

Notice and Agenda

Special Meeting of the La Cañada Flintridge Cornishon Corridor Joint Working Group

Tuesday, September 8, 2026 at 9:00 AM

**City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011**



Comments from the Public

The public is encouraged to address the Cornishon Corridor Joint Working Group Committee on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Committee, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Committee may direct staff to investigate and/or schedule certain matters for consideration at a future Committee meeting.

Agenda Materials

Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the City Manager's Office at (818) 790-8880.

SB 343 – Any writings relating to an agenda item distributed to a majority of the Committee less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

Levine Act - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

Reasonable Accommodations

In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

9:00 AM Cornishon Corridor Joint Working Group Special Meeting

Preliminary Business

Call to Order

Roll Call

Pledge of Allegiance

Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.

Limited to 3 minutes per speaker for items on the Consent Calendar, items not on the Agenda, or any issue within the subject matter jurisdiction of the Commission. Public comment is limited to a maximum of 20 minutes. Speakers not able to speak due to the 20-minute time limit will be provided with the opportunity to speak at the end of the meeting.

If the matter on which you wish to speak is an Agenda item (other than a Consent Calendar item), you will be provided the opportunity to address the Commission when the matter is considered. Please give a completed Public Comment Card to the Clerk prior to the beginning of the item.

Consent Calendar

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

Other Business

- 1) Selection of Chair and Vice Chair
- 2) Discussion and Approval of the Establishment of a Regular Meeting Schedule
- 3) Discussion and Direction Regarding Recruitment and Selection of Five At-Large Community Members

Concluding Business

- Members' Comments
- Request for future agenda items
- Staff Comments

Adjournment

Motion to Adjourn

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **24 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Arabo Parseghian, Assistant City Manager



Cornishon Corridor Joint Working Group Agenda Report

Meeting Date:	September 8, 2026
Subject:	Selection of Chair and Vice Chair
Presenter:	Arabo Parseghian, Assistant City Manager
Proposed Action:	Motion to select a Chair and Vice Chair from among the four voting members of the Cornishon Corridor Joint Working Group.
Environmental Impact:	None.
Fiscal Impact:	None.

Background:

The Cornishon Corridor Joint Working Group was established by the City Council of the City of La Cañada Flintridge and the Governing Board of the La Cañada Unified School District to serve as a collaborative advisory body regarding the future potential of the Cornishon Corridor.

The Working Group consists of four voting members:

- Two members of the City Council; and
- Two members of the LCUSD Governing Board.

The Working Group also includes designated non-voting members.

As part of its initial organizational activities, the Working Group should select a Chair and Vice Chair from among its voting members.

Discussion/Analysis:

The Chair will preside over meetings of the Working Group, assist with maintaining the orderly conduct of business, and coordinate with City and District staff regarding meeting agendas and procedural matters.

The Vice Chair will perform the duties of the Chair when the Chair is absent or otherwise unavailable.

Only voting members are eligible to serve as Chair or Vice Chair. The Working Group may determine whether the officers will serve:

- For the duration of the Working Group;
- For a one-year term; or

- Until successors are selected.

Staff recommends that the Working Group select officers for a one-year term, with the ability to reselect or rotate officers annually.

The Working Group may also wish to consider rotating the Chair and Vice Chair positions between City Council and LCUSD Board representatives to maintain balanced leadership between the two agencies.

Selection Process

Staff recommends the following process:

1. The presiding staff member opens nominations for Chair;
2. Any voting member may nominate a voting member, including themselves;
3. Nominations are closed;
4. The voting members select the Chair by majority vote;
5. The same process is repeated for Vice Chair.

A majority of the voting members is required for selection.

Options:

1. Select a Chair and Vice Chair for a one-year term;
2. Select a Chair and Vice Chair for the duration of the Working Group;
3. Establish another term or rotation process; or
4. Provide alternative direction.

Recommendation:

Option No. 1 - It is recommended that the Cornishon Corridor Joint Working Group take the following action(s):

Staff recommends that the Cornishon Corridor Joint Working Group select a Chair and Vice Chair from among its voting members for a one-year term.

