

Notice and Agenda

Regular Meeting of the La Cañada Flintridge Planning Commission

Thursday, August 13, 2026 at 6:00 PM

**City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011**



**Ernest Koeppen, Chair
Nerses Aposhian, Vice-Chair
Argam DerHartunian, Planning Commissioner
Samir Mehrotra, Planning Commissioner
Henry Oh, Planning Commissioner**

How to View the Meeting Remotely

Regular Planning Commission meetings are streamed live for public viewing. However, please note that not all Special Planning Commission meetings are available for live streaming.

City Website Live Streaming at <https://lcf.ca.gov/city-clerk/agenda-minutes/>.

Comments from the Public

The public is encouraged to address the Planning Commission on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Planning Commission, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Planning Commission may direct staff to investigate and/or schedule certain matters for consideration at a future Planning Commission meeting.

Agenda Materials

Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the Community Development Department at (818) 790-8881.

SB 343 – Any writings relating to an agenda item distributed to a majority of the Planning Commission less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

Levine Act - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

Reasonable Accommodations

In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

6:00 PM Planning Commission Regular Meeting**Preliminary Business****Call to Order****Next Resolution: 26-30****Roll Call**

Ernest Koeppen, Chair
Nerses Aposhian, Vice-Chair
Argam DerHartunian, Planning Commissioner
Samir Mehrotra, Planning Commissioner
Henry Oh, Planning Commissioner

Pledge of Allegiance**Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.**

Limited to 3 minutes per speaker for items on the Consent Calendar, items not on the Agenda, or any issue within the subject matter jurisdiction of the Planning Commission. Public comment is limited to a maximum of 20 minutes. Speakers not able to speak due to the 20-minute time limit will be provided with the opportunity to speak at the end of the meeting.

If the matter on which you wish to speak is an Agenda item (other than a Consent Calendar item), you will be provided the opportunity to address the Planning Commission when the matter is considered. Please give a completed Public Comment Card to the Clerk prior to the beginning of the item.

Reordering of and Additions to the Agenda**Consent Calendar**

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

- 1) Approval of Minutes of the Planning Commission Meetings
 - a) Minutes of the Planning Commission Regular Meeting of July 9, 2026.
 - b) Minutes of the Planning Commission Regular Meeting of July 23, 2026.

Public Hearings

- 2) **Minor Conditional Use Permit (USE-2026-0234); 4515 Castle Road:** a request to establish a Pilates studio (fitness studio) use at 4515 Castle Road.

Recommendation: Adopt Planning Commission Resolution No. 26-xx finding the project exempt from the California Environmental Quality Act and approving Minor Conditional Use Permit (USE-2026-0234) for a new Pilates studio (fitness studio) use within a 745 square-foot lease area of an existing commercial building located at 4515 Castle Road.

- 3) **Setback Modification (EXCP-2026-0003); 1020 Atlee Drive:** A request for a Setback Modification to allow two accessory structures to encroach into the required north side and rear yard setbacks at 1020 Atlee Drive.

Recommendation: Adoption of Planning Commission Resolution No. 26-xx finding the project exempt from the California Environmental Quality Act and denying Setback Modification (EXCP-2026-0003) for two accessory structures that encroach into the required north side and rear yard setbacks at 1020 Atlee Drive.

Other Business

4) Director's Reviews

- a) Hillside Development Permit (HILL-2026-0003); 756 Greenridge Drive: A request to allow a new pool and spa and 544 square-foot detached patio structure on a hillside lot.
- b) Director's Miscellaneous Review (DIR-2026-0014) - Roof Mounted Equipment; 928 Big Briar Way: A request to allow a new HVAC condenser on the roof above the garage of an existing single-family residence.

Concluding Business

- Commissioners' Comments
- Staff Comments

Adjournment**Motion to Adjourn**

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **72 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Susan Koleda, AICP
Director of Community Development