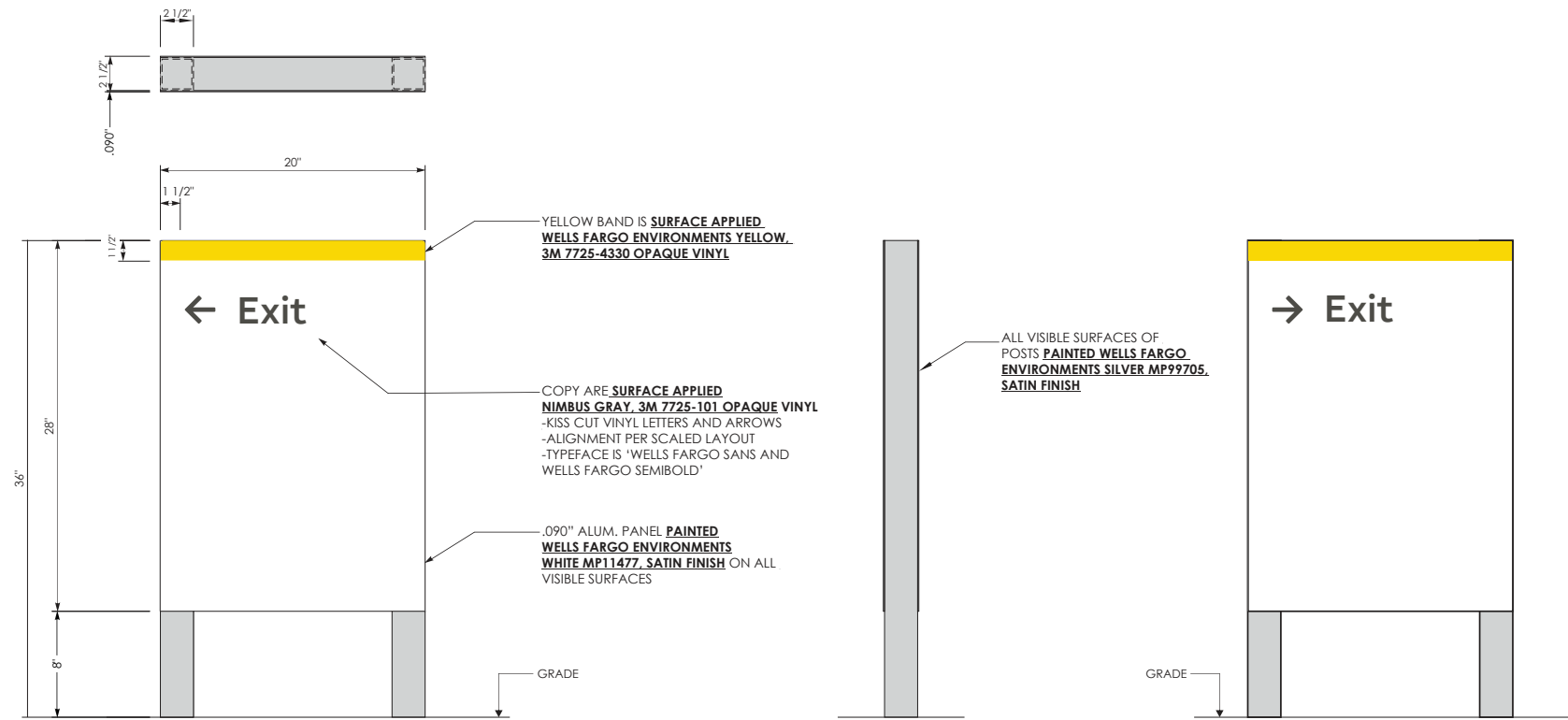


PROPOSED CONDITIONS

SCALE: NTS

ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED

Square Footage: 3.89 SqFt



Square Footage: 3.89 SqFt



BACK SIDE

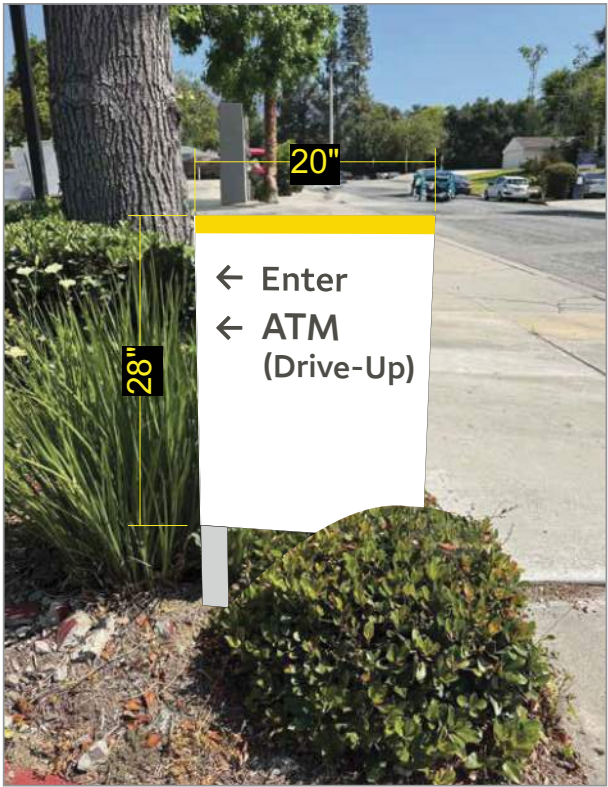


EXISTING CONDITIONS

SCALE: NTS



BACK SIDE



PROPOSED CONDITIONS

SCALE: NTS

ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED

Square Footage: 3.89 SqFt



BACK SIDE

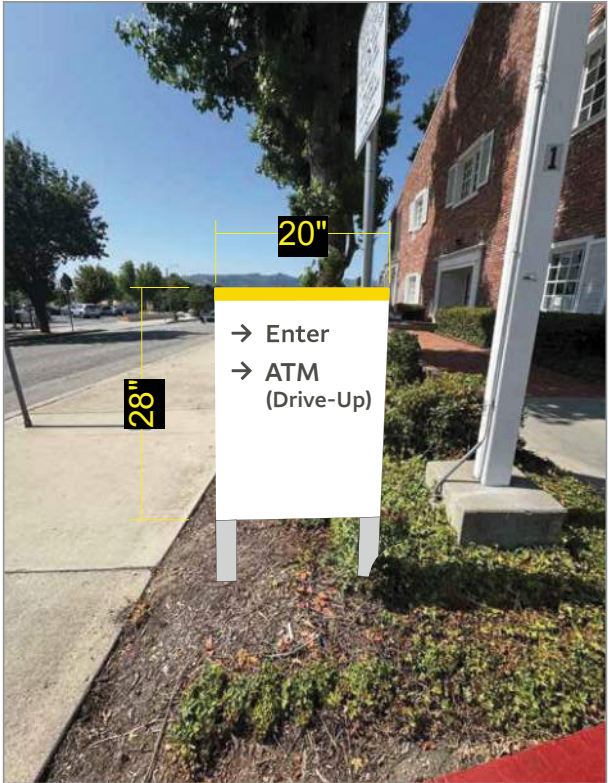


EXISTING CONDITIONS

SCALE: NTS



BACK SIDE

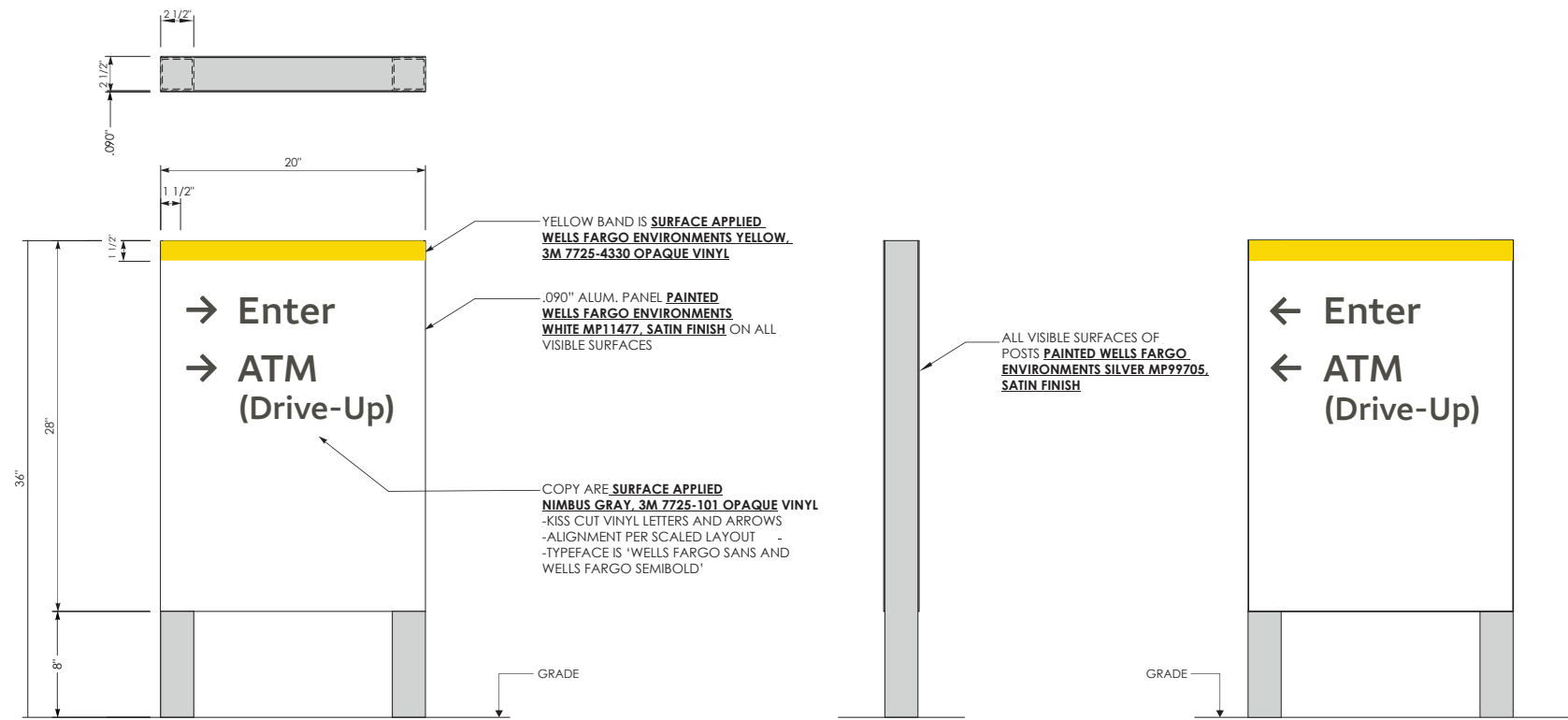


PROPOSED CONDITIONS

SCALE: NTS

ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED

Square Footage: 3.89 SqFt



CITY OF **LA CANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date:	August 4, 2026
Subject:	General Plan Amendment (PLAN-2026-0001), Adoption of Updates to the General Plan Open Space and Recreation, Conservation Element, and Circulation Elements
Presenter:	Antonio Gardea, Assistant Director of Community Development
Proposed Action:	Adopt a Resolution finding the Project exempt from the California Environmental Quality Act and approving General Plan Amendment (PLAN-2026-0001), adopting updates of the Open Space and Recreation Element, Conservation Element, and Circulation Element
Environmental Impact:	With regards to the Circulation Element, the project is determined exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines (Common Sense Exemption), as it can be seen with certainty that the proposed activity will not have a significant effect on the environment. With regards to the Open Space and Recreation Element and the Conservation Element, the project is determined exempt from the provisions of the California Environmental Quality Act pursuant to Section 15061(b)(3) of the CEQA Guidelines (Common Sense Exemption), as it can be seen with certainty that the proposed activity will not have a significant effect on the environment. In addition, the Project also qualifies for the Class 8 categorical exemption pursuant to CEQA Guidelines Section 15308, which applies to actions taken by regulatory agencies for the protection of the environment. The City has examined the Exceptions to Categorical Exemptions identified within CEQA Guidelines Section 15300.2 and determined that none are applicable
Fiscal Impact:	None

Background:

At the June 11, 2026 public hearing, the Planning Commission voted unanimously to recommend that the City Council find the project exempt from CEQA and approve the proposed General Plan amendments. During the public hearing, staff and the consultant team responded to questions regarding: transportation planning efforts and implementation; park acquisition, funding and recreation planning; and conservation policies, wildlife corridor protections balanced against future housing needs. The broader public outreach for the General Plan Update consisted of a community survey and workshop, a dedicated project webpage, stakeholder meetings, and advisory review in

May and June by the following: Parks and Recreation Commission, Public Works and Traffic Commission, Sustainability and Resilience Commission, as well as the previously mentioned consideration by the Planning Commission.

Discussion/Analysis:

The Open Space and Recreation, Conservation, and Circulation Elements of the City's General Plan are updated to ensure consistency with current State requirements and to reflect updated community priorities, environmental conditions, and planning practices. Each draft Element serves a distinct role in guiding the City's long-term development and resource management.

The update of the Circulation, Conservation, and Open Space/Recreation Elements is in response to recently adopted statutory mandates pertaining to freight movement, implementation of completed streets, wildlife connectivity, climate resilience, and equitable access to open space. As indicated above, input from the various commissions was incorporated into the respective, updated draft Elements. The Public Works and Traffic Commission provided comments and edits to the Circulation Element and the Parks and Recreation Commission had two opportunities for feedback on Open Space and Recreation Element. The Sustainability and Resilience Commission had opportunities to review all three draft Elements and provide feedback prior to the Planning Commissions consideration. The following summarize the purpose and updated content of each Element.

Open Space and Recreation Element

The Open Space and Recreation Element establishes a policy framework for preserving and enhancing parks, trails, and recreation facilities while meeting State requirements for open space planning. Although La Cañada Flintridge has limited public parks, the city benefits from a network of trails and proximity to regional resources like the Descanso Gardens and Angeles National Forest. The update identifies opportunities to improve park access, expand recreational opportunities through partnerships, address athletic field needs, and strengthen trail connectivity. The Open Space and Recreation Element places an emphasis on enhancing parks and trails, preserving the City's natural character, expanding recreation through shared-use facilities, and improving the trail network, while promoting climate resilience, environmental stewardship, and community health.

Conservation Element

The Conservation Element focuses on conserving La Cañada Flintridge's natural, scenic, and cultural resources. Opportunities are identified to improve water conservation, watershed protection, habitat connectivity, climate resilience, and preservation of natural and cultural resources. The Conservation Element advances policies related to sustainable management of natural resources, protection of wildlife corridors and the urban forest, stewardship of historic resources and long-term environmental sustainability.

Circulation Element

The Circulation Element Update is limited to addressing statutory mandates related to multimodal transportation, identification of truck routes, and revisions to the City's bicycle facilities, trails, and transit maps. Specific policy goals were better management of truck operations along Foothill Boulevard and maintaining goods movement to higher capacity commercial areas. Multimodal mobility, including walking, bicycling, trails, transit access, and future active transportation planning are highlighted as improvements for safety, connectivity, and access to schools, parks, and businesses.

Community facilities and public infrastructure are limited within the City. Accordingly, the updates to these Elements concentrate more on the preservation and enhancement of existing resources, creative ways to increase park space, improved system connectivity, and coordinated planning.

Options:

1. Adopt a Resolution finding the project exempt from CEQA and approve General Plan Amendment (PLAN-2026-0001), adopting updates of the General Plan's Open Space and Recreation Element, Conservation Element, and Circulation Element; or
2. Defer action at this time.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action: Adopt a Resolution finding the Project exempt from the CEQA and approve General Plan Amendment (PLAN-2026-0001), adopting updates of the General Plan's Open Space and Recreation Element, Conservation Element, and Circulation Element.

Attachments:

1. City Council Resolution 26-XX (General Plan Amendment-PLAN 2026-0001)
2. Circulation Element Update - Draft
3. Open Space Element Update - Draft
4. Conservation Element Update - Draft
5. CEQA Exemption Memorandum - Circulation Element
6. CEQA Exemption Memorandum - Conservation / Open Space & Recreation Elements

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY OF LA CAÑADA FLINTRIDGE CITY COUNCIL, CALIFORNIA, FINDING THE PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING THE GENERAL PLAN AMENDMENT (PLAN-2026-0001) ADOPTING AN UPDATE OF THE GENERAL PLAN OPEN SPACE AND RECREATION ELEMENT, CONSERVATION ELEMENT, AND CIRCULATION ELEMENT

WHEREAS, Government Code Section 65300 requires that local agencies adopt General Plans containing specific mandatory elements that provide for the comprehensive, long-term physical development of the county or city; and

WHEREAS, Government Code Section 65358 permits the amendment of all or part of an adopted General Plan if the legislative body deems it to be in the public interest; and

WHEREAS, the City of La Cañada Flintridge General Plan Open Space and Recreation Element, Conservation Element, and Circulation Element was adopted in 2013 as part of the General Plan Update; and

WHEREAS, Government Code Section 65358 allows for the amendment of any mandatory element of the adopted General Plan not more than four times during any calendar year. The City's General Plan's Open Space and Recreation Element, Conservation Element, and Circulation Element have not been amended within calendar year 2026; therefore, the proposed amendment would not result in a violation of Government Code §65358(b); and

WHEREAS, the City now desires to update the Open Space and Recreation Element, in accordance with Government Code Section 65302(e); and

WHEREAS, the City now desires to update the Conservation Element in accordance with Government Code Section 65302(d); and

WHEREAS, the City now desires to update the Circulation Element in accordance with Government Code Section 65302(b); and

WHEREAS, the City Council reviewed the General Plan Conservation Element and Open Space and Recreation Element Updates and finds that the Project consists of policy-level updates that do not authorize development, construction activities, or physical changes to the environment; and further finds, based on the whole record, that there is no possibility that the Project may have a significant effect on the environment and, therefore, the Project is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption). In addition, the project qualified for the Section 15308 (Class 8 Categorical Exemption) which applies

to actions taken by a regulatory agency for the protection of the environment.

WHEREAS, the City Council reviewed the General Plan Circulation Element Update and finds that the Project consists of policy-level updates that do not authorize development, construction activities, or physical changes to the environment; and further finds, based on the whole record, that there is no possibility that the Project may have a significant effect on the environment and, therefore, the Project is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption).

WHEREAS, pursuant to Senate Bill 18 a formal notice was sent to California Native American Tribes of the opportunity to consult on the City's General Plan Update.

WHEREAS, a community survey was conducted from September 24, 2025, until November 4, 2025; a community workshop was held for the public on October 28, 2025; a presentation to Parks and Recreation Commission was held on November 12, 2025; and a meeting with Arroyo Foothill Conservancy on November 24, 2025 as part of a comprehensive public outreach and stakeholder engagement process.

WHEREAS, the documents were posted online and open to public review from May 21, 2026 to August 4, 2026 for consideration by the Parks and Recreation Commission, Public Works and Traffic Commission and the Sustainability and Resilience Commission at their respective regular meetings; and

WHEREAS, on June 11, 2026, at a duly noticed public hearing, the Planning Commission adopted Resolution No. 26-25 recommending that the City Council approve the General Plan Amendments; and

WHEREAS, on August 4, 2026, the City Council conducted a public hearing on the General Plan Amendments, and has heard and considered the testimony of the public; including any written correspondence received, with all testimony received being made a part of the public record; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The above recitals above are true and correct, and incorporated herein by reference.

Section 2. CALIFORNIA ENVIRONMENTAL QUALITY ACT. Based upon the foregoing facts and based upon substantial evidence, the City Council find as follows:

a. With regards to the Circulation Element, pursuant to the California Environmental Quality Act (“CEQA”) and the City’s Local CEQA Guidelines, an Exemption Memorandum for the project was prepared where it was determined that there is no possibility that the activity in question may have a significant effect on the environment. Based on that determination the project is exempt from CEQA pursuant to Section 15061(b)(3) of the CEQA Guidelines (Common Sense Exemption).

b. With regards to the Open Space and Recreation Element and the Conservation Element, pursuant to the California Environmental Quality Act (“CEQA”) and the City’s Local CEQA Guidelines, an Exemption Memorandum for the project was prepared where it was determined that there is no possibility that the activity in question may have a significant effect on the environment. Based on that determination the project is exempt from CEQA pursuant to Section 15061(b)(3) of the CEQA Guidelines (Common Sense Exemption). In addition, the Project also qualifies for the Class 8 categorical exemption pursuant to CEQA Guidelines Section 15308, which applies to actions taken by regulatory agencies for the protection of the environment. The project will conserve biological resources and open space, support wildlife movements and habitat connectivity, promote climate resilience and sustainable resource management strategies, preserve parks, recreational resources and natural systems and minimize environmental impacts associated with future land use and development decisions. The City has examined the Exceptions to Categorical Exemptions identified within CEQA Guidelines Section 15300.2 and determined that none are applicable.

c. The City Council finds that there is no substantial evidence that the revisions and updates to the General Plan Circulation, Conservation, and Open Space and Recreation Elements will have a significant effect on the environment and that the General Plan amendments are exempt from CEQA.

d. The custodian of records for the Exemption Memorandum and all other materials which constitute the record of proceedings upon which the City Council’s decision is based, is the Director of Community Development of the City of La Cañada Flintridge. Those documents are available for public review at the Planning Division of the City of La Cañada Flintridge located at One Civic Center Drive, La Cañada Flintridge, California, 91011, telephone (818) 790-8881.

Section 3. Findings for General Plan Amendment: The City Council hereby finds as follows:

a. The Open Space and Recreation Element Update is consistent with the goals, objective and policies of the General Plan, including OSRE Goal 1.0: Create an integrated, connected system of parks, recreation facilities, open space, and trails that serve residents of all ages and abilities while protecting the City’s natural resources, OSRE Policy 1.1: Plan, develop, and maintain a cohesive parkland system that balances active recreation, passive open space, trails, and natural resource protection and reflects community needs and demographic trends, OSRE Goal 2.0: Preserve, protect, and enhance open space areas within and adjacent to the City to maintain hillside

character, conserve scenic and natural landscapes, support public health and safety, and promote climate resilience, OSRE Policy 2.1: Conserve and manage open space through land use designation, development controls, and coordinated planning to maintain hillside character, protect scenic landscapes, and support compatible low-impact public access, and OSRE Policy 1.3: Strengthen physical and functional connections between parks, open spaces, trails, neighborhoods, schools, and regional destinations through coordinated pedestrian, bicycle, and trail planning.

b. The Conservation Element Update is consistent with the goals, objective and policies of the General Plan, including CNE GOAL 1.0: Preserve and conserve natural resources in the community, CNE Goal 2: Preserve and strengthen habitat connectivity, native ecosystems, and the urban forest to support biodiversity, climate resilience, and community safety while balancing wildfire risk reduction, CNE Policy 2.1: Protect and enhance biological resources, including native vegetation communities, wildlife habitat, and ecological connectivity while balancing wildfire safety and protection of life and property, CNE Action 2.1.3: Require, through applicable zoning, development standards, and environmental review processes, that new development adjacent to sensitive biological resources or open space areas incorporates appropriate buffers, habitat-sensitive site design, and native landscaping compatible with adjacent ecosystems, while meeting wildfire defensible space requirements, and CNE GOAL 3: Preserve natural landforms, scenic resources, and community character that define the foothill setting.

c. The Circulation Element Update is consistent with the goals, objective and policies of the General Plan, including CE GOAL 1: Maintain a safe, multi-modal, efficient, economical, and aesthetically pleasing circulation system providing for the circulation of people, goods, and services to serve the existing and future needs of the City of La Cañada Flintridge, CE Objective 1.1: Assure that local and regional traffic demands are met in a way that is consistent with and preserves the City's character as reflected in Vision 2030, CE Policy 1.1.1: Establish and maintain a circulation network that supports the Land Use Element of the General Plan, CE GOAL 3: Provide and maintain public infrastructure and utilities that support existing and planned land uses and development in a cost-effective and responsible manner, CE GOAL 6: Promote active and multi-modal (non-motorized) transportation and CE Objective 6.4: Implement multi-modal transportation actions that support a balanced transportation system, improve accessibility and safety for all users, and reduce reliance on single-occupancy vehicle travel.

Section 4. Based on the above findings, the City Council adopts General Plan Amendment (PLAN-2026-0001) for updates of the General Plan Open Space and Recreation Element, Conservation Element, and Circulation Element.

PASSED, APPROVED AND ADOPTED this 4th day of August, 2026.

Jeanne Kim Hobson
Mayor

ATTEST:

Tania Garcia
City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Adrian Guerra, City Attorney

6.0

CIRCULATION ELEMENT

6.1 Introduction

The Circulation Element of La Cañada Flintridge's General Plan is intended to guide the development of the City's circulation system in a manner that is compatible with the Land Use Element. Due to the importance of a well-planned circulation system, the State has mandated the adoption of a citywide Circulation Element since 1955. The current State mandate for a Circulation Element is found in Government Code section 65302(b), which states that the General Plan shall include:

... a circulation element consisting of the general location and extent of existing and proposed major thoroughfares, transportation routes, terminals, and other local public utilities and facilities, all correlated with the land use element of the plan.

To help meet the future demands and achieve balanced growth, the City has adopted specific goals, objectives, and policies, which serve as the basis for the Circulation Element.

6.1.1 Related Plans and Programs

6.1.1.1 Connect SoCal 2024

The Southern California Association of Governments Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), currently known as Connect SoCal 2024, serves as the long-range regional vision for transportation, land use, mobility, and sustainability across Southern California. It identifies the region's transportation priorities and major projects over a 20- to 30-year horizon, including highways, transit, active transportation, and goods movement improvements. The RTP/SCS itself does not directly fund projects, but it establishes the framework and priorities that guide future funding decisions.

Projects generally need to be included in or consistent with the RTP/SCS to be eligible for many federal and state funding programs.

6.1.1.2 Connect SoCal Project List

The Connect SoCal 2024 Project List provides the long-range regional transportation investment framework for Southern California and includes both funded and future transportation projects. At its core is the Federal Transportation Improvement Program (FTIP), which identifies near-term federally funded and regionally significant projects programmed for implementation within the first six years of the plan. State-funded transportation projects included in the State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP), are reviewed for consistency with the RTP/SCS before inclusion in the FTIP. Together, these programs create an integrated framework in which the RTP/SCS establishes regional transportation priorities, while the FTIP, STIP, RTIP, and specialized funding programs such as the Highway Safety Improvement Program (HSIP) provide mechanisms for project funding and implementation.

Several regional transportation improvement projects are included in the Connect SoCal 2024 Project List under FTIP projects, meaning the funding has been identified for these projects. These include:

- The Foothill Boulevard Link Bikeway and Pedestrian Greenbelt Project is approximately 1.5 miles of Class II bike lanes along Foothill Boulevard between Briggs Avenue and Alta Cañada Road, along with bike and bus facility improvements, a raised median, and approximately 0.5 miles of pedestrian greenbelt enhancements, including lighting and landscaping.
- The I-210 Soundwall Improvement Project includes the design and construction of multiple soundwall segments along Interstate 210 to reduce freeway noise impacts on nearby residential communities. Improvements include segments along the north side of I-210 between Waltonia Drive and Glenhaven Drive, between La Granada Way and Vista Place, between La Cañada Boulevard and Angeles Crest Highway, and between Commonwealth Avenue and Oakwood Avenue.
- I-210 Eastbound Soundwall Phase 2 Project includes the design and construction of an additional soundwall segment along the eastbound side of I-210 as part of the Soundwall Project Phase 2 program to further reduce traffic noise impacts within the City.
- I-210 Bridge Overpass Soundwall Improvement Project includes soundwall improvements along eastbound and westbound I-210 near the

Alta Cañada Road and Foothill Boulevard bridge overpasses. The project is intended to reduce existing traffic noise levels affecting surrounding neighborhoods in La Cañada Flintridge.

6.1.1.3 Congestion Management Program (CMP)

Under California State law, every county with an urbanized area of 50,000 or more must adopt a Congestion Management Program (CMP). The CMP has been implemented locally by the Los Angeles County Metropolitan Transportation Authority (Metro). The Los Angeles County CMP identifies major corridors to monitor levels of service and congestion throughout the County. Corridors include all freeways, selected major arterial roadways, and intersections. La Cañada Flintridge contains the following roadways and intersections that are monitored as part of the CMP program:

- Foothill (Interstate 210 [I-210]) Freeway
- Glendale (State Route 2 [SR-2]) Freeway
- Angeles Crest Highway (SR-2)
- Angeles Crest Highway/I-210 Westbound Ramp Intersection

The intersection of Angeles Crest Highway/I-210 Westbound Ramps operates at level of service (LOS) A during the AM peak hour and LOS B during the PM peak hour. CMP monitoring methodologies are distinct from those used to determine roadway LOS in this General Plan.

6.2 Setting

The City is situated between the foothills of the San Gabriel Mountains and the Angeles National Forest to the north, and the San Rafael Hills to the south. A well-established roadway network allows residents and commuters to travel within the City and provides connectivity to surrounding cities such as Glendale, Pasadena, and Los Angeles. La Cañada Flintridge is served by two major regional freeways (I-210 and SR-2), a local roadway network with relatively few arterial streets, and several transit lines.

6.3 Baseline Circulation System

This section describes the City's local roadway system, transit system, bicycle paths, goods movement infrastructure, and parking availability. Since La Cañada Flintridge is predominantly a hillside residential community with

limited through arterial access, the street system is comprised of primarily residential and residential collector roadways, with only a few arterials. The City also has a network of riding and hiking trails that traverse the community.

6.3.1 Regional Freeways

The two freeways that traverse the City are under the jurisdiction of the California Department of Transportation (Caltrans) and provide regional access to the greater Los Angeles area:

- The Foothill Freeway, I-210, is a regional east-west limited-access facility between Interstate 5 (I-5) in Sylmar to the west and Pasadena and San Bernardino County to the east. In the City, the I-210 Freeway has four travel lanes in each direction with interchange ramps at the Glendale (SR-2) Freeway, Angeles Crest Highway (SR-2), Gould Avenue (half-interchange), Foothill Boulevard (half-interchange), and Berkshire Place.
- The Glendale Freeway, SR-2, is a regional north-south limited-access facility that extends from the I-210 in the City to Glendale and Los Angeles in the south. In the City, SR-2 has four to five travel lanes in each direction with interchange ramps at the I-210, Verdugo Boulevard, and Foothill Boulevard.



Foothill Freeway approaching SR-2

6.3.2 Roadway Classifications

Five general roadway classifications are used to designate the public streets within the roadway network of La Cañada Flintridge: Primary, Major, Collector, Residential Collector, and Local Residential. The first four of these categories are considered part of the City's General Plan circulation network because their function is to move traffic efficiently from one part of the City to another as well as in and out of the City. Local residential streets and private roadways, in contrast, provide direct access to adjacent properties.



Foothill Boulevard at Verdugo Boulevard

Figure CE-1 illustrates the Primary, Major, Collector, and Residential Collector roadways. Foothill Boulevard east of I-210, while classified as a Major Roadway, is indicated as a “Special Major” Roadway because of its limited width. Figure CE-2 illustrates the typical cross-sections of all of the roadway classifications in the City. The following sections describe the classifications.

6.3.2.1 Primary Roadway

This classification has an ideal 80-foot curb-to-curb width within a 100-foot right-of-way. A four-lane, divided roadway can be provided within this street section, based on the typical section shown in Figure CE-2. However, the actual design may vary depending on the specific roadway needs. In some cases, the curb-to-curb width may change to best accommodate the overall transportation system and topography, but the right-of-way needs are expected to remain constant. The following are the roadways designated as Primary Roadways in the City:

- Foothill Boulevard is the only regional arterial street in the City. It traverses the City in a generally east-west orientation with two travel lanes in each direction. It is a Primary Roadway west of the I-210 interchange. Foothill Boulevard is generally divided by a raised or painted median. The street is the primary commercial thoroughfare and provides access to the downtown area of the City. It also has a half-interchange to/from the east with the I-210 Freeway near its eastern terminus.
- Verdugo Boulevard provides east-west access between the communities of Montrose and La Crescenta to the west and the downtown area to the east. It is a Primary Roadway only west of Alta Canyon Road. With two travel lanes in each direction, Verdugo Boulevard is divided by a painted median. The arterial has a half-interchange with the SR-2 Freeway to/from the south.
- Angeles Crest Highway provides north-south access to the downtown area at its south end and the Angeles National Forest to its north. It serves as SR-2 north of the I-210 Freeway. It has two travel lanes in each direction within the City and is divided by a raised or painted median. Angeles Crest Highway has a full-access interchange with the I-210 Freeway.

6.3.2.2 Major Roadway

A Major Roadway generally has an ideal 80-foot right-of-way width, but the street width may vary to accommodate the distinctive transportation needs of the specific area. There is one Special Major section on Foothill Boulevard, east of Crown Avenue. This section needs to provide a higher function than a Residential Collector, but has existing right-of-way and roadway constraints. The following are the roadways designated as Major Roadways:

- Foothill Boulevard east of the I-210 interchange is classified as a Major Roadway to its terminus at Oak Grove Drive. It is divided by double yellow striping.
- Verdugo Boulevard east of Alta Canyada Road is classified as a Major Roadway, with one lane in each direction from Alta Canyada Road to Foothill Boulevard and is divided with double yellow striping.
- Alta Canyada Road south of Foothill Boulevard provides north-south access to the west of the downtown area toward Descanso Gardens south of Verdugo Boulevard. It has one lane in each direction and is divided by double yellow striping.
- Descanso Drive provides east-west access southwest of the downtown area to Descanso Gardens south of Verdugo Boulevard. It has one lane in each direction and is divided by double yellow striping.
- Gould Avenue north of Foothill Boulevard provides north-south access to the east of the downtown area with one travel lane in each direction. It has a half-interchange (to/from the west) with the I-210 and is divided by a painted median.
- Oak Grove Drive provides north-south access along the far eastern edge of the City. It has two travel lanes in each direction with raised and painted medians. The street primarily provides access to the NASA Jet Propulsion Laboratory (JPL), La Cañada High School, and the Flintridge Riding Club. Only a portion of Oak Grove Drive is within La Cañada Flintridge city limits.
- Berkshire Place between Berkshire Avenue and Oak Grove Drive provides east-west access to the I-210 via a full interchange west of Oak Grove Drive. It has one travel lane in each direction west of the eastbound freeway ramps and two lanes in each direction east of these ramps. Berkshire Place is divided by double yellow striping.

6.3.2.3 Collector

Collector roadways are designed to carry traffic between local streets and the arterial street network. The typical right-of-way dimension is 88 feet with a 68-foot curb-to-curb width. The typical designated roadway width allows for on-street parking or a center left-turn lane. Currently, the only collector roadway in the City of La Cañada Flintridge is Town Center Drive east of Angeles Crest Highway (45 feet curb to curb), providing parallel capacity to Foothill Boulevard. It has one travel lane in each direction, with a painted median, and is located south of the I-210 Freeway.

6.3.2.4 Residential Collector

Residential Collector roadways are residential in nature due to surrounding development but are also designed to carry traffic between local streets and the arterial street network. The typical right-of-way dimension is 60 feet with a 40-foot curb-to-curb width. However, some streets have different widths and are still classified as Residential Collectors. The typical designated roadway widths allow for on-street parking or, in rare cases, a left-turn lane. Examples of residential collectors are: Oakwood Avenue north of Foothill, Lynnhaven west of Oakwood Avenue, Hillard Avenue north of Foothill Boulevard, Alta Cañada Road north of Foothill Boulevard, and La Canyada Boulevard north of Foothill to El Vago Street.

6.3.2.5 Local Residential

Local residential roadways provide direct access to adjacent properties, short distance intra-neighborhood traffic, and access to higher classification roads and streets. The ideal local residential right-of-way is 52 feet wide, while the minimum is shown as 44 feet wide. “Ideal” and “minimum” cross-sections are shown in Figure CE-2, giving the preferred design compared to existing conditions in some locations. Although many existing areas do not meet this ideal, it may be beneficial to have a desired street section for new development or redevelopment. The ideal cross-section may not always be feasible but would provide for multiple modes of transportation including pedestrians, bicyclists, and vehicles. It can be beneficial to obtain the ideal right-of-way for short sections, even if the overall street improvements are not provided until a future date. The minimum right-of-way provides an interim section, which can allow a phased widening for areas that fall below the minimum standard and for which widening to the ideal is not feasible in the foreseeable future, and does not mean the entire width of right-of-way will be paved. The City may allow flexibility in the Local Residential cross-sections

in consideration of several factors, including terrain and developable lands areas, context of the roadway in comparison to land uses, among others.

6.3.2.6 Private Roadways

Private roadways are neighborhood roadways not dedicated to the City and not maintained by the City. These streets are typically maintained by a homeowners' association. They must be designed to City standards for emergency access and accessibility.

6.3.3 Roadway Capacities

Table CE-1 presents the maximum operational daily traffic capacity for each roadway classification within the City. The roadway capacities were developed by the Florida Department of Transportation based on road width, number of lanes, and other characteristics, and are used by many jurisdictions across the country.

Table CE-1. Typical Daily Roadway Capacity by Roadway Classification

Roadway Classification	Typical Number of Lanes per Direction	Maximum Operational Daily Roadway Capacity
Primary Roadway	2	32,900
Major Roadway	1	15,600
Collector	1	15,600
Residential Collector	1	12,600
Local Residential	1	5,000
Source: Florida DOT		

6.3.4 Existing Transit System

The City of La Cañada Flintridge is presently served by several bus lines provided by a number of transit systems: Los Angeles Department of Transportation (LADOT), Pasadena Transit, Glendale Beeline, and the City of La Cañada Flintridge (LCF). There is also a Dial-A-Ride service available to seniors and disabled persons. Major bus stops include the park-and-ride lot located on Verdugo Boulevard, adjacent to the SR-2 Freeway southbound on-ramp, and JPL bus stop. Several bus lines have termini at JPL, and many serve La Cañada Flintridge. The LCF Shuttle is the primary bus line serving the City, with 29 stops along Foothill Boulevard. This service is provided by the City. Figure CE-3 illustrates these routes.

6.3.5 Existing Bikeway Facilities

The City recognizes that a safe and effective bikeway network enhances the quality of life for residents, visitors, and employees and encourages bicycle travel for recreation and as an alternative form of transportation. Bikeways are included in the management of the circulation network and are classified according to the location of the facility within the right-of-way. Bikeway classifications include:

- Class I Bikeway: Bike paths provide for bicycle travel on a paved right-of-way completely separated from vehicular or pedestrian traffic.
- Class II Bikeway: Bike lanes are striped and stenciled onto a vehicular street. Vehicles are prohibited from entering the bike lane except within 200 feet of making a right turn or turning on or off of the road.
- Class III Bikeway: Bike routes provide for shared use with pedestrian or vehicular travel and are identified only by posted signage. Class III bike routes typically share the road alongside vehicular traffic.

Existing bicycle facilities in La Cañada Flintridge are identified on Figure CE-5 and include:

- Class II bike lanes on Town Center Drive, Oak Grove Drive, Descanso Drive, and Berkshire Place east of the I-210 Freeway.
- Class II Bike Lane on Foothill Boulevard east of SR-2 Ramp to west of Alta Cañada.
- Class I Bike Lane on the south side of Foothill west of SR-2 to east of La Cañada Plaza (Link Project).
- Class III route on Berkshire Drive and Chevy Chase Drive between Berkshire Drive and Descanso Drive. Commonwealth north of Foothill to Lynnhaven
- Bicycle racks, bike lockers, and restrooms are located at Mayors' Discovery Park.



Bicyclist at Mayor's Discovery Park

The Los Angeles County Metropolitan Transportation Authority (Metro) identified a key gap in the 2006 Metro Bicycle Transportation Strategic Plan, along Foothill Boulevard between Wentworth in the City of Los Angeles and

Oak Grove in La Cañada Flintridge. There is an existing Class II route along a portion of this gap, extending from Briggs Avenue to Pennsylvania Avenue, west of the City. As bicycle facilities within the City are completed, the locations may be submitted to Metro for inclusion on the Countywide map. (Link Project)

6.3.6 Existing Trails Network

The City provides access to open space via a network of multi-use trails that enhances the quality of life for the community. The trails network is incomplete at this time, and several projects are planned to link trails in the northern and southern portions of the City, with enhanced connections to the regional trail network. The La Cañada Flintridge Trails Master Plan was adopted on March 6, 2006 by the City Council. According to the Trails Master Plan's trails inventory, there are approximately 24 miles of existing hiking and riding trails.

Approximately 4 miles of trails are maintained by the City; these trails are currently on City-owned, Southern California Edison (SCE) right-of-way, or Caltrans property. The remaining 20 miles of trails are on County, SCE, federal, and privately owned property; these trails are maintained by the County. Figure CE-4 shows the active trail system in La Cañada Flintridge. The City also adopted a Trails Ordinance in 2006, which outlines conduct on City and non-City owned trails and on property adjoining and abutting trails.

6.3.7 Truck Circulation

The City does not have any designated truck routes. Trucks utilize the freeways, State routes, and Foothill Boulevard as functional truck routes. Commercial trucks with three or more axles or over 4½ tons are prohibited from using Angeles Crest Highway. Given the predominance of local streets in the City and the absence of a grid arterial system, there is not expected to be high demand for through truck traffic on City streets. Truck traffic in La Cañada Flintridge is associated almost exclusively with local deliveries or pick-ups. Due to the absence of designated truck routes, the legal truck route is the shortest distance to the origin/destination from the I-210 or SR-2 freeways, both regionally designated truck routes.

6.3.8 Parking Facilities

6.3.8.1 General Parking Provisions

Chapter 8.10.020 of the City's Zoning Code describes the off-street parking requirements, regulations, and design standards for various categories of

residential, commercial, office, and other development projects within the City. On-street parking is currently permitted on most streets with a few exceptions: commercial parking is prohibited at night on City streets, and all parking is prohibited on Foothill Boulevard and Angeles Crest Highway at night except by permit. Diagonal on-street parking is available in portions of the downtown area along Foothill Boulevard and Town Center Drive.

A *Comprehensive Parking Strategy Report* was completed in 2008. The purpose of the report is to evaluate parking conditions along and adjacent to Foothill Boulevard, ensure that parking supply can be managed to meet parking demand in the business district, and identify opportunities to increase parking supply where possible and needed. The report included short-term strategies, code change recommendations, and long-term strategies that will enhance parking availability, which are summarized below.



Diagonal Parking on Foothill Boulevard

- Short-term strategies include adding signage and improving the appearance of the Caltrans public parking lot, adding signage for the Farmer's Market on Foothill Boulevard, reducing the length of bus stops, improving curb markings, and limiting parking to 2 hours along Foothill Boulevard during peak usage periods.
- Code change recommendations include simplifying parking requirements and developing a streamlined process for shared parking between businesses in order to optimize parking availability and minimize curb cuts for entryways to parking lots.
- Long-term strategies include studying the possibility of reverse angled parking in order to increase safety in the Old Town area and establishing agreements between owners of neighboring properties to share parking.

6.3.8.2 Park and Ride Facilities

There are two Park and Ride facilities located in the City of La Cañada Flintridge. One is located on Verdugo Boulevard adjacent to the SR-2 Freeway southbound ramps at the far western edge of the City. This facility serves commuters who carpool and those who utilize the Commuter Express Line 409 to and from downtown Los Angeles during peak periods. The second facility is located at the Mayor's Discovery Park, at the intersection of Foothill Boulevard and the SR-2 Freeway ramps.



6.3.9 Traffic Conditions and Level of Service

This Circulation Element evaluates general traffic flows and levels of service for roadways in the City. Roadway analysis is generally quantified using the total traffic counted during a typical weekday, called the Average Daily Traffic (ADT). Specific intersection traffic analysis is typically reserved for more specific types of analysis, such as for new development projects or a Specific Plan area. Intersection traffic analyses use weekday peak-hour traffic volumes as a measure of the performance of intersections at their highest periods of utilization. This Circulation Element does not evaluate the performance of intersections.

6.3.9.1 Level of Service Definitions

Level of service (LOS) is a measure of transportation system performance based upon the ratio of traffic volume relative to the capacity of the roadway or intersection. Roadway capacity is a factor of the number of travel lanes, the presence of left-turn pockets, parking, and other specific attributes. The volume-to-capacity ratio (V/C) indicates the overall performance of the roadway or intersection and corresponds to a rating of A through F, identifying its level of capacity utilization and relative level of congestion. LOS A represents free-flow traffic with little or no delay, whereas LOS F represents a breakdown of traffic flow and a high incidence of delay. Table CE-2 defines and describes the level of service criteria for roadway segments. The City's acceptable level of service is LOS C or better.

Table CE-2. Level of Service (LOS) Criteria and Definitions

LOS	Interpretation/Definition	Volume-to-Capacity Ratio
A	Free-flow speeds prevail. Vehicles are almost unimpeded in their ability to maneuver within the traffic stream.	0.00–0.60
B	Reasonably free-flow speeds are maintained. The ability to maneuver within traffic is only slightly restricted.	0.61–0.70
C	Flow with speeds at or near free-flow speed of the roadway. Freedom to maneuver within the traffic stream is noticeably restricted, and lane changes require more care and vigilance on the part of the driver.	0.71–0.80
D	Speeds begin to decline slightly with increasing flows. In this range, density begins to increase somewhat more quickly with increasing flow. Freedom to maneuver within the traffic stream is noticeably limited.	0.81–0.90
E	Operation at capacity with no usable gaps in the traffic stream. Any disruption to the traffic stream has little or no room to dissipate.	0.91–1.0
F	Breakdown of the traffic flow with long queues of traffic. Unacceptable conditions.	>1.0

Source: Los Angeles County METRO 2004 Congestion Management Program

6.3.9.2 Existing Roadway Conditions—Daily Traffic

Average Daily Traffic volumes are measured as an indicator of daily roadway usage. The ADT can be used to determine adequate capacity and appropriate roadway classification for roadways in the City. Table CE-3 presents 2009 ADT volumes for selected roadway segments in the City of La Cañada Flintridge, along with the daily level of service for each segment.

Table CE-3. Existing Daily Traffic Volumes and Level of Service (2009¹)

Roadway	Location	Roadway Classification	Total Lanes	Capacity	ADT	V/C ²	LOS
Angeles Crest Hwy	North of Foothill Blvd	Primary Roadway	4	32,900	16,912 ³	0.51	A
Foothill Blvd	East of Ocean View Blvd	Primary Roadway	4	32,900	23,643	0.72	C
Foothill Blvd	East of Hillard Ave	Primary Roadway	4	32,900	15,600	0.47	A
Foothill Blvd	East of Verdugo Blvd	Primary Roadway	4	32,900	21,362	0.65	B
Foothill Blvd	East of Gould Ave	Primary Roadway	4	32,900	22,670	0.69	B
Descanso Dr	West of Chevy Chase Dr	Major Roadway	2	15,600	4,460	0.29	A

Roadway	Location	Roadway Classification	Total Lanes	Capacity	ADT	V/C ²	LOS
Gould Ave	North of I-210 Westbound Ramp	Major Roadway	2	15,600	5,926	0.38	A
Oak Grove Dr	South of Foothill Blvd	Major Roadway	4	31,200	11,709	0.38	A
Verdugo Blvd	East of Alta Cañada Rd	Major Roadway	2	15,600	8,333	0.53	A
Alta Cañada Rd	North of Foothill Blvd	Residential Collector	2	12,600	1,417	0.11	A
Berkshire Ave	East of Commonwealth Ave	Residential Collector	2	12,600	2,346	0.19	A
Chevy Chase Dr	South of Berkshire Ave	Residential Collector	2	12,600	2,976	0.24	A
Chevy Chase Dr	South of Foothill Blvd	Residential Collector	2	12,600	2,150	0.17	A
Commonwealth Ave	South of Foothill Blvd	Residential Collector	2	12,600	1,144	0.09	A
Crown Ave	North of Santa Ynez Way	Residential Collector	2	12,600	1,833	0.15	A
Cornishon Ave	South of Foothill Blvd	Residential Collector	2	12,600	1,907	0.15	A
Highland Dr	East of Chevy Chase Dr	Residential Collector	2	12,600	2,043	0.16	A
Hillard Ave	North of Foothill Blvd	Residential Collector	2	12,600	1,900	0.15	A
La Cañada Blvd	North of Fairview Dr	Residential Collector	2	12,600	1,535	0.12	A
Ocean View Blvd	North of Foothill Blvd	Residential Collector	2	12,600	4,917	0.39	A

¹ Although the baseline for the EIR used 2007 data, the 2009 data provided here is not worse than the 2007 data used and therefore the EIR considered the worst-case scenario.

² Volume-to-capacity ratio

³ 2008 ADT, 2009 ADT not available

6.4 Issues and Opportunities

Several issues and opportunities to address and improve circulation in the City were identified as a part of the General Plan update.