Attachments:

None



Cornishon Corridor Joint Working Group Agenda Report

Meeting Date:	September 8, 2026
Subject:	Discussion and Approval of the Establishment of a Regular Meeting Schedule
Presenter:	Arabo Parseghian, Assistant City Manager
Proposed Action:	Motion to establish the regular meeting schedule of the Cornishon Corridor Joint Working Group as follows: • Meeting frequency: Monthly • Regular meeting day: [Insert Day, such as the second Wednesday of each month] • Regular meeting time: [Insert Time] • Regular meeting location: [Insert Location] • Effective date: [Insert Date]
Environmental Impact:	None.
Fiscal Impact:	None.

Background:

On April 21, 2026, the City Council of the City of La Cañada Flintridge and the Governing Board of the La Cañada Unified School District jointly adopted City Resolution No. 26-20 and LCUSD Resolution No. 18-25-26 establishing the Cornishon Corridor Joint Working Group.

The Joint Working Group was established as a standing advisory committee to study the future potential of the Cornishon Corridor. Its purpose is to serve as a collaborative planning and visioning body that exchanges information, identifies opportunities, evaluates constraints, and develops concept-level recommendations for consideration by the City Council and LCUSD Board.

Section 6 of the establishing resolution requires the Joint Working Group to meet at least monthly, or more frequently as determined by the body. All meetings must comply with the Ralph M. Brown Act.

Discussion/Analysis:

As part of its organizational activities, the Joint Working Group should establish a recurring meeting schedule. A regular schedule will provide members, staff, participating agencies, and the public with

advance notice regarding when meetings will generally occur.

Because the establishing resolution requires meetings at least monthly, the selected schedule should identify a regular day, time, and location for one meeting each month. The Joint Working Group may schedule additional meetings when needed, subject to member availability and Brown Act noticing requirements.

Establishing a consistent meeting schedule will also assist with:

- Coordinating the schedules of City Council and LCUSD Board representatives;
- Supporting participation by non-voting members and community representatives;
- Providing predictable public access to the Joint Working Group's meetings;
- Allowing City and District staff sufficient time to prepare agenda materials; and
- Maintaining progress toward the required semi-annual report to the Joint Governance Team.

In selecting its regular schedule, the Joint Working Group may wish to consider the existing meeting calendars of the City Council, LCUSD Board, City commissions, District committees, and participating community organizations.

Once adopted, the regular meeting schedule will remain in effect unless subsequently modified by the Joint Working Group. A regular meeting may be cancelled or rescheduled when necessary, provided that all applicable Brown Act requirements are followed.

Options:

Option 1 — Establish a Fixed Monthly Schedule

Select a recurring day, time, and location for regular monthly meetings:

The Cornishon Corridor Joint Working Group shall hold its regular meetings on the **[first/second/third/fourth] [day of the week] of each month at [time], at [location], beginning [date].**

This option provides the greatest predictability for members, staff, and the public.

Option 2 — Establish Individual Meeting Dates

Adopt a calendar of specific monthly meeting dates for the remainder of the calendar or fiscal year.

This option provides greater scheduling flexibility but would require the body to adopt a new calendar periodically.

Option 3 — Request a Reduction in Meeting Frequency

The Joint Working Group may consider requesting that the City Council and the School Governing Board amend the establishing resolution to change the Group's regular meeting schedule from monthly to quarterly. Given the scope, complexity, and anticipated pace of the Cornishon Corridor project, monthly meetings may not provide sufficient time for staff and project partners to complete substantive work and develop meaningful updates. Quarterly meetings would allow more time between meetings for project development, while special meetings could be called as necessary.

Recommendation:

Option No. 1 - It is recommended that the Cornishon Corridor Joint Working Group take the following action(s):

Motion to establish the regular meeting schedule of the Cornishon Corridor Joint Working Group as follows:

- **Meeting frequency:** Monthly
- **Regular meeting day:** [Insert Day, such as the second Wednesday of each month]
- **Regular meeting time:** [Insert Time]
- **Regular meeting location:** [Insert Location]
- **Effective date:** [Insert Date]

Attachments:

