City of La Cañada Flintridge
Public Works and Traffic Commission
Minutes
Regular Meeting

June 24, 2026
City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011

Regular Meeting

Call to Order

Chair Smith called the Regular Meeting to order at 6:01 p.m.

Roll Call

Commissioner Chen, Commissioner Jain, Commissioner Rose, Vice Chair Schaedel, and Chair Smith were present.

Staff Present
Director of Public Works/City Engineer Maged El-Rabaa, P.E., Division Manager Ken Roberts, and Sr. Management Analyst Jeannette Klein were present.

Pledge of Allegiance

Led by Commissioner Rose

Comments from the Public

None

Presentations

a) Staff Update on Capital Improvement Projects

Director El-Rabaa presented a staff report and responded to questions from the Commission.

Reordering of and Additions to the Agenda

None

Consent Calendar

A MOTION was made by Commissioner Rose, seconded by Commissioner Jain, and carried (5 - 0) to approve Consent Calendar Items 1 through 3. Commissioner Chen and Commissioner Rose abstained from Items 1a and 1b.

1) Approval of Minutes

a) Public Works and Traffic Commission Regular Meeting on April 22, 2026

(Approved 3-0-2, Commissioner Chen and Commissioner Rose abstained)

b) Public Works and Traffic Commission Regular Meeting on May 27, 2026

(Approved 3-0-2, Commissioner Chen and Commissioner Rose abstained)

2) Receive and File the Capital Improvement Project Status Update

(Approved 5-0-0)

3) Receive and File Monthly Work Accomplishments and Proposed Work Plan

(Approved 5-0-0)

Public Hearings

4) Programming of Measure M Subregional Program Funds for the Purchase of Zero-Emission Buses

Sr. Management Analyst Klein presented a staff report and responded to the Commission.

The Commission asked questions related to the solicitation of bids for Zero Emission Buses, manufacturer costs, and the timing of programming funds.

A MOTION was made by Commissioner Chen, seconded by Commissioner Rose, and carried (4-1) to recommend the programming of MSP funds as proposed.

A roll call vote was taken as follows:
AYES: Chen, Jain, Rose, Smith; NOES: Schaedel; ABSTAIN: None

New or Continued Business

5) Report on Fiscal Year 2026-27 Approved Capital Improvement Project (CIP) Budget

Sr. Management Analyst presented a staff report.

The Commission received and filed the report.

6) Report on Hay Canyon Stormwater Management and Recapture Plan

Director El-Rabaa presented a staff report and responded to questions from the Commission.

The Commission provided feedback in favor of the project and recommended staff explore additional funding sources and future projects of the same type.

7) Discussion on LCFMC Section 4.24.070 Relating to the Request to Remove City Trees as Requested by the Abutting Property Owner

Division Manager Roberts provided a staff report and responded to questions from the Commission.

The Commission summarized historical problems related to the topic.

Chair Smith opened public comment at 7:14 p.m.
The following individual made a public comment: David Haxton.
Chait Smith closed public comment at 7:17 p.m.

The Commission established a task force to bring back recommendations to the Commission.

8) Nomination and Election of Chair and Vice Chair for Fiscal Year 2026-27

Chair Smith invited nominations for Chair for FY 2026-27.
Commissioner Rose nominated Vice Chair Schaedel.

A MOTION was made by Commissioner Rose, seconded by Commissioner Jain, and carried (4-0-1, Vice Chair Schaedel abstained), to elect Vice Chair Schaedel as Chair for FY 2026-27.

Chair Smith invited nominations for Vice Chair for FY 2026-27.
Chair-Elect Schaedel nominated Commissioner Rose.

A MOTION was made by Commissioner Jain, seconded by Chair-Elect Schaedel, and carried (4-0-1, Commissioner Rose abstained), to elect Commissioner Rose as Vice Chair for FY 2026-27.

Concluding Business

Staff Comments

Director El-Rabaa noted the Commission will not meet in July and return in August.

Commissioners' Comments

Commissioner Rose recommended an assessment of options for Measure M MSP funds.

Commissioner Jain recommended items be presented to the Commission further in advance than they currently are so that additional information may be requested.

Commissioner Chen reiterated Commissioner Rose and Jain's comments and recommended a sub-taskforce with the Sustainability & Resilience Commission.

Chair Smith expressed her appreciation for the opportunity to serve as Chair for the past year.

Request for Future Agenda Items

None

Adjournment

Chair Smith adjourned the meeting at 7:48 p.m.

Jeannette Klein

Jeannette Klein, Sr. Management Analyst II

Minutes approved by the Public Works and Traffic Commission on August 26, 2026.