6.4.1 Roadway Network

As seen in Table CE-3, all of the study roadway segments are currently operating at LOS C or better. Because there will be future traffic growth on the City's roadways, it is important that the City adopt an LOS impact standard for its roadways and intersections. An LOS impact standard will allow the City to

evaluate proposed projects based on the amount by which they degrade the operations of the City's transportation system. Because many of the City's roadways are operating at very good levels of service, projects should be evaluated based on their incremental impact on traffic operations on a specific roadway, regardless of the roadway's LOS.

6.4.2 Trip Reduction

Reducing the number of vehicle trips on the City's streets has several important benefits. Not only can it improve the efficiency of the circulation system and mitigate the need for costly infrastructure improvements, it can also reduce air pollution and greenhouse gas (GHG) emissions. The City will encourage trip reduction by promoting use of alternative modes of transportation, including walking, transit, and bicycling; encouraging smart growth principles in new and redeveloped projects; and encouraging employers to implement transportation demand management strategies, such as carpooling.

6.4.3 Bicycle Network

The City currently does not have a bike master plan and will aim to adopt either an Active Transportation Plan or a Multi-modal Plan.

The Active Transportation Program (ATP) was created by Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) to encourage, promote, and increase active modes of transportation. Administered by the Division of Local Assistance, Office of State Programs, the ATP receives funding annually from the Road Maintenance and Rehabilitation Account, as mandated by Senate Bill 1 (SB 1) (Chapter 2031, Statutes of 2017). By consolidating disparate programs, such as the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and Safe Routes to School (SRTS), into a single program, the ATP streamlines efforts to advance California's status as a national leader in fostering active transportation. The ATP supports the development of communitywide bicycle, pedestrian, safe routes to school, and active transportation plans, as well as capital projects and non-infrastructure projects such as education and encouragement activities. However, the ATP is significantly focused on providing funding to disadvantaged communities. It should be noted that the City does not have any disadvantaged communities.



Cyclists crossing, I-210

6.5 Circulation Plan

The Circulation Plan embodies the approach the City will take to ensure safe and convenient operation of the circulation system and identifies improvements required to accommodate traffic from planned development. As described in the Land Use Element, the proposed changes in land use designations will only moderately increase mixed-use densities along Foothill Boulevard. Development under the Mixed-Use designation, as proposed in the Land Use Element, will not cause significant increases in vehicle trips because development in these areas is expected to attract seniors, and the use of alternative modes of transportation will be encouraged through design and land use planning. Instead, most of the future growth in traffic will be related to regional rather than local growth, and it will occur mainly on Foothill Boulevard.

To mitigate the effects of long-term traffic growth, the use of active, alternative modes of transportation, such as transit, bicycling, and walking, is encouraged to reduce dependency on automobile transportation. The City also recognizes that a safe, well-connected, and aesthetically pleasing bicycle, pedestrian, and equestrian network enhances the quality of life for those who live, work, and recreate in La Cañada Flintridge. As a part of implementation of the Circulation Plan, the City will promote the concept of complete streets, which are transportation facilities that are planned, designed, operated, and maintained to provide safe and efficient mobility for users of all ages and abilities, including bicyclists, pedestrians, transit riders, and motorists. Due to geometric constraints, construction of sidewalks is limited within the City.



6.5.1 Master Plan of Streets

The Master Plan of Streets is established with hierarchical roadway designations, physical design standards for the roadway designations, and service standards. The Master Plan of Streets is shown in Figure CE-1. Review of daily traffic volumes and roadway capacities under the General Plan build-out indicates that, with the exception of one location, the Master Plan of Streets is adequate to accommodate future growth.

CE Policy 1.2.1 states that the City Council may adopt, based on the recommendations of the City Engineer, a threshold of significance for traffic growth impacts on City roadways and intersections. Transportation Study Guidelines were adopted in November 2025 for vehicle miles traveled and level of service assessment. Thus, a development may have significant traffic impacts if the increment of growth in congestion generated by the development exceeds the adopted threshold for any City roadway or intersection.

Prior to the adoption of the thresholds of significance for traffic impacts in the City, the CMP was used to determine which locations in the Master Plan of Streets would be significantly impacted under General Plan build-out conditions. As specified in Appendix B.9.1 of the CMP, a significant impact occurs when traffic demand on a facility increases by two percent of capacity (change in $V/C \geq 0.02$), causing LOS F ($V/C > 1.00$). If the facility is already at LOS F, a significant impact occurs when traffic demand on the facility increases by 2 percent of capacity ($V/C \geq 0.02$). Development should be monitored and evaluated as it occurs to determine its impacts on the City's street system.

6.5.2 Public Transportation Plan

A key component of the Circulation Plan is the promotion of public transit as an alternative mode of transportation. Increasing the use of this mode of transportation will produce a number of benefits for the community, including reduced traffic, less need for costly roadway improvement projects, improved air quality, and a reduction in GHG emissions.

The City will continue to fund the free City of La Cañada Flintridge Foothill Boulevard Shuttle along Foothill Boulevard and will enhance its level of service as part of continued development of the Downtown Village Specific Plan (DVSP) and new mixed-use development, as efficient public transportation service is complementary to a pedestrian-oriented area. As development continues in the DVSP area, the City should consider providing transit service along Town Center Drive. The City also will pursue improved and expanded connections to the regional transit system.

6.5.3 Bicycle Transportation Plan

As discussed in section 6.4.3, the City currently doesn't have a Bicycle Master Plan and will pursue adopting either an Active Transportation Plan or a Multi-modal Plan. However, the City has implemented several bikeway projects in the City (see Figure CE-5).

The future planning efforts should incorporate connections to regional bicycle networks identified by Los Angeles County and Metro. Existing and planned bicycle facilities may include connections along corridors such as Foothill Boulevard, Ocean View Boulevard, Verdugo Boulevard/Honolulu Avenue, and Highland Drive/Woodbury Road, many of which connect to neighboring jurisdictions and regional routes.



Foothill Link Bikeway and Pedestrian Greenbelt Project

In 2010, the City pursued and was awarded a Metro Call for Projects Grant in the amount of \$2,038,067 to construct a new greenbelt along the south side of Foothill Boulevard between Leata Lane and the Glendale Freeway (SR-2) ramps located at Hillard Avenue. Approximately 0.5 miles of Class I “Bike Path” and 1.5 miles of Class II “Bike Lane” were built to connect existing bike route networks in La Crescenta, Montrose (Glendale), and Pasadena. Wider pedestrian paths, landscape buffers, and pedestrian-level lighting alongside the bike path, as well as an enhanced bus stop, were also constructed.

The City has also implemented bike facilities along Foothill Boulevard, Verdugo Boulevard, and Alta Cañada Drive. Completed in 2023, the Foothill Link Bikeway project upgraded the existing eastbound bike lane (basic striped unprotected) to a curb-level eastbound bike path. The project also includes landscaping, signal work, lighting, resurfacing, a landscaped median, and the removal of some (not heavily used) parking spaces on the westbound side. The City is also working with Caltrans, the City of Glendale, and Los Angeles County to transform Foothill Boulevard into an active transportation-friendly corridor between Lowell Avenue and Oak Grove Drive. Additionally, the City is working with Caltrans to enhance safety and manage speeds along Angeles Crest Highway (ACH), from the I-210 freeway on- and off-ramps to the city limits. Improvements under consideration include the introduction of bike lanes and sidewalks.

Pursuant to SB 932 (2022), the City shall continue to support the development of a balanced, multi-modal transportation network that improves mobility, safety, and accessibility for all users, including pedestrians, bicyclists, transit riders, seniors, youth, and persons with disabilities. The effort should identify existing conditions, completed and missing bicycle facilities, network gaps, priority corridors, safety concerns, connectivity opportunities, and implementation strategies for bicycle, pedestrian, transit, trail, and micromobility improvements. The evaluation should also consider changing mobility trends, roadway

conditions, safety needs, and current state requirements related to complete streets and multi-modal planning.

The multi-modal planning effort should evaluate opportunities to improve access to schools, parks, commercial areas, civic destinations, transit stops, and regional trail systems while considering the City's unique hillside context, roadway constraints, emergency access needs, and community character. The plan should also identify opportunities for traffic calming, Safe Routes to School improvements, enhanced crossings, wayfinding, first/last-mile connections, and coordination with adjacent jurisdictions to close gaps in the regional active transportation network.

A Trails Master Plan, maintained by the La Cañada Flintridge Trails Council, catalogs the extensive trail network that primarily serves recreational purposes, including walking, hiking, bicycling, and equestrian use. These trails are generally intended as recreational amenities rather than primary commuter facilities. However, certain trail segments may be evaluated as part of the City's broader multi-modal network to support local connectivity and commuting opportunities. Any such use should be balanced with trail preservation, user safety, environmental considerations, and compatibility with recreational and equestrian activities. The City shall continue to prohibit motorized vehicle use on trails, except for authorized maintenance, emergency, or accessibility-related uses where permitted.

To comply with SB 932 requirements, the City shall initiate preparation of an Active Transportation Plan or a Multi-modal Plan within two years of adoption of the updated Circulation Element and establish measurable implementation actions tied to funding, capital improvement programming, and future roadway projects. Future circulation improvements should consider complete streets principles where feasible and context appropriate, while balancing mobility, safety, emergency access, evacuation needs, neighborhood character, and preservation of the City's recreational trail system. The City may also continue to pursue grants and coordinate with regional agencies, Metro, Caltrans, neighboring jurisdictions, Los Angeles County, and major institutional partners and major employers such as the Jet Propulsion Laboratory (JPL), as well as connections to Park-and-Ride facilities, to advance multimodal improvements and strengthen regional connectivity.

6.5.4 Truck Access

Assembly Bill 98 (AB 98), effective January 1, 2026, requires cities and counties to address goods movement and truck routing within their Circulation Elements to reduce conflicts between truck traffic and sensitive land uses. The law primarily focuses on warehouse and logistics-related truck activity. It also requires

jurisdictions to identify and evaluate truck routes that support regional goods movement. Although La Cañada Flintridge is not a logistics or industrial community, regional truck traffic does travel through the City due to its location within the Foothill Transportation Network and its connections to surrounding communities and mountain areas. The City does not currently contain any warehouse or logistics facilities and does not intend to introduce such land uses in the foreseeable future. As a result, the City's approach to AB 98 compliance focuses on managing regional through-truck traffic while protecting residential neighborhoods, maintaining community character, and minimizing impacts to sensitive receptors.

Caltrans provides the California Truck Network Map for State highways, which is the official government source for truck route information. Within the City, Interstate 210 is a designated truck route and falls under the National Network Route. The State Route 2 (Angeles Crest Highway), north of Interstate 210, is also designated as a truck route with special restrictions, prohibiting commercial vehicles with three or more axles or a gross vehicle weight of 9,000 pounds or more on this portion of SR-2. These highways serve as the principal corridors for regional truck movement through the area.

Truck traffic on Foothill Boulevard is intended primarily to support local-serving commercial activity, including deliveries to businesses located within the City. The City does not support the use of Foothill Boulevard or local residential streets as bypass routes for regional cut-through truck traffic attempting to avoid designated State truck routes.

The City recognizes that SR-2 serves a unique regional function as a critical connection to foothill and mountain communities located north of La Cañada Flintridge. The City is currently in discussions with Caltrans regarding the potential future relinquishment or dedication of portions of SR-2 to the City. Future coordination between the City and Caltrans may address roadway operations, truck management strategies, signage, safety improvements, and context-sensitive design treatments along the corridor. Figure CE-6 shows the designated truck routes for the City of La Cañada Flintridge.

To minimize neighborhood impacts and maintain roadway safety, the City intends to continue directing regional truck traffic to Interstate 210 and SR-2, while discouraging unnecessary truck circulation on local streets and commercial corridors not intended for heavy freight. The City may consider additional enforcement measures, signage, and operational controls to reduce unauthorized cut-through truck traffic.

Figure CE-7 shows potential locations of signage to restrict freight trucks on local streets, Foothill Boulevard, and other roadways with commercial uses. These signs are intended to clearly direct truck drivers toward designated truck routes and away from sensitive receptors. However, a more detailed analysis should be conducted to develop a signage location plan and the signage design. The City may also evaluate truck size limitations on local commercial corridors, such as restricting access to trucks exceeding 40 feet in length except where necessary for local deliveries, emergency access, or utility operations.



Sample signage for truck size limits and prohibited routes

Consistent with AB 98, the City will continue to evaluate the impacts of truck routing, roadway operations, and goods movement as part of future transportation planning efforts. The City's approach emphasizes concentrating truck traffic on appropriate regional corridors while minimizing conflicts with homes, schools, parks, trails, and other sensitive land uses.

6.5.5 Loading and Unloading on Foothill Boulevard

Loading and unloading activity along Foothill Boulevard and in adjacent commercial areas has emerged as an important issue affecting circulation, parking, and business operations within the City. Many of the commercial properties along Foothill Boulevard were developed incrementally over time and are located on relatively small or shallow parcels with limited on-site loading areas. As a result, loading and unloading activities frequently occur within parking lots, drive aisles, sidewalks, on-street parking spaces, or on the center median striping, which can create circulation conflicts, reduce parking availability, interrupt bicycle and pedestrian movement, and contribute to localized congestion along the corridor. These challenges are especially pronounced during peak business hours and delivery periods when curb space is already in high demand for customer parking, rideshare activity, and short-term access.

As part of the ongoing Zoning Code Update, the City is evaluating new off-street loading standards intended to improve safety, support efficient business operations, and reduce circulation conflicts within commercial areas. The proposed standards establish minimum loading requirements for commercial, mixed-use, office, and multifamily development based on building size and use type. The standards also establish dimensional, access, screening, and operational requirements for loading spaces to help ensure loading and unloading activities occur on-site rather than within public rights-of-way.

Proposed provisions require loading areas to be located away from street frontages where feasible, provide adequate maneuvering space on-site, and minimize impacts on adjacent residential uses through screening and design treatments.

The City also recognizes that the unique parcel configuration and small-scale commercial character along portions of Foothill Boulevard may limit the ability of some businesses to provide dedicated loading areas on-site. In some locations, shared parking lots, rear-access areas, or coordinated loading arrangements between adjacent businesses may provide opportunities to accommodate loading and unloading more efficiently while reducing the need for trucks to stop in travel lanes or occupy on-street parking spaces. Shared loading and service areas may also create opportunities to preserve curbside space for customer parking, passenger pick-up and drop-off activity, outdoor dining, bicycle parking, and pedestrian improvements. However, due to varying site conditions and parcel constraints, not all commercial properties may be able to accommodate off-street loading facilities.

To improve circulation efficiency and reduce conflicts between loading activity and roadway operations, the City's overall policy direction is to prioritize off-street loading and unloading wherever feasible. On-street loading should generally be discouraged except where physical site constraints or existing development patterns make off-street accommodations impractical. Future development, redevelopment, and property improvements along Foothill Boulevard and other commercial corridors should incorporate site planning strategies that support internal loading access, shared service areas, and efficient circulation patterns while minimizing impacts to sidewalks, travel lanes, and public parking supply. The City may also continue evaluating curb management strategies, delivery timing practices, and operational improvements to balance loading needs with parking demand, business activity, pedestrian comfort, and overall corridor functionality.

6.6 Future Conditions of Traffic Flow

The potential traffic and circulation impacts related to the adoption of the updated General Plan are determined by forecasting future daily traffic volumes and calculating future daily V/C ratios for all major roadways. Future daily traffic volumes were developed using SCAG's RTP (2004²) Regional Model and adjusted to reflect changes in the land use proposed as part of the General Plan update. Table CE-5 summarizes the forecast for daily traffic volumes, capacities, V/C ratios, and LOS for 20 roadway segments. As shown in Table CE-5, none of the studied roadway segments is anticipated to be significantly affected by the General Plan build-out.

Table CE-5. Future Daily Traffic Volumes and Level of Service (2030)

Roadway	Location	Roadway Classification	Total Lanes	Capacity	ADT	V/C ¹	LOS
Angeles Crest Hwy	North of Foothill Blvd	Primary Roadway	4	32,900	16,900	0.51	A
Foothill Blvd	East of Ocean View Blvd	Primary Roadway	4	32,900	25,200	0.77	C
Foothill Blvd	East of Hillard Ave	Primary Roadway	4	32,900	24,100	0.73	C
Foothill Blvd	East of Verdugo Blvd	Primary Roadway	4	32,900	29,600	0.90	D
Foothill Blvd	East of Gould Ave	Primary Roadway	4	32,900	28,600	0.87	D
Descanso Dr	West of Chevy Chase Dr	Major Roadway	2	15,600	9,100	0.58	A
Gould Ave	North of I-210 Westbound Ramp	Major Roadway	2	15,600	7,700	0.49	A
Oak Grove Dr	South of Foothill Blvd	Major Roadway	4	32,900	17,700	0.57	A
Verdugo Blvd	East of Alta Cañada Rd	Major Roadway	2	15,600	9,500	0.61	B
Alta Cañada Rd	North of Foothill Blvd	Residential Collector	2	12,600	2,900	0.23	A
Berkshire Ave	East of Commonwealth Ave	Residential Collector	2	12,600	3,500	0.28	A
Chevy Chase Dr	South of Berkshire Ave	Residential Collector	2	12,600	5,400	0.43	A
Chevy Chase Dr	South of Foothill Blvd	Residential Collector	2	12,600	4,600	0.37	A
Commonwealth Ave	South of Foothill Blvd	Residential Collector	2	12,600	3,100	0.25	A

² The baseline for the Circulation Element and Environmental Impact Report was developed in 2007 and was based on SCAG's 2004 RTP, which was the most current data.

Roadway	Location	Roadway Classification	Total Lanes	Capacity	ADT	V/C ¹	LOS
Crown Ave	North of Santa Ynez Way	Residential Collector	2	12,600	7,200	0.57	B
Cornishon Ave	South of Foothill Blvd	Residential Collector	2	12,600	4,600	0.37	A
Highland Dr	East of Chevy Chase Dr	Residential Collector	2	12,600	6,700	0.53	A
Hillard Ave	North of Foothill Blvd	Residential Collector	2	12,600	4,600	0.37	A
La Cañada Blvd	North of Fairview Dr	Residential Collector	2	12,600	4,400	0.35	A
Ocean View Blvd	North of Foothill Blvd	Residential Collector	2	12,600	8,600	0.68	B

¹Volume-to-capacity ratio

Bold indicates location with significant project impact based on Los Angeles County Congestion Management Program (CMP) threshold of significance.

6.7 Planned Improvements

6.7.1 City of La Cañada Flintridge Capital Improvement Program

The City's Capital Improvement Program (CIP), which outlines the City's infrastructure needs for the future, contains a list of municipal projects scheduled to receive funding and be constructed within a 5-year period. The CIP includes all capital projects planned within the City, their funding sources, and their schedule of implementation, including those that implement the General Plan.

6.7.2 Foothill Boulevard Districts

In 1991, the City prepared and approved the Foothill Boulevard Master Plan (FBMP) to guide future development of Foothill Boulevard and to provide recommendations for identified issues that were considered impediments to revitalization. The vision described in the FBMP was to preserve and enhance a small-scale pedestrian-oriented atmosphere with a village character, while enhancing economic vitality, use, and circulation efficiency.

The FBMP identified five districts along the entire length of Foothill Boulevard within the City, each with its own mix of uses and unique characteristics, and provided policy direction for future development and redevelopment within those districts. The Foothill Boulevard Districts are included in the Circulation Element because they incorporate public improvements to support the land use policies for each district and the overall vision for Foothill Boulevard. Four of the five original districts include West Gateway, The Link, Old Town, and Michigan Hill Districts. The adopted DVSP, described below, implements the fifth district, called the Downtown District. Figure CE-8, Foothill Districts, displays the boundaries of the five districts on Foothill Boulevard.



Foothill Boulevard in The Link District

6.7.2.1 Downtown Village Specific Plan

The DVSP incorporates and supports many of the goals, policies, and design principles of the Foothill Boulevard Master Plan. The City's Design Options Manual and Community Planned Development (CPD) Ordinance also contain many elements of the Foothill Boulevard Master Plan. The DVSP, which was adopted in 2000, identifies several transportation-related improvements to better serve downtown land uses (existing and proposed) and improve local access and circulation. The new North Road and associated north-south connecting streets would allow for additional local streets to provide alternate routes and relief to Foothill Boulevard. The DVSP retains the current number of lanes on Foothill Boulevard, both at mid-block locations and at intersections. Some of the key improvements outlined in the DVSP include the following:

- Retain Foothill Boulevard as a four-lane roadway throughout the downtown area.
- Implement various improvements at specific locations. Some of these improvements are described in greater detail below.

Town Center Drive (The North Road)

The North Road, now named Town Center Drive, is a new collector street with one lane in each direction and a striped center two-way left-turn lane and/or median. The North Road has one striped bicycle lane in each direction. As

conceived in the DVSP, the North Road is intended as alternative access for the general public to the businesses along Foothill Boulevard.

The first segment of North Road, connecting Angeles Crest Highway to approximately Beulah Drive (Civic Center Drive) south of the I-210 Freeway, was constructed as part of the Town Center development.

Angeles Crest Highway/Chevy Chase Drive at Foothill Boulevard

The intersections of Angeles Crest Highway and Chevy Chase Drive with Foothill Boulevard are currently offset. While the DVSP contemplated the realignment of these two intersections to eliminate the offset, the City completed a project in 2008 that signalized the Chevy Chase intersection and operates the two signals as one intersection with full coordination between the two. The City recognizes that the closely spaced traffic signals have resulted in less-than-satisfactory operation and will continue to pursue optimal signal timing and configuration to reduce driver delay. As the Town Center and Downtown Village areas develop further, it will be important to monitor congestion along Foothill Boulevard, evaluate alternatives, and make intersection improvements when volumes increase. Developers should be responsible for their share of needed traffic signal improvements along Foothill Boulevard.



Eastbound on Foothill Boulevard at Chevy Chase Drive and Angeles Crest Highway

6.7.3 SR-710 Transportation Improvement

The Long Beach Freeway (I-710) currently terminates 6 miles south of the I-210/SR-134 Freeway interchange in Pasadena, at Valley Boulevard just north of the San Bernardino Freeway (I-10) in Alhambra. On October 12, 2019, Governor Newsom signed Assembly Bill No. 29 removing Route 710 between Alhambra Avenue in the City of Los Angeles and California Boulevard in the City of Pasadena from the California freeway and expressway system on January 1, 2024.

6.7.4 Public Facilities

In addition to the circulation infrastructure, the Circulation Element also addresses other public infrastructure and utilities that support the existing and planned land uses and development in the City necessary for implementation of the General Plan, such as storm drain facilities, the wastewater collection and transmission system, and the water supply and distribution system.

6.7.4.1 Storm Drain Facilities

Existing drainage facilities were originally constructed by either the Los Angeles County Flood Control District (LACFCD) or the Los Angeles County Department of Public Works (LACDPW). After the City incorporated in 1976, the LACFCD continued to own and operate its facilities because LACFCD is responsible for flood control. The ownership and operation of the LACDPW drainage facilities became the responsibility of the City.

In addition to its storm drain and channel facilities, the LACDPW also owns and operates eight (8) debris basins within the City: Mullaly, Pickens, Halls Canyon, Winery Canyon, Hay Canyon, Big Briar, Gould Upper, and Gould Canyon.

The City has regular Capital Improvement Program (CIP) projects to maintain and upgrade its drainage facilities. The City also reviews new development to ensure no drainage problems are created.

6.7.4.2 Wastewater Collection and Transmission

The City is included within two Los Angeles County Sanitation Districts (LACSD): District 28 (generally north of Foothill Boulevard) and District 34 (generally south of Foothill Boulevard). Prior to the establishment of public sewer assessment districts, the City was served primarily by private septic sewage disposal systems (also known as onsite wastewater treatment systems or OWTs). However, there existed limited public sewer systems. The La Cañada Country Club (LCCC) and approximately 400 associated dwelling units are served by the Water Reclamation Plant (WRP) Outfall within District 28. The westerly portion of the City is served by the Crescenta Valley Water District (CVWD). Some properties located adjacent to the City of Pasadena boundary have access to the Pasadena sewer system.

In April 1997, the LACSD completed the Foothill Boulevard Main Trunk Sewer enabling the commercial establishments on Foothill Boulevard to have access to a public sewer system.

In 1998, the first Assessment District (AD 98-1) was formed allowing for the construction of a public sewer system. The boundaries of AD 98-1 consist generally of the southerly boundary of the LCCC to the north, Foothill Boulevard to the south, Gould Avenue to the west, and the east City Limit to the east (not including the Jet Propulsion Laboratories (JPL)). The construction of AD 98-1 was completed in 1998.

In 2002, the second Assessment District (AD 02-1) was established. The boundaries of AD 02-1 consist generally of the north City Limit to the north, Foothill Boulevard to the south, La Cañada Boulevard to the west, and Gould Avenue to the east. The construction of AD 02-1 was completed in 2005.

In 2004, the third Assessment District (AD 04-1) was established. AD 04-1 is divided into two areas: A and B. The boundaries of Area A consist generally of the north City Limit to the north, Foothill Boulevard to the south, Ocean View Boulevard to the west, and Palm Drive to the east. The boundaries of Area B consist generally of the north City Limit to the north, Foothill Boulevard to the south, Palm Drive to the west, and La Cañada Boulevard to the east. The construction of AD 04-1 was completed in 2008.

AD 98-1, AD 02-1, and AD 04-1 (Area B) are all served by District 28 of the LACSD. Because of existing topography, AD 04-1 (Area A) is served by the City of Los Angeles via conveyance through CVWD sewer facilities.

Between 2005 and 2009, several types of sewer systems were proposed to the residents of the Flintridge area (south of Foothill Boulevard) to complete the public sewer system for the remainder of the City. Based on several City-sponsored studies, it was determined at that time that the cost of any public sewer system in the Flintridge area would be substantially more costly on a “per household” basis than the public sewer systems previously constructed in other areas of the City. Despite this increased cost, prior to the economic recession of 2008, there was considerable interest among the residents of Flintridge to form assessment districts for the construction of a public sewer system. At that time, the Flintridge area was generally divided into three geographic districts: District 4 (generally between Berkshire Avenue and Foothill Boulevard with deeper bedrock for gravity sewers), District 5 (generally between Berkshire and south to Glendale with shallower bedrock), and District 6 (generally west of District 4 between Foothill Boulevard and I-210). In District 5, based on studies and surveys of the residents, a Low Pressure System (LPS) was proposed as the public sewer system. In 2009, ballots were issued to the residents of District 5 for the formation of Sewer Assessment District AD 09-1 for the construction of the LPS system. However, by 2009 the effects of the 2008 recession had impacted public sentiment for the expenditure of funds for a public sewer system, and there was a majority protest against the formation of that Sewer Assessment District. While no assessment ballots were issued for Districts 4 or 6, resident

surveys conducted post-recession established that a majority of residents in District 4 would not have supported a public sewer assessment primarily due to the high costs involved. Currently, there are no plans for a public sewer system in the Flintridge area.

Due to the high cost of public sewers in the Flintridge area and the current economic environment, the existence of residential OWTs will continue in the Flintridge area for the foreseeable future. The City embraces its responsibility as the Qualifying Local Agency under the California Water Code regarding the regulation of OWTs within the City. The City's regulatory role is important to the community for multiple reasons. For public health reasons, the City desires to protect against the illicit discharge of liquid wastes into the public drainage facilities. The City's regulatory role, however, is also important to ensure that residents with properly functioning OWTs are not burdened by overregulation or unreasonable restrictions on the use and enjoyment of their property just because their properties are serviced by an OWT instead of a public sewer system. It is the policy of the City to remain the agency responsible for the implementation and enforcement of applicable local code requirements with respect to OWTs and to carefully monitor the activities of any agency (e.g., the Los Angeles County Health and/or Building Department) to which the City delegates any such responsibilities to ensure that the residents are treated in a fair and reasonable manner in conjunction with applicable regulations.

6.7.4.3 Water Supply and Distribution

The City does not own or operate any water company; instead, it is served by four (4) water companies: CVWD, La Cañada Irrigation District (LCID), Mesa Crest Water Company (MCWC), and Valley Water Company (VWC). The CVWD obtains a portion of its water from the local wells in the Verdugo Basin and the Los Angeles Department of Water and Power (LADWP). LCID and VWC obtain a portion of their water from the Monk Hill portion of the Raymond Basin. The Raymond Basin has an area of approximately 40 square miles bounded by the San Gabriel Mountains to the north, the San Rafael Hills to the west, and the Raymond Fault on the south and east. The majority of the City is located within the basin's boundaries.

All four of the water purveyors purchase imported water supplies through the Foothill Municipal Water District (FMWD), a member agency of the Metropolitan Water District (MWD) of Southern California. FMWD is a water wholesaler and its only source of water is through MWD's Weymouth Plant in La Verne. CVWD gets 40 percent of its water from FMWD. LCID gets 90 percent of its water from FMWD. MCWC gets 100 percent of its water from FMWD. VWC gets 75 percent of its water from FMWD.

CVWD serves the western portion of the City. LCID serves the central and northern portions of the City. MCWC serves the northeasterly portion of the City. VWC serves the central and southern portions of the City.

6.8 Goals, Objectives, and Policies

The goals, objectives, and policies in the Circulation Element establish the policy foundation to guide future circulation- and transportation-related decision making to achieve the community's *Vision 2030*.

CE GOAL 1: Maintain a safe, multi-modal, efficient, economical, and aesthetically pleasing circulation system providing for the circulation of people, goods, and services to serve the existing and future needs of the City of La Cañada Flintridge.

CE Objective 1.1: Assure that local and regional traffic demands are met in a way that is consistent with and preserves the City's character as reflected in Vision 2030.

CE Policy 1.1.1: Establish and maintain a circulation network that supports the Land Use Element of the General Plan.

CE Policy 1.1.2: Coordinate improvements to the City's circulation system with appropriate local, county, regional, State, and federal transportation plans and programs.

CE Policy 1.1.3: Develop and periodically evaluate multi-modal transportation planning efforts, including an Active Transportation Plan or a Multi-modal Plan in the City, which are designed and operated to enable safe and convenient access for all users of all ages and abilities, including pedestrians, bicyclists, motorists, transit riders, equestrians, persons with disabilities, and micromobility users where appropriate.

CE Policy 1.1.4: Participate in transportation planning efforts that involve other governmental agencies, mandated programs, and regulations in order to minimize potential environmental impacts related to transportation in and around the City.

CE Policy 1.1.5: Oppose any SR-710 tunnel or surface freeway extension that would increase traffic volumes on the I-210 Freeway through La Cañada Flintridge due to the air quality, noise, and traffic congestion impacts on the community that such alternatives would create. Encourage the development of multi-modal transportation alternatives in lieu of a direct connection between the SR-710 and I-210 freeways that address regional transportation needs without significantly impacting the City.

CE Objective 1.2: Establish and periodically evaluate a Level of Service (LOS) impact standard by which to evaluate new developments and substantial redevelopments for their potential impacts on and contribution to the City's congestion management concerns.

CE Policy 1.2.1: The City Council may adopt, based on the recommendations of the City Engineer, a threshold of significance for traffic growth impacts on City roadways and intersections.

CE Policy 1.2.2: Require new developments to conform to LOS standards and project impact criteria of the City of La Cañada Flintridge and other mandated programs. This includes mitigation of traffic impacts to the surrounding street system.

CE Policy 1.2.3: Pursue right-of-way acquisition to meet the City's adopted standards. In non-residential areas, density bonuses may be considered in conjunction with right-of-way dedication. Right-of-way upgrades will serve to benefit not only vehicles but all forms of transportation. Although dedication of right-of-way is anticipated to be the primary means to upgrade right-of-way widths, the City may consider alternatives to right-of-way acquisition, such as easements, alternate routes, and designated access roads.

CE Policy 1.2.4: In order to maintain the residential character of its streets, the City may allow flexibility to the Standard Street Sections (Figure CE-2) in consideration of available right-of-way, the context of the roadway in comparison to its surrounding land uses, and impacts or benefits of multiple modes of transportation.

CE Objective 1.3: Enhance community character by maintaining aesthetically pleasing streets with low traffic volumes.

CE Policy 1.3.1: Encourage the development of aesthetic streetscapes that are consistent with the low-density, residential character of the community to promote a positive City image and provide visual relief.

CE Policy 1.3.2: Installation of street lights in previously unlit areas may be initiated at the request of homeowners by a petition to the City, with approvals to be determined by staff based on criteria to be established in advance by the City Council, such as where lighting is warranted for safety reasons. Appeals of staff determinations shall be referred to the appropriate Commission for consideration. The City's determination shall provide for the mitigation of lighting impacts if necessary.

CE Policy 1.3.3: Encourage developments that contribute to balanced land uses and that serve to reduce overall trip lengths (e.g., jobs and housing balance, locating retail in closer proximity to residents and patrons).

CE Policy 1.3.4: Ensure that effective Transportation Demand Management (TDM) measures and programs are being implemented within the City.

Objective 1.4: Evaluate funding options and prioritization of capital improvements that support transit and non-motorized transportation to reduce VMT and GHG emissions, while maintaining economic vitality and sustainability.

CE Policy 1.4.1: Before funding transportation improvements that increase roadway capacity and vehicle miles traveled (VMT), evaluate the feasibility and effectiveness of funding projects that support alternative modes of transportation and reduce VMT, including transit services and infrastructure, and bicycle, trails, and pedestrian facilities, Safe Routes to School improvements, first/last-mile connections, traffic calming, and multi-modal corridor enhancements.

CE Policy 1.4.2: The City may require that when Proposition A funds are traded, congestion management credit commensurate with the level of funds traded will be given to the City.

CE GOAL 2: Facilitate alternatives to automobile travel, including public transportation, bicycling, ridesharing, walking, and equestrian, that support land use plans, meet transportation needs, and reduce vehicle-related and GHG emissions.

CE Objective 2.1: Promote transit-supportive uses where appropriate.

CE Policy 2.1.1: Ensure that new mixed-use, commercial, and multiple-family residential developments incorporate project design features that promote the use of alternative modes of transportation, such as proximity to transit, pedestrian and bicycle facilities, preferential parking for low-/no-emission vehicles, etc.

CE Policy 2.1.2: Provide and coordinate the provision of pedestrian and bicycling enhancements, such as sheltered benches and bike racks, wayfinding, enhanced crossings, shade features, and micromobility-supportive infrastructure along major roadways, within the DVSP, and near schools, parks, transit stops, and civic destinations.

CE Policy 2.1.3: Continue to provide information about transportation issues, projects, and processes to community members and other stakeholders, especially to those traditionally underserved by transportation services.

CE Objective 2.2: Continue to improve transit service in the City to achieve trip reductions, improve air quality and reduce GHG emissions, and facilitate pedestrian and non-motorized travel.

CE Policy 2.2.1: Encourage the use of transit along Foothill Boulevard and specifically to and from the DVSP by enhancing the LCF shuttle service. Work to increase shuttle frequency and service hours.

CE Policy 2.2.2: Work with Metro and all other transit providers serving the City to respond to increases in demand for transit.

CE Policy 2.2.3: Work with Metro and Pasadena ARTS to enhance transit connections to the Metro system.

CE Policy 2.2.4: Work with regional and local transit providers to enhance customer service and system ease-of-use by supporting development features such as:

- a. a Regional Pass system to reduce the number of different passes and tickets required of system users;
- b. “Smart Bus” technology, using global positioning satellite (GPS) and electronic displays at transit stops, to provide customers with “real-time” arrival and departure time information (and to allow the system operator to respond more quickly and effectively to disruptions in service); and
- c. a regional online trip planning program.

CE Policy 2.2.5: Upgrade and maintain the transit system infrastructure to enhance public use, including:

- a. ensuring transit stops are safe, convenient, clean and efficient;
- b. ensuring transit stops have clearly marked street-level designation and are accessible;
- c. ensuring transit stops are safe, sheltered, benches are clean, and lighting is adequate; and
- d. placing transit stops along transit corridors within mixed-use or transit-oriented development areas at intervals of three to four blocks, or no less than one-half mile.

CE Policy 2.2.6: Work with regional and local transit providers to create an interconnected transportation system that encourages a shift in travel from private passenger vehicles to alternative modes, including public transit, ride sharing, carsharing, bicycling, and walking.

CE GOAL 3: Provide and maintain public infrastructure and utilities that support existing and planned land uses and development in a cost-effective and responsible manner.

CE Objective 3.1: Continue to improve and expand public infrastructure and utilities in the City as determined necessary.

CE Policy 3.1.1: Determine public infrastructure and utility needs to implement the General Plan and prioritize them through the City’s CIP.

CE Policy 3.1.2: Evaluate existing public infrastructure and utilities to determine facilities and identify ongoing maintenance and/or replacement needs, and prioritize and implement them through the City’s CIP.

CE Policy 3.1.3: Require new development to install curbs and gutters, including all land divisions and substantial redevelopment of properties other than single-family residences where feasible and appropriate.

CE Policy 3.1.4: Implement policies for the preservation of natural conditions leading to retention of stormwater where it occurs.

CE Objective 3.2: Work closely with local water companies and districts and sewer districts in determining and meeting community needs for water, sewer, and stormwater service.

CE Policy 3.2.1: Continue to promote the opportunity for the construction of public sewers, where determined feasible.

CE Policy 3.2.2: Work closely with solid waste disposal companies in providing trash pick-up services, and reduce the per capita production of solid waste as defined in the City's Source Reduction and Recycling Element.

CE Policy 3.2.3: Work closely with the Los Angeles County Flood Control District in determining and meeting community needs for flood control facilities and maintenance.

CE Policy 3.2.4: Improve the existing storm drainage system by correcting identified deficiencies, where feasible and appropriate. Require new developments to upgrade storm drains to handle increased runoff generated by the development site.

CE Policy 3.2.5: Develop and implement a public education program that identifies the health hazards and penalties for improper disposal of graywater to assure the City's compliance with the requirements of the California Plumbing Code, the Clean Water Act, and the National Pollutant Discharge Elimination System (NPDES) statutes.

CE Objective 3.3: Work closely with telecommunications and energy companies in determining and meeting the community's needs.

CE Policy 3.3.1: Encourage providers of cable television, broadband Internet, and other communication services to consult with the City and with affected property owners before placing physical equipment, except cables, on telecommunications company infrastructure within the City.

CE Policy 3.3.2: Establish a communications protocol so that City officials and staff are apprised of all requests by telecommunication companies for the location of communication towers and monopoles on public and private properties.

CE Policy 3.3.3: Work closely with telecommunication companies to ensure the adequate provision of personal wireless service signal in the City on public or private property.

CE Policy 3.3.4: Encourage energy providers to develop a more energy efficient infrastructure, including solar power, LED lighting, time-of-day usage, equipment replacement, and other energy-reducing programs.

CE GOAL 4: Maintain and enhance accessibility to public facilities and services for persons with special mobility needs, emergency services, commercial deliveries, and other users.

CE Objective 4.1: Enhance the walkability of the City.

CE Policy 4.1.1: Pursue the development of sidewalks and/or ADA-compliant “walkable paths” in the vicinity of schools to provide adequate pedestrian access. The location of the sidewalks and/or ADA-compliant “walkable paths” will include consideration of the Suggested Routes to School Plans and connection to present or future bus or shuttle service in the area.

CE Policy 4.1.2: Provide sidewalk access from residential to commercial areas per the Downtown Village Specific Plan (DVSP) and increase the safety and attractiveness of such areas for pedestrians. Establish priorities for installation and identify funding and developer improvement opportunities to assure implementation of these sidewalk access plans.

CE Policy 4.1.3: Recommend sidewalks and/or ADA-compliant “walkable paths” in new development areas where public safety objectives will be served, at the discretion of the Planning Commission. Similar recommendations for public safety within existing developments should continue to be reviewed by the Public Works and Traffic Commission.

CE Policy 4.1.4: Encourage and recommend commercial, residential, and mixed-use developments to enhance walkability through pedestrian-friendly site and access design.

CE Policy 4.1.5: Identify additional safe and convenient locations for pedestrians to cross Foothill Boulevard, including consideration of mid-block crosswalks, and improve their visibility.

CE Policy 4.1.6: Undertake an evaluation of existing and proposed pedestrian and bicycle facilities, trail connections, and multi-modal corridors to improve access and linkages.

CE Objective 4.2: Ensure the accessibility and safety of all vehicle facilities in the City.

CE Policy 4.2.1: Take advantage of opportunities to control vehicle speeds through sound engineering practices, based on the particular conditions of a given area. Seek to keep apprised of new technologies, which can then be considered for implementation.

CE Policy 4.2.2: Maintain clear roadsides for safe vehicular, emergency vehicle, pedestrian, bicycle, and equestrian travel. Property owners shall be required to clear from their properties, debris, litter, brush, weeds, and low overhanging branches that intrude onto the adjacent rights-of-way.

CE Policy 4.2.3: Coordinate with Caltrans to improve public notification during freeway incidents in order to alleviate potential congestion on City streets.

CE Policy 4.2.4: Continue to work with Caltrans and State officials to enforce the prohibition of commercial trucks with three or more axles or over 4½ tons from using Angeles Crest Highway through the City and pursue and maintain runaway vehicle preventative measures.

CE Policy 4.2.5: Investigate and adopt strategies to discourage the use of local roads by through truck traffic.

CE Policy 4.2.6: Establish ordinances or land use permit conditions limiting the hours when deliveries can be made in off-peak hours in high traffic areas.

CE Policy 4.2.7: Investigate and adopt strategies to improve vehicular circulation around public and private schools and school-owned facilities located within the City.

CE Policy 4.2.8: Develop and implement a citywide program that encourages safe driving habits, including outreach to teens and senior citizens.

CE GOAL 5: Enhance the aesthetics, economic vitality, and circulation efficiency of Foothill Boulevard.

CE Objective 5.1: Enhance the appearance and use of Foothill Boulevard through a series of distinctive districts that incorporate public improvements to support the land use policies for each district and the overall vision for Foothill Boulevard.

CE Policy 5.1.1: *West Gateway.* Recognize the Ocean View at Foothill Boulevard intersection as a major entry for the City, and plan for the development of a significant entry statement there. Such an entry statement could include landscaping and parkway enhancements and may require the acquisition of additional public right-of-way at this intersection. Pursue the implementation of landscaping and parkway enhancements for Foothill Boulevard and the unsightly drainage facilities in West Gateway. Either separately or in conjunction with an Active Transportation Plan or a Multi-modal Plan, the City should work to redesign Foothill Boulevard and implement traffic-calming measures.

CE Policy 5.1.2: *The Link*. Pursue the implementation of a linear park extending from the YMCA west to the commercial district, using excess right-of-way on the south side of the street and screening the high retaining wall. Also pursue the creation of a multi-use pedestrian/bike parkway along the south side of Foothill Boulevard between Mayor's Discovery Park and the YMCA, with possible further extension to the west. Either separately or in conjunction with an Active Transportation Plan or a Multi-modal Plan, the City should work to redesign Foothill Boulevard and implement traffic-calming measures, including a center median on Foothill Boulevard in the Walls area and landscaping.

CE Policy 5.1.3: *Old Town*. Pursue parkway landscaping improvements that encourage pedestrian use and reduced traffic speeds while maintaining adequate emergency vehicle access.

CE Policy 5.1.4: *DVSP – Foothill Boulevard Improvements*. Pursue parkway improvements to provide visual enhancement to Foothill Boulevard as well as the Angeles Crest at Foothill Boulevard intersection. Pursue opportunities for improved access to off-street parking in the western portion of the DVSP by: working with property owners and developers to encourage reciprocal parking arrangements and removal of barriers to reciprocal access to such parking; revising the Zoning Code to permit removal of such barriers to encourage access to off-street parking; and investigating opportunities for development of additional publicly owned or leased parking. Continue pursuing streetscape enhancements according to the DVSP.

CE Policy 5.1.5: *Michigan Hill*. Establish a program for sidewalk, guardrail, trash receptacle, and landscaping improvements for this district, and continue to pursue long-term funding opportunities for the undergrounding of overhead utilities in this area. Continue to improve bus stop facilities in this area, installing bus shelters where feasible and appropriate.

CE Objective 5.2: Enhance traffic flow along Foothill Boulevard.

CE Policy 5.2.1: Extend the North Road from its current terminus to Rinetti Lane to provide parallel capacity to Foothill Boulevard.

CE Policy 5.2.2: Develop an integrated intersection and traffic signal improvement plan for Foothill Boulevard that balances the need between progressive traffic movements, at reasonable speeds, with the need for safe and convenient pedestrian crossings. Require developers to contribute their fair share to these planned improvements to maintain and improve traffic conditions at acceptable levels.

CE Policy 5.2.3: Evaluate the need for additional signals, and consider alternatives to additional traffic signals, at cross streets to Foothill Boulevard that facilitate pedestrian access to the Boulevard and enhance the levels of service at these intersections. Any new signals shall be incorporated into the

integrated signal synchronization program so as not to conflict with the objectives of congestion management and speed control.

CE Policy 5.2.4: At locations where trails cross Foothill Boulevard, maintain signage and ensure that safety measures include horse crossing capabilities.

CE Policy 5.2.5: Make improvements to key intersections along Foothill Boulevard, such as Angeles Crest Highway and Ocean View Boulevard, as right-of-way becomes available.

CE Policy 5.2.6: Investigate and adopt strategies to discourage the use of Foothill Boulevard by regional through traffic.

CE Policy 5.2.7: Pursue consolidation of closely intersecting streets in connection with new development.

CE Objective 5.3: Enhance parking efficiency and utilization along Foothill Boulevard to promote the City's commercial vitality.

CE Policy 5.3.1: Pursue the recommendations of the *Comprehensive Parking Strategy Report*, including short-term and long-term strategies and code changes to enhance parking availability. Recommendations include:

- a. adding signage and improving the appearance of the Caltrans public parking lot
- b. adding signage for the Farmer's Market on Foothill Boulevard;
- c. reducing the length of bus stops;
- d. improving curb markings, limiting parking to 2 hours along Foothill Boulevard during peak usage periods;
- e. simplifying parking requirements in the Code;
- f. developing a streamlined process for shared parking between businesses in order to optimize parking availability and minimize curb cuts for entryways to parking lots;
- g. studying the possibility of reverse angled parking in the Old Town area; and
- h. establishing agreements between owners of neighboring properties to share parking.

CE Policy 5.3.2: Investigate and consider adopting curb parking time limits along Foothill Boulevard during peak usage periods in areas with insufficient parking supply when feasible and appropriate for the adjacent land uses.

CE Objective 5.4: Improve the management of loading and unloading activity along Foothill Boulevard to reduce circulation conflicts, support business operations, and enhance pedestrian safety and curbside functionality.

CE Policy 5.4.1: Prioritize off-street loading and unloading facilities for commercial, mixed-use, and multifamily development wherever feasible to

minimize impacts on public streets, sidewalks, bicycle facilities, and on-street parking.

CE Policy 5.4.2: Encourage shared access arrangements, shared loading areas, rear access arrangements, and coordinated service access between adjacent properties where site conditions and parcel configurations limit the ability to provide dedicated on-site loading facilities.

CE Policy 5.4.3: Manage curbside loading activity along Foothill Boulevard and other commercial corridors to balance delivery needs with parking demand, pedestrian access, rideshare activity, outdoor dining, and overall circulation efficiency.

CE Policy 5.4.4: Encourage site design and operational strategies that minimize truck maneuvering conflicts, blockage of travel lanes, and obstruction of sidewalks and pedestrian access areas during loading and unloading activities.

CE GOAL 6: Promote active and multi-modal transportation.

CE Objective 6.1: Support bicycle and other active transportation modes as viable forms of transportation by providing a comprehensive network of bikeways, pedestrian facilities, trail connections, and supporting infrastructure.

CE Policy 6.1.1: Develop, maintain, and periodically evaluate an Active Transportation Plan or a Multi-modal Plan that shows access to primary destinations for commuting, schools, and recreational activities. The City shall evaluate whether updates, expansion, or consolidation into a broader Multi-modal Transportation Plan are warranted to address changing mobility needs, State requirements, safety concerns, ADA accessibility, and multi-modal connectivity opportunities.

CE Policy 6.1.2: Encourage developments and improvements which facilitate the implementation of high-quality, desirable bicycle routes and multi-modal connections. The City shall prioritize implementation of context-appropriate bicycle facilities, including separated bikeways, buffered bike lanes, Class II and Class III routes, shared-use connections, and trail linkages where feasible and appropriate.

CE Policy 6.1.3: Pursue funding opportunities to upgrade and expand bicycle and multi-modal facilities that meet or exceed established standards, including Safe Routes to School, Active Transportation Program (ATP), Congestion Mitigation and Air Quality (CMAQ), Metro, Caltrans, and other regional, State, and federal funding opportunities. First priority for upgrades or improvements shall be given to those routes that serve commuting and school access needs in order to improve the opportunities for bicycling as a viable transportation alternative.

CE Policy 6.1.4: Encourage existing public and private developments and destinations to incorporate adequate, convenient, and secure bicycle-related support facilities to strengthen the City's policy to improve bicycling as a viable transportation alternative, such as:

- a. construction of weatherproof bicycle facilities where feasible, and at a minimum, bicycle racks or covered, secure parking near the building entrances; and
- b. provision and maintenance of changing rooms, lockers, and showers at large employers or employment centers.