1. City Resolution No. 26-20 and LCUSD Resolution No. 18-25-26 Establishing the Cornishon Corridor Joint Working Group

**CITY OF LA CAÑADA FLINTRIDGE
AND
LA CAÑADA UNIFIED SCHOOL DISTRICT**

CITY RESOLUTION NO. 26-20

LCUSD RESOLUTION NO. 18-25-26

**A RESOLUTION OF THE JOINT GOVERNANCE TEAM COMPRISED OF
THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE AND
THE GOVERNING BOARD OF THE LA CAÑADA UNIFIED SCHOOL
DISTRICT ESTABLISHING A JOINT WORKING GROUP TO STUDY THE
FUTURE POTENTIAL OF THE CORNISHON CORRIDOR**

WHEREAS, the City Council of the City of La Cañada Flintridge (“City Council”) and Board of the La Cañada Unified School District (“LCUSD Board”) desire to develop a joint working group to study the future potential of the Cornishon Corridor, an area of La Cañada Flintridge that includes numerous public properties and resources.

WHEREAS, the City Council and LCUSD Board intend the joint working group to function as a collaborative planning and visioning body designed to exchange information, identify opportunities, evaluate constraints, and develop concept-level recommendations for consideration by the City Council and the LCUSD Board.

NOW, THEREFORE, THE JOINT GOVERNANCE TEAM COMPRISED OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, AND THE GOVERNING BOARD OF THE LA CAÑADA UNIFIED SCHOOL DISTRICT, CALIFORNIA, DO HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS TO MUTUALLY COMMIT TO THE CREATION OF A JOINT WORKING GROUP TO STUDY THE FUTURE POTENTIAL OF THE CORNISHON CORRIDOR:

SECTION 1. The foregoing Recitals are true and correct and are incorporated herein by this reference.

SECTION 2. There is hereby established a standing committee to be known as the Cornishon Corridor Joint Working Group (“CC-JWG”).

SECTION 3. The purpose of the CC-JWG is to study the future potential of the Cornishon Corridor consistent with the “CORNISHON COORIDOR JOINT WORKING GROUP SCOPING GUIDE,” attached hereto as Exhibit “A.”

SECTION 4. The CC-JWG membership shall include:

Voting members:

Two (2) Members of the City Council

Two (2) Members of the LCUSD Board

Non-Voting Members:

Representatives from:

LCUSD Superintendent
La Cañada Flintridge City Manager
La Cañada Flintridge Community Center
City Parks and Recreation Commission
LCUSD Director of Facilities
Five (5) At-Large Community Members

SECTION 5. A quorum shall consist of a majority of the voting members.

SECTION 6. The CC-JWG shall meet at least monthly, or more frequently as determined by the CC-JWG. All meetings shall comply with the Ralph M. Brown Act (Government Code § 54950 et seq.).

SECTION 7. The CC-JWG shall annually elect a Chair and Vice Chair from among its voting members.

SECTION 8. The CC-JWG shall serve in an advisory capacity to the City Council and LCUSD Board.

SECTION 9. The CC-JWG shall provide a semi-annual report to the Joint Governance Team summarizing its discussions, findings, and recommendations.

SECTION 10. The City Clerk and LCUSD Board Clerk shall certify to the adoption of this Resolution, which shall in turn have immediate effect.

PASSED, APPROVED, and ADOPTED this 21st day of April 2026.

Signed by:

Kim Bowman

Kim Bowman

Mayor

ATTEST:

DocuSigned by:

Tania Garcia

Tania Garcia

City Clerk

APPROVED AS TO FORM:

Signed by:

Adrian R. Guerra

Adrian R. Guerra

City Attorney

Signed by:

Caroline Anderson

8ADCE4C7592C47E...

Caroline Anderson
Governing Board President

ATTEST:

Signed by:

Octavia Thuss

BD1EB3BD8D3D411...

Octavia Thuss
Board Clerk

APPROVED AS TO FORM:

Signed by:

Josh Epstein

8498493C63B24C5...

Josh Epstein
Governing Board Vice President

Exhibit “A”

CORNISHON COORIDOR JOINT WORKING GROUP SCOPING GUIDE

I. Nature of the CC-JWG

The CC-JWG is intended to function as a collaborative planning and visioning body. Its role is to exchange information, identify opportunities, evaluate constraints, and develop concept-level recommendations for consideration by the City Council and the LCUSD Board. This Scoping Guide is not a contract, partnership agreement, entitlement authorization, or commitment to implement any specific project or land use.

