Notice and Agenda

Special Meeting
of the
La Cañada Flintridge City Council

Tuesday, May 19, 2026 at 2:30 PM

City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011

Kim Bowman, Mayor
Jeanne K. Hobson, Mayor Pro Tem
Michael T. Davitt, Councilmember
Keith Eich, Councilman
Stephanie Fossan, Councilmember

How to View the Meeting Remotely
Regular City Council meetings are streamed live for public viewing. However, please note that not all Special City Council meetings are available for live streaming.

City Website Live Streaming at https://lcf.ca.gov/city-clerk/agenda-minutes/.

Comments from the Public
The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Agenda Materials
Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website https://lcf.ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (818) 790-8880 or via e-mail at tgarcia@lcf.ca.gov.

SB 343 – Any writings relating to an agenda item distributed to a majority of the City Council less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

Levine Act - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than $500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding $500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: https://lcf.ca.gov/city-clerk/levine-act/.

Reasonable Accommodations
In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

Note: This meeting is part of a series of Special City Council meetings for City Council review of the 2026-27 Preliminary Budget. The City Council may discuss any item or matter related to the FY 2026-27 Preliminary Budget at any of the three scheduled budget meetings. Each meeting has a list of anticipated topics but may cover other matters listed on any of the meeting dates.

2:30 PM SECOND BUDGET HEARING

Preliminary Business

Call to Order

Roll Call
Kim Bowman, Mayor
Jeanne K. Hobson, Mayor Pro Tem
Michael T. Davitt, Councilmember
Keith Eich, Councilman
Stephanie Fossan, Councilmember

Pledge of Allegiance

Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.
Limited to 3 minutes per speaker for items on the Consent Calendar, items not on the Agenda, or any issue within the subject matter jurisdiction of the City Council. Public comment is limited to a maximum of 20 minutes. Speakers not able to speak due to the 20-minute time limit will be provided with the opportunity to speak at the end of the meeting. Please give a completed Public Comment Card to the City Clerk prior to the conclusion of this item. Speakers will be called in the order that public comment cards are received.

If the matter on which you wish to speak is an Agenda item (other than a Consent Calendar item), you will be provided the opportunity to address the City Council when the matter is considered. Please give a completed Public Comment Card to the City Clerk prior to the beginning of the item.

Reordering of and Additions to the Agenda

Consent Calendar
Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

1) Approval of Warrant Resolution No. 26-09 Dated May 19, 2026, for $760,875.17

2) Receive and File Monthly Report of Investments for the month ending April 2026

3) Approval and Delegation of Authority to City Manager to Execute a Task Order, in the amount of $68,700, to NV5 for the Preparation of Plans, Specifications and Estimates (PS&E) for the Inverness Drive Storm Drain and Resurfacing Project (CIP 31-2609) and any Change Orders up to $6,300, Provided such Change Orders do not Exceed the Total Amount of $75,000

4) Approval and Delegation of Authority to City Manager to Execute a Task Order, in the amount of $70,986, to Willdan Engineering for the Update of the Feasibility Study for the Hay Canyon Stormwater Project and any Change Orders up to $7,014, Provided such Change Orders do not Exceed the Total Amount of $78,000

5) Approval and Delegation of Authority to City Manager to Execute a Task Order, in the amount of $116,792, to TAIT and Associates, Inc. for the Preparation of Plans, Specifications and Estimates (PS&E) for the Hillard Avenue Street Improvements Project (CIP 31-2208) and any Change Orders up to $25,000 Each, Provided such Change Orders do not Exceed the Total Amount of $149,450

6) Approval of Amendment No. 5 to the Memoranda of Understanding with Solid Waste Service Haulers Allied Waste Services of North America, LLC, Arakelian Enterprises, Inc. DBA Athens Services, and NASA Services, Inc., Extending the Respective Terms of the Residential and Commercial Solid Waste Service Agreements on a Month-to-Month Basis Through June 30, 2027

7) Direct Staff to Review the City's Conflict of Interest Code for Amendments and Authorize the City Manager to Execute the 2026 Local Agency Biennial Notice, Indicating Whether Amendments are Required, no Later Than October 1, 2026

8) Receive and File the Revised "2025-2026 Mayor's Assignments" List

9) Receive and File the City Manager's Annual Report of City Activities for Fiscal Year 2025–26

10) Approval of the Contract Renewal with Outlook Newspapers for FY 2026-27 Receive

11) Adoption of a Resolution Establishing Salary Ranges for Fiscal Year 2025-26, effective May 16, 2026

Other Business

12) Review of Fiscal Year 2026-27 Preliminary Budget; and the Fiscal Year 2026-27 Council Consideration Items

Discussion Topics, including but not limited to: Requests from Community Groups

Concluding Business

- Councilmembers' comments
- City Manager closing comments

Adjournment

Motion to Adjourn
I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **24 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Tania Garcia
City Clerk

CITY OF LA CAÑADA FLINTRIDGE
WARRANT RESOLUTION NO. 26-09

CM Review: DJ

Fiscal Review: TK

The following charges have been received by the City of La Cañada Flintridge and are herewith submitted for approval and payment:

	Vendor Name	Purpose	Amount	Warrant #
1	ADS, LLC	Flow monitoring system maintenance - April	2,500.00	24232
2	All American Audio Visual	Audio Support - 5/31/26 Music in the Park	1,385.73	24233
3	All City Management Services, Inc.	School crossing guards - 3/29/26-4/25/26	25,693.60	24234
4	ALTA Language Services, Inc.	Translation - Sister Cities - 4/8 & 4/16	460.00	24235
5	Amanda Merlo	Mileage reimbursement - April	52.20	24236
6	Amazon Capital Services	Office/event supplies & computer equipment	3,126.92	24237
7	Amazon Capital Services	Office supplies	19.88	24238
8	Amirreza Solhpour	Refund C&D - Descanso Dr	10,000.00	24239
9	Amtech Elevator Services	City Hall elevator service contract - 5/1/26-10/31/26	1,205.58	24240
10	Antique Ornamental Iron Works, Inc.	Refund C&D - Patagonia Dr	10,000.00	24241
11	ArborWorld	Partial refund business license	67.50	24242
12	Ardurra Group, Inc.	Soundwall Phase 5 Improvements Proj svcs thru 3/31/26	14,512.61	24243
13	Ashok K. Sharma	Refund zoning fee - Meadow Grove	318.00	24244
14	Athens Services	Refuse service - Lanterman House - May	220.44	24245
15	Athens Services	Refuse service - Memorial Park - May	298.40	24246
16	Blue Falcon Holdings, LLC	Refund C&D - De Nova St	10,000.00	24247
17	Chris Pu	Partial rfnd school impact fees - Lombardy	155.10	24248
18	Cogent Communications Inc	Internet - backup system - May	775.00	24249
19	Crescenta Valley Water District	Water charges - Glenhaven Park - 3/15/26-4/15/26	498.71	24250
20	Crosby Construction	Refund C&D - Mayor's Discovery Park Imp.	10,000.00	24251
21	Crosstown Electrical & Data, Inc	Mid-Block upgrade - Foothill & Memorial - Retention	11,702.32	24252
22	Daniel R Maintenance LLC	Custodial svc-Lanterman Aud. add'l cleaning - April	3,260.40	24253
23	Daniel R Maintenance LLC	Pressure wash - Olberz Park & City Hall - 4/22/26	309.00	24253
24	Daniel R Maintenance LLC	Extra restroom cleaning - City Hall - 4/23/26	225.00	24253
25	Daniel R Maintenance LLC	Cleaning services - City Hall/JVC/Lanterman Aud - May	9,980.70	24253
26	Delta Distributing	Custodial supplies - Lanterman Auditorium - 4/28/26	323.77	24254
27	Delta Distributing	Custodial supplies - City Hall - 4/28/26	185.97	24254
28	Department of Transportation	Signals & lighting - January 2026 to March 2026	3,699.29	24255
29	Elizabeth Randall Birkett	Entertainment - 5/31/26 Music in the Park	1,500.00	24256
30	Ellison Wilson Advocacy, LLC	State lobbyist fee - May	2,500.00	24257
31	Employment Development Dept	UI benefit charges January to March 2026	3,092.00	24258
32	First American Data Tree, LLC	GIS Parcel Data thru 4/30/26	1,000.00	24259
33	Global Sanitation Services	Portable RR - Mayors Discovery Park - 5/1-5/28/26	204.96	24260
34	Gordon, Sandra	Wellness program reimbursement	500.00	24261
35	Greg Markarian	Refund hillside app - White Deer Dr	398.00	24262
36	Gregory Bolyard	Refund C&D - Lyans Dr	10,000.00	24263
37	Gulliver Erickson	Partial refund business license	45.00	24264
38	Intelesys	Monthly IT services - June 2026	14,048.85	24265
39	Intelesys	Incident response plan	3,999.20	24265
40	JCL Traffic Services	Signage posting - Earth Day	1,395.73	24266
41	JL Construction Service, Inc.	Refund C&D - Alta Canyada Rd	10,000.00	24267
42	Kimley-Horn & Associates, Inc.	CS - Circ/Conserv. Element Consultants - thru 3/31/26	8,635.00	24268
43	Kimley-Horn & Associates, Inc.	Pavement management system service thru 3/31/26	15,702.50	24268
44	La Canada Tire Center Inc.	Vehicle maintenance - Volt 8800 - 22600	2,051.10	24269
45	La Canada Unified School District	Building Permit Fees - January - March	82,559.79	24270
46	Lee Family Irrevocable Trust	Refund C&D - Chehalem Rd	10,000.00	24271
47	Liebert Cassidy Whitmore	Legal services - General - March	674.50	24272
48	Nerses Aposhian	Stipend - March 2026	50.00	24273

	Vendor Name	Purpose	Amount	Warrant #
49	Numbers Plumbing 2021	Various plumbing repairs - Lanterman House	675.98	24274
50	ODP Business Solutions, LLC	Office supplies	260.96	24275
51	Pasadena Humane Society & SPCA	Animal control services - April	9,140.63	24276
52	Peter Joe	Security alarm rebate program - Sunnybank Dr	250.00	24277
53	Printefex Inc	Signs - 50 Trees for 50 Years	165.75	24278
54	Psomas	Zoning code update consultant - 3/26/26	5,035.00	24279
55	Robert Craig Crotty	Arborist report -four locations	750.00	24280
56	SCA of CA, LLC	Street sweeping service - March	13,447.25	24281
57	SHL Rentals, LLC	Refund C&D - Ocean View Blvd	10,000.00	24282
58	Shred Source Inc.	On-site shredding service - Earth Day Event - 4/23/26	800.00	24283
59	Standard Insurance Company	Life, AD&D & EAP Insurance - May	953.30	24284
60	Standard Insurance Company	Employee LTD Insurance - May	388.73	24285
61	Stephanie Tixier	Security alarm rebate program - Wiladonda Dr	250.00	24286
62	Tri-Tech Restoration	Refund C&D - Wasatch Dr	5,250.00	24287
63	Valley Water Company	Water charges - two locations- April	450.06	24288
64	Vision Service Plan	Employee benefits - May	1,007.15	24289
65	West Coast Arborists Inc	Tree maintenance - 3/16/26-4/15/26	3,692.00	24290
66	West Coast Arborists Inc	Grid pruning - 3/16/26-4/15/26	84,952.00	24290
67	West Coast Arborists Inc	Crown reduction - TS Foothill/Viro	710.00	24290
68	West Coast Arborists Inc	Crown reduction - TS Upgrade - Verdugo & Descanso	1,065.00	24290
69	Willdan Engineering	Code Enforcement Services - FT - March	22,960.00	24291
70	Willdan Engineering	Citywide Ped Crossing Upgrade thru 4/3/26	8,409.70	24291
71	Willdan Engineering	ACH @ Green signal study thru 4/3/26	420.00	24291
72	Willdan Engineering	Hawk traffic signal - Foothill Blvd. thru 4/3/26	108.50	24291
73	Xianqi Du	Refund C&D - Hampstead Rd	3,900.00	24292
		Sub-Total	$ 464,374.76	

The following warrants have already been paid:

1	PairSoft	PaperSave Cloud & document usage subscription	19,830.00	EFT
2	PairSoft	PaperSave Procurement Implementation deposit	5,000.00	EFT
3	CalPERS	Health premiums - May	45,397.06	EFT
4	CalPERS	2026 Replacement Benefit Contribution	962.64	EFT
5	ADP, Inc	Payroll processing - PE 5/1/26	134,028.57	EFT
6	ADP, Inc	Payroll tax processing - PE 5/1/26	39,580.16	EFT
7	CalPERS	PE 4/17/26 retirement contribution - Classic	13,403.81	EFT
8	CalPERS	PE 4/17/26 retirement contribution - PEPRA	15,199.52	EFT
9	CalPERS	PE 4/3/26 retro adj. retirement contribution - PEPRA	87.67	EFT
10	Mission Square Retirement	Employee 457 plan contribution for PE 5/1/26	11,194.12	EFT
11	ADP, Inc	ADP payroll processing - PE 4/3/26 & 4/17/26	1,054.82	EFT
12	ADP, Inc	Online Timesheets software subscription thru 4/13/26	290.55	EFT
13	FedEx	FedEx shipping charges thru 5/1/26	44.31	24227
14	ICMA	Membership renewal	200.00	24228
15	Southern California Edison	Electricity charges - 03/16/26 to 04/14/26	210.87	24229
16	Steve Byun	Refund C&D - Oakwood Ave	10,000.00	24230
17	The Gas Company	Gas charges - Lanterman House - 3/26/26 to 4/24/26	16.31	24231
		Sub-Total	$ 296,500.41	
		Total	$ 760,875.17	

Approved for presentation to the City Council of the City of La Cañada Flintridge at their meeting of May 19, 202

PASSED, APPROVED AND ADOPTED this 19th day of May, 2026

Vendor Name	Purpose	Amount	Warrant #

Kim Bowman, Mayor

ATTEST:

Tania Garcia, City Clerk

Payee name	Line Item Description	Amount	Payment number	Account number	Invoice number
Payment date 5/19/2026					
ADS, LLC	Flow Monitoring System maintenance - Apr	$2,500.00	24232	44-00-7113	23000-0426
All American Audio Visual	Audio Support - 5/31/26 Music in the Park	$1,385.73	24233	01-31-6081	17268
All City Management Services, Inc.	School crossing guards - 3/29/26-4/11/26	$8,625.68	24234	01-32-6061	PS-INV105314
"	School crossing guards - 4/12/26-4/25/26	$17,067.92	"	01-32-6061	PS-INV105664
ALTA Language Services, Inc.	Translation - Sister Cities - 4/8 & 4/16	$460.00	24235	01-04-6061	IN843324
Amanda Merlo	mileage - SCPLRC Training - A. Merlo	$52.20	24236	01-07-6051	040126
Amazon Capital Services	Amazon - docking station, monitor, keyboard/mouse	$1,115.98	24237	01-11-8237	11YJ-WYJV-1QXK
"	Amazon - keyboard cover	$14.56	"	01-11-8237	1XTT-7QNR-9PQ3
"	Amazon - height adjustable tablet stand	$25.18	"	01-11-8237	139R-1PJ6-H19V
"	amazon - compostable paper plates	$76.20	"	01-12-6031	1QDF-D3NV-3PV7
"	amazon - paper shredder	$419.88	"	01-12-6031	1HM7-QGMR-FPJ7
"	amazon - fastener folders, and rubber bands	$87.05	"	01-12-6031	1PLP-JRT7-K4MR
"	amazon - Certificate paper, pens, hand soap	$84.76	"	01-12-6031	1VKL-6XFH-KLQD
"	Special event- Earth Day - compost bins (38)	$795.24	"	01-52-6025	1T6F-DD9G-1THF
"	Special Event -Earth Day - compost bins (23)	$508.07	"	01-52-6025	1K3Y-99PT-HPCP
"	amazon - label tape	$19.88	24238	01-12-6031	1YPD-RTT1-6FPJ
Amirreza Solhpour	Refund C&D - Descanso Dr	$10,000.00	24239	92-00-2341	041426 ASolhpour
Amtech Elevator Services	Amtech elevator svc 5/1/26-10/31/26	$1,205.58	24240	01-55-7103	151402319725
Antique Ornamental Iron Works, Inc.	Refund C&D - Patagonia Dr	$10,000.00	24241	92-00-2341	042926 AntiqueOrname
ArborWorld	Partial rfnd business license	$67.50	24242	01-00-4150	042226 ArborWorld
Ardurra Group, Inc.	Soundwall Phase 5 Imp Proj svcs thru 3/31/26	$14,512.61	24243	31-00-7000	184215
Ashok K. Sharma	Refund zoning fee - Meadow Grove	$250.00	24244	01-00-4530	042426 AKSharma
"	"	$68.00	"	01-00-4552	"
Athens Services	Refuse service - Lanterman House - May	$220.44	24245	01-52-6025	21699868
"	Refuse service - Memorial Park - May	$298.40	24246	01-52-6025	21699871
Blue Falcon Holdings, LLC	Refund C&D - De Nova St	$10,000.00	24247	92-00-2341	042926 BlueFalconHol
Chris Pu	Partial rfnd SI Fee - Lombardy	$155.10	24248	01-00-2310	042326 CPu
Cogent Communications Inc	Internet - backup system - May 2026	$775.00	24249	01-11-6098	050126-COGENT
Crescenta Valley Water District	CVWD charges - Glenhaven Park - 3/15/26-4/15/26	$92.50	24250	01-31-6023	041526-019505
	CVWD charges - Glenhaven Prk - 3/15/26-4/15/26	$406.21	"	01-31-6023	041526-019506
Crosby Construction	Refund C&D - Mayor's Discovery Park Imp.	$10,000.00	24251	92-00-2341	050526 MayorsDiscove
Crosstown Electrical & Data, Inc	Foothill traffic signal improvement - Retention	$11,702.32	24252	07-00-2120	5295001RET
Daniel R Maintenance LLC	Daniel R - Custodial service - May	$131.33	24253	01-21-7118	17056
"	Pressure wash - Olberz Park & City Hall - 4/22/26	$309.00	"	01-31-7105	17050
"	Daniel R - Custodial service - May	$3,635.89	"	01-31-7105	17056
"	"	$1,006.83	"	01-32-7107	"
"	Lanterman Aud.add'l clean (11) - Apr	$3,260.40	"	01-50-6037	17049
"	Daniel R - Lanterman Aud - May	$1,344.15	"	01-50-6037	17056
"	Extra restroom cleaning - City Hall - 4/23/26	$225.00	"	01-55-6037	17051
"	Daniel R - City Hall - May	$3,862.50	"	01-55-6037	17056
Delta Distributing	Custodial supplies - City Hall - 4/28/26	$185.97	24254	01-55-6037	171298
"	Custodial supplies - Lanterman Auditorium-4/28/26	$323.77	"	01-50-6030	171297
Department of Transportation	Signals & lighting - 1/26-3/26	$3,699.29	24255	03-00-6064	SL260838
Elizabeth Randall Birkett	Entertainment - 5/31/26 Music in the Park	$1,500.00	24256	01-31-6081	053126
Ellison Wilson Advocacy, LLC	EWL - State lobbyist fee - May 26	$2,500.00	24257	01-01-6061	2026-05-05
Employment Development Dept	25/26 3rd quarter UI chrg - A. Weaver	$3,092.00	24258	01-12-5015	L1256269360
First American Data Tree, LLC	GIS Parcel Data thru 4/30/26	$1,000.00	24259	01-11-6099	7121579
Global Sanitation Services	Port-a-poty - Mayors Discovery Park - 5/1-5/28/26	$204.96	24260	31-00-7000	I36077
Gordon, Sandra	gym membership - S. Gordon	$500.00	24261	01-52-5014	FY2025-26WELLNESS
Greg Markarian	Refund hillside app - White Deer	$45.50	24262	01-00-4552	042826 GMarkarian
"	"	$70.00	"	01-00-4535	"
"	"	$282.50	"	01-00-4530	"
Gregory Bolyard	Refund C&D - Lyans Dr	$10,000.00	24263	92-00-2341	042926 GBolyard
Gulliver Erickson	Partial rfnd business license	$45.00	24264	01-00-4150	042206 GErickson
Intelesys	Monthly IT services - Jun 2026	$14,048.85	24265	01-11-6061	122391
"	Incident response plan	$3,999.20	"	01-11-6061	122396
JCL Traffic Services	Signage posting - Earth Day	$1,395.73	24266	01-13-6072	133977
JL Construction Service, Inc.	Refund C&D - Alta Canyada	$10,000.00	24267	92-00-2341	041426 JLConstructio
Kimley-Horn & Associates, Inc.	CS - Circ/Conserv. Element Consul. - thru 3/31/26	$8,635.00	24268	01-25-6065	35432557
"	Pavement management system svc thru 3/31/26	$15,702.50	"	01-42-6061	35530363
La Canada Tire Center Inc.	Vehicle maintenance - Volt 8800 - 22600	$2,051.10	24269	01-12-7101	1-82768
La Canada Unified School District	REC-041109 - La Canada Blvd	$3,381.18	24270	01-00-2310	JAN 2026
"	REC-041139 - Pizzo Ranch Rd	$3,272.61	"	01-00-2310	"
"	REC-041164 - Crown Ave	$7,879.08	"	01-00-2310	"
"	REC-041266 - Oakwood Ave	$5,371.00	"	01-00-2310	"
"	REC-041335 - Chevy Chase Dr	$7,817.04	"	01-00-2310	"
"	REC-041932 - Shepherds Ln	$4,089.47	"	01-00-2310	MAR 2026
"	REC-042158 - Hampton Rd	$5,035.58	"	01-00-2310	"
"	REC-042214 - Jarvis Ave	$3,474.24	"	01-00-2310	"
"	REC-041493 - Foothill Blvd	$140.28	"	01-00-2310	FEB 2026
"	REC-041544 - Palm Dr	$5,283.74	"	01-00-2310	"

"	REC-041613 - Encinas Dr	$4,136.00	"	01-00-2310	"
"	REC-041791 - Shepherds Ln	$25,110.69	"	01-00-2310	"
"	REC-041816 - Houseman St	$3,438.05	"	01-00-2310	"
"	REC-041914 - La Canada Blvd	$4,130.83	"	01-00-2310	MAR 2026
Lee Family Irrevocable Trust	Refund C&D - Chehalem Rd	$10,000.00	24271	92-00-2341	042926 LeeFamilyIrre
Liebert Cassidy Whitmore	Legal services - General - Mar 26	$674.50	24272	01-02-6064	320803
Nerses Aposhian	Aposhian - Mar 26	$50.00	24273	01-25-6035	03-2026
Numbers Plumbing 2021	Various plumbing repairs - Lanterman House	$675.98	24274	01-49-7103	8760
ODP Business Solutions, LLC	odp - paper, tape, tissue, napkins	$228.44	24275	01-12-6031	465811473001
"	odp - plates	$32.52	"	01-12-6031	465812539001
Pasadena Humane Society & SPCA	PHS - Animal control services - Apr 26	$9,140.63	24276	01-21-6070	APR2026LCF
Peter Joe	Security alarm rebate prgm - Sunnybank Dr	$250.00	24277	01-21-6081	043026 PJoe
Printefex Inc	Signs - 50 Trees 4 50 Years (2)	$165.75	24278	01-13-6088	6416
Psomas	Zoning code update consultant - 3/26/26	$5,035.00	24279	01-25-6065	234227
Robert Craig Crotty	Summary report - Oakwood Ave - F1-Liquidambar	$150.00	24280	01-12-6061	042426-CC
"	Summary report - Oakwood Ave - F2-Liquidambar	$150.00	"	01-12-6061	"
"	Summary report - Oakwood Ave - F2-Liquidambar	$150.00	"	01-12-6061	"
"	Summary report - Valley Crest - F2-Liquidambar	$150.00	"	01-12-6061	"
"	Summary report - Woodleigh - F2-Liquidambar	$150.00	"	01-12-6061	"
SCA of CA, LLC	SCA - Street sweeping service - Mar 26	$13,447.25	24281	03-00-7117	CA25007556
SHL Rentals, LLC	Refund C&D - Ocean View Blvd	$10,000.00	24282	92-00-2341	042926 SHLRentals
Shred Source Inc.	On-site shredding service - Earth Day - 4/23/26	$800.00	24283	01-52-6025	41821
Standard Insurance Company	Standard Life, AD&D & EAP - May 26	$87.50	24284	01-00-2260	041426LIFE
"	"	$12.60	"	01-12-5023	"
"	"	$118.50	"	01-01-5008	"
"	"	$94.80	"	01-03-5008	"
"	"	$47.40	"	01-09-5008	"
"	"	$23.70	"	01-52-5008	"
"	"	$47.40	"	01-04-5008	"
"	"	$71.10	"	01-05-5008	"
"	"	$94.80	"	01-10-5008	"
"	"	$23.70	"	01-31-5008	"
"	"	$47.40	"	01-42-5008	"
"	"	$47.40	"	01-45-5008	"
"	"	$23.70	"	01-11-5008	"
"	"	$94.80	"	01-25-5008	"
"	"	$47.40	"	01-26-5008	"
"	"	$71.10	"	01-43-5008	"
"	Employee LTD Insurance - May 26	$388.73	24285	01-00-2265	041426LTD
Stephanie Tixier	Security alarm rebate prgm - Wiladonda Dr	$250.00	24286	01-21-6081	043026 STixier
Tri-Tech Restoration	Refund C&D - REC-036267 - Wasatch Dr	$5,250.00	24287	92-00-2341	041426 TriTechRestor
Valley Water Company	VW charges-325 Meadow Grove St - 3/30-4/29/26	$291.38	24288	01-45-6023	043026-11477R
"	VW charges - 1410 Foothill Blvd - 2/25-3/30/26	$158.68	"	01-45-6023	033126-12114R
Vision Service Plan	VSP - May 26	$108.39	24289	01-45-5020	825058880
"	"	$68.52	"	01-42-5020	"
"	"	$84.73	"	01-01-5007	"
"	"	$81.58	"	01-03-5020	"
"	"	$57.92	"	01-04-5020	"
"	"	$118.99	"	01-05-5020	"
"	"	$70.98	"	01-10-5020	"
"	"	$23.66	"	01-31-5020	"
"	"	$23.66	"	01-07-5020	"
"	"	$57.92	"	01-09-5020	"
"	"	$92.18	"	01-43-5020	"
"	"	$57.92	"	01-26-5020	"
"	"	$126.44	"	01-25-5020	"
"	"	$34.26	"	01-52-5020	"
West Coast Arborists Inc	WCA - Tree maintenance - 3/16/26-4/15/26	$3,692.00	24290	01-12-7120	242788
"	WCA - Grid pruning - 3/16/26-4/15/26	$84,952.00	"	01-12-7120	242789
"	Crown reduction - TS Foothill/Viro	$710.00	"	31-00-7000	242816
"	Crown reduction - TS Upgrade - Verdugo & Descanso	$1,065.00		31-00-7000	242819
Willdan Engineering	Labor costs thru 4/3/26	$8,409.70	24291	31-00-7000	00632128
"	ACH @ Green signal study thru 4/3/26	$420.00	"	31-00-7000	00632168
"	Hawk traffic signal - Foothill Blvd. thru 4/3/26	$108.50	"	07-00-7000	00632201
"	Code Enforcement Services - FT - Mar	$22,960.00	"	01-27-6061	00237836
Xianqi Du	Refund C&D - Hampstead Rd	$3,900.00	24292	92-00-2341	042926 XDu
Payment date 4/30/2026 to 5/8/2026					
PairSoft	PaperSave Cloud & document usage subscription	19,830.00	EFT	01-10-6061	SI-019101
PairSoft	PaperSave Procurement Implementation deposit	5,000.00	EFT	01-10-6061	SI-019102
CalPERS	Health premiums - May	45,397.06	EFT	Various	100000018276266
CalPERS	2026 Replacement Benefit Contribution	962.64	EFT	01-12-5022	100000018273910
ADP, Inc	Payroll processing - PE 5/1/26	134,028.57	EFT	"	MAY 7 JE
ADP, Inc	Payroll tax processing - PE 5/1/26	39,580.16	EFT	"	MAY 7 JE
CalPERS	PE 4/17/26 retirement contribution - Classic	13,403.81	EFT	"	APR1726A1

CalPERS	PE 4/17/26 retirement contribution - PEPRA	15,199.52	EFT	"	APR1726B
CalPERS	PE 4/3/26 retro adj. retirement contribution - PEPRA	87.67	EFT	"	APR0326B3
Mission Square Retirement	Employee 457 plan contribution for PE 5/1/26	11,194.12	EFT	01-00-2280	050126
ADP, Inc	ADP payroll processing - PE 4/3/26 & 4/17/26	1,054.82	EFT	01-10-6061	720287479
ADP, Inc	Online Timesheets software subscription thru 4/13/26	290.55	EFT	01-07-6045	720287995
Payment date 5/13/2026					
"	shipping - Edgar McGregor - 870967099042	$25.58	24227	01-12-6033	9-279-90085
"	shipping - Same Day OC pickup	$18.73	"	01-12-6033	"
"	Membership renewal - ICMA - A. Cho	$200.00	24228	01-00-1510	FY26-27 1081175
"	SCE - electricity charges - 03/16/26 to 04/14/26	$43.23	24229	01-45-6027	041726-4752
"	"	$6.61	"	01-45-6027	041726-6338
"	"	$38.22	"	03-00-6064	041726-2305
"	SCE - fee	$0.21	"	03-00-6064	"
"	SCE - electricity charges - 03/16/26 to 04/14/26	$32.76	"	03-00-6064	041726-4379
"	SCE - fee	$0.33	"	03-00-6064	"
"	SCE - electricity charges - 03/16/26 to 04/14/26	$88.95	"	03-00-6064	041726-7146
"	SCE - fee	$0.56	"	03-00-6064	"
"	Refund C&D - Oakwood Ave	$10,000.00	24230	92-00-2341	050526 SByun
The Gas Company	SoCalGas-Charges - Lanterman House-3/26-4/24/26	$16.31	24231	01-49-6029	042826-78005

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date: May 19, 2026

Subject: Receive and File Monthly Report of Investments for the month ending April 2026

Presenter: Jennifer Leblanc, City Treasurer

Proposed Action: Receive and File

Environmental Impact: None

Fiscal Impact: None

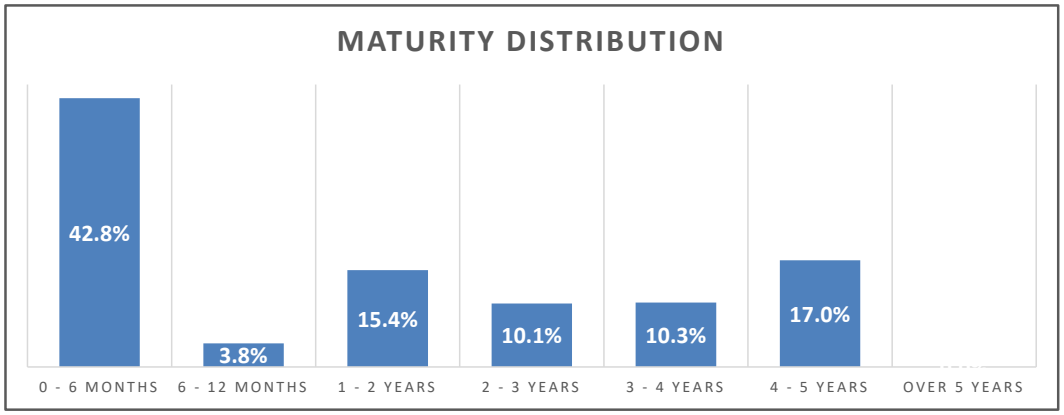
Discussion/Analysis:
City's Monthly Report of Investments is provided for City Council's review.