CE Policy 6.1.5: Link the City's bicycle and multi-modal network to the regional system to maintain connectivity to adjacent jurisdictions, regional trails, transit services, employment centers, and major destinations such as JPL and Park-and-Ride facilities.

CE Policy 6.1.6: Improve bicycle and pedestrian access to schools within the City, including pursuing Safe Routes to School funding for planned bikeways, sidewalks, crossings, ADA accessibility, lighting, traffic calming, trail access, and other active transportation improvements near schools.

CE Policy 6.1.7: Assist in the development and delivery of specific bicycle safety programs that will serve to meet the goal of providing a safe, efficient transportation system. Such programs should include public education on safety and rules of the road, appropriate signage, and information regarding proper sharing of roadways and trails by a variety of users.

CE Policy 6.1.8: Identify priority projects, network gaps, and multi-modal improvements needed to support a safer and more connected transportation system.

CE Objective 6.2: Preserve, improve, expand, and complete the trails system and promote safe, coordinated, and comprehensive trail systems for hikers, bicyclists, and equestrians.

CE Policy 6.2.1: Update Trails Master Plan in coordination with the Open Space and Recreation Element and utilize it as the implementing document for the General Plan regarding trails and trail-related issues.

CE Policy 6.2.2: Maintain and expand the trails system due to its importance as a component of the City's commitment to increasing non-motorized mobility and reducing dependence on automobiles for local trips.

CE Policy 6.2.3: Preserve, improve, and expand the trails system in conjunction with the goals, objectives, and policies within the Open Space and Recreation Element of the General Plan.

CE Policy 6.2.4: Maintain and update the Trails Map as the Trails Master Plan is implemented and make it available for public reference and use. Amend the Trails Map by a separate resolution of the City Council as

additional routes, trails, and facilities are deemed appropriate. Amendment of either the Trails Master Plan or the Trails Map will not require amendment of the General Plan unless the changes would create inconsistency with the General Plan's goals, objectives, and policies.

CE Policy 6.2.5: Seek to gain easements from roadways to trails to improve accessibility of the trail system.

CE Policy 6.2.6: Coordinate the provision of equestrian circulation and safety enhancements, such as equestrian accessible crosswalk buttons, traffic buffers, visible and horse-friendly crosswalk markings and materials, and warnings before and after trail crossings.

CE Policy 6.2.7: Continue to prohibit motorized vehicle use on trails, except for authorized maintenance, emergency response, accessibility-related uses where permitted, and other official purposes approved by the City.

CE Objective 6.3: Pursue the integration of the non-motorized transportation system.

CE Policy 6.3.1: Pursue the creation of linkages between any new bikeways and the City's trails system shown in Figure CE-4.

CE Policy 6.3.2: Enhance the trail crossings to improve safety and visibility, including the provision of markings on the street to alert motorists of horses crossing, and provide regular cleanup in order to clear foliage.

CE Objective 6.4: Implement multi-modal transportation actions that support a balanced transportation system, improve accessibility and safety for all users, and reduce reliance on single-occupancy vehicle travel.

CE Policy 6.4.1: Initiate preparation of an Active Transportation Plan or a Multi-modal Plan within two years of adoption of the updated Circulation Element and aim for full implementation of the plan within 20 years, including a 5-year goal to reduce fatalities by at least 20 percent.

CE Policy 6.4.2: Incorporate measurable implementation actions into future multi-modal transportation planning efforts, including prioritization of projects, funding strategies, capital improvement coordination, and periodic monitoring of implementation progress.

CE Policy 6.4.3: Coordinate with neighboring jurisdictions, Metro, Caltrans, Los Angeles County, regional agencies, schools, and major employers to improve regional multi-modal connectivity and close gaps in the active transportation network.

C.4-I: Track and share progress through a public-facing dashboard and regular updates to the City Council, detailing project status, funding, and safety outcomes.

CE GOAL 7: Manage truck movement to support regional connectivity while protecting neighborhoods and community character.

CE Objective 7.1: Concentrate regional truck traffic on appropriate State and regional corridors while minimizing cut-through truck traffic on local streets.

CE Policy- 7.1.1: Direct regional truck traffic to designated truck routes, including Interstate 210 and State Route 2, consistent with State and regional transportation planning objectives.

CE Policy- 7.1.2: Prohibit the use of Foothill Boulevard and local residential streets as bypass routes for regional through-truck traffic not serving destinations within the City.

CE Policy- 7.1.3: Support truck access necessary for local-serving commercial deliveries, emergency services, utility operations, and essential community functions.

CE Objective 7.2: Reduce potential conflicts between truck traffic and residential neighborhoods, schools, parks, trails, and other sensitive land uses.

CE Policy- 7.2.1: Minimize truck traffic impacts on sensitive receptors through roadway management, operational controls, signage, and context-sensitive transportation improvements.

CE Policy- 7.2.2: Support enforcement of designated truck routes and truck restrictions to reduce unauthorized truck traffic on local streets.

CE Policy- 7.2.3: Evaluate operational strategies, including truck length restrictions and directional signage, to improve safety and reduce neighborhood impacts along local commercial corridors.

CE Objective 7.3: Maintain regional connectivity while supporting the City's long-term land use and community character goals.

CE Policy- 7.3.1: Coordinate with Caltrans and neighboring jurisdictions regarding truck route planning, roadway operations, and regional goods movement.

CE Policy- 7.3.2: Recognize State Route 2 as a critical regional connection to foothill and mountain communities and maintain appropriate truck access to avoid unnecessary increases in regional vehicle miles traveled (VMT).

CE Policy- 7.3.3: Avoid the introduction of logistics and warehouse land uses that would substantially increase heavy truck traffic within the City.

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3

OPEN SPACE AND RECREATION ELEMENT



Adopted XX Abc, 2026

La Cañada Flintridge
General Plan



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INTRODUCTION

The Open Space and Recreation Element of the City of La Cañada Flintridge complies with California Government Code Sections 65560 and 65302(e) by providing a framework to preserve, manage, and enhance open spaces, including natural resources, recreation areas, and scenic and historic landscapes, thus contributing to health and wellbeing of the community.



INTRODUCTION

The City of La Cañada Flintridge is home to extensive natural open spaces, public parks, and areas dedicated to both public and private recreational facilities and trails. The City is strategically positioned between the foothills of the San Gabriel Mountains and the Angeles National Forest to the north, and the San Rafael Hills to the south.

Since its incorporation, the community has prioritized the preservation and protection of its open space areas. The City encompasses approximately 943 acres of parkland, which includes all areas designated as Parks and Recreation and Open Space on the Land Use Map. Of these, 6.75 acres are categorized as public parks. Many of the undeveloped private lands, generally designated as Hillside Residential, are located on steep and visually prominent hillsides. These hillsides are home to significant environmental and aesthetic resources and are traversed by numerous hiking, bicycling, and equestrian trails.

In addition to the open spaces within the City, substantial recreational facilities and open spaces are nearby, including the Angeles National Forest and the Hahamongna Watershed Park in Pasadena. The City's robust trail system connects to an extensive network of trails in Pasadena, Glendale, Altadena, other unincorporated areas of Los Angeles County, and the Angeles National Forest.

Purpose

The purpose of the Open Space and Recreation Element is to create a framework guiding present and future decisions and investments in parks, trails, recreation, and community facilities across the City of La Cañada Flintridge, contributing to a high quality of life for residents. This element will set goals and policies to preserve, manage, and develop open spaces within the City. It aims to support residents' objectives to preserve and expand the City's natural open spaces, recreation areas, and trails.

The City of La Cañada Flintridge is a built-out city, which makes it challenging to find vacant land for parks, recreation, and trail system expansion. Therefore, the Open Space and Recreation Element aims to support the development and improvement of these facilities by focusing its goals and policies on preserving the existing facilities while finding new ways to add more of these spaces creatively.





Relationship with Other Elements

The Open Space and Recreation Element was developed to safeguard and effectively manage the open space resources and community facilities in the City of La Cañada Flintridge. This element aligns with other elements of the General Plan by implementing cohesive goals and guiding principles. In particular:

- **Land Use Element:** The Land Use Element outlines the proposed uses of land, their intensity, and their location. The Land Use Element supports and complements the Open Space and Recreation Element by designating parcels for parks, recreation, and open space uses, and by aligning land use goals and policies to protect, manage, and enhance these areas.
- **Circulation Element:** The Open Space and Recreation Element may help plan for trails, bike routes, and pedestrian routes. The intercorrelation among these elements enables a well-integrated transportation network and promotes the use of open spaces.
- **Housing Element:** The Open Space and Recreation Element contributes to the Housing Element by planning parks, recreation, and open space areas that new housing developments can benefit from, ensuring residents have access to open spaces and enhancing their quality of life.
- **Conservation Element:** The Open Space and Recreation Element and Conservation Element are interconnected, both focusing on the preservation and management of spaces. However, while the Conservation Element focuses on preserving natural resources, the Open Space and Recreation Element supports these efforts by designating protected areas and promoting environmentally responsible land management practices.
- **Safety Element:** The Open Space and Recreation Element can complement the Safety Element by preserving or proposing green spaces that mitigate natural hazards, such as floodplains, excessive heat, and fire-prone areas. It also supports community resilience by providing open areas for emergency evacuation or as buffer zones in disaster-prone regions.
- **Noise Element:** The Open Space and Recreation Element can serve to maintain natural buffer zones and green spaces that mitigate noise pollution, complementing the goals of the Noise Element.
- **Air Quality Element:** The Open Space and Recreation Element may complement the Air Quality Element by creating policies and goals that preserve open space to reduce pollution.

EXISTING CONDITIONS ANALYSIS



PARKLAND TYPOLOGY

Parks and open spaces play a crucial role in the City of La Cañada Flintridge, providing areas for recreation, relaxation, social gatherings, and outdoor enjoyment. To ensure these areas cater to various needs, cities commonly categorize parks by their size, intended use, and the populations they serve. Generally, cities feature a variety of park types, including mini parks, neighborhood parks, community parks, regional parks, and linear parks.

The City of La Cañada Flintridge is home to a variety of parks and open space areas that provide recreational opportunities for its residents. The City consists of six parks, 18 trails, and five open space areas, including the Descanso Gardens and the La Cañada Flintridge Country Club. The City is also in close proximity to the Angeles National Forest, Hahamongna Watershed Park, the San Rafael Mountains Open Space, and the Verdugo Mountains Open Space Preserves. The City's close proximity to these open spaces and the national forest adds not only to the recreational opportunities for the residents but also contributes to their health and well-being.

A PARK is a designated open space for public recreation and leisure, typically improved with amenities such as lawns, play areas, and sports or picnic facilities. Unlike trails, which are primarily linear corridors for movement, parks serve as destinations for play, relaxation, and community gathering.

Subsequent sections, **FIGURE 1**, and **TABLE 1** documents various parks in the City of La Cañada Flintridge.

Mini Parks

Mini parks are typically less than an acre in size and are usually located within dense neighborhoods, making them a very short walking distance from residences, usually 5-minutes. These parks generally have limited facilities, such as benches, restrooms, and playgrounds. These may also be used as dog parks.

The City of La Cañada Flintridge has a total of four mini parks: Glenhaven Park, Mayors' Discovery Park, Winery Channel Trailhead Park, and Olberz Park. Glenhaven Park is equipped with tennis courts, a playground, and restrooms, catering to both active and passive recreational needs. Olberz Park provides benches and a gazebo, offering peaceful spots for relaxation. Mayors' Discovery Park boasts a discontinued water feature and restrooms. Although these parks are not the largest in size, as shown in **TABLE 1**, they offer a variety of amenities that enhance the community's quality of life.





Neighborhood Parks

Neighborhood parks are typically a few acres in size, ranging from one to ten acres, and generally serve residents within a 10- to 15-minute walk of their homes. These parks often feature playgrounds, restrooms, benches, walking paths, and sometimes basketball or tennis courts. The City of La Cañada Flintridge has two neighborhood parks: Memorial Park and Glenola Park. Memorial Park features a playground for children and convenient restrooms. Glenola Park provides benches and a small gazebo, offering peaceful spots for relaxation.

Community Parks

Community parks typically serve more than one neighborhood and can range from 10 to 40 acres. These parks usually offer a wide array of amenities, including playgrounds, paths, trails, restrooms, picnic areas, and multiple sports facilities. They are often located within 2 to 3 miles of the neighborhoods they serve. The City of La Cañada Flintridge has no community parks at this point.



Regional Parks

Regional parks are typically more than 40 acres and serve more than just one neighborhood or City. These parks often feature picnic areas, athletic fields, event spaces, natural areas, and may have historical features. While the City of La Cañada Flintridge does not have a regional park, it is situated near Hahamongna Regional Park to the south, providing residents with an accessible recreational park.



Linear Parks

Linear parks are typically less than 20 acres and are typically known for their greenway and length. These parks tend to be narrow and run along City edges, major corridors, and large developments. These parks often include seating, trails, picnic areas, and lots of shade. The Southern California Edison easement within the City of La Cañada Flintridge may fit in this category, but it is not owned by the City. However, many residents within the City of La Cañada Flintridge consider the numerous trails within the City to be linear parks.

Other Open Space

The City of La Cañada Flintridge is situated near several prominent open spaces that fulfill multiple roles.

- protect natural resources, such as plant and animal habitats and waterways
- preserve important viewsheds
- support resource protection, including groundwater recharge zones
- serve as electrical transmission corridors
- offer both active and passive recreational opportunities



- support public health and safety by including debris basins, watersheds, unstable soil areas, and high wildfire risk zones, and limiting development in these areas

The Angeles National Forest lies to the north and east of the City, while the Hahamongna Watershed Park is located southeast of the City boundary. Within the City, both public and private parks are available. These include Descanso Gardens, Cherry Canyon, and La Cañada Flintridge Country Club.



Angeles National Forest:

The City of La Cañada Flintridge borders the Angeles National Forest, providing accessible parkland within close proximity to La Cañada Flintridge residents.

National parks and national forests are established by an act of Congress. Proposals for these designations can come from the public, local or state officials, Indian tribes, members of Congress, or the National Park Service. To be considered, the proposed areas must possess nationally significant natural, cultural, or recreational resources. They must also be sustainable, feasible, and require management by the National Park Service.

Hahamongna Watershed Park

Hahamongna Watershed Park, located in the City of Pasadena, borders La Cañada High School and spans more than 1,300 acres in the Arroyo Seco. This regional park serves Pasadena, La Cañada Flintridge,

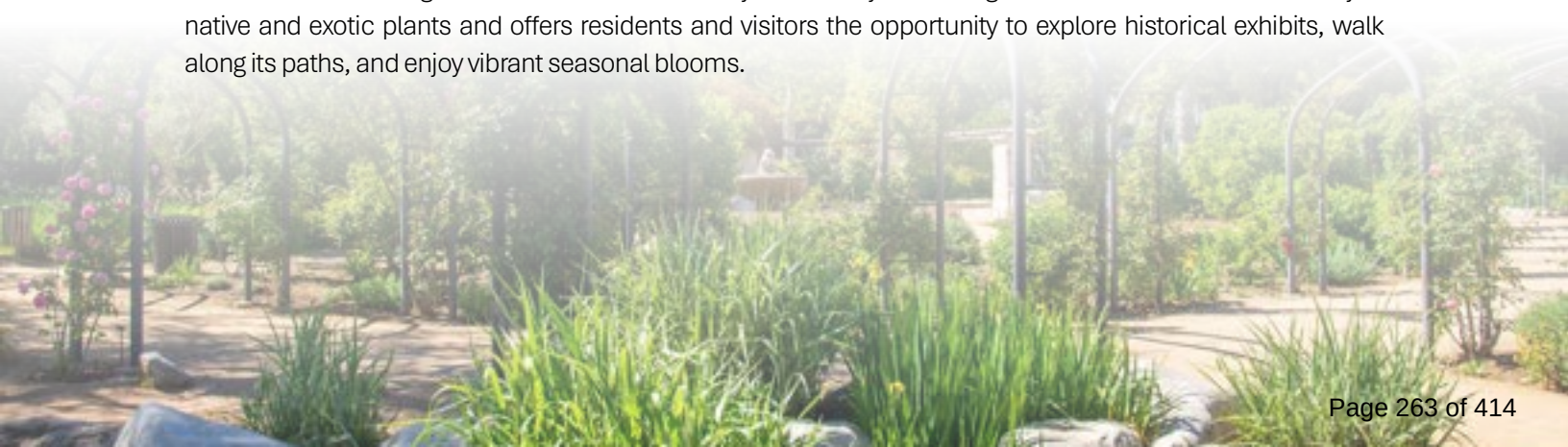
and neighboring cities. Within Hahamongna, visitors can enjoy athletic fields, bridle paths, bicycles, and hiking trails, as well as picnic and barbecue areas.

Gould Canyon/Lukens Connection Open Space

The Gould Canyon Open Space is a natural area with multiple hiking and other outdoor trails. It features rolling hills and scenic views. The Lukens Connection Trail runs through the open space area north and south.

Descanso Gardens

Spanning approximately 150 acres, Descanso Gardens is a nationally accredited botanical garden recognized as a “museum of living collections” that is owned by the County of Los Angeles. It is home to a diverse array of native and exotic plants and offers residents and visitors the opportunity to explore historical exhibits, walk along its paths, and enjoy vibrant seasonal blooms.





Cherry Canyon

Located adjacent to Descanso Gardens, Cherry Canyon spans approximately 137 acres. It features an extensive network of trails that weave through its terrain, offering breathtaking views of the surrounding mountains and valleys.

La Cañada Country Club

This is a premier recreational facility situated in the scenic foothills of the City of La Cañada Flintridge. The approximately 88-acre private club maintains an 18-hole golf course, tennis courts, a swimming pool, fitness facilities, and dining options.

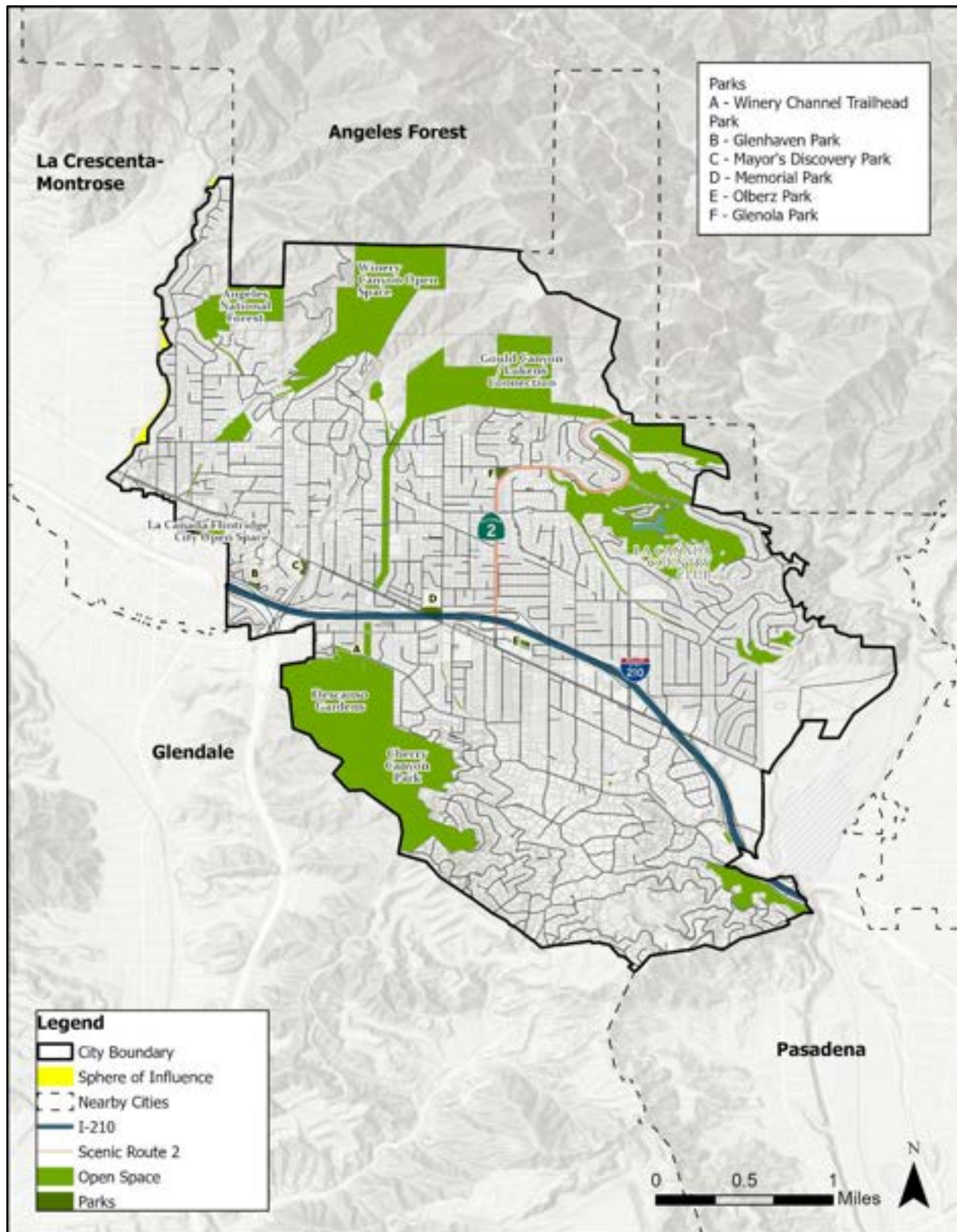
Winery Canyon Open Space

Positioned in the foothills of the San Gabriel Mountains, Winery Canyon Open Space encompasses approximately 343 acres. Through Winery Canyon Open Space runs the Hall Beckley Canyon Trail in its southern portion.

TABLE 1: PARKS AND OPEN SPACE

Park/Open Space Name	Acres
Parks in the City	
Mayor's Discovery Park	0.94 acres
Glenhaven Park	0.47 acres
Olberz Park	0.75 acres
Memorial Park	1.65 acres
Glenola Park	1.13 acres
Winery Channel Trailhead Park	1.81 acres
Park Total	6.75 acres
Other Open Space	
Descanso Gardens	150 acres
Cherry Canyon Park	137 acres
La Cañada Country Club	88 acres
Winery Canyon Open Space	343 acres
La Cañada Flintridge City Open Space*	5.4 acres
Gould Canyon/Luckens Connection	64 acres
Los Angeles County Flood Control District	88.25 acres
US Government – Angeles National Forest	44 acres
Southern California Edison Easement**	17 acres
Open Space Total	936.65 acres
TOTAL Acreage	943.4
Note: The table excludes Hahamongna Watershed Park and portions of the Angeles National Forest outside of the City boundaries. The acreages are based on the GIS Data provided by the City of La Cañada Flintridge. These may differ from previous versions of the General Plan. * City-owned vacant hillside property. **Owned by Southern California Edison. Acreage is approximate. Source: County of Los Angeles and City of La Cañada Flintridge, GIS Data	

FIGURE 1: OPEN SPACE IN LA CAÑADA FLINTRIDGE





TRAIL SYSTEM

Trails are an important part of La Cañada Flintridge and have existed in the City since its settlement. When the hills of Flintridge were originally subdivided in the 1920s, bridle paths were included in the subdivision plans. Additionally, in 1996, the American Hiking Society designated the City of La Cañada Flintridge as a "Trail Town, USA," ranking it among the top ten towns in the country.

The City has placed a high priority on the preservation, maintenance, and expansion of the trail system within the City and in 2006 adopted the City of La Cañada Flintridge Trails Master Plan. This master plan was created by the La Cañada Flintridge Trails Council and adopted by the City. The Trails Council is a nonprofit, volunteer organization founded in 1974, just two years before the official incorporation of the City of La Cañada Flintridge. The Trails Council spearheads many projects, including maintenance and trail restoration, funded through donations, including those from the City. La Cañada Flintridge has 19 trails totaling approximately 23 miles.

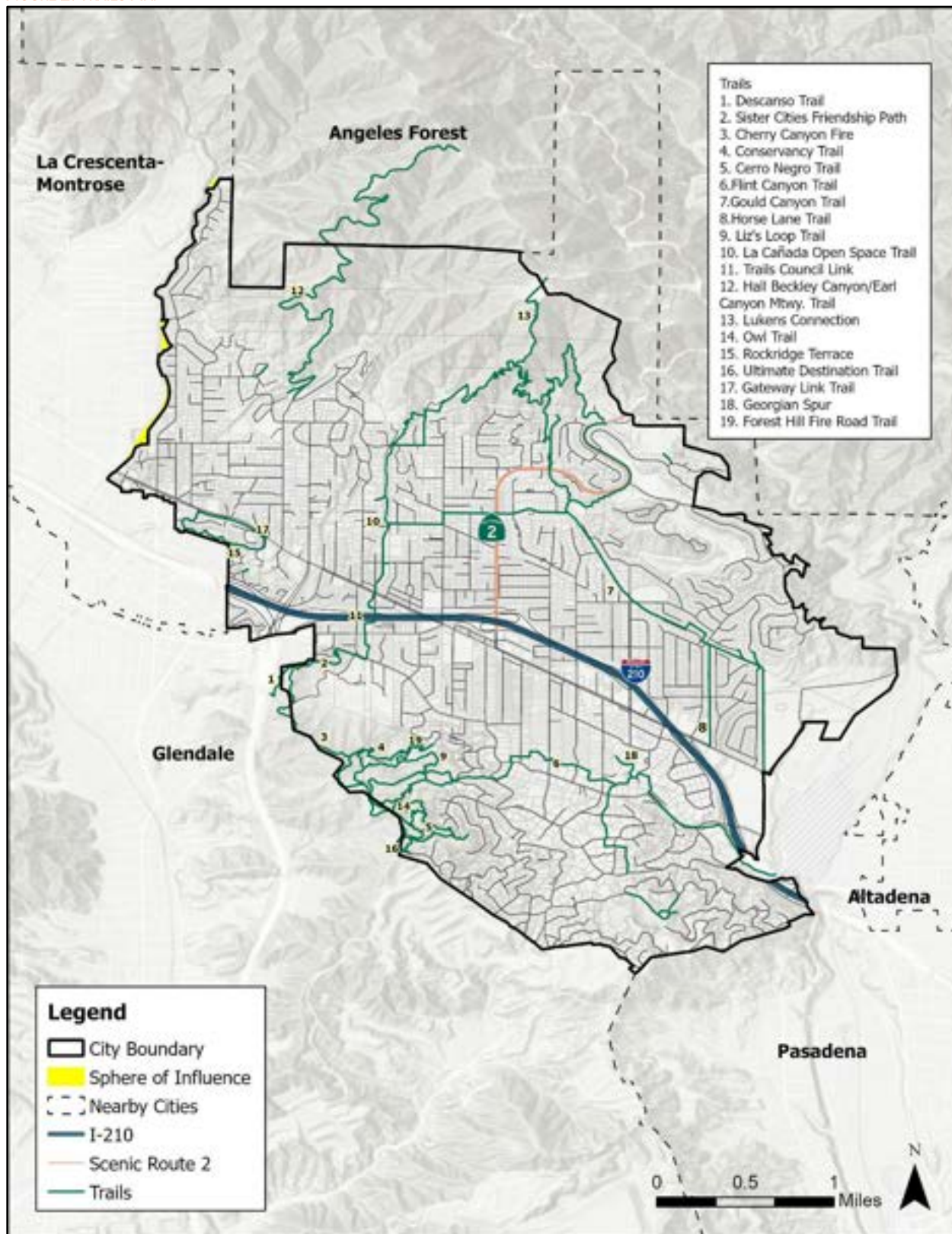
TABLE 2 and **FIGURE 2** break down the trails located within the City and the length of each trail. The Trails Council, in coordination with the City, is updating the Trails Master Plan as of this writing.

TABLE 2: EXISTING TRAILS

Park/Open Space Name	Length (Miles)	Trail Type
Cerro Negro Trail	1.16 miles	Equestrian, Pedestrian, Bicycle
Cherry Canyon Fire Road	1.14 miles	Equestrian, Pedestrian, Bicycle
Conservancy Trail	0.7 miles	Equestrian, Pedestrian, Bicycle
Descanso Trail	1.8 miles	Equestrian, Pedestrian, Bicycle
Flint Canyon Trail	2.4 miles	Equestrian, Pedestrian, Bicycle
Gateway Link Trail	0.35 miles	Equestrian, Pedestrian, Bicycle
Hall Beckley Canyon/ Earl Canyon Mtwy. Trail	3.61 miles	Equestrian, Pedestrian, Bicycle
Georgian Spur Trail	0.18 miles	Equestrian, Pedestrian, Bicycle
Gould Canyon Trail	2.9 miles	Equestrian, Pedestrian, Bicycle
Horse Lane Trail	0.56 miles	Equestrian, Pedestrian, Bicycle
La Cañada Open Space Trail	3.7 miles	Equestrian, Pedestrian, Bicycle
Liz's Loop Trail	0.39 miles	Equestrian, Pedestrian, Bicycle
Lukens Connection Trail	0.2 miles	Equestrian, Pedestrian, Bicycle
Owl Trail	0.5 miles	Equestrian, Pedestrian, Bicycle
Sister City Friendship Path	0.3 miles	Equestrian, Pedestrian, Bicycle
Trails Council Link	0.5 miles	Equestrian, Pedestrian, Bicycle
Ultimate Destination Trail	0.3 miles to 0.5 miles	Equestrian, Pedestrian, Bicycle
Rockridge Terrace	0.69 miles	Equestrian, Pedestrian, Bicycle
Forest Hill Fire Road Trail	0.7 Miles	Equestrian, Pedestrian, Bicycle
TOTAL Acreage	22.28	
Source: Trails Council and City of La Cañada Flintridge		
Note: Motorized vehicles are not allowed on trails except for maintenance purposes.		



FIGURE 2: TRAILS MAP





COMMUNITY FACILITIES

The Open Space and Recreation Element evaluates community facilities, including schools, athletic fields, libraries, and community centers, within the City of La Cañada Flintridge. By assessing these facilities, the City can evaluate current availability, plan for future needs, and either preserve existing facilities or establish agreements for their use. Given that the City is built out, creating new spaces and facilities may be challenging, making it even more important to use and maintain existing facilities effectively. Community facilities are essential for residents, providing valuable recreational opportunities and enhancing the quality of life in the City.

Schools

Within the City of La Cañada Flintridge, there are 12 schools, of which only 4 are public. The school breakdown within the City can be seen in **TABLE 3** below. Schools are essential components of a community, bringing everyone together, not just families with children. Many times, these schools serve as meeting grounds; they are often located near parks, playgrounds, and athletic fields, making them ideal locations for additional services such as food drives, health fairs, and more. The City of La Cañada Flintridge is served by the La Cañada Unified School District, which includes three elementary schools, a middle school, and a high school that share a campus. The City of La Cañada Flintridge and La Cañada Unified School District have a joint use agreement, which is discussed further in the Recreation section of this Element.

TABLE 3: SCHOOLS IN LA CAÑADA FLINTRIDGE

School Name	School Type
La Cañada Middle/High School	Public
La Cañada Elementary School	Public
Paradise Canyon Elementary School	Public
Palm Crest Elementary School	Public
Flintridge Sacred Heart Academy	Private
Flintridge Preparatory School	Private
Foothill Progressive Montessori School	Private
La Canada Preparatory School	Private
Hogg's Hollow Preschool & Kindergarten	Private
St. Francis High School	Private
Crestview Preparatory School	Private
St. Bede the Venerable Catholic School	Private
Lighted Window Preschool	Non-Profit
Source: City of La Cañada Flintridge	

Libraries and Community Centers

The City of La Cañada Flintridge only has one library located at 4545 North Oakwood Avenue, serviced by the Los Angeles County Library Department, and one Community Center located at 4469 Chevy Chase Drive (see **FIGURE 3**). The Community Center, a property owned by the City, is operated by the non-profit organization Community Center of La Cañada Flintridge. They offer programs for all ages, including ceramic classes, S.T.E.M. programs for children, sports and fitness activities, arts programs, and camps during summer and school breaks. These programs provide residents with opportunities to engage with their community and stay active.



Active Recreation

Active recreation involves more vigorous, structured activities, often played in organized teams, such as baseball, soccer, and football. The City of La Cañada Flintridge has ten athletic fields (see [FIGURE 3](#) and [TABLE 4](#)) that are available for public use through collaboration with the La Cañada Unified School District and an agreement with The Church of Jesus Christ of Latter-Day Saints to utilize their athletic fields as joint use facilities.

The trails are generally used for passive recreation and leisure activities that do not require intensive physical effort, such as walking. However, many residents and local teams in La Cañada Flintridge use the trail system for cross-country, cycling, and running, making it part of the City's active recreational facilities.

Each year, the City releases a master field use schedule for community sports groups in coordination with La Cañada Unified School District and The Church of Jesus Christ of Latter-Day Saints and allocates field permits to sports groups. Additionally, there are limitations on field use at the La Cañada High School Oak Grove Athletic Field, which allows use only for soccer and for children 8 and under. Similarly, the Cornishon Athletic Field allows only children 12 and under for specific activities, and the Latter-Day Saints Athletic Field is available to children 12 and under and is not open to the public on Sundays. The school fields are closed during the La Cañada Unified School District winter break. The 2025 amendment to the joint-use agreement between the City and La Cañada Unified School District adjusted field hours, shifting weekday use to start later and reserving certain fields for school sports, thereby reducing public access time. The City's Administrative Services Department and the Joint Use Committee must balance limited field availability against high demand from schools, community programs, and private sports teams.

TABLE 4: RECREATION FACILITIES IN LA CAÑADA FLINTRIDGE

Location	Field Type	Public Usage of School Facilities (Hours)	
		On School Days	On No-School Days
La Cañada High School Athletic Fields (Varsity, JV, Oak Grove)	Soccer, Football, Baseball	<u>Monday, Wednesday, Friday</u> 5:30 PM – 11:00 PM <u>Tuesdays and Thursdays</u> 6:00 PM – 11:00 PM	7:00 AM to 11:00 PM
Cornishon Athletic Field	Tennis Courts, Pickleball Courts, Baseball	3:00 PM – 11:00 PM	7:00 AM to 11:00 PM
FIS Athletic Field (Upper and Lower Field)	Baseball, Soccer	<u>Upper Field</u> 3:15 PM – 11:00 PM <u>Lower Field</u> 5:00 PM – 11:00 PM	7:00 AM to 11:00 PM
Paradise Canyon Elementary Athletic Field	Soccer, Basketball	4:45 PM – 11:00 PM	7:00 AM to 11:00 PM
La Cañada Elementary Athletic Field	Baseball, Basketball	4:45 PM – 11:00 PM	7:00 AM to 11:00 PM
Latter-Day Saints Athletic Field	Baseball	<u>Monday – Saturday</u> non-school hours	7:00 AM to 11:00 PM
Source: City of La Cañada Flintridge			



FIGURE 3: COMMUNITY FACILITIES MAP





PARK LAND GAP ANALYSIS

A parkland gap analysis is used to identify areas or demographic groups within a community that lack adequate access to parks and recreational open spaces. It compares where parks currently exist with where people live and how easily they can reach them, using measures such as walking distance (e.g., a 10-minute walk), population density, and demographic or equity indicators.

Park Ratio per 1,000 Residents

The City of La Cañada Flintridge has 6.75 acres of public park space for its population of 20,573 (2020 Decennial Census). This translates to a ratio of 0.33 park acres per 1,000 residents. The Los Angeles County average is 3.3 park acres per 1,000 residents¹. Additionally, according to the National Recreation and Park Association's 2025 Agency Performance Review, a typical park and recreation agency in the U.S. manages 10.2 acres of parkland per 1,000 residents. The National Recreation and Park Association is an independent, non-profit organization and is the primary professional organization within park planning. Based on County and National Park acreage-to-resident ratios, the City lacks sufficient parkland for its population. However, the City has more than 800 acres of open space and 24 miles of trails that residents may access or have visual relief from urban development. While these are not traditional parkland spaces in terms of usability, they provide recreational opportunities such as trails for residents to enjoy (See **TABLE 1** and **TABLE 2**). As part of the Open Space and Recreation Element, the City may assess existing parks and their infrastructure to ensure equitable access and to maintain the quality and accessibility of the City's limited park space.

5-minute and 10-minute Walkshed

A 5-minute (quarter mile) and 10-minute (half mile) walkshed assessment was conducted to further evaluate residents' access to six parks and ten trailheads within the City of La Cañada Flintridge (See **FIGURE 4** and **FIGURE 5**). The parks in La Cañada Flintridge are located close together on the west side of the city, near the central area and Interstate 210. Therefore, only 59 percent of residents are within a 5- or 10-minute walkshed of parks within the city, according to Park Serve². However, due to the City's proximity to open spaces and parks outside the city boundary, residents may access parks that are not within the city limits.

According to **FIGURE 4**, there are gaps in park access in the northern and southern parts of the city. To the north, Hall Beckley Canyon and Webber Canyon, along with some trails and the Angeles National Forest outside the City limits, may provide access points within a quarter- or half-mile radius. Nevertheless, not all residents are near these access points, making these spaces more of a visual relief than usable green spaces. To the south, Cherry Canyon Park and Hahamongna Watershed Park, just outside the city boundary, offer additional green spaces for residents in the southern portion of the city. To the northeast is La Cañada Flintridge Country Club, which, despite an entrance fee, may still provide visual relief for nearby residents.

The city also has various trails and open spaces. **FIGURE 5** shows access to trails via trailheads within 5- and 10-minute walking distance. If trailheads and open spaces were considered, residents' access to parks across the city would significantly increase due to the extensive open spaces and trails within and near the city limits. Note that informal trail access has not been included in this analysis, although it may substantially increase access to parks and recreation.

¹ Los Angeles County. Countywide Comprehensive Park & Recreation Needs Assessment: Appendix A- City of La Cañada Flintridge, Study Area Profile. Los Angeles County Department of Parks and Recreation, May 3, 2016.

² Trust for Public Land. ParkServe. Available at: <https://www.tpl.org/parkserve>. Accessed January 22, 2026.



FIGURE 6 highlights priority areas for new park development in the La Cañada Flintridge region by integrating environmental, health, and demographic indicators based on the data provided by ParkServe. The areas marked in purple, particularly in the central and southeastern parts of the City, are identified as having the greatest need for additional park space. These areas also experience overlapping challenges, such as high heat exposure, elevated rates of physical inactivity, and older adults and children. According to the American Community Survey (2021), La Cañada Flintridge's population includes approximately 15 percent aged 65 and older and 26 percent under 19, representing residents who often have limited access to personal vehicles. These age groups depend more heavily on walkable connections, nearby parks, and trail networks to reach recreation areas safely and independently, underscoring the need for well-connected, accessible open space throughout the city. Expanding green spaces in these zones would not only enhance equitable access to recreation but also help mitigate environmental health risks like urban heat and air pollution.

Equitable Access to Parks

In light of Senate Bill (SB) 1425 (2023), which requires cities to address equitable access to parks, open space, and recreational facilities as part of their General Plan updates, La Cañada Flintridge must ensure that all residents, regardless of income, age, or ability, have fair access to quality recreational opportunities. While the CalEnviroScreen tool shows no disadvantaged communities within the City, equity extends beyond socioeconomic status to include fairness across age groups and abilities. SB 1425 highlights the importance of equitable park distribution, accessibility, and amenities to prevent disparities and to ensure that children, seniors, and individuals with disabilities have equal opportunities to enjoy safe, high-quality parks and open spaces.

La Cañada Flintridge has a Walk Score of 34 out of 100 and a Bike Score of 25 out of 100³, indicating it is largely car-dependent with limited pedestrian and cycling infrastructure. The city's hilly terrain and dispersed land-use pattern make walking and biking less convenient, highlighting the need for improved active-transportation connections to parks, schools, and neighborhood destinations.

Los Angeles County 2022 Parks and Recreation Needs Assessment

According to the Los Angeles County 2022 Parks and Recreation Needs Assessment Plus, West San Gabriel Valley Regional Study Area Profile Report, the majority of La Cañada Flintridge residents live within a 5-mile drive of a regional recreation park. The entire city is within a 5-mile drive of a Nature-Based Recreation Area entry point. The report also indicates that a significant portion of La Cañada Flintridge residents are within a 0.5-mile walk and a 2.5-mile bicycle ride of a trailhead or access point. Residents of La Cañada Flintridge with vehicles and bicycles may have greater access to green spaces, as they can reach them faster than individuals without a vehicle. Overall, the City of La Cañada Flintridge is well positioned near green spaces.

³ Walk Score. Cities and Neighborhoods. Available at: <https://www.walkscore.com/cities-and-neighborhoods/>. Accessed January 22, 2026.



FIGURE 4: 5- AND 10-MINUTE WALKSHED FROM PARKS

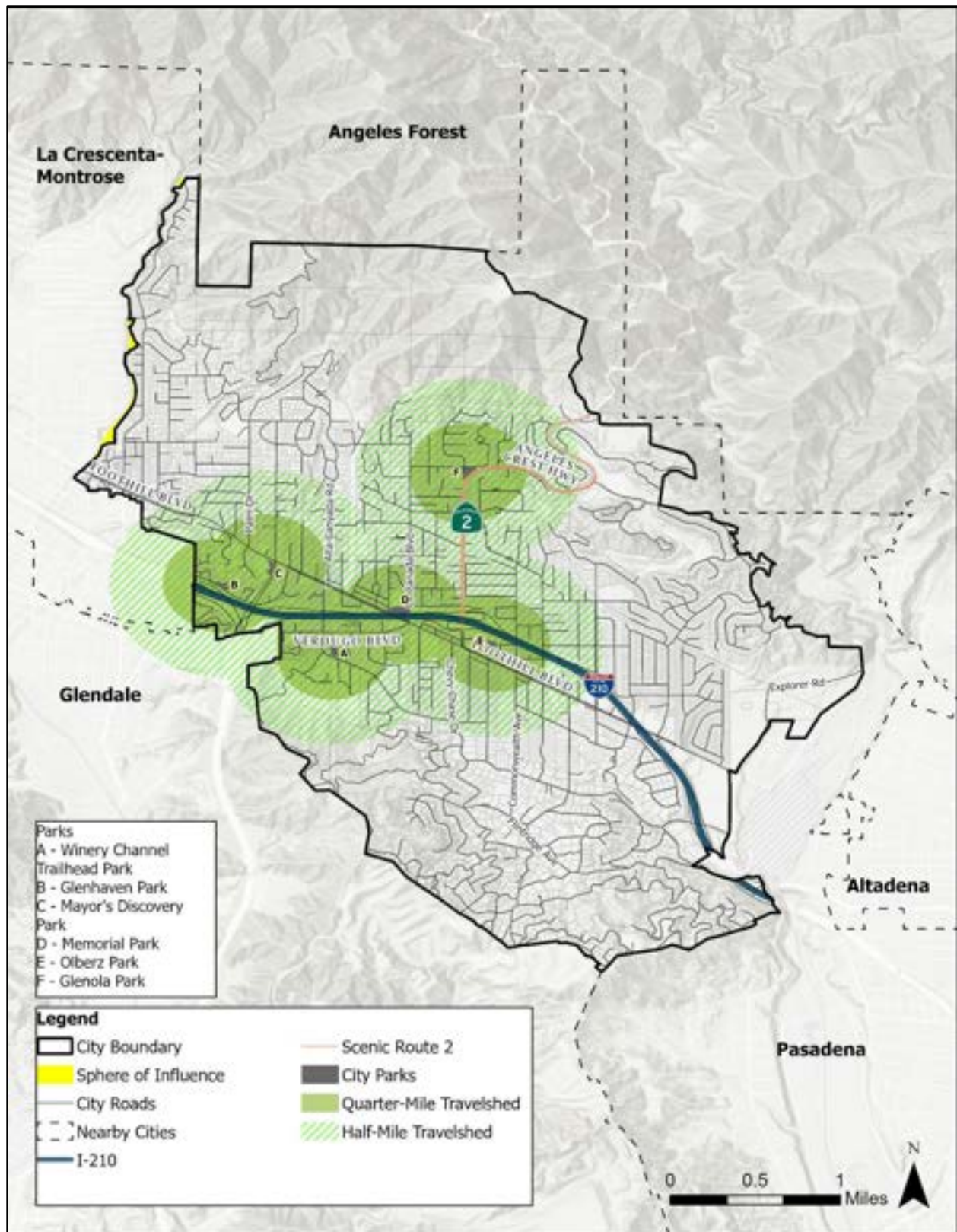




FIGURE 5: 5- AND 10-MINUTE WALKSHED FROM TRAIL HEADS

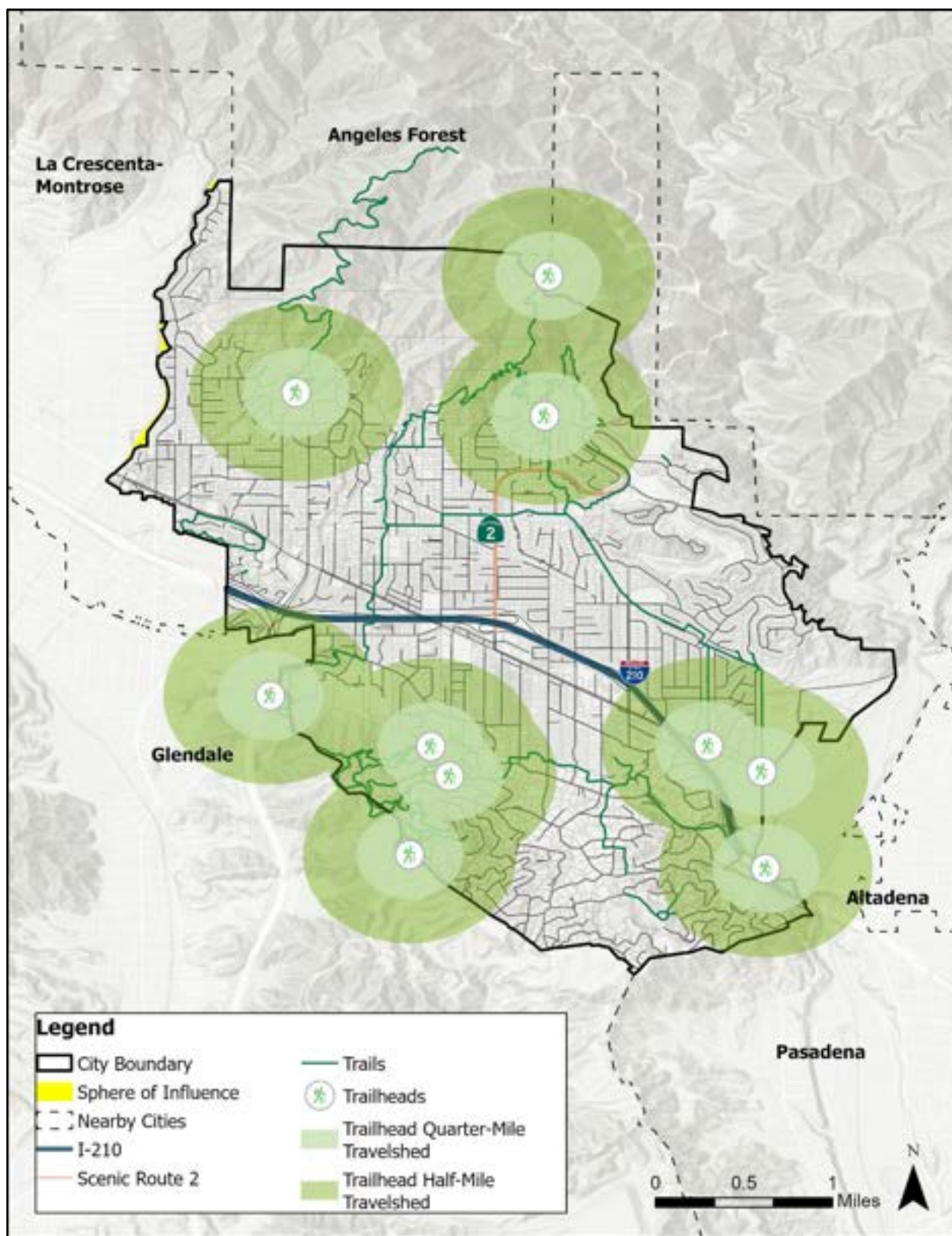
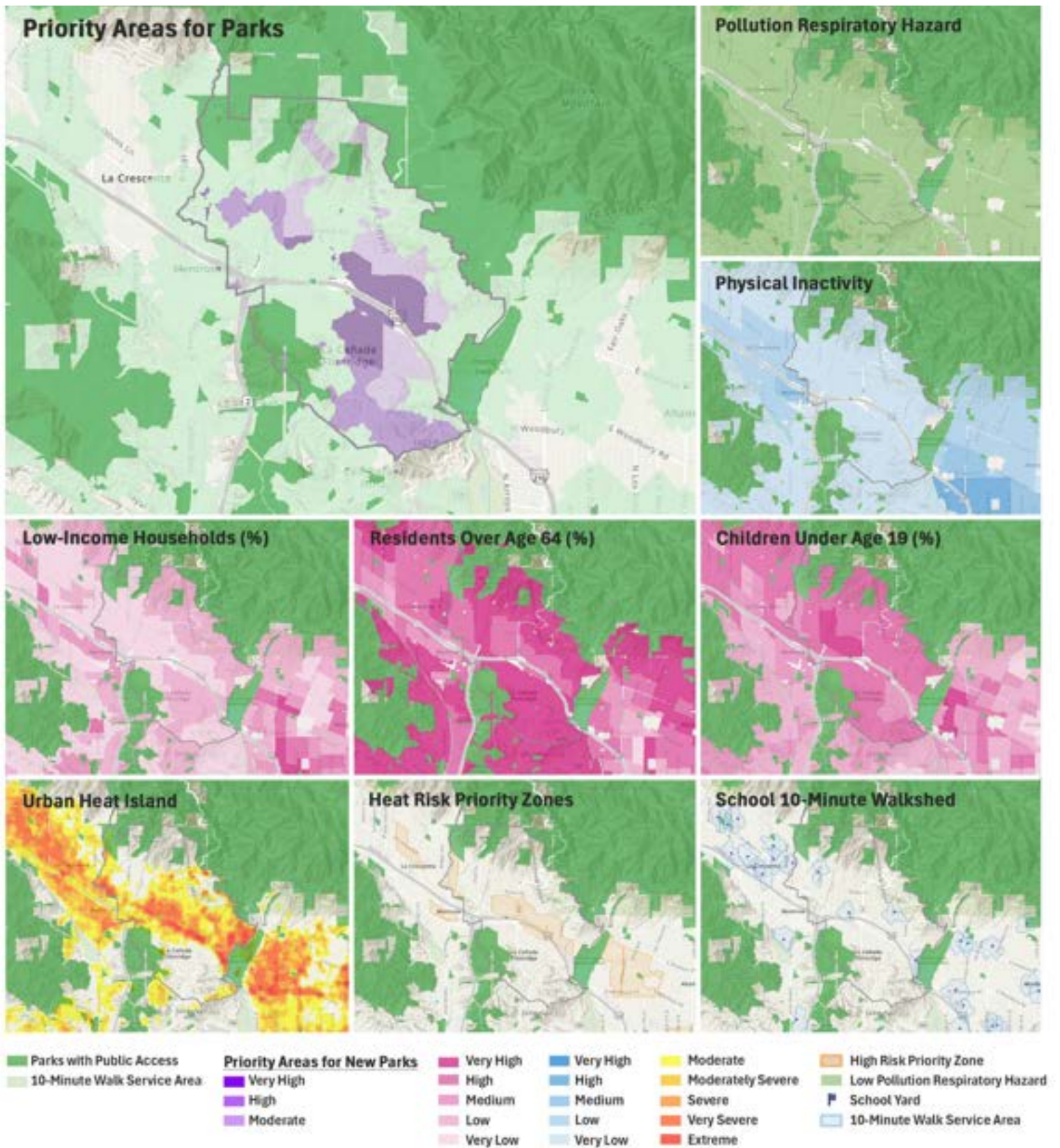




FIGURE 6: PRIORITY AREAS FOR PARKS



Gap in Athletic Fields

The lack of City-owned athletic fields and dependence on shared facilities with schools and churches indicate a shortage of athletic fields, especially for teams serving children 12 and older, who must seek opportunities outside the city amid an already constrained supply of athletic fields in neighboring jurisdictions. Non-residents must pay surcharges to use athletic facilities in nearby cities such as Pasadena and Glendale, where local priority policies limit access to fields for outside users. According to each City's Open Space and Recreation Element, both jurisdictions face limited availability of athletic fields relative to community demand. Pasadena notes a shortage of regulation-sized fields and scheduling conflicts among youth leagues, while Glendale identifies capacity constraints and high utilization rates across its sports fields. Consequently, regional access to athletic fields remains competitive, further restricting options for La Cañada Flintridge teams seeking practice or game space outside City limits.