II. Nature of the Working Group

The CC-JWG is an advisory and exploratory body only. The CC-JWG:

- Does not have decision-making authority
- Does not approve projects
- Does not commit either agency to land use actions
- Does not authorize construction, land use changes, or financing

All policy decisions remain solely with the City Council and the LCUSD Board.

III. Area of Focus

The CC-JWG will focus on the Cornishon Corridor area as a long-term community asset and examine how the area could better serve:

- Students
- Residents
- Community organizations
- Civic and cultural life of the community

The CC-JWG may consider integrated concepts that could include combinations of:

- District facilities and educational support uses
- Community recreation opportunities
- Arts and cultural programming
- Civic gathering spaces

- Public-serving amenities
- Complementary local-serving commercial activity that supports the above uses

The intent is to explore a mixed civic and community-oriented environment, rather than a single-purpose site.

IV. Guiding Principles

Public Benefit: The area should provide measurable benefit to students and the broader community.

Educational Compatibility: Any concepts should respect the District's instructional mission and operational needs.

Community Character: Concepts should reflect the scale and character of La Cañada Flintridge.

Shared Civic Value: Opportunities should enhance community life, including recreation, arts, education, and gathering spaces.

Long-Term Sustainability: Consider long-term operational feasibility, maintenance, and fiscal sustainability.

Transparency: Information shared with the working group should be publicly understandable whenever feasible.

V. Scope of Discussion

The CC-JWG may examine and discuss:

- Existing conditions and constraints
- Circulation and access considerations
- Community needs and service gaps
- Educational program opportunities
- Recreational and cultural facility opportunities
- Potential partnerships
- Conceptual site layouts (high-level only)
- Funding and implementation approaches (conceptual only)
- Community engagement approaches

The CC-JWG may develop concept summaries or options for policy-level consideration.

VI. Items Outside the Scope of the CC-JWG

Absent additional authorities being granted by the Joint Governance Team, the CC-JWG is not responsible for:

- Selecting a developer
- Negotiating leases or financial agreements
- Approving land use entitlements
- Preparing environmental review documents
- Committing either agency to a project
- Determining zoning changes
- Conducting procurement

VII. Collaboration Structure

The City and District will each appoint representatives to the working group. Additional participants of CC-JWG meetings may include staff, subject-matter advisors, or designated representatives as determined by each agency.

The CC-JWG may:

- Share data and background information
- Coordinate outreach concepts
- Identify areas requiring further study
- Present periodic updates to their respective governing bodies

VIII. Community Engagement

The working group may recommend methods to gather public input. Any formal outreach effort will be conducted only with authorization from the City Council and LCUSD Board.

IX. Outcomes

The expected outcomes of the CC-JWG are:

- A shared understanding of opportunities and constraints
- Identification of potential concept directions
- A summary of considerations for policymakers

- Recommendations on whether additional study should occur

The CC-JWG does not produce an adopted plan or approved project.

X. Non-Binding Nature

Participation in the working group does not obligate either agency to pursue, approve, fund, or implement any concept that may be discussed.



Cornishon Corridor Joint Working Group Agenda Report

Meeting Date:	September 8, 2026
Subject:	Discussion and Direction Regarding Recruitment and Selection of Five At-Large Community Members
Presenter:	Arabo Parseghian, Assistant City Manager
Proposed Action:	Motion to select a recruitment and appointment process for the five at-large community members designated as non-voting members of the Cornishon Corridor Joint Working Group and direct staff to implement the selected process.
Environmental Impact:	None.
Fiscal Impact:	There is no significant direct fiscal impact associated with establishing a recruitment and selection process. Recruitment, application processing, and meeting support would be provided using existing City and District staff resources.

Background:

On April 21, 2026, the City Council of the City of La Cañada Flintridge and the Governing Board of the La Cañada Unified School District jointly adopted City Resolution No. 26-20 and LCUSD Resolution No. 18-25-26 establishing the Cornishon Corridor Joint Working Group.

The Working Group was established as a standing advisory committee to study the future potential of the Cornishon Corridor. Its role is to exchange information, identify opportunities, evaluate constraints, and develop concept-level recommendations for consideration by the City Council and LCUSD Board.

The establishing resolution identifies the following membership:

Voting Members

- Two members of the City Council; and
- Two members of the LCUSD Governing Board.

