

Notice and Agenda

Regular Meeting of the La Cañada Flintridge Emergency Preparedness Coordinating Committee

Wednesday, September 16, 2026 at 9:30 AM

**City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011**



Comments from the Public

The public is encouraged to address the Emergency Preparedness Coordinating Committee on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Committee, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Committee may direct staff to investigate and/or schedule certain matters for consideration at a future Committee meeting.

Agenda Materials

Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the City Manager's Office at (818) 790-8880.

SB 343 – Any writings relating to an agenda item distributed to a majority of the Committee less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

Levine Act - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

Reasonable Accommodations

In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

9:30 AM Emergency Preparedness Coordinating Committee Regular Meeting

Preliminary Business

Call to Order

Roll Call

Pledge of Allegiance

Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.

Limited to 3 minutes per speaker for items on the Consent Calendar, items not on the Agenda, or any issue within the subject matter jurisdiction of the Committee. Public comment is limited to a maximum of 20 minutes. Speakers not able to speak due to the 20-minute time limit will be provided with the opportunity to speak at the end of the meeting.

If the matter on which you wish to speak is an Agenda item (other than a Consent Calendar item), you will be provided the opportunity to address the Committee when the matter is considered. Please give a completed Public Comment Card to the Clerk prior to the beginning of the item.

Consent Calendar

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

- 1) Approval of Minutes of the Emergency Preparedness Coordinating Committee Meetings
 - a) Regular Committee Meeting for May 20, 2026

Other Business

- 2) Emergency Operations and Coordination with Schools

Concluding Business

- Commissioners' Comments
- Request for future agenda items
- Staff Comments

Adjournment

Motion to Adjourn

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **72 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Arabo Parseghian, Assistant City Manager



REGULAR EMERGENCY PREPAREDNESS COORDINATING COMMITTEE MEETING

CALL TO ORDER: Vice Chair Jeffries called the Regular meeting to order at 9:35 a.m.

ROLL CALL: Vice Chair Dan Jeffries, Voting Member Justin Bailey, Voting Member Lisa Cain-Chang, and Voting Member Fossan were present. Chair Kim Bowman arrived after roll call. See attached sign-in for full committee member attendance.

STAFF PRESENT: City Manager Jordan, Assistant City Manager Parseghian, and Management Intern Odom

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

COMMENTS FROM THE PUBLIC: None.

REORDERING OF THE AGENDA: The community partners item was heard before the Southern California Edison Vegetation Management Program item to allow time for the Edison representatives to arrive.

CONSENT CALENDAR

Minutes of the Emergency Preparedness Coordinating Committee Meeting of March 18, 2026

A MOTION was made by Bailey, seconded by Fossan, and carried 4-0-1 (Chair Bowman absent for the vote) to approve the March 18, 2026, minutes as amended.

NEW OR CONTINUED BUSINESS

Leveraging Community Partners During Local Emergencies and Power Outages

Assistant City Manager Parseghian introduced the item. Faith organizations, the YMCA, and La Cañada Unified School District representatives identified potential facilities, volunteers, emergency supplies, and communications resources.

Staff stated that operational meetings with stakeholder representatives would address resource availability, locations, funding, access procedures, and communications. Staff would follow up regarding the proposed Meshtastic communications system. No formal action was taken.

Southern California Edison Vegetation Management Program

Southern California Edison representatives presented information on vegetation management, inspection technology, tree replacement, wildfire mitigation, and targeted undergrounding.

Chair Bowman requested public outreach on vegetation management resources, information on additional weather stations, and improved coordination on undergrounding and extended power outages. Edison representatives agreed to follow up on weather stations and idle power lines. Water agency participation in outage planning was discussed. No formal action was taken.

COMMENTS FROM THE COMMITTEE MEMBERS

Chair Bowman reviewed the planned September focus on schools and businesses and the November focus on wildfire and earthquake preparedness. He requested stakeholder coordination before September and written progress updates at future meetings.

Members suggested future discussion of mutual aid, telecommunications, preparedness outreach, and youth participation. Edison offered tours of its emergency operations center; Chair Bowman expressed interest in separate small-group tours. No formal action was taken.

COMMENTS FROM THE STAFF

Assistant City Manager Parseghian reported on the City's application for up to \$240,000 for a pilot emergency siren program, Memorial Day parade street closures, and the City budget process. He encouraged coordinated outreach through existing preparedness events.

ADJOURNMENT

Chair Bowman adjourned the Regular Emergency Preparedness Coordinating Committee meeting at 11:03 a.m.

Arabo Parseghian, Assistant City Manager

Minutes approved by the Emergency Preparedness Coordinating Committee on

Timestamp	Name	Organization
2026/05/20 10:21:06 AM MDT	Erik pulatian	NASA Services Inc
2026/05/20 10:21:59 AM MDT	Emi Yoshimura	Descanso Gardens
2026/05/20 10:23:28 AM MDT	Jeremy Newman	Red Cross
2026/05/20 10:24:46 AM MDT	Ahee Han	Sustainability and resilience Comission
2026/05/20 10:31:09 AM MDT	Lisa Cain- Chang	Child Educational Centr
2026/05/20 10:31:58 AM MDT	Wendy Sinnette	LCUSD
2026/05/20 10:32:51 AM MDT	Kirstie Ormbrek	St. Bede
2026/05/20 10:34:11 AM MDT	Todd Reynolds	The Church of Jesus Christ of Latter-day Saints
2026/05/20 10:35:01 AM MDT	Kyle Sears	Lighted Window Congregational Church
2026/05/20 10:36:17 AM MDT	Natalie Ouwersloot	Foothill Municipal Water District
2026/05/20 10:37:30 AM MDT	Vince iuculano	YMCA of the Foothills
2026/05/20 10:38:30 AM MDT	Michael Powers	CCLCF
2026/05/20 10:40:42 AM MDT	Jeanette Applegate	Public Safety
2026/05/20 10:42:21 AM MDT	Pat Anderson	LCF Chamber of Commerce
2026/05/20 10:43:08 AM MDT	Brandon Stansell	Athens Services
2026/05/20 10:44:38 AM MDT	Cecilia Pyzow	USC Verdugo Hills Hospital
2026/05/20 10:45:34 AM MDT	Ian Pinkham	NASA-JPL
2026/05/20 10:46:21 AM MDT	Jeremy Kelle	California Highway Patrol
2026/05/20 10:47:42 AM MDT	Maria Grycan	Los Angeles County Fire Department
2026/05/20 10:48:27 AM MDT	John Lee	Sheriff
2026/05/20 10:48:57 AM MDT	Jerry Mai	Pasadena Humane Animal Control
2026/05/20 10:49:48 AM MDT	Daniel Jordan	City of LCF
2026/05/20 10:51:04 AM MDT	Justin Bailey	La Cañada Irrigation District
2026/05/20 10:51:45 AM MDT	Stephanie Fossan	City of LCF
2026/05/20 10:52:21 AM MDT	Dan Jeffries	LCUSD
2026/05/20 10:52:55 AM MDT	Kim Bowman	LCF
2026/05/20 12:05:06 PM MDT	Nakeda Ross	Republic Services