As part of the General Plan, it is important to explore creative, multifaceted strategies to expand access to athletic fields in a largely built-out community. Potential approaches may include partnerships with the La Cañada Unified School District for expanded joint-use agreements, repurposing underutilized public land or community spaces for multi-functional recreation, or investing in alternative turf and lighting upgrades to extend play hours on existing fields. The City may also explore opportunities for strategic land acquisition to develop new athletic facilities, particularly in areas underserved by parkland or active recreation space. Additional strategies could include shared-use partnerships with neighboring jurisdictions or organizations, as well as the potential use of utility corridors or easements for informal recreational uses. Collectively, these options could help address growing community demand, particularly for youth sports, and align with long-term goals to enhance equitable access to high-quality recreational amenities.

Promoting Health and Well-Being

Access to open spaces, parks, trails, and nature reserves plays a crucial role in enhancing public health. Access to these areas encourages physical activity, which can help reduce the risk of obesity, heart disease, and other chronic conditions. Additionally, spending time in natural settings has been shown to reduce stress, improve mental health, and boost overall well-being. Green spaces also provide social benefits by serving as communal areas where people can gather, fostering a sense of community and social cohesion. The Open Space and Recreation element can serve as a tool for planning these types of spaces and promoting health and well-being. The availability and accessibility of open spaces are vital for promoting both physical and mental health in communities.



URBAN TREE CANOPY

Urban Heat Island Impact

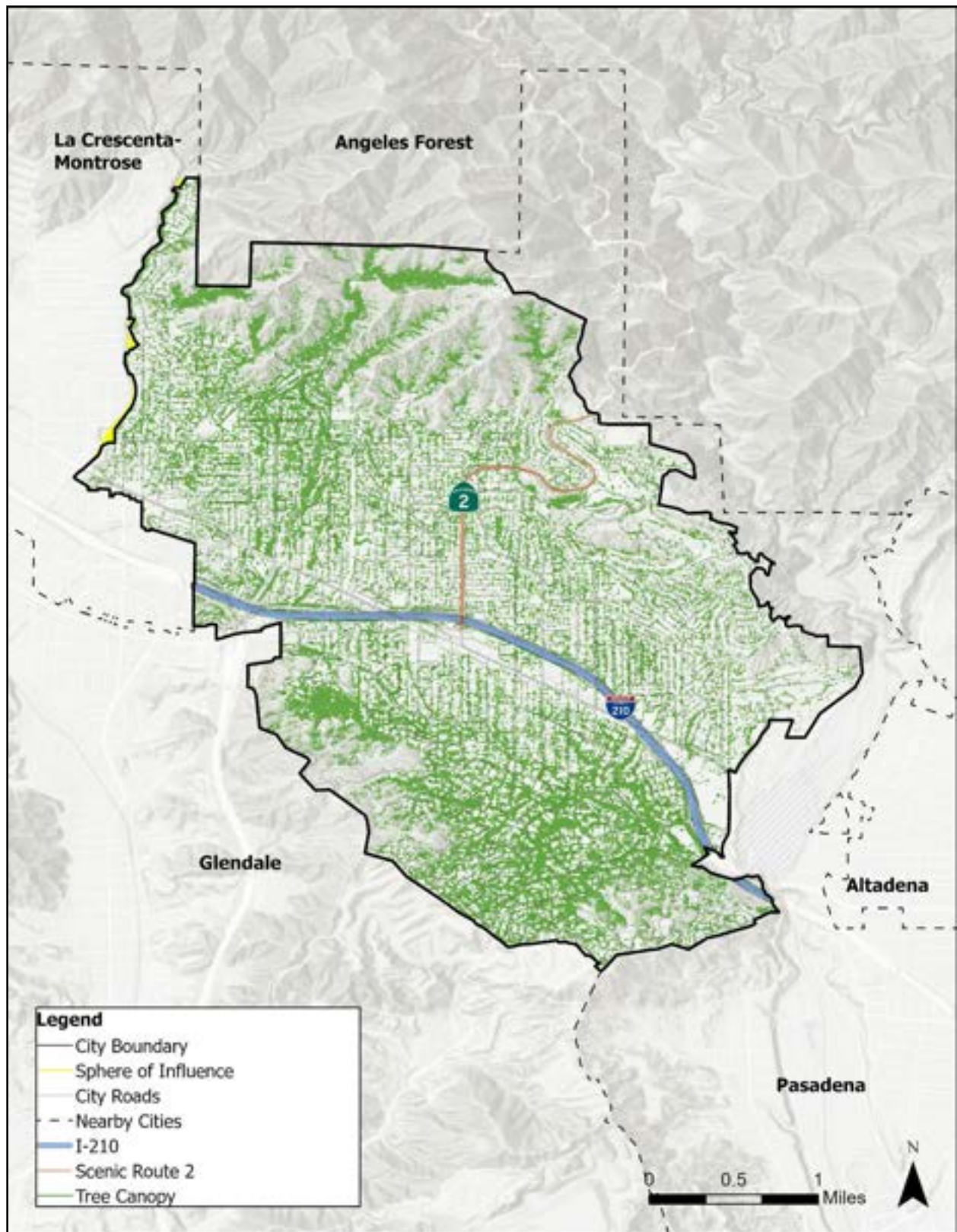
The Urban Heat Island Effect is the phenomenon in which urbanized regions experience higher ambient temperatures than nearby rural areas. This temperature disparity results from the replacement of natural vegetation with materials such as concrete, asphalt, and buildings. La Cañada Flintridge's 2024 Climate Action Plan sets a goal of conducting a heat study and mapping the results to identify areas within the City that could be classified as urban heat islands. Elevated temperatures pose significant health risks and place considerable strain on local infrastructure. Increased reliance on air conditioning can overwhelm the power grid, leading to energy shortages and higher emissions.

Urban tree canopy is the amount of shade produced by a tree or group of trees. The United States Department of Agriculture Forest Services, in partnership with the National Oceanic and Atmospheric Administration (NOAA) and the California Department of Forestry and Fire Protection (CAL FIRE), developed a statewide Urban Tree Canopy database for California. According to this data, the City of La Cañada Flintridge has a 35.8% urban tree canopy, covering 1,983.8 acres. In comparison, Los Angeles County has about 20% urban canopy cover. As seen in **FIGURE 7**, the majority of the City has some tree canopy cover with higher tree canopy coverage in the southern portion of the City.





FIGURE 7: URBAN TREE CANOPY





Wildfire Versus Tree Canopy

In a very high fire hazard zone, having a dense tree canopy without proper upkeep can significantly increase the risk of wildfires. Overgrown and poorly maintained trees can accumulate dead branches, leaves, and other debris, all of which create highly flammable fuel that can easily ignite and spread a fire. This not only endangers the natural landscape but also poses severe threats to structures and the safety of the community. Therefore, it is crucial to strike a balance between preserving open spaces and tree canopies and ensuring sufficient fire safety measures. Regular tree maintenance, such as trimming, removal of dead wood, and creation of defensible spaces, helps mitigate these hazards. By adopting a proactive approach to tree management, the City can maintain its green spaces and natural beauty while prioritizing the safety and well-being of its residents and infrastructure.

The California Department of Forestry and Fire Protection develops wildfire hazard severity maps that identify areas at elevated wildfire risk and the agencies responsible for emergency response within those zones. The entire City of La Cañada Flintridge is located within a Very High Fire Hazard Severity Zone. As a result, the City needs to implement and maintain adequate measures that reduce wildfire risk, including vegetation management, fuel reduction, and other fire-prevention strategies consistent with state and local fire safety requirements.

Additionally, the City advises residents to maintain a 30-foot fire-resistant zone around their homes to help protect against wildfires. This involves removing debris, flammable items, and dry leaves within this 30-foot perimeter. La Cañada Flintridge also holds an annual Community Preparedness Day event to discuss wildfire prevention. The city has also initiated a No Parking during Red Flag Warning Program⁴ in response to past fire events, to have clear access to roads during emergencies. Red flag warnings in Los Angeles County are issued when humidity is below 15 percent and sustained winds are 25 mph or greater.

The Los Angeles County Fire Department, which serves the City of La Cañada Flintridge, conducts an Annual Defensible Space Inspection Program⁵. Through this program, the Los Angeles County Fire Department provides defensible space clearance notices to property owners in High and Very High Fire Hazard Severity Zones within its jurisdiction. As all homes in La Cañada Flintridge are located within a very high fire hazard severity zone, they are subject to these inspections. This program aims to reduce the risk of wildfires and enhance community safety.

The Los Angeles County Fire Department also provides Zone-Specific Plant Selection Guidelines for Fuel Modification. These guidelines classify the type of plants that can be selected within specific zones: Zone A (within 30 feet of a structure or property line), Zone B (30 to 100 feet from a structure), and Zone C (100 to 200 feet from a structure or adjacent to access roads). Adhering to this plan is crucial for reducing fire hazards, creating defensible space, mitigating fire spread, maintaining visual appeal, and ensuring that the selected plants are well-suited to the local environment. All new development and major expansions of existing property within the city are subject to the Fuel Modification requirements.

The City of La Cañada Flintridge has implemented a four-year grid trimming program, ensuring that all trees within the City's right-of-way or on City property are trimmed at least once every five years. As part of this

⁴ City of La Cañada Flintridge. Red Flag Warning Program. Available at: <https://lcf.ca.gov/public-safety/redflaginfo/>. Accessed January 22, 2026.

⁵ Los Angeles County Fire Department. Defensible Space Program. Available at: <https://fire.lacounty.gov/fire-hazard-reduction-programs/>. Accessed January 22, 2026.



General Plan, the City may evaluate the program to determine whether trimming should occur more frequently. Additionally, the City provides a public form to request an evaluation of a tree for further trimming, watering, or when a tree is damaged or at risk of falling. The City's Municipal Code, specifically Chapter 11.40, addresses the preservation, protection, and removal of trees on private property. This code mandates that protected private trees may be removed only by an authorized arborist or the homeowner with a permit. It also provides residents with a replacement tree chart and lists penalties for tree removals without a City-issued permit. Protected trees within La Cañada Flintridge include certain Oaks and Sycamore trees with a diameter of 12 inches or greater in R-1 Single Family Residential Zones, Deodar Cedars within the Historic Deodar District, any tree over five feet in height in non-R-1 zones, and all trees on public property or within the right-of-way. The City has established tree preservation and protection guidelines to help residents effectively manage and protect trees on their private property.

The comprehensive measures implemented by the City of La Cañada Flintridge, together with the Los Angeles County Fire Department and CAL FIRE, form a robust strategy to combat wildfire risks and create defensible space. By enforcing municipal tree-preservation and protection codes, conducting annual defensible-space inspections, and providing plant-selection guidelines, the City ensures its policies align with best practices in wildfire prevention. Community initiatives, such as maintaining fire-resistant zones around homes and hosting annual preparedness events, further empower residents to take proactive steps to safeguard their properties. Collectively, these efforts foster a safer, more resilient community capable of withstanding the dangers posed by wildfires.

To better protect residents from extreme heat, La Cañada Flintridge may consider prioritizing investments in public infrastructure. This could include using heat-efficient materials, providing shade and hydration options at bus shelters, establishing designated cooling centers for extreme heat events, and introducing cool pavements. Cool pavements are innovative surfaces designed to reduce the heat absorbed and emitted by traditional pavement materials. These pavements use materials with higher solar reflectance (albedo) and better heat dissipation properties. By reflecting more sunlight and absorbing less heat, cool pavements can significantly lower surface temperatures and reduce the urban heat island effect. Additionally, cool pavements can improve comfort for pedestrians and cyclists, enhance pavement durability by reducing thermal stress, and potentially lower energy costs for nearby buildings by mitigating surrounding heat. Implementing cool pavement solutions could involve using lighter-colored or specially coated materials in streets, sidewalks, and parking lots. Within this General Plan, the City may consider conducting a pavement inventory to identify potential improvements.

GOALS, POLICIES, AND ACTIONS



GOALS, POLICIES, AND ACTIONS

The goals, policies, and actions in the Open Space and Recreation Element promote the expansion, preservation and enhancement of the City's open space, recreation, and trails resources. They emphasize and support the interrelationships among all General Plan elements to achieve a community in which parkland resources also support land use, circulation, conservation, and safety.

OSRE Goal 1.0: Create an integrated, connected system of parks, recreation facilities, open space, and trails that serve residents of all ages and abilities while protecting the City's natural resources.

OSRE Policy 1.1: Plan, develop, and maintain a cohesive parkland system that balances active recreation, passive open space, trails, and natural resource protection and reflects community needs and demographic trends.

OSRE Action 1.1.1: Use watershed analysis, demographic data, heat exposure, and age-based needs to identify priority areas for park, trailhead, or micro-open-space investments, with a focus on neighborhoods outside 5- and 10-minute access areas.

OSRE Action 1.1.2: Assess the feasibility of impact fees to create or upgrade parks and/or recreation facilities as well as to require the inclusion of permanently dedicated open space and/or recreation facilities within new residential developments in accordance with the Quimby Act.

OSRE Action 1.1.3: Work with the school district to assess existing athletic fields to identify opportunities for targeted upgrades such as surface improvements, synthetic turf, lighting, or scheduling efficiencies to increase usable hours and accommodate community demand.

OSRE Action 1.1.4: Incorporate multi-functional design principles into the planning and improvement of recreation facilities to support shared use by multiple age groups, programs, and activities.

OSRE Action 1.1.5: Include inclusive, accessible play equipment in new parks and park improvements so that children of all abilities can safely play and participate together.

OSRE Policy 1.2: Pursue creative use of traditional, nontraditional, and shared spaces to expand recreation and open space opportunities.

OSRE Action 1.2.1: Evaluate opportunities to acquire land for active recreational facilities, such as courts, on underutilized parcels, in parking areas, or on for-sale properties along or near Foothill Boulevard.

OSRE Action 1.2.2: Evaluate the possibility of a trail linking the completed Foothill Link with the proposed Rockridge Terrace Trail in the Trails Master Plan (2006).

OSRE Action 1.2.3: Evaluate design and funding options for the Community Center site to determine whether it could be jointly used, reconfigured, or redeveloped to expand athletic field capacity or support active recreation needs while maintaining community programming, in coordination with the facility operator and other relevant partners.



OSRE Action 1.2.4: Evaluate the Southern California Edison (SCE) utility easement as a potential multi-use open space corridor by assessing utility constraints, ecological opportunities, recreation compatibility, access, and parking. The evaluation shall prioritize preservation of the existing trail connection and explore low-impact recreation uses such as outdoor fitness elements, community gardens, and passive open space, alongside pollinator-friendly habitat improvements, while maintaining utility access and neighborhood compatibility.

OSRE Action 1.2.5: Evaluate opportunities to utilize underutilized or vacant land, including the JPL parking lot leased from the Flintridge Riding Club and other similar sites, for active recreational facilities. The evaluation may also consider shared or structured parking solutions to support recreational uses and JPL parking needs and to provide buffering between proposed facilities and nearby residential areas.

OSRE Policy 1.3: Strengthen physical and functional connections between parks, open spaces, trails, neighborhoods, schools, and regional destinations through coordinated pedestrian, bicycle, and trail planning.

OSRE Action 1.3.1: In coordination with the Circulation Element, create a comprehensive multimodal plan that integrates pedestrian and bicycle facilities to improve connectivity, safety, and access to parks, recreational facilities and trails.

OSRE Action 1.3.2: Prevent unauthorized motorized vehicle use on trails by installing physical barriers at access points, providing clear signage, enforcing applicable regulations, and coordinating with law enforcement, while allowing controlled access for maintenance and emergency vehicles.

OSRE Policy 1.4: Pursue diverse, reliable funding strategies to support the acquisition, development, enhancement, and long-term maintenance of parkland and recreational facilities.

OSRE Action 1.4.1: Develop a funding program for acquisition and/or development of parkland property and facilities that includes a variety of methods, such as grants, easements, land donations, and gift annuities.

OSRE Action 1.4.2: Maintain readiness to pursue parkland acquisition opportunities by identifying priority opportunity sites, evaluating financing options, including voter-approved bonds, and preparing funding strategies and partnerships that enable the City to act quickly when land becomes available.

OSRE Action 1.4.3: Pursue opportunities to secure the first right of purchase or negotiation for properties that could support future parkland, open space, or trail connections when such properties become available.

OSRE Action 1.4.4: Develop and adopt an ordinance in accordance with the Quimby Act establishing requirements and options for parkland and/or trail dedication, or in-lieu fees for new development and expansions of existing structures exceeding 30 percent.

OSRE Action 1.4.5: Pursue grant funding, cost-sharing arrangements, and partnerships to support the planning, acquisition, development, improvement, and maintenance of parks and usable open space on City-owned and non-City-owned land, consistent with community needs and available resources.



OSRE Policy 1.5: Improve public awareness and use of parks, trails, recreational resources, and programs through clear, accessible, and up-to-date information.

OSRE Action 1.5.1: Continue to work with citizens, non-profit organizations, volunteer groups, and other community partners to identify and acquire land and provide needed active and passive parks, recreation, and age-specific programs.

OSRE Action 1.5.2: Develop brochures, maps, a website, and other informational materials to inform the community about the parks, recreational opportunities, trail system, and their linkages to regional systems, as well as available programs, including youth-, senior-, and family-oriented offerings, within the City.

OSRE Goal 2.0: Preserve, protect, and enhance open space areas within and adjacent to the City to maintain hillside character, conserve scenic and natural landscapes, support public health and safety, and promote climate resilience.

OSRE Policy 2.1: Conserve and manage open space through land-use designation, development controls, and coordinated planning to maintain hillside character, protect scenic landscapes, and support compatible, low-impact public access.

OSRE Action 2.1.1: Continue to preserve all publicly owned open space committed to open space land or utility right-of-way by designating them as Open Space on the General Plan Land Use Map, while allowing compatible low-impact recreational uses where consistent with utility requirements, public safety, and environmental constraints.

OSRE Action 2.1.2: Continue to maintain the hillside character of the community through regulation and development control, thereby preserving the unique setting and significant resources of the San Gabriel Mountains and San Rafael Hills.

OSRE Action 2.1.3: Continue to designate owned recreational and open space areas that are designed and approved as an integral part of a land use development as Open Space on the General Plan Land Use Map to reflect their intended long-term use. Such designation does not imply public ownership or public access unless otherwise provided through approval conditions or agreements.

OSRE Action 2.1.4: Continue to preserve and enhance non-vehicular access from the City to the Angeles National Forest trails and open lands remaining in the San Rafael Hills and San Gabriel Mountains, in coordination with the federal Angeles Forest Plan.

OSRE Action 2.1.5: Coordinate planning and management of open space areas with the Conservation Element to support wildlife movement, habitat continuity, and rewilding opportunities, while maintaining the primary open space functions of public access, scenic preservation, and community benefit.



OSRE Policy 2.2: Provide and preserve open space areas that protect public health and safety, maintain natural landscapes, vegetation, and watershed functions, and allow compatible recreational uses.

OSRE Action 2.2.1: Identify areas subject to natural hazards, such as earthquake fault zones, earthquake-induced landslides, wildfires, debris and mudflows, and unstable slopes, and designate undeveloped areas subject to such hazards as open space to minimize risk to people and property.

OSRE Action 2.2.2: Discourage new development and intensification within open-space areas designated for public safety, allowing only low-impact, safety-compatible uses such as trails, passive recreation, emergency access, and hazard-mitigation improvements that do not increase hazard exposure or interfere with emergency response.

OSRE Action 2.2.3: Adopt a risk-based approach to tree trimmings and brush clearance that considers tree species, location, wildfire risk, emergency access routes, and environmental conditions to determine appropriate trimming frequency.

OSRE Action 2.2.4: Enforce restrictions on unauthorized off-road vehicles, including e-bikes, from operating within the City limits, except where such use is expressly permitted under applicable regional, state, or federal plans.

OSRE Policy 2.3: Design, manage, and retrofit open space, parks, and trails to reduce wildfire risk, mitigate heat, and support long-term climate resilience while protecting ecological function.

OSRE Action 2.3.1: Incorporate shade and heat mitigation measures into park and trail planning, design, and improvements by combining fire-resistant tree species, strategic canopy placement, shade structures, and complementary cooling strategies in high-use areas such as trailheads, seating areas, play spaces, and pathways.

OSRE Action 2.3.2: Apply fire-resilient and climate-responsive design measures to new parks, recreational facilities, and trailheads, and incorporate phased retrofits into existing facilities, prioritizing improvements through the City's Capital Improvement Program and applicable grant funding.

OSRE Action 2.3.3: Coordinate the planning, design, and management of open space, parks, and trails with Public Works, emergency response agencies, Los Angeles County, and other relevant land management agencies to support wildfire prevention, emergency access, evacuation readiness, trail safety, and hazard mitigation.

OSRE Policy 2.4: Plan and site recreational facilities to balance community demand with neighborhood compatibility, public health, and quality of life.

OSRE Action 2.4.1: Evaluate opportunities to expand recreational facilities to meet community demand by prioritizing locations along major corridors, shared-use sites, or non-residential areas, and away from existing residential neighborhoods.

OSRE Action 2.4.2: Require site-specific noise studies and enhanced siting and design review for new pickleball facilities or the conversion of existing courts located within approximately 600 feet of residential uses, to evaluate potential noise impacts and identify appropriate mitigation measures before approval.



OSRE Goal 3.0: Provide and enhance park and recreation opportunities within the City.

OSRE Policy 3.1: Expand access to park, recreation, educational, and cultural opportunities by supporting shared use of facilities, coordinated programming, and collaboration with public agencies, schools, utilities, non-profit organizations, and private partners, in a manner that responds to community needs and available resources.

OSRE Action 3.1.1: Cooperate with public agencies, public utilities, and private organizations, including the Los Angeles County Flood Control District, the Los Angeles County Fire Department, the Los Angeles County Department of Parks and Recreation, the La Cañada Unified School District (LCUSD), and SCE to promote the use and development of public recreation uses on their land. Such facilities are important to the City's efforts in providing a balanced recreation program.

OSRE Action 3.1.2: Evaluate and, where feasible, expand joint-use agreements with LCUSD and other public or institutional partners to increase access to athletic fields and active recreation facilities.

OSRE Action 3.1.3: Continue to partner with the facility operator of the Community Center of La Cañada Flintridge to provide and expand recreation and enrichment programs for seniors, youth, and teens, including after-school classes, and regularly assess community needs to refine and update offerings.

OSRE Goal 4.0: Preserve, improve, and expand existing trails and promote coordinated, comprehensive trail systems for hikers, bicyclists, and equestrians.

OSRE Policy 4.1: Plan, implement, and manage the trail system through the Trails Master Plan to guide trail development, mapping, public access, shared use, and long-term stewardship.

OSRE Action 4.1.1: Support the Trails Council in updating the Trails Master Plan in coordination with the County and nearby cities. Any new or planned trail routes, as well as significant additions or modifications, shall be reviewed and approved by the City Council and/or County Board of Supervisors as appropriate.

OSRE Action 4.1.2: Use the Trails Master Plan as the primary implementation document for the General Plan's goals and policies related to trails, trail connectivity, and trail-related planning and improvements.

OSRE Action 4.1.3: Support the Trails Council in creating, maintaining, and periodically updating the Trails Map as the Trails Master Plan is implemented, and make it available for public reference and use through various mediums such as:

- Posting on the City website
- Print copies available at City Hall, Community Center, and Library
- Posting simplified versions at major trailheads and Parks with trail access



- Posting a QR Code for easy download of the map at various locations

OSRE Action 4.1.4: Update the Trails Map administratively as the Trails Master Plan is implemented.

OSRE Action 4.1.5: Incorporate trail etiquette, shared-use guidance, and safety information into the Trails Map and associated public-facing materials as part of future map updates, trailhead signage, and digital resources.

OSRE Action 4.1.6: Amend the Trails Master Plan or Trails Map as implementation documents without requiring a General Plan amendment, unless such changes would create an inconsistency with the General Plan's goals, policies, or other applicable provisions.

OSRE Action 4.1.7: Use the Community Development Department Project Review Procedure: Trails (as included in Trails Master Plan or as modified by the Community Development Director, whichever is the latest update) when reviewing proposed development that is located adjacent to or within current trails, existing trail easement(s), or proposed trail location(s), to evaluate and require mitigation of potential impacts on the trail system.

OSRE Action 4.1.8: Promote safe and compatible shared use of trails through signage, education, and trail design, and consider user conflicts and emergency access needs when planning trail improvements or permitting trail events.

OSRE Action 4.1.9: Establish a coordinated trail maintenance program for vegetation management, erosion control, and post-fire or storm recovery among public works, fire, nonprofit organizations, and applicable land managers to support safe, sustainable trail use.

OSRE Policy 4.2: Implement the Trails Master Plan through dedication of land, targeted purchases, easements, joint-use and shared-access agreements, development conditions and design integration, or other appropriate methods.

OSRE Action 4.2.1: Coordinate with public agencies, public utilities, and private organizations to identify opportunities for trail access or trail facilities on their lands through joint-use agreements, licenses, easements, or other mutually beneficial arrangements.

OSRE Action 4.2.2: Provide planning coordination, mapping information, design guidance, and permitting support to partner agencies and organizations to facilitate trail planning and implementation consistent with the Trails Master Plan.

OSRE Action 4.2.3: Establish and enforce coordinated sustainable trail-maintenance practices among public agencies, public utilities, private organizations, and adjacent property owners to keep recreational trails in good repair and prevent loss of use or access due to encroachment or interference.

OSRE Action 4.2.4: Maintain efforts to work with regional organizations, such as the Santa Monica Mountains Conservancy, to secure funding for the ongoing implementation of the Trails Master Plan.

OSRE Action 4.2.5: Pursue grant funding, active transportation and multimodal funding sources, and cost-sharing arrangements, and partner with public agencies, utilities, and non-profit organizations to support the planning, construction, maintenance, and implementation of trail facilities on both City-



owned and non–City–owned land, coordinating trail planning where appropriate with the City’s multimodal planning efforts.

OSRE Action 4.2.6: Assemble the right-of-way and implement improvements for a circular trail connecting Mayors’ Discovery Park, the Rockridge conservation area, the Link Linear Park on Foothill Boulevard, and the YMCA.

OSRE Action 4.2.7: Install and maintain trail signage that promotes safety and courtesy between all trail users, including equestrians, hikers, and bicyclists, and provides information regarding the trails and their use.

OSRE Action 4.2.8: Preserve the City’s core circular trail by maintaining continuous public access, protecting the trail alignment from encroachment or discontinuity during development and infrastructure projects, coordinating with regional agencies to maintain connections to regional trail networks, and prioritizing maintenance, signage, and wayfinding to reinforce its function as a primary loop and connector.

OSRE Policy 4.3: Manage the City’s trail system to support public safety and long-term usability by preparing for, responding to, and recovering from wildfires, floods, mudslides, and other hazard events, in coordination with emergency response agencies and applicable land managers.

OSRE Action 4.3.1: Following wildfire, mudslide, flooding, or other hazard events, conduct coordinated post-event assessments of trails to evaluate safety, erosion, slope stability, and access conditions, and prioritize phased reopening, repairs, or realignments in coordination with Fire, Public Works, and applicable land managers.

OSRE Action 4.3.2: Implement procedures for temporary trail closures, on-site signage, and public notification following hazard events, and provide timely updates through City communication platforms regarding trail conditions, closures, and reopening status.

OSRE Action 4.3.3: Incorporate hazard-resilient design and adaptive improvements into post-event trail repairs, including erosion control, drainage enhancements, slope stabilization, vegetation management, and fire-resilient materials, to reduce future damage and improve long-term trail performance.

4

CONSERVATION ELEMENT



Adopted XX Abc, 2026

**La Cañada Flintridge
General Plan**



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INTRODUCTION

The Conservation Element of the City of La Cañada Flintridge complies with California Government Code Section 65302(d) by establishing policies to conserve and protect natural resources, including land, water, wildlife, vegetation, and air quality, while guiding development in a manner that supports long-term environmental health and resilience.



INTRODUCTION

The City of La Cañada Flintridge is home to a variety of trees, wildlife, mountains, and valleys that contribute to the City's unique character, beauty, and desirability. The Conservation Element is a required component of the City's General Plan that identifies and preserves natural and cultural resources within the City and establishes programs and actions to protect them. The word conservation can be defined as the careful preservation, protection, or planned management of natural resources to prevent their exploitation, destruction, or neglect (Merriam-Webster, Inc., 2025). To ensure the community remains healthy and vibrant, it is essential to conserve natural and cultural resources.

Purpose

The Conservation Element aims to identify significant natural and cultural resources within the City and its surrounding areas that are impacted by the activities of residents, workers, and visitors. It provides policies and programs to safeguard these resources and promote their sustainable use. This section covers topics such as water, energy, biological resources, and topographic, visual, cultural, historical, and paleontological resources. Air quality is specifically addressed in Chapter 8, the Air Quality Element. The Conservation Element underscores the City's commitment to sustainable, environmentally friendly decision-making during the planning period and acknowledges the interconnectedness of all General Plan elements in achieving the City's sustainability goals.





Relationship with Other Elements

The Conservation Element was developed to effectively identify and preserve natural and cultural resources in the City of La Cañada Flintridge. This element aligns with other elements of the General Plan by implementing cohesive goals and guiding principles. In particular:

- **Land Use Element:** The Land Use Element outlines the proposed uses of land, their intensity, and their location. The Conservation Element identifies these natural and cultural areas that are later delineated for open space or recreation purposes in the Land Use Element.
- **Circulation Element:** The Conservation Element informs the Circulation Element by identifying natural areas, such as wildlife corridors, that should be considered when designing transportation corridors or improvements.
- **Housing Element:** The Conservation Element supports the Housing Element by determining natural or cultural areas that may need to be protected from future development, thereby identifying potential open space areas.
- **Open Space and Recreation Element:** The Conservation Element and Open Space and Recreation Element are interconnected, both focusing on the preservation and management of spaces. However, while the Open Space and Recreation Element supports these efforts by designating protected areas and promoting environmentally responsible land management practices, the Conservation Element focuses on preserving natural and cultural resources.
- **Safety Element:** The Conservation Element can enhance the Safety Element by identifying factors such as watersheds, surface waters, groundwater basins, wetlands, soils, geology, and vegetation that are important during natural disasters like floods and wildfires, thereby enabling both elements to effectively complement each other through comprehensive goals.
- **Noise Element:** The Conservation Element identifies natural resources, such as wildlife, that may be harmed by noise pollution. The Conservation Element may create policies that target noise reduction, which inform the Noise Element.
- **Air Quality Element:** The Conservation Element complements the Air Quality Element by their shared goal of protecting and enhancing the environmental quality within the City.

EXISTING CONDITIONS ANALYSIS



HYDROLOGY

Watersheds

A watershed is an area of land where streams and rainfall drain into a common body of water, such as a river or an ocean. Watersheds include not just water but also the people, wildlife, and vegetation living within them. The Los Angeles River Watershed is approximately 824 square miles long, spanning the entirety of the City of La Cañada Flintridge (see **FIGURE 1**). An important sub-watershed of the Los Angeles River watershed, the Arroyo Seco, is located in central Los Angeles County, between the San Gabriel Mountains and the Los Angeles River. Lying partially within the watershed are the Angeles National Forest and the cities of Los Angeles, South Pasadena, Pasadena, and La Cañada Flintridge, as well as the unincorporated area of Altadena. The watershed runs for 22 miles through a deeply incised canyon, beginning beneath Strawberry Peak in the San Gabriel Mountains and draining into the Los Angeles River near downtown Los Angeles. The Arroyo Seco drops from nearly 6,100 feet at its headwaters on Strawberry Peak to 320 feet at its confluence with the Los Angeles River, draining 47 square miles. Prior to widespread development in the watershed, the lower Arroyo Seco south of Devil's Gate Dam was fed by numerous springs and small creeks emerging from the surrounding hills. However, this discharge, combined with the highly permeable soils of the Arroyo floodplain, was often insufficient to sustain the Arroyo's flow year-round. In many dry summers, the Arroyo dried up in stretches, only to reappear above the surface where geologic conditions forced groundwater to the surface.

The Los Angeles Regional Water Quality Control Board (RWQCB) is responsible for regulating the Los Angeles Watershed. The City of La Cañada Flintridge currently holds a National Pollutant Discharge Elimination System (NPDES) permit, which authorizes the City to implement feasible measures to prevent stormwater pollution. Stormwater refers to rainwater runoff that flows through both natural landscapes and urban areas. The NPDES permit enables the City to implement programs such as public outreach, elimination of illicit discharges and illicit connections, development planning and construction, inspections of industrial facilities, and public agency activities that achieve the City's necessary water-quality standards (City of La Cañada Flintridge, 2025).

Surface Waters

The main surface water bodies within the Planning Area include the Arroyo Seco Reaches and the tributaries of Bear Canyon, all of which fall within the Arroyo Seco Watershed, a sub-watershed of the Los Angeles River Watershed (EPA, 2025). Within the City, streams flow through several canyons and across the foothills and flatlands. A significant sub-watershed of the Arroyo Seco within the City is Flint Wash, draining approximately 5.5 square miles of the City. The lower three-quarters of a mile of Flint Wash is a natural, unlined channel with intermittent bank modifications. Approximately 2,000 feet of this length lies in La Cañada Flintridge, with the remainder in Pasadena. Most of the unlined portion in La Cañada Flintridge is on private property. The rest of Flint Wash consists of a series of lined channels that drain over five square miles of La Cañada Flintridge.

Surface waters of the Arroyo Seco are contaminated by urban runoff. Urban runoff refers to rainwater or melted snow that runs through streets, parking lots, sidewalks, and other urban areas, collects pollutants such as chemicals and debris from these surfaces, and then flows into storm drains and waterways, where it may in turn pollute existing water bodies. The Arroyo Seco has been on the Clean Water Act Section 303(d) list of impaired waterways since at least 2018 due to trash in unspecified urban stormwater and urban runoff, as well as pathogens. The Clean Water Act, originally enacted in 1972, sets water quality standards, establishes a permit system to control pollutant discharges, provides funding for sewage treatment plants, and aims to protect wetlands.



Groundwater Basins

A groundwater basin is a natural underground reservoir where water is stored in the pores of permeable rock and sediment. These basins collect and hold groundwater, which is used for drinking, irrigation, and industrial purposes. The City of La Cañada Flintridge lies within the San Fernando Valley and the Raymond Groundwater Basin (see **FIGURE 2**).

The San Fernando Valley Groundwater Basin spans 226 square miles. It is bordered by the Santa Susana Mountains to the north and northwest, the San Gabriel Mountains to the north and northeast, the San Rafael Hills to the east, the Santa Monica Mountains and Chalk Hills to the south, and the Simi Hills to the west (California Department of Water Resources, 2004). The Upper Los Angeles River Area Watermaster manages the basin, which serves several public water agencies, including the City of Burbank Water Division, City of Glendale Department of Water and Power, City of Los Angeles Department of Water and Power, City of San Fernando Water Department, Crescent Valley County Water District, and Metropolitan Water District. The basin's storage capacity is estimated at 3,670,000 acre-feet ¹.

The Raymond Groundwater Basin covers a surface area of 40.9 square miles. It is bounded by the San Gabriel Mountains to the north, the San Rafael Hills to the southwest, the Pickens Canyon Wash to the west, and the Raymond Fault to the southwest (California Department of Water Resources, 2004). Managed by the Raymond Basin Management Board, this basin serves the public water agencies of the La Canada Irrigation District, the Kinneboa Irrigation District, the San Gabriel County Water District, the City of Pasadena, the City of Alhambra, and the City of Arcadia. The basin's storage capacity is calculated at 1,450,000 acre-feet ².

Water Quality and Resources

The Safe Drinking Water Act, initially passed in 1974 and amended in 1996, establishes water standards for over 90 contaminants and mandates consumer confidence reports from all community water systems. Community water systems are defined as those that serve the same individuals year-round. The City of La Cañada is served by four water districts: La Cañada Irrigation District, Liberty Utilities, Valley Water Company, and Crescenta Valley Water District. Consumer confidence reports provide information on water sources and contaminants such as lead and copper. These reports are readily available to the public and residents of the City.

The City of La Cañada Flintridge Municipal Code (Municipal Code), Chapter 4.23, Water-Efficient Landscaping, acknowledges the limitations of state water resources and emphasizes conservation. Municipal Code Chapter 4.23 applies to new construction projects with a landscape area greater than 500 square feet, as well as rehabilitated landscape projects with an area of 2,500 square feet or more.

¹California Department of Water Resources, B118 Basin Boundary Description San Fernando Valley Groundwater Basin. https://water.ca.gov/-/media/DWR-Website/Web-Pages/Programs/Groundwater-Management/Bulletin-118/Files/2003-Basin-Descriptions/4_012_SanFernandoValley.pdf

² California Department of Water Resources, B118 Basin Boundary Description Raymond Groundwater Basin. https://water.ca.gov/-/media/DWR-Website/Web-Pages/Programs/Groundwater-Management/Bulletin-118/Files/2003-Basin-Descriptions/4_023_Raymond.pdf



FIGURE 1: WATERSHEDS

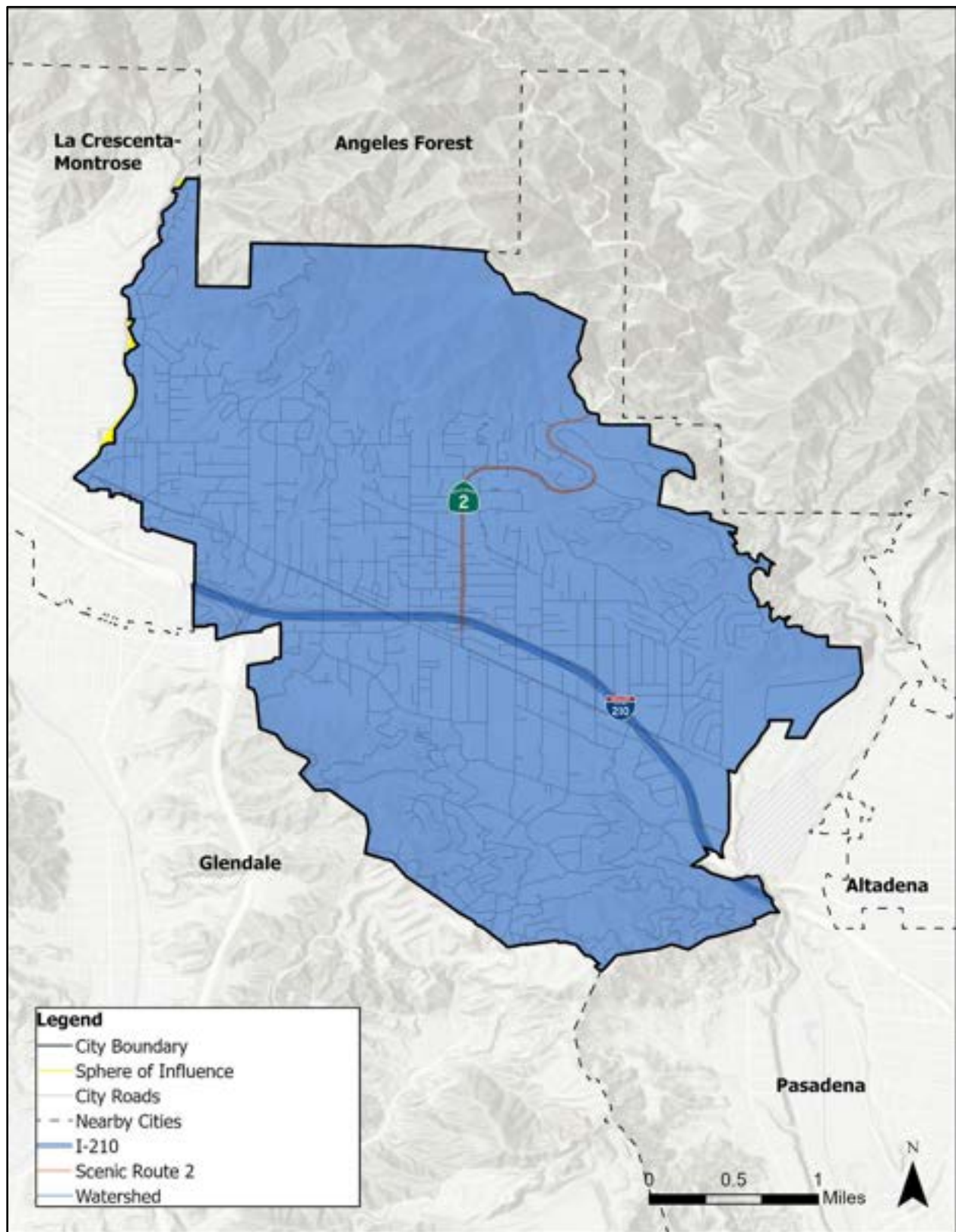
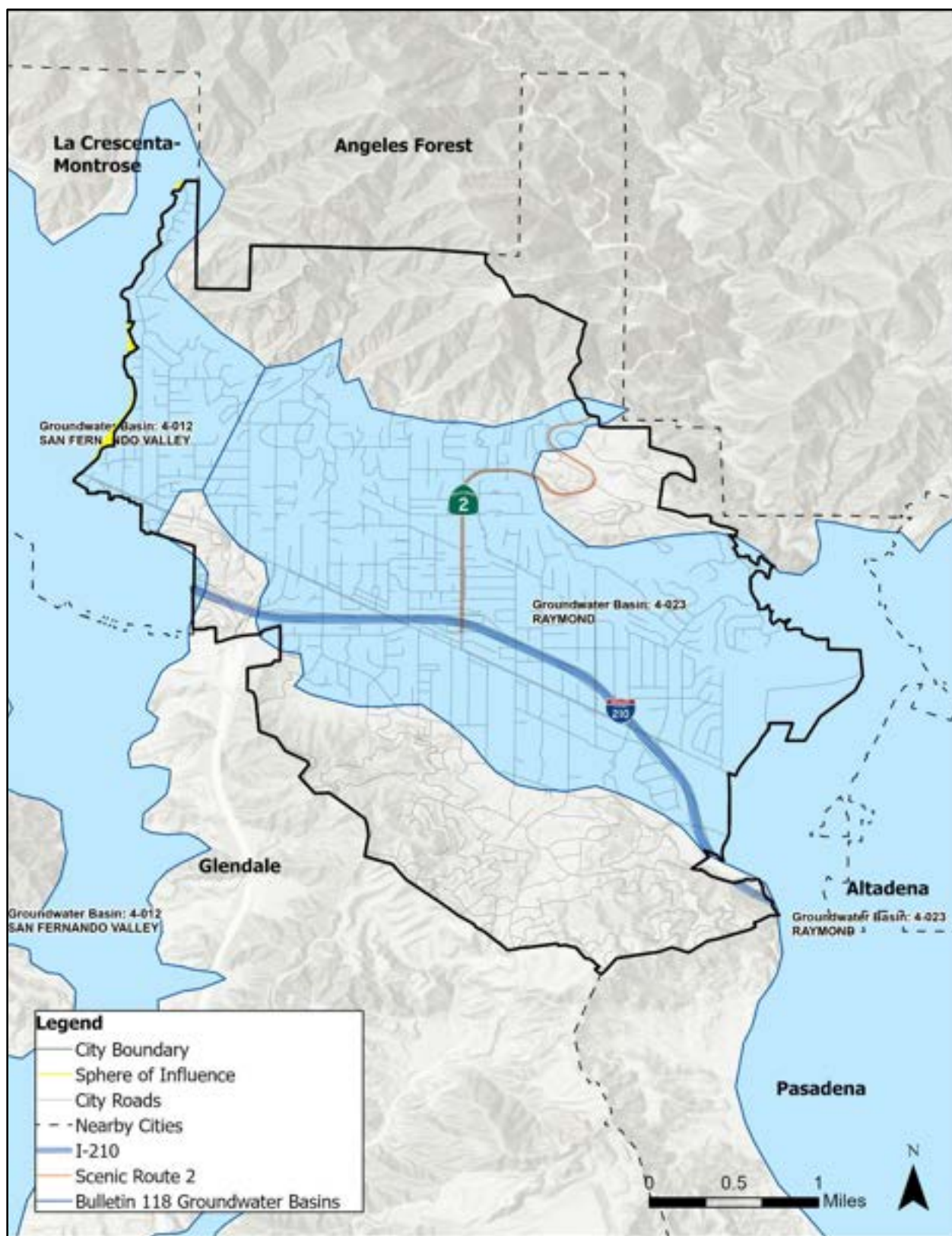




FIGURE 2: GROUNDWATER BASINS





BIOLOGICAL RESOURCES

This section discusses the existing biological resources of the Planning Area to guide the General Plan Element Update. The Planning Area is primarily developed for suburban uses and is situated between large open-space natural areas. Open space areas that contain notable biological resources include Cherry Canyon, the San Rafael Hills, and the Angeles National Forest in the northern portion of the City. Large natural communities within the Planning Area are home to a variety of biologically sensitive and significant plant and animal species.