Non-Voting Members

Representatives from:

- LCUSD Superintendent;
- La Cañada Flintridge City Manager;
- La Cañada Flintridge Community Center;
- City Parks and Recreation Commission;

- LCUSD Director of Facilities; and
- Five at-large community members.

The resolution establishes the number and status of the at-large community members but does not specify how they are to be recruited, evaluated, or selected. The Working Group should therefore provide direction regarding the process it wishes to use.

Discussion/Analysis:

The five at-large community members are intended to broaden the perspectives represented in the Working Group's discussions. Because the Working Group will evaluate the future potential of a corridor containing public facilities and community resources, the selection process should be transparent, reasonably accessible, and designed to attract applicants with varied perspectives and relevant community experience.

The at-large members will serve in a non-voting capacity. Their role will be to participate in discussions, share community knowledge, identify needs and opportunities, and provide input to the voting members. Final policy decisions will remain with the City Council and LCUSD Board.

The Working Group may wish to consider the following factors when establishing the recruitment and selection process:

- Transparency and public accessibility;
- Representation of different community interests and perspectives;
- Familiarity with the Cornishon Corridor;
- Experience with education, recreation, arts, civic facilities, planning, finance, or community organizations;
- Ability to attend regular monthly meetings;
- Avoidance of actual or perceived conflicts of interest;
- Administrative workload and recruitment timeline; and
- Whether appointments should be made jointly or divided between the City and District.

Three potential methods are presented below.

METHOD 1 — OPEN APPLICATION AND JOINT SELECTION BY THE WORKING GROUP

Under this method, City and District staff would conduct a public recruitment and invite interested community members to submit a standardized application.

The recruitment could be advertised through:

- City and LCUSD websites;
- City and District email newsletters;
- Social media;
- Local newspapers;
- School and community organization distribution lists;
- City commission and District committee announcements; and
- Direct outreach to civic, educational, recreational, arts, and neighborhood organizations.

The application could request information regarding:

- Residency or connection to La Cañada Flintridge;
- Interest in the Cornishon Corridor;

- Relevant professional, volunteer, or community experience;
- Perspective or expertise the applicant would bring;
- Availability to attend monthly meetings;
- Existing involvement with the City, District, or community organizations; and
- Potential conflicts of interest.

Following the application period, staff would present all eligible applications to the four voting members. The voting members could review the applications and select the five at-large members during a publicly noticed meeting.

Advantages

- Provides an open and transparent process;
- Gives all interested community members an opportunity to apply;
- Allows the voting members to consider the full applicant pool;
- Promotes joint ownership of the appointments by City and District representatives; and
- Allows the Working Group to seek a balanced combination of backgrounds and perspectives.

Considerations

- Requires additional time for public recruitment and application review;
- May require interviews or additional meetings if there is a large applicant pool; and
- Selection discussions must occur in compliance with the Brown Act.

Illustrative Timeline

- Recruitment opens: [Insert Date]
- Application deadline: [Insert Date]
- Application review: [Insert Date]
- Selection by Working Group: [Insert Date]
- At-large members begin serving: [Insert Date]

METHOD 2 — SEPARATE APPOINTMENTS BY THE CITY AND SCHOOL DISTRICT

Under this method, the five at-large seats would be allocated between the City Council and LCUSD Board.

One possible allocation would be:

- Two appointments by the City Council;
- Two appointments by the LCUSD Board; and
- One appointment selected jointly by the four voting members of the Working Group.

Each agency could use its existing appointment process or conduct its own recruitment. The jointly selected member could be chosen from the combined City and District applicant pool.

Advantages

- Provides both agencies with a defined role in selecting community representatives;
- May be easier to administer using existing City and District appointment practices;
- Ensures neither agency controls a majority of the five appointments; and
- The jointly selected fifth member could provide a balancing perspective.

Considerations

- Separate recruitment processes could produce inconsistent application requirements or timelines;
- Appointees may be perceived as representing the appointing agency rather than the broader community;
- The process may be less cohesive than a single joint recruitment; and
- Additional coordination would be required to ensure balanced representation and avoid duplicative appointments.

Illustrative Allocation

Appointing Body	Number of Appointments
City Council	2
LCUSD Board	2
Joint Working Group voting members ¹	
Total	5

METHOD 3 — TARGETED COMMUNITY REPRESENTATION

Under this method, the Working Group would identify five desired community perspectives or areas of experience and solicit one representative for each category.

Potential categories could include:

1. Nearby resident or neighborhood representative;
2. Parent or school-community representative;
3. Recreation, athletics, or youth-program representative;
4. Arts, cultural, or community-organization representative; and
5. Planning, architecture, finance, facilities, or economic-development professional.

Staff could conduct a public application process for each category or directly solicit nominations from relevant organizations. The voting members would then select one individual for each designated category.

Advantages

- Helps ensure a deliberate range of experience and community perspectives;
- Reduces the likelihood that all five members have similar backgrounds;
- Aligns membership with the broad topics identified in the Working Group's scoping guide; and
- May strengthen the technical and community value of the Working Group's discussions.

Considerations

- Predetermined categories may exclude otherwise qualified applicants;
- Some categories may receive few or no applications;
- Category definitions could become overly restrictive;

- Direct organizational nominations may be perceived as less open than a general application; and
- The Working Group would need to determine whether applicants must be City residents or whether a substantial connection to the community is sufficient.

COMPARISON OF METHODS

Consideration	Method 1: Open Application	Method 2: Agency Appointments	Method 3: Targeted Representation
Public accessibility	High	Moderate to High	Moderate
Joint City-District ownership	High	Moderate	High
Administrative simplicity	Moderate	Moderate	Moderate
Ability to ensure varied perspectives	High, if considered during selection	Moderate	High
Risk of perceived agency alignment	Low	Higher	Low to Moderate
Flexibility in applicant selection	High	High within each agency's seats	Lower due to categories
Transparency	High	Depends on each agency's process	Moderate to High

STAFF ANALYSIS

Staff believes the selection process should be open to the public and structured to promote a balanced range of community perspectives.

Method 1 provides the clearest single recruitment process and allows the four voting members to jointly evaluate the full applicant pool. It also preserves flexibility to select applicants with complementary experience without establishing rigid membership categories.

If Method 1 is selected, staff recommends that the application include questions regarding the applicant's connection to the community, relevant experience, interest in the Cornishon Corridor, availability, and potential conflicts of interest. Staff would return with a proposed application form, recruitment schedule, and evaluation framework.

The Working Group could also incorporate elements of Method 3 into Method 1 by stating that it intends to consider diversity of experience and perspective when selecting the five members, without reserving individual seats for specific categories.

ELIGIBILITY AND SELECTION CONSIDERATIONS

Regardless of the method selected, the Working Group should provide direction regarding the following:

Residency or Community Connection

The Working Group may require applicants to:

- Reside within La Cañada Flintridge;
- Reside within the LCUSD attendance area;
- Own or operate a business or organization in the community; or
- Demonstrate another substantial connection to the community.

Terms of Service

The establishing resolution does not specify terms for the at-large members. The Working Group may wish to recommend that the appointments:

- Continue for the duration of the Working Group;
- Be reviewed annually; or
- Continue until resignation, removal, or replacement.

Attendance

Applicants should be advised that the Working Group is expected to meet at least monthly and that regular attendance is necessary for effective participation.

Conflicts of Interest

The application should require disclosure of employment, ownership, contractual, organizational, or property interests that could be affected by future discussions concerning the Cornishon Corridor.

Alternates and Vacancies

The Working Group may wish to establish whether:

- Alternate members will be selected;
- A ranked eligibility list will be retained;
- Vacancies will be filled from the original applicant pool; or
- A new recruitment will occur for each vacancy.

Options:

1. Approve Method 1 and direct staff to conduct an open application process, with the five at-large members selected jointly by the four voting members of the Working Group;
2. Approve Method 2 and allocate two appointments to the City Council, two appointments to the LCUSD Board, and one joint appointment to the Working Group's voting members;
3. Approve Method 3 and direct staff to recruit applicants based on five designated community or professional representation categories; or
4. Provide alternative direction regarding recruitment, eligibility, appointment, or terms of service.

Recommendation:

Option No. 1 - It is recommended that the Cornishon Corridor Joint Working Group take the following action(s):

Direct staff to conduct an open application process and return the eligible applications to the four voting members for joint selection of the five at-large community members.

Staff further recommends that the voting members consider achieving a balanced mix of community, educational, recreational, cultural, facilities, planning, and financial perspectives when making the appointments.

Attachments:

None