Options:
1. Receive and File Monthly Report of Investments for the month ending April 2026; or
2. Decline/Defer.

Recommendation:
Option No. 1 – It is recommended that the City Council take the following action(s): Receive and File Monthly Report of Investments for the month ending April 2026.

Attachments:
1. Investment Report - April 2026

CITY OF LA CAÑADA FLINTRIDGE
REPORT OF INVESTMENTS
SUMMARY
April 30, 2026



Investment Policy vs. Actual

Maturity	Policy	Actual	
0-1 Years	30% - 80%	47%	✓
1-3 Years	10% - 60%	26%	✓
3-5 Years	10% - 40%	27%	✓

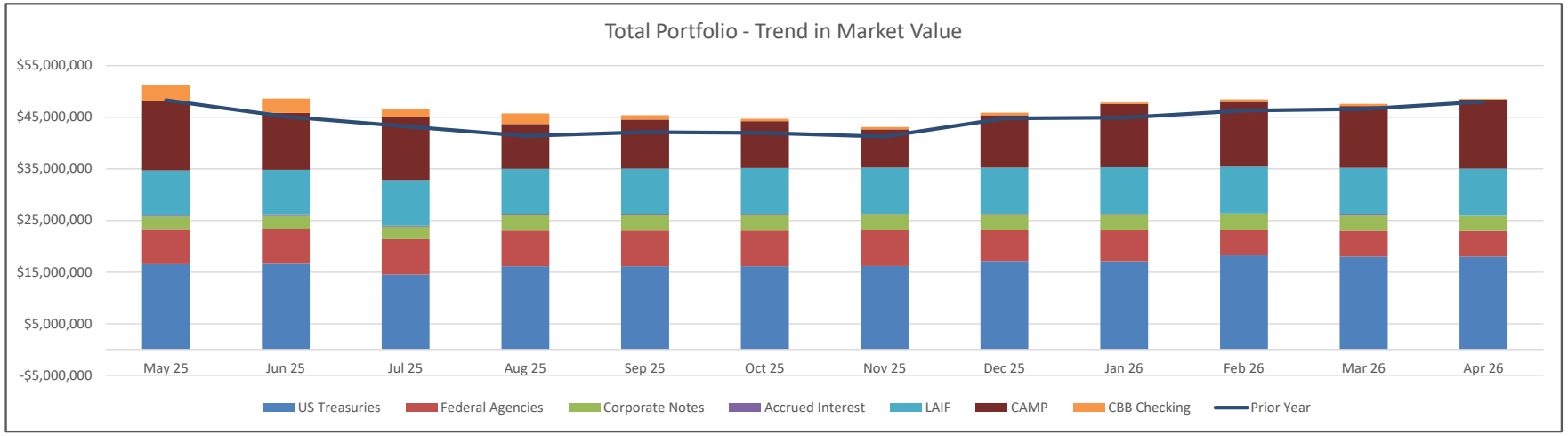
INVESTMENT TYPE	PAR VALUE	PAR VALUE % OF PORTFOLIO	AMORTIZED BOOK VALUE	MARKET VALUE	YIELD TO MATURITY AT MARKET	YIELD TO MATURITY AT COST	WEIGHTED DAYS TO MATURITY:
U.S. Treasuries	$ 18,000,000	37.0%	$ 18,019,571	$ 17,980,262			
Federal Agencies	$ 5,000,000	10.3%	$ 4,996,723	$ 4,955,677			
Corporate Notes	$ 3,000,000	6.2%	$ 2,969,150	$ 2,984,788			
Accrued Interest				$ 218,437			
CAMP Pool	$ 13,338,587	27.4%	$ 13,338,587	$ 13,338,587			
Total Investments at CAMP	$ 39,338,587	80.9%	$ 39,324,033	$ 39,477,751	3.95%	3.49%	945
Local Agency Investment Fund	$ 9,125,922	18.8%	$ 9,125,922	$ 9,125,922			
Cash Balance - CBB Checking	$ 148,135	0.3%	$ 148,135	$ 148,135			
TOTAL PORTFOLIO	$ 48,612,644	100.0%	$ 48,598,089	$ 48,751,808			

YIELDS	CURRENT MONTH END	LAST MONTH END
Laddered Portfolio Yield to Maturity at Market	3.95%	3.94%
Laddered Portfolio Yield to Maturity at Cost	3.49%	3.37%
Total Portfolio Yield to Maturity at Market	3.91%	3.88%
Total Portfolio Yield to Maturity at Cost	3.54%	3.42%
Benchmark Yield (Two Year US Treasury Constant Maturity)	3.88%	3.79%

The Treasurer of the City of La Cañada Flintridge hereby certifies compliance with the City's Investment Policy and the City's ability to meet its anticipated requirements for the next six months.

Jennifer LeBlanc, Treasurer
May 13, 2026

CITY OF LA CAÑADA FLINTRIDGE
REPORT OF INVESTMENTS
MARKET VALUE TREND ANALYSIS
April 30, 2026



End of Month Bal.	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26
US Treasuries	$16,517,096	$16,591,636	$14,521,857	$16,141,831	$16,129,546	$16,135,270	$16,178,475	$17,141,499	$17,112,034	$18,217,166	$18,012,534	$17,980,262
Federal Agencies	6,794,945	6,819,476	6,827,860	6,859,616	6,884,488	6,899,693	6,916,184	5,935,468	5,947,671	4,958,482	4,953,732	4,955,677
Corporate Notes	2,443,558	2,457,075	2,453,298	2,978,060	2,980,752	2,983,332	2,992,794	2,992,464	2,994,418	3,004,219	2,982,638	2,984,788
Accrued Interest	177,138	195,510	177,474	168,452	168,489	184,082	174,908	198,317	192,976	186,301	179,466	218,437
CAMP	13,405,305	11,012,876	12,134,451	8,698,314	9,524,834	9,086,002	7,412,146	10,152,142	12,238,545	12,573,521	11,970,937	13,338,587
LAIF	8,750,287	8,750,287	8,846,167	8,846,167	8,846,167	8,942,801	8,942,801	8,942,801	9,037,359	9,037,359	9,037,359	9,125,922
CBB Checking	3,145,640	2,788,337	1,625,385	2,025,021	839,822	464,056	492,900	524,970	332,235	476,573	459,637	148,135
Total Portfolio Value	$51,233,970	$48,615,197	$46,586,491	$45,717,460	$45,374,098	$44,695,237	$43,110,208	$45,887,659	$47,855,237	$48,453,621	$47,596,303	$48,751,808
Month-Over-Month	3,207,678	(2,618,773)	(2,028,706)	(869,031)	(343,362)	(678,862)	(1,585,029)	2,777,451	1,967,578	598,383	(857,318)	1,155,505
Prior Year	48,290,813	45,115,274	43,223,472	41,366,291	42,096,511	41,941,405	41,227,500	44,756,999	44,920,857	46,270,218	46,585,893	48,015,247
Change vs. Prior Yr	2,943,157	3,499,923	3,363,020	4,351,169	3,277,587	2,753,831	1,882,709	1,130,661	2,934,380	2,183,403	1,010,410	736,561

CITY OF LA CAÑADA FLINTRIDGE

REPORT OF INVESTMENTS
PORTFOLIO DETAIL
April 30, 2026

Investment Type / Issuer	Coupon / Rate	Purchase Date	Maturity Date	Next Call Date	S&P Rating	Par Value	Par Value Pct. Of Portfolio	Original Cost	Amortized Cost	Market Value
US Treasury Bond/Note										
US Treasury	0.875%	10/22/21	09/30/26	none	AA+	1,000,000.00	2.1%	983,632.81	998,620.96	988,406.00
US Treasury	2.375%	08/18/22	05/15/27	none	AA+	1,000,000.00	2.1%	967,382.81	992,858.51	985,586.00
US Treasury	6.375%	02/14/23	08/15/27	none	AA+	1,000,000.00	2.1%	1,097,187.50	1,027,860.81	1,031,719.00
US Treasury	6.125%	06/21/23	11/15/27	none	AA+	1,000,000.00	2.1%	1,084,687.50	1,029,651.16	1,033,828.00
US Treasury	3.875%	06/08/23	12/31/27	none	AA+	1,000,000.00	2.1%	994,335.94	997,930.77	999,766.00
US Treasury	4.000%	03/03/23	02/29/28	none	AA+	1,000,000.00	2.1%	985,273.44	994,598.65	1,001,992.00
US Treasury	3.625%	06/21/23	03/31/28	none	AA+	1,000,000.00	2.1%	983,906.25	993,544.05	995,078.00
US Treasury	3.625%	06/08/23	05/31/28	none	AA+	1,000,000.00	2.1%	985,664.06	994,002.39	994,648.00
US Treasury	3.750%	01/26/24	12/31/28	none	AA+	1,000,000.00	2.1%	986,210.94	992,187.79	995,898.00
US Treasury	4.000%	02/29/24	01/31/29	none	AA+	1,000,000.00	2.1%	985,429.69	991,479.32	1,002,227.00
US Treasury	4.000%	10/03/24	07/31/29	none	AA+	1,000,000.00	2.1%	1,018,710.94	1,012,954.10	1,001,953.00
US Treasury	3.875%	12/02/24	09/30/29	none	AA+	1,000,000.00	2.1%	990,117.19	992,807.18	997,656.00
US Treasury	4.125%	11/05/24	10/31/29	none	AA+	1,000,000.00	2.1%	999,257.81	999,464.67	1,005,508.00
US Treasury	4.000%	03/18/25	02/28/30	none	AA+	500,000.00	1.0%	498,398.44	498,733.32	500,527.50
US Treasury	3.875%	08/13/25	07/31/30	none	AA+	1,500,000.00	3.1%	1,507,558.59	1,506,559.62	1,493,145.00
US Treasury	3.625%	10/31/25	09/30/30	none	AA+	1,000,000.00	2.1%	994,687.50	995,186.89	984,844.00
US Treasury	3.500%	12/01/25	11/30/30	none	AA+	1,000,000.00	2.1%	994,296.88	994,729.00	978,906.00
US Treasury	3.750%	02/24/26	12/31/30	none	AA+	500,000.00	1.0%	503,222.66	503,115.18	494,277.50
US Treasury	3.750%	02/24/26	01/31/31	none	AA+	500,000.00	1.0%	503,398.44	503,287.12	494,297.00
Total US Treasury Bond/Note						**18,000,000.00**	37.0%	**18,063,359.39**	**18,019,571.49**	**17,980,262.00**
Federal Agency Bond/Note										
Fed Home Loan Bank	0.900%	08/26/21	06/11/26	none	AA+	1,000,000.00	2.1%	998,910.00	999,974.72	996,713.00
Fed Home Loan Bank	1.125%	09/30/21	09/29/26	none	AA+	1,000,000.00	2.1%	1,000,000.00	1,000,000.00	989,269.00
Fed Farm Credit Bank	1.860%	02/11/22	02/08/27	none	AA+	1,000,000.00	2.1%	993,380.00	998,979.55	984,887.00
Fannie Mae	4.050%	02/24/26	01/21/31	01/21/27	Aa1	1,000,000.00	2.1%	500,000.00	1,000,000.00	990,107.00
Freddie Mac	4.100%	04/17/26	03/17/31	03/17/27	AA	1,000,000.00	2.1%	997,750.00	997,769.22	994,701.00
Total Federal Agency Bond/Note						**5,000,000.00**	10.3%	**4,490,040.00**	**4,996,723.49**	**4,955,677.00**
Corporate Notes										
Amazon	2.050%	05/20/21	05/12/26	05/12/26	AA	500,000.00	1.0%	498,865.00	499,993.02	499,546.00
Bank of New York Mellon	2.050%	02/08/22	01/26/27	12/24/26	A	500,000.00	1.0%	495,605.00	499,348.62	493,264.50
Walmart Inc	1.500%	09/22/23	09/22/28	07/22/28	AA	500,000.00	1.0%	427,040.00	465,100.80	472,121.50
Bank of America Corp Notes	5.202%	04/29/24	04/25/29	04/25/28	A-	500,000.00	1.0%	491,800.00	494,829.84	506,689.50
Johnson & Johnson	4.700%	03/18/25	03/01/30	04/25/28	AAA	500,000.00	1.0%	506,495.00	505,124.50	510,753.00
Apple Inc	4.200%	08/13/25	05/12/30	04/12/30	AA+	500,000.00	1.0%	505,535.00	504,753.70	502,413.50
Total Corporate Notes						**3,000,000.00**	6.2%	**2,925,340.00**	**2,969,150.48**	**2,984,788.00**
TOTAL SECURITIES						**26,000,000.00**	**53.5%**	**25,478,739.39**	**25,985,445.46**	**25,920,727.00**
CAMP Cash Reserve	3.780%					13,338,587.25	27.4%	13,338,587.25	13,338,587.25	13,338,587.25
TOTAL INVESTMENT POOLS AND MONEY MARKET FUNDS						**39,338,587.25**	**80.9%**	**38,817,326.64**	**39,324,032.71**	**39,259,314.25**
Accrued Interest										**218,436.79**
TOTAL INVESTMENTS										**39,477,751.04**
Local Agency Investment Fund	3.811%					9,125,921.65	18.8%	9,125,921.65	9,125,921.65	9,125,921.65
TOTAL LADDERED PORTFOLIO						**48,464,508.90**	**99.7%**	**47,943,248.29**	**48,449,954.36**	**48,603,672.69**
CASH BALANCE - CBB Checking						148,135.07	**0.3%**	**148,135.07**	**148,135.07**	**148,135.07**
TOTAL PORTFOLIO						**48,612,643.97**	**100.0%**	**48,091,383.36**	**48,598,089.43**	**48,751,807.76**

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date: May 19, 2026

Subject: Approval and Delegation of Authority to City Manager to Execute a Task Order, in the amount of $68,700, to NV5 for the Preparation of Plans, Specifications and Estimates (PS&E) for the Inverness Drive Storm Drain and Resurfacing Project (CIP 31-2609) and any Change Orders up to $6,300, Provided such Change Orders do not Exceed the Total Amount of $75,000

Presenter: Maged El-Rabaa, Director of Public Works

Proposed Action: (i) Approve the attached Fee Proposal from NV 5, in the amount of $68,700, for the Preparation of Plans, Specifications and Estimates (PS&E) for the Inverness Drive Storm Drain and Resurfacing Project and to Include $6,300 for Contingencies for a Total not-to-exceed Amount of $75,000; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $68,700 and any Change Orders up to $6,300, Provided such Change Orders do not Exceed the Total Amount of $75,000

Environmental Impact: Appropriate Environmental Findings will be Considered by the City Council at the Time of Approval of the PS&E

Fiscal Impact: $75,000 is included in the FY2025-26 Budget under Account 31-00-7000, Project No. 2609, to finance the design cost of the Project

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Background:

On October 3, 2025, the City Council awarded a contract to thirteen (13) consultants to Provide On-Call Civil Engineering Services on as-needed basis for a period of three (3) years for a total three-year commitment not-to-exceed the amount of $1,000,000 and authorized the City Manager to execute Task Orders up to $25,000 each provided that that the Task Order does not exceed the total budget amount for the current fiscal year. These engineering services will be performed for capital and other special projects as part of the Capital Improvements Program (CIP) and will be funded in the overall costs of projects as part of the CIP Budget and separately for services not directly related to the CIP.

Discussion/Analysis:

The Inverness Drive Storm Drain and Street Resurfacing Project is part of the adopted Fiscal Year 2025-26 CIP. Currently, Inverness Drive from near 340 to 309 Inverness Drive/Corona Drive experiences flooding and mud flow from the adjoining hillside. To mitigate this flooding, it is proposed to improve the existing detention basin next to 340 Inverness; construct of either a storm drain in the street or an open culvert on the side of the street and to be connected to an existing

County catch basin at Inverness/Corona intersection; and resurface the entire road.

Public Works issued task order requests to three consultants from the approved list of the On-Call consultants for the preparation of Plans, Specifications and Estimates (PS&E). Upon review of the two submitted fee proposals, it was determined that NV5 is the most qualified for the project, and the attached Fee Proposal in the amount of $68,700 for the said services is found to be fair and reasonable. Staff requests an additional amount of $6,300 for contingencies for a total not-to-exceed fee of $75,000.

Since the fee is more than the amount of $25,000 previously authorized by the City Council to the City Manager, Staff recommends that the City Council approves the Fee Proposal submitted by NV 5 to perform the above services and authorize the City Manager to execute the Task Order.

Options:

1. (i) Approve the attached Fee Proposal from NV 5, in the amount of $68,700, for the Preparation of Plans, Specifications and Estimates (PS&E) for the Inverness Drive Storm Drain and Resurfacing Project and to Include $6,300 for Contingencies for a Total not-to-exceed Amount of $75,000; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $68,700 and any Change Orders up to $6,300, Provided such Change Orders do not Exceed the Total Amount of $75,000; or
2. Provide further directions to staff.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): (i) Approve the attached Fee Proposal from NV 5, in the amount of $68,700, for the Preparation of Plans, Specifications and Estimates (PS&E) for the Inverness Drive Storm Drain and Resurfacing Project and to Include $6,300 for Contingencies for a Total not-to-exceed Amount of $75,000; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $68,700 and any Change Orders up to $6,300, Provided such Change Orders do not Exceed the Total Amount of $75,000

Attachments:

1. NV5 Fee Proposal

PN: 2750226-0018414.00

May 5, 2026

City of La Cañada Flintridge
One Civic Center Drive
La Cañada Flintridge, CA 91011
Attn: Maged El-Rabaa, P.E, Director of Public Works/City Engineer

SUBJECT: Professional Engineering Design Services for Inverness Drive Storm Drain and Resurfacing Project

Dear Mr. El-Rabaa

NV5, Inc. (NV5) is excited to have the opportunity to provide Professional Engineering Design Services to the City of La Cañada Flintridge (City) for its Inverness Drive Storm Drain and Resurfacing Project (project). Our team has the technical knowledge and experience to deliver your projects in the most cost-efficient and cost-effective manner. NV5's strengths include the following:

Current Partnership: Our extensive experience and strong existing relationship with the City give us the ability to continue providing professional engineering services for your capital improvement projects. We operate with a working knowledge of your staff, processes and environment, enabling us to provide outstanding cost- and time-efficient services. Specifically, NV5 is providing on-call engineering services and on-call construction management and inspection services to the City.

Relevant Experience: We have a proven track record of successfully providing engineering design services to municipalities throughout Southern California, most of which have been repeat clients. A sampling of our relevant project experience, which includes safety infrastructure improvements, is included on pages 5-6.

Proposed Team: Understanding the needs of the City, we are proposing David Niknafs, PE, as Project Manager. Mr. Niknafs has more than 30 years of civil engineering experience in public works working on various capital improvement projects and has extensive experience working as a project director and project manager. He has managed numerous storm drain and street improvement projects in Los Angeles and Orange counties. Mr. Niknafs will be supported by a team of dedicated professionals with proven capability and expertise.

In-House Services: In addition to providing engineering design services, NV5 offers in-house construction management and inspection services, materials testing and special inspection, survey (drone capability), and many other professional services the City may need at a moment's notice.

Proposal Authorization and Validity: This proposal has been signed by Jeffrey M. Cooper, PE, a company officer authorized to bind the firm.

NV5 looks forward to the opportunity to work with the City and help you achieve your goals and objectives. If you need further information, we may be reached by phone at (949) 585-0477, or electronically at david.niknafs@nv5.com and jeff.cooper@nv5.com. Thank you for your time and consideration.

Sincerely,

NV5

David Niknafs, PE
Director of Infrastructure

Jeffrey M. Cooper, PE
EVP, Chief Operating Officer

COMPANY INFORMATION/CONTACT
Name: NV5, Inc.
Address: 133 Technology Drive, Suite 200, Irvine, CA 92618
Telephone Number: (949) 545-3600
Email of Contact: david.niknafs@nv5.com

Project Understanding

After a review of the Task Order Request and a site visit, NV5 has a thorough understanding of the project requirements and demands. The professional services consist of providing engineering design services, including preliminary engineering, surveying, and preparation of plans, specifications and estimates for the Inverness Drive Storm Drain and Resurfacing Project The project includes drainage and pavement improvements along Inverness Drive from 340 Inverness Drive to Corona Drive/Inverness Drive.

Scope of Work

TASK 1 – PROJECT MANAGEMENT

Kickoff Meeting: At the commencement of the Project, we will attend a "kickoff" meeting with the City staff to discuss the scope, parameters, and schedule for the project. Specific goals and milestones required to accomplish the project will be reviewed and refined.

Project Schedule: We will provide a project schedule in Microsoft Project showing all project activities, duration, start and finish dates, milestones, and activity logic ties based upon the schedule milestones identified in this document.

Project Meetings: We will conduct project meetings with the City staff and other stakeholders as required. These project meetings will be used to coordinate and guide the design effort.

Status Reports: We will provide a status report as needed of the ongoing work, pending action items and responsible individual/organization with an updated schedule.

Quality Control: NV5 will be conducting quality review of all deliverables; including technical accuracy of plans, specifications, quantities, and estimates.

TASK 2 – OBTAIN & REVIEW RECORD DRAWINGS/AS-BUILTS

We will Obtain and review documents, including as-built improvement plans, utility information, and other available record data.

TASK 3 – SURVEY

This task will provide the foundation for developing a useful basis for the Project.

Our Survey team will conduct a field topographic survey for the project area as required for development of construction drawings. Topographic mapping will be at a scale of 1"=20'. Vertical control will be in terms of the North American Vertical Datum of 1988 (NAVD 88, based locally upon County of Los Angeles benchmarks.

Topography will include obtaining locations, elevations and descriptions of:

- Existing Detention Basin next to 390 Inverness Drive
- Spot elevations on hardscape features
- Pavement areas, including the pavement surface
- Power poles, lights and major signs
- Trees and major specimen plants, with trunk diameters greater than 6 inches
- Above-ground utilities, such as valves and manholes

TASK 4 – GEOTECHNICAL INVESTIGATION

The scope of work will include site reconnaissance, limited subsurface investigation, laboratory testing, field and laboratory data reduction, geotechnical engineering analysis, geotechnical recommendations for design and construction, and a pavement investigation report.

Field Exploration

NV5 proposes the following field exploration program:

- Permitting, Coordination and Utility Clearance: NV5 will coordinate boring locations and apply for a no-fee

encroachment permit from the City. Environmental permitting is excluded from NV5's proposed scope of work, and it should be performed by others if required. It is assumed that the City will assist as needed for right of entry. Los Angeles County well/boring permits are not required for the proposed scope of work. Prior to the drilling activities, NV5 will review available utility plans and clear utilities through Underground Service Alert (USA).

- Traffic Control: Traffic control will be supplied by an NV'5 subcontractor for each exploration location. It is assumed that standard WATCH and CA MUTCD general plans will suffice. It is assumed that preparation of detailed site-specific traffic control plans is not required.
- Drilling Borings: NV5 will perform up to three (3) pavement cores and proceed to hand-auger borings (no more than two full days of drilling) to depths of 5 feet. The boring locations will be cored to observe and measure the depth of existing asphalt concrete (AC) pavement and aggregate base (if present).
- Geotechnical Sampling: In borings California Modified samples and/or Standard Penetration Test (SPT) samples (in accordance with ASTM D1586) will be collected. In addition, large representative bulk samples of auger cuttings will be obtained and collected in the upper 5 feet. Samples will be taken to our laboratory for further visual examination and laboratory testing.
- Logging and Classification: Borings will be performed under the supervision of NV5's engineer or geologist, who will maintain a detailed log of the borings, assist with obtaining soil samples, and classify the soils in accordance with the Unified Soil Classification System (USCS) and Visual-Manual Procedure (ASTM D 2487 and D 2488, respectively) and the Caltrans Soil and Rock Logging, Classification, and Presentation Manual (latest edition).
- Groundwater Measurement: Groundwater is not anticipated; however, if groundwater is encountered its depth will be noted on the log.
- Borehole Abandonment: Borings will be backfilled with tamped soil cuttings, and the asphalt will be patched with cold patch asphalt or black-dyed rapid set concrete, as agreed upon by the City. Drumming and disposal of soil cuttings is excluded from the scope.
- Drilling Schedule: NV5 has assumed borings will be performed in a single day during daytime weekday hours (7 am to 5pm, Monday through Friday).
- Hazardous Materials: The scope and fee herein assume the site is not contaminated with hazardous materials. If any materials encountered are suspected to be hazardous, the exploration will be terminated and backfilled and the Client and the City will be notified immediately for further direction. NV5's field exploration program does not include any environmental investigation, testing, or analyses of chemicals or hazardous material.

Laboratory Testing

The proposed laboratory-testing program is aimed at evaluating the index and engineering properties of the site soils as they relate to design and construction of the project improvements. The exact scope of the laboratory program will be adjusted as required based on ground conditions encountered during field exploration. For planning purposes, the following American Society for Testing and Materials (ASTM) and Caltrans Test Methods (CTM) are considered:

- In-Situ Moisture Content (ASTM D2216) and Dry Density (ASTM D2937);
- Grain Size Analysis (Sieve/Hydrometer, ASTM D422);
- Percent Passing No. 200 sieve (ASTM D1140);
- Atterberg Limits (ASTM D4318, Liquid Limit, Plastic Limit, and Plasticity Index);
- R-Value (CT-301); and
- Soil Corrosivity:
  - pH and Minimum Electrical Resistivity (CTM 643);
  - Water-Soluble Sulfate (ASTM D516, CTM 4717);
  - Water-Soluble Chloride (Ion-Specific Probe, CTM 422).

Pavement Report

The results of the investigations and engineering evaluations will be presented in a single Pavement Investigation Report The report will contain the following:

- Project and site description and Vicinity Map.

- Description of field and laboratory testing performed including Exploration Location Plan, Boring Locations, Boring Records, Laboratory Test Results, and Existing Pavement Structure Condition/Thicknesses.
- Site conditions, geology, subsurface soil and rock, and groundwater conditions.
- Discussion of soil corrosivity with respect to concrete and metals.
- Pavement Design Recommendations for rehabilitation, and/or reconstruction in accordance with Caltrans Highway Design Manual.
- Discussion of any anticipated construction-related issues, as applicable.

The Pavement Investigation Report will be submitted to the City in PDF format. The report will be signed and sealed by a registered geotechnical engineer.

TASK 5 – FIELD REVIEW

We will perform field reconnaissance and photo-documents of existing conditions.

TASK 6 – PRELIMINARY PLANS

We will prepare preliminary plans and will submit them to the City for review. The plan set will include the following:

- Title Sheet
- Detail Sheet, including Construction Notes
- Improvement Plans

We will submit construction plans to the City for review at the 70% complete milestone prior to a Final Bid Set submittal.

Deliverables:

- Plan submittal at 70% completion milestone.

TASK 7– FINAL PLANS

Subsequent to receiving the review comments from the City, we will proceed and prepare final plans for the project.

We will prepare construction bid documents. The plans will be prepared in AutoCAD format. The plans will plotted on 24” x 36” size sheets and will meet the standards of the City. The Final PS&E will be submitted to the City.

Deliverables:

- Final Plan submittal, including electronic files

TASK 8 – SPECIFICATIONS

We will prepare the Technical Specifications based on the Greenbook format. The City to provide the “Front End” documents.

TASK 9 – COST ESTIMATE

We will prepare a detailed estimate of construction costs, which will be submitted along with the construction plans for the 70% and Final submittal packages.

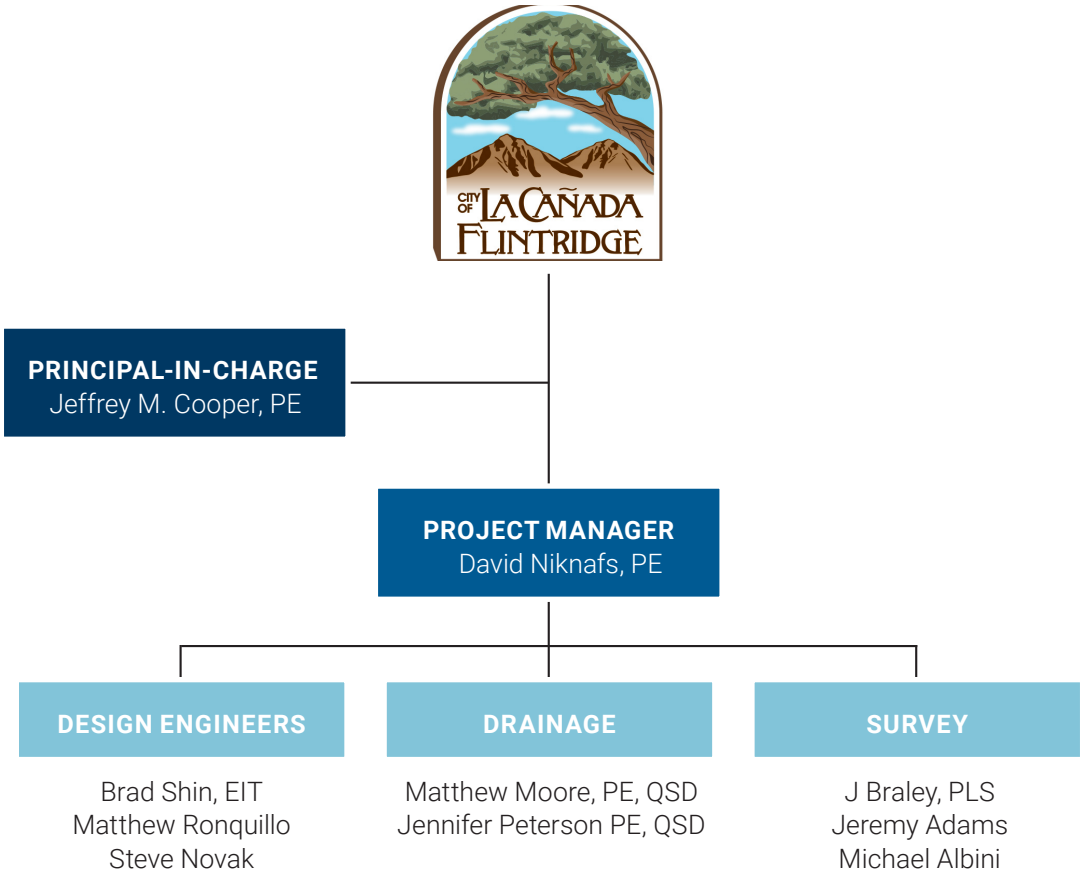
Exemptions & Exclusions:

- Pavement Investigation & Potholing
- Environmental Assessments
- Landscape & Irrigation Plans
- Traffic Control Plans
- Curb, Gutter, and Sidewalk Design
- All permit application processing and fees

If additional services outside of the scope of work included herein are requested, such services will be considered supplemental services and require an additional fee.

Organization Chart

Our team of experts brings direct, relevant, successful and current experience working on projects of similar scope and complexity. We are equipped with the resources to provide the City with the requested Engineering Design services. Shown below are team roles and responsibilities.



Key Staff Qualifications

NAME	YEARS	EDUCATION, CERTIFICATIONS + LICENSES
David Niknafs, PE	30	M.S. Civil Engineering; B.S. Civil Engineering; Civil Engineer (CA) No. 42697
Brad Shin, EIT	16	B.S. Civil Engineering; Engineer-in-Training (CA) No. 171980
Matthew Ronquillo	3	B.S. Civil Engineering; A.S. Engineering; A.A. Science & Mathematics
Steve Novak	25	A.S. Building Technology; Certificate, Master Planning Communities
Jennifer Peterson, PE, QSD	20	B.S. Civil Engineering; Civil Engineering (CA) No. 67821
Matthew Moore, PE, QSD	28	M.S. Civil Engineering; B.S. Civil Engineering; Civil Engineer (CA) No. 56780
J Braley, PLS	45	General Education courses; Land Survey courses; Land Surveying Fundamentals; AutoCAD Level 1 & Level 2; Global Positioning Survey course; GIS course; Professional Land Surveyor (CA) No. 8446; Professional Land Surveyor (NV) No. 19903

Relevant Project Experience

Listed below are relevant projects for which our team has provided similar services to those requested in this Task Order Request.



Beryl Street Storm Drain Improvements

CITY OF REDONDO BEACH | REDONDO BEACH, CA

Our team provided engineering design services for the Beryl Street Drainage and Street Improvements project, including the preparation of plans, specifications and estimates. The project included roadway, intersection and drainage improvements, including design of reinforced concrete pipes, storm drain laterals, catch basins and local depressions; pedestrian crossing enhancements and pedestrian signal upgrades; incorporation traffic calming elements to enhance safety, and signing and striping. The project provided the opportunity to enhance walkability, install curb bulb-outs to reduce pedestrian crossing distances and calm traffic, and install Class II bicycle lanes. The scope of work included field investigation, topographical survey, and utility coordination.

- **DATES:** 2020-2022
- **KEY PERSONNEL:** DAVID NIKNAFS, STEVE NOVAK, MATTHEW RONQUILLO



FY 2022-23 Street and Drainage Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

NV5 provided engineering design services for the preparation of plans, specifications and cost estimates for storm drain and pavement improvements along various streets including Hacienda Road from Avocado Crest to north City limit. Storm Drain improvements included design of new reinforced concrete pipe (RCP), catch basins, local depressions and junction structure for connection to main storm drain line. The project also included curb and gutter, ADA curb ramps, signing, and striping improvements.

- **DATES:** 2023-2025
- **KEY PERSONNEL:** DAVID NIKNAFS, ART BISCOCHO, BRAD SHIN MATTHEW RONQUILO



Hacienda Avenue Spa Zone Street Improvements

CITY OF DESERT HOT SPRINGS | DESERT HOT SPRINGS, CA

NV5 is providing engineering design services for the City's Hacienda Avenue Spa Zone Street Improvements project. The improvement project extends from Tamar Drive to the City limits/Long Canyon Road. The purpose of the project is to provide pedestrian and bicycle safety infrastructure improvements. There are currently no bike lanes along this 1.9-mile segment of Hacienda Avenue. The project proposes to construct 10,341 feet of sidewalks, 9,450 square feet of safety medians, 42 ADA ramps, 8,528 feet of buffered bike lanes, 8,872 feet of standard Class II bike lanes, 99 streetlights, 17 crosswalks, and one intersection safety improvement. The scope of work includes utility coordination; topographic and right-of-way surveys and preparation of base maps, legal descriptions and plats; pavement investigation and recommendations; preparation of preliminary and final plans, specifications and estimates; environmental documentation; and bid and construction support.

- **DATES:** 2023-2026
- **KEY PERSONNEL:** DAVID NIKNAFS, BRAD SHIN, MATTHEW RONQUILLO, JAMES MILLER, ISRAA KHAN



Residential Streets Slurry Seal and Arterial Roadway Improvements

CITY OF PLACENTIA | PLACENTIA, CA

NV5 prepared the plans, specifications, and cost estimate for the project. The project included the slurry seal of residential streets pavement and arterial roadway pavement improvements including curb, gutter and sidewalk repairs, new ADA compliant curb ramps, new pavement markings and signage, traffic signal modifications and other improvements and repairs as outlined by the City.

- **DATES:** 2022-2023
- **KEY PERSONNEL:** DAVID NIKNAFS, ART BISCOCHO, STEVE NOVAK, NV5 GEOTECHNICAL, NV5 SURVEY

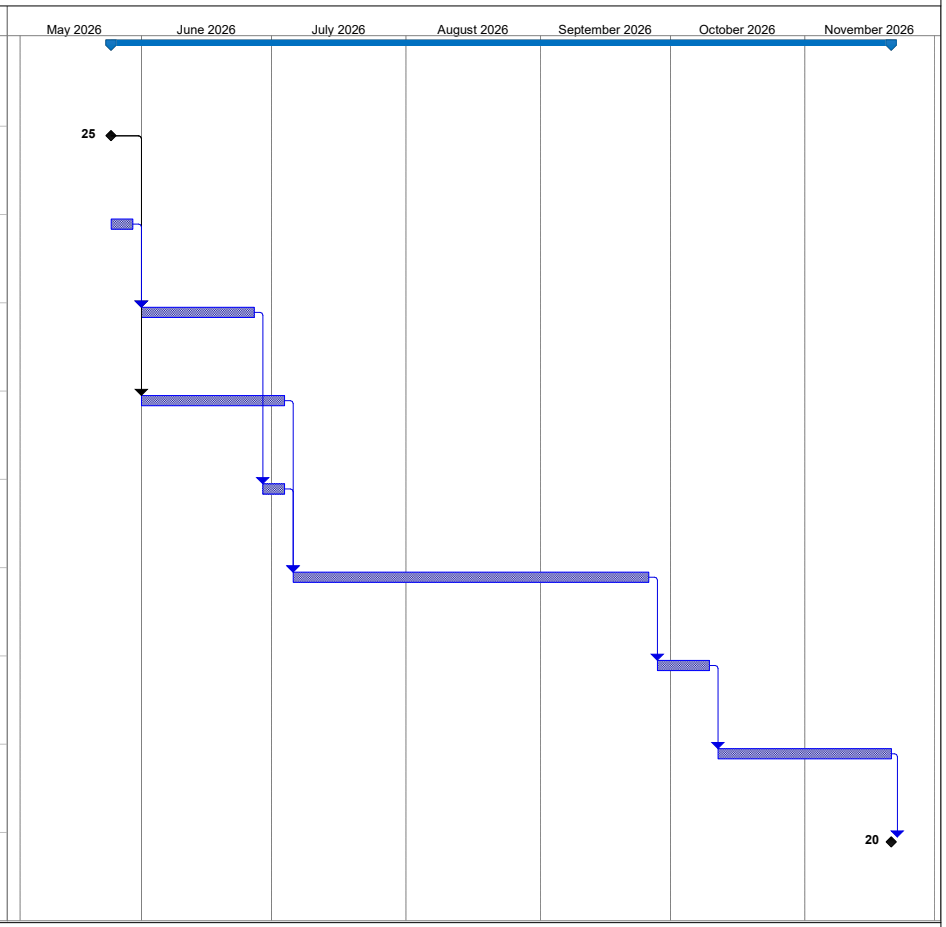
Fee Proposal
Professional Engineering Design Services
Inverness Drive Storm Drain and Resurfacing Project
City of La Canada Flintridge

TASK NO.	WORK DESCRIPTION	PROJECT MANAGER		PROJECT ENGINEER		ASSOCIATE ENGINEER		ASSISTANT ENGINEER		SURVEY	GEOTECH	REIMBRS (PRINTING, MILEAGE, ETC.)	FEE
		$240		$160		$140		$130					
		HOURS	$	HOURS	$	HOURS	$	HOURS	$	$	$	$	$
1	Meetings & Coordination	4	$960	1	$160	2	$280	2	$260				$1,660
2	Obtain Records & Field Review	1	$240	1	$160	2	$280	2	$260				$940
3	Survey		$0		$0		$0		$0	$9,000			$9,000
4	Geotechnical Investigation		$0		$0		$0		$0		$14,000		$14,000
5	Field Review	2	$480		$0	4	$560	4	$520			$200	$1,760
6	Preliminary Plans	20	$4,800	30	$4,800	85	$11,900	78	$10,140				$31,640
7	Final Plans	8	$1,920	4	$640	8	$1,120	8	$1,040				$4,720
8	Specifications	2	$480		$0	6	$840	8	$1,040				$2,360
9	Cost Estimate	2	$480		$0	6	$840	10	$1,300				$2,620
	Sub-Total	39	$9,360	36	$5,760	113	$15,820	112	$14,560	$9,000	$14,000	$200	
TOTAL FEE													**$68,700**

PROJECT SCHEDULE

PROFESSIONAL ENGINEERING DESIGN SERVICES
INVERNESS DRIVE STORM DRAIN AND RESURFACING IMPROVEMENT PROJECT
DESIGN SCHEDULE

ID	Task Name	Duration	Start	Finish
0	**Project Design Phase**	**6.5 mons**	**Mon 5/25/26**	**Fri 11/20/26**
1	Kickoff meeting	0 wks	Mon 5/25/26	Mon 5/25/26
2	Obtain & Review Record Drawings/As-Builts	1 wk	Mon 5/25/26	Fri 5/29/26
3	Topographic Survey	4 wks	Mon 6/1/26	Fri 6/26/26
4	Geotechnical Investigation	5 wks	Mon 6/1/26	Fri 7/3/26
5	Field Review	1 wk	Mon 6/29/26	Fri 7/3/26
6	Prepare 70% PS&E	12 wks	Mon 7/6/26	Fri 9/25/26
7	City to Review 70% PS&E	2 wks	Mon 9/28/26	Fri 10/9/26
8	Prepare Final PS&E	6 wks	Mon 10/12/26	Fri 11/20/26
9	Submit Final PS&E to the City	0 wks	Fri 11/20/26	Fri 11/20/26



May 5, 2026

Task
Split
Milestone
Summary
Project Summary
External Tasks
External Milestone
Inactive Task
Inactive Milestone
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Progress
Deadline

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date: May 19, 2026

Subject: Approval and Delegation of Authority to City Manager to Execute a Task Order, in the amount of $70,986, to Willdan Engineering for the Update of the Feasibility Study for the Hay Canyon Stormwater Project and any Change Orders up to $7,014, Provided such Change Orders do not Exceed the Total Amount of $78,000

Presenter: Maged El-Rabaa, Director of Public Works

Proposed Action: (i) Approve the attached Fee Proposal from Willdan Engineering, in the amount of $70,986, to Update the Feasibility Study for the Hay Canyon Stormwater Project and to Include $7,014 for Contingencies for a Total not-to-exceed Fee of $78,000; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $70,986, and any Change Orders up to $7,014, Provided such Change Orders do not Exceed the Total Amount of $78,000

Environmental Impact: Appropriate Environmental Findings will be considered by the City Council at the time of Approval of Design Plans

Fiscal Impact: There are available funds in FY 2025-26 Budget under Account 1-43-6061 to finance the amount of $78,000 for the Update of the Feasibility Study for the Hay Canyon Stormwater Project

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Background:

In 2019, The City submitted the Hay Canyon Stormwater Project for consideration under the Safe Clean Water Program (SCWP) Technical Resources Program (TRP), where it was evaluated and subsequently selected for the Los Angeles County Public Works (LACDPW) to provide technical support to the City to complete a feasibility study. In 2022, LACDPW completed the study and it was found that the project is technically viable and provides measurable water quality and water supply benefits. Furthermore, the study evaluated opportunities to capture, treat, and infiltrate stormwater runoff from a tributary watershed to the Arroyo Seco and Los Angeles River and identified a preferred alternative consisting of the following:

- Diversion System: Stormwater is diverted from the Hay Canyon Channel via a gravity diversion structure.
- Pretreatment System: Removes trash, sediment, and debris prior to infiltration to improve system performance and longevity.
- Subsurface Infiltration System: Located beneath the tennis courts and/or athletic fields designed as an underground storage and infiltration gallery with 3.2 acre-feet storage

capacity.
- Additional Features include permeable surfaces, rain gardens, and tree planting to provide additional treatment and community benefits.

Discussion/Analysis:
Since completion of the Feasibility Study in 2022, the SCWP has updated its Infrastructure Program requirements, including expanded technical documentation and design-level criteria. Updating the feasibility study to a design-level application package is necessary to meet SCWP requirements for funding under the FY 2027–28 Call for Projects. The application for the FY 2027–28 Call for Projects is due on July 31, 2026.

Public Works solicited a Task Order from Willdan, who is one of the selected On-Call consultants, to provide engineering services consisting of updating the hydrologic water quality modeling to quantify stormwater capture and pollutant reduction benefits; revising the capital and operations and maintenance cost estimates to reflect current conditions; expansion of the feasibility study to meet SCWP design-level requirements, including metrics and monitoring, nature-based solutions, and community benefits; and preparation and submittal of a complete SCWP application package to the Upper Los Angeles River (ULAR) Watershed Area – Infrastructure Program for funding the design phase of the project.

The attached Fee Proposal from Willdan in the amount of $70,986 for the said services is found to be fair and reasonable. Staff requests an additional amount of $7,014 for contingencies for a total not-to-exceed fee of $78,000.

Since the fee is more than the amount of $25,000 previously authorized by the City Council to the City Manager, Staff recommends that the City Council approves the Fee Proposal submitted by Willdan Engineering to perform the above services and authorize the City Manager to execute the Task Order.

Options:

1. (i) Approve the attached Fee Proposal from Willdan Engineering, in the amount of $70,986, to Update the Feasibility Study for the Hay Canyon Stormwater Project and to Include $7,014 for Contingencies for a Total not-to-exceed Fee of $78,000; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $70,986, and any Change Orders up to $7,014, Provided such Change Orders do not Exceed the Total Fee Amount of $78,000; or
2. Provide further directions to staff

Recommendation:
Option No. 1 - It is recommended that the City Council take the following action(s): (i) Approve the attached Fee Proposal from Willdan Engineering, in the amount of $70,986, to Update the Feasibility Study for the Hay Canyon Stormwater Project and to Include $7,014 for Contingencies for a Total not-to-exceed Fee of $78,000; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $70,986, and any Change Orders up to $7,014, Provided such Change Orders do not Exceed the Total Fee Amount of $78,000.

Attachments:
1. Willdan Engineering Fee Proposal

April 14, 2026

Mr. Maged El-Rabaa
Director of Public Works
City of La Cañada Flintridge
One Civic Center Drive
La Cañada Flintridge, CA 91011

Subject: Hay Canyon Feasibility Study Safe, Clean Water Program (SCWP) Application and Support - 2026

Dear Mr. El-Rabaa:

Pursuant to our existing On-Call Professional Services Agreement, Willdan Engineering (Willdan) appreciates this opportunity to present this proposal to assist the City of La Cañada Flintridge (City) to provide support for the update to the Hay Canyon Feasibility Study and associated SCWP design application to the Upper Los Angeles River (ULAR) Watershed Area – Infrastructure Program, due by July 31, 2026. Willdan will be supported by Craftwater Engineering, Inc. (Craftwater) to review and update the feasibility study and provide support for the SCWP application and following processes. Craftwater's scope of work is included herein as Exhibit B.

The following is how we see our involvement:

WILLDAN SCOPE OF SERVICES

1. **Project Management, Coordination, and Meetings**

   a. Willdan will provide ongoing communication with Craftwater and the City to ensure proper collection of required information, status updates, and approvals. Correspondence will be conducted with the City and Craftwater through regular check-in meetings (virtual or in-person), phone calls, and e-mail. This may also include a project site visit, as needed.

   b. Similar coordination and communication will be conducted with other applicable parties including, but not limited to, the SCWP staff and Los Angeles County Flood Control District (LACFCD), the ULAR Watershed Area Steering Committee and Watershed Coordinator.

   c. Willdan will attend at least one Regional Program Information Session. This is a requirement for all prospective Infrastructure Program applications.

   d. Willdan will provide all relevant information to Craftwater to support the update to the feasibility study. This may include status of SCWP Municipal Program funds and other funding sources available to the project, Measure W annual reports and plans, and other data and information as needed.

2. **SCWP Application Support**

   a. Willdan will provide review and comment on the feasibility to Craftwater during development and through finalization.

b. Through coordination with Craftwater, Willdan will support the development of the SCWP – Infrastructure Program application in the SCWP Reporting Module. Willdan will relay drafts of the application to the City for review and comment and relay the input to Craftwater for consideration and revision.

c. Willdan will provide additional as-needed support of the application and related tasks, upon request of the City.

CRAFTWATER SCOPE OF SERVICES

Please see Exhibit B for Craftwater's Scope of Work and Fee Proposal.

COMPENSATION

Willdan shall perform the above-mentioned Scope of Services for an amount not-to-exceed $10,048 and Craftwater an amount not-to-exceed $60,938[1], for a total not-to-exceed of $70,986 on a time-and-material fee. This estimate is based on fee and hourly rates provided in Exhibits A and B for Willdan and Craftwater, respectively.

Please indicate the City's approval and authorization to proceed by either printing out and signing two originals and returning one hard copy original to our office, or by scanning one signed original and returning it by e-mail.

Thank you for giving us the opportunity to assist the City of La Cañada Flintridge. If you have any questions, please contact Ms. Kelsey Reed at (818) 383-3092.

Respectfully submitted,

WILLDAN ENGINEERING

Jonathan Mitchell, PE
Director - Engineering

Approved and Authorized to proceed by:

CITY OF LA CAÑADA FLINTRIDGE

_____
Signature

_____
Date

Encl.

910005/WW.00.30/P26-131R1_28267

[1] A subconsultant management fee of fifteen percent (15%) is added to the direct cost of the subconsultant services for the cost of administration, consultation, and coordination.

EXHIBIT A

Task	Subtask	Title	Project Manager I	Environmental Analyst I	Assistant Engineer II	Total Fee
		Hourly Rate	$192	$149	$160	
			Estimated Hours			
1. Project Management, Coordination, and Meetings			**17**	**15**	**1**	**$5,659**
	1.1 Communication and Meetings		*8*	*3*	*1*	*$2,143*
	1.2 SCWP Coordination		*4*	*7*	*0*	*$1,811*
	1.3 Regional Program Information Session		*2*	*0*	*0*	*$384*
	1.4 Information/Document Support		*3*	*5*	*0*	*$1,321*
2. SCWP Application Support			**8**	**17**	**2**	**$4,389**
	2.1 Review Feasibility Study Update		*3*	*6*	*2*	*$1,790*
	2.2 Application Support		*3*	*9*	*0*	*$1,917*
	2.3 Other As-Needed Support		*2*	*2*	*0*	*$682*
			Grand Total			**$10,048**

WILLDAN

WILLDAN ENGINEERING

Schedule of Hourly Rates

Effective July 1, 2025 to June 30, 2026

DESIGN ENGINEERING	
Technical Aide I	$83
Technical Aide II	$106
Technical Aide III	$124
CAD Operator I	$132
CAD Operator II	$153
CAD Operator III	$170
GIS Analyst I	$169
GIS Analyst II	$185
GIS Analyst III	$193
Environmental Analyst I	$149
Environmental Analyst II	$166
Environmental Analyst III	$177
Environmental Specialist	$191
Designer I	$174
Designer II	$181
Senior Designer I	$190
Senior Designer II	$199
Design Manager	$205
Senior Design Manager	$212
Plans Reviewer I	$160
Plans Reviewer II	$178
Senior Plans Reviewer	$195
Project Manager I	$198
Project Manager II	$220
Project Manager III	$238
Project Manager IV	$253
Principal Project Manager	$263
Assistant Engineer I	$146
Assistant Engineer II	$160
Assistant Engineer III	$169
Assistant Engineer IV	$180
Associate Engineer I	$189
Associate Engineer II	$198
Associate Engineer III	$202
Senior Engineer I	$205
Senior Engineer II	$210
Senior Engineer III	$213
Senior Engineer IV	$217
Supervising Engineer	$226
Traffic Engineer I	$226
Traffic Engineer II	$253
City Engineer I	$241
City Engineer II	$253
Deputy Director	$270
Director	$285
Principal Engineer	$325

BUILDING AND SAFETY	
Code Enforcement Technician	$109
Code Enforcement Officer	$125
Senior Code Enforcement Officer	$147
Supervisor Code Enforcement	$178
Fire Plans Examiner	$178
Senior Fire Plans Examiner	$195
Fire Inspector	$164
Senior Fire Inspector	$178
Fire Marshal	$210
Plans Examiner Aide	$117
Plans Examiner	$178
Senior Plans Examiner	$195
Assistant Construction Permit Specialist	$125
Construction Permit Specialist	$131
Senior Construction Permit Specialist	$155
Supervising Construction Permit Specialist	$164
Assistant Building Inspector	$147
Building Inspector	$164
Senior Building Inspector	$178
Supervising Building Inspector	$195
Inspector of Record	$208
Assistant Building Official	$185
Deputy Building Official	$211
Building Official	$221
Plan Check Engineer	$204
Supervising Plan Check Engineer	$206
Principal Project Manager	$263
Deputy Director	$270
Director	$285

PLANNING	
CDBG Technician	$97
CDBG Specialists	$114
CDBG Analyst	$132
Sr. CDBG Analyst	$140
CDBG Coordinator	$156
CDBG Manager	$188
Housing Specialist	$138
Housing Program Coordinator	$156
Planning Technician	$134
Assistant Planner	$167
Associate Planner	$181
Senior Planner	$206
Principal Planner	$215
Planning Manager	$228
Deputy Director	$270
Director	$285

CONSTRUCTION MANAGEMENT	
Labor Compliance Specialist	$150
Senior Labor Compliance Specialist	$165
Assistant Labor Compliance Manager	$180
Labor Compliance Manager	$200
Utility Coordinator	$172
Office Engineer I	$151
Office Engineer II	$165
Assistant Construction Manager	$172
Construction Manager	$191
Senior Construction Manager	$207
Resident Engineer I	$215
Resident Engineer II	$223
Project Manager IV	$253
Deputy Director	$270
Director	$285

INSPECTION SERVICES	
Public Works Observer **	$135
Public Works Observer ***	$170
Senior Public Works Observer**	$147
Senior Public Works Observer ***	$170

MAPPING AND EXPERT SERVICES	
Survey Analyst I	$151
Survey Analyst II	$174
Senior Survey Analyst	$187
Supervisor - Survey & Mapping	$209
Principal Project Manager	$263

LANDSCAPE ARCHITECTURE	
Assistant Landscape Architect	$157
Associate Landscape Architect	$181
Senior Landscape Architect	$199
Principal Landscape Architect	$211
Principal Project Manager	$263

ADMINISTRATIVE	
Administrative Assistant I	$102
Administrative Assistant II	$123
Administrative Assistant III	$144
Project Accountant I	$116
Project Accountant II	$136
Project Controller I	$144
Project Controller II	$163

** For Non-Prevailing Wage Project *** For Prevailing Wage Project

Mileage/Field Vehicle usage will be charged at the rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation.

Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A sub consultant management fee of fifteen percent (15%) will be added to the direct cost of all sub consultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2025 thru June 30, 2026, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area and five percent. For prevailing wage classifications, the increase will be per the prevailing wage increase set by the California Department of Industrial Relations.

Rev02 - 01.08.2026

EXHIBIT B

CRAFTWATER
SCIENCE • STRATEGY • ENGINEERING

San Diego | Los Angeles
phone: 805.729.0943
email: info@craftwater.com
web: craftwater.com

April 7, 2026

Ms. Kelsey Reed
Willdan
13191 Crossroads Parkway North, Suite 405
Industry, CA 91746

Subject: Proposal for the Hay Canyon Feasibility Study Safe, Clean Water Program (SCWP) Application

Dear Ms. Reed,

Craftwater Engineering, Inc. (Craftwater) appreciates the opportunity to submit the enclosed proposal (Scope of Services and Fee Proposal) to provide engineering consulting services for the Hay Canyon Feasibility Study SCWP Application to submit for the FY 2027—2028 Call for Projects. The Hay Canyon Feasibility Study was previously prepared for the City of La Cañada Flintridge (City) under the Safe, Clean Water Technical Resources Program (TRP) in 2022. While the study met the requirements for the SCW Program (Measure W) at the time, the SCW/Measure W Program has expanded the requirements since 2022, which will require additional documentation to make a Request for Design Funding by July 31, 2026. Our project team will be led by **Merrill Taylor**, **PE**, Director of Engineering Feasibility & Operations Planning and **Pauline Nguyen**, **PE**, Project Engineer and will be overseen by **Oliver Galang**, **PE**, Quality Assurance/Quality Control Manager. Merrill will serve as the Project Manager for the Craftwater team.

SCOPE OF WORK

The following is the Scope of Services to support Willdan and the City.

TASK 1: Project Management, Coordination and Meetings

Craftwater's project manager will maintain ongoing communication with Willdan to provide progress reports, schedule updates, and invoices. We assume this task will include four meetings with Willdan, the City, and other select stakeholders on a basis to be determined to discuss progress and collaborate on deliverable content.

Assumptions

- The budget assumes that there will be four as-needed project team coordination meetings.
- Project coordination with Willdan and the City will occur via conference call or web-based conference and will be 1-hour in duration per meeting.

Deliverables

- Progress Meeting attendance (4)

- Progress Reports (bullet points summarizing completed activities for the previous month) and Invoices (6)

TASK 2: Review Feasibility Study

This task involves conducting a comprehensive review of the engineering feasibility of the three alternatives presented in the 2022 Feasibility Study, facilitating discussions with the City, and providing a recommended approach for the single preferred alternative to advance for the SCW application.

Assumptions

- No significant updates or new alternatives will be introduced beyond those presented in the 2022 Feasibility Study.

Deliverables

- Meeting with Willdan and the City to discuss the recommended approach for the preferred alternative to advance for the SCW application

TASK 3: SCW Application, Update Feasibility Study

WMMS 2.0 Modeling

Long-term modeling over 10- and 20-year periods using the Los Angeles County Flood Control District's WMMS 2.0 model will be required to assess runoff and water quality performance, as well as to evaluate long-term water quality and water supply benefits for the SCWP application.

Update Project Cost Estimates

The capital and operations and maintenance (O&M) cost estimates were developed in 2022 and will need to be updated to 2026 conditions. This effort will involve updating the existing cost estimate and incorporating appropriate contingency and escalation factors based on the anticipated construction timeline. The revised cost estimate will also inform the design funding request for this project.

Feasibility Study Report

The Feasibility Study Report will build upon the language from the 2022 Feasibility Study Report and will be updated to include the following new sections:

- Nature-Based Solutions (Good-Better-Best Framework)
- Metrics & Monitoring Section

In addition, several existing sections, specifically General Information, Design Elements, Water Quality, Water Supply, Community Investment, and Cost & Schedule will be expanded to address all design level requirements of the SCWP application. It is assumed that the application will be 'Design' level as defined by the SCWP.

Finally, all required application attachments will be prepared and submitted with the Final Feasibility Study Report.

Deliverables

- Draft SCW Application Feasibility Study Report
- Final SCW Application Feasibility Study Report with Attachments

TASK 4: SCW Application Support

SCWP Application Submittal

Craftwater will upload the information from the Feasibility Study into the SCWP Projects Application Module for the FY 2027—2028 Call for Projects. A PDF of the input data will be generated for review and approval. The submittal of the application will be executed by the City of La Cañada Flintridge.

SCWP Technical Support

Once the project application has been reviewed by the Los Angeles County Flood Control District (LACFCD), the project application must be evaluated by the Scoring Committee and assessed by the Watershed Area Steering Committee (WASC) for selection and funding. Craftwater will provide technical assistance during the evaluation of the project by the SCWP Scoring Committee meeting and by the Upper Los Angeles River (ULAR) WASC. It is assumed that this task will consist of attendance at one (1) SCWP Scoring Committee meeting to respond to questions and requests for clarification from the SCWP Scoring Committee. Craftwater will also develop the presentation slides in PowerPoint and the presentation of the project at one (1) ULAR WASC meeting.

Deliverables

- SCWP Application Submittal for the FY 2027—2028 Call for Projects
- Attendance at one (1) SCWP Scoring Committee Meeting to address technical questions
- Project Presentation (Draft and Final) and attendance at one (1) ULAR WASC Meeting

ESTIMATED FEE

Craftwater proposes to perform the scope of services for a fixed fee of $52,990. If additional out of scope services are requested, these items will be negotiated based on the approved billing rates. See attachment for a fee breakdown.

Should you have any questions, you may contact me at 801.380.6498 or Merrill.Taylor@craftwater.com.

Regards,



Oliver Galang, PE
Vice President, Craftwater Engineering

ATTACHMENT

1. Fee Proposal

FEE PROPOSAL FOR:	Hay Canyon Channel Feasibility Study Update 2026							
Contract Type:	Fixed Fee							
	CRAFTWATER ENGINEERING INC							
Task Description	Employee	Galang, Oliver	Taylor, Merrill	Nguyen, Pauline	Tan, David	Nguyen, Ky	Total Labor Hours	Total Labor Effort
	Default Title	President	Principal	Senior Project Engineer	Senior Civil Designer	Project Controller		
	Billing Rates	$ 394	$ 336	$ 237	$ 194	$ 200		
Task 1. Project Management								
Task 1. A. . Project Coordination Meetings		1	4	4			9	$ 2,686
Task 1. B. . Project Invoicing				6		6	12	$ 2,622
SUBTOTAL Task 1. Project Management		**1**	**4**	**10**	**-**	**6**	**21**	**$ 5,308**
Task 2. Review Feasibility Study								
Task 2. A. . Proposed Project Concept		2	4	8	16		30	$ 7,132
SUBTOTAL Task 2. Review Feasibility Study		**2**	**4**	**8**	**16**	**-**	**30**	**$ 7,132**
Task 3. SCW Application, Update Feasibility Study								
Task 3. A. . WMMS 2.0 Modeling			4	8	16		28	$ 6,344
Task 3. B. . Project Cost Estimates		1	2	4	16		23	$ 5,118
Task 3. C. . SCW Application		2	8	24	80		114	$ 24,684
SUBTOTAL Task 3. SCW Application, Update Feasibility Study		**3**	**14**	**36**	**112**	**-**	**165**	**$ 36,146**
Task 4. SCW Application Support								
Task 4. A. . Scoring Committee's Comments Review Coordination Attendance			2	4	2		8	$ 2,008
Task 4. B. . Presentation to the Watershed Area Steering Committee			2	4	4		10	$ 2,396

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date: May 19, 2026

Subject: Approval and Delegation of Authority to City Manager to Execute a Task Order, in the amount of $116,792, to TAIT and Associates, Inc. for the Preparation of Plans, Specifications and Estimates (PS&E) for the Hillard Avenue Street Improvements Project (CIP 31-2208) and any Change Orders up to $25,000 Each, Provided such Change Orders do not Exceed the Total Amount of $149,450

Presenter: Maged El-Rabaa, Director of Public Works

Proposed Action: (i) Approve the attached Fee Proposal from TAIT and Associates, Inc., in the amount of $116,792 for the Preparation of Plans, Specifications and Estimates (PS&E) for the Hillard Avenue Street Improvements Project and to Include $32,658 for Optional Tasks for a Total not-to-exceed Amount of $149,450; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $116,792 and any Change Orders up to $25,000 Each, Provided such Change Orders do not Exceed the Total Amount of $149,450

Environmental Impact: Appropriate Environmental Findings will be Considered by the City Council at the Time of Approval of the PS&E

Fiscal Impact: The current Project Budget is $150,000 ($100,000 in Local Measure R Funds and $50,000 in General Funds), of which $46,000 has been spent in prior years on the preparation of a Survey and Concept Plan. The remaining balance of $104,000 is included in the FY 2025-26 Budget under Account 31-00-7000, Project No. 2609, to finance the design cost of the Project. Staff is requesting an additional $250,000 of available Local Measure R Funds in FY 2026-27 Budget Proposal toward the design and construction costs of the Project. Additional Funds to finance the construction costs will be requested in FY 2026-27 upon completion of the PS&E

Background:

In October 2023, Public Works issued a Task Order, in the amount of $24,170, to Onward Engineering, who was one of the selected On-Call Consultants, for the preparation of a Conceptual Plan for the Hillard Avenue Street Improvements Project from Foothill Boulevard to Fairmount Avenue. The Consultant developed three (3) alternatives consisting of widening of the travel lanes within the existing right-of-way, constructing curbs, gutters and sidewalks in the southern segment of the road from Foothill Boulevard to near 4720 Hillard Ave to match the northern segment, and installation of chicanes at various locations to reduce the speed on the road. These alternatives were

presented to the residents at a public meeting and the feedback received was to consider additional options.

On October 3, 2025, the City Council awarded a contract to thirteen (13) consultants to Provide On-Call Civil Engineering Services on as-needed basis for a period of three (3) years for a total three-year commitment not-to-exceed the amount of $1,000,000 and authorized the City Manager to execute Task Orders up to $25,000 each provided that that the Task Order does not exceed the total budget amount for the current fiscal year. These engineering services will be performed for capital and other special projects as part of the Capital Improvements Program (CIP) and will be funded in the overall costs of projects as part of the CIP Budget and separately for services not directly related to the CIP.

Discussion/Analysis:
The Hillard Avenue Street Improvements Project is part of the adopted Fiscal Year 2025-26 CIP. Currently, Hillard Avenue from near 4720 Hillard Avenue to Foothill Boulevard has a different cross-section with narrower travel lanes and no curbs and gutters which does not match the segment northerly to Fairmount Avenue. In addition, the asphalt pavement is in poor condition that may require more extensive repair than the typical pavement resurfacing. Furthermore, Public Works has received complaints from resident about excessive speeding on the road.

Public Works requested a task order from TAIT and Associates, who is one of the selected On-Call consultants, for the preparation of Plans, Specifications and Estimates (PS&E). The attached Fee Proposal includes a base fee in the amount of $116,792 plus $32,658 for optional tasks consisting of additional geotechnical investigation, survey and structural calculations, if required, which are found to be fair and reasonable.

Since the fee is more than the amount of $25,000 previously authorized by the City Council to the City Manager, Staff recommends that the City Council approves the Fee Proposal submitted by TAIT and Associates to perform the above services and authorize the City Manager to execute the Task Order and any change orders up to $25,000 each, provided such change orders do not exceed the total amount of $149,450.

Options:

1. (i) Approve the attached Fee Proposal from TAIT and Associates, Inc., in the amount of $116,792 for the Preparation of Plans, Specifications and Estimates (PS&E) for the Hillard Avenue Street Improvements Project and to Include $32,658 for Optional Tasks for a Total not-to-exceed Amount of $149,450; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $116,792 and any Change Orders up to $25,000 Each, Provided such Change Orders do not Exceed the Total Amount of $149,450; or
2. Provide further directions to staff.

Recommendation:
Option No. 1 - It is recommended that the City Council take the following action(s): (i) Approve the attached Fee Proposal from TAIT and Associates, Inc., in the amount of $116,792 for the Preparation of Plans, Specifications and Estimates (PS&E) for the Hillard Avenue Street Improvements Project and to Include $32,658 for Optional Tasks for a Total not-to-exceed Amount of $149,450; and (ii) Authorize the City Manager to Execute the Task Order in the Amount of $116,792 and any Change Orders up to $25,000 Each, Provided such Change Orders do not Exceed the Total Amount of $149,450

Attachments:

1. TAIT and Associates Fee Proposal

TAIT & Associates, Inc.
701 N. Parkcenter Drive,
Santa Ana, CA 92705

Company Representative
Dennis Postler
dpostler@TAIT.com
www.TAIT.com

TAIT Proposal

Proposal for Hillard Avenue Improvements from Foothill Blvd. to Fairmount Ave.

Prepared for:

City of La Cañada Flintridge

Maged El-Rabaa, P.E., DPW/CE
City of La Cañada Flintridge
One Civic Center Drive
La Cañada Flintridge, CA 91011

Proposal Issued:
April 30, 2026

Statement of Confidentiality

This proposal and supporting materials contain confidential and proprietary business information of TAIT. These materials may be printed or photocopied for use in evaluating the proposed project but are not to be shared with other parties.

April 30, 2026

Maged El-Rabaa, P.E., DPW/CE
City of La Cañada Flintridge
One Civic Center Drive
La Cañada Flintridge, CA 91011

RE: Proposal for Hillard Avenue Improvements from Foothill Blvd. to Fairmount Ave.

TAIT & Associates, Inc. (TAIT) is pleased to submit the enclosed proposal to provide Civil Engineering Services in response to your Task Order Request for Hillard Avenue Improvements from Foothill Blvd. to Fairmount Ave. All proposed design improvements will be conducted as part of TAIT's On-Call Engineering Agreement with the City La Cañada Flintridge (City).

Project Understanding

As noted in the Task Order Scope of Services, the project limits for this section of Hillard Avenue span from Foothill Boulevard on the south to Fairmount Avenue on the north. This segment of Hillard Avenue is approximately 4,100 linear feet in length.

- Hillard Avenue is a narrow, tree-lined residential collector roadway. On-street parking is generally allowed on both sides of the street, with no parking signs located in certain, localized restricted areas.
- The pavement is in poor condition. The north half of the roadway generally contains curb & gutter, whereas the south half of the roadway does not.
- The City has received numerous complaints about excessive speeding.
- The anticipated scope of work includes new pavement, curb & gutter, sidewalk, and safety measures to reduce the speed of motorists.
- The City has had 3 different design concepts prepared for the roadway improvements. All 3 concepts include new curb and gutter and widening the roadway to account for 2 travel lanes as well as a striped parking lane. The difference with the 3 concepts is proposed sidewalk improvements (east side only, west side only, both sides).
- Geotechnical investigations will likely be required to analyze existing pavement and subgrade conditions, and to provide repair/rehabilitation recommendations.

Proposed Scope of Work

Based on our review of the City's scope of work, answers received from City staff to questions, and a mapping review of the project, the following scope of work is proposed:

Task 1: Project Management & Coordination, Design Kick-off Meeting

A design kick-off meeting with TAIT's key team members, City staff, and other affected parties, if applicable, will be held at the start of the project to identify clear lines of communication and review the final scope, schedule, milestones and other project details of concern. It is anticipated that the City will provide all pertinent record information for the existing City streets and utilities including as-built plans, record plans, PMP, boilerplate specifications, CAD files and GIS files, for the project limits.

TAIT will prepare a meeting agenda for initial circulation. Upon completion of the meeting, TAIT will also prepare meeting minutes for circulation, review and comments. In addition, this Task includes time and effort for overall project management and quality control for coordination of progress meetings, preparing agendas and meeting minutes, performing constructability and operational reviews throughout the project, and invoicing.

Deliverables: Meeting Agenda & Minutes

Task 2: Neighborhood Meeting Prep and Attendance

TAIT will prepare Concept Plans and displays for one of the three existing conceptual scopes of work developed for the project and attend one neighborhood meeting to assist the City in presenting this information to the public.

Deliverables: Concept (30%) Design Plans and Displays

Task 3: Water District(s) Permits Coordination

TAIT will coordinate with the La Cañada Irrigation District (or other Water Districts serving this area of the City if applicable) for any proposed improvements requiring water meter or hydrant relocations and/or valve adjustments and will assist the City by preparing supporting documentation for any required permits.

Deliverables: Water District Coordination. Assistance with Permitting Documentation.

Task 4: Site Reconnaissance

TAIT's key team members will conduct a field reconnaissance with the City team to verify project limits and impacts. The design field walk will focus on existing curb & gutter, driveways and landscaping & hardscaping that may be impacted, as well as marking/identifying any utilities and other miscellaneous work items in the field.

Field observations will be used to support preparation of the Concept Design and to inform development of the PS&E documents. Any discrepancies identified between field conditions and available records will be documented and discussed with City staff to support timely resolution.

Deliverables: Field Notes

Task 5: Utility Locating & Verification

As part of our base scope of work, TAIT will prepare and distribute three utility notices to affected utility agencies. The first notice will be distributed at project inception and will notify the utilities of the project and will request records for only areas that the Utility foresees conflicts with. TAIT will prepare and forward 1st Notice Letters along with a utility mail merge document to the City for printing, signing, and mailing the documents. The second and final notices will be distributed to all present utilities after the 90% design completion stage and the final approved plans, respectively, and will include a reduced size plan for the utility's review and comment.

Deliverables: Utility Information Matrix and Utility Notices (1st, 2nd & Final)

Task 6 Topographic Survey, Right-of-Way Research & Base Mapping

It is our understanding that as part of the Concept Plans for this project that have been developed, the City has already received a full topographical survey for the project limits. As such, no hours have been included in our scope of work for surveying. We have included up to 2 days of pick-up survey as an Optional Task should additional detail/elevations be required for impacts to resident's driveways and landscaping/hardscaping.

Deliverables: N/A

Task 7: Design – Plans, Specifications, Engineer's Cost Estimate

PRELIMINARY PLANS

Prior to commencing with detailed design level efforts, TAIT will prepare Concept (30%) Plans based on one of the existing concepts, and review with the City the following items:

- Preliminary roadway layouts.
- Preliminary impacts to existing landscaping/hardscaping.

After City review and input on these items, TAIT will prepare 60%, 90%, and then 100% level plans, specifications and estimates for the project.

Based on our review of the project limits and scope of work, the following is the anticipated page count for the design plans:

SHEET DESCRIPTION	SCALE	SHEET COUNT
Title Sheet	N/A	1
Typical Sections, Notes & Details	Varies	1
Roadway Improvement Plans (Plan View)	1" = 20'	8
Signing & Striping and Traffic Calming Plans	1" = 20'	6
	Total Sheet Count	**16 Sheets**

TITLE SHEET

The title sheet will be prepared on the City's standard title block and will include a vicinity map, legend, sheet index, general notes, and signature blocks for all applicable agency and project management staff. Utility contact info and other City requested items will be added to the title sheet as needed.

TYPICAL SECTIONS, NOTES & DETAILS

General project notes, a master list of construction notes, and typical roadway and sidewalk sections will be included on these sheets that depict the nature of the roadway rehabilitation based on the roadway stationing and intersecting streets. Construction details will also be prepared for all work items that cannot be built by standard plans, or do not have adequate space on the plan sheets for the necessary elevation callouts.

ROADWAY IMPROVEMENT PLANS (PLAN VIEW)

Roadway (and sidewalk, if included) improvement plan & profile sheets will be prepared for the entire project limits with a 1" = 20' scale. Location and limits of all work items will be detailed on the plan with length/width callouts. Existing surface utility structures will also be shown and called out for adjustments where needed.

A stationing system will be set up along the roadway centerline, and all construction work items will be referenced to the centerline stationing system. Typical work items that will require stationing callouts include pavement reconstruction limits, localized pavement replacement sections, utility structure adjustments, driveways, and curb & gutter radius points.

SIGNING & STRIPING and TRAFFIC CALMING PLANS

Signing & Striping and Traffic Calming plans will be prepared by TJW Engineering, Inc. Signing & Striping plans will include pavement markings, lane transitions, centerline and edge striping, traffic calming details, signal loop detection details (at Foothill Blvd.) and all required regulatory and warning signage. Traffic Calming plans will include evaluation and incorporation of potential measures such as horizontal deflection features such as chicanes, as well as vertical deflection measures such as speed humps or speed tables.

SPECIFICATIONS

TAIT will prepare preliminary technical special provisions at the 90% submittal stage and final specifications at the 100% PS&E stage based on the City boilerplate construction specifications. Each work item will have a clear measurement and payment clause in order to avoid costly change orders during the construction phase. Utility owners, coordination and contact requirements, and additional permitting requirements will also be included in the specifications.

The specifications will also include requirements for utility owner coordination and contact information, as well as any additional permitting requirements. All technical specifications will

conform to the Standard Specifications for Public Works Construction ("Greenbook"), latest edition, and the City's Standard Plans and Specifications.

ENGINEER'S COST ESTIMATE

TAIT will prepare cost estimates at the 90% & 100% PS&E stage for City review and input. Unit prices will be checked against recent City projects. Estimates will be organized in a line-item format so that bid-essential items can be added or deleted depending on available funding.

PLAN CHECK PROCESSSING - QA/QC

Prior to submittal of each package, TAIT will conduct a full QA/QC review of the submittal package per our internal QA/QC policy. All hours associated with the QA/QC review, preparing the submittal package, and delivering and coordinating submittal materials to the City are included in the respective design tasks. Each submittal set will include the required number and format of plans, specifications, estimates and reports as stated in the RFP.

Deliverables:

- ✓ Concept (30%) Plans; 60% Plans, 90% and 100% Plans, Specifications and Engineer's Estimates

Optional (Additional Items):

The following Optional Tasks have been included as additional items the City may need to consider in our proposed scope of work, depending on the final scope of work concept decided upon. All the following Optional Tasks have been accounted for in our Fee Proposal.

A-1. Geotechnical Pavement Investigation

If the City decides to proceed with investigation pavement reconstruction as part of the project improvements, geotechnical engineering services will be provided by Southern California Geotechnical. Existing as-built drawings and past geotechnical/pavement reports, if provided, will be reviewed. Pavement corings will be performed (anticipated to be 5 in total) to a depth of 3 - 5 feet below the existing asphalt surface distributed throughout the project limits. Laboratory testing of the samples collected will be performed, and a pavement evaluation summary will be provided. The summary will include a pavement coring locations map and information table, photographs of select surface condition areas, laboratory testing results, and AC patch repairs thickness recommendations, and pavement recommendations, in accordance with the Caltrans Highway Design Manual. Patching of pavement corings will be done with cold asphalt patch.

Deliverables: Soil Corings summary, Pavement Rehabilitation Recommendations.

Task A-2 Structural Retaining Wall Design

If the final approved roadway concept includes roadway widening and sidewalks that impact existing retaining walls, TAIT will evaluate the existing walls and document considerations related to demolition, wall relocation limits, and site constraints. Recommendations will be provided for the design and reconstruction of existing retaining walls (assumed to be 2 locations), including general wall configurations, constructability considerations, and coordination with grading and landscaping improvements. It is assumed that all wall improvements will be done via green book standard plans. If site specific design calculations are required, we have included an Optional Task for this in our Fee Proposal, on a time and material basis.

Deliverables: Retaining Wall Relocation Design Details & Calculations.

Task A-3 Additional Topographic Survey

As part of TAIT's field reconnaissance review, and following preparation of base maps using the topographic survey provided by the City, TAIT will determine whether additional survey information is needed. TAIT will obtain City approval before performing any additional survey work. Up to two days of additional survey time have been included as an Optional Task in the Fee Estimate for this purpose.

Deliverables: Ground Survey Topo Information, Digital Data.

FEE PROPOSAL

TAIT will perform the above proposed Scope of Work for the fee estimate outlined below:

TAIT & ASSOCIATES PROPOSAL FOR
HILLARD AVENUE REHABILITATION PROJECT - FOOTHILL BLVD TO FAIRMOUNT AVE
CITY OF LA CAÑADA FLINTRIDGE
PROJECT FINANCIAL SUMMARY

BILLING RATES		278	300	220	170	128	215	165	380	TOTAL PROJET COSTS		
WORK TASK	TASK #	PM	QA/QC Manager	Project Engineer I	Designer I	Admin	Survey PM	Survey Designer	2-Man Crew	Consultant/ Expense	ITEM TOTALS HOURS	ITEM TOTALS BILLABLE
DESIGN SERVICES												
Project Management & Coordination, incl Kick-Off Meeting	1	24		8		4				$ -	36	$ 8,944
Neighborhood Meeting prep and Attendance	2	6		4	6					$ -	16	$ 3,568
Water District(s) Permits Coordination	3	2		14	8					$ -	24	$ 4,996
Site Reconnaissance	4	2		10						$ -	12	$ 2,756
Utility Research & Coordination	5	2		4	12					$ -	18	$ 3,476
Topographic Survey, Base Mapping & Records Research (City provided)	6									$ -	0	$ -
Design	7	43	7	129	188	1	0	0	0	$ 17,330	368	$ 91,852
Concept Design/Geometric Analysis (30% plans)		12	2	40	60					$ -	114	$ 22,936
Title Sheet		1		1	6					$ -	8	$ 1,518
Typical Cross Sections/Notes/Detail Sheets		2	1	8	12					$ -	23	$ 4,656
Roadway Improvement Plans (Plan & Profile, 20-scale)		20	2	60	88					$ -	170	$ 34,320
Signing & Striping and Traffic Calming Plans, Speed Surveys										$ 17,330	86	$ 17,330
Traffic Control Plans (by Contractor)										$ -	0	$ -
Specifications		4	1	12	6	1				$ -	24	$ 5,200
Quantities and Cost Estimates		4	1	8	16					$ -	29	$ 5,892
SUBTOTAL		79	7	169	214	5	0	0	0	$ 17,330	474	$ 115,592

REIMBURSABLES (Reprographics , Design Mileage, etc.): $ 1,200

TOTAL NOT TO EXCEED BASE FEE: $ 116,792

WORK TASK	TASK #	PM	QA/QC Manager	Project Engineer	Designer I	Admin	Survey PM	Survey Designer	2-Man Crew	Consultant/ Expense	ITEM TOTALS HOURS	ITEM TOTALS BILLABLE
OPTIONAL TASKS												
Geotechnical Investigation	A-1									$ 11,110	58	$ 11,110
Structural Retaining Wall Design (T&M - As needed)	A-2	4	1	24	24					$ -	53	$ 10,772
Added Pickup Survey (If needed - Up to two days)	A-3	2		2			8	12	16	$ -	40	$ 10,776
SUBTOTAL		6	1	26	24	0	8	12	16	11,110	151	32,658

TOTAL NOT TO EXCEED BASE FEE + OPTIONAL TASKS: $ 149,450

Assumptions and Exclusions

ASSUMPTIONS

TAIT's scope, schedule, and fee proposal are based on the following assumptions:

- This proposal is based on information provided by the City of La Cañada Flintridge through email correspondence, referenced attachments, and subsequent questions and answers.
- Services will be performed in accordance with applicable City of La Cañada Flintridge standards and the Standard Specifications for Public Works Construction (SSPWC).
- Topographic survey has been performed by others and will be shared with TAIT.
- Utility potholing is limited to five (5) locations as specified. Additional potholes will be considered out of scope and require prior authorization.
- Preparation of Concept Plans for one (1) Neighborhood Meeting will be based on one of the (three) concept plans developed by others.
- Permit Fees and Traffic Control Plans will not be required for Geotechnical services.
- All work will be within existing City right-of-way. Any property access permissions, if needed, will be obtained by the City prior to construction.
- Delays caused by third-party agencies, utilities, or factors beyond TAIT's control may result in schedule adjustments.
- Bidding and Construction Support and As-Built Drawings services are not part of this contract, and will be solicited at a later date, if requested.

EXCLUSIONS

The following services are excluded from this proposal unless specifically authorized by the City through a written amendment:

- Individual plan details and elevations for removing/replacing driveways, mailboxes, water meters, landscaping & hardscaping. Plans will call for these items to be replaced in kind.
- Individual details/exhibits for the Neighborhood Meeting for each property.
- Traffic Control Plans.
- Environmental studies, environmental clearance documents, biological surveys, cultural resource studies, hazardous materials assessments, or CEQA documentation.
- Preparation of a WQMP is assumed to not be required and SWPPP, if required, will be prepared by the contractor as a designated bid item.
- Design of utility relocation plans or agreements unless explicitly directed by the City.
- Legal descriptions or right-of-way acquisition services.
- Public meetings, stakeholder outreach, or community engagement beyond attendance at meetings identified in the Scope of Work.
- Permit fees, agency review fees, or utility fees.
- Major design revisions resulting from scope changes, budget changes, third-party requests, or unforeseen site conditions.
- Claim analysis, dispute resolution support, mediation, arbitration, or expert testimony.

General Terms & Conditions

The above scope of work descriptions are to the best of our knowledge thorough and complete. As the work progresses through the review process and based on final conditions, the scope may change (due to developer or agency request). As these changes occur, we will notify you of the scope and corresponding fee change. No additional work, which will increase the fee, will be performed without your authorization. The fees quoted herein are valid for a period of 90 days from the date hereon. All work may be terminated with a 30-day notice from either party with full compensation for all efforts incurred.

Costs for reimbursable expenses including reports (soils, traffic, title, environmental, etc.) and associated out-of-pocket costs will be invoiced at cost plus 10 percent. Vehicle mileage will be charged at the rate of $.70 per mile and has been included in the assumed reimbursable budget above. The fee estimates shown herein include the costs for assumed mileage and internal reproduction expense items.

Our billing procedure is to invoice monthly, and payment is expected within 30 days. The invoice format will identify the work completed per task during the invoice period and itemize the out-of-pocket expenses for the period.

We thank you for the opportunity to present this proposal, and we look forward to our continued relationship.

Respectfully,

TAIT & ASSOCIATES, INC.



David Sloan, PE

Vice President - Director of Engineering

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date: May 19, 2026

Subject: Approval of Amendment No. 5 to the Memoranda of Understanding with Solid Waste Service Haulers Allied Waste Services of North America, LLC, Arakelian Enterprises, Inc. DBA Athens Services, and NASA Services, Inc., Extending the Respective Terms of the Residential and Commercial Solid Waste Service Agreements on a Month-to-Month Basis Through June 30, 2027

Presenter: Maged El-Rabaa, Director of Public Works

Proposed Action: Motion to: (i) Approve the Attached Amendment No. 5 to the Memoranda of Understanding with Allied Waste Services of North America, LLC, Arakelian Enterprises, Inc. dba Athens Services, and NASA Services, Inc., Extending the Respective Terms of the Residential and Commercial Solid Waste Service Agreements on a Month-to-Month Basis Through June 30, 2027; and (ii) Authorize the City Manager to execute the Amendments

Environmental Impact: None

Fiscal Impact: None

Background:

On June 28, 2022, the City Council approved a Memorandum of Understanding (MOU) with each of the three authorized waste haulers which updated the collection and recycling process to comply with State and Local law; changed the start time to no earlier than 6:30 a.m.; and extended the respective terms of the Residential and Commercial Solid Waste Service Agreements on a month-to-month basis through June 30, 2023.

In each of the previous Amendments No. 1-3, the City Council extended the agreements for a 12-month period on a month-to-month basis till June 30, 2026. Additionally, the City Council approved Amendment No. 4 on December 2, 2025, to amend the Residential waste collection start time on Saturdays from 9:00 a.m. to 8:00 a.m.

Discussion/Analysis:

This Amendment No.5 would extend the term of the agreements for another 12-month period through June 30, 2027, on a month-to-month basis, continuing solid waste services from the City's authorized waste haulers to the commercial businesses and residents.

Options:

1. (i) Approve the Attached Amendment No. 5 to the Memoranda of Understanding with Allied Waste Services of North America, LLC, Arakelian Enterprises, Inc. dba Athens Services, and NASA Services, Inc., Extending the Respective Terms of the Residential and Commercial Solid Waste Service Agreements on a Month-to-Month Basis Through June 30, 2027; and (ii) authorized the City Manager to execute the Amendments; or
2. Consider and provide further directions to staff.

Recommendation:

Option No. 1 - It's recommended that the City Council take the following actions: (i) Approve the attached Amendments No. 5 to the Memoranda of Understanding with Allied Waste Services of North America, LLC, Arakelian Enterprises, Inc. dba Athens Services, and NASA Services, Inc., Extending the Respective Terms of the Residential and Commercial Solid Waste Service Agreements on a Month-to-Month Basis Through June 30, 2027; and (ii) authorized the City Manager to execute the Amendments; and (ii) Authorize the City Manager to execute the Amendments.

Attachments:

1. Amendment No. 5 - Allied Waste of North America, LLC
2. Amendment No. 5 - Arakelian Enterprises, Inc
3. Amendment No. 5 - NASA Services, Inc

AMENDMENT NO. 5

TO MEMORANDUM OF UNDERSTANDING IN RE SOLID WASTE HANDLING, RECYCLING AND HOUSEHOLD HAZARDOUS WASTE PROGRAM AGREEMENTS

THIS AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING ("Amendment No. 5") by and between the **CITY OF LA CAÑADA FLINTRIDGE** ("City") and Allied Waste Services of North America, LLC. (Republic Services), a solid waste and recycling hauler ("Contractor") is effective as of July 1, 2026.

RECITALS

A. City and Contractor entered into that certain Memorandum of Understanding In Re Solid Waste Handling, Recycling and Household Hazardous Waste Program Agreements dated June 28, 2022 ("MOU") whereby Contractor agreed to provide solid waste, recycling, and organic recycling services in compliance with various new laws and regulations in effect as of July 1, 2022.

B. The MOU was amended on June 6, 2023, to extend the term through June 30, 2024.

C. The MOU was amended on June 4, 2024, to extend the term through June 30, 2025.

D. The MOU was amended on May 6, 2025, to extend the term through June 30, 2026.

E. The MOU was amended on December 2, 2025, to amend the Residential waste collection start time on Saturdays from 9:00 a.m. to 8:00 a.m.

F. The MOU is set to expire on June 30, 2026. Therefore, City and Contractor now desire to extend the term of the MOU for up to one year, expiring June 30, 2027.

TERMS

1. **Contract Changes**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. **Section 1 of the MOU is amended to read:**

"1. Term of this MOU. The term of this MOU shall take effect on July 1, 2022 and be effective on a month-to-month basis until ~~June 30, 2026~~ ***June 30, 2027*** (the "Term"). Notwithstanding any term or expiration stated in any and each of the Waste Services Agreements, each of such agreements is hereby extended for a period commensurate with the Term hereof, unless further extended."

2. **Continuing Effect of MOU.** Except as amended by this Amendment No. 5 all provisions of the MOU shall remain unchanged and in full force and effect. From and after the date of this Amendment No. 5, whenever the term "MOU" appears in the MOU, it shall mean the MOU, as amended by this Amendment No. 5 to the MOU.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Contractor each ratify and reaffirm each and every one of the respective rights and obligations

arising under the MOU. Each party represents and warrants to the other that there have been no written or oral modifications to the MOU other than as provided herein. Each party represents and warrants to the other that the MOU is currently an effective, valid, and binding obligation.

Contractor represents and warrants to City that, as of the date of this Amendment No. 5, City is not in default of any material term of the MOU and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the MOU.

City represents and warrants to Contractor that, as of the date of this Amendment No. 5, Contractor is not in default of any material term of the MOU and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the MOU.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 5.

5. **Authority**. The persons executing this Amendment No. 5 on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment No. 5 on behalf of said party, (iii) by so executing this Amendment No. 5, such party is formally bound to the provisions of this Amendment No. 5, and (iv) the entering into this Amendment No. 5 does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 1 on the date and year first-above written.

CITY:

CITY OF LA CAÑADA FLINTRIDGE, a municipal corporation

_____
Daniel Jordan, City Manager

ATTEST:

_____
Tania Garcia, City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

_____
Adrian Guerra, City Attorney

CONTRACTOR:
Allied Waste Services of North America, LLC

By: _____
Name: J.P. Robinson
Title: General Manager

By: _____
Name: Cristina Vargas
Title: Municipal Manager

Address: 9200 Glenoaks Blvd
Sun Valley, CA 91352

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2026 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

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AMENDMENT NO. 5

TO MEMORANDUM OF UNDERSTANDING IN RE SOLID WASTE HANDLING, RECYCLING AND HOUSEHOLD HAZARDOUS WASTE PROGRAM AGREEMENTS

THIS AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING ("Amendment No. 5") by and between the **CITY OF LA CAÑADA FLINTRIDGE** ("City") and Arakelian Enterprises, Inc., d.b.a. Athens Services, a solid waste and recycling hauler ("Contractor") is effective as of July 1, 2026.

RECITALS

A. City and Contractor entered into that certain Memorandum of Understanding In Re Solid Waste Handling, Recycling and Household Hazardous Waste Program Agreements dated June 28, 2022 ("MOU") whereby Contractor agreed to provide solid waste, recycling, and organic recycling services in compliance with various new laws and regulations in effect as of July 1, 2022.

B. The MOU was amended on June 6, 2023, to extend the term through June 30, 2024.

C. The MOU was amended on June 4, 2024, to extend the term through June 30, 2025.

D. The MOU was amended on May 6, 2025, to extend the term through June 30, 2026.

E. The MOU was amended on December 2, 2025, to amend the Residential waste collection start time on Saturdays from 9:00 a.m. to 8:00 a.m.

F. The MOU is set to expire on June 30, 2026. Therefore, City and Contractor now desire to extend the term of the MOU for up to one year, expiring June 30, 2027.

TERMS

1. **Contract Changes**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. **Section 1 of the MOU is amended to read:**

"1. Term of this MOU. The term of this MOU shall take effect on July 1, 2022 and be effective on a month-to-month basis until ~~June 30, 2026~~ ***June 30, 2027*** (the "Term"). Notwithstanding any term or expiration stated in any and each of the Waste Services Agreements, each of such agreements is hereby extended for a period commensurate with the Term hereof, unless further extended."

2. **Continuing Effect of MOU.** Except as amended by this Amendment No. 5 all provisions of the MOU shall remain unchanged and in full force and effect. From and after the date of this Amendment No. 5, whenever the term "MOU" appears in the MOU, it shall mean the MOU, as amended by this Amendment No. 5 to the MOU.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Contractor each ratify and reaffirm each and every one of the respective rights and obligations

arising under the MOU. Each party represents and warrants to the other that there have been no written or oral modifications to the MOU other than as provided herein. Each party represents and warrants to the other that the MOU is currently an effective, valid, and binding obligation.

Contractor represents and warrants to City that, as of the date of this Amendment No. 5, City is not in default of any material term of the MOU and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the MOU.

City represents and warrants to Contractor that, as of the date of this Amendment No. 5, Contractor is not in default of any material term of the MOU and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the MOU.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 5.

5. **Authority**. The persons executing this Amendment No. 5 on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment No. 5 on behalf of said party, (iii) by so executing this Amendment No. 5, such party is formally bound to the provisions of this Amendment No. 5, and (iv) the entering into this Amendment No. 5 does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 1 on the date and year first-above written.

CITY:

CITY OF LA CAÑADA FLINTRIDGE, a municipal corporation

_____
Daniel Jordan, City Manager

ATTEST:

_____
Tania Garcia, City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

_____
Adrian Guerra, City Attorney

CONTRACTOR:
Arakelian Enterprises, Inc., DBA Athens Services

By: _____
Name: Ron Arakelian Jr.
Title: President

By: _____
Name: Michael Arakelian
Title: Secretary

Address: 14048 E. Valley Blvd.
City of Industry, CA 91746

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

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STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

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I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

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☐ CORPORATE OFFICER

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☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

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TITLE OR TYPE OF DOCUMENT

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NUMBER OF PAGES

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AMENDMENT NO. 5

TO MEMORANDUM OF UNDERSTANDING IN RE SOLID WASTE HANDLING, RECYCLING AND HOUSEHOLD HAZARDOUS WASTE PROGRAM AGREEMENTS

THIS AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING ("Amendment No. 5") by and between the **CITY OF LA CAÑADA FLINTRIDGE** ("City") and NASA Services, Inc., a solid waste and recycling hauler ("Contractor") is effective as of July 1, 2026.

RECITALS

A. City and Contractor entered into that certain Memorandum of Understanding In Re Solid Waste Handling, Recycling and Household Hazardous Waste Program Agreements dated June 28, 2022 ("MOU") whereby Contractor agreed to provide solid waste, recycling, and organic recycling services in compliance with various new laws and regulations in effect as of July 1, 2022.

B. The MOU was amended on June 6, 2023, to extend the term through June 30, 2024.

C. The MOU was amended on June 4, 2024, to extend the term through June 30, 2025.

D. The MOU was amended on May 6, 2025, to extend the term through June 30, 2026.

E. The MOU was amended on December 2, 2025, to amend the Residential waste collection start time on Saturdays from 9:00 a.m. to 8:00 a.m.

F. The MOU is set to expire on June 30, 2026. Therefore, City and Contractor now desire to extend the term of the MOU for up to one year, expiring June 30, 2027.

TERMS

1. **Contract Changes**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. **Section 1 of the MOU is amended to read:**

"1. Term of this MOU. The term of this MOU shall take effect on July 1, 2022 and be effective on a month-to-month basis until ~~June 30, 2026~~ ***June 30, 2027*** (the "Term"). Notwithstanding any term or expiration stated in any and each of the Waste Services Agreements, each of such agreements is hereby extended for a period commensurate with the Term hereof, unless further extended."

2. **Continuing Effect of MOU.** Except as amended by this Amendment No. 5 all provisions of the MOU shall remain unchanged and in full force and effect. From and after the date of this Amendment No. 5, whenever the term "MOU" appears in the MOU, it shall mean the MOU, as amended by this Amendment No. 5 to the MOU.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Contractor each ratify and reaffirm each and every one of the respective rights and obligations

arising under the MOU. Each party represents and warrants to the other that there have been no written or oral modifications to the MOU other than as provided herein. Each party represents and warrants to the other that the MOU is currently an effective, valid, and binding obligation.

Contractor represents and warrants to City that, as of the date of this Amendment No. 5, City is not in default of any material term of the MOU and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the MOU.

City represents and warrants to Contractor that, as of the date of this Amendment No. 5, Contractor is not in default of any material term of the MOU and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the MOU.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 5.

5. **Authority**. The persons executing this Amendment No. 5 on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment No. 5 on behalf of said party, (iii) by so executing this Amendment No. 5, such party is formally bound to the provisions of this Amendment No. 5, and (iv) the entering into this Amendment No. 5 does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 1 on the date and year first-above written.

CITY:

CITY OF LA CAÑADA FLINTRIDGE, a municipal corporation

_____
Daniel Jordan, City Manager

ATTEST:

_____
Tania Garcia, City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

_____
Adrian Guerra, City Attorney

CONTRACTOR:
NASA Services, Inc.

By: _____
Name: Arsen Sarkisian
Title: President

By: _____
Name: Nicky Sarkisian
Title: Vice President

Address: 1100 S. Maple Ave
Montebello, CA 90640

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

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STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2026 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2026 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

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CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date: May 19, 2026

Subject: Direct Staff to Review the City's Conflict of Interest Code for Amendments and Authorize the City Manager to Execute the 2026 Local Agency Biennial Notice, Indicating Whether Amendments are Required, no Later Than October 1, 2026

Presenter: Tania Garcia, City Clerk

Proposed Action: Direct staff to review the City's Conflict of Interest Code for amendments and authorize the City Manager to execute the 2026 Local Agency Biennial Notice indicating whether amendments are required no later than October 1, 2026

Environmental Impact: None

Fiscal Impact: None

Background:
The Political Reform Act mandates that local government agencies review their Conflict of Interest Codes every two years to ensure accuracy and make any necessary amendments to the designated positions and reporting categories.

Discussion/Analysis:
The Political Reform Act (California Government Code § 87306.5) requires every local government agency to review its Conflict of Interest Code (Code) of designated positions and reporting categories every two years to determine whether it is accurate or if amendments are required.

Not later than July 1st of each even-numbered year, the Code reviewing body (the City Council) must direct its jurisdiction (i.e., City staff) to review its Code. By October 1, a Local Agency Biennial Notice must be filed with the Code reviewing body indicating whether amendments are necessary.

The City last reviewed the Code in 2024. Staff then reviewed it and determined that amendments were required. Subsequently, the City Council adopted Resolution No. 24-32, adding new designated positions to the Code.

Following a comprehensive review this year, staff will return to the City Council in September with any proposed updates to the Code for final adoption. Staff recommends that the City Council direct staff to review the Code for amendments by September 2026.

Options:

1. Direct staff to review the City's Conflict of Interest Code for amendments and authorize the City Manager to execute the 2026 Local Agency Biennial Review Notice indicating whether amendments are required no later than October 1, 2026; or
2. Provide direction to staff; or
3. Receive and file report.

Recommendation:

Option No. 1 - It is recommended that the City Council take the following action(s): Direct staff to review the City's Conflict of Interest Code for amendments and authorize the City Manager to execute the 2026 Local Agency Biennial Review Notice, indicating whether amendments are required, no later than October 1, 2026.

Attachments:

1. 2026 Local Biennial Notice

2026 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX):*

☐ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other *(describe)* _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification **(to be completed if no amendment is required)**

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

_____ _____

Signature of Chief Executive Officer *Date*

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date: May 19, 2026

Subject: Receive and File the Revised “2025-2026 Mayor’s Assignments” List

Presenter: Tania Garcia, City Clerk

Proposed Action: Receive and file the revised 2025-26 Mayor’s Assignments List

Environmental Impact: None

Fiscal Impact: None

Background:
Annually, the newly appointed Mayor presents a “Mayor’s Assignments" list designating and/or identifying City Council members to various internal and external committees, subcommittees, ad hoc committees, and boards to represent the City and City Council for the upcoming mayoral year. The Mayor's Assignments list also identifies agency positions to which individual City Council members have been appointed or elected by action of external agencies.

Discussion/Analysis:
This year, the initial Mayor’s Assignments list was received and filed by the City Council on June 17, 2025. The following Assignments are now being added or modified:

- City Attorney Services RFP Development Subcommittee
- City Notification Practices Subcommittee
- Cornishon Corridor Joint Working Group

Should there be any concerns regarding these changes, or the interest or availability of individual City Council members to fulfill the designations as indicated, it would be appropriate for the City Council to discuss the Mayor's Assignments list as presented and request any necessary amendments or modifications thereto. Once any modifications or amendments have been resolved, the appropriate action would be to "receive and file" the revised list.

Options:
1. Receive and file the revised 2025-26 Mayor’s Assignments List; or
2. Defer action at this time.

Recommendation:
Option No. 1 - It is recommended that the City Council take the following action(s): Receive and file

the revised 2025-26 Mayor’s Assignments List.

Attachments:
1. RevisedMayorsAssignments_CC_AT1_051926

CITY OF LA CAÑADA FLINTRIDGE

2025-26 MAYOR'S ASSIGNMENTS

OUTSIDE AGENCY REPRESENTATIVES:	Voting Delegate	2nd Delegate	Alternate	Assigned Staff
Arroyo Verdugo Communities JPA Board of Directors	Bowman		Hobson	
BSDC & Economic Development	Eich		Davitt	
Chamber of Commerce Board of Directors*	Bowman		Hobson	
California Contract Cities Association Board of Directors	Davitt		Hobson	
City Selection Committee Representative**	Bowman		Hobson	
League of CA Cities General Assembly Voting Delegate	Bowman		Fossan	
San Gabriel Valley COG Board of Directors	Fossan		Bowman	
So. Calif. Assoc. of Gov'ts. (SCAG) General Assembly	Eich		Davitt	
Santa Monica Mountains Conservancy Board of Dir.	Fossan		Hobson	
Greater L.A. County Vector Control District Board Rep.	Pieroni			
LCF Sister Cities Board Honorary Chair*	Bowman		Hobson	
CA Joint Powers Insurance Auth. Board of Dir. Rep.	Hobson	Fossan	Jordan	
Clean Power Alliance Board of Directors	Fossan	Bowman	Jordan	

CITY SUBCOMMITTEES / AD HOC APPOINTMENTS:	Delegate	Delegate	Alternate	Staff
Joint Operations Team (Voting Representatives)	Fossan	Hobson		
Cornishon Corridor Joint Working Group	Bowman	Hobson		
Joint Working Team (Strategic Master Plan)	Fosson			
Joint Working Team (New Joint Use Agreement)	Bowman	Davitt		
Joint Working Team (LCE Working Group)	Hobson			
Emergency Preparedness Coordinating Committee	Bowman	Fosson		
Investment & Financing Advisory Committee Liaison	Hobson		Davitt	
2022 Housing Element Implementation Subcommittee	Fossan	Davitt		
2025 City Manager and City Attorney Performance Evaluation Subcommittee	Davitt	Eich		
Communications Advisory Ad Hoc Subcommittee	Fossan	Hobson		
Governance Ad Hoc Subcommittee	Davitt	Bowman		
Community Center of LCF Lease Subcommittee	Davitt	Eich		
City Attorney Services RFP Development Subcommittee	Davitt	Bowman		
City Notification Practices Subcommitee	Fossan	Eich		

OUTSIDE AGENCY APPOINTMENTS:	Delegate	Delegate	Alternate	Staff
L.A. County Sanitation District 28 - Chair	Davitt		Eich	
L.A. County Sanitation District 34 - Chair	Davitt		Eich	
National League of Cities - CA Small Cities**	Bowman	Hobson		
SCAG Regional Council District # 36 Representative***	Eich			
SGVCOG Transportation Committee	Bowman		Fossan	

* Traditional Mayor Assignment
** Traditional Mayor & Mayor Pro Tem Assignment
***Delegate elected by SCAG member cities within SCAG District #36

Revised 05/19/26

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date: May 19, 2026

Subject: Receive and File the City Manager's Annual Report of City Activities for Fiscal Year 2025–26

Presenter: Arabo Parseghian, Assistant City Manager

Proposed Action: Receive and File the City Manager's Annual Report of City Activities for Fiscal Year 2025–26.

Environmental Impact: None

Fiscal Impact: None

Background:
Pursuant to La Cañada Flintridge Municipal Code Section 2.04.030(G), the City Manager is required to annually present an "Annual Report" summarizing City activities for the preceding year. This report serves to inform the City Council and the community of key accomplishments, operational milestones, and major initiatives undertaken throughout the fiscal year.

Discussion/Analysis:

The Fiscal Year 2025–26 Annual Report provides a comprehensive overview of the City's activities, accomplishments, and operational statistics across all City departments. The report continues the updated fiscal year reporting format implemented last year, allowing for more operationally aligned reporting and improved consistency with the City's budget and strategic planning cycles.

The report highlights major initiatives and accomplishments across the City organization, including significant efforts related to emergency preparedness, public safety coordination, communication enhancements, infrastructure investment, fiscal management, and long-range planning.

Key highlights from the report include:

Policy and Executive Management Department

The City continued advancing major public safety and emergency preparedness initiatives during FY 2025–26, including completing the Eaton Fire After-Action Review process, advancing the Citywide Evacuation Plan initiative, expanding community preparedness programs, and establishing the Emergency Preparedness Coordinating Committee (EPCC).

Additional efforts included:

- Development of a Crisis Communication Plan
- Expansion of home hardening and wildfire preparedness initiatives
- Continued CERT training and preparedness events
- Strengthened coordination with regional public safety agencies and utilities
- Expanded deployment of public safety technology, including Flock Safety cameras
- Advancement of FEMA reimbursement coordination related to the Eaton Fire and the January 2025 wind event

The report also highlights expanded communication and community engagement efforts, including:

- Launch of monthly communication reports to the City Council
- Advancement of the City website redesign with ADA accessibility improvements
- Expanded FlashVote resident engagement efforts
- Enhanced communication policies and outreach initiatives

Administration Department

The Administration Department continued to support core municipal operations through legislative administration, records management, elections support, and information technology services. Key accomplishments included:

- Administration of the June 2, 2026, General Municipal Election nomination process
- Expansion of digital records and workflow systems
- Cybersecurity and network improvements
- Upgrades to agenda management and public meeting broadcasting systems
- Ongoing support for City Commissions and Committees

The Department also supported Citywide recreation programming, permitting and community events, including Music in the Park, preparedness events, and facility improvements.

Community Development Department

The Community Development Department continued advancing major planning and development initiatives, including:

- Ongoing Zoning Code Update efforts
- Advancement of the Open Space and Conservation Element update
- Support for housing production and ADU development
- Adoption of updated CEQA and transportation study guidelines
- Establishment of the Sustainability and Resilience Commission

The report also includes operational metrics for planning cases, code enforcement activities, permit processing, and business licensing.

Finance Department

The Finance Department maintained the City’s strong financial management practices through:

- Completion of the Annual Comprehensive Financial Report (ACFR) audit
- Publication of the Popular Annual Financial Report (PAFR)
- Development of the FY 2025–26 Budget
- Receipt of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting

The report further highlights ongoing financial oversight, procurement support, investment management, and grant reporting efforts.

Public Works Department

The Public Works Department continued delivery of infrastructure, transportation, and maintenance services throughout the City. Highlights included:

- Advancement of multiple Capital Improvement Program (CIP) projects
- GIS stormwater mapping completion
- Earth and Arbor Day Sustainability Celebration event
- Continued public infrastructure maintenance and disaster response coordination
- Public right-of-way tree maintenance and operations

The report also includes operational statistics related to transit services, engineering permits, public right-of-way maintenance, and solid waste diversion efforts.

Overall, the Annual Report reflects the City's continued commitment to operational excellence, fiscal responsibility, public safety, infrastructure investment, community engagement, and long-term resilience planning.

Options:

1. Receive and File the City Manager's Annual Report of City Activities for Fiscal Year 2025–26; or
2. Defer action at this time and provide an alternative direction to staff.

Recommendation:
Option No. 1 - It is recommended that the City Council take the following action(s): Receive and File the City Manager's Annual Report of City Activities for Fiscal Year 2025–26.

Attachments:
1. 2026-04 LCF Annual Report 25-26-Final

Annual Report
Fiscal Year 2025–26









Policy and Executive Management Department

Department's Top Five Highlights for 2025–26

1 **Eaton Fire Response and After-Action Review**
Coordinated emergency response and completed an AAR to strengthen future preparedness

2 **Advanced Strategic Plan Implementation** Defined priorities and next steps to guide long-term City initiatives

3 **Enhanced Crisis Communication**
Developed a Crisis Communication Plan to improve public safety messaging

4 **Strengthened Public Safety Coordination**
Expanded regional collaboration to align emergency preparedness efforts with creation of the Emergency Preparedness Coordinating Committee (EPCC)

5 **Formalized School District Partnership**
Established a new agreement to improve coordination and joint safety efforts

Public Safety and Emergency Management

The City made significant strides in strengthening public safety and emergency management at both the staff and community levels, with a focus on preparedness, training, engagement and coordinated response. Efforts included expanding emergency response training, enhancing communication and outreach and reinforcing strategic partnerships with regional public safety agencies. The City also continued to support the work of its Public Safety Commission, which plays an important role in reviewing safety issues, providing community input and advising on emergency preparedness initiatives.



Public Safety Initiatives

The City has actively worked to involve and educate the public through a variety of outreach and engagement efforts:

Initiated the development of a **Citywide Evacuation Plan**, aimed at creating a comprehensive, operationally sound and legally compliant framework to support evacuation decision-making, coordination and public communication in response to the City's identified hazards, including wildfire, wind, seismic and flooding risks.

Establishment of a **No Parking During Red Flag Warning Program** and made program advancement focusing on community education and outreach to increase awareness of high fire risk conditions, improve preparedness and reinforce safety actions during extreme weather events.

Established a **Fire Hardening Rebate Program** to support homeowner installation of ember-resistant vents, providing a streamlined permitting and rebate process to reduce wildfire risk and improve community resilience.

Launched a new **home hardening webpage and educational video** to provide residents with accessible guidance on wildfire risk reduction measures, including practical steps to strengthen homes and improve community resilience.

Launched a new **Emergencies webpage** to enhance community safety and preparedness, providing residents with centralized access to preparedness resources and, during major incidents, transforming into a live dashboard with real-time, verified emergency updates.

Continued to build upon the revitalized **Neighborhood Watch Program** by expanding resident participation, strengthening ongoing communication between neighborhoods and public safety staff, and enhancing engagement through regular outreach, Captain coordination and targeted efforts in areas of higher safety concern.

Eaton Fire and Wind Event: Post Incident Progress Report

In the year following the Eaton Fire and Wind Event, the City has advanced a broad range of post-incident improvements focused on emergency management, public communication, governance and interagency coordination, including:

- Strengthening internal emergency operations structure, including formalized EOC procedures, expanded trained staff, improved communication platforms and enhanced field response capacity.
- Enhancing public communication systems through a Crisis Communication Plan, standardized emergency messaging cadence, improved evacuation messaging and expanded public education tools.
- Improving governance and public safety coordination by consolidating emergency management under the City Manager's Office with enhanced operational authority and a clearer decision-making structure.
- Expanding community preparedness and outreach through forums, CERT training, preparedness events, home hardening initiatives and wildfire resilience outreach.
- Strengthening coordination with regional partners through improved liaison roles, standardized operational updates and expanded mutual aid collaboration frameworks.
- Advance an Emergency Operations Plan (EOP) update and implementation support effort to build upon After-Action Report findings, which will include updating the EOP to reflect lessons learned from the Eaton Fire and January 2025 wind event, aligning procedures with identified improvement actions and providing optional consultant support for community engagement and implementation planning.



Safety Technology and Law Enforcement Support



Expanded deployment of Flock Safety cameras to enhance investigative capabilities and support ongoing crime prevention efforts throughout the City.



Continued coordinated operations with the Crescenta Valley Sheriff's Department, building on prior efforts with sustained proactive enforcement focused on burglary prevention and public safety.



Expanded law enforcement support efforts addressing e-bike safety through coordinated education, enforcement and outreach initiatives in partnership with the Crescenta Valley Sheriff's Department, focusing on safe riding practices, compliance with applicable laws and improved community awareness to reduce incidents and enhance public safety.



Expanded the City's digital citation platform to improve efficiency in parking enforcement processing, enhance data tracking capabilities and streamline resident permit and citation management.



Enhanced traffic safety around school zones through targeted enforcement, improved coordination with law enforcement partners and expanded safety measures to promote safe driving and protect students during peak travel times.





Staff-Level Preparedness

The City continued to strengthen internal emergency readiness through expanded training, exercises and interagency coordination, including:

- Continued expansion of ICS and Cal OES training participation, supported by ongoing tracking systems to monitor staff readiness and training completion.
- Maintained and refined quarterly emergency exercises, incorporating lessons learned to improve response coordination and operational effectiveness.
- Built upon joint agency training efforts, including continued participation in statewide preparedness initiatives such as the Great ShakeOut.
- Continued implementation of the Weed Abatement Program, supporting ongoing fire prevention and vegetation management efforts.

Hazard Mitigation and Planning

- Continued implementation and integration of the FEMA-approved Local Hazard Mitigation Plan, using updated risk data to guide mitigation priorities and long-term resilience planning.
- Currently collaborating with FEMA on reimbursement for the 2025 Eaton Fire/Straightline Wind event, with $403,474.19 received to date.

Community-Level Preparedness

The City has actively worked to involve and educate the public through a variety of outreach and engagement efforts:

Establishment of the **Emergency Preparedness Coordinating Committee (EPCC)** strengthened partnerships with local organizations, nonprofits, and faith-based groups to broaden distribution of emergency preparedness and public safety information across diverse community networks.

Hosted **Community Preparedness Day** focused on wildfire readiness, bringing residents together with public safety partners for interactive education, emergency preparedness resources and hands-on demonstrations to strengthen household preparedness and community resilience.

Continued hosting of **Town Halls and public outreach events** focused on emergency preparedness, Red Flag conditions and safety program updates, while promoting resident tools and resources.

Expanded integration of preparedness messaging into City events, increasing visibility of safety resources across festivals and community gatherings.

Built upon the **Citywide School Forum** by strengthening coordination with schools and childcare providers on emergency planning and response alignment.

Continued delivery of the **CERT program**, maintaining public participation in structured, hands-on emergency response training.

Communication

Over the past year, the City has continued to strengthen communication efforts to better inform and engage the community. Since July 1, 2025, these efforts have been supported by the City Council's Communication Subcommittee, comprised of two Council Members and City staff, and include the following key initiatives:



- Developed a comprehensive **Crisis Communication Plan** to strengthen the City's emergency messaging framework, ensuring clear, timely, and coordinated public information during critical incidents and enhancing overall community safety and preparedness.
- Launched a **monthly communications report to City Council** to provide regular updates on outreach efforts, engagement metrics and key messaging initiatives across City platforms.
- Implementation of the **City's Communication Strategic Plan**, ensuring communication efforts align with evolving community needs and best practices.
- **Advancing a comprehensive redesign of the City's website**, with a strong focus on implementing updated ADA accessibility standards and improving overall usability.
- Built on a successful pilot by continuation of **bi-monthly advertisements** to enhance visibility of City services, aligning with community feedback and Age-Friendly survey results, identifying print as a key information source for older adults.
- **Established and implemented internal policies** to ensure timely, accurate community updates and consistent messaging across City events, programs and guidelines.
- **Expanded community feedback** efforts through FlashVote surveys, increasing resident input on a wide range of City topics and laying the groundwork for a structured annual engagement program.

These efforts reflect the City's commitment to transparency, accessibility and responsiveness in public communication.



Community Engagement Participation

Advanced community engagement efforts across City programs and initiatives by coordinating outreach activities, public meetings and survey tools. Expanded opportunities for resident input to support more transparent and inclusive decision-making. Strengthened communication pathways to ensure community feedback was consistently incorporated into City planning and services.

Risk Management

Risk Management plays a key role in supporting the safety, sustainability, and long-term maintenance of City infrastructure and assets, helping to ensure systems are properly maintained, risks are identified and mitigated and City operations remain resilient and reliable over time.

- Coordinated and developed policies supporting field staff training, including operational safety protocols, standardized procedures and ongoing training.
- Provided staffing, coordination and logistical support for Citywide training sessions and external agency trainings hosted in the City's Mixed-Use facility.
- Collaborated with Joint Use partners to support shared use of District fields and ensure safe, efficient facility operations.
- Advanced ADA compliance efforts through trail assessments, transition planning and digital accessibility improvements to reduce liability exposure and improve public access.
- Attendance at Risk Management Academy trainings to strengthen risk oversight and best practices in the City.
- Conducted claims trend analysis to identify recurring risks and recommend preventative measures.





Strategic Plan

Led the development and implementation of the City's Strategic Plan, aligning departmental priorities with Council goals and community needs. Coordinated across departments to establish performance measures, track progress and support data-driven decision-making. Regularly monitored and updated objectives to reflect evolving City priorities and ensure continued alignment.

Public Safety Commission

The Public Safety Commission is responsible for evaluating the community's public safety needs and making recommendations to the City Council. As part of their responsibilities, the Commission monitors crime data and evaluates the level and effectiveness of law enforcement services provided by the Los Angeles County Sheriff's Department. In addition, the Commission reviews the Los Angeles County Fire Department's activities and evaluates service and equipment needs. The Commission provides valuable guidance on the City's emergency preparedness efforts and goals.

Emergency Preparedness Coordinating Committee

The Emergency Preparedness Coordinating Committee (EPCC) is a standing advisory body to the City Council that promotes communication, coordination and preparedness planning among local government agencies, educational institutions, utility providers and community organizations to enhance the City's readiness and resilience to emergencies and disasters. The Committee focuses on preparedness, planning, public education and stakeholder collaboration and does not engage in operational emergency response.

Grant Management

Managed the identification and pursuit of grant funding opportunities to support key City programs and projects, ensuring compliance with all reporting and performance requirements. This year, a consultant was selected to assist in strengthening grant research, application development and administration processes. Continued collaboration with departments helped align funding opportunities with City priorities and improve overall grant capacity and outcomes.



Administration Department

Department's Top Five Highlights for 2025–26

1. **Improved recreational amenities** by adding a shade structure and a pedestrian gate to the Pickleball facilities
2. **Upgraded the City's agenda management** and broadcasting system for public meetings
3. **Strengthened the City's Network** with enhanced cybersecurity protection measures
4. **Assisted the Community Development and Public Works Departments** in implementing an online Construction and Demolition portal for permit applicants to submit required information electronically
5. **Continued supporting the Parks and Recreation Commission** with biannual facilities permitting

Municipal transparency, records management and legislative administration

The City Clerk's Office continues to provide essential support to the City Council, the public and City departments through transparent legislative administration, records management and election coordination. This year, the office delivered key operational improvements, enhanced digital systems and maintained a high standard of service in support of City governance.



Election Administration

Successfully administered the nomination period for the June 2, 2026, General Municipal Election, which included two City Council seats. The election will be conducted in accordance with all legal and procedural requirements, ensuring a fair and accessible democratic process.

Public Records & Transparency

Streamlined Public Records Act (PRA) requests using an automated workflow in Laserfiche, improving response times and tracking.

Enhance records accessibility by continuing to use the SECURE system for digital recordation and transitioning Statement of Economic Interests filings to DocuSign, increasing efficiency and ease of use for filers.

Enhanced transparency and support for the public by preserving and maintaining access to Council agendas, minutes, ordinances and resolutions.

Commission Support

Managed recruitment and appointment processes for several City Commission unscheduled vacancies, ensuring open access and community engagement in civic service.

Coordinated the annual orientation for City Commissions and Committees in collaboration with the City Attorney's Office. The orientation covered a range of topics, including the Brown Act (Open Meeting Laws), the California Public Records Act (PRA), conflicts of interest and ethics training, the roles of commissioners, staff, and the City Council, code of ethics and municipal code provisions.



Legislative Administration

Prepared and published City Council agendas and minutes, ensuring that all legal notices were properly posted and disseminated.

Maintained the Municipal Code, overseeing timely codification of legislative updates and Council actions.

Provided comprehensive meeting support, from room setup and technology to minute-taking and post-meeting documentation, ensuring seamless facilitation of Council and Commission proceedings.

Records Management

Improved records retention and compliance tracking through continued refinement of Laserfiche systems and workflows.

Oversaw the City's records management program, including the archiving, lawful destruction and digital organization of official City records.

Supported departmental compliance, offering training and tools to improve records handling and digitalization across all departments.

Parks and Recreation



The Parks and Recreation Division continues to serve as a central hub for community wellness, recreation and oversight of City facilities. This year's highlights include:

Event Programming

- Hosted the annual Music in the Park Concert Series at Memorial Park.
- Hosted a seasonal park event, a Pasadena Humane Society adoption event and an inaugural Community Preparedness Day at Olberz Park.
- Partnered with the YMCA to offer "Spring into Wellness" fitness classes.

Facility Permitting and Enhancements

- Issued 71 Lanterman Auditorium permits, 53 park permits and 101 fields/court permits for a total of 225 permits.
- Added a shade structure and pedestrian gate to support growing interest in Pickleball.

Special Events

- Managed the Hometown Heroes and Gold Star Heroes recognition programs.
- Supported the Policy and Executive Management Department with large-scale community events with logistics and planning, including Fiesta Days, YMCA Run, Thanksgiving Day Run and various neighborhood block parties for a total of 13 special events.

Information Technology

The Information Technology Program includes managing the City's hardware, software, subscriptions, licenses, cybersecurity and professional services to increase efficiency for City services and staff.

Operations Stats

	FY 25-26	FY 24-25	FY 23-24
Parking Permits (300 permanent, 285 guest, and 30 temporary) were processed and issued to residents for time limit parking restricted areas	**804** *(274 permanent, 530 guest, 0 temporary)*	**684** *(232 permanent, 445 guest, 7 temporary)*	**615**
General Liability Claims (filed and processed by staff)	**12**	**14**	**14**
Field/courts permits processed & issued	**101**	**73**	**80**
Music-in-the-Park concerts (Memorial and Olberz Park) **and Movie-in the-Park** (Memorial Park)	**16*** Concerts **1** Movie **one is part of fiesta days*	**16*** Concerts **1** Movie **one is part of fiesta days*	**14*** Concerts **1** Movie **one concert rained out*
Issues of the Community Newsletter (LCF Vista)	**6**	**4**	**4**
Issues of the Community ENewsletter (LCF Bulletin)	**12**	**12**	**7**
Cable television/Internet service complaints received & resolved. (Years before 2020 only included cable television complaints)	**0**	**5**	**33**
Sign and Banner Posting Permit applications (Caltrans parking lot)	**27**	**30**	**30**
Film permits and still photography permits were issued (Revenue generated)	**50** *$19,700*	**45** *$16,904*	**25** *$2,650*
Online service requests/complaints/ inquiries (Received via Citizen Problem Reporter and the City's website)	**681**	**712**	**795**
Alert LCF messages sent to the community. (Quarterly test messages sent)	**4**	**8** *(4 LIVE alerts due to Eaton Fire)*	**4**
Public Records Act Requests (processed by staff)	**490** *as of April 6, 2026*	**574**	**615**



Community Development Department

Department's Top Five Highlights for 2025–26

1 **Established the Sustainability and Resilience Commission to make recommendations to the City Council to implement the 2024 Climate Action and Adaptation Plan,** ensure all members of the community have a voice on projects to reduce emissions and policies/programs to protect and prepare the community for environmental impacts, including wildfires, earthquakes, floods and drought.

2 **Adoption of the 2025 Local Guidelines for the Implementation of the California Environmental Quality Act** and 2025 Transportation Study Guidelines for Vehicle Miles Traveled and Level of Service Assessment.

3 **Issued 34 building permits for new housing units, including the completion of 46 Accessory Dwelling Units (ADUs)** supporting the City's commitment to expanding diverse housing options.

4 **Carried out several hearings with the Planning Commission on the Zoning Code Update**, a comprehensive effort to modernize land use regulations and reflect the City's evolving goals and community needs. A recommendation from the Planning Commission to the City Council on adoption of the Zoning Code Update is anticipated in May 2026.

5 With Kimley-Horn as the consultant, **the City has undertaken the first update since 2013 of the Open Space and Conservation Elements of the General Plan.**





Entitling, permitting and inspecting development projects.

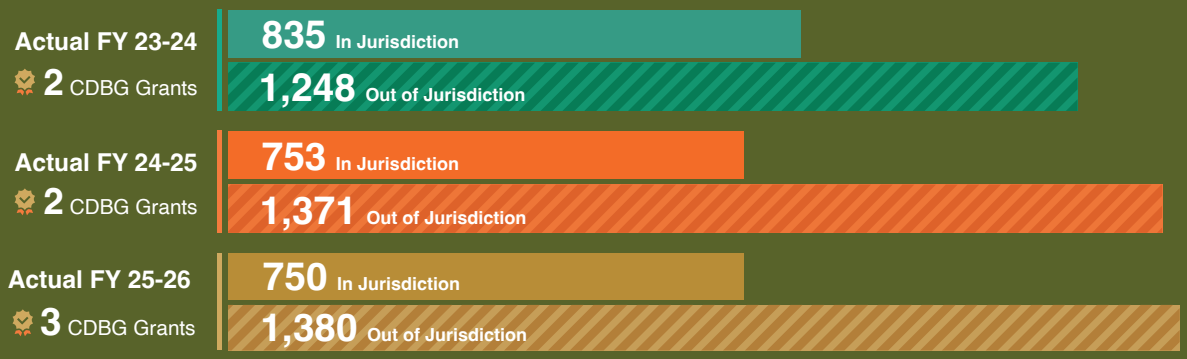
The Community Development Department plays a vital role in shaping the City's built environment while ensuring safety, compliance and thoughtful land use.

Planning Division: Oversees residential, commercial and institutional development projects by processing entitlement applications for review and approval by the Director of Community Development, Design Commission, Administrative Hearing Officer and Planning Commission.

Building & Safety Division: Reviews building plans, issues construction permits and conducts inspections to ensure projects meet all applicable safety and building code standards.

Code Enforcement Division: Investigates complaints and works proactively to ensure compliance with the City's municipal codes, helping to maintain neighborhood integrity and quality of life.

Community Development: **Business License**



Planning: **Cases**



Building and Safety: **Permits**



Code Enforcement: **Code Cases**



Building Permits Issued

	FY 25-26	FY 24-25	FY 23-24
Building – Residential	680	713	751
Building – Non-Residential	36	32	36
Grading	18	29	23
Electrical	470	421	471
Mechanical	188	225	233
Plumbing	220	229	271
Pool	35	42	44
Demolition	25	27	39
PV Solar	230	139	147
Energy Storage System	150	84	75

Advanced planning (General Plan, Zoning Code, Downtown Village Specific Plan)



General Plan Implementation and Long-Range Planning

The Community Development Department is committed to ensuring that the City's development policies align with State mandates and the City Council's direction. Key efforts include:

- Implementing the General Plan, including the Housing Element, to guide the City's growth, development and sustainability goals.
- Updating and maintaining long-range planning documents, such as the Zoning Code and Downtown Village Specific Plan (DVSP), to ensure compliance with State law and to reflect the evolving needs of the community.



Business license and Community Development Support

Business License Division: Issues licenses and permits to businesses operating within the City, ensuring compliance with local regulations and facilitating smooth business operations.

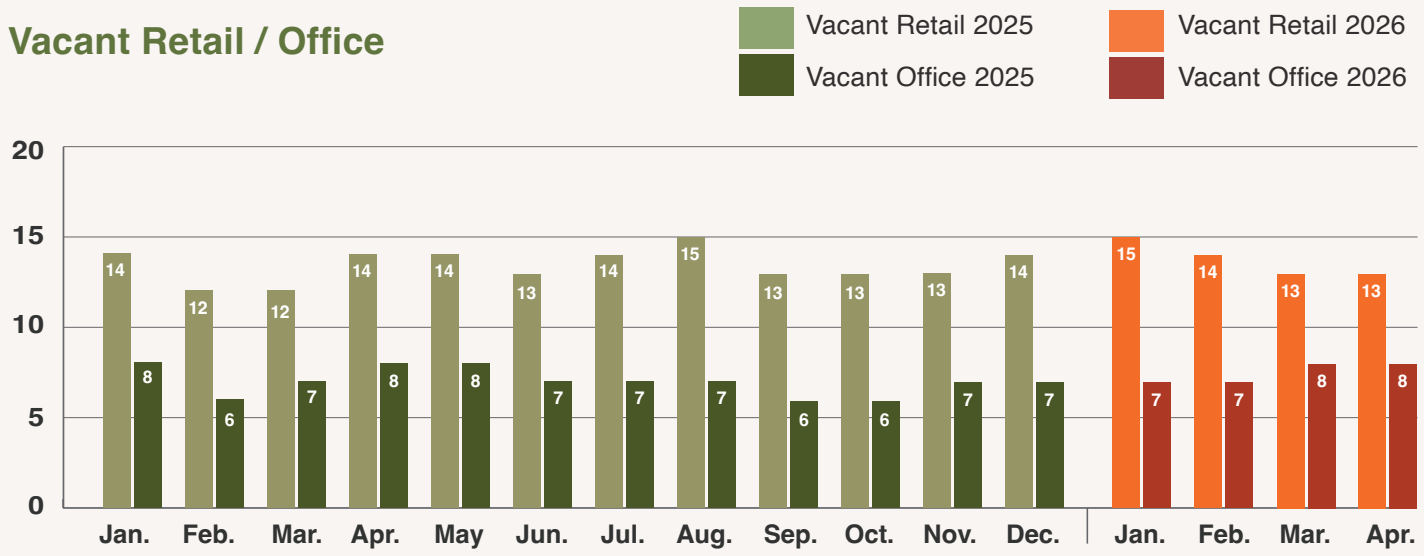
Community Development Block Grants (CDBG): Provides residential rehabilitation grants to low-income property owners, supporting the upkeep and improvement of homes and enhancing neighborhood stability.



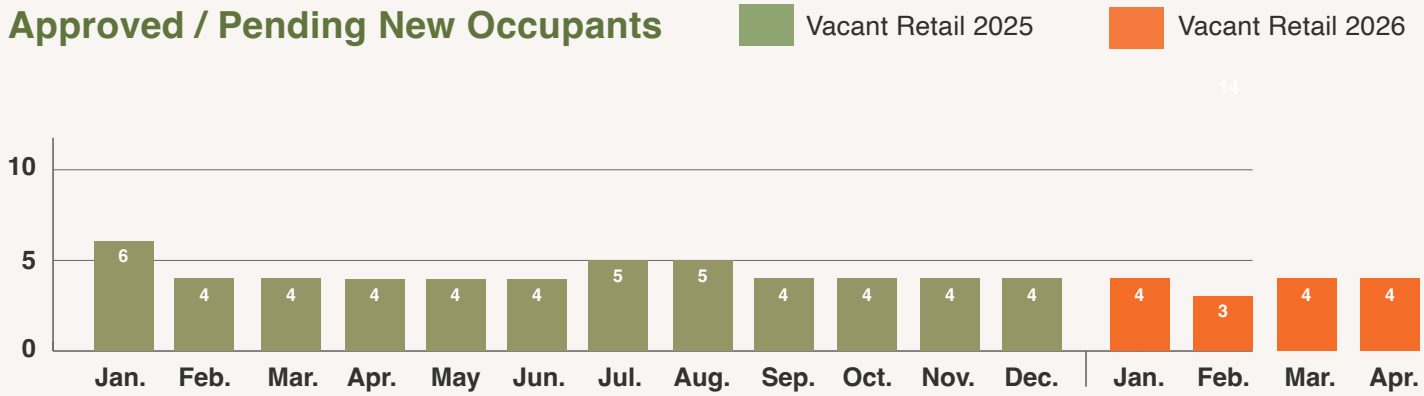
Support to the Planning Commission and Design Commission.

Planning Approval by Authority	Actual FY 23-24	Actual FY 24-25	Actual FY 25-26
Director	673	660	686
Design Commission	36	14	12
Admin Hearing Officer	10	11	7
Planning Commission	28	26	27

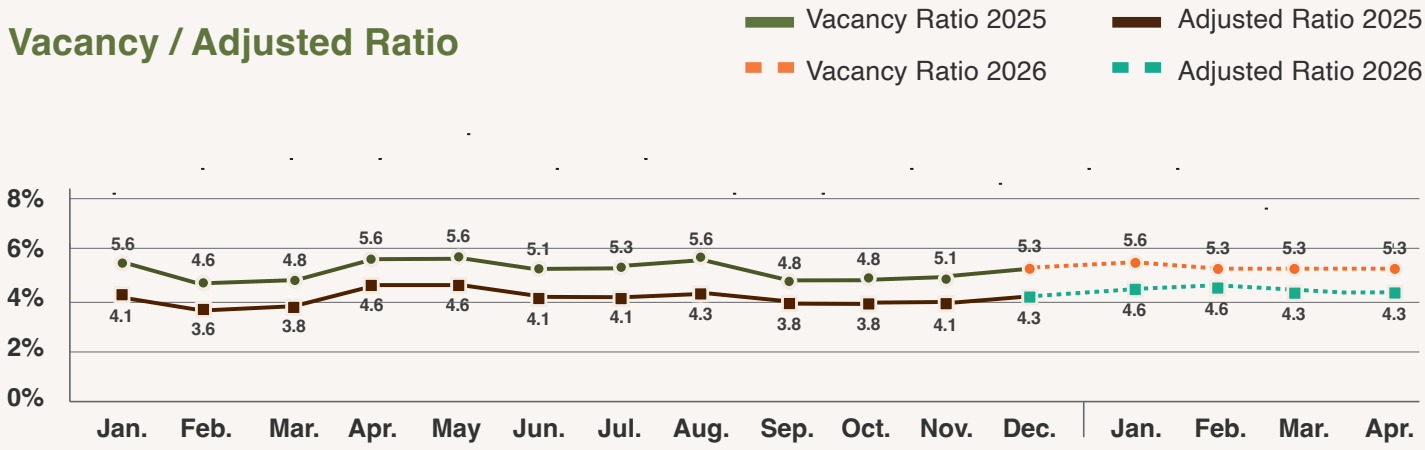
Vacant Retail / Office



Approved / Pending New Occupants



Vacancy / Adjusted Ratio





Finance Department

Department's Top Five Highlights for 2025–26

1. **Completed the FY 2024-25 Annual Comprehensive Financial Report (ACFR) Audit,** maintaining compliance with government accounting standards
2. **Published the FY 2024-25 Popular Annual Financial Report (PAFR),** providing a simplified, accessible summary of a government's financial condition and results for the general public
3. **Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting** — the highest form of recognition in governmental accounting and financial reporting
4. **Developed and delivered the FY 2025-26 Budget on schedule,** ensuring timely fiscal planning aligned with City priorities
5. **Implemented internal process improvements to enhance efficiency,** accuracy and departmental workflows continuously

Manage the City's financial resources, including budgeting, accounting, payroll, financial reporting, audits, revenue management and long-term financial planning to ensure fiscal stability and transparency.



The Finance Department is responsible for maintaining the City's financial integrity and long-term fiscal health.

The department's core functions include:

- Developing and managing the annual budget, aligning financial planning with City priorities.
- Overseeing all accounting operations, including accounts payable, receivable and payroll processing.
- Preparing financial reports and coordinating the Annual Comprehensive Financial Report (ACFR) audit to ensure transparency and accountability.
- Managing the City's investment portfolio in accordance with State laws and best practices.
- Ensuring compliance with all applicable State and federal financial regulations.
- Providing financial analysis and guidance to City departments to support informed decision-making.
- Overseeing revenue collection, grant reporting and maintaining strong internal controls to safeguard public funds.

Provide financial support and guidance to other departments, ensuring effective resource allocation and fiscal accountability.



In addition to its core responsibilities, the Finance Department provides crucial support by delivering timely, accurate financial services to all City departments. These efforts promote operational efficiency, informed decision-making and fiscal transparency. Key support functions include:

- Coordinating with departments on budget monitoring, adjustments and forecasts.
- Assisting with long-term Capital Improvement Plan (CIP) development and tracking.
- Managing procurement processes and vendor payments to ensure timely and compliant transactions.
- Administering assessment districts and overseeing debt service obligations.
- Ensuring adherence to local, State and federal financial regulations.

By performing these functions, the Finance Department helps safeguard the City's financial integrity and supports effective service delivery across all programs.

Enhance public trust and engagement by promoting transparency and accountability.

The Finance Department's tertiary role centers on promoting transparency, public engagement and regulatory compliance. These responsibilities reinforce the City's commitment to good governance and fiscal accountability. Key activities include:

- Publishing timely financial documents, including the Annual Comprehensive Financial Report (ACFR), Budget Book and regular financial updates.
- Responding to public inquiries and California Public Records Act (CPRA) requests, ensuring accessibility and openness.
- Maintaining compliance with all state and federal reporting requirements, including audits and grant reporting.

Through these efforts, the department fosters community trust, strengthens accountability and supports an informed and engaged public.

Oversee purchasing and vendor payments, process special tax and assessment district levies, assist with grant compliance and support other departments with financial analysis and reporting. Additionally, Finance provides administrative support for City commissions such as the Investment and Financing Advisory Committee (IFAC).







Public Works Department

Department's Top Five Highlights for 2025–26

1. **Estimated to complete construction on 15 CIP Projects** and advance 14 into the design phase
2. **Launched Clean Power Alliance services in the City** and served as the point of contact for residents and businesses for the transition of electricity generation services from Southern California Edison to Clean Power Alliance
3. **Completed GIS mapping of the City's stormwater infrastructure** to enable streamlined management of stormwater facitilies
4. **Hosted the City's first Earth & Arbor Day Sustainability Celebration** that included a tree planting, compost giveaway, kids activities and informational booths
5. **Improved pedestrian and traffic signal equipment throughout the City**, including one new signalized pedestrian crossing, two upgraded signalized pedestrian crossing equipment and three upgraded traffic signals

Manage public infrastructure and public-right-of-way (PROW) in the City, including delivery of CIP Projects, environmental compliance, transportation services and disaster response and recovery efforts.

The department's primary duties include:

Management of public infrastructure

- Street maintenance
- Roadway drainage
- Traffic signals
- Streetlights
- Stripping and marking
- Traffic engineering
- Curbs, gutters and sidewalks
- Bridges
- Sewers
- Drainage and catch basins
- Utilities

Management of PROW

- Encroachment agreements and permits
- Operations and maintenance services
  - ROW Engineering maintenance
  - Landscaping & irrigation
  - City Trees
- Trails maintenance

Parks & Fields Maintenance

- Landscaping & irrigation
- Buildings
- Play equipment & courts

Delivery of CIP Projects

- Design
- Construction
- Inspection
- Construction management

Environmental Compliance

- National pollutant discharge and elimination system
- Solid waste compliance

Transportation Services

- Transit services
- EV charging stations

Facilities Maintenance

Disaster Response and Recovery Efforts

- Clear PROW

Customer Service and Incident Response

Customer Service and Incident Response statistics are general information statistics related to how the public engages the Department on issues or concerns. It does not include emails and other direct outreach.

Phone Calls
4,150

Citizen Reporter App
70

Online Reporting
135

Over-the-Counter/ In-Person
180

Transit Statistics

A summary of Ridership on Fixed Route Transit & Dial-A-Ride Services through March 2026.

LCF Shuttle Line 33
18,908

Glendale Beeline Line 3
29,982

LCF Shuttle Line 34
9,232

Summer Beach Bus program riders
170 Trips

Residents newly registered for the Dial-A-Ride program.
41
(Through April 2026)

Dial-A-Ride
1,365

PROW Engineering Maintenance Services

Street Repairs
45

Street Inspections
35

Sign Repair/ Replacement Service Requests
55

Traffic Signals Service Requests
40

PROW and Trail Maintenance

Maintenance Services are provided by City contractors who are overseen by various Public Works staff. Maintence services includes pothole repair, street sweeping and other miscellaneous work on City infrastructure.

Graffiti/Vandalism Removal
25

Street Sweeping *(Centerline Miles)*
3,270
(Through March 2026)

Landscaping/Vegetation
40

Litter/Debris/Bulky Item
45

Trails
55

Other
100

PROW Trees Services *(through April 2026)*

PROW Trees Trimmed
4,035

PROW Trees Sprayed
1,525

PROW Trees Removed
50

PROW Trees Planted
25

Engineering Services

Engineering Services fall into two categories: response driven and request driven. Response-related issues are identified by Public Works Staff and/or contractors. Request-related items are generated from applications, such as encroachment or transportation permits.

Public Works Traffic Studies
2

Encroachment Permits
218

Encroachment Agreements
1

Transportation Permits
44

Permit Inspections
111

Drainage Issues
1

Solid Waste

A summary of total tons collected by the City's waste haulers and the percentage diverted from landfills.

	Waste	Recycling	Organics	% Diversion
Residential	7,970	2,195	6,240	51%
Commercial	4,900	640	1,990	35%
Construction and Demolition (C&D)	1,095	3,875	3,335	87%

C&D Projects Approved: 70

C&D Projects Forfeited: 10

Capital Improvement Projects

Total Expenditures

Construction: approximately **$4.99 million**

Consultant design and project management: approximately **$521,350**

Consultant construction management and inspection services: approximately **$560,000**

Project Phase	Completed	In-Progress
Design	15	14
Construction	14	11

The department's responsibility also includes utility coordination and overseeing the Public Works and Traffic Commission.

Responsibilities include:

- Utility Coordination for CIP projects.
- Leading public hearings for parking restrictions and tree removals as part of the Public Works and Traffic Commission.



The department's tertiary role surrounds private development review.

Notably, the department reviews plans for private construction projects encroaching on PROW.

Duties include but are not limited to:

- Responding to service requests from the public.
- Providing commissioner support.
- Monitoring public works budgets and expenditures, including special funds (local measures, grants, federal and State funds).
- Facilitating interdepartmental coordination.
- Coordinating with Caltrans, Metro and neighboring cities on larger-scale projects.

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date:	May 19, 2026
Subject:	Approval of the Contract Renewal with Outlook Newspapers for FY 2026-27 Receive
Presenter:	Arabo Parseghian, Assistant City Manager
Proposed Action:	(1) Award a one-year contract to Outlook Newspapers for Publication and Legal Notice Services for a not-to-exceed amount of $90,000, (2) waive the formal bidding process, and (3) authorize the City Manager to execute the agreement
Environmental Impact:	This action is not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378 of the CEQA Guidelines
Fiscal Impact:	Not-to-exceed amount of $90,000. Sufficient funds have been requested in FY 2026-27 budget in various programs, City Clerk (04), Public Information & Special Events (13), & Public Safety (21)

Background:
The City of La Cañada Flintridge is required by the City's Municipal Code, as well as State and Federal laws, to publish legal notices and other official announcements in a newspaper of general circulation. Outlook Newspapers is an adjudicated newspaper of general circulation under California Government Code Sections 6000–6008 within the City, making it eligible to meet these statutory requirements.

The City has historically utilized Outlook Newspapers as its primary publication for legal notices, public hearings, ordinances, and community communications.

Discussion/Analysis:

The proposed agreement for FY 2026–27 continues the City's use of Outlook Newspapers for publication services on a non-exclusive basis, allowing flexibility to utilize other outlets when appropriate.

Outlook Newspapers has provided updated pricing for FY 2026–27, reflecting a 5% increase across all service categories. The updated rates are as follows:

Legal Advertising

- $7.74 per line (previously $7.37)

Display Advertising

- Full Page: $966 (previously $920) + $300 for color
- Half Page: $546 (previously $520) + $300 for color
- Quarter Page: $273 (previously $260) + $300 for color
- Eighth Page: $137 (previously $130) + $300 for color

These increases are consistent with general cost adjustments and remain within a reasonable range for publication services. The agreement continues to provide the City with:

- A legally compliant platform for required public notices
- A well-established local publication with community reach
- Flexibility through a non-exclusive agreement structure

As noted in prior years, staff evaluated alternative publication options and confirmed that Outlook Newspapers remains the primary viable local provider that satisfies legal noticing requirements while effectively reaching the community. Therefore, the staff recommends waiving the formal bidding process pursuant to sole source procurement guidelines.

Options:

1. Motion to (1) Award a one-year contract to Outlook Newspapers for Publication and Legal Notice Services for a not-to-exceed amount of $90,000, (2) waive the formal bidding process, and (3) authorize the City Manager to execute the agreement
2. Provide staff with further direction.

Recommendation:
Option No. 1 - It is recommended that the City Council take the following action(s): Motion to (1) Award a one-year contract to Outlook Newspapers for Publication and Legal Notice Services for a not-to-exceed amount of $90,000, (2) waive the formal bidding process, and (3) authorize the City Manager to execute the agreement

Attachments:
1. OutlookAgreement_CC_AT1_05-19-26

AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF LA CAÑADA FLINTRIDGE AND OUTLOOK NEWSPAPERS

This AGREEMENT FOR CONTRACT SERVICES (herein "Agreement") is made and entered into by and between the City of La Cañada Flintridge, a California municipal corporation ("City") and Outlook Newspapers, a California corporation ("Consultant"). City and Consultant may be referred to, individually or collectively, as "Party" or "Parties."

1. Services. Consultant is an adjudicated newspaper of general circulation within the City as set forth in California Government Code sections 6000 et seq. and shall provide advertisement publication services in the Outlook Valley Sun on an as-needed basis, as requested by the City.

2. Term. The term of this Agreement shall commence upon execution of the Agreement by all Parties and shall continue through June 30, 2026, unless terminated earlier as provided herein. The term of this Agreement may be extended by mutual written agreement of all Parties by way of an amendment to this Agreement.

3. Contract Sum. City agrees to pay Consultant the amounts specified in the "Rates Schedule" in Subsection 3.1 below. The total compensation, shall not exceed Ninty Thousand Dollars ($90,000).

3.1 Rates Schedule.

Advertisement	Rate
Legal Advertising Rate	**$7.74 per line**
Display Advertising by Size:	
Full Page	**$966 + $300 for color**
Half Page	**$546 + $300 for color**
Quarter Page	**$273 + $300 for color**
Eighth Page	**$137 + $300 for color**
Digital Advertising (site-wide)	**$525 per month**

4. Invoices. Consultant shall submit invoices on a monthly basis, for all services performed during the preceding month in accordance with the rate schedule in Section 3 above. The Consultant shall provide an Affidavit of Publication, also known as Proof of Publication, along with the invoice for review and approval.

5. Termination. The Agreement may be terminated by City at any time with or without cause, upon thirty (30) days' written notice to Consultant. In addition, Consultant reserves the right to terminate this Agreement at any time with or without cause, upon sixty (60) days' written notice to City. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder, except which is reasonable and necessary to effectuate the

termination. Except where Consultant has initiated termination, Consultant shall be entitled to compensation for services rendered prior to the effective date of the notice of termination and for any services that were reasonable and necessary to effectuate the termination after the date of notice of termination.

6. Nonexclusive. This Agreement is nonexclusive. City reserves the right to publish with any other local newspaper or third party as deemed necessary and advisable. Consultant reserves the right to provide its services to any other third party.

7. Indemnification. To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable ("Indemnitors"), or arising from Consultant's or Indemnitors' reckless or willful misconduct, or arising from Consultant's or Indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement.

8. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

9. Governing Law. This Agreement shall be governed by and construed under California law. In the event of any legal action to enforce or interpret this Agreement, the Parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California.

10. Authority to Execute. The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said Party, and that by doing so said Party is formally bound to the provisions of this Agreement.

In witness whereof, the Parties enter into this Agreement on the date of last execution by the Parties.

[SIGNATURES ON FOLLOWING PAGE]

CITY:	**CONSULTANT:**
CITY OF LA CAÑADA FLINTRIDGE	OUTLOOK NEWSPAPERS
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____
	Address: _____
	_____

[END SIGNATURES]

CITY OF LA CAÑADA FLINTRIDGE

City Council Agenda Report

Meeting Date:	May 19, 2026
Subject:	Adoption of a Resolution Establishing Salary Ranges for Fiscal Year 2025-26, effective May 16, 2026
Presenter:	Terry Kim, Director of Finance
Proposed Action:	Motion to adopt Resolution No. 26-XX amending the City salary schedule to reflect the City Manager salary adjustment previously approved by the City Council, effective May 16, 2026.
Environmental Impact:	None
Fiscal Impact:	The City Council previously approved the First Amendment to the City Manager Employment Agreement, which increases the City Manager's base salary from $230,000 to $270,000 annually, effective May 16, 2026. The fiscal impact for the period of May 16, 2026 through June 30, 2026, will be absorbed within the FY 2025-26 operating budget. The ongoing compensation and related benefit costs will be incorporated into the FY 2026-27 operating budget

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Discussion/Analysis:
The proposed resolution amends the City salary schedule to reflect the revised City Manager salary of $270,000 annually, or $22,500 monthly, effective May 16, 2026. No other classification or salary range is proposed to be changed through this action. This item is administrative in nature and updates the publicly available salary schedule to reflect the salary adjustment already approved by the City Council through the First Amendment.

Options:
1. Adopt Resolution No. 26-XX amending the City salary schedule to reflect the revised City Manager's salary; or
2. Provide alternative direction to the staff.

Recommendation:
Option No. 1 - Staff recommends that the City Council adopt Resolution No. 26-XX amending the City salary schedule to reflect the revised City Manager salary of $270,000 annually, effective May 16, 2026.

Attachments:
1. SalaryResolution_Table_051926

City of La Canada Flintridge

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CANADA FLINTRIDGE, CALIFORNIA, ESTABLISHING SALARY RANGES

WHEREAS, the City Council of the City of La Canada Flintridge wishes to establish salary ranges for the compensation of its employees;

NOW, THEREFORE, the City Council of the City of La Canada Flintridge does hereby repeal all previous salary resolutions and establishes salary ranges as follows, effective May 16, unless stated otherwise:

Full-Time Positions	Step A	Step B	Step C	Step D	Step E
City Manager	22,500	22,500	22,500	22,500	22,500
Assistant City Manager	14,440	15,200	16,000	16,842	17,728
Director of Community Development	13,570	14,284	15,036	15,827	16,660
Director of Public Works/City Engineer	13,570	14,284	15,036	15,827	16,660
Director of Administrative Services	13,570	14,284	15,036	15,827	16,660
Director of Finance	13,570	14,284	15,036	15,827	16,660
Engineer Manager	12,646	13,312	14,013	14,751	15,527
Principal Engineer	12,279	12,925	13,605	14,321	15,075
Assistant Director of Administrative Services	11,335	11,932	12,560	13,221	13,917
Assistant Director of Community Development	11,335	11,932	12,560	13,221	13,917
Senior Civil Engineer	10,831	11,401	12,001	12,633	13,298
City Clerk	9,909	10,430	10,979	11,557	12,165
Division Manager	9,863	10,382	10,928	11,503	12,108
Principal Planner	9,823	10,340	10,884	11,457	12,060
Senior Management Analyst II	8,703	9,161	9,643	10,150	10,684
Senior Planner	8,686	9,143	9,624	10,130	10,664
Associate Engineer	8,686	9,143	9,624	10,130	10,664
Senior Accountant	8,674	9,130	9,611	10,117	10,650
Senior Management Analyst	8,290	8,726	9,185	9,668	10,177
Facilities & Maint. Program Manager	8,098	8,524	8,973	9,445	9,942
Planner	8,098	8,524	8,973	9,445	9,942
Public Works Engineer/Public Works Permit Technician	7,935	8,353	8,793	9,256	9,743
Senior Public Works Inspector	7,874	8,288	8,724	9,183	9,666
IT Specialist	7,348	7,735	8,142	8,570	9,021
Associate Planner	7,382	7,771	8,180	8,610	9,063
Accountant	7,285	7,668	8,072	8,497	8,944
Management Analyst	6,834	7,194	7,573	7,972	8,392
Public Works Inspector	6,673	7,024	7,394	7,783	8,193
Assistant Planner	6,520	6,863	7,224	7,604	8,004
Permit Center Coordinator	6,468	6,808	7,166	7,543	7,940
Administrative Assistant	6,070	6,389	6,725	7,079	7,452
Management Specialist	5,555	5,847	6,155	6,479	6,820
Planning Aide	5,555	5,847	6,155	6,479	6,820
City Clerk Specialist	5,555	5,847	6,155	6,479	6,820
Business License Specialist	5,503	5,793	6,098	6,419	6,757
Permit Technician	5,349	5,631	5,927	6,239	6,568
Office Assistant	5,209	5,483	5,772	6,076	6,396

Part-Time Positions	Step A	Step B	Step C	Step D	Step E
All rates hourly unless noted otherwise					
Councilmember	300.00 per month				
Treasuer	$1,200 per month				
Senior Civil Engineer	63	66	69	73	77
Human Resource Manager	57	60	63	66	69
Assistant Engineer	44	46	48	51	54
Lanterman Auditorium Manager	43	45	47	49	52
Community Liaison Officer	41	43	45	47	50
Associate City Clerk	41	43	45	47	50
Management Analyst	40	42	45	47	49
Public Works Inspector	38	40	42	44	47
Management Specialist	30	32	34	36	38
Planning Aide	30	32	34	36	38
Permit Technician	30	32	34	36	38
Lanterman Auditorium Technician	29	31	33	35	37
Accounting Technician	29	31	33	35	37
Planning Technician	28	29	30	32	33
Human Resource Technician	28	29	31	33	35
Maintenance Assistant	26	27	28	29	31
Auditorium Technician Trainee	24	25	26	27	28
Receptionist	24	25	26	27	28
Management Intern	22	22	22	22	22
Recreation Specialist	20	21	22	23	24

PASSED, APPROVED AND ADOPTED THIS 19TH DAY OF MAY, 2026

Kim Bowman, Mayor

ATTEST:

Tania Garcia, City Clerk

Adrian R. Guerra, City Attorney



Preliminary BUDGET

CITY OF LA CAÑADA FLINTRIDGE

FY 2026-27

Preliminary Budget

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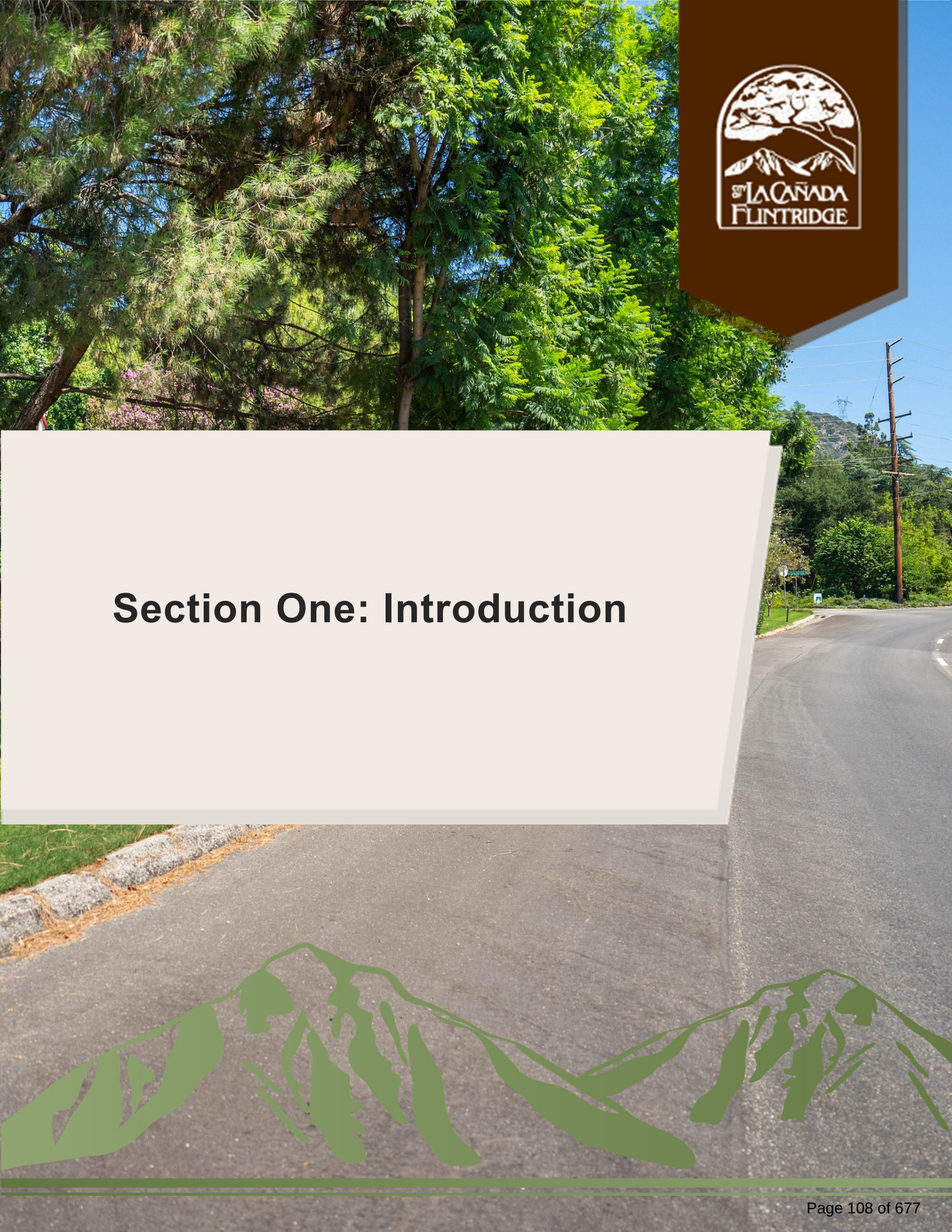
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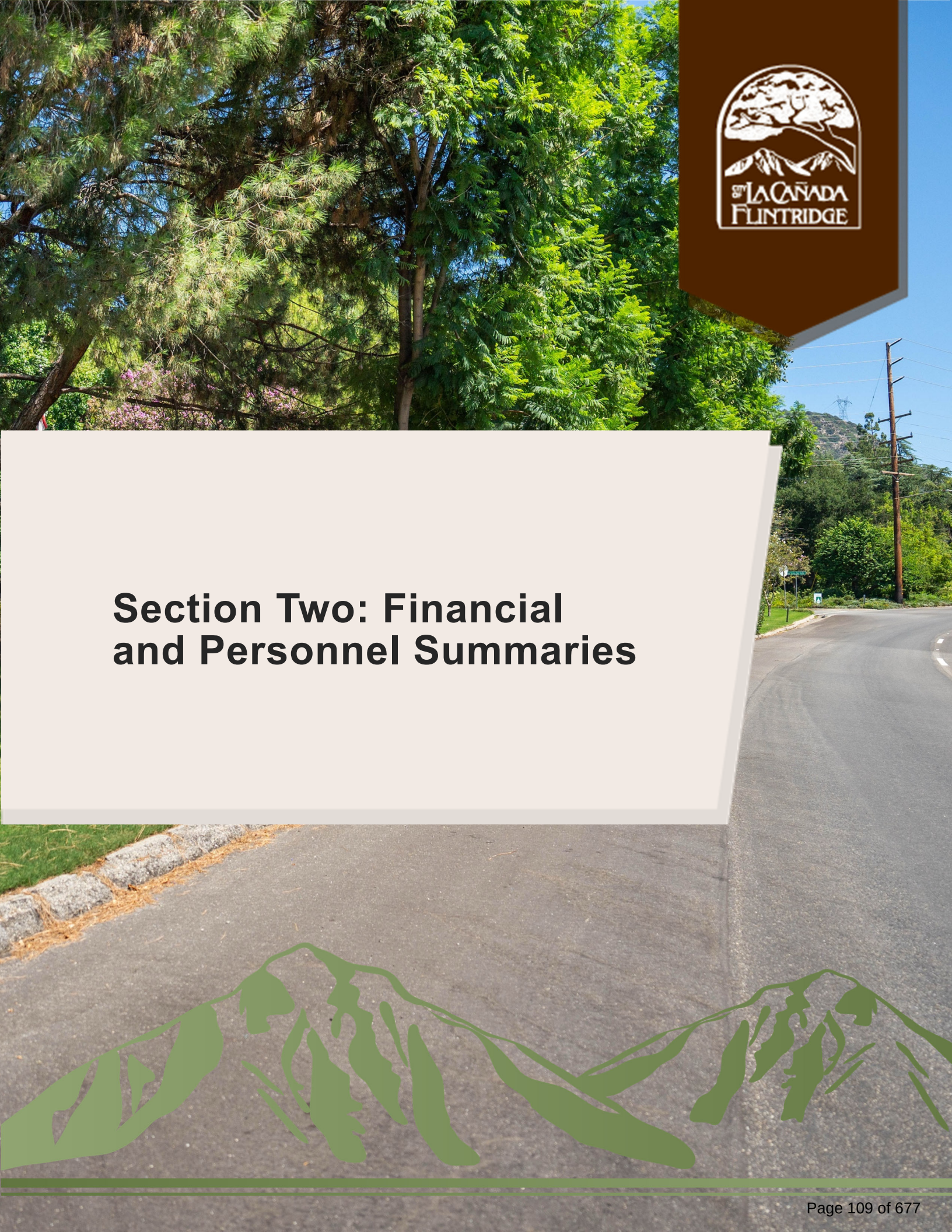
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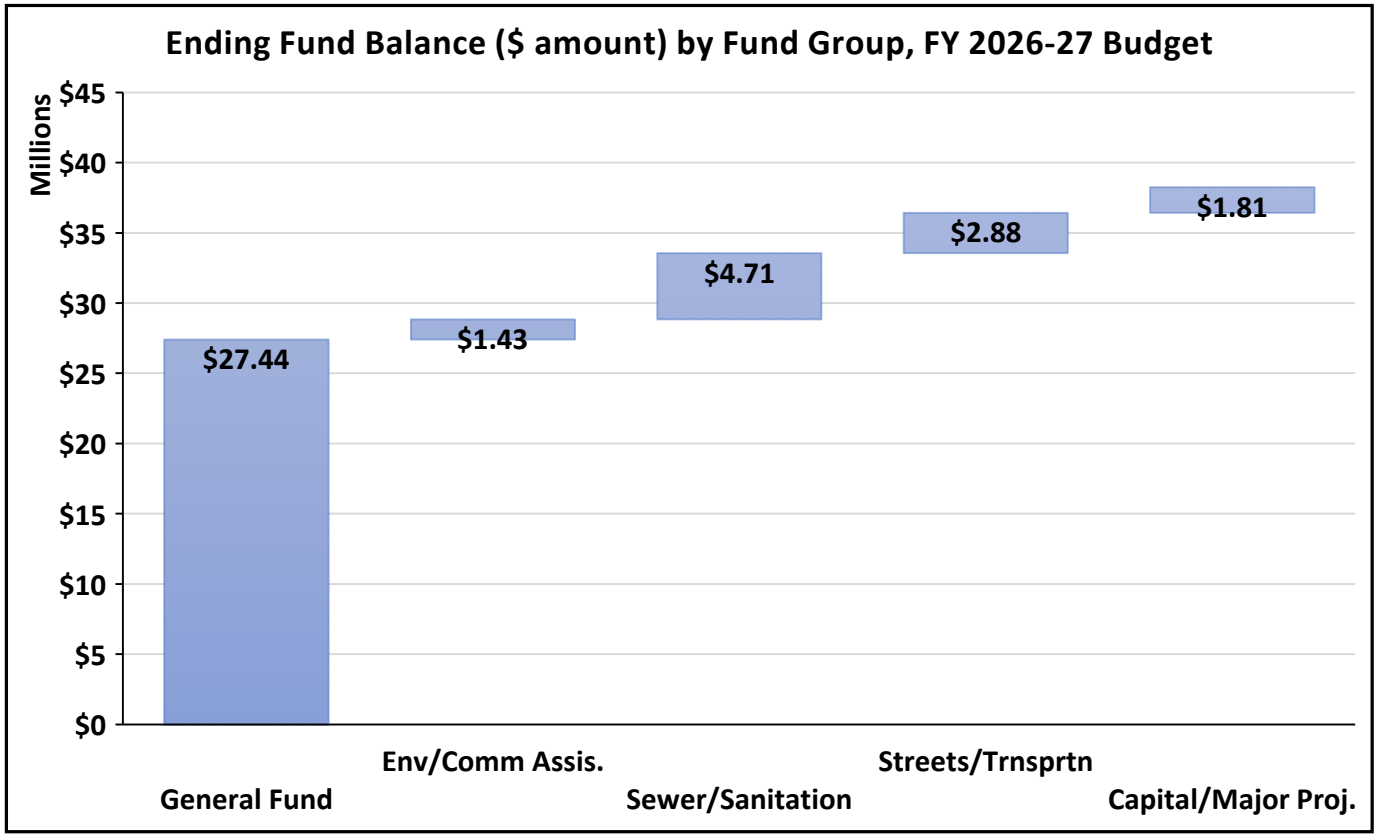
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Section Two: Financial and Personnel Summaries

TABLE 2-1: REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
FY 2026-27 Budget

Fund #	Fund Name	Beginning Fund Balance	Revenue	Transfers In	Expenditures	Transfers Out	Change in Fund Balance	Ending Fund Balance
1	General	26,568,221	26,692,770	833,935	25,627,300	1,031,100	868,305	27,436,526
Public Safety Grant Funds								
2	Traffic Safety	0	63,000	0	0	63,000	0	0
35	SLESF	(2)	210,640	0	0	210,640	0	(2)
Subtotal		(2)	273,640	0	0	273,640	0	(2)
Environmental Quality and Community Assistance Funds								
11	CDBG	1	57,820	0	57,820	0	0	1
18	Measure W	1,143,946	400,650	0	218,500	0	182,150	1,326,096
37	AQMD	76,659	29,630	0	0	0	29,630	106,289
Subtotal		1,220,605	488,100	0	276,320	0	211,780	1,432,385
Sewer and Sanitation Funds								
20	Sanitation	0	0	0	0	0	0	0
23	Sewer DS - 98-1	59,127	930	0	0	0	930	60,057
24	Sewer Imp - 02-1	0	0	0	0	0	0	0
25	Sewer Red - 02-1	0	0	0	0	0	0	0
26	Sewer DS - 02-1	569,097	12,170	0	0	0	12,170	581,267
41	Sewer Imp - 04-1	1,368,706	32,970	0	0	0	32,970	1,401,676
42	Sewer Red - 04-1	0	0	0	0	0	0	0
43	Sewer DS - 04-1	2,821,524	111,000	0	1,698,150	0	(1,587,150)	1,234,374
44	Sewer Maint 04-1	1,360,361	388,970	0	314,900	0	74,070	1,434,431
Subtotal		6,178,815	546,040	0	2,013,050	0	(1,467,010)	4,711,805
Streets and Transportation Funds								
3	Gas Tax	625,064	1,184,210	155,600	710,600	438,930	190,280	815,344
5	Trans Dev Act	0	16,960	0	0	0	16,960	16,960
30	Proposition A	418,471	546,560	0	757,780	150,000	(361,220)	57,251
29	Proposition C	97,673	472,620	0	11,890	84,300	376,430	474,103
27	Measure M	500,584	384,400	0	0	90,000	294,400	794,984
28	Measure R	444,511	349,060	0	0	75,000	274,060	718,571
Subtotal		2,086,303	2,953,810	155,600	1,480,270	838,230	790,910	2,877,213
Capital and Major Project Funds								
4	Bonds & Grants	(0)	0	0	0	0	0	(0)
7	Fed Emerg/ARPA	260,035	12,600	0	0	272,635	(260,035)	0
31	Capital Projects	7,243,736	686,060	1,078,890	8,585,080	264,160	(7,084,290)	159,446
38	Property Acq	204,995	0	0	200,000	0	(200,000)	4,995
39	Civic Center DS	1,299,027	13,170	611,340	276,340	0	348,170	1,647,197
Subtotal		9,007,794	711,830	1,690,230	9,061,420	536,795	(7,196,155)	1,811,639
Total - All Funds		**$45,061,736**	**$31,666,190**	**$2,679,765**	**$38,458,360**	**$2,679,765**	**($6,792,170)**	**$38,269,566**


Ending Fund Balance ($ amount) by Fund Group, FY 2026-27 Budget
Millions
$45
$40
$35
$30
$25
$20
$15
$10
$5
$0
$27.44
$1.43
$4.71
$2.88
$1.81
General Fund
Env/Comm Assis.
Sewer/Sanitation
Streets/Trnsprtn
Capital/Major Proj.

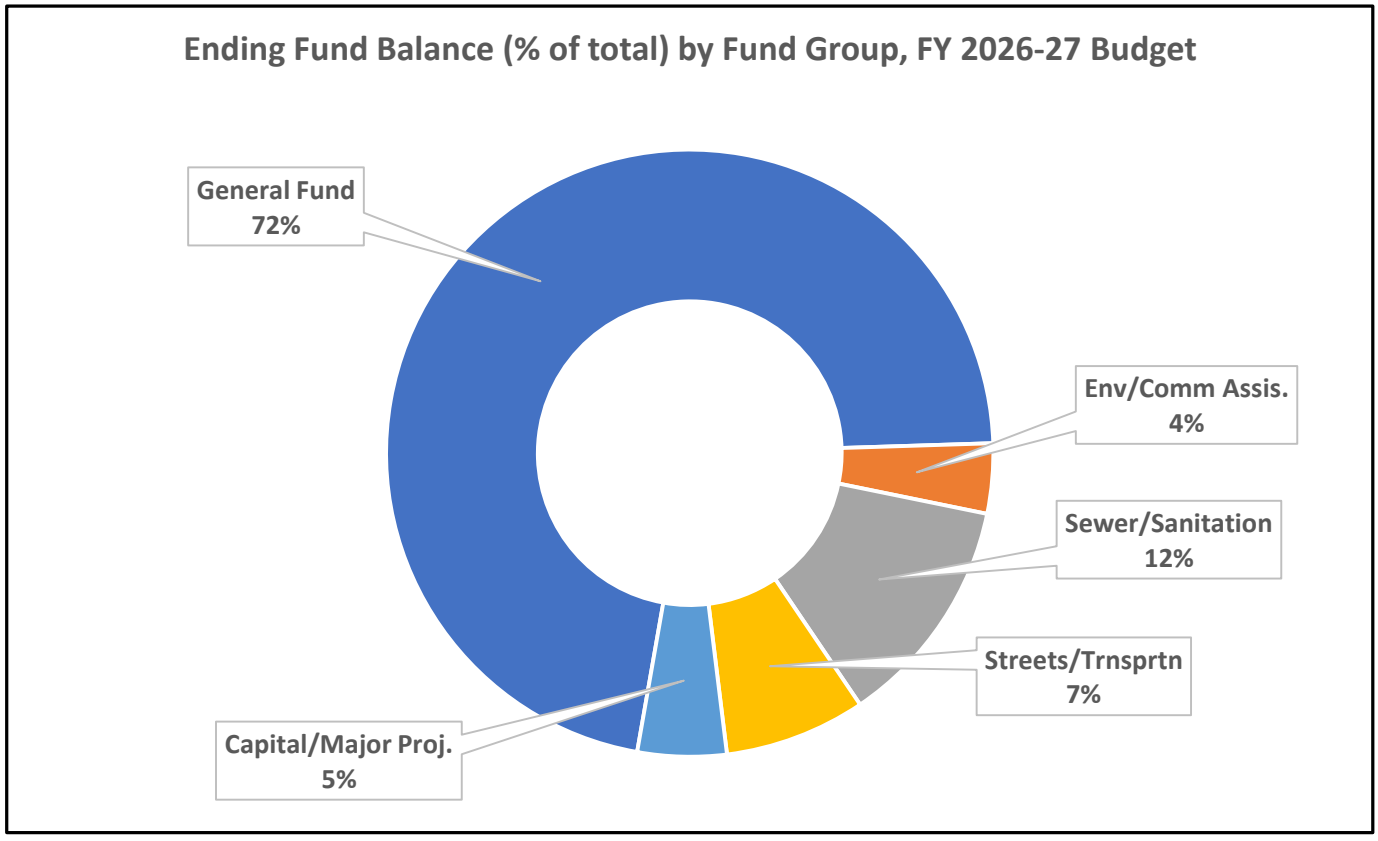
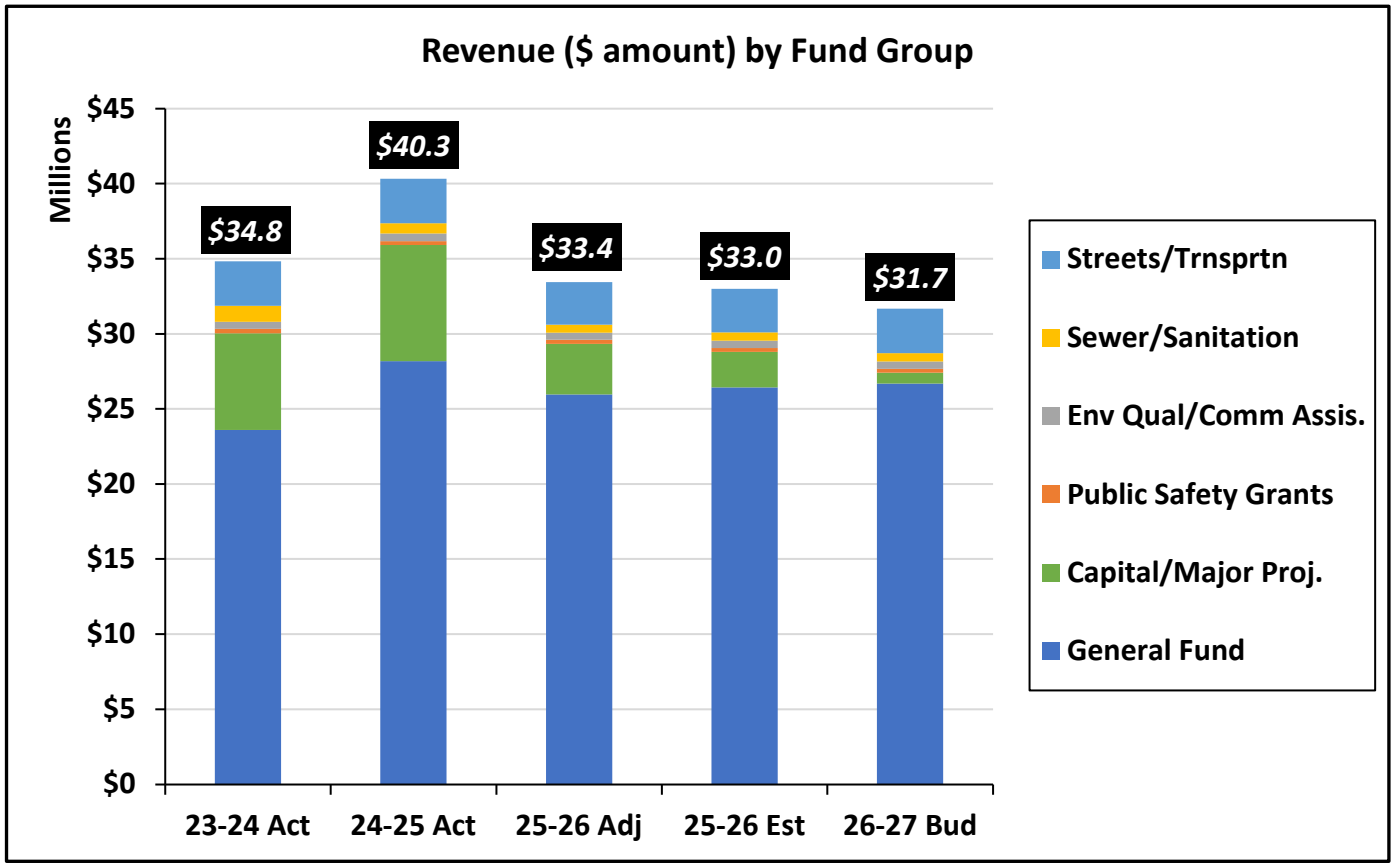

Ending Fund Balance (% of total) by Fund Group, FY 2026-27 Budget
General Fund 72%
Env/Comm Assis. 4%
Sewer/Sanitation 12%
Streets/Trnsprtn 7%
Capital/Major Proj. 5%

TABLE 2-2: SUMMARY OF REVENUES BY FUND

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
1	General	23,597,860	28,180,258	25,957,990	26,442,650	26,692,770
Public Safety Grant Funds						
2	Traffic Safety	90,828	61,762	59,700	46,500	63,000
35	SLESF	188,983	196,714	201,770	205,740	210,640
Subtotal		279,811	258,476	261,470	252,240	273,640
Environmental Quality and Community Assistance Funds						
11	CDBG	48,360	73,105	58,000	58,000	57,820
18	Measure W	398,153	406,084	390,980	402,860	400,650
37	AQMD	37,902	32,042	33,120	30,280	29,630
Subtotal		484,415	511,230	482,100	491,140	488,100
Sewer and Sanitation Funds						
20	Sanitation	10,269	0	0	0	0
23	Sewer DS - 98-1	2,090	2,003	1,020	1,020	930
24	Sewer Imp - 02-1	0	0	0	0	0
25	Sewer Red - 02-1	369	1,890	0	0	0
26	Sewer DS - 02-1	109,822	59,074	14,600	13,370	12,170
41	Sewer Imp - 04-1	47,924	45,937	30,850	36,230	32,970
42	Sewer Red - 04-1	273,574	4,051	0	230	0
43	Sewer DS - 04-1	235,029	164,501	123,800	121,980	111,000
44	Sewer Maint 04-1	371,697	390,664	364,630	383,630	388,970
Subtotal		1,050,774	668,121	534,900	556,460	546,040
Streets and Transportation Funds						
3	Gas Tax	1,105,316	1,147,736	1,121,630	1,128,640	1,184,210
5	Trans Dev Act	23,500	20,473	16,020	16,020	16,960
30	Proposition A	567,032	552,159	529,190	539,070	546,560
29	Proposition C	487,799	488,019	451,010	476,130	472,620
27	Measure M	420,150	402,050	379,020	379,030	384,400
28	Measure R	360,674	361,492	330,790	345,300	349,060
Subtotal		2,964,471	2,971,930	2,827,660	2,884,190	2,953,810
Capital and Major Project Funds						
4	Bonds & Grants	30,532	33,023	0	0	0
7	Fed Emerg/ARPA	2,704,098	1,084,756	698,220	1,148,037	12,600
31	Capital Projects	3,689,367	6,598,316	2,663,620	1,197,920	686,060
38	Property Acq	0	0	0	0	0
39	Civic Center DS	21,734	26,321	15,720	15,090	13,170
Subtotal		6,445,732	7,742,416	3,377,560	2,361,047	711,830
Total - All Funds		**$34,823,063**	**$40,332,432**	**$33,441,680**	**$32,987,727**	**$31,666,190**

SUMMARY OF REVENUES BY FUND



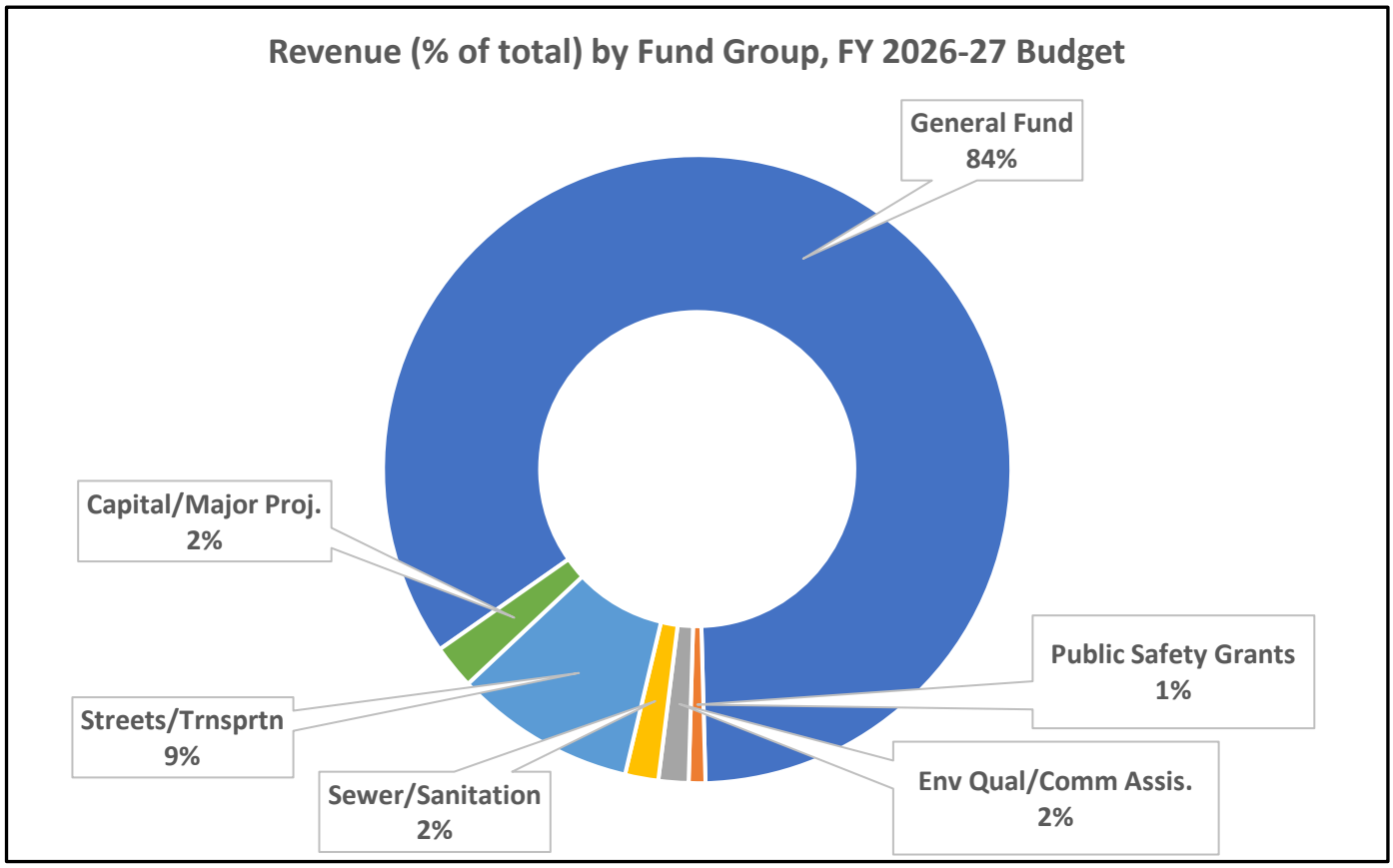
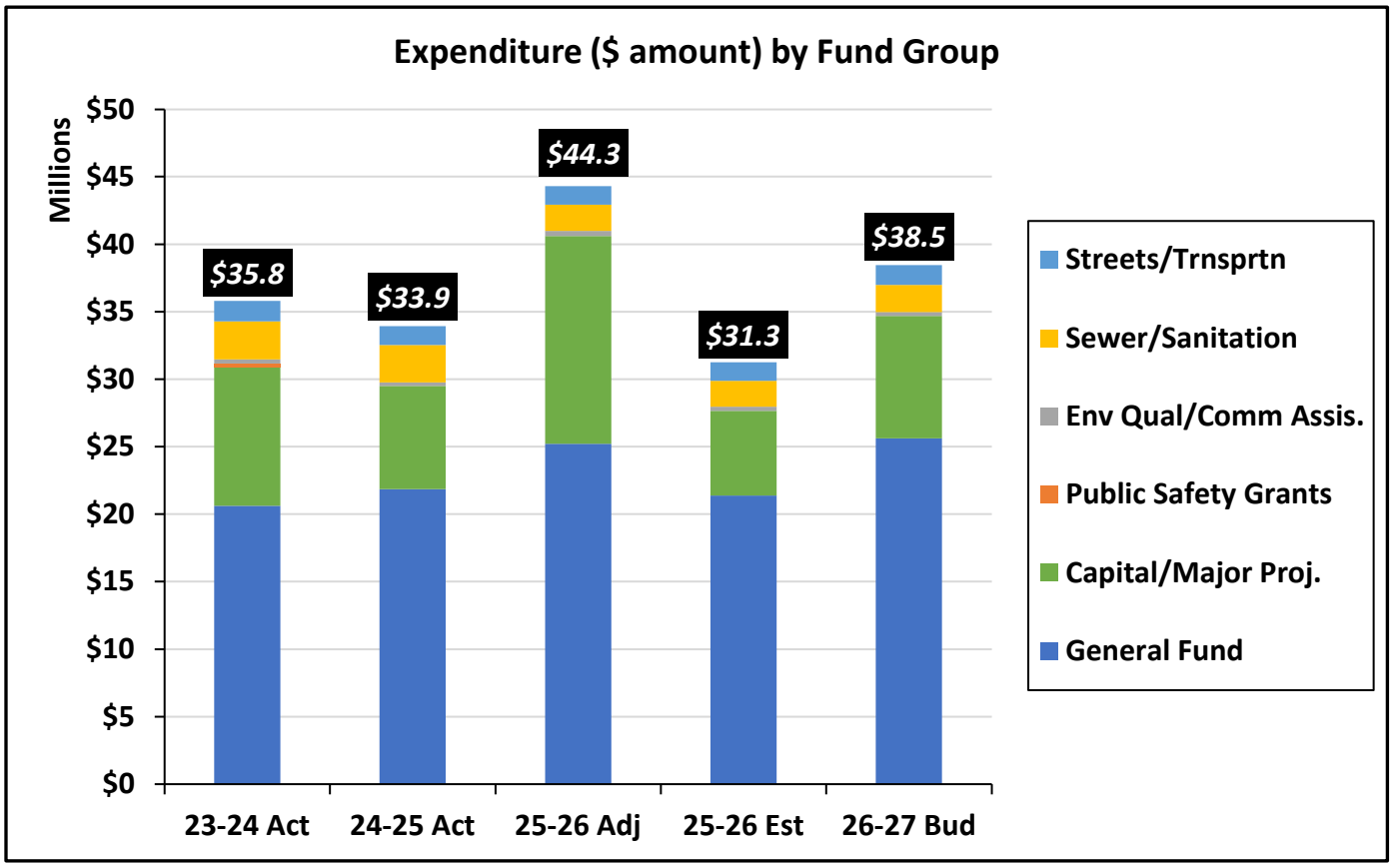


TABLE 2-3: SUMMARY OF EXPENDITURES BY FUND

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
1	General	20,631,245	21,855,686	25,205,400	21,390,546	25,627,300
Public Safety Grant Funds						
2	Traffic Safety	0	0	0	0	0
35	SLESF	226,605	0	0	0	0
Subtotal		226,605	0	0	0	0
Environmental Quality and Community Assistance Funds						
11	CDBG	48,360	73,104	58,000	58,000	57,820
18	Measure W	265,456	104,328	223,500	160,000	218,500
37	AQMD	1,621	88,608	81,930	81,930	0
Subtotal		315,438	266,040	363,430	299,930	276,320
Sewer and Sanitation Funds						
20	Sanitation	10,269	0	0	0	0
23	Sewer DS - 98-1	0	0	0	0	0
24	Sewer Imp - 02-1	0	0	0	0	0
25	Sewer Red - 02-1	0	0	0	0	0
26	Sewer DS - 02-1	888,364	888,376	0	0	0
41	Sewer Imp - 04-1	0	0	0	0	0
42	Sewer Red - 04-1	17,068	0	0	0	0
43	Sewer DS - 04-1	1,699,627	1,698,152	1,698,150	1,698,150	1,698,150
44	Sewer Maint 04-1	205,939	187,711	254,050	210,700	314,900
Subtotal		2,821,267	2,774,239	1,952,200	1,908,850	2,013,050
Streets and Transportation Funds						
3	Gas Tax	700,517	578,003	680,600	700,300	710,600
5	Trans Dev Act	0	0	0	0	0
30	Proposition A	744,844	649,592	675,590	686,010	757,780
29	Proposition C	2,775	152,800	2,800	2,800	11,890
27	Measure M	7,000	0	0	0	0
28	Measure R	50,675	1,330	5,000	1,500	0
Subtotal		1,505,810	1,381,725	1,363,990	1,390,610	1,480,270
Capital and Major Project Funds						
4	Bonds & Grants	2,367	9,847	0	0	0
7	Fed Emerg/ARPA	458,668	672,443	463,660	235,850	0
31	Capital Projects	9,551,836	6,681,682	14,405,850	5,695,010	8,585,080
38	Property Acq	0	0	265,000	65,000	200,000
39	Civic Center DS	277,616	277,206	276,780	276,780	276,340
Subtotal		10,290,487	7,641,177	15,411,290	6,272,640	9,061,420
Total - All Funds		**$35,790,853**	**$33,918,867**	**$44,296,310**	**$31,262,576**	**$38,458,360**

SUMMARY OF EXPENDITURES BY FUND



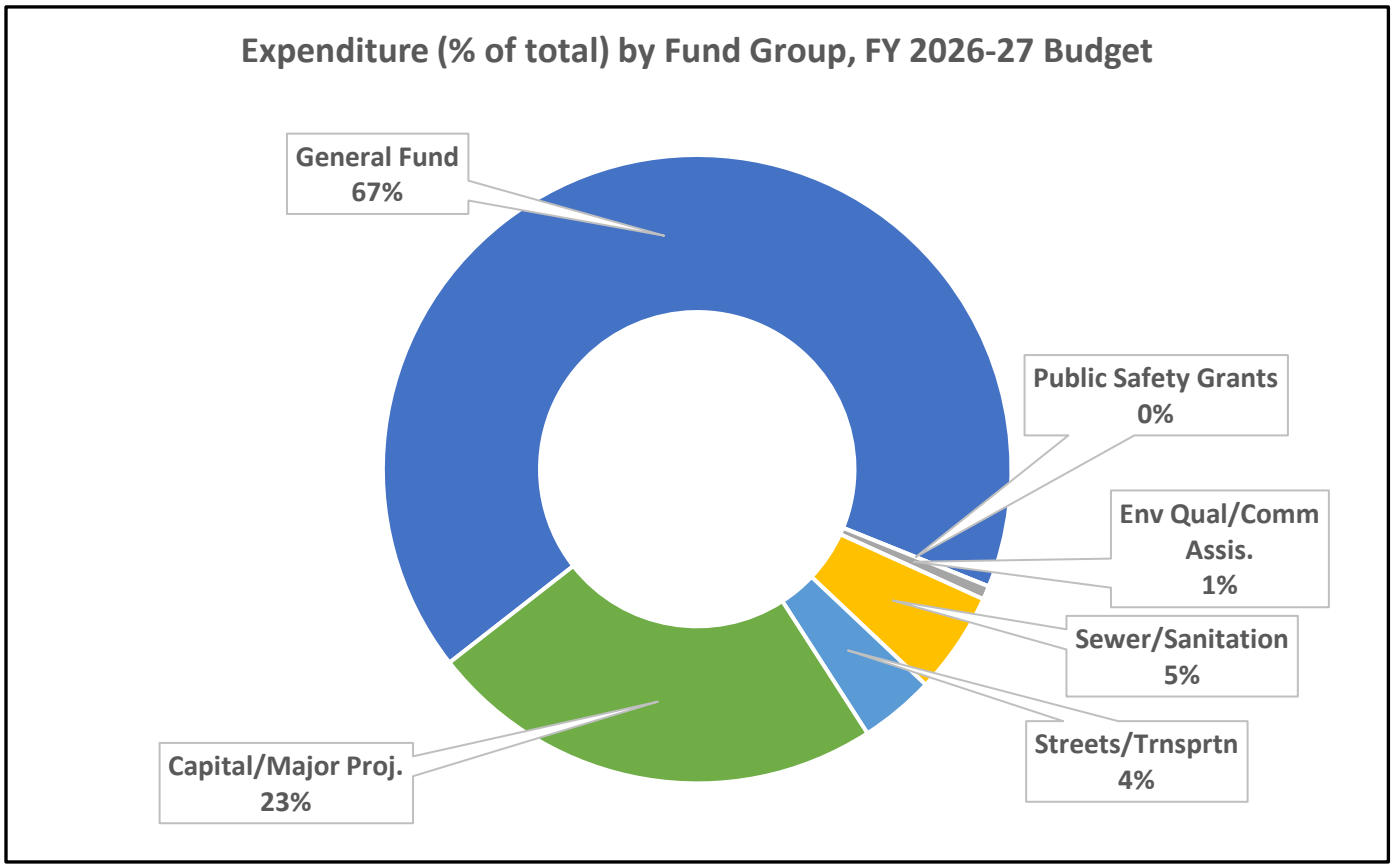
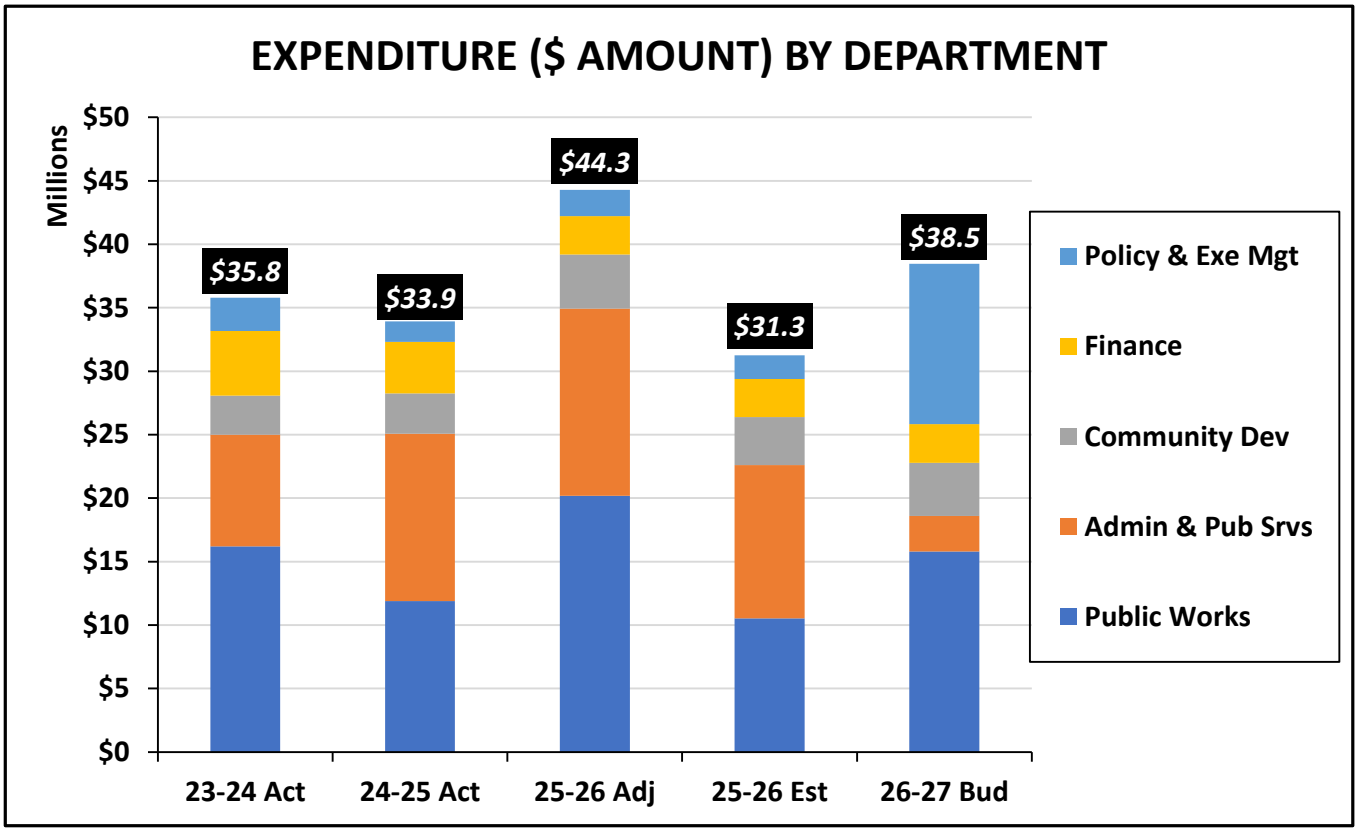


TABLE 2-4: SUMMARY OF EXPENDITURES BY DEPARTMENT (ALL FUNDS)

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Policy and Executive Management						
1	General	2,634,690	1,612,879	2,067,600	1,882,940	12,438,110
2	Traffic Safety	0	0	0	0	0
35	SLESF	0	0	0	0	0
38	Property Acq	0	0	0	0	200,000
Subtotal		2,634,690	1,612,879	2,067,600	1,882,940	12,638,110
Administration and Public Services						
1	General	8,561,619	13,156,214	14,465,780	12,002,766	2,796,880
2	Traffic Safety	0	0	0	0	0
4	Bonds & Grants	2,367	9,847	0	0	0
35	SLESF	226,605	0	0	0	0
38	Property Acq	0	0	265,000	65,000	0
Subtotal		8,790,592	13,166,061	14,730,780	12,067,766	2,796,880
Finance						
1	General	2,202,905	1,190,691	1,061,500	1,016,760	1,074,260
23	Sewer DS - 98-1	0	0	0	0	0
26	Sewer DS - 02-1	888,364	888,376	0	0	0
43	Sewer DS - 04-1	1,699,627	1,698,152	1,698,150	1,698,150	1,698,150
39	Civic Center DS	277,616	277,206	276,780	276,780	276,340
Subtotal		5,068,512	4,054,424	3,036,430	2,991,690	3,048,750
Community Development						
1	General	3,040,205	3,112,727	4,213,980	3,727,120	4,116,520
11	CDBG	48,360	73,104	58,000	58,000	57,820
Subtotal		3,088,565	3,185,831	4,271,980	3,785,120	4,174,340
Public Works						
1	General	4,191,827	2,783,175	3,396,540	2,760,960	5,201,530
3	Gas Tax	700,517	578,003	680,600	700,300	710,600
5	Trans Dev Act	0	0	0	0	0
7	Fed Emerg/ARPA	458,668	672,443	463,660	235,850	0
18	Measure W	265,456	104,328	223,500	160,000	218,500
20	Sanitation	10,269	0	0	0	0
24	Sewer Imp - 02-1	0	0	0	0	0
25	Sewer Red - 02-1	0	0	0	0	0
27	Measure M	7,000	0	0	0	0
28	Measure R	50,675	1,330	5,000	1,500	0
29	Proposition C	2,775	152,800	2,800	2,800	11,890
30	Proposition A	744,844	649,592	675,590	686,010	757,780
31	Capital Projects	9,551,836	6,681,682	14,405,850	5,695,010	8,585,080
37	AQMD	1,621	88,608	81,930	81,930	0
41	Sewer Imp - 04-1	0	0	0	0	0
42	Sewer Red - 04-1	17,068	0	0	0	0
44	Sewer Maint 04-1	205,939	187,711	254,050	210,700	314,900
Subtotal		16,208,495	11,899,672	20,189,520	10,535,060	15,800,280
Total - All Funds		**$35,790,853**	**$33,918,867**	**$44,296,310**	**$31,262,576**	**$38,458,360**

SUMMARY OF EXPENDITURES BY DEPARTMENT (ALL FUNDS)