Special Status Species and Natural Communities

Special-Status Species and Natural Communities are plants, animals, and habitat types that are recognized by federal, state, or local agencies as being rare, threatened, endangered, or otherwise sensitive to human or environmental pressures. The Habitat Conservation Division (HCD) of the California Department of Fish and Wildlife (CDFW) maintains the California Natural Diversity Database (CNDDDB).³ CNDDDB is used to gather and distribute data on the status and locations of rare and endangered plants, animals, and vegetation types. A query of special status species occurrences was conducted on the CNDDDB RareFind BIOS Viewer for the Planning Area.⁴ A list of CNDDDB and USFWS occurrences is identified in **TABLE 1**.

The CNDDDB and USFWS list eleven species occurrences within the Planning Area. These species include four plants (plummer's mariposa lily, greata's aster, parry's spineflower, and the sonoran maiden fern), six animal species (southern California legless lizard, coast range newt, least bell's vireo, American peregrine falcon, and the silver-haired bat), the San Gabriel chestnut snail and Crotch's bumble bee. Plant species occurrences are primarily concentrated in the San Rafael Hills and Cherry Canyon; however, the special status species of vertebrates and invertebrates have a wider occurrence range into urban, residential portions of the Planning Area.

This list includes species that are identified by USFWS and the CNDDDB. Further surveys must be conducted for project-specific CEQA review within the Planning Area to compile a more detailed, exhaustive list of special-status species.

TABLE 1: SPECIAL STATUS SPECIES OCCURRENCES IN THE PLANNING AREA

Species	Scientific Name	Federal Status	State Status	Other Status
Southern California legless lizard	<i>Anniella stebbinsi</i>	None	None	CDFW: SSC USFS: S
Plummer's mariposa lily	<i>Calochortus plummerae</i>	None	None	None
Greata's aster	<i>Symphyotrichum greatae</i>	None	None	None
San Gabriel Chestnut snail	<i>Glyptostoma gabrielense</i>	None	None	None
Crotch's bumble bee	<i>Bombus crotchii</i>	None	Candidate endangered	IUCN: EN
Coast Range newt	<i>Taricha torosa</i>	None	None	USFS: S

³ The California Natural Diversity Database: A Natural Heritage Program for Rare and Species and Vegetation, Roxanne Bittman, October 2001. Accessed October 2025.

U.S. Fish and Wildlife Services, Environmental Conservation Online System, CDFW, CNDDDB. 2025. Accessed: October 2025



Species	Scientific Name	Federal Status	State Status	Other Status
Parry's spineflower	<i>Chorizanthe parryi</i> var <i>parryi</i>	None	None	None
Sonoran maiden fern	<i>Pelazoneuron puberulum</i> var <i>sonorense</i>	None	None	None
Least bell's vireo	<i>Vireo belli pusillus</i>	Endangered	Endangered	IUCN: NT
American peregrine falcon	<i>Falco peregrinus anatum</i>	Delisted	Delisted	USFS: S
Silver-haired bat	<i>Lasionycteris noctivagans</i>	None	None	IUCN: LC
USFS: S – U.S. Forest Service, Sensitive. IUCN: EN – International Union for Conservation of Nature, Endangered. IUCN: LC – International Union for Conservation of Nature, Least Concern. IUCN: NT – International Union for Conservation of Nature, Near Threatened. CDFW: SSC – California Department of Fish and Wildlife, Species of Special Concern Source: U.S. Fish and Wildlife Service, Environmental Conservation Online System, CDFW, CNDDDB.				

Critical Habitat

Critical habitats are sites within a specific geographic area occupied by the species that contain the physical or biological features that are essential to the conservation of endangered and threatened species, and that may need special management or protection.⁵

A search was conducted on the U.S. Fish & Wildlife Service's Information for Planning and Consultation (IPaC) online tool for the Planning Area to determine critical habitats for species listed under the Endangered Species Act that are threatened, endangered, or candidates for or proposed for listing. The IPaC results indicate that there are designated critical habitats for ten endangered species in the Planning Area, as shown in **TABLE 2**. These species have different designations of critical habitat status: none, proposed, and final. However, no critical habitat units fall within the Planning Area.

Final designated critical habitats have been identified within surrounding parts of the region for species including the Southwestern willow flycatcher (*Empidonax traillii extimus*), Santa Ana sucker (*Catostomus santaanae*), and Branton's milk-vetch (*Astragalus brauntonii*); however, no final designated critical habitats intersect within the Planning Area as confirmed by IPaC review.

TABLE 2: CRITICAL HABITAT SUMMARY – IPaC REVIEW FOR THE PLANNING AREA

Species	Status	Critical Habitat Status
California Condor	Endangered	Final critical habitat designated
California Spotted Owl	Proposed Endangered	No critical habitat designated
Least Bell's Vireo	Endangered	Final critical habitat designated
Southwestern Willow Flycatcher	Endangered	Final critical habitat designated
Southwestern Pond Turtle	Proposed Threatened	No critical habitat designated
Western Spadefoot	Proposed Threatened	No critical habitat designated
Monarch Butterfly	Proposed Threatened	Proposed critical habitat under review
Braunton's Milk-vetch	Endangered	Final critical habitat designated

⁵ U.S. Fish and Wildlife Service, Critical Habitat, March 2017. Accessed October 2025.



Species	Status	Critical Habitat Status
Nevin's Barberry	Endangered	Final critical habitat designated
Slender-horned Spineflower	Endangered	No critical habitat designated
California Condor	Endangered	Final critical habitat designated
California Spotted Owl	Proposed Endangered	No critical habitat designated
Least Bell's Vireo	Endangered	Final critical habitat designated
Source: U.S. Fish and Wildlife Service (USFWS). 2025. IPaC Resource List for Los Angeles County. Accessed via https://ipac.ecosphere.fws.gov/		

Current information from the U.S. Fish and Wildlife Service (2025) indicates that no federally designated or proposed critical habitat overlaps with the Planning Area. Therefore, while several listed species may occur regionally, no direct conflicts with critical habitat are anticipated. Smaller-scale projects and activities will still be required to determine and evaluate potential impacts to listed species and their habitats, including any updated critical habitat designations that may occur in the future.

In addition to the critical habitat for endangered species, the IPaC review indicated that bald and golden eagles occur within the Planning Area. Bald eagles are protected under the Bald and Golden Eagle Protection Act and the Migratory Bird Treaty Act. IPaC review indicates that neither the bald eagle nor the golden eagle is a Bird of Conservation Concern (BCC) in the Planning Area. A BCC is defined as a migratory and non-migratory bird species (beyond those already designated as federally threatened or endangered) that represents the highest conservation priorities.⁶ Although neither bird is listed as a BCC, their presence warrants attention because of the Bald and Golden Eagle Protection Act (16 U.S.C. 668-668d) requirements.⁷

To comply with the Bald and Golden Eagle Protection Act and reduce impacts of human-induced alterations around potential nest sites, activities within the Planning Area should follow applicable regulations and consider implementing avoidance and minimization measures. The National Bald Eagle Management Guidelines provide timing and activity-specific distance recommendations when designing projects to avoid and minimize nesting bald eagle impacts, and site-specific recommendations regarding nesting golden eagles can be found by contacting the regional Migratory Bird Office and Ecological Services Field Office. However, as indicated above, the golden eagle and bald eagle are not listed as a BCC for the Planning Area, and site-specific CEQA review will be conducted as subsequent development occurs to minimize or eliminate potential impacts to nesting golden eagles and bald eagles.

⁶ U.S. Fish and Wildlife. Birds of Conservation Concern. [Birds of Conservation Concern 2021 | FWS.gov](#). May 19, 2021. Accessed October 2025.

⁷ U.S. Fish and Wildlife. Bald and Golden Eagle Protection Act. [Bald and Golden Eagle Protection Act | U.S. Fish & Wildlife Service](#). Accessed October 2025.



WILDLIFE CONNECTIVITY

Human development and ecological connectivity can be balanced by identifying and conserving areas supporting native wildlife and their habitats. Maintaining connectivity between large blocks of natural habitat and open space is critical to facilitate the movement of wildlife species between these areas. Furthermore, the value of wildlife movement corridors should be analyzed at all scales, from the statewide down to more localized movement within the Planning Area. Senate Bill (SB) 1425 (2022) and Assembly Bill (AB) 1889 (2024) together strengthen the role of General Plans in supporting wildlife connectivity and movement. SB 1425 requires cities to consider how open space contributes to climate resilience, including preserving habitat corridors and reducing fragmentation. AB 1889 builds on this by mandating that the Open Space Element specifically identify wildlife corridors, assess barriers to movement, and incorporate strategies to protect or restore habitat linkages using the best available science and in coordination with the California Department of Fish and Wildlife. Together, these laws ensure that land use planning actively supports biodiversity, ecosystem function, and species adaptation to climate change.

The Planning Area has the potential to support a variety of wildlife species, including birds, riparian-dependent species, and pollinators. Many terrestrial mammal species with varying home range sizes are also known to occur in the region and may also move through the Planning Area, including raccoon, bobcat, deer, coyote, and mountain lion. Although the Planning Area is largely built out, large blocks of natural habitat occur in the areas surrounding the City and may facilitate the movement of wildlife through the region. Notably, the northern portion of the Planning Area occurs within the foothills of the San Gabriel Mountains, which connect wildlife populations well beyond the City to the Angeles National Forest in the north. The eastern portion of the Planning Area occurs within the Arroyo Seco watershed; the Arroyo Seco River, fed by Flint Wash, conveys flows to the south and provides habitat for a variety of riparian species along the vegetated corridor. The San Rafael Hills also occur along the southern portion of the Planning Area and contain canyons and streams that eventually drain into the Arroyo Seco.

Terrestrial Connectivity

California Department of Fish and Wildlife (CDFW) provides mapping of wildlife connectivity and natural habitat blocks throughout the state. These terrestrial connectivity maps provide spatial data on wildlife, vegetation, and habitat connectivity, summarized in 2.5-square-mile hexagons, to support biodiversity conservation and climate resilience planning. The blocks are ranked on a scale of 1 to 5 as follows.

- 1 - Limited Connectivity Opportunity
- 2 - Large Natural Habitat Areas
- 3 - Connections with Implementation Flexibility
- 4 - Conservation Planning Linkages
- 5 - Irreplaceable and Essential Corridors

As shown in **FIGURE 3** the Planning Area is mapped with a Connectivity Ranking of 1, due to its limited opportunities for connectivity and existing built condition. However, several small areas of natural habitat are mapped within the Planning Area, including areas along the northern foothills, along the Arroyo Seco to the east, and within the San Rafael Hills to the south. While the landscape of natural habitat within these mapped areas should be preserved to maintain the persistence of wildlife within the Planning Area, any potential connections between these areas should also be identified, enhanced, and protected to maximize wildlife movement within and well beyond the Planning Area.



FIGURE 3: TERRESTRIAL CONNECTIVITY MAP





Potential Penetration Corridors

CDFW provides data on Natural Landscape Blocks, which are areas of relatively intact habitat identified through the California Essential Habitat Connectivity analysis. Large Natural Landscape Blocks are defined as contiguous habitat areas greater than 2,000 acres that remain minimally fragmented by roads or development and function as core areas for regional biodiversity, wildlife movement, and ecosystem resilience. Smaller Natural Areas or landscape blocks are habitat areas of less than 2,000 acres that, while excluded from the statewide large-block designation, still provide important local ecological functions and can serve as stepping-stones that support fine-scale wildlife movement and connectivity.

In La Cañada Flintridge, large Natural Landscape Blocks are concentrated along the City's northern boundary within the Angeles National Forest and the San Gabriel Mountains, forming part of a regionally significant habitat network that supports wide-ranging species such as mountain lion, mule deer, bobcat, and coyote (refer to **FIGURE 4**). Smaller natural areas along the foothill interface, including portions of the San Rafael Hills and Verdugo Mountains, contribute to local habitat value and are particularly important for species such as mule deer, smaller mammals, reptiles, and birds that rely on continuous or semi-continuous cover for daily movement, foraging, and dispersal. While these areas do not meet the size threshold for large Natural Landscape Blocks, they provide meaningful local habitat, ecological value, and opportunities for connectivity between larger regional open spaces. Incorporating these smaller blocks into planning efforts supports fine-scale habitat connectivity, advances the intent of SB 1425 and AB 1889, and reinforces biodiversity and ecosystem function within and adjacent to the City's developed areas.

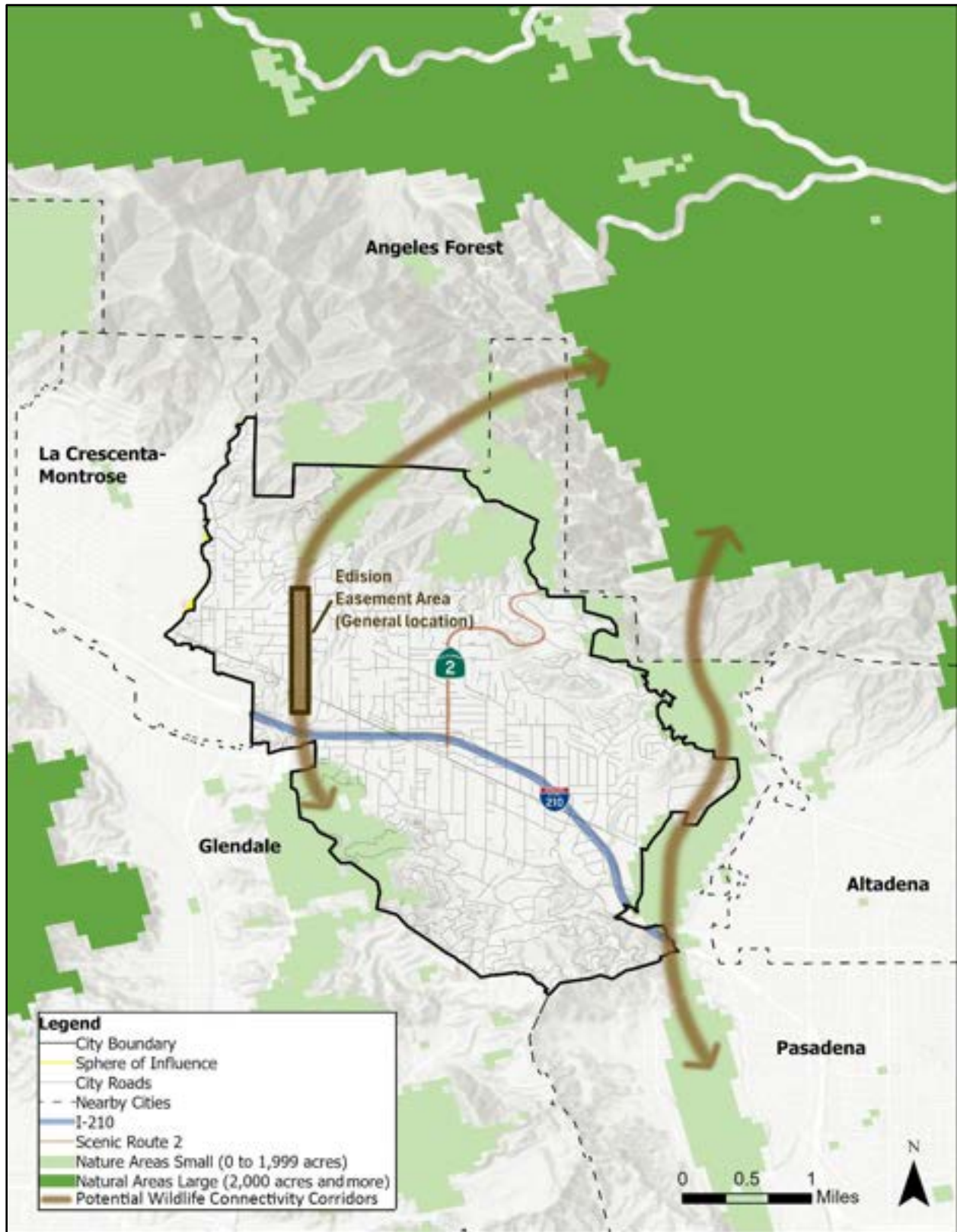
Opportunities

Based on the current built condition of the Planning Area, two main opportunities have been identified to support wildlife movement, as shown in **FIGURE 4**. An approximately one-mile-long Southern California Edison (SCE) transmission easement runs north-south across the City, from the foothills to the Interstate 210 (I-210) freeway; this easement contains transmission structures along the approximately 0.75-mile-long corridor and supports a network of hiking trails for community members. Because the easement is restricted from major development due to utility maintenance requirements, this stretch of semi-open space experiences significantly less direct human disturbance compared to its immediate surroundings (e.g., commercial and residential development, vehicular traffic), making wildlife more likely to occur along this alignment. This alignment has the potential to support wildlife movement between the northern foothills and southern portions of the Planning Area. Habitat restoration compatible with utility maintenance requirements within the easement has the potential to support pollinators, which may also move through adjacent areas with suitable vegetation. Although there is a potential connection from the foothills to the San Rafael Hills via the SCE easement, further coordination with SCE, land managers (e.g., habitat conservancies), and other stakeholders should be pursued to identify opportunities to address the existing obstruction at I-210 and encourage passage through the entire corridor.

The eastern portion of the Planning Area also serves as a buffer to the Arroyo Seco corridor. Although the majority of the streambed lies outside of the Planning Area and within the adjacent municipality, interjurisdictional coordination is encouraged to manage the buffer areas within the Planning Area as well as the areas directly within the Arroyo Seco corridor. Through this partnership, the protection and/or restoration of these areas, including the buffer areas, would help encourage wildlife's use of the corridor for movement and habitation.



FIGURE 4: POTENTIAL PENETRATION CORRIDORS





VEGETATION

The Planning Area is composed of a mosaic of urban and varied non-urban landscapes. According to the California Department of Forestry and Fire Protection, the vegetation communities within the Planning Area, as seen in **FIGURE 5**, include annual grassland, coastal oak woodland, coastal scrub, mixed chaparral, desert wash, lacustrine, montane hardwood, sierran mixed conifer and urban development. The majority of the Planning Area is considered urban, with a total coverage of approximately 3,835 acres. Most vegetation communities occur in the northern portions of the Planning Area, like Winery Canyon, and southern areas like Cherry Canyon Park and Descanso Gardens. See **TABLE 3** for a list of vegetation communities and corresponding acreages within the Planning Area.

- Coastal Oak Woodland:** Coastal oak woodland consists of an overstory that has deciduous and evergreen hardwoods approximately 15-70 feet tall, sometimes mixed with scattered conifers. They are comprised of slow-growing, long-lived trees. This vegetation type provides a habitat for at least 60 species of mammals and 110 species of birds observed during the breeding season in California, where oaks form a significant part of the canopy or subcanopy.
- Coastal Scrub:** Coastal Scrub is comprised of low to moderate-sized shrubs with mesophytic leaves, flexible branches, semi-woody stems growing from a woody base, and a shallow root system. These can range up to 7 feet tall with a canopy cover usually around 100 percent. No single species is typical of all Coastal Scrub stands.
- Mixed Chaparral:** Mixed Chaparral is a structurally homogeneous brushland type dominated by shrubs with thick, stiff, heavy cutinized evergreen leaves. Shrub height and crown cover can vary considerably due to the age of the last burn, soil, and precipitation. It is a floristically rich type that supports approximately 240 woody plant species.
- Urban:** The structure of urban vegetation varies, with five types of vegetative structure defined: tree grove, street strip, shade tree/lawn, lawn, and shrub cover. The urban residential zone is characterized by a denser and more varied mosaic of vegetation: shade trees, lawns, hedges and planted gardens; approximately 40 percent of the land's surface is covered by impervious material. Suburban areas with mature vegetation closely approximate the natural environment. Wildlife includes California quails, wrentits, black-tailed deer, ringtail, black-tailed jackrabbit, gopher snake, and western fence lizard.

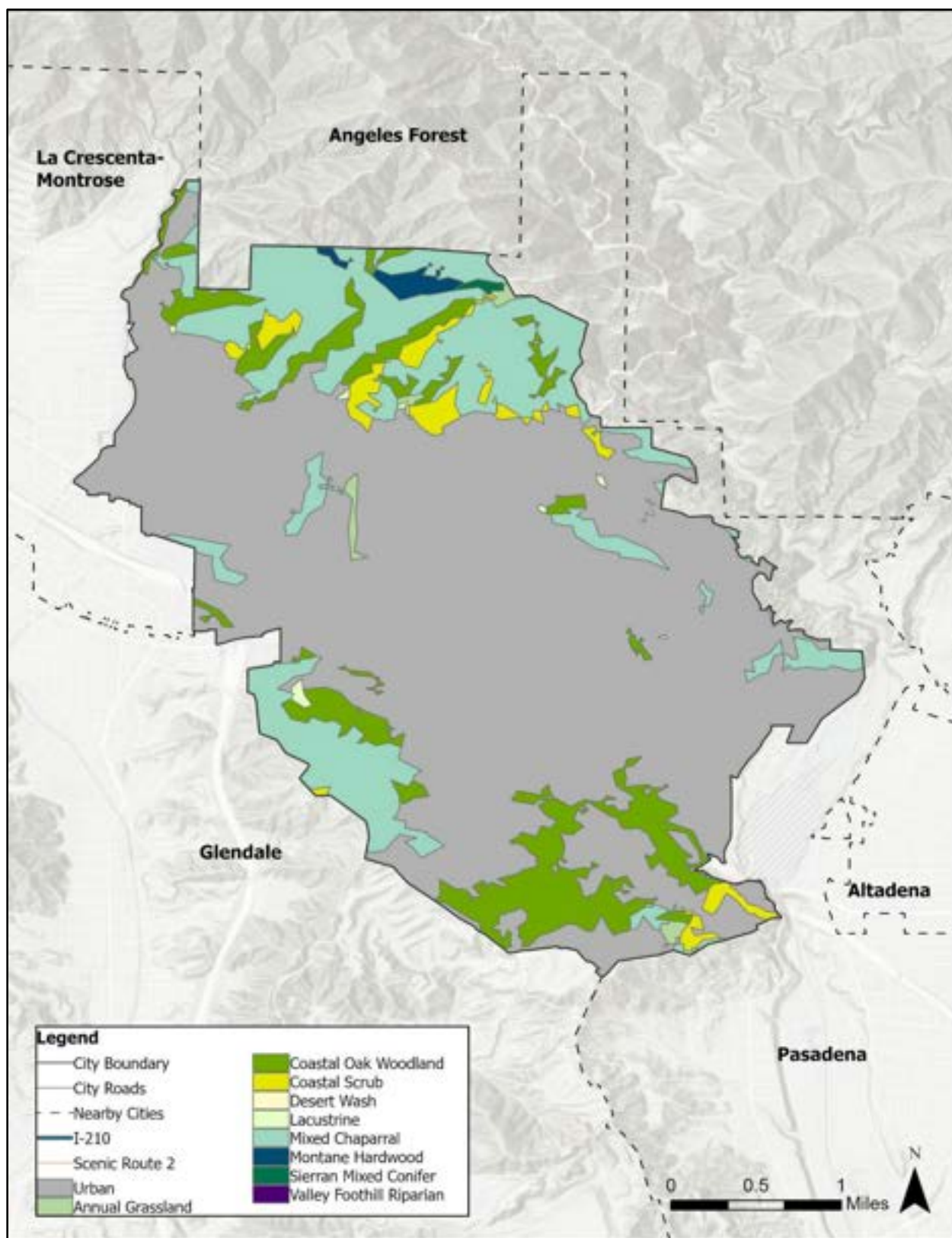
TABLE 3: VEGETATION COMMUNITIES

Vegetation Type	Acres	Percent
Annual Grassland	27 acres	Less than 1%
Coastal Oak Woodland	529.2	9.6%
Coastal Scrub	131	2.4%
Desert Wash	Less than 1 acre	Less than 1%
Lacustrine	11.1	Less than 1%
Mixed Chaparral	959.5	17.3%
Montane Hardwood	31.9	Less than 1%
Sierran Mixed Conifer	6.3	Less than 1%
Urban	3,835	69.3%
Valley Foothill Riparian	Less than 1 acre	Less than 1%
Total	5,531	100.0%

Source: California Department of Forestry and Fire Protection, GIS Mapping and Data Analytics, 2018.



FIGURE 5: VEGETATION COMMUNITIES





WETLANDS

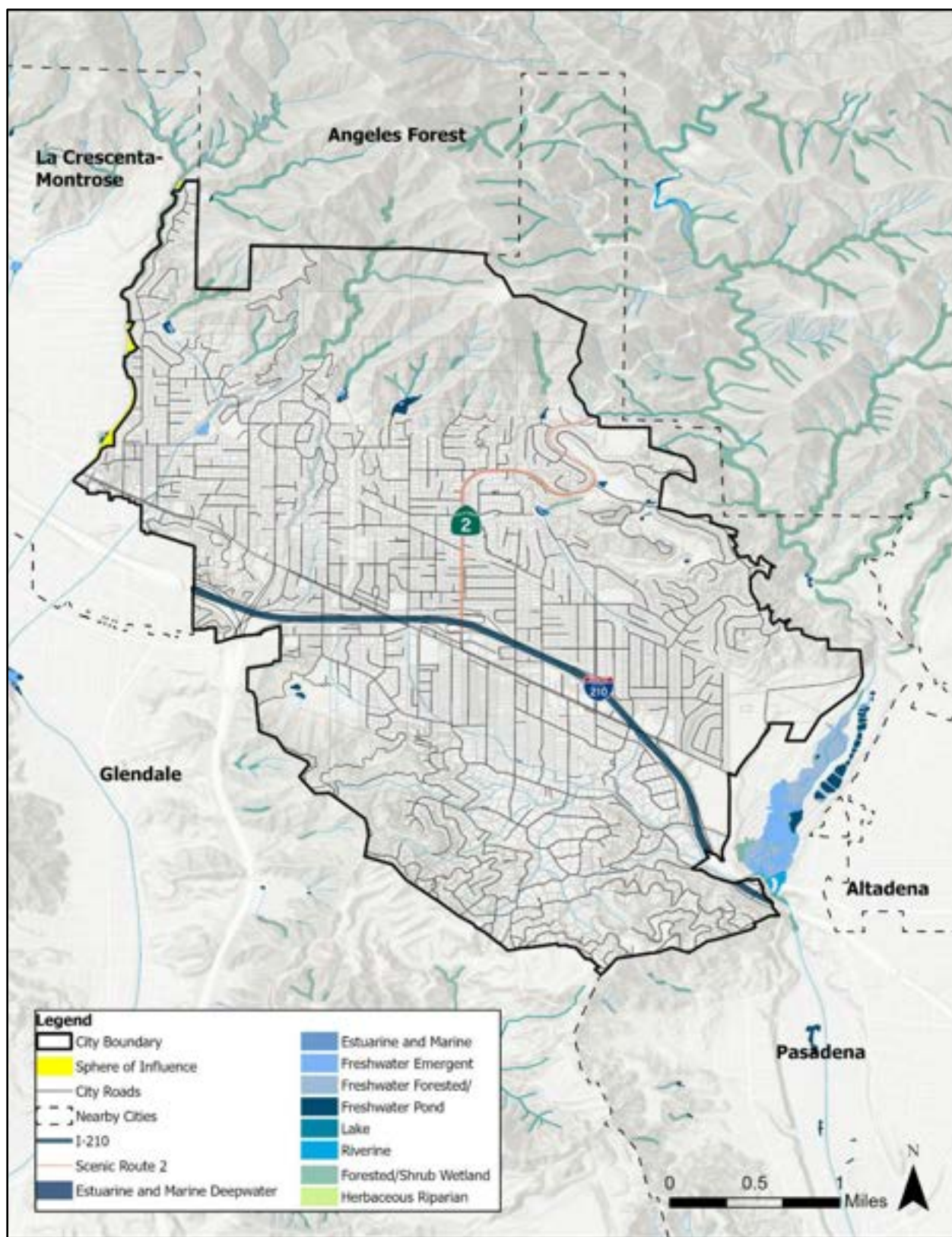
According to the National Wetlands Inventory (NWI)⁸, there are four different types of wetlands throughout the Planning Area, including freshwater emergent wetland, freshwater forested/shrub wetland, freshwater pond and riverine. These wetlands and their location throughout the Planning Area are shown on **FIGURE 6**, and are described below.

- **Freshwater Emergent Wetland:** This wetland falls under a Palustrine (P) System, which includes all nontidal wetlands dominated by trees, shrubs, persistent emergent, emergent mosses, or lichens where salinity due to ocean-derived salts is below 0.5 ppt. It is further classified as Emergent (EM), characterized by erect, rooted, herbaceous hydrophytes. Vegetation is present for most of the growing season in most years, and freshwater emergent wetlands are usually dominated by perennial plants. Three freshwater emergent wetlands are found within the Planning Area, mostly dispersed throughout the northern portion of the Planning Area and connected to larger wetlands like riverine wetlands.
- **Freshwater Forest/Shrub Wetland:** There are four freshwater forest/shrub wetlands throughout the Planning Area. These wetlands are concentrated within the northern portion of the Planning Area between ridges at the base of the San Gabriel Mountains and are connected to larger riverine systems and smaller freshwater ponds.
- **Freshwater Pond:** A freshwater pond is a body of standing artificial or natural water that is usually smaller than a lake. Three freshwater ponds are found throughout the Planning Area, mostly in open space or natural areas, such as at the base of the San Gabriel Mountains and within the southern-central portion of the City in Descanso Gardens. Freshwater ponds are often connected to other wetlands within the Planning Area, such as riverine wetlands.
- **Riverine:** Riverine wetlands include all wetlands and deepwater habitats contained within a channel, except for wetlands dominated by vegetation and habitats with a high salinity (over 0.5 ppt). Riverine wetlands consist of channels of water that connect to the sea or to smaller bodies of water, such as lakes or streams. Two large riverine wetlands flow throughout the Planning Area, primarily in the northern and southern portions. The riverines form a network of water channels that connect to smaller freshwater ponds or freshwater wetlands in the Planning Area.

⁸ U.S. Fish and Wildlife. National Wetlands Inventory. [Wetlands Mapper | U.S. Fish & Wildlife Service](#). 2025. Accessed October 2025.



FIGURE 6: WETLANDS





GEOLOGY AND SOILS

The Planning Area is located on the Transverse Range province of southern California (**FIGURE 7**). The Transverse Ranges extend from the western part of the southern California coast, where the Santa Ynez Mountains plunge beneath the Pacific Ocean at Point Arguello, to the eastern end of the Little San Bernardino Mountains in central Riverside County, and even beyond. The total length of the Transverse Ranges exposed above sea level is about 300 miles and is characterized by great topographic contrasts, including much of the highest ground in southern California.⁹

More specifically, the Planning Area is defined within the San Gabriel Mountains range: a bold, high mass that extends from the east end of the Ventura basin near Newhall to Cajon Canyon northeast of San Bernardino, about 60 miles. This range is lens-shaped in plan and rises to general altitudes of 5,000 to 9,000 feet. The range is bounded on all sides by major faults and consists of plutonic igneous rocks of late Mesozoic age, together with a very complex series of older plutonic, metasedimentary, and metavolcanic rocks. The Verdugo Mountains and San Rafael Hills form a ridge, 15 miles long and 3 miles wide, that is an upfaulted sliver of crystalline rocks along the south side of the western San Gabriel Mountains¹⁰. This ridge forms a part of the east boundary of the San Fernando Valley, northeast of Los Angeles.

Within the San Gabriel Mountain range, the Planning Area rests on the Crescenta Valley: a southward-sloping piedmont plain formed at the foot of the San Gabriel Range, flanked on the southeastern border by the San Rafael Hills.¹¹ This creates a varied topography throughout the Planning Area with elevations ranging from 970 feet in low-lying areas to about 2,400 feet at the highest neighborhood on the northern side. Crescenta Valley is composed of soil attributed to the Hanford and Vista-Amargosa soil associations (**FIGURE 8**). Low-lying areas rest upon Hanford soils, while upland regions are supported by Vista-Amargosa soil. Hanford soils are composed of loam and sandy loam soils formed on gently sloping alluvial fans below 3,500 feet in elevation. Vista-Amargosa soils consist of shallow sandy loam on steep bedrock slopes at elevations ranging from 1,300 to 3,900 feet.¹²

Mineral resources are defined as mineral deposits that contain useful concentrations of valuable minerals, which may or may not be economically viable to extract. They are classified as mineral or ore reserves when they can be mined profitably, given technological processes and market conditions. Several areas identified as mineral resource zones are located in the vicinity of the Planning Area. According to the California Geological Survey's Update of Mineral Land Classification of Portland Cement Concrete Aggregate in Los Angeles County (Open File Report 94-14), the Planning Area lies within MRZ-2 (areas of regionally significant mineral deposits), located on the northeastern side. There are no oil or gas fields located within the Planning Area based on CalGEM Well Finder data from 2025.

⁹ Thomas L. Bailey and Richard H. Jahns. Geology of the Transverse Range of Southern California. [289179767.pdf](#). Accessed November 2025.

¹⁰ Ibid.

¹¹ U.S. Department of the Interior. Flood in La Canada Valley California. <https://pubs.usgs.gov/wsp/0796c/report.pdf>. Accessed November 2025.

¹² City of La Cañada Flintridge. Local Hazard Mitigation Plan 2024-2029. [LHMP2024to2029.pdf](#). Accessed November 2025.



FIGURE 7: GEOLOGY

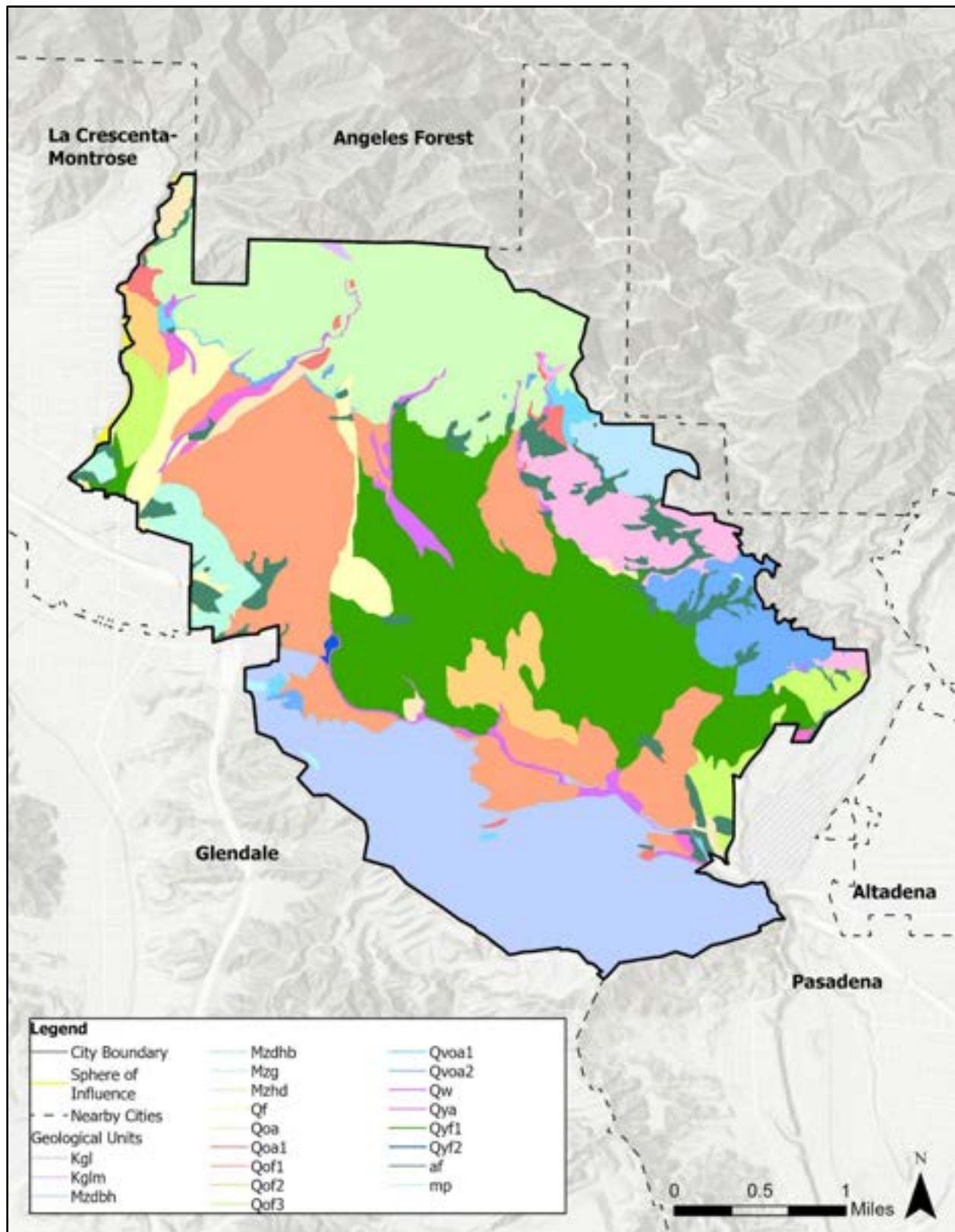
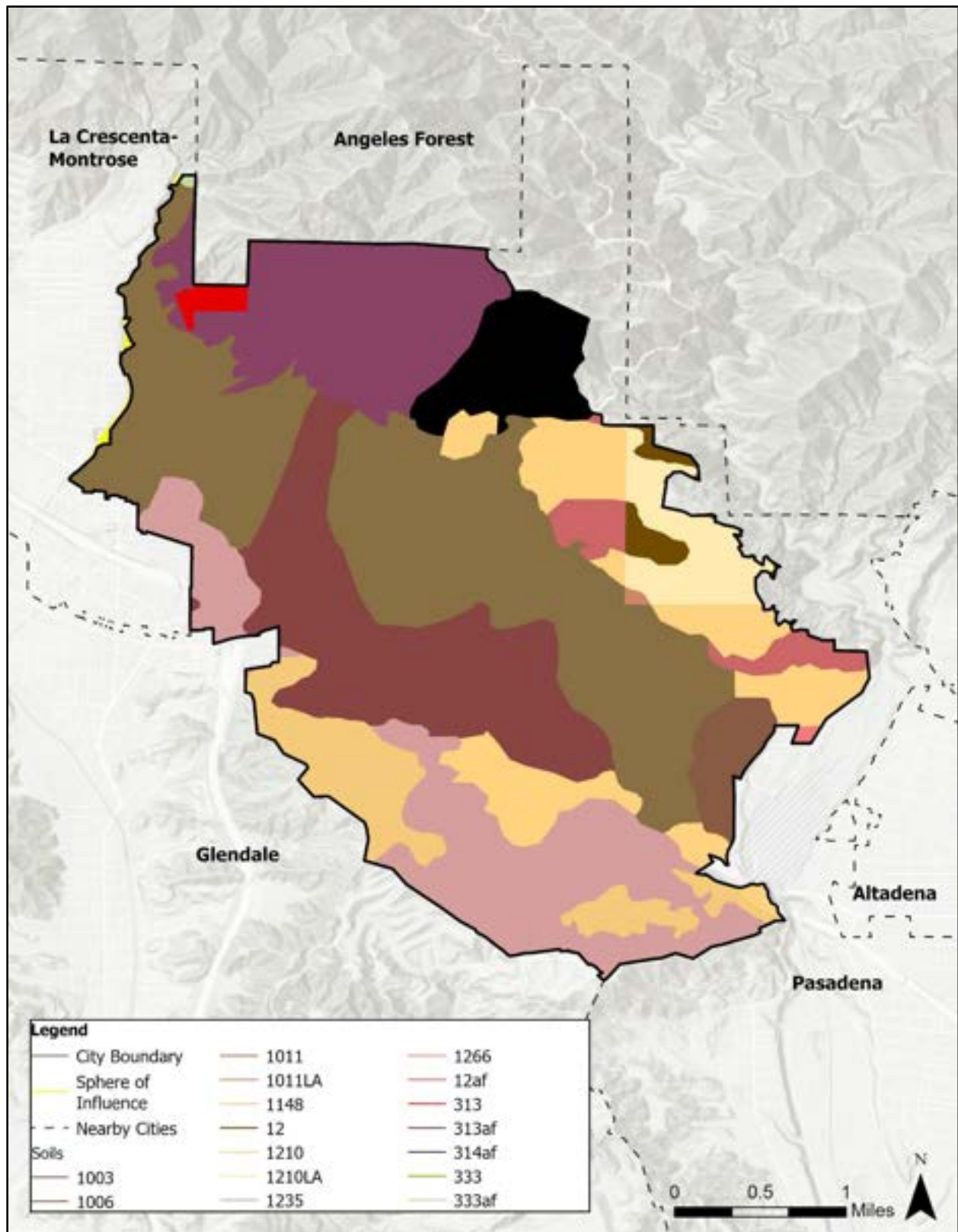




FIGURE 8: SOILS





CULTURAL AND HISTORICAL RESOURCES

Throughout its history, La Cañada Flintridge has been shaped by a diverse tapestry of people and events, each leaving a distinct mark on the city's landscape. From its earliest days when the Shoshonean people thrived among its hills, to the era of Spanish missions and ranchos, every chapter adds depth to its story. As the City evolved, welcoming new settlers and embracing transformative milestones such as the arrival of the scientific institution, the Jet Propulsion Laboratory, its character became richer and more complex. This appreciation for the past is still evident today. Many of La Cañada Flintridge's buildings and sites are recognized for their historical significance, reflecting the architectural styles, stories, and aspirations of those who came before.¹³



Historic Resources

Within the City of La Cañada Flintridge, multiple buildings have been identified as significant historical resources at the local, state, and federal levels, as shown in **TABLE 4**. Under the California Government Code Sections 50280-50290, also known as the Mills Act, local governments may establish, implement, and manage their own historical preservation programs. Cities may enter into a contract with owners who have qualifying historic properties to provide tax reduction incentives to restore, rehabilitate, and use historic properties. These properties are essential parts of the City's history. There are currently 84 structures registered as historic resources in the City of La Cañada Flintridge, showcasing the City's rich history and the enduring stories told by its historic buildings.

Archaeological Resources

No historical archaeological sites have been identified or recorded within the City of La Cañada Flintridge¹⁴.

TABLE 4: HISTORICAL LANDMARKS

Structure	Year	Location	Listing
Lanterman House	1915	4420 Encinas Drive	National Register of Historic Places
Residence	1901	4905 Alta Canyon Rd	Local
Residence	1929	4936 Alta Canyon Rd	Local

¹³ City of La Cañada Flintridge, City History, <https://lcf.ca.gov/city-history/>

¹⁴ City of La Cañada Flintridge, Mitigated Negative Declaration and Initial Study Checklist, <https://lcf.ca.gov/wp-content/uploads/2021/10/600-Foothill-Mixed-Use-MND.pdf>



Structure	Year	Location	Listing
Degnan Residence	1925	5200 Alta Canyon Rd	Local
Residence	1927	5237 Alta Canyon Rd	Local
Earl Residence	1965	5521 Alta Canyon Rd	Local
Residence	1925	3924 Alta Vista Dr	Local
Residence	1927	3932 Alta Vista Dr	Local
Wall Residence	1929	3972 Alta Vista Dr	Local
Standish Mitchell Residence	1923	632 Berkshire Ave	Local
Douglas Mitchell Residence	1923	640 Berkshire Ave	Local
Dryborough Hall; Villa Ardbnaree	1918	700 Berkshire Ave	Local
Residence	1930	701 Berkshire Ave	Local
Residence	1916	800 Berkshire Ave	Local
Residence	1923	348 Blythe Rd	Local
McCullum Residence; Mille Fleurs	1932	5026 Castle Rd	Local
Wallace Residence; El Nido	1911	5455 Castle Knoll Rd	Local
Residence	1927	600 Chatham Pl	Local
Residence	1926	3713 Chevy Chase Dr	Local
Edward Residence	1926	3718 Chevy Chase Dr	Local
Residence	1926	3733 Chevy Chase Dr	Local
Residence	1921	4225 Chevy Chase Dr	Local
Residence	1929	4230 Chevy Chase Dr	Local
Green Residence	1927	4151 Commonwealth Ave	Local
Residence	1914	2102 Cross St	Local
Residence	1927	503 Dartmouth Pl	Local
Katherine Flint Residence	1929	524 Dartmouth Pl	Local
Residence	1932	900 Descanso Dr	Local
Descanso Gardens	-	1418 Descanso Dr	Local and National Register
Endicott Residence	1966	3820 Domal Ln	Local
Residence	1927	4162 Dorset Pl	Local
Martin Residence	1928	4163 Dorset Pl	Local
Residence	1926	5103 Earl Dr	Local
Residence	1931	1741 Earlmont Ave	Local
Residence	1929	1694 Fairmount Ave	Local
Edwin T. Earl Residence	1911	1743 Fairmount Ave	Local
Residence	1914	1135 Fairview Drive	Local
Residence	1915	700 Flintridge Ave	Local
(William) Flint Residence	1949	758 Flintridge Ave	Local
Thomas Residence	1924	887 Flintridge Ave	Local
Residence	1929	607 Foxwood Rd	Local
Residence	1924	435 Georgian Rd	Local
Eckhardt Residence	1932	501 Georgian Rd	Local
Residence	1925	530 Georgian Rd	Local
Salisbury Residence	1925	4420 Gould Ave	Local
(Daniel) Green Residence	1921	1023 Green Ln	Local



Structure	Year	Location	Listing
Gantvoort Residence	1949	3778 Hampstead Rd	Local
McKay Residence	1922	810 Highland Dr	Local
Robbins Residence	1927	717 Hillcrest Ave	Local
Hanson Residence	1922	739 Hillcrest Ave	Local
Jutten Residence	1918	757 Hillcrest Ave	Local
Motley Flint Residence	1926	811 Inverness Dr	Local
Residence	1929	5147 Jarvis Ave	Local
Lewin Residence	1962	5210 Jessen Dr	Local
Gainsburg Residence	1948	1210 Journeys End Dr	Local
McLaglen Residence; Fairhaven	1927	1219 Journeys End Dr	Local
Residence	1930	4630 La Canada Bl	Local
Residence	1928	4720 La Canada Bl	Local
Residence	1918	5250 La Canada Bl	Local
Residence	1925	1966 Lombardy Dr	Local
Residence	1932	2102 Lyans Dr	Local
Residence	1923	381 Meadow Grove St	Local
Residence	1931	384 Meadow Grove St	Local
Residence	1928	535 Meadow Grove St	Local
Residence	1926	551 Meadow Grove St	Local
Cavens Residence	1925	555 Meadow Grove St	Local
Residence	1924	566 Meadow Grove St	Local
Residence	1930	582 Meadow Grove St	Local
Residence	1926	605 Meadow Grove St	Local
La Casa Bonita	1922	619 Meadow Grove St	Local
Barneson Residence	1934	4852 Ocean View Bl	Local
Residence	1910	818 Old Landmark Ln	Local
Residence	1927	1937 Orchard Ln	Local
Moses Residence	1890	4725 Palm Dr	Local
Squire House	1956	5323 Palm Dr	Local
Phillips Residence	1928	445 Somerset Pl	Local
Harrison Residence	1927	453 Somerset Pl	Local
Flintridge Hotel; Flintridge Biltmore	1876	440 St Katherine Dr	Local
Residence	1957	1401 Sugar Loaf Dr	Local
Jacob Lanterman Residence; Homewood	1876	1322 Verdugo Bl	Local
Residence	1925	4111 Woodleigh Ln	Local
Residence	1926	4166 Woodleigh Ln	Local
Residence	1930	4174 Woodleigh Ln	Local
Berkus Residence	1966	4305 Woodleigh Ln	Local
La Cañada Thursday Club	1923	4440 Woodleigh Ln	Local
Source: City of La Cañada Flintridge Official Register of Historic Properties (February 17, 2026)			



ENERGY CONSERVATION

Renewable Energy

Southern California Edison (SCE) provides electricity to the City, and the City receives its natural gas through Southern California Gas Company. The City is aligning itself with statewide initiatives to adopt policies and plans that maximize energy conservation through the implementation of renewable energy. As such, the City Council approved membership to the Clean Power Alliance (CPA) in November 2023 to provide residents and businesses with greater access to renewable energy options. City Council selected CPA's 100% Green energy tier as the primary energy rate for residents and businesses. This decision reflects the City's commitment to sustainability and to reducing its carbon footprint by providing 100% renewable energy from sources like the sun and wind. This transition is expected to take place in October 2025.¹⁵

Green Initiatives

The City has created several initiatives to increase sustainability and energy efficiency in recent years. In October 2025, the City transitioned to Green Halo for tracking all Construction & Demolition (C&D) waste management.¹⁶ The adoption of Green Halo is expected to enhance the user experience for contractors, developers, and residents by providing a centralized, user-friendly interface to track and document waste diversion. This change aligns with the City's environmental goals and ensures compliance with state and local recycling requirements. Other recent initiatives include the launch of a Property Assessed Clean Energy (PACE) Program.¹⁷ Through its partnership with the California Statewide Communities Development Authority (CSCDA), the CSCDA PACE program provides financing to residential and commercial property owners to overcome the strain of up-front payments for renewable energy upgrades. In addition to this, the City has also formed a Sustainability and Resilience Commission¹⁸ to advise City Council on key environmental and sustainability issues affecting the surrounding community. The City established an instant solar permit (ISP) program¹⁹ to streamline the permitting process by instantly issuing an ISP for code-compliant systems.

2024 Climate Action and Adaptation Plan

In 2024, the City approved its comprehensive 2024 Climate Action and Adaptation Plan (CAAP).²⁰ It was part of a multi-year effort by the community and the City to create a guiding document to achieve greenhouse gas emissions reductions at both the municipal and community-wide levels. The plan includes a vision and commitment to achieve carbon neutrality by 2045, with interim goals of reducing emissions by 40% by 2030 and 58% by 2035. Key strategies include transitioning to 100% renewable energy, increasing electric vehicle infrastructure, and promoting building electrification. The CAAP is intentionally a living document that can be revised as needed with clear and transparent metrics by which progress can be both assessed and measured.

¹⁵ La Canada Flintridge. Clean Power Alliance. [Clean Power Alliance | City of La Cañada Flintridge](#). Accessed November 2025.

¹⁶ La Canada Flintridge. New Waste Management Tracking System Green Halo, [City of La Cañada Flintridge Transitions to New Waste Management Tracking System Green Halo | City of La Cañada Flintridge](#). Accessed November 2025.

¹⁷ La Canada Flintridge. LCF Begins CSCDA PACE Program Partnership. [LCF Begins CSCDA PACE Program Partnership | City of La Cañada Flintridge](#). Accessed November 2025.

¹⁸ La Canada Flintridge. Sustainability and Resilience Commission. [Applications Now Open for City of La Cañada Flintridge's New Sustainability and Resilience Commission | City of La Cañada Flintridge](#). Accessed November 2025.

¹⁹ La Canada Flintridge. SolarApp+. [SolarApp+ | City of La Cañada Flintridge](#). Accessed November 2025.

²⁰ La Canada Flintridge. Climate Action and Adaptation Plan. [2024-ClimateActionAdaptationPlan.pdf](#). Accessed November 2025.



SCENIC VISTAS

The City of La Cañada Flintridge is nestled between the San Rafael Hills to the south and the San Gabriel Mountains to the north, located at the eastern end of the Crescenta Valley. Residents can enjoy stunning mountain and hillside views, as well as vistas of the valley, including the Los Angeles Basin and the Arroyo Seco. Both public and private vantage points offer amazing scenic resources to La Cañada Flintridge residents.

Public vantage points include notable locations such as the Interstate 210 (I-210) and State Route 2 (SR 2) freeways that traverse the City, Foothill Boulevard, Angeles Crest Highway (from I-210 north to the Angeles National Forest), and public recreational and open spaces like Cherry Canyon and numerous trails throughout the City. Private vantage points include views from residences, commercial buildings, and private clubs and facilities. Angeles Crest Highway (California SR 2) is designated an eligible corridor under the California Scenic Highway Program and offers scenic views of the surrounding hillsides, mountains, and the Angeles National Forest.



GOALS, POLICIES AND ACTIONS



GOALS, POLICIES, AND ACTIONS

The goals, policies, and actions in the Conservation Element promote the conservation, preservation, and sustainability of the City's significant resources. They also emphasize and support the interrelationship of all General Plan elements to achieve a sustainable community.

CNE GOAL 1: Preserve and conserve natural resources in the community.

CNE Policy 1.1: Reduce long-term potable water demand through water conservation measures and the expanded use of recycled and alternative water sources, where available, to reduce projected water service demand.

CNE Action 1.1.1: Coordinate with local water providers to align City land-use policies with regional water conservation programs and drought-response measures, including support for tiered or water-budget-based rate structures, seasonal irrigation restrictions, and long-term demand-reduction strategies administered by water providers.

CNE Action 1.1.2: Facilitate the expanded use of graywater and other on-site water reuse systems consistent with State plumbing standards, including streamlining permitting, providing pre-approved system templates, offering education and outreach, removing regulatory barriers, incentivizing installation, and, where appropriate, considering requirements for new development.

CNE Action 1.1.3: Coordinate with local water providers to implement and enhance ongoing public education programs that promote water conservation, drought resilience, and efficient indoor and outdoor water use.

CNE Action 1.1.4: Conduct a review of the City's Water Efficient Landscape Ordinance and related development standards at least every five years to:

- Maintain consistency with updated State landscape efficiency requirements.
- Evaluate opportunities to strengthen local water efficiency standards beyond State minimum requirements.
- Assess water budget thresholds and turf limitations.
- Develop strategies to reduce high outdoor water use in new development, major remodels, and existing large-lot residential properties.
- Evaluate demand-offset or water-neutral development approaches, where legally and technically feasible.
- Integrate wildfire-resilient plant palettes and defensible space compatibility.

CNE Action 1.1.5: Coordinate with Caltrans to promote the use of recycled or non-potable water for irrigation and landscaping within freeway rights-of-way, where infrastructure is available.

CNE Policy 1.2: Protect and enhance surface water and groundwater quality.

CNE Action 1.2.1: Require the implementation of Low Impact Development (LID) stormwater management techniques for new and redeveloped projects consistent with the City's MS4 Permit and State Water Resources Control Board requirements to:

- Minimize pollutant loading and maintain pre-development hydrologic conditions to the maximum extent practicable.



- Control post-development runoff rates and volumes to reduce downstream erosion and protect stream habitat, consistent with applicable hazard mitigation standards.
- Maximize on-site infiltration and groundwater recharge where geologically appropriate.
- Preserve wetlands, riparian corridors, and appropriate buffer zones, and limit unnecessary vegetation clearing while protecting natural drainage patterns.
- Incorporate structural and non-structural best management practices (BMPs) such as tree wells, retention basins, bioswales, rain gardens, and permeable surfaces to manage stormwater quality and quantity.

CNE Action 1.2.2: Coordinate with regional agencies and environmental partners to support water quality improvement efforts within the Arroyo Seco Watershed.

CNE Action 1.2.3: Support implementation of the Flint Wash Restoration Project and similar watershed enhancement initiatives to improve water quality and ecological function.

CNE Action 1.2.4: Integrate green infrastructure and stormwater management features into corridor and gateway improvement projects to enhance watershed protection and urban greening.

CNE Action 1.2.5: Implement public education programs that promote stormwater pollution prevention, watershed protection, and proper disposal of household and commercial pollutants.

CNE Action 1.2.6: Continue to upgrade and maintain the City's stormwater drainage infrastructure to improve stormwater quality and regulatory compliance, while coordinating with flood control and hazard mitigation improvements addressed in the Safety Element.

CNE Action 1.2.7: Require all new development and major renovation projects with potential groundwater impacts to demonstrate compliance with State and federal water quality standards and implement appropriate mitigation measures.

CNE Action 1.2.8: Prior to approval of development on vacant lands require confirmation of adequate wastewater treatment facility and connection to an approved sewer or septic system consistent with applicable health and safety standards.

CNE Policy 1.3: Reduce energy consumption and greenhouse gas emissions through energy efficiency, renewable energy, and sustainable development practices.

CNE Action 1.3.1: Require climate-responsive site and building design in new development and major renovations, including energy-efficiency measures that meet or exceed applicable Title 24 and CalGreen standards and are consistent with the City's Climate Action and Adaptation Plan.

CNE Action 1.3.2: Incorporate urban heat island reduction strategies in public and private development, including cool roofs, reflective or permeable paving, and expanded tree canopy and shade infrastructure.

CNE Action 1.3.3: Continue to implement and expand energy efficiency and renewable energy improvements in municipal facilities and operations, including fleet modernization, building retrofits, and employee commute reduction programs, and serve as a model for community energy conservation.

CNE Action 1.3.4: Maintain and update outdoor lighting standards in the Zoning Code to require energy-efficient fixtures and appropriate light levels consistent with State standards and dark-sky principles.

CNE Action 1.3.5: Facilitate installation of on-site renewable energy systems, including solar photovoltaic and solar-ready infrastructure, consistent with State energy standards and streamlined permitting requirements.



CNE Action 1.3.6: Promote participation in available rebate, incentive, and financing programs for energy efficiency and renewable energy projects and evaluate opportunities for local incentives or expedited permitting where feasible.

CNE Action 1.3.7: Coordinate with energy providers to expand community outreach and education regarding energy conservation programs, demand-reduction strategies, and renewable energy opportunities.

CNE Action 1.3.8: Continue to implement State electric vehicle charging requirements and facilitate installation of EV charging infrastructure in residential, commercial, and public facilities.

CNE Policy 1.4: Reduce solid waste generation and increase diversion of recyclable and organic materials from landfills.

CNE Action 1.4.1: Continue implementing and enforcing State-mandated recycling, organic waste diversion, and edible food recovery requirements by coordinating with authorized waste haulers and conducting ongoing compliance monitoring.

CNE Action 1.4.2: Continue public education and outreach programs to promote proper recycling and organic waste separation and increase awareness of waste diversion's role in reducing landfill disposal and greenhouse gas emissions.

CNE Action 1.4.3: Promote waste reduction practices, including source reduction, reuse, recycling, on-site composting, and participation in edible food recovery programs.

CNE Action 1.4.4: Continue to enhance and enforce construction and demolition debris recycling and recovery requirements consistent with State building standards and local ordinance provisions.

CNE Action 1.4.5: Continue compliance with State organic waste procurement requirements and expand the use of compost, mulch, and other recycled materials in municipal operations to reduce landfill waste and support climate resilience.

CNE Goal 2: Preserve and strengthen habitat connectivity, native ecosystems, and the urban forest to support biodiversity, climate resilience, and community safety while balancing wildfire risk reduction.

CNE Policy 2.1: Protect and enhance biological resources, including native vegetation communities, wildlife habitat, and ecological connectivity, while balancing wildfire safety and protection of life and property.

CNE Action 2.1.1: Preserve publicly owned open space and pursue acquisition, conservation easements, or other land protection mechanisms from willing sellers for properties containing significant biological resources, including native vegetation communities, riparian corridors, and wildlife habitat, consistent with available funding and safety considerations. Open space areas of particular ecological and scenic value include Cherry Canyon, Weber Canyon, Gould Canyon, Winery Canyon, Hall-Beckley Canyon, Snover Canyon, Hay Canyon, and their surrounding hillsides, as well as other priority open space areas identified through ongoing habitat mapping and planning efforts.



CNE Action 2.1.2: Maintain and periodically update citywide biological resource mapping and habitat inventories, as feasible, to inform land-use planning, environmental review, and open-space conservation priorities.

CNE Action 2.1.3: Require, through applicable zoning, development standards, and environmental review processes, that new development adjacent to sensitive biological resources or open space areas incorporate appropriate buffers, habitat-sensitive site design, and native landscaping compatible with adjacent ecosystems, while meeting wildfire defensible space requirements.

CNE Policy 2.2: Protect, expand, and strategically manage the City's urban forest as a critical asset for climate resilience and public health.

CNE Action 2.2.1: Maintain and periodically update the Tree Preservation Ordinance to protect significant trees, regulate removals, and strengthen replacement standards consistent with climate adaptation and wildfire safety requirements.

CNE Action 2.2.2: Prioritize urban tree canopy expansion in heat-vulnerable neighborhoods, streets, parking areas, and public facilities to reduce localized heat impacts and improve environmental equity.

CNE Action 2.2.3: Integrate urban forestry planning into capital improvement projects, streetscape enhancements, park improvements, and public infrastructure upgrades.

CNE Action 2.2.4: Establish long-term maintenance, replacement, and canopy-monitoring strategies to sustain tree health and track canopy-coverage trends over time.

CNE Action 2.2.5: Consider a target of up to 50% shaded parking area at tree maturity or through equivalent shade structures, where feasible and consistent with fire safety requirements.

CNE Action 2.2.6: Incorporate carbon sequestration and long-term canopy-cover considerations into urban forestry planning and open-space management strategies.

CNE Policy 2.3: Identify, protect, and enhance wildlife movement corridors, stepping-stone habitats, and pollinator pathways, and reduce barriers to wildlife movement, to maintain ecological connectivity within the City and between regional habitat areas.

CNE Action 2.3.1: Identify, map, and periodically update priority wildlife movement areas within the City using local knowledge and best available science and coordination with CDFW, including:

- The northern foothill interface with Angeles National Forest
- The Southern California Edison transmission easement corridor
- Arroyo Seco buffer areas
- San Rafael Hills and canyon systems

CNE Action 2.3.2: Incorporate mapped wildlife corridors and habitat linkages into land use planning, zoning, capital improvement planning, and environmental review processes.

CNE Action 2.3.3: Encourage habitat-sensitive design in identified connectivity areas, including:

- Permeable fencing or wildlife-friendly barriers
- Reduced nighttime lighting where appropriate
- Native understory planting
- Avoidance of unnecessary fragmentation



CNE Action 2.3.4: Identify and evaluate physical and operational barriers to wildlife movement, including major roadways (such as the I-210 Freeway), fencing, channelized drainage facilities, lighting, and other infrastructure, and develop strategies to avoid, minimize, or mitigate fragmentation where feasible.

CNE Action 2.3.5: Evaluate and incorporate wildlife-friendly design features in culverts, bridges, drainage channels, and roadway improvements within identified habitat connectivity areas to reduce barriers to movement for small and medium-sized wildlife species.

CNE Action 2.3.6: Promote the establishment of pollinator-supportive landscapes in public rights-of-way, parks, utility corridors, and private development by using native flowering species and reducing pesticide use.

CNE Action 2.3.7: Evaluate the feasibility, in coordination with Southern California Edison, of enhancing the Southern California Edison transmission easement as a multi-benefit corridor that may support pollinator habitat and wildlife connectivity, and/or limited passive or active recreation facilities, while retaining the existing recreational trail and ensuring compatibility with utility maintenance, safety, and operational requirements.

CNE Action 2.3.8: Coordinate with adjacent jurisdictions (including Pasadena and Glendale), the Angeles National Forest, conservancies, Southern California Edison, Caltrans, and the California Department of Fish and Wildlife to improve regional habitat connectivity and address major barriers such as the I-210 Freeway and other transportation corridors.

CNE Action 2.3.9: Pursue state and federal grant funding, cost-sharing arrangements, and public-private partnerships to evaluate and implement wildlife crossing improvements, habitat restoration, and corridor enhancements.

CNE Action 2.3.10: Following wildfire events, coordinate with regional agencies, land managers, and utility providers to assess impacts to wildlife corridors, pollinator habitat, and native vegetation, and prioritize restoration actions that:

- Stabilize soils and reduce erosion in burned foothill and canyon areas
- Reestablish native plant communities and pollinator-supportive species
- Prevent the spread of invasive species that can dominate post-fire landscapes
- Restore or enhance wildlife movement pathways disrupted by fire, debris flows, or emergency repairs
- Integrate habitat recovery with trail repair and infrastructure restoration where feasible

CNE Action 2.3.11: Maintain an up-to-date FEMA-approved Local Hazard Mitigation Plan and actively pursue state and federal hazard mitigation and post-disaster recovery funding to support habitat restoration, erosion control, and wildlife corridor repair following wildfire and climate-related events.

CNE Action 2.3.12: Promote public education and design strategies to reduce human-wildlife conflicts in foothill and canyon areas, including wildlife-friendly fencing, responsible waste storage practices, and habitat-sensitive landscaping.



CNE GOAL 3: Preserve natural landforms, scenic resources, and community character that define the foothill setting.

CNE Policy 3.1: Require new development to be compatible with the City's natural landforms, scenic resources, and established built character.

CNE Action 3.1.1: Continue to implement and periodically update the Hillside Development Ordinance to strengthen grading, erosion control, and vegetation management standards that minimize soil disturbance, protect natural landforms, reduce sedimentation, and address post-wildfire debris-flow risks, in coordination with the Safety Element.

CNE Action 3.1.2: Protect prominent landforms, including ridgelines, knolls, waterways, creeks (either dry or active), canyons, or other unique topographic features or views, and limit alteration except where necessary for public safety or reasonable development.

CNE Action 3.1.3: Minimize visual impacts to hillside views by regulating grading, building placement, road alignments, cuts and/or fill slopes to avoid prominent scarring or skyline intrusion.

CNE Action 3.1.4: Continue implementing and periodically updating the City's Tree Preservation Ordinance to maintain the community's wooded character and scenic quality.

CNE Action 3.1.5: Pursue acquisition, conservation easements, or other land protection mechanisms from willing sellers for properties containing prominent landforms and scenic resources, consistent with available funding.

CNE Policy 3.2: Protect scenic views from public vantage points, designated corridors, and community landmarks.

CNE Action 3.2.1: Continue to implement and periodically evaluate development standards and design review criteria that protect scenic views along Angeles Crest Highway, Foothill Boulevard, and other designated view corridors.

CNE Action 3.2.2: Preserve the unique views of the mountains and foothills as seen from Foothill Boulevard by continuing to implement the development standards and design guidelines outlined in the Hillside Development Ordinance and the Downtown Village Specific Plan.

CNE Goal 4: Encourage the preservation of significant historical resources within the City.

CNE Policy 4.1: Protect and preserve archaeological, historical, tribal, and other significant cultural resources within the City.

CNE Action 4.1.1: Maintain and implement procedures for designation and preservation of local historical resources consistent with the Municipal Code and applicable preservation standards.

CNE Action 4.1.2: Continue to administer the Mills Act program, where feasible, to incentivize preservation and rehabilitation of designated historic properties consistent with adopted program guidelines.

CNE Action 4.1.3: Promote public awareness of the City's cultural and historic resources through educational programs, outreach, social media articles, and interpretive materials.



CNE Action 4.1.4: Support installation of plaques, markers, or interpretive displays to commemorate significant historic and cultural sites.

CNE Action 4.1.5: Evaluate acquisition, conservation easements, or adaptive reuse opportunities for significant historic structures where feasible and consistent with available funding.



TECHNICAL MEMORANDUM

To: Susan Koleda, AICP, Director of Community Development
City of La Cañada Flintridge

From: Kiana Daniels, AICP, Environmental Project Manager
Kimley-Horn and Associates, Inc.

Date: May 19, 2026

Subject: City of La Cañada Flintridge - General Plan Circulation Element Update

PURPOSE

This Technical Memorandum evaluates compliance with the California Environmental Quality Act (“CEQA”) for the City of La Cañada Flintridge General Plan Circulation Element Update (“Project”). The Project consists of text amendments to the Circulation Element intended to address State law requirements and update transportation-related goals, policies, and implementation measures, including provisions related to multimodal transportation planning and truck circulation. The Project does not modify land use designations, increase development intensity or capacity, authorize roadway construction or physical improvements, approve development projects, or commit the City to a specific course of future action.

This memorandum documents the City’s CEQA determination and provides substantial evidence supporting the conclusion that the Project is exempt from CEQA.

STATUTORY AUTHORITY AND REQUIREMENTS

California Environmental Quality Act

CEQA requires a lead agency to determine whether a proposed activity is subject to environmental review. An activity is not subject to CEQA if it:

- Does not involve the exercise of discretionary powers by a public agency;
- Will not result in a direct or reasonably foreseeable indirect physical change in the environment; or
- Does not constitute a “project” as defined in State CEQA Guidelines §15378.

State CEQA Guidelines §15378 defines a “project” as an activity that may result in either a direct or reasonably foreseeable indirect physical change in the environment, including activities undertaken by a public agency, such as the adoption or amendment of a General Plan or elements thereof.

Because the Project involves discretionary adoption of a General Plan element update, it is considered a “project” under CEQA. Pursuant to State CEQA Guidelines §15061, once a project is determined to be subject to CEQA, the lead agency must determine whether the project is exempt. A project may be exempt if it falls within a statutory exemption, categorical exemption, or the common sense exemption.

CEQA ANALYSIS

Common Sense Exemption (State CEQA Guidelines §15061(b)(3))

The Project qualifies for the common sense exemption under State CEQA Guidelines §15061(b)(3), which applies where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. The following substantial evidence supports this determination:

- **Policy-Level Action Only.** The Project consists solely of updates to goals, policies, and implementation measures within the Circulation Element of the General Plan. The Project does not approve, authorize, or commit the City to any specific development project, construction activity, or physical alteration of the environment.
- **No Physical Environmental Change.** Adoption of the Project would not result in any direct physical change to the environment. The Project also would not create a reasonably foreseeable indirect physical change because it does not modify land use designations, increase allowable development intensity, or increase development capacity.
- **No New Truck Routes or Freight Facilities.** The Project does not establish new truck routes, expand roadway capacity, or introduce new freight corridors within the City. Rather, the Project formally identifies and incorporates existing regional truck facilities and circulation patterns already serving the City, including Interstate 210 and State Route 2, which currently function as the principal facilities accommodating regional truck movement through and adjacent to the City. The Project is intended to codify and recognize existing transportation infrastructure and circulation patterns and does not create new roadway alignments, authorize physical improvements, or alter the operational function of the transportation system. Because the Project merely documents and incorporates existing transportation facilities and circulation conditions, adoption of the Project would not result in physical changes to the environment or reasonably foreseeable indirect impacts.
- **No Commitment to Future Action.** The Project establishes broad planning and policy guidance but does not commit the City to a definite course of action or authorize specific development projects. Any future actions implementing the policies contained in the updated Circulation Element would require separate discretionary approvals and environmental review under CEQA, as appropriate.
- **No Growth-Inducing Effects.** The Project does not increase allowable residential density, land use intensity, development capacity, or roadway capacity and would not facilitate or induce growth beyond that already anticipated under the City’s existing General Plan framework.
- **Future Implementation Activities Subject to Separate Review.** Any future capital improvements, roadway modifications, signage programs, traffic operational changes, or other physical implementation measures arising from the updated policies would require separate review and environmental analysis under CEQA, as appropriate.

Based on the foregoing, it can be seen with certainty that adoption of the Project would not have a significant effect on the environment.

CONCLUSION

The Project consists of policy-level updates to the City's Circulation Element that do not authorize or result in direct or reasonably foreseeable indirect physical changes to the environment. The Project establishes a planning framework intended to guide future decision-making and does not approve development projects, authorize construction activity, or commit the City to a definite course of action. Any future actions implementing the updated policies would remain subject to separate discretionary review and environmental analysis under CEQA, as appropriate.

Based on the foregoing and in light of the whole record, it can be seen with certainty that the Project would not have a significant effect on the environment. Accordingly, the Project is exempt from CEQA pursuant to the common-sense exemption set forth in State CEQA Guidelines §15061(b)(3).

Pursuant to State CEQA Guidelines §§15061 and 15062, a Notice of Exemption (NOE) has been prepared for the Project and will be filed with the Los Angeles County Clerk and the California Office of Land Use and Climate Innovation upon Project approval.



TECHNICAL MEMORANDUM

To: Susan Koleda, AICP, Director of Community Development
City of La Cañada Flintridge

From: Kiana Daniels, AICP, Environmental Project Manager
Kimley-Horn and Associates, Inc.

Date: May 19, 2026

Subject: City of La Cañada Flintridge - General Plan Conservation Element and Open Space and Recreation Element Update

PURPOSE

This Technical Memorandum evaluates compliance with the California Environmental Quality Act (“CEQA”) for the City of La Cañada Flintridge General Plan Conservation Element and Open Space and Recreation Element updates (“Project”). The Project consists of text amendments to the Conservation Element and Open Space and Recreation Element intended to address current State law requirements and update goals, policies, and implementation measures related to conservation, biological resources, habitat connectivity, parks, recreation facilities, trails, open space preservation, and environmental stewardship. The Project includes updates associated with recent State legislation, including Senate Bill (SB) 1425 and Assembly Bill (AB) 1889, and incorporates updated background information, resource inventories, and planning policies. The Project does not modify land use designations, increase development intensity or development capacity, authorize park construction, approve trail expansion projects, authorize habitat restoration activities, approve land acquisition, or commit the City to a specific course of future action. This memorandum documents the City’s CEQA determination and provides substantial evidence supporting the conclusions that the Project is exempt from CEQA.

STATUTORY AUTHORITY AND REQUIREMENTS

California Environmental Quality Act

CEQA requires a lead agency to determine whether a proposed activity is subject to environmental review. An activity is not subject to CEQA if it:

- Does not involve the exercise of discretionary powers by a public agency;
- Will not result in a direct or reasonably foreseeable indirect physical change in the environment; or
- Does not constitute a “project” as defined in State CEQA Guidelines §15378.

State CEQA Guidelines §15378 defines a “project” as an activity that may result in either a direct or reasonably foreseeable indirect physical change in the environment, including activities undertaken by a public agency, such as the adoption or amendment of a General Plan or elements thereof.

Because the Project involves discretionary adoption of General Plan element updates, it is considered a “project” under CEQA.

Pursuant to State CEQA Guidelines §15061, once a project is determined to be subject to CEQA, the lead agency must determine whether the project is exempt. A project may be exempt if it falls within a statutory exemption, categorical exemption, or the common sense exemption.

CEQA ANALYSIS

Common Sense Exemption (State CEQA Guidelines §15061(b)(3))

The Project qualifies for the common sense exemption under State CEQA Guidelines §15061(b)(3), which applies where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. The following substantial evidence supports this determination:

- **Policy-Level Action Only.** The Project consists solely of updates to goals, policies, background information, and implementation actions within the Conservation Element and Open Space and Recreation Element of the General Plan. The Project does not approve, authorize, or commit the City to any specific development project, construction activity, or physical alteration of the environment.
- **No Physical Environmental Change.** Adoption of the Project would not result in any direct physical change to the environment. The Project also would not create a reasonably foreseeable indirect physical change because it does not modify land use designations, increase allowable development intensity, increase development capacity, or authorize physical improvements.
- **Resource Identification and Planning Framework Only.** The Project updates resource inventories and planning information related to biological resources, wildlife connectivity, open space areas, recreation facilities, urban tree canopy, watersheds, and other environmental resources. These updates are informal and policy-oriented in nature and are intended to guide future planning decisions. The Project itself does not authorize implementation actions, site disturbance, or construction.
- **No Commitment to Future Action.** The Project establishes broad planning and policy guidance but does not commit the City to a definite course of action or authorize specific projects. References within the updated Elements to future opportunities involving trail improvements, park enhancements, habitat restoration, wildlife corridor improvements, land acquisition, urban forestry programs, or recreational facility improvements are conceptual planning strategies only and do not constitute approvals of physical activities.
- **No Growth-Inducing Effects.** The Project does not increase allowable residential density, land use intensity, development capacity, or infrastructure capacity and would not facilitate or induce growth beyond that already anticipated under the City’s existing General Plan framework.

- **Future Implementation Activities Subject to Separate Review.** Any future capital improvements, park development activities, trail construction, habitat restoration projects, land acquisition actions, wildlife corridor improvements, or other physical implementation measures arising from the updated policies would require separate review and environmental analysis under CEQA, as appropriate.
- **Environmentally Protective Purpose.** The Project strengthens policies related to conservation of natural resources, preservation of biological resources, enhancement of habitat connectivity, preservation of open space resources, equitable access to parks and recreation facilities, and long-term environmental stewardship.

Based on the foregoing, it can be seen with certainty that adoption of the Project would not have a significant effect on the environment.

Class 8 Categorical Exemption (State CEQA Guidelines §15308)

The Project also qualifies for the Class 8 categorical exemption pursuant to State CEQA Guidelines §15308, which applies to actions taken by regulatory agencies for the protection of the environment. The Project satisfies the requirements of this exemption for the following reasons:

- **Regulatory Action.** Adoption of General Plan elements constitutes an exercise of the City's regulatory authority to guide land use and environmental protection through policies and standards.
- **Environmental Protection Objective.** The Project is intended to protect and enhance environmental resources by:
 - Conserving biological resources and open space;
 - Supporting wildlife movement and habitat connectivity;
 - Promoting climate resilience and sustainable resource management strategies;
 - Preserving parks, recreational resources, and natural systems; and
 - Minimizing environmental impacts associated with future land use and development decisions.
- **Preventative Function.** The updated Elements establish planning policies intended to avoid or reduce environmental degradation and preserve environmental resources, consistent with the purpose of the Class 8 exemption.

Exceptions to Categorical Exemptions (State CEQA Guidelines §15300.2)

State CEQA Guidelines §15300.2 identifies circumstances in which categorical exemptions do not apply. Each exception has been evaluated as follows:

- **Location.** The exception states, "Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located. A project that is ordinarily insignificant in its impact on the environment may, in a particularly sensitive environment, be significant. Therefore, these classes are considered to apply all instances except where the project may impact an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agencies."

This exception applies only to Classes 3, 4, 5, 6, and 11 and is therefore not applicable to the Class 8 exemption.

- B. **Cumulative Impact.** This exception states, “All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time, is significant.”

The Project does not result in incremental physical changes to the environment. As a policy-level update that does not authorize development or physical disturbance, the Project does not contribute to cumulative environmental impacts.

- C. **Significant Impact Due to Unusual Circumstances.** The exception states, “A categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.”

The Project involves routine updates to General Plan elements intended to maintain consistency with current planning objectives and State requirements. The Project does not involve unusual circumstances, and there is no reasonable possibility that the Project would result in significant environmental impacts because it does not authorize physical changes to the environment.

- D. **Scenic Highways.** This exception states, “A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway.”

The Project will not result in damage to scenic resources because it does not involve physical construction or environmental alteration.

- E. **Hazardous Waste Sites.** This exception states, “A categorical exemption shall not be used for a project located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code.” Government Code Section 65962.5 refers to the Hazardous Waste and Substances Site List, commonly known as the Cortese List.

The Project is not a site-specific development and does not involve disturbance of any property listed pursuant to Government Code §65962.5 (Cortese List).

- F. **Historical Resources.** A categorical exemption shall not be used for a project that may cause a substantial adverse change in the significance of a historical resource, as defined in State CEQA Guidelines §15064.5.

The Project does not involve physical activity or site-specific modifications that could result in a substantial adverse change to a historical resource, as defined in State CEQA Guidelines §15064.5.

CONCLUSION

The Project consists of policy-level updates to the City’s Conservation Element and Open Space and Recreation General Plan that do not authorize or result in direct or reasonably foreseeable indirect physical changes to the environment. The Project establishes a planning framework intended to guide future decision-making and does not approve development projects, authorize construction activity, or commit the City to a definite course of action. Any future actions implementing the updated policies

would remain subject to separate discretionary review and environmental analysis under CEQA, as appropriate.

Based on the foregoing and in light of the whole record, it can be seen with certainty that the Project would not have a significant effect on the environment. Accordingly, the Project is exempt from CEQA pursuant to the common-sense exemption set forth in State CEQA Guidelines §15061(b)(3). Additionally, the Project qualifies for the Class 8 categorical exemption pursuant to State CEQA Guidelines §15308 because it constitutes an action taken by a regulatory agency for the purpose of protecting the environment.

Pursuant to State CEQA Guidelines §§15061 and 15062, a Notice of Exemption (NOE) has been prepared for the Project and will be filed with the Los Angeles County Clerk and the California Office of Land Use and Climate Innovation upon Project approval.

CITY OF **LACANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date:	August 4, 2026
Subject:	Adoption of a Resolution Amending the Master Schedule of Fees and Charges
Presenter:	Ashlie Guillot, Management Analyst
Proposed Action:	Adoption of a Resolution Adopting a Master Schedule of Fees and Charges
Environmental Impact:	Staff has determined that amending the Master Schedule of Fees and Charges do not constitute a “project” under CEQA pursuant to the California Environmental Quality Act under Sections 15273(a)(1) (Rates, Tolls Fairs and Charges), as well as Sections 15061(b)(3) and 15378(b)(4) of Title 14 of the Code of California Regulations because these actions involve the creation of a government funding mechanism which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.
Fiscal Impact:	The annual impact on the General Fund is anticipated to be net-neutral, recouping reasonable costs for services provided.

Background:

Each year, City staff reviews the City’s Master Fee Schedule. The review includes a cost analysis of fees necessitating an increase or decrease and the introduction of new fees for cost recovery. The review also includes the removal of fees no longer applicable.

Discussion/Analysis:

Following a thorough review, staff propose the modifications shown in Attachment A for consideration. The table includes fees associated with changes and does not reflect administrative changes, such as any changes related to corrections of typographical errors, changes in fee descriptions, or formatting changes.

Staff recommends that the City Council review and adopt the attached Resolution to adopt a Master Schedule of Fees and Charges.

Options:

1. Adoption of a Resolution adopting a Master Schedule of Fees and Charges; or
2. Adopt a Resolution approving the Master Schedule of Fees and Charges; and To direct staff to bring back an item to authorize staff to retain an outside consultant to conduct a comprehensive user fee study waiving the formal bidding process; or

3. Defer adoption of the attached Resolution Adopting a Master Schedule of Fees and Charges; and Provide staff with alternate direction.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Adoption of Resolution adopting a Master Schedule of Fees and Charges.

Attachments:

1. Resolution Amending the Master Schedule of Fees and Charges
2. Attachment A: Proposed Modifications
3. Attachment B: Industrial Waste Fees Rate Sheet

CITY OF LA CAÑADA FLINTRIDGE

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, ADOPTING A MASTER SCHEDULE OF FEES AND CHARGES

WHEREAS, the City of La Cañada Flintridge (“City”) has conducted an extensive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, based on this analysis, City staff has recommended that the Master Schedule of Fees and Charges be amended to reflect changes in fees as follows: i) an increase in various Building & Safety Fees; ii) a decrease in the appeal of a staff decision to the City Manager; iii) an increase in the Innovation Fee; iv) the removal of the Sewer Covenant Review Fee; v) an increase in various Lanterman Auditorium Fees; vi) removal of the Lanterman Auditorium Rate Surcharge Exclusive Use Fee; vii) removal of the Lanterman Auditorium Refundable User Damage Deposit Fees; viii) removal of a Construction Placed Fee; ix) an increase in the USB/Flash Drive Fee; x) an increase in various Planning Fees; xi) removal of the GIS Printout Fees; xii) removal of the Home Occupation Permit Fee; xiii) removal of the Fence Review Fee; xiv) removal of the Pet Grooming Fee; xv) removal of the DUI Cost Recovery Fee; xvi) an increase in various Public Works Fees; xvii) removal of the C&D Administration Review Fee for Roof/Addition/Remodel Fee; xviii) removal of the C&D Administration Review Fee for Full Demolition/Large Commercial Fee; xix) a new C&D Administration Review Fee; xx) removal of the Encroachment Permit Curb/Gutter/Sidewalk Fee; xxi) removal of the Encroachment Permit Curb/Parkway Drain Fee; xxii) removal of the Encroachment Permit Driveway Approach Fee; xxiii) removal of the Encroachment Permit Temporary Parking Fee; xxiv) removal of the Encroachment Permit for Private Encroachment in ROW without Agreement Fee; xxv) a new Encroachment Permit Fee; xxvi) removal of the Public Improvement Plan Check Fee; xxvii) a new Public Works Private Development Review Fee; and xxviii) removal of the Street Renaming Fee; and

WHEREAS, the City Council of La Cañada Flintridge desires to amend its Master Schedule of Fees and Charges to reflect these new fees and increases in fees; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

Section 1. The City Council finds that the above recitations are true and correct and, accordingly, are incorporated herein as findings and a material part of this Resolution.

Section 2. The City Council hereby finds and determines that this Resolution complies with the requirements of the Mitigation Fee Act contained in California Government Code Sections 66000 *et seq.*

Section 3. The City Council finds that this Resolution is statutorily exempt from review under the California Environmental Quality Act under Sections 15273(a)(1) (Rates, Tolls Fairs and Charges), as well as Sections 15061(b)(3) and 15378(b)(4) of Title 14 of the Code of California Regulations.

Section 4. The La Cañada Flintridge Master Schedule of Fees and Charges, attached hereto as Exhibit “A,” is hereby adopted. All fees set forth set forth therein are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

Section 5. The adopted Master Schedule of Fees and Charges reflects new fees, the removal of fees, or the increases in fees for the following: i) an increase in various Building & Safety Fees; ii) a decrease in the appeal of a staff decision to the City Manager; iii) an increase in the Innovation Fee; iv) the removal of the Sewer Covenant Review Fee; v) an increase in various Lanterman Auditorium Fees; vi) removal of the Lanterman Auditorium Rate Surcharge Exclusive Use Fee; vii) removal of the Lanterman Auditorium Refundable User Damage Deposit Fees; viii) removal of a Construction Placed Fee; ix) an increase in the USB/Flash Drive Fee; x) an increase in various Planning Fees; xi) removal of the GIS Printout Fees; xii) removal of the Home Occupation Permit Fee; xiii) removal of the Fence Review Fee; xiv) removal of the Pet Grooming Fee; xv) removal of the DUI Cost Recovery Fee; xvi) an increase of various Public Works Fees; xvii) removal of the C&D Administration Review Fee for Roof/Addition/Remodel Fee; xviii) removal of the C&D Administration Review Fee for Full Demolition/Large Commercial Fee; xix) a new C&D Administration Review Fee; xx) removal of the Encroachment Permit Curb/Gutter/Sidewalk Fee; xxi) removal of the Encroachment Permit Curb/Parkway Drain Fee; xxii) removal of the Encroachment Permit Driveway Approach Fee; xxiii) removal of the Encroachment Permit Temporary Parking Fee; xxiv) removal of the Encroachment Permit for Private Encroachment in ROW without Agreement Fee; xxv) a new Encroachment Permit Fee; xxvi) removal of the Public Improvement Plan Check Fee; xxvii) a new Public Works Private Development Review Fee; and xxviii) removal of the Street Renaming Fee.

Section 6. This Master Schedule of Fees and Charges may be interpreted by the appropriate City department head, in consultation with the City Manager, and should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

Section 7. This Resolution shall go into full force and effect immediately; however, the Master Schedule of Fees and Charges shall become effective sixty (60) days after adoption of this Resolution.

Section 8. Upon the effective date of the Master Schedule of Fees and Charges adopted herein, the Master Schedule of Fees and Charges shall supersede any and all prior resolutions and fee schedules adopted prior to that date.

Section 9. All fees and charges in the Master Schedule of Fees and Charges are non-refundable unless otherwise provided by federal or state law or as provided below:

Service/Fee Title	Refund Criteria	Amount	Unit
Facility Rentals (Memorial Parks, Mayor's Discovery Park, Athletic Fields)	Written Cancellation Notice Received - 30 days prior (Residents) - 60 days prior (Non- Residents)	100% of amount paid	Application
Lanterman Auditorium	Written Cancellation Notice Received - 45 days prior - Less than 45 days prior - Less than 5 days prior	100% of deposit 50% of deposit No refund	Application
Entitlement Fees	Written Cancellation Notice Received - Prior to Application Completeness Review - After First Review - After Second review completed, or application scheduled for public hearing - Third review - CEQA-no initiated	75% of entitlement fees paid 50% of entitlement fees paid 25% of entitlement fees paid No refund 100% of CEQA fees paid	Application
Building & Safety Fees	Written Cancellation Notice Received -prior to commencement of any work or construction no later than one year after the expiration date of the permit	-80% of building fees paid -80% of plan check fees paid if no review has been performed -No refund of plan check fees paid if review has been performed	Permit
Encroachment Fees	Written Cancellation Notice Received -Prior to two business days from date of application received -After two business days	-100% refund of amount paid -No refund of amount paid	Permit
Filming/Still Photography Permit	Written Cancellation Notice Received -Prior to 3PM last business day	-100% refund of Permit Fee paid -66% refund of Right-of- Way/City Property Use Fee	

Section 10. AUTHORITY TO WAIVE, SUSPEND, OR MODIFY FEES. The City Council may, by resolution, temporarily or permanently waive, suspend, reduce, or otherwise modify any fee, charge, or rate set forth in the City's Master Fee Schedule, in whole or in part, provided that such action is consistent with applicable law. Any such waiver, suspension, reduction, or modification shall be effective for the period and under the terms specified in the resolution adopted by the City Council. Unless otherwise stated in such resolution, all fees, charges, and rates listed in the Master Fee Schedule shall remain in full force and effect. City Staff has authority to make clerical changes to the fee schedule that do not result in any substantive

changes to the fees provided for in this fee schedule. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council of the City of La Cañada Flintridge hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, or portion thereof irrespective of the fact that anyone or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 11. The City Clerk shall certify the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 4th day of August, 2026.

Jeanne Hobson, Mayor

ATTEST:

Tania Garcia, City Clerk

State of California)
County of Los Angeles) ss.
City of La Cañada Flintridge)

I, Tania Garcia, City Clerk of the City of La Cañada Flintridge, California, do hereby certify that the foregoing Resolution No. 26-XX was duly adopted by the City Council of the City of La Cañada Flintridge at a Regular Meeting held on the 4th day of August 2026, by the following vote:

AYES: COUNCILMEMBERS: NONE
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE
ABSTAIN: COUNCILMEMBERS: NONE

Dated: August 4, 2026

Tania Garcia, City Clerk

Third-Party Fees			
Service/Fee Title	Fee Description	Fee	Unit
The City of La Cañada Flintridge is not responsible for fees charged by outside agencies or third parties, whether such fees are listed in this document or not.			
Payment Processing Fee	<u>Credit Card Payment (ConnectLCF)</u> <i>This is a third-party fee, and no portion of the fee is retained by or remitted to the city.</i> The processing company will charge a non-refundable transaction fee of a minimum of \$6.95 or up to 2.95% fee to any credit card payment. The processing company collects these fees and not the city.	2.95% (\$6.95 Minimum)	Payment
	<u>eCheck Payment (ConnectLCF)</u> <i>This is a third-party fee, and no portion of the fee is retained by or remitted to the city.</i> The processing company will charge a non-refundable transaction fee of \$1.75 to any eCheck payment. The processing company collects these fees and not the city.	\$1.75	Payment
	<u>Credit Card & eCheck Payments (ActiveNET) - Reservations for Parks and Lanterman Auditorium</u> <i>This is a third-party fee, and no portion of the fee is retained by or remitted to the city.</i> The processing company will charge a non-refundable transaction fee of 3.33% fee to any credit card or eCheck payment. The processing company collects these fees and not the city.	3.33%	Payment
	<u>Cash & Check Payments</u> There are no processing fees for cash or check payments.	No Charge	Payment

Citywide			
Service/Fee Title	Fee Description	Fee	Unit
Administrative Review Fee	Cost recovery fee for processing applications.	Varies	Application
Appeals	<u>Appeal of a Commission Decision to City Council</u> Administrative review fee, public notice fee, and any direct costs (such as newspaper publication, mailers, staff time, etc.) Exceptions: Refer to the Planning Division's Fee Schedules for fees associated with Planning Commission appeals.	\$220 + Direct Costs	Application
	<u>Appeal of a Staff Decision to City Manager</u> Administrative review fee and any direct costs (such as mailers, staff time, etc.) Exceptions: Refer to the Planning Division's Fee Schedules for fees associated with Planning Commission appeals.	\$100 + Direct Costs	Application
	<u>Appeal of a Staff Decision and/or City Manager Decision to the Commission</u> Administrative review fee, public notice fee, and any direct costs (such as newspaper publication, mailers, staff time, etc.) Exceptions: Refer to the Planning Division's Fee Schedules for fees associated with Planning Commission appeals.	\$220 + Direct Costs	Application
	Note: Refer to each department's fee schedule for appeal fees associated with department-specific services and codes.		
County Posting and/or Fish and Game Fee	Applicable LA County and/or Fish and Game posting	Direct Costs	Application
Innovation Fee (Cost for future equipment and software updates)	Development Permit/Cases	\$70.31	Application
	B&S Trade Permit	\$43.43	Application
	Encroachment Permit	\$44.46	Application
	Encroachment Permit (Trash Bin)	\$38.26	Application
Notification Mailers & Postcards	Public meeting and public announcement notifications including mailers and postcards.	\$1.50	Notification / Page
Oversized Document Printing	Larger than 11 X 17	\$3.50	Page

Service/Fee Title	Fee Description	Fee	Unit
Oversized Document Scanning/Upload to ConnectLCF Fee (Larger than 11 X 17)	Up to 5 Pages	\$5	Page
	6 – 10 Pages	\$10	Page
	11+ Pages	\$15	Page
Returned Payment Processing	This fee is for all types of returned payments from the banking institution. (e.g. insufficient funds (NSF), unable to locate account, ceiling limit, etc.).	\$18	Payment

Administration			
Service/Fee Title	Fee Description	Fee	Unit
Lanterman Auditorium			
Hourly Use	Group	\$124.08	Hour
	LCF Based Organization with Unpaid Staff	\$72.38	Hour
Auditorium Staff	Auditorium Manager	\$77.55	Hour
	Auditorium Technician	\$55.84	Hour
Capital Improvement Use	Base Fee	\$279.18	Reservation
	LCF Based Groups	\$120.98	Reservation
	Base Fee: LCF Based Groups booking \$5,000 or more worth of use per calendar year & LCUSD affiliated use.	Waived	Reservation
Auditorium Cleaning	One Time Cleaning Fee	Direct Costs	Performance
	Special Effects Cleaning	Direct Costs	Performance
General Fees	Marley Flooring Rental Fee	\$600	Setup / Clean Up
	Liability Insurance Applicants must provide a certificate of liability insurance with minimum liability limits of \$1,000,000 per occurrence naming the City of La Cañada Flintridge as a certificate holder.	Direct Costs	Reservation
	Recreation Technology Fee	\$15	Application
Recreational Facilities			
Recreational Court Rental Fee	Tennis & Basketball Courts	\$10	Hour
Liability Insurance	Applicants must provide a certificate of liability insurance with minimum liability limits of \$1,000,000 per occurrence naming the City of La Cañada Flintridge as a certificate holder.	Deposit	Reservation
Recreation Technology Fee		\$15	Application
Post Event Cleaning Fee		Direct Costs	Event
Mayor's Discovery Park Concession Facility Rental	Hourly fee plus direct cost for cleaning.	\$20 + Direct Costs	Hour

Service/Fee Title	Fee Description	Fee	Unit
Memorial Park	Rental Fee (Use Fee)	\$20	Hour
	Electrical Usage - 1st hour	\$135	Hour
	Electrical Usage - Additional hours after 1st hour	\$10	Hour
Athletic Fields	Rental Fee (Use Fee)	\$50	Hour
	Field Lights	\$20	Hour
Park Porter Service	Monday-Saturday Usage (4 Hour Minimum)	Direct Costs	Hour
	Sunday Usage (4 Hour Minimum)	Direct Costs	Hour
Special Events			
Special Event	Application	\$100	Event
	<u>Review Fee: Police, Fire, etc.</u>	Direct Costs	Event
	Direct cost of the fully allocated hourly rates for all personnel used plus any outside personnel or material costs.		
	Traffic Engineer Review	\$250	Hour
	Traffic Control Device	Direct Costs	Event

Building & Safety			
Service/Fee Title	Fee Description	Fee	Unit
Building & Residential Code Permit and Plan Check Fees			
General Fees			
Note: General fees are applicable to any / all permit types including building permits, MEP permits, grading permits, etc.			
Building Code Appeal	Request for a hearing before Building Board of Appeals	\$966.04	Appeal
	<u>Exceptions</u> A. Regarding the unsafe condition of building or structure per Section 102.4.1. B. Regarding the initial determination as a welded steel moment frame building in a high earthquake damaged area. C. Regarding the initial determination as a pre-April 13, 1975 concrete tilt-up building. D. Regarding initial determination as an unreinforced masonry building (URM) / potentially earthquake hazardous building.		
Investigations	Unpermitted Work		
	Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than the required minimum.	100% of Permit Fee (\$756.70 Minimum)	Investigation
	Exception: One or two family dwellings, when work is performed by owner-builder the investigation fee shall be equal to the permit fee, but not less than the required minimum.	100% of Permit Fee (\$378.35 Minimum)	Investigation
	Note: The payment of the investigation fee shall not exempt any person from compliance with all other provisions.		
	Alternate Materials & Methods of Construction		
	<u>Application Fee</u> This fee must be paid at the time of application.	\$492.06	Application
	<u>Investigation Fee</u> Each hour, or fraction therefore, after the first 2 hours.	\$246.03	Hour
	Occupant Load Determination: Parking Requirements	\$246.03	Determination

Service/Fee Title	Fee Description	Fee	Unit
Standardize Plans	This fee is for the plan check to "standardize" plans per LACBC Section 107.3. The fee shall be 85% of permit fee (see Table 1-A), but not less than the required minimum.	85% of Permit Fee (\$338.38 Minimum)	Plan Check
	<u>Extension</u> Standard plans shall be valid for a period of one year from the date of approval. The standard plan can be extended by the Building Official an additional year upon payment of an extension fee equal to 30% of the original fee providing the standard plans are being restandardized under the same year codes as the original standard plan approval.	30% of Plan Check Fee	Plan Check
Street Address	For assignment or modification of street address. Note: The applicant is responsible for paying the required applicable fees to LA County Department of Public Works, Survey Mapping and Property Management.	\$202.35	Address
Permit Fees - All Permit Types			
Permit Issuance Fee	Cost recovery fee for processing the permit application and must be paid prior to permit issuance.	\$62.03	Permit
Maintenance Fees	<u>General Plan (GP) Maintenance Fee</u> 5% surcharge of all building permit fees to recover 50% of costs.	5% of Permit Fee	Permit
	<u>Los Angeles County Building Code (LACBC) Plan Maintenance Fee</u> The plan maintenance fee shall be 2% of building permit fee (based on valuation of work) per LACBC Section 107.16.	2% of Permit Fee (\$22.16 Minimum) (\$946.56 Maximum)	Permit
Noncompliance Fee	Group R-3 occupancy	\$227.25	Written Order
	All other occupancies	\$454.85	Written Order
	Note: This noncompliance fee is for when person fails to comply with a written order.		
Unpermitted Work (Retroactive Permit)	Unpermitted Work fee is for work conducted without a required permit and doubles the permit fee (See Table 1-A). This fee applies to all permits issued by the Building & Safety Department.	200% of Permit Fee	Permit

Service/Fee Title	Fee Description	Fee	Unit
Building Permit Fees			
Building Permit Fee (LACBC Table 1-A)	\$0 - \$700 Valuation		
	Base Fee	\$98.57	Flat Fee
	\$701 - \$25,000 Valuation		
	Base Fee	\$147.67	Flat Fee
	Plus for each additional \$1,000 (or fraction thereof) in excess of \$1,000.	\$38.04	Valuation
	\$25,001 - \$50,000 Valuation		
	Base Fee	\$1,060.69	Flat Fee
	Plus for each additional \$1,000 (or fraction thereof) in excess of \$25,000.	\$29.25	Valuation
	\$50,001 - \$100,000 Valuation		
	Base Fee	\$1,792.09	Flat Fee
	Plus for each additional \$1,000 (or fraction thereof) in excess of \$50,000.	\$22.20	Valuation
	\$100,001 Valuation or more		
	Base Fee	\$2,901.84	Flat Fee
	Plus for each additional \$1,000 (or fraction thereof) in excess of \$100,000.	\$15.14	Valuation
Energy Resources Conservation and Development Commission of the State of California Permit Fee	The permit fee specified in Table 1-A shall be increased by 10 percent for all construction work required to comply with the rules and regulations adopted by the Energy Resources Conservation and Development Commission of the State of California. This increase in fee shall be included in the building permit fee for the purpose of determining the plan checking fee.	10% of Permit Fee	Permit
State's Disabled Access and Adaptability Requirement Permit Fee	The permit fee specified in Table 1-A shall be increased by 5 percent for all construction work required to comply with Title 24, California Code of Regulations, Section 101, et seq., the State's disabled access and adaptability requirements. The increase in fee shall be included in the building permit fee for the purpose of determining the plan check fee.	5% of Permit Fee	Permit

Service/Fee Title	Fee Description	Fee	Unit
Outside Agency Fees Collected by La Canada Flintridge	School Impact Fee - As adopted by LCUSD on 06/20/2026		
	Residential	\$5.38	Square Foot
	Non-Residential	\$0.87	Square Foot
	Public Storage	\$0.09	Square Foot
	Note: The City of La Cañada Flintridge collects the school impact fee on behalf of the La Canada Unified School District.		
	State Strong-Motion Implementation Program (SMIP) Fee		
	Group R Occupancy	\$13	Per \$100,000 Valuation
	Other Occupancies	\$28	Per \$100,000 Valuation
	Note: State Strong-Motion Implementation Program (SMIP) with a minimum of \$0.50. PRC Code 2705. This surcharge shall not be included in the building permit fee for the purpose of determining plan check fee.		
	Green Building Fee		
	\$1.00 - \$25,000 or fraction thereof	\$1	Valuation
	\$25,000.01 - \$50,000 or fraction thereof	\$2	Valuation
	\$50,000.01 - \$75,000 or fraction thereof	\$3	Valuation
	\$75,000.01 - \$100,000 or fraction thereof	\$4	Valuation
	Every \$25,000.01 or fraction thereof above \$100,000.01	\$1	Valuation
	Note: Building Standards Administration Special Revolving Fund (BSASRF) (Green Building Fee) - HSC 18931.1. This surcharge shall not be included in the building permit fee for the purpose of determining plan check fee.		
Inspections	<u>Site Inspections</u> For a site inspection not otherwise covered herein by a fee and which is regulated by the City of La Canada Flintridge.	\$946.56	Inspection
	<u>Demolition Inspection</u> For inspection of the demolition of a building or structure (including sewage system termination).	\$367.33	Inspection
	Inspection or Reinspection of Group A, Division 4, Structures	\$491.37	Inspection
	Inspections Outside of Normal Business Hours	\$220.56 (4 Hours Minimum)	Hour

Service/Fee Title	Fee Description	Fee	Unit
Inspections (Continued)	<u>Other Inspections</u> For inspections for which no fee is specifically indicated.	\$220.56	Hour
	<u>Pool Inspection Fee</u> Inspection of Barriers for Swimming Pools, Spas or Hot Tubs	\$206.92	Inspection
	<u>Groups of R or U</u> For inspection of any use, occupancy or change in use or occupancy Group R or U Occupancy.	\$491.37	Inspection
	Groups Other Than R or U		
	Inspection of Use and/or Occupancy Groups Other Than R or U. This fee is based on affected floor area.		
	Up to 5,000 square feet	\$1,211.03	Inspection
	5,001 - 10,000 square feet	\$1,457.40	Inspection
	10,000 - 100,000 square feet	\$2,422.92	Inspection
	100,001 square feet or more	\$3,672.38	Inspection
	Inspection of Structures or Devices Regulated by Chapter 66		
	The first inspection of the first structure or device.	\$367.33	Inspection
	For each additional structure or device.	\$491.37	Inspection
Building Relocation Permits	Floor Area: Up to 2,500 square feet	\$978.43	Permit
	Floor Area: 2,501 square feet or more	\$1,900.21	Permit
	Note: For application and investigation fee for relocation building permits as required by Chapter 34.		
Trailer Coaches	For investigation and/or permit for trailer coaches required by Chapter 69.	\$363.87	Permit
Downtown Village Specific Plan (DVSP) Fee	New construction and tenant improvements.	\$0.31	Square Foot
Certificate of Occupancy	Issuance Fee	\$227.25	Certificate
Temporary Certificate of Occupancy	Issuance Fee	\$341.30	Certificate
	Extension Fee	\$227.25	Certificate
Preliminary Plan Review	Preliminary plan review for conceptual approval code application/interpretation prior to submittal of permit application.	\$492.06 (2 Hours Minimum)	Hour

Service/Fee Title	Fee Description	Fee	Unit
Building Plan Check Fees			
Plan Check Fees	<u>Base Fee</u> When an application for a building permit is submitted for review, whether or not plans or specification are required by Section 106.4.2, a fee shall be 85% of the permit fee. This fee includes the first and second round of plan check, and the final stamp.	85% of Permit Fee (\$184.00 Minimum)	Valuation
	<u>Additional Plan Checks</u> For additional plan checks required by beyond the first and second check of plans or reports, due to complexity of plans or changes, errors, omissions, or additions or revisions of approved or resubmitted plans. Note: This does not include additional plan checks required due to scope of work changes.	\$246.03	Hour
	<u>Drainage Plan Checks</u> Drainage plans with 50 cubic yard of grading or less that requires drainage plan approval and Low Impact Development Plans.	\$184 (2 Hours Minimum)	Hour
	<u>Expedited Plan Checks</u> Are for residential buildings, commercial buildings, plumbing, electrical, and/or mechanical. Note: Grading permits are not eligible for expedited reviews.	175% of Plan Check Fee	Plan Check
Simple Plan Review Fees	Review of drawings and data which are sufficient to determine nature and scope of work in lieu of submittal of plans and specifications as defined in Section 107.2 (including pedestrian protection, underground tanks, etc.)	\$184	Permit
Scope of Work Change	Any revisions resulting in a change to the scope of work during the plan check shall be 25% of the plan check fee.	25% of Plan Check Fee	Plan Check

Service/Fee Title	Fee Description	Fee	Unit
Standard Plans			
Plan Check	The Building Official may approve a set of plans for a building or structure as a "standard plan", provided that the applicant has made proper application, submitted complete set of plans as required by this section, and paid the plan checking fee, or fee listed for standards plans, whichever is greater.	70% of Plan Check Fee	Plan Check
Plans shall reflect laws and ordinances in effect at the time a permit is issued except as provided herein below in this section. Nothing in this section shall prohibit modifying the remit set of plans to reflect changes in laws and ordinances, which have become effective since the approval of the standard plan. The standard plans shall become null and void where the work required by such changes exceeds 10 percent of the value of the building or structure. When it is desired to use an approved "standard plan" for an identical structure, two plot plans and one duplicate plan shall be submitted and a plan checking fee equal to 70 percent of the full plan checking fee required above shall be paid at the time application is made for such identical structure. Such duplicate plans shall be compared, stamped and kept on the project site. In case of deviation from this standard plan, except as permitted in this section, complete plans, together with a full plan-checking fee, shall be submitted for the proposed work.			
Extensions & Expired Permit / Plan Checks			
Permit Extension	Extension, where permitted, of unexpired permit.	25% of Permit Fee	Permit
	<u>New Permit (Previous Permit Expired)</u> New permit issued within 1 year of expiration of previous permit, provided no changes have or will be made in the original plans.	50% of Permit Fee	Permit
Plan Check Extension	Extension, where permitted, of an unexpired plan check where no permit has been issued.	25% of Plan Check Fee	Valuation
	<u>New Plan Check (Previous Plan Check Expired): No Changes</u> Where submitted within 1 year of previous plan check approval date and there are no changes to the plans and no change in code cycle.	50% of Plan Check fee	Valuation
	<u>New Plan Check (Previous Plan Check Expired)</u> Where submitted within 1 year of previous plan check approval date and there are changes to the plans and there has been a change in the code cycle.	65% of Plan Check fee	Valuation

Service/Fee Title	Fee Description	Fee	Unit
Pools, Spas, etc.			
Pool Permit, Plan Check, and Issuance Fees	See Building Fees: The permit fee, plan check fee, and issuance fee are the same building fees.	Varies	Varies
Pool Inspection Fee	Inspection of barriers for swimming pools, spas, or hot tubs.	\$206.92	Permit
Electrical System Fees	<u>New Private Residential Inground Swimming Pools</u> For new private, residential, inground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping, and other similar electrical equipment directly related to the operation of a swimming pool.	\$182.27	Each
	<u>Other Types</u> Other types of swimming pools, therapeutic whirlpools, spas, hot tubs, and alterations to existing swimming pools.	\$122.67	Each
Backflow Prevention Device	For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping).	\$36.70	Each
Swimming Pool Drainage Trap & Receptor	For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included).	\$36.70	Each

Service/Fee Title	Fee Description	Fee	Unit
Grading, Geotechnical, and Landscaping			
Grading Permit Fees - Based on Volume of Material Handled (Table 1-B)			
See general fees for all general fees which will or may be applied to grading permits.			
Grading Permit Fees	1 to 50 Cubic Yards		
	Base Fee	\$364	Flat Fee
	51 - 1,000 Cubic Yards		
	Base Fee	\$364	Flat Fee
	Plus a fee per 100 cubic yards (or fraction thereof) in excess of 50 cubic yards.	\$183.14	100 Cubic Yard
	1,001 - 10,000 Cubic Yards		
	Base Fee	\$2,345.75	Flat Fee
	Plus a fee per 1,000 cubic yards (or fraction thereof) in excess of 1,000 cubic yards.	\$153.86	1,000 Cubic Yard
	10,001 - 100,000 Cubic Yards		
	Base Fee	\$3,730.49	Flat Fee
	Plus a fee per 1,000 cubic yards (or fraction thereof) in excess of 10,000 cubic yards.	\$98.22	1,000 Cubic Yard
	100,001 Cubic Yards or more		
	Base Fee	\$12,570.26	Flat Fee
	Plus a fee per 10,000 cubic yards (or fraction thereof) in excess of 100,000 cubic yards.	\$296.72	10,000 Cubic Yard
Grading Deposit	Up to 100,000 Cubic Yards		
	50% of the grading work cost estimate.	50% of Cost Estimate	Permit
	100,001 Cubic Yards or more		
	50% of the grading work cost estimate of the first 100,000 cubic yards.	50% of Cost Estimate	Permit
	Plus 25% of the grading work cost estimate of that portion in excess of 100,000 cubic yards.	25% of Cost Estimate	Permit
	Note: Security as a condition of the issuance of a grading permit per LACBC - Appendix J Grading, Section J103.7.1.		

Service/Fee Title	Fee Description	Fee	Unit
NPDES - Erosion and Sediment Control Plans (ESCP)	See LACBC - Appendix J Grading, Section J110.8.	10% of Grading Permit Fee	Permit
NPDES - Penalties for Non-Compliance	Grading Permit Volume		
	1 - 10,000 Cubic Yards	\$51.70	Day
	10,001 - 100,000 Cubic Yards	\$258.50	Day
	100,001 Cubic Yards or more	\$517	Day
Grading Plan Check Fees - Based on Volume of Material Handled (Table 1-C)			
Grading Plan Check Fees	1 to 50 Cubic Yards		
	Base Fee	\$644.11	Flat Fee
	51 - 1,000 Cubic Yards		
	Base Fee	\$644.11	Flat Fee
	Plus a fee per 100 cubic yards (or fraction thereof) in excess of 50 cubic yards.	\$219.06	100 Cubic Yard
	1,001 - 10,000 Cubic Yards		
	Base Fee	\$2,834.74	Flat Fee
	Plus a fee per 1,000 cubic yards (or fraction thereof) in excess of 1,000 cubic yards.	\$181.69	1,000 Cubic Yard
	10,001 - 100,000 Cubic Yards		
	Base Fee	\$4,469.99	Flat Fee
	Plus a fee per 1,000 cubic yards (or fraction thereof) in excess of 10,000 cubic yards.	\$107.35	1,000 Cubic Yard
	100,001 Cubic Yards or more		
	Base Fee	\$15,204.98	Flat Fee
	Plus a fee per 10,000 cubic yards (or fraction thereof) in excess of 100,000 cubic yards.	\$296.72	10,000 Cubic Yard
Geotechnical Review & Geological or Engineering Report			
Note: Payment of hourly plan check fees incurred for each review is required prior to the commencement of any subsequently required review.			

Service/Fee Title	Fee Description	Fee	Unit
Geotechnical Site and/or Study Review	Review by geotechnical engineer of geotechnical site review, building and grading plans and processing geological or engineering reports submitted pursuant to Section 110, 111, 113, or 1804.	\$310.20	Hour
Geological Site Inspections and/or Observations	Inspection or observation by city consultant geotechnical engineer.	\$310.20	Hour
Landscape Plan Check Fee			
Landscape Plan Check	Fee is per plan check.	\$319.51	Each
Electrical Code Permit and Plan Check Fees			
Electrical Permit Fees			
System Fee Schedule (The following fees do not include permit application fee)			
New Residential Buildings	Note: The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.		
	<u>New Multifamily Residential Buildings</u> For new multifamily residential buildings (apartments and condominiums) having three (3) or more living units not including garages, carports, and other non-commercial automobiles storage areas constructed at the same time.	\$0.17	Square Foot
	<u>New Single Family and Two-Family Residential Buildings</u> For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time.	\$0.34	Square Foot
	<u>Garages, Carports, and Other Accessory</u> For garages, carports, and other accessory buildings used in conjunction with multifamily residential buildings use and for other types of residential occupancies and alterations, additions and modifications to existing residential buildings.	See Branch Circuit Fee & Unit Fee Schedules	
	For garages, carports and other minor accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required.		

Service/Fee Title	Fee Description	Fee	Unit
Carnivals and Circuses	Note: Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays, and attractions.		
	Electric Generators & Electrically Driven Rides	\$87.53	Each
	<u>Mechanical Driven & Walk-Through</u> For mechanically driven rides and walk-through attractions or displays having electric lighting.	\$36.59	Each
	System of Area & Booth Lighting	\$36.59	Each
	<u>Permanently Installed</u> For permanently installed rides, booths, displays, and attractions.	See Unit Fee Schedule	
Temporary Power Service	<u>Temporary Service Power Pole or Pedestal</u> For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances.	\$98.03	Each
	<u>Temporary Distribution System, Lighting, & Receptacles Outlets (Construction Sites)</u> For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, firework stands, sales booths, additional pole, etc.	\$48.06	Each
Branch Circuit & Unit Fee Schedules			
Notes: 1. The following do not include permit issuance fee. 2. Where appropriate either fee schedule may be used.			
Branch Circuit Fees (Alternate to Unit Fees)	Note: Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets.		
	15 or 20 Ampere 120 Volt Lighting or General Use Receptacles.		
	1 - 10 branch circuits	\$38.94	Each
	Each additional branch circuit (11 - 40)	\$32.38	Each
	Each additional branch circuit (41 or more)	\$28.95	Each
	15 or 20 Ampere 208 Volt to 277 Volt Lighting for 15 or 20 Ampere 208 Volt to 277 Volt Lighting	\$61.34	Each
	Exception: An individual multiwire branch circuit supplying one appliance may be counted as one circuit.		

Service/Fee Title	Fee Description	Fee	Unit
Unit Fees (Alternative to Branch Circuit Fees)	Receptacle, Switch, Lighting, or Other		
	1 - 20 Outlets	\$4.83	Each
	Each additional outlet (21 or more)	\$3.27	Each
	Notes: 1. For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters. 2. For multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.		
Lighting Fixtures	Pole or Platform Mounted Lighting Fixtures	\$5.69	Each
	Theatrical-Type Lighting Fixtures or Assemblies	\$5.69	Each
	Lighting Fixtures, Sockets, or Other Lamp Holding Devices		
	1 - 20 Fixtures	\$4.83	Each
	Each additional fixtures (21 or more)	\$3.27	Each
Residential Appliances of Three Horsepower or Less	<u>Fixed Residential Appliances or Receptacle Outlets</u> For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating.	\$23.95	Each
	<u>Other Types of Air Conditioners & Motor-Driven Appliances</u> For other types of air conditioners and other motor-driven appliances having larger electrical ratings.	See Power Equipment	
Other Appliances of Three Horsepower or Less	<u>Non-Residential Appliances</u> For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment.	\$34.80	Each
	Note: As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels.		

Service/Fee Title	Fee Description	Fee	Unit
Other Appliances of Three Horsepower or Less (Continued)	<u>Other Types of Air Conditioners & Motor-Driven Appliances</u> For other types of air conditioners and other motor driven appliances having larger electrical ratings.	See Power Equipment	
Power Equipment	For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows:		
	Rating: over 3 and up to 10	\$44.79	Each
	Rating: 11 - 50	\$103.54	Each
	Rating: 51 - 100	\$193.65	Each
	Rating: 101 or more	\$320.12	Each
	Notes: 1. Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR). 2. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 3. These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.)		
Busways	Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.		
	<u>Cable Trays, Trolley & Plug-In Type Busways</u> 100 Feet or fraction thereof	\$58.71	100 Feet
Signs, Outline Lighting, & Marquees	<u>Single Branch Circuits</u> For signs, outline lighting systems, or marquees supplied from one branch circuit.	\$87.53	Each
	<u>Additional Branch Circuits</u> For additional branch circuits within the same sign, outline lighting system, or marquee.	\$28.95	Each
Services, Switchboards, Switchboard Sections, Motor Control Centers & Panelboards	600 Volts or Less & 399 Amperes or Less	\$87.53	Each
	600 Volts or Less & 400 to 1,000 Amperes	\$171.43	Each
	Over 600 Volts & Over 1,000 Amperes	\$364.91	Each

Service/Fee Title	Fee Description	Fee	Unit
Miscellaneous Apparatus, Conduits & Conductors	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.	\$146.96	Each
	Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.		
Other Fees			
Inspection Fee	Each hour, or fraction thereof	\$246.03	Hour
	Additional Inspections	\$74.44	Each
	For each extra inspection resulting from defective workmanship or materials.		
	Note: For inspection of electrical equipment for which no fee is herein set forth and for emergency inspections for the time consumed.		
Surcharge Fee	For any single hazardous location area, as defined by the provisions of Chapter 5 of the California Electrical Code, larger than 2,000 sq. ft or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sq. ft., a surcharge in addition to any other applicable fees.	\$491.72	Each
Investigation and Review of Test Reports	For high voltage switchgears, transformers or substations.	\$1,135.36	Each
	Reports with electrical items, apparatus, machine tools, appliances, or other electrical equipment:		
	1 - 10 items	\$568.04	Flat Fee
	11 - 20 items	\$1,135.39	Flat Fee
	21 - 50 items	\$1,703.43	Flat Fee
	51 or more items	\$1,893.13	Flat Fee
	Note: For investigation and review of test reports from local testing laboratories, or to comply with Section 83-3.		
Photovoltaic System (PV)	Residential (Not Solar APP+)		
	Flat fee up to 15 KW	\$449	Flat Fee
	Above 15 KW (per Government Code § 66015)	\$15	KW
	Solar APP+		
	Flat fee up to 15 KW	\$449	Flat Fee
	Above 15 KW (per Government Code § 66015)	\$15	KW

Service/Fee Title	Fee Description	Fee	Unit
Electrical Plan Checking Fees			
Note: The Electrical Code requires plan check fees to be paid at the time of submitting plans and specifications.			
Plan Check	The fee shall be equal to seventy percent (70%) of the required electrical permit fee provided.	70% of Electrical Permit Fee (\$246.03 Minimum)	Permit
	<u>Additional Plan Checks</u> For additional plan checks required by beyond the first and second check of plans or reports, due to complexity of plans or changes, errors, omissions, or additions or revisions of approved or resubmitted plans. Note: This does not include additional plan checks required due to scope of work changes.	\$246.03	Hour
Tenant Improvement Plan Check	The fee for each tenant improvement plan check (installations requiring review to verify compliance with the State's Electrical Energy Conservation requirements (Title 24), when a building plan check is not required for that work.	\$30.67 (\$123.36 Minimum)	1,000 Square Foot
Plumbing Code Permit and Plan Check Fees			
Plumbing Permit Fees			
Appliances	<u>Permanent Type Dishwasher</u> For each permanent-type dishwasher whether individually trapped or not.	\$36.70	Each
	Water Heater and/or Vent	\$36.70	Each
	Water-Treating Equipment	\$36.70	Each
Backflow Prevention Device	For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping).	\$36.70	Each
Fire Sprinkler System & Backflow Prevention Device	For sprinkling systems on any one meter, each backflow prevention device therefor.	\$36.70	Each

Service/Fee Title	Fee Description	Fee	Unit
Gas Piping System	Low-Pressure System		
	1 - 5 Outlets	\$36.70	Each
	Each additional outlet (6 or more)	\$9.31	Each
	Medium or High-Pressure System		
	Medium or high-pressure system	\$150.92	Each
	Additional fee for each outlet	\$9.31	Each
	Note: For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system.		
Gas Meter	For each gas meter not under control and maintenance of the serving gas supplier.	\$36.70	Each
Gas Pressure Regulator	Gas Pressure Regulator other than Appliance Regulators.	\$36.70	Each
Industrial Waste Pretreatment Interceptor	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps.	\$36.70	Each
Plumbing Fixtures or Trap	For each plumbing fixture or trap or set of fixtures on one trap (including drainage vent, water piping and backflow prevention devices therefor), (hose bibbs are considered fixtures).	\$36.70	Each
Potable Water	1-1/2 inch or smaller	\$36.70	Each
	2 - 3 inches	\$113.88	Each
	3 inches or more	\$246.03	Each
	Note: For potable water not covered elsewhere in fee schedule.		
Repair or Alteration of Drainage and/or Vent Piping		\$36.70	Each
Replacement of Water Piping, Fixtures, Water Treatment Device, Water-Using or Dispensing Equipment, & Branch / Risers	For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto.	\$15.17	Each
Roof Drain		\$36.70	Each

Service/Fee Title	Fee Description	Fee	Unit
Solar Potable Water-Heating System	Solar potable water-heating system, including water heater and vent.	\$122.67	Each
Stacks or Branches - Future	For future stacks or branches, each waste inlet.	\$19.99	Each
Trap Primer		\$36.70	Each
Water Pressure Regulator		\$36.70	Each
Sewer Fees			
Cesspool	Cesspool, overflow seepage pit, percolation test pit, swimming pool drywell or drainfield extension or replacement.	\$105.27	Each
Drainage or Sewer Backwater Valve		\$105.27	Each
Greywater System	For each greywater system (storage tanks and disposal/irrigation fields).	\$216.22	Each
Public Sewer	<u>Public Sewer Connection</u> For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto the lot for future use (separate permit required for each such connection or extension).	\$105.27	Each
	<u>Additional Building or Work Connection</u> For the connection of each additional building or additional work to a house sewer.	\$68.06	Each
	<u>Future Sewer Installation Connection</u> For each installation of a section of house sewer for future use.	\$68.06	Each
	House Sewer Manhole	\$105.27	Each
	<u>Sewer Disconnection, Abandonment, Alteration, or Repair</u> Disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof.	\$68.06	Each

Service/Fee Title	Fee Description	Fee	Unit
Private Sewage Disposal System	<u>Private Sewage Disposal System</u> For each private sewage disposal system (septic tank and seepage pits or pits and/or drainfield).	\$216.22	Each
	<u>Private Sewage Disposal System Connection</u> For the connection of a house sewer to a private sewage disposal system.	\$68.06	Each
Plumbing Plan Check Fee			
Note: A plan checking fee as indicated shall be paid to the Plumbing Official at the time of submitting plans and specifications for work described in this subsection. Said fee shall be equal to 40% of the required plumbing permit fee.			
Plan Check Fee	<u>Base Fee</u> The minimum plan checking fee shall be 40% of the plumbing permit fee, but not less than the required minimum.	40% of Plumbing Permit Fee (\$246.03 Minimum)	Permit
	<u>Additional Plan Checks</u> For additional plan checks required by beyond the first and second check of plans or reports, due to complexity of plans or changes, errors, omissions, or additions or revisions of approved or resubmitted plans. Note: This does not include additional plan checks required due to scope of work changes.	\$246.03	Hour
Surcharge	If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:		
	Combination waste and vent system	\$378.35	System
	Gas system containing an earthquake actuated shut-off valve	\$132.15	System
	Chemical waste system	\$75.29	System
	Roof drain system	\$246.03	System

Service/Fee Title	Fee Description	Fee	Unit
Individual Systems	For plan checking individual systems not required to be reviewed under Plumbing Code subsection 103.11.1.		
	Combination waste and vent systems	\$568.04	System
	Gas system containing an earthquake actuated shut-off valve	\$188.99	System
	Chemical waste system	\$113.88	System
	Roof drain system	\$378.35	System
	Grey water system	\$216.22	System
Mechanical Code Permit and Plan Check Fees			
Mechanical Permit Fees			
Note: 1. For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity. 2. For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.			
Refrigeration Compressor or Absorption Unit, Furnace, Heater, Boiler, & Vented Decorative Appliance	For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto:		
	Up to 100,000 BTU	\$61.00	Each
	100,001 BTU - 500,000 BTU	\$117.50	Each
	500,001 BTU or more	\$294.49	Each
Air Inlet & Air Outlet	<u>Air Inlet & Air Outlet</u> For each air inlet and air outlet served by any air-conditioning system.	\$9.48	Each
	<u>Square Footage of Conditioned Space</u> When the number of air inlets and outlets are unknown, this fee is calculated per 1,000 square feet or fraction thereof of conditioned area.	\$83.56	1,000 Square Feet
	Note: An air-conditioned system includes heating and/or cooling.		
Appliance Vent	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.	\$28.95	Each

Service/Fee Title	Fee Description	Fee	Unit
Air Handling Unit	For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:		
	Up to and including 2,000 CFM		
	1 - 10 Units	\$28.95	Each
	11 Units or more	\$8.95	Each
	More than 2,000 CFM		
	2,001 CFM - 10,000 CFM, each unit	\$87.53	Each
	10,001 CFM or more, each unit	\$147.13	Each
	Note: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in LACBC.		
Evaporative Cooler	For each evaporative cooler other than portable type.	\$49.28	Each
Ventilation Fans (Single Register)	1 - 10 Fans	\$36	Each
	11 Fans or more	\$12.57	Each
Ventilation System	For each ventilation system, which is not a portion of any air-conditioning system for which a permit is required elsewhere in LACBC.	\$76.15	Each
Commercial Kitchen Hood, Spray Booth, and/or Product Conveying Dust System	For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto.	\$147.13	Each
Fire Damper	For the installation of each fire damper.	\$23.77	Each
Existing Duct System Alteration	For the alteration of an existing duct system for which a permit is not required elsewhere in LACBC.	\$61	Each
Mechanical Plan Check Fee			
Note: The Mechanical Code requires plan check fees to be paid at the time of submitting plans and specifications.			
Plan Check Fee	Base Fee		
	<u>Up to 10 Appliances</u> The plan checking fee shall be 50% of the mechanical permit fee, but not less than the minimum.	50% of Mechanical Permit Fee (\$246.03 Minimum)	Permit
	<u>More than 10 Appliances</u> Fee for each additional appliance.	An Additional 5% of Permit Fee	Each
	Note: Exception - Identical appliances of 100,000 BTU or less, installed in a single building.		

Service/Fee Title	Fee Description	Fee	Unit
Plan Check Fee (Continued)	Additional Plan Check		
	For additional plan checks required by beyond the first and second check of plans or reports, due to complexity of plans or changes, errors, omissions, or additions or revisions of approved or resubmitted plans. Note: This does not include additional plan checks required due to scope of work changes.	\$246.03	Hour
Surcharge	If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:		
	Food processing establishments containing a commercial type I or II hood.	\$378.35	Each
	Garage ventilation systems required by the adopted Building Code.	\$378.35	Each
	Stair pressurization systems installed in compliance with provisions of the adopted Building Code.	\$378.35	Each
	Product conveying systems	\$378.35	Each
Individual System	Installations of the following individual systems:		
	A commercial type I or II hood	\$568.04	Each
	Garage ventilation systems	\$568.04	Each
	Stairs pressurization systems	\$568.04	Each
	Product conveying systems	\$551.49	Each
Tenant Improvements	Plan Check Fee	\$123.36	
	Tenant improvement installations requiring review to verify compliance with the State's Energy Regulations, when a building permit is not required for that work, the fee shall be:	\$61 (\$123.36 Minimum)	1,000 Square Feet of Conditioned Space

Service/Fee Title	Fee Description	Fee	Unit
Tenant Improvements (Continued)	<u>Additional Plan Checks</u> For additional plan checks required by beyond the first and second check of plans or reports, due to complexity of plans or changes, errors, omissions, or additions or revisions of approved or resubmitted plans. Note: This does not include additional plan checks required due to scope of work changes.	\$246.03	Hour

City Clerk			
Service/Fee Title	Fee Description	Fee	Unit
Candidate Processing	Fee is limited by the State.	\$25	Candidate
Candidate Statement Fee	Varies per election - set by the County of Los Angeles Registrar-Recorder's Office and the City. Estimates are charged in advance, but these are not binding.	Varies	Application
Document Certification	Certification of City Records	\$10	Document
Initiative Processing	Fee is limited by the State. Refundable if, within one year of date of filing Notice of Intent, the City Clerk certifies sufficiency of petition.	\$200	Initiative
Public Records Request	Electronic Records	No Charge	Application
	Hard Copies	\$0.10	Copy
	Hard Copies - Oversized	Direct Costs	Application
	USB/Flash - Electronic Records	\$8	Unit
Appeal of a Commission Decision to City Council (Non-Planning Commission)	Administrative review fee, public notice fee, and any direct costs (such as newspaper publication, mailers, etc.) Exceptions: See the Planning Division's Fee Schedules for fees associated with Planning Commission appeals.	\$220 + Direct Costs	Application

Community Development			
Service/Fee Title	Fee Description	Fee	Unit
Business License			
General Business License Fees			
Business License Late Fee	Applies to all business licenses except contractors. 20% per month beginning August 1 until a 100% cap is reached.	Varies	Application
Employee Fee	This fee applies to all retail, service, and professional business licenses. See each business license type for exceptions.	\$5	Employee
Investigation Fee	See LCFMC § 6.24.060. Investigation Fee	\$50	Investigation
State of California CASp		\$4	Application
Transfer Fee	See LCFMC §6.24.110. License - Transferability	\$25	Transfer
Retail, Service, & Professional Business Licenses			
Retail Business License	<u>Base Fee</u> This fee includes the 1st Employee. The fee is charged per office and/or per location.	\$100	Application
Professional Business License	<u>Base Fee</u> This fee includes the 1st Professional. The fee is charged per office and/or per location.	\$160	Application
	Each additional Professional after the 1st.	\$50	Professional
Service Business License	<u>Base Fee</u> This fee includes the 1st Employee. The fee is charged per office and/or per location.	\$160	Application
Contractors	General: A or B	\$160	Application
	Sub-Contractor: Class C	\$90	Application
	Homeowner as Contractor	Waived	Application
	Vehicle/Truck Decal (1st Decal)	\$15	Vehicle/Truck
	Vehicle/Truck Decals (Each Additional)	\$5	Vehicle/Truck
Home Occupation	<u>Full Time</u> See base fee under applicable Retail, Service, or Professional Business Licenses category.	Varies	Application

Service/Fee Title	Fee Description	Fee	Unit
Home Occupation (Continued)	<u>Part Time</u> Under 20 hours per week	\$25	Application
Miscellaneous Business License Fees	Billboard Advertising	\$100	Billboard
	Multiple Coin Operated Machines (video game, vending machine, etc.)	\$25	Machine
	Bus Bench Advertising	\$50	Bench
Private School / Childcare	1-35 Students	\$50	Location
	36-70 Students	\$100	Location
	71-100 Students	\$150	Location
	101-150 Students	\$200	Location
	151+ Students	\$300	Location
Real Estate Sale / Brokerage & Insurance Sales / Brokerage	<u>Base Fee</u> This fee includes the 1st Licensed Agent/Broker. The fee is charged per office and/or per location.	\$160	Application
	Additional Licensed Agent/Broker	\$15	Agent/Broker
Recreation & Amusement	<u>Base Fee</u> This fee includes the 1st Employee.	\$160	Application
Theaters	Base Fee	\$100	Application
	Seat Fee	\$1	Seat
Permits			
Adult Business License	<u>Application Fee</u> See base fee under applicable Retail, Service, or Professional Business Licenses category.	Varies	Application
	Planning Division Review Deposit	\$4,500 (Minimum Deposit)	Application
Filming / Still Photography Permit	<u>Processing Fee</u> Cost recovery fee for staff time on processing and issuing a film permit.	\$400	Permit
	<u>Notification Fee</u> See "Notification Mailers/Postcards" under the Citywide Fee Schedule.	Refer to Citywide Schedule	Notice
	Right-of-Way (ROW) / Public Facility Use	\$1,500	Day

Service/Fee Title	Fee Description	Fee	Unit
Filming / Still Photography Permit (Continued)	Traffic Engineer Review	\$250	Hour
Student Filming / Still Photography Permit (Academic Purpose)	Processing Fee	Waived	Permit
	Notification Fee See "Notification Mailers/Postcards" under the Citywide Fee Schedule.	Refer to Citywide Schedule	Notice
	Right-of-Way (ROW)/City Property Use	\$1,500	Day
Home Occupation	Part Time Under 20 hours per week	\$25	Application
	One-time fee for home occupation permit (full and part time businesses).	\$25	Application
Massage Establishment Operator Permit	New permit: Direct cost at the fully allocated hourly rates for all personnel involved plus any outside costs plus the permit fee.	\$480 + Direct Costs	Application
	Annual Renewal	\$45	Renewal
	Business License	See Service Business License Category	Application
	Planning Division Review Deposit (Required)	\$2,000 (Minimum Deposit)	Application
Sidewalk Vendor Permit	Permit Fee	\$100	Permit
	Vendor ID Card	\$5	ID Card
Solicitation Permit	Permit Fee	\$160	Permit
	Vendor ID Card	\$5	ID Card
	Exemption: May be exempt with proof of 501(c)(3) status and proof that the organization is local and volunteer-based.		
Tobacco Retail License	Year 1	\$50	License
	Year 2-5 Consecutive year of successful compliance.	\$25	License
	Year 5+ consecutive year of successful compliance.	Waived	License

Planning			
Service/Fee Title	Fee Description	Fee	Unit
General Fees			
Amendment to Previously Approved Permit	<u>Major</u> New construction or major change to structure, architecture, or site design.	100% of Original Application Fee	Application
	<u>Minor</u> Change to a condition of approval, minor architectural or site change.	50% of Original Application Fee	Application
Appeals	<u>Appeal to Planning Commission</u> 50% of the original application fee plus public noticing fee.	50% of Original Application Fee (\$1,000 Maximum) + Direct Costs	Appeal
	<u>Appeal of a Planning Commission decision to the City Council</u> 50% of the original application fee plus public noticing fee.	50% of Original Application Fee (\$1,000 Maximum) + Direct Costs	Appeal
California Environmental Quality Act (CEQA)	(Mitigated) Negative Declaration - Review Performed by City Staff		
	When work is performed by city staff a flat fee per application is required.	\$1,250	Application
	(Mitigated) Negative Declaration - Review Performed by an Outside Consultant		
	<u>Deposit</u> When work is performed by a consultant, a deposit (for the full contract cost) is required.	Deposit	Application
	<u>Administration Fee</u> Plus a 20% fee for administration and processing services.	20% of the Deposit	Application
	Environmental Impact Report		
	<u>Deposit</u> When work is performed by a consultant, a deposit (for the full contract cost) is required.	Deposit	Report
	<u>Administration Fee</u> Plus a 20% fee for administration and processing services.	20% of the Deposit	Application

Service/Fee Title	Fee Description	Fee	Unit
California Environmental Quality Act (CEQA) (Continued)	Notice of Exemption		
	Notice of Exemption (AB 130)	\$600	Notice
	Notice of Exemption (non-AB 130)	\$300	Notice
Certification of Compliance	Request for a Certificate of Compliance per the state Subdivision Map Act.	\$400	Application
Code Enforcement		\$100	Inspection
Consultant Deposit	When an outside consultant's services are utilized for review or analysis of a project or a portion of a project. Subject to a Reimbursement Agreement. Any funds remaining at the completion of the contract shall be returned to applicant.	Deposit	Project
	<u>Administration Fee</u> Plus a 20% fee for administration and processing services.	20% of the Deposit	Application
Developer Requested Continuance	Request fee, public notice fee, and any other direct costs.	\$290 + Direct Costs	Request
Development Agreement	Development agreement deposit.	\$5,000 (Minimum Deposit)	Agreement
	Application Fee	\$2,000	Application
Director's Determination	<u>Tree Protection during Development Activity</u> Review of compliance with private tree protection ordinance.	\$250	Application
	Zoning Letter for Planning Division on specific lot or issue.	\$270	Letter /
	<u>Director's Written Determination</u> Interpretation of provision for zoning codes.	\$270	Application
Director's Review	Building Setback Modification, Height Modification, Residential Sport Court/Batting Cage Permit (Unlighted), Chicken Coop Waiver, Pool/Spa Equipment Encroachment, Flat Roof, Yard Equipment, Pedestrian Entries, RV Parking, Roof Equipment, Front Yard Landscaping, Terracing, Personal Wireless Facilities Microcells or Minor Facilities Additions Not in Residential Single Family or Open Space Zones, and Parking Lot as a Transitional Use, Semi-Circular Driveways	\$530	Application
	Recreational Vehicle Storage/Parking	\$200	Application

Service/Fee Title	Fee Description	Fee	Unit
Density Bonus Agreement (per State Law)	Application Fee	\$2,000	Application
	Density Bonus Agreement Deposit	\$2,000 (Minimum Deposit)	Agreement
General Plan	<u>Finding of Conformance with General Plan</u> Planning Commission review required by State law – public right-of-way vacations, outside agency projects.	\$500	Review
	Amendment	\$5,000 (Minimum Deposit)	Application
Historic Preservation	<u>Certificate of Appropriateness</u> To modify historic resources.	\$250	Application
	<u>Modification of Official Register</u> Addition to or removal from the Official Register of Historic Properties plus any direct costs (e.g. public noticing fees).	\$500 + Direct Costs	Application
	Exception: Fees associated with the removal from the official register will be waived when the addition to the register was initiated by the City.		
Mills Act	Request for Mills Act contract.	\$610	Application
Multiple Application Process	Single project with multiple applications: the highest application fee will be charged at 100% and subsequent applications will be charged at 50%.	Varies	Application
New application for an expired approved application	Where submitted within 1 year of previous approval expiration date and there are no changes to the plans. This fee will be charged at 50% of application fees plus applicable noticing and CEQA fees.	50% of Original Application + Direct Costs	Application
Overhead Utility Appeal	Appeal of requirement to install utilities underground when property is development with a new or relocated main building, or residential building converted to a non-residential use, or remodeling, alteration or addition to an existing commercial building involving an expense totaling 25% of greater of the market value.	\$500	Application
Personal Indoor Cultivation of Marijuana Permit	Permit fee	\$530	Permit

Service/Fee Title	Fee Description	Fee	Unit
Project Monitoring	This fee is to conduct monitoring to ensure compliance with conditions of approval and/or environmental compliance per CEQA.	\$1,000 (Minimum Deposit)	Application
Public Noticing Fee	Design Review – Architectural	\$75	Application
	Director's Review, Hillside (Director), & Tree Removal	\$100	Application
	Condo Conversion, Fence Review, TUP (Major), Excessive Animal, & Telecommunications	\$150	Application
	Planned Development, Second Floor Review, CUP, Floor Area Review, Hillside (Planning Commission), Tentative Map, Setback Modification (Planning Commission), Variance, Lot Line Adjustment, Large Garage, & Floor Area.	\$750	Application
	<u>General Plan Amendment or Specific Plan Amendment</u> Per Public Hearing required noticing.	\$750	Public Hearing
	<u>General Plan Zone Change</u> Per Public Hearing required noticing	\$600	Public Hearing
SB 35 - Preliminary Review/Notice of Intent	Processing SB 35 preliminary review/notice of intent.	\$1,540	Application
Specific Plan	Application Fee	\$10,000 (Minimum Deposit)	Application
	Amendment	\$7,500 (Minimum Deposit)	Application
Streamlined Ministerial Review Application	Processing of streamlined ministerial review application for qualifying multifamily and mixed use, including SB 35.	\$4,515	Application
Substantial Conformance Finding	Application fee to determine that project revisions remain consistent with original approval.	\$320	Application
Time Extension	For existing entitlements	\$100	Application
Zone Change	Application fee for Amendment of Zoning Code text or Zoning Map.	\$4,955	Application
Permits			
Animal Keeping Registration	New Permit	\$165	Application
	Renewal Permit	\$30	Application
Excessive Animal Permit	Permit fee	\$165	Application

Service/Fee Title	Fee Description	Fee	Unit
Hillside Development Permit	Administrative Hearing Application Fee	\$1,440	Application
	Director Review Application Fee	\$465	Application
	Planning Commission Review Application Fee	\$4,515	Application
Personal Wireless Service Facilities	Application Fee	\$2,905	Application
Temporary Use Permit	Major or Master	\$740	Application
	Minor	\$50	Application
	Exemption: LCF local bona fide 501(c)(3) non-profit entities per Resolution No. 14-12.		
Trees	Removal Permit	\$100	Application
	Tree Replacement Fund		
	12" to 23"	\$354	Tree
	24" to 35"	\$705	Tree
	36" or greater	\$3,600	Tree
	Tree Restitution		
	12" to 23"	\$1,062	Tree
	24" to 35"	\$2,115	Tree
	36" or greater	\$10,800	Tree
	Reviews		
Annexation Review		\$5,000 (Minimum Deposit)	Review
Conditional Use Permit	Major - New structure	\$4,515	Application
	Minor - Use within an existing structure	\$1,540	Application
Condominium Conversion Review	Application Fee	\$6,195	Application
Design Review	Application Fee	\$750	Application
	Contractor Deposit	\$1,000 (Minimum Deposit)	Application
	Sign Only	\$400	Application

Service/Fee Title	Fee Description	Fee	Unit
Consultant Plan Check	Lot Line Adjustment/Lot Merger (subject to Reimbursement Agreement)	\$1,000 (Minimum Deposit)	Application
	Tentative Map/Parcel Map/Final Map/SB (Urban Lot Split (subject to Reimbursement Agreement)	\$2,000 (Minimum Deposit)	Application
	Actual cost of reviewer at \$180/hour with a \$2000 deposit.		
Engineering Review for Planning Applications	Applicable to all planning applications review fee. Exceptions Reviews requiring Engineering Deposit and the following: Conditional Use Permit, Minor Development Agreement Design Review, Architectural Design Review, Sign Director's Written Determination, Excess Animal, Home Occupation Permit, Personal Indoor Cultivation of Marijuana, DUSP DVSP Directors Review, Mills Act Appeals Reasonable Accommodation, Tree Removal Temporary Use Permit, Minor Zoning Clearance, Director's Review (Pool Equipment)	\$140	Application
Extra Plan Checks, Inspections, and Meetings	Charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	Direct Costs	Application
Floor Area Review		\$2,905	Application
Large Garage Review		\$500	Application
Legal Review	Deposit for outside legal costs and direct costs.	\$2,000 (Minimum Deposit)	Application
Planning Zoning Clearance	Application Fee	\$75	Application
	<u>Zoning Clearance - Non-Discretionary</u>	\$375	Application
	Applicable to brand new non-discretionary Single Family Residential or addition over 1,000 Square Feet.		
Preliminary Review - Non-Discretionary Project	Application Fee	\$275	Application
Second Floor Review	Director's Review	\$530	Application
	Planning Commission Review	\$2,905	Application

Service/Fee Title	Fee Description	Fee	Unit
Setback Modification	<u>Planning Commission Review</u> Note: See director's review section for setback modifications requiring a director's review.	\$2,905	Application
Temporary Certificate of Occupancy Agreement	Application Fee	\$405	Application
	Deposit equal to the value of the work not yet completed.	Direct Costs	Application
Variance	Application Fee	\$2,905	Application
Parcel & Tract Maps			
Parcel Map	Final Parcel Map		
	Application Fee	\$1,500	Application
	Deposit	\$1,000 (Minimum Deposit)	Deposit
	Tentative Parcel Map		
	Application Fee	\$5,700	Application
Tract Map	Final Tract Map		
	Application Fee	\$1,500	Application
	Deposit	\$1,000 (Minimum Deposit)	Deposit
	Tentative Tract Map		
	Application Fee	\$11,395	Application
Tentative Map Time	Application Fee	\$4,135	Application
Vesting Tentative Parcel & Tract Maps	Vesting Tentative Parcel Map	\$6,195	Application
	Vesting Tentative Tract Map	\$10,000 (Minimum Deposit) + Direct Costs	Application
Lot Adjustments			
Lot Line Adjustment	Application Fee	\$1,000	Application
Lot Merger	Application Fee	\$200	Application

Service/Fee Title	Fee Description	Fee	Unit
Reversion to Acreage		\$5,000 (Minimum Deposit)	Application
SB 9 Urban Lot Split	Application Fee	\$1,500	Application
	<u>Deposit</u> Review of final subdivision map	\$1,000 (Minimum Deposit)	Application

Policy and Executive Management			
Service/Fee Title	Fee Description	Fee	Unit
Accessibility Placard Citation Dismissal	Citation Limited by State Law	\$25	Citation
Animal Control	Unaltered Dog	\$50	Dog
	Unaltered Dog - Seniors	\$25	Dog
	Spayed / Neutered Dog	\$25	Dog
	Spayed / Neutered Dog - Seniors	\$8	Dog
	30 Days - Late Charge Penalty	\$30	Dog
	60 Days - Late Charge Penalty	\$75	Dog
	No License: Citation issued will result in a Municipal Code Violation. See LCFMC § 4.08.030.	Municipal Code Violation	Violation
Banner Permit	Light Poles	No Charge	Application
	Parking Lot	No Charge	Application
	Removal of banner by the city	Direct Costs	Banner
DUI Cost Recovery	Administration fee plus charges at the fully allocated hourly rates for all personnel involved plus any outside costs. \$95 + Direct Cost to the State Set Minimum.	\$95 + Direct Costs	Response
Loud Party Response	First Response	No Charge	Response
	<u>Second and Subsequent Responses</u>	Direct Costs	Response
	Direct costs of all responding personnel.		
Parking Permit	Permit	No Charge	Application
	Display Hanger	\$1.50	Hanger
Police False Alarm Response	<u>First 3 Alarms</u> In a 12 Month Period	No Charge	Alarm
	Fourth Alarm		
	Administrative Fee	\$50	Alarm
	Fine	\$100	Alarm
	Fifth Alarm		
	Administrative Fee	\$100	Alarm
	Fine	\$200	Alarm

Service/Fee Title	Fee Description	Fee	Unit
Police False Alarm Response (Continued)	Sixth and Subsequent Alarms		
	Administrative Fee	\$150	Alarm
	Fine	\$500	Alarm

Public Works			
Service/Fee Title	Fee Description	Fee	Unit
Industrial Waste Fees	Annual fee collected by LACDPW on behalf of the City for commercial inspections.	See Rate Sheet	See Rate Sheet
Newsrack Registration	One-time newsrack registration fee per LCFMC § 6.30.025(D).	\$65	Newsrack
National Pollutant Discharge Elimination System (NPDES) Development Review	Review of drainage related to NPDES compliance impacting the public right of way for new development and redevelopment projects.	\$250	Project
City Trees			
Adoption of City Tree	Review fee	\$175 + Direct Costs	Tree
Amend Official Map of City Trees for Entire Street Block	Public Work's administrative review fee, public notice fee, and any direct costs (such as newspaper publication).	\$550 + Direct Costs	Application
Removal of City Tree Application	Administrative review fee, public notice fee, and any direct costs.	\$550 + Direct Costs	Application
Removal of City Tree & Replacement with Different Species Application	Administrative review fee, public notice fee, and any direct costs.	\$550 + Direct Costs	Application
Response Private Vegetation / Tree Fee	Response to private vegetation and/or tree caused by failed response by residents to address a public safety issue or downed private tree.	Direct Costs	Occurrence
Tree Restitution: Right-of-Way (ROW) Trees	Less than 12"	\$1,250	Incident
	12" to 23"	\$1,770	Incident
	4" to 35"	\$3,525	Incident
	36" or greater	\$18,000	Incident
	Trunk Diameter Unknown: Estimated to be under 36"	\$9,000	Incident
	Trunk Diameter Unknown: Estimated to be over 36"	\$18,000	Incident

Service/Fee Title	Fee Description	Fee	Unit
Construction Review, Inspection, and Permits			
Construction & Demolition (C&D)	<u>C&D Administration Review</u> Administration fee for monitoring compliance with C&D requirements per LCFMC § 9.14.	\$210	Project
Construction & Demolition (C&D) (Continued)	<u>C&D Performance Security</u> Refundable Performance Security upon demonstration of compliance with LCFMC § 9.14.	See Municipal Code	Project
	C&D Self-Haul		
	<u>Haul Route Review</u> Administrative fee for reviewing haul route plan.	\$85	Plan
	<u>Monitoring</u> A deposit is required prior to permit issuance for self-haul monitoring.	\$2,500 (Minimum Deposit) + Direct Costs	Project
Electric Vehicle Charging Stations	First 3 hours	\$2	Hour
	Each hour after the first 3 hours	\$5	Hour
Encroachment Permit	<u>Encroachment Permit Fee</u> Review of permit application and related plans for private development improvements in public right of way such as curb, gutter, sidewalk, parkway drain, and driveway approach improvements.	\$250	Permit
	<u>Utility</u> Permit fee per location/address.	\$175	Location / Address
	<u>Inspection Fee</u> Inspection fee per permit for inspection(s) of construction activity.	\$250	Permit
	<u>Temporary Encroachment Permit</u> Temporary trash bins in the public right of way.	\$55	Permit
	Excavation Review Fee		
	For any encroachment permit where there is excavation, this fee is for the first 100 linear feet, or portion thereof.	\$175	100 Linear Feet
	For each additional 100 linear feet, or portion thereof.	\$155	100 Linear Feet

Service/Fee Title	Fee Description	Fee	Unit
Private Encroachment in Right-of-Way (ROW)	Issuance of encroachment agreement for vertical structures.	\$250	Issuance
	Issuance of covenant for flat work.	\$250	Issuance
	<u>Appeal of Director's Encroachment Decision</u> Administrative fee and engineering review fee for appeal of Director's decision to the Public Works and Traffic Commission per LCFMC § 8.02.120.	\$530	Appeal
Public Works Private Development Review Fee	Initial review of engineering plans for private development.	\$175	Permit
Sewer Service Fee (District 3A)	<u>Maintenance Fee</u> Fee collected on behalf of LA City Sanitation for Sewer District 3A for increased flow volumes.	See LA City Sanitation District Fees	New Connection
	<u>Connection Fee</u> Fee collected on behalf of LA City Sanitation for Sewer District 3A for new sewer connections.	See LA City Sanitation District Fees	New Connection
Street / Right-of-Way (ROW) Vacation Review	Engineering review and preparation of documents.	\$525	Project
Traffic Engineering Review Fee	For permits where traffic engineering review is required, such as encroachment permits, film permits, and transportation permits.	\$250	Permit
Transportation Permit Fee	Single Trip - Application review fee.	\$16	Permit
	Annual Trip - Application review fee	\$90	Permit

Proposed Modification to Existing Fees					
Citywide Fees					
Fee Title	Fee Description	Original Fee	Fee Amount & Unit		Description
Appeals	Staff Decision to the City Manager	\$220 + Direct Costs	\$100 + Direct Costs	Application	Fee reduced as this appeal does not require public noticing.
Innovation Fee (Cost for future equipment and software updates)	Development Permit/Cases	\$68.00	\$70.00	Application	3.4% CPI rate adjustment for increased cost.
	B&S Trade Permit	\$42.00	\$43.50	Application	3.4% CPI rate adjustment for increased cost.
	Encroachment Permit	\$43.00	\$44.50	Application	3.4% CPI rate adjustment for increased cost.
	Encroachment Permit (Trash Bin)	\$37.00	\$38.00	Application	3.4% CPI rate adjustment for increased cost.
Administration Fees					
Fee Title	Fee Description	Original Fee	Fee Amount & Unit		Description
Lanterman Auditorium - Hourly Use Rates	Group	\$120.00	\$124.00	Hour	3.4% CPI rate adjustment for increased cost.
	LCF Based Organization with Unpaid Staff	\$70.00	\$72.00	Hour	3.4% CPI rate adjustment for increased cost.
Lanterman Auditorium - Staff Rates	Auditorium Manager	\$75.00	\$77.50	Hour	3.4% CPI rate adjustment for increased cost.
	Auditorium Technician	\$54.00	\$56.00	Hour	3.4% CPI rate adjustment for increased cost.
Lanterman Auditorium - Capital Improvement Use Rates	Base Fee	\$270.00	\$279.00	Reservation	3.4% CPI rate adjustment for increased cost.
	LCF Based Groups	\$117.00	\$121.00	Reservation	3.4% CPI rate adjustment for increased cost.

Building & Safety Fees					
Fee Title					Description
Building & Residential Code Permit & Plan Check Fees including grading, geotechnical, and landscape.					3.4% CPI rate adjustment for increased cost.
Electrical Code Permit and Plan Check Fees					3.4% CPI rate adjustment for increased cost.
Plumbing Code Permit and Plan Check Fees					3.4% CPI rate adjustment for increased cost.
Mechanical Code Permit and Plan Check Fees					3.4% CPI rate adjustment for increased cost.
Planning Fees					
Fee Title	Fee Description	Original Fee	Fee Amount & Unit		Description
California Environmental Quality Act (CEQA)	(Mitigated) Negative Declaration: Reviewed performed by city staff.	\$1,000.00	\$1,250.00	Application	Fee increase is for the Native American tribal notification is now required and uploading of final document to state CEQANet portal.
	Notice of Exemption (Non-AB 130)	\$200.00	\$300.00	Notice	Fee increase is to recover costs for staff time due to exemptions now being required to be uploaded to the state's CEQANet portal.
Design Review	Application Fee	\$750 Application + \$1,000 Deposit	\$750.00	Application	This fee no longer requires a deposit, therefore, is now a flat fee to recover the cost of staff time.
Public Noticing Fee	General Plan Amendment or Specific Plan Amendment	\$600.00	\$750.00	Public Hearing	Fee increased to recover the cost of staff time as additional noticing required per SB 18 for Native American Tribal Consultation.

Public Works Fees					
Fee Title	Fee Description	Original Fee	Fee Amount & Unit		Description
National Pollutant Discharge Elimination System (NPDES) Development Review		\$250 Deposit + Direct Costs	\$250.00	Project	This fee no longer requires a deposit, therefore, it is now a flat fee to recover the cost of staff time.
City Tree	Amend Official Map of City Trees for Entire Street Block	\$220 + Direct Costs	\$550 + Direct Costs	Application	Fee increased to recover the cost of staff time to amend the official map of city trees.
	Removal of City Tree Application	\$220 + Direct Costs	\$550 + Direct Costs	Application	Fee increased to recover the cost of staff time to process the application.
	Removal of City Tree & Replacement with Different Species Application	\$220 + Direct Costs	\$550 + Direct Costs	Application	Fee increased to recover the cost of staff time to process the application.
Encroachment Permit - Excavation Review	First 100 linear feet.	\$155.00	\$175.00	100 Linear Feet	Fee increased to recover the cost of staff time to process the application.
Private Encroachment in Right-of-Way (ROW)	Agreement for Vertical Structures	\$175.00	\$250.00	Issuance	Fee increased to recover the cost of staff time and the traffic engineering review.
	Covenant for Flat Work	\$175.00	\$250.00	Issuance	Fee increased to recover the cost of staff time and the traffic engineering review.

Fee Title	Fee Description	Original Fee	Fee Amount & Unit		Description
Street / Right-of-Way (ROW) Vacation Review	Engineering review and preparation of documents.	\$250 + Direct Costs	\$525.00	Project	This fee no longer requires a deposit, therefore, it is now a flat fee to recover the cost of staff time.
Traffic Engineering Review Fee		\$250.00 / Hour	\$250.00	Permit	This fee is no longer an hourly fee and is now a flat fee to recover the cost of staff time.

Proposed Removal of Fees				
Citywide Fees				
Fee Title	Fee Description	Fee Amount & Unit		Description
Notary Public Service	Fee is limited by the State (Subject to change by State action)	\$15.00	Signature	Remove this fee as the City does not collect this fee.
Sewer Covenant Review		\$250.00	Application	Remove this fee as the service is no longer provided.
Administration Fees				
Fee Title	Fee Description	Fee Amount & Unit		Description
Lanternman Auditorium	Rate Surcharge: Exclusive Use (Non-Performance Rate)	1/3 Rate Surcharge of Base Rental Cost	Day	Remove this fee as non-performance and performance services are not billed at separate rates.
	Refundable User Damage Deposit	\$100.00	Event	Remove this fee as the city no longer collects a damage deposit.
Building & Safety Fees				
Fee Title	Fee Description	Fee Amount & Unit		Description
Construction Placard		\$20.00	Each	Remove this fee as it was removed from the Building Code in 2026.
Fee Title	Fee Description	Fee Amount & Unit		Description
Notice of Violation	For processing and recording a Notice of Violation pursuant to Section 103.4.	\$762.97	Violation	Remove these from the fee schedule as it's a code enforcement fine per LCF Municipal Code §103.4.
	Rescission of Notice of Violation: For processing and recording a Rescission of Notice of Violation pursuant to Section 103.4.	\$656.34	Violation	

Planning Fees				
Fee Title	Fee Description	Fee Amount & Unit		Description
GIS Printouts	Mail List	\$150.00	Printout	Remove this fee as the service has not been requested and GIS is available to the public with no charge online.
	A/B: 8.5 x 11 & 11×17	\$2.50	Printout	
	C/D Plain: 17×22 & 22×34	\$20.00	Printout	
	C/D Glossy: 17×22 & 22×32	\$30.00	Printout	
	E Plain: 34×44	\$27.50	Printout	
	E Glossy: 34×44	\$240.00	Printout	
Home Occupation Permit		\$65.00	Application	Remove this fee as the service has not been requested.
Fence Review	Application fee	\$420.00	Application	Remove this fee as it was removed from the Zoning Code.
Policy & Executive Management Fees				
Fee Title	Fee Description	Fee Amount & Unit		Description
Animal Control	Pet Grooming Services	\$125.00	Dog	Remove this fee as it is not a service the city contracts with the vendor for.
DUI Cost Recovery		\$95 + Direct Costs	Response	Remove this fee due to the complexity, rate of DUI conviction, and required staff time involved in collecting it.
Public Works Fees				
Fee Title	Fee Description	Fee Amount & Unit		Description
Construction & Demolition Permit	C&D Administration Fees (Roof/Addition/ Remodel)	\$100.00	Project	Remove these fees as they are being combined and replaced with a new fee.
	C&D Administration Fees (Full Demolition/Large Commercial)	\$210.00	Project	

Encroachment Permit	Curb/Gutter/Sidewalk	\$175.00	Permit	Remove these fees as they are being combined and replaced with a new fee.
	Curb/Parkway Drain	\$90.00	Permit	
	Driveway Approach	\$175.00	Permit	
	Temporary Parking	\$176.00	Permit	
	Private Encroachment in Right-of-Way (ROW) without Agreement	\$175.00	Permit	
Public Improvement Plan Check	<\$100,000 Valuation	\$3,000 Deposit + Direct Costs	Project	Remove this fee as deposits are no longer utilized for this service and are being replaced with a new fee.
	\$100,000.01 - \$500,000 Valuation	\$3,500 Deposit + Direct Costs	Project	
	\$500,000.01 - \$1,000,000 Valuation	\$4,000 Deposit + Direct Costs	Project	
	\$1,000,000.01+ Valuation	\$4,500 Deposit + Direct Costs	Project	
Street Renaming	Processing	\$250 + Direct Costs	Project	Remove this fee as it is not a service that is requested.

Proposed New Fees				
Planning Fees				
Fee Title	Fee Description	Fee Amount & Unit		Description
California Environmental Quality Act (CEQA)	Notice of Exemption (AB 130)	\$600	Notice	This fee is to recover costs of staff time as AB-130 requires notification of approximately 16 Native American tribal members, consultation were requested and uploading of Notice of Exemption to state CEQANet portal.
Public Works Fees				
Fee Title	Fee Description	Fee Amount & Unit		Description
Construction & Demolition	C&D Administration Review	\$210	Project	This fee replaces the existing two C&D Administration Review Fees for Roof/Additions/Remodels and Full Demolition/Large Commercial. The fee will remain to be a flat rate per project.
Encroachment Permit Fee	Review of permit application and related plans for private development improvements in public right of way such as curb, gutter, sidewalk, parkway drain, and driveway approach improvements.	\$250	Permit	This fee replaces the existing four fees for Curb/Gutter/Sidewalk, Curb/Parkway Drain, Driveway Approach, and Temporary Parking Permit. The fee will remain to be a flat rate per project.
Public Works Private Development Review Fee	Initial Review of engineering plans for private development.	\$175.00	Permit	This fee replaces the existing Public Improvement Plan Check Fees since a deposit is no longer required.

INDUSTRIAL WASTE CONTROL PROGRAM

PERMIT APPLICATION/PLAN REVIEW/INSPECTION/PERMIT FEES

SCHEDULE NO: 009q Updated 07-01-26

EFFECTIVE DATE:

JULY 1, 2026

TO

JUNE 30, 2027

FEE	TYPE	CLASS	RATE
INDUSTRIAL WASTE INSPECTION	I12	A	\$273.00
" " " "	I06	B	\$528.00
" " " "	I04	C	\$788.00
" " " "	I03	D	\$1,047.00
" " " "	I02	E	\$1,567.00
" " " "	I01	M	\$3,118.00
RAINWATER DIVERSION SYSTEM	D	X	\$402.00
PERMIT APPLICATION, NEW	A01-06	SEWER	\$511.00
" " " "	A07-12	ONSITE	\$791.00
" " " "	A13-18	OFFSITE	\$750.00
PERMIT APPLICATION, REVISION	M01-06	SEWER	\$337.00
" " " "	M07-12	ONSITE	\$479.00
" " " "	M13-18	OFFSITE	\$458.00
PLAN REVIEW, NEW, SEWER	P01	1	\$761.00
" " " "	P02	2	\$957.00
" " " "	P03	3	\$1,200.00
" " " "	P04	4	\$1,315.00
" " " "	P05	5	\$1,927.00
" " " "	P06	6	\$2,465.00
PLAN REVIEW, NEW, ONSITE	P07	1	\$1,035.00
" " " "	P08	2	\$1,291.00
" " " "	P09	3	\$1,648.00
" " " "	P10	4	\$1,822.00
" " " "	P11	5	\$2,683.00
" " " "	P12	6	\$3,456.00
PLAN REVIEW, NEW, OFFSITE	P13	1	\$835.00
" " " "	P14	2	\$1,029.00
" " " "	P15	3	\$1,291.00
" " " "	P16	4	\$1,422.00
" " " "	P17	5	\$2,102.00
" " " "	P18	6	\$2,697.00
PLAN REVIEW, REVISION, SEWER	R01	1	\$604.00
" " " "	R02	2	\$737.00
" " " "	R03	3	\$923.00
" " " "	R04	4	\$1,029.00
" " " "	R05	5	\$1,485.00
" " " "	R06	6	\$1,899.00
PLAN REVIEW, REVISION, ONSITE	R07	1	\$802.00
" " " "	R08	2	\$994.00
" " " "	R09	3	\$1,263.00
" " " "	R10	4	\$1,403.00
" " " "	R11	5	\$2,074.00
" " " "	R12	6	\$2,668.00
PLAN REVIEW, REVISION, OFFSITE	R13	1	\$604.00
" " " "	R14	2	\$737.00
" " " "	R15	3	\$923.00
" " " "	R16	4	\$1,029.00
" " " "	R17	5	\$1,485.00
" " " "	R18	6	\$1,899.00
CLOSURE INSPECTION	C01-C18	ALL	\$273.00
SITE REMEDIAL AND CLEANUP PLAN REVIEW INITIAL DEPOSIT			\$147.00
SITE REMEDIATION/hr			\$147.00
OFF-HRS INSPECTION/hr			\$234.00
INSPECTION, FOR WHICH NO FEE IS INDICATED			\$402.00
ADDITIONAL PLAN REVIEW/hr			\$147.00
WASTEWATER SAMPLING +			\$402.00

CITY OF **LA CAÑADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: August 4, 2026

Subject: Discussion and Direction Regarding the Future Operation of Lanterman Auditorium

Presenter: Arabo Parseghian, Assistant City Manager

Proposed Action: Motion to direct staff to continue discussions with the La Cañada Unified School District regarding the return of operational responsibility for Lanterman Auditorium to the District, remove the Auditorium from future joint-use arrangements, and return to the City Council with a proposed transition plan, financial analysis, implementation schedule, and any necessary agreement amendments.

Environmental Impact: This discussion and direction item is not a project under the California Environmental Quality Act pursuant to Section 15378 of the CEQA Guidelines because it directs staff to evaluate future operational and contractual options and does not approve a physical project or change in use.

Fiscal Impact: There is no immediate fiscal impact associated with providing direction to staff. Returning operational responsibility to the School District could reduce the City's future operating, staffing, and maintenance costs, and will reduce liability and capital improvement obligations. If the City were to decide to retain operational control, a more sustainable staffing model and a long-term funding strategy for operations, accessibility improvements, deferred maintenance, and major capital projects will be required. This could include reducing operating hours to support realistic staffing models.

Historically, Auditorium operations have generally operated near break-even, with some fiscal years ending in a deficit.

Background:

Lanterman Auditorium is owned by the La Cañada Unified School District and is operated by the City under the parties' joint-use relationship. The City administers public rentals, coordinates facility use, collects fees, provides event and technical staffing, and supports routine operations and maintenance.

Over the past year, City and District staff have discussed whether operational responsibility should return to the District to better align facility ownership with operations, maintenance, capital planning, and long-term risk. These discussions have also occurred as the parties consider the future structure of their broader joint-use relationship.

The Auditorium serves a small population of local schools and community members; however, a substantial share of current use is attributable to nonlocal organizations, including for-profit dance companies, theater groups, and other professional users that rent the facility because its rates are comparatively affordable.

Discussion/Analysis:

Current Operating Model

The current model places day-to-day operational responsibility with the City, even though the District owns the facility. This arrangement creates long-term challenges related to staffing, deferred maintenance, accessibility, capital funding, liability, and the appropriateness of City investment in an asset it does not own.

Financial Analysis

Auditorium operations generally break even or operate at a modest deficit, depending on annual rental activity, staffing costs, maintenance expenses, and unplanned repairs. Rental revenues help offset operating costs, but they do not create a reliable funding source for major capital improvements or accessibility upgrades.

Fiscal Year	Operating Revenue	Operating Expenditures	Net Surplus/(Deficit)
FY [2026-27]	\$180,310.00	\$243,810.00	(\$63,500.00)
FY [2025-26]	\$190,400.00	\$177,830.00	\$12,570.00
FY [2024-25]	\$177,786.00	\$186,543.00	(\$8,757.00)
FY [2023-24]	\$203,383.00	\$174,712.00	\$28,671.00
FY [2022-23]	\$187,218.00	\$191,330.00	(\$4,112.00)
Average	\$151,793.00	\$194,845.00	(\$7,025.00)

- Average Annual City staff cost: \$135,624.00 (for auditorium staff only; this does not include staff at City Hall who also support the program but are not funded through the program)
- Average annual rental revenue: \$151,793.00

- Average annual operating surplus/(deficit): (\$7,025.00)

The principal financial concern is that the current model may cover routine operations in stronger rental years but does not generate sufficient reserves for major building systems, deferred maintenance, or ADA-related improvements. Continuing the current arrangement would therefore require a clearer allocation of capital responsibility and a dedicated funding strategy since the facility does not meet current accessibility standards. In addition, City staff receive complaints from members of the public regarding the lack of ADA seating and the entrance path. These improvements would be costly and include the remaining challenge of funding capital improvements made to a facility that the City does not own.

Rental Usage Statistics For FY2025-26

Available operational experience indicates that a significant portion of Auditorium use is attributable to LCF and non-LCF organizations, including for-profit organizations focused on dance groups, theater companies, and other professional users. These organizations often select the facility because its rates are affordable relative to comparable venues, allowing them to reduce production costs and improve event profitability.

User Category	Total Number of Rental Hours	% of Total Rentals
LCF-based nonprofit/community groups	77	10%
LCF-based for-profit	134	17%
LCUSD/school-related users	135	18%
LCF-based private schools	161	21%
Non-LCF-based groups	255	34%
Total	762	100%

Known Major Facility Improvements

Lanterman Auditorium is an aging facility with several known or anticipated capital needs. Currently, the facility requires the replacement of the entire stage floor. However, due to funding challenges, a remedial repair - a comprehensive sanding of the stage floor - is taking place, which will delay the full replacement of the floor. The project is being funded by the District and the City at a 50% split with a total estimated cost of \$34,500.

The list below is preliminary and should be supplemented by a formal facility condition assessment

and cost estimates in the future.

Improvement	Current Condition / Need	Preliminary Cost	Potential Responsible Party*
Roof replacement	Aging roof requiring replacement to address long-term water intrusion risk.	\$1.3 M – \$2.3 M	Shared
HVAC system	The facility lacks a comprehensive HVAC system suitable for current public assembly expectations.	\$3.3 M–\$6.0 M	Shared
Exterior wall repairs	Repairs are needed to prevent water intrusion and recurring leaks.	\$700,000–\$1.6 M	Shared
Restroom modernization	Restrooms are outdated and may require functional, accessibility, and finish upgrades.	\$800,000–\$1.6 M	Shared
Seating replacement	Existing wooden chairs are aging and may require replacement or major rehabilitation.	\$1.0 M–\$1.9 M	Shared
ADA compliance improvements	The facility is not fully ADA compliant and may require substantial improvements to paths of travel, seating, restrooms, stage access, and related features.	\$1.5 M	Shared
Stage floor replacement	The stage floor received an interim repair because funding was unavailable for full replacement; a future permanent replacement remains necessary.	\$475,000–\$950,000	Shared

The estimated ADA compliance cost is at least \$1.5 M and may increase depending on the final scope, required path-of-travel upgrades, restroom modifications, stage access, seating changes, design costs, and related code requirements. Continued public operation by the City may increase exposure to accessibility complaints or claims, while neither agency currently has a dedicated funding source for the full improvement program.

*It is important to highlight that the City does not own the property, and any improvements made to the property do not remain in the City's ownership but become part of the LCUSD property since it is attached to the property that they own. This, combined with financial limitations from the Joint Use model, limits any significant improvement plans from being incorporated.

Staffing Challenges

The City's current staffing structure is not sustainable as a permanent model. Auditorium work requires specialized knowledge of theatrical lighting, sound, stage operations, and facility systems, but the positions are event-driven and do not provide guaranteed hours.

The model has remained workable largely because key Auditorium personnel are also employed by the School District, which provides them with more consistent work and greater familiarity with the facility. This is an unusual circumstance that will most likely not be replicable when current employees leave. A future recruitment may require the City to choose between materially increasing guaranteed staffing costs based on a fixed schedule and relying on contracted technical services, which is likely to significantly increase the auditorium's operational costs and/or reduce the number of days available for rent.

Option 1: Return Auditorium Operations to the District

Under this option, staff would continue discussions with LCUSD regarding the transfer of operational responsibility back to the District and removal of the Auditorium from future joint-use arrangements. A transition plan would address existing reservations, deposits, staffing, records, equipment, maintenance responsibilities, insurance, liability, public access, and determine an effective transition date.

This option would require thorough planning and coordination between the two agencies. Therefore, the earliest expected transfer would take place on July 1, 2027 for FY 2027-28. Staff recommends this option.

Option 2: Renegotiate the Agreement and Maintain City Operations

Under this option, the City would continue operating the Auditorium under a substantially revised agreement as part of the new broader JUA agreement. Any revised agreement should address capital cost allocation, ADA improvements, minimum District financial participation, staffing, rental rates, cost recovery, commercial use policies, insurance, liability, facility condition assessments, capital reserves, and long-term governance.

Continuing the present arrangement without significant changes would not resolve the identified financial, staffing, capital, ownership, and accessibility challenges. The City anticipates needing cooperation from CJPIA to assess the most pressing areas of risk to the City. While final recommendations are not complete, CJPIA staff toured the facility in late July.

Options:

1. Direct staff to continue discussions with LCUSD regarding returning operational responsibility for

- Lanterman Auditorium back to the District, removing the Auditorium from future joint-use arrangements, and returning with a proposed transition plan and necessary agreements; or
2. Direct staff to negotiate a revised agreement that maintains City operation and addresses financial responsibility, staffing, ADA improvements, maintenance, capital investment, liability, rental policies, and long-term governance; or
 3. Direct staff to continue the existing operating arrangement without material changes; or
 4. Provide an alternative direction.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Direct staff to continue discussions with the La Cañada Unified School District regarding returning operational responsibility for Lanterman Auditorium back to the District, removing the Auditorium from future joint-use arrangements, and returning to the City Council with a proposed transition plan, financial analysis, implementation schedule, and any necessary agreements or amendments.

Attachments:

None

CITY OF **LACANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date:	August 4, 2026
Subject:	Discussion Regarding Hybrid Meetings for the City's Commissions and Committees and Provide Direction to Staff as Appropriate
Presenter:	Tania Garcia, City Clerk
Proposed Action:	It is recommended that the City Council take the following action: Receive and file a presentation regarding potential implementation of hybrid meetings for City Commissions and Committees and provide direction to staff as appropriate.
Environmental Impact:	N/A
Fiscal Impact:	There is no fiscal impact at this time, but if the City Council decides to pursue offering hybrid meetings for all Commissions and Committees, there will be a staffing cost as outlined in a Council Consideration Item during the Fiscal Year 2026-27 annual budget discussions.

Background:

On October 3, 2025, Governor Newsom signed Senate Bill No. 707 ("SB 707"), which revises and updates the Ralph M. Brown Act's open meeting laws to provide greater flexibility in teleconferencing and to enhance accessibility requirements, including translation services in certain circumstances and real-time captioning. All City Council meetings are subject to SB707, and the City began offering a hybrid option with the July 21, 2026, City Council Meeting. Beyond the City Council requirement, SB 707 requires the City Council to formally authorize teleconferencing for advisory bodies, including commissions, committees, and boards, through a resolution or policy, pursuant to California Government Code section 54953.8.6, if the City Council chooses to offer the hybrid option. As discussed in greater detail below, offering the hybrid option for all meetings will result in additional costs.

Discussion/Analysis:

To comply with Senate Bill No. 707, the City Council approved a resolution to adopt a policy governing remote participation for City Council at the June 16, 2026, City Council Meeting. A request was introduced to consider hybrid meetings for City commissions and committees. The City currently has eight commissions and three committees:

- Cornishon Corridor Joint Working Group
- Design Commission
- Emergency Preparedness Coordinating Committee
- Investment & Financing Advisory Committee
- Joint Operations Team

- Parks & Recreation Commission
- Planning Commission
- Public Safety Commission
- Public Works & Traffic Commission
- Sustainability & Resilience Commission
- Youth Council

Currently, commission and committee meetings are conducted in person at City Hall and are audio recorded. Implementation of hybrid meetings for all commissions and committees would provide the public with an additional option to observe and participate remotely, potentially increasing accessibility and public engagement. However, expanding hybrid meetings beyond City Council and Planning Commission meetings will require funding for additional staffing, audiovisual/technology support, and administrative resources.

Hybrid meetings require staff to:

- Monitor Zoom participants throughout the meeting
- Manage virtual public comments and speaker queues
- Coordinate between in-person and remote speakers
- Monitor audio and video quality
- Address technical issues before and during meetings
- Pause or suspend meetings as required under SB 707 in the event of unresolved technology disruptions

These duties would be in addition to existing responsibilities such as agenda preparation, minute taking, livestream management in CivicPlus, and post-meeting administration. Commissions and committees are currently staffed by a primary liaison who is responsible for preparing agendas, agenda packets, and minutes as well as facilitating the live meetings and following up on member requests and reporting on City projects. While some commissions have more than one staff person regularly attend the meetings, there are two commissions that only have one staff person present at their live meetings. Hybrid meetings would require additional audiovisual staff to support the primary liaison and effectively manage the virtual platform while allowing primary liaison staff to facilitate the live meeting. Depending on the complexity of the meeting, staff may need assistance from Information Technology with multiple displays, screen sharing, slides, and videos. Implementation could also require additional staff time before and after meetings for setup, testing, troubleshooting, and archiving recordings.

Currently, the City pays between \$250 to \$800 a month for additional A/V support for the Planning Commission. Cost is charged per hour each meeting along with travel expenses. The City's commissions and committees collectively conduct approximately 122 meetings throughout the year. Expanding hybrid capabilities to every commission and committee meeting would significantly increase staff workload and operational demands. Should the City Council express interest in moving forward, staff would return with implementation options and their associated budget impacts, which could \$80,000 per year or more, as outlined in the FY2026-27 Council Consideration Item, "Audiovisual Staff for Broadcasting Public Meetings."

Options:

1. Receive and file a presentation regarding the potential implementation of hybrid meetings for City Commissions and Committees and provide direction to staff as appropriate; or
2. Receive and file the presentation; or

3. Provide alternate direction to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Receive and file a presentation regarding the potential implementation of hybrid meetings for City Commissions and Committees and provide direction to staff as appropriate.

Attachments:

1. SB707Policy

CITY OF **LA CANADA FLINTRIDGE**
City Council Agenda Report

Meeting Date: June 16, 2026

Subject: Adopt a Resolution to Adopt a Policy Entitled “Policy Governing Remote Participation and Enhancement of Public Participation in City Council and Commission Meetings” to implement Senate Bill No. 707

Presenter: Adrian Guerra, City Attorney

Proposed Action: Adopt the Attached Resolution to Adopt a Policy Entitled “Policy Governing Remote Participation and Enhancement of Public Participation in City Council and Commission Meetings” to implement Senate Bill No. 707

Environmental Impact: None

Fiscal Impact: None

Background:

On October 3, 2025, Governor Newsom signed Senate Bill No. 707 (“SB 707”), which revises and updates the Ralph M. Brown Act’s open meeting laws to provide greater flexibility in teleconferencing and enhance accessibility requirements, including translation services in certain circumstances and real-time captioning. SB 707 requires the City Council to formally authorize teleconferencing for advisory bodies, including commissions, committees, and boards, through a resolution or policy, pursuant to California Government Code section 54953.8.6.

These new requirements build on the existing teleconferencing framework established under prior legislation, including Assembly Bills 361 and 2449. SB 707 takes effect on July 1, 2026, and will remain in effect until January 1, 2030. A draft policy, entitled “Policy Governing Remote Participation and Enhancement of Public Participation in City Council and Commission Meetings,” is now presented to the City Council to implement Senate Bill No. 707.

It is important to note that SB 707 has new provisions applicable to all city councils and new provisions only applicable to an “eligible legislative body”, which is defined as “a city council of a city located in a county with a population of 600,000 or more”. Accordingly, the City will be subject to all provisions of SB 707, i.e., both the general provisions of SB 707 and the provisions applicable to an “eligible legislative body” because the City is located in a county that exceeds a population of 600,000 people.

Discussion/Analysis:

SB 707 updates the City’s open meeting requirements to enhance public participation, transparency, and accessibility.

A. Teleconferencing and Remote Participation Requirements:

- **Mandatory Hybrid Meetings:** By July 1, 2026, the City Council **must** provide for hybrid meetings (in-person plus a teleconference option). The teleconference option must be either a two-way telephonic or audiovisual platform (e.g., zoom). If using audiovisual platforms, a call-in option and active captioning (if available) are required.
- **Policy Regarding Broadcast Disruption:** Prior to July 1, 2026, the City Council must adopt an open-session policy regarding hybrid meetings that includes procedures for restoring service in the event of a broadcast disruption. The policy should include: (i) steps to be taken if audio, video, or the entire platform fails; (ii) the appropriate personnel to take corrective action to restore service; and (iii) the procedure to notify the public and resume the meeting upon restoration of service. In addition, the policy should also outline how the City Council will deal with a disruption or disturbance from a member of the public, either in-person or on teleconference, and restore decorum to the meeting. The policy should also address the procedures for accommodating disability requests by a Councilmember or a member of the public in participating in the meeting, as well as define “just cause” and “emergency circumstances” for purposes of remote participation by a Councilmember.
- **One-Hour Recess Requirement:** Starting July 1, 2026, if a disruption prevents the public from attending the meeting remotely, the City Council must take a recess and try to restore service. If service cannot be restored within one (1) hour, the City Council must conduct a roll call vote confirming that good faith efforts were made, and make a finding that public interest in continuing the meeting outweighs remote access.
- **Legal Basis for Remote Participation of Councilmember:** Starting January 1, 2026, Councilmembers and commissioners who participate remotely must have their legal basis for remote participation recorded in the meeting minutes.
- **Councilmember with Disability:** Starting January 1, 2026, Councilmembers and commissioners with a disability may participate remotely as a reasonable accommodation, including participation via audio only (but only if their condition prevents participation on camera). Once an accommodation is granted for a disability, the Councilmember’s remote participation counts toward quorum at the in-person meeting site. Unlike the “just cause” or “emergency circumstance” reasons for Councilmembers/commissioners to participate remotely, there are no restrictions on the number of meetings a Councilmember/commissioner may attend remotely and no geographic limits on participation, once a disability is established and accommodated. However, those attending remotely must still disclose any present adults and their relationship to them.
- **“Just cause” definition expanded and extended:** Currently, Councilmembers and commissioners may participate remotely due to “just cause”. In addition to the existing reasons of childcare needs, a contagious illness, official City-related travel, and physical or family medical emergency, as of January 1, 2026 the definition of “just cause” will now include military service obligations. Previously sunseting at the end of 2025, the allowance for remote participation via “just cause” has been extended to December 31, 2029.

B. Enhancing Public Engagement (Starting July 1, 2026):

- **Translation of meeting agendas:** If 20 percent of the City’s population speaks an applicable foreign language **and at the same time, that population speaks English less than “very well”**, then the City must translate meeting agendas (but not the entire agenda packet) into that applicable language. There is no need to verbally state how the foreign language translation of the agenda may be accessed during the applicable Council meeting. *[Note that the 20% calculation must be based on data regarding foreign languages from the most recent American Community Survey.]*
- **Translation of the City website:** Similar to meeting agendas, the following information on the City’s website must also be translated if 20 percent of the City’s population speaks an

applicable foreign language and at the same time that population speaks English less than “very well”. Each translation must be accessible through a prominent direct link posted on the City’s website home page.

(A) An accessible internet webpage dedicated to public meetings that includes, or provides a link to, all of the following information:

- (I) A general explanation of the public meeting process for the City Council.
- (II) An explanation of the procedures for a member of the public to provide in-person or remote oral public comment during a public meeting or to submit written public comment.
- (III) A calendar of all public meeting dates with calendar listings that include the date, time, and location of each public meeting.
- (IV) The agenda is posted online.

- **Social Media Use:** Existing law temporarily allows a Councilmember to participate in individual communications on an internet-based social media platform for specified purposes, provided that a majority of Councilmembers do not use the platforms to discuss or deliberate on matters within the City’s specific subject matter jurisdiction. This bill makes removes the sunset date and makes this exception permanent.
- **Brown Act Copy:** The City must provide a copy of the Brown Act to each Councilmember of the City.
- **Oral Reporting of Compensation Decisions:** SB 707 clarifies that the City is required to orally report, prior to final action, a summary of any recommendation of final action on compensation for the City Manager, any department heads, or other comparable administrative officer during an open meeting at which the final action is to be taken.
- **Assistance in translation services:** The City is required to reasonably assist members of the public who wish to translate a public meeting into any language or wish to receive interpretation provided by another member of the public. The bill does not require the City to provide translation services, but only to reasonably assist others who choose to engage in translation/interpretation services. It is important to note that in providing any translation service, SB 707 limits the City’s liability in negligent translation and provides that the City will not be responsible for the contents or accuracy of any translation.
 - The bill states that the City Council shall publicize instructions on how to request assistance to the public.
 - The “assistance” listed in the bill may include any of the following, as determined by the City Council: (i) Arranging space for one or more interpreters at the meeting location, (ii) Allowing extra time during the meeting for interpretation to occur, and/or (iii) Ensuring participants may utilize their personal equipment or reasonably access facilities for participants to access commercially available interpretation services.

Automated translation tools, such as Google Translate, may be used to satisfy these requirements, provided the other statutory obligations are met and a disclaimer is included noting that translations are automatically generated and may not be exact.

- **Translation near posting sites:** The City must also provide a freely accessible physical location near where the agendas are posted to allow the public to post additional translations of the agenda in that location.
- **Outreach requirements:** The City must make reasonable efforts to invite groups that do not traditionally participate in public meetings to attend those meetings. Examples of such groups include the following:
 - Media organizations providing news coverage within the City or region, including ethnic and language-specific outlets serving non-English-speaking communities.
 - Civil-rights, civic-engagement, neighborhood, and community-based organizations,

particularly those active in or serving multilingual or historically marginalized communities.

C. Additional Key Requirements:

- **Teleconferencing for Eligible Subsidiary Bodies:** SB 707 further standardizes teleconferencing procedures for eligible subsidiary bodies, such as advisory boards and committees of the City. Before an eligible subsidiary body may use teleconferencing, the City Council must first formally authorize it by charter, ordinance, resolution, or other formal action. If teleconferencing is authorized, members participating remotely must maintain real-time, two-way communication for the duration of the meeting, unless the member has a physical or mental condition meeting ADA disability criteria that results in a need to participate off camera. Further, the bill removes the prior requirement to publicly notice each remote location. Also, SB 707 requires each legislative body to reauthorize an eligible subsidiary body's use of teleconferencing every six months by majority vote, confirming that the practice continues to serve the public interest in accordance with Government Code section 54953.8.6.

The proposed policy sets forth the authority of the City Council to authorize advisory commissions to use teleconferencing, but a separate resolution(s) will need to be adopted by the City Council in the future if the City Council chooses to allow specific teleconferencing authorization. Costs of staffing and the technology for implementation of the hybrid format for each commission will need to be considered.

The policy, if adopted, will help to ensure compliance with Senate Bill 707. Further, the policy will support the City's mission to ensure public meetings remain transparent, accessible, and inclusive, consistent with the City Council's goal of proactive communication with all members of the community.

Options:

1. Adopt the Attached Resolution to Adopt a Policy Entitled "Policy Governing Remote Participation and Enhancement of Public Participation in City Council and Commission Meetings; or
2. Defer action and provide direction to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Adopt the Attached Resolution to Adopt a Policy Entitled "Policy Governing Remote Participation and Enhancement of Public Participation in City Council and Commission Meetings

Attachments:

1. Attachment 1

CITY OF LA CAÑADA FLINTRIDGE

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, ADOPTING A POLICY GOVERNING REMOTE PARTICIPATION AND ENHANCEMENT OF PUBLIC PARTICIPATION IN CITY COUNCIL AND COMMISSION MEETINGS FOR IMPLEMENTATION OF NEW PROVISIONS OF THE RALPH M. BROWN ACT AS ENACTED BY SENATE BILL NO. 707

WHEREAS, the Ralph M. Brown Act (“Brown Act”), California’s open meeting law, governs the conduct of public meetings by governmental bodies; and

WHEREAS, on October 3, 2025, Governor Newsom signed Senate Bill No. 707 (“SB 707”) to revise the Brown Act’s open meeting laws by allowing greater flexibility in teleconferencing and accessibility requirements, including translation services in certain circumstances and real time captioning, effective July 1, 2026, and until January 1, 2030; and

WHEREAS, the City Council now desires to adopt a policy, entitled “Policy Governing Remote Participation and Enhancement of Public Participation in City Council and Commission Meetings” to implement Senate Bill No. 707.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing Recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City Council hereby adopts the “Policy Governing Remote Participation and Enhancement of Public Participation in City Council and Commission Meetings” dated [DATE], attached hereto, for purposes of implementing Senate Bill 707.

SECTION 3. The City Manager or designee is authorized to implement and enforce the provisions of the Policy adopted herein.

SECTION 4. The City Manager, or his/her designee, is hereby directed and authorized to make such modifications as may be necessary to the agenda templates of the City Council and City’s commissions, committees, and boards, along with any other agenda related materials, in order to implement the teleconferencing and related rules of SB 707.

SECTION 5. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions

of this Resolution. The City Council of the City of La Cañada Flintridge hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution, which, shall in turn, have immediate effect.

PASSED, APPROVED, and ADOPTED this ____ day of June, 2026.

Kim Bowman
Mayor

ATTEST:

Tania Garcia
City Clerk

APPROVED AS TO FORM:

Adrian R. Guerra
City Attorney



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PURPOSE:

The purpose of this Policy Governing Remote Participation and Enhancement of Public Participation in City Council and Commission Meetings is to implement Senate Bill No. 707 (“SB 707”), signed into law on October 3, 2025, which revises and updates the Ralph M. Brown Act’s open meeting laws to provide greater flexibility in teleconferencing and enhance public participation, transparency, and accessibility in public meetings of the City Council and authorized commissions approved by the City Council pursuant to this Policy.

POLICY:

For purposes of implementation of SB 707, the City Council hereby adopts the following requirements.

I. Hybrid meeting format.

Meetings of the City Council and commissions approved for teleconferencing pursuant to Section VII below shall be conducted in a hybrid-format, consisting of two-way telephonic or audiovisual platform, with a call-in option and automatic captioning activated if the platform provides this feature, pursuant to Government Code section 54953.4(b)(1), as may be amended.

II. Broadcast disruption procedures.

If audio, video, or the entire teleconference platform fails in a manner that prevents the public from observing or participating remotely, the presiding officer shall recess the meeting. The City Clerk or appropriate technical personnel shall take immediate corrective action to restore service. Notice of the disruption shall be posted on the City’s website and announced at the in-person meeting location, if feasible.

If remote access cannot be restored within one (1) hour, the City Council or approved commission shall conduct a roll call vote confirming that good faith efforts were made to restore service and shall make a finding that the public interest in continuing the meeting outweighs the need for remote access before proceeding in accordance with Government Code section 54953.8(b)(7).

If a disruption affects a Councilmember or a commissioner (for commissions approved for teleconferencing pursuant to Section VII below) participating remotely due to an authorized basis, including for just cause or as a reasonable



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accommodation for a disability, the presiding officer shall determine whether quorum is maintained and shall recess the meeting if necessary to restore quorum or connectivity. All disruption procedures shall apply equitably whether the disruption affects the public, a Councilmember/ a commissioner (for commissions approved for teleconferencing pursuant to Section VII below), or a member participating remotely for disability accommodation. These procedures also apply to disruptions impacting individuals participating remotely as a reasonable accommodation under applicable law.

III. Disruptions by members of the public.

In addition to authority exercised pursuant to Government Code sections 54954.3 and 54957.9, the presiding officer or their designee may remove, or cause the removal of, an individual who is disrupting a meeting, including a teleconferenced meeting, consistent with Government Code section 54957.95.

For purposes of this Policy, “disrupting” means engaging in behavior during a meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting, including failure to comply with reasonable and lawful regulations governing public comment.

Prior to removing an individual for disruptive behavior, the presiding officer or their designee shall warn the individual that their behavior is disrupting the meeting and that failure to cease the behavior may result in removal. If the individual does not promptly cease the disruptive behavior, the presiding officer or their designee may remove the individual.

A warning is not required if the behavior constitutes use of force or a true threat of force, meaning a threat that a reasonable observer would perceive as an actual threat to use force.

IV. Remote participation by Councilmembers and Commissioners.¹

- (1) Just cause. A councilmember or commissioner may participate remotely for “just cause” as defined by Government Code section 54953.8.3(c), including childcare or caregiving needs, a contagious illness, official City-related travel, a physical or family medical emergency, or military service

¹ This section applies to the City Council and all commissions whether or not advisory commissions are approved for teleconferencing pursuant to Section VII below.



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obligations. The legal basis for remote participation shall be disclosed and recorded in the meeting minutes as required by law.

- (2) Emergency circumstances. Remote participation due to emergency circumstances shall comply with applicable statutory requirements, including required findings and disclosures.
- (3) Disability accommodation. A Councilmember or a commissioner with a qualifying disability may participate remotely as a reasonable accommodation consistent with state and federal law. Participation may occur via audio only if the disability prevents on-camera participation. Once granted, such remote participation shall count toward quorum at the in-person meeting location. Required disclosures regarding adults present at the remote location shall be made as required by law.

V. Translation and public access.

- (1) If twenty percent (20%) or more of the City's population speaks a single non-English language and speaks English less than "very well," based on the most recent American Community Survey data, City Council meeting agendas (but not full agenda packets) shall be translated into that language and made accessible on the City's website pursuant to Government Code section 54953.4(b).
- (2) When the applicable population threshold is met, the City shall provide translated versions of required public meeting information on a prominently linked webpage accessible from the City's homepage, pursuant to Government Code section 54953.4(b), including:
 - (i) A general explanation of the public meeting process;
 - (ii) Instructions for providing in-person or remote public comment;
 - (iii) A calendar of public meeting dates with date, time, and location; and
 - (iv) Posted meeting agendas.
- (3) The City shall reasonably assist members of the public who wish to provide interpretation or translate public meetings. Assistance may include arranging space for interpreters, allowing additional time for interpretation, or permitting the use of personal equipment or commercially available interpretation services. The City is not responsible for the content or



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accuracy of any interpretation or translation it facilitates, assists with, or provides. The City shall publicize clear instructions for requesting such assistance in advance of or during meetings.

- (4) The City shall also provide a freely accessible physical location near where the agendas are posted to allow the public to post additional translations of the agenda in that location pursuant to Government Code section 54953.4(c)(3).
- (4) The City may use digital translation services, such as Google Translate or similar automated tools, to satisfy the translation requirements for agendas and the public meetings webpage, provided the other requirements of Government Code section 54953.4 are met. The City is not responsible for the content or accuracy of any translation provided by such tools, in accordance with Government Code section 54953.4(b)(2). The City may include a disclaimer noting that translations are automatically generated and may not be exact. The City shall make reasonable efforts to ensure translations are understandable to the public and may provide additional clarification upon request.

VI. Outreach efforts.

The City shall make reasonable, good-faith efforts to invite organizations that do not traditionally participate in public meetings to attend City Council meetings. The City retains discretion in determining what constitutes reasonable effort consistent with applicable law. Outreach efforts may include media organizations serving non-English-speaking communities and community groups that historically have lower participation in public meetings.

VII. Teleconferencing authorization for eligible subsidiary bodies.

Pursuant to Government Code section 54953.8.6, eligible subsidiary bodies of the City may be authorized by the City Council to use teleconferencing consistent with applicable law. This policy shall only apply to advisory commissions if authorized for use by the City Council.

Members of the authorized subsidiary body participating remotely shall maintain real-time, two-way communication for the duration of the meeting.² The City

² Members with a qualifying disability may participate via audio communication only, as appropriate.



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Council shall adopt resolutions authorizing such teleconferencing and, if so adopted, may reauthorize teleconferencing for eligible subsidiary bodies every six (6) months by majority vote confirming that such practice serves the public interest.

VIII. Social media use.

Councilmembers may participate in individual communications on internet-based social media platforms for specified purposes, provided that a majority of Councilmembers do not use the platform to discuss or deliberate on matters within the City's subject matter jurisdiction.

IX. Brown Act copies.

The City Clerk shall provide a copy of the Brown Act to each Councilmember as required by Government Code section 54952.7.

X. Oral reporting of compensation decisions.

Prior to final action on compensation for the City Manager, any department head, or other comparable administrative officer, the City Council shall orally report, during the open meeting at which the final action is to be taken, a summary of any recommendation for final action, consistent with SB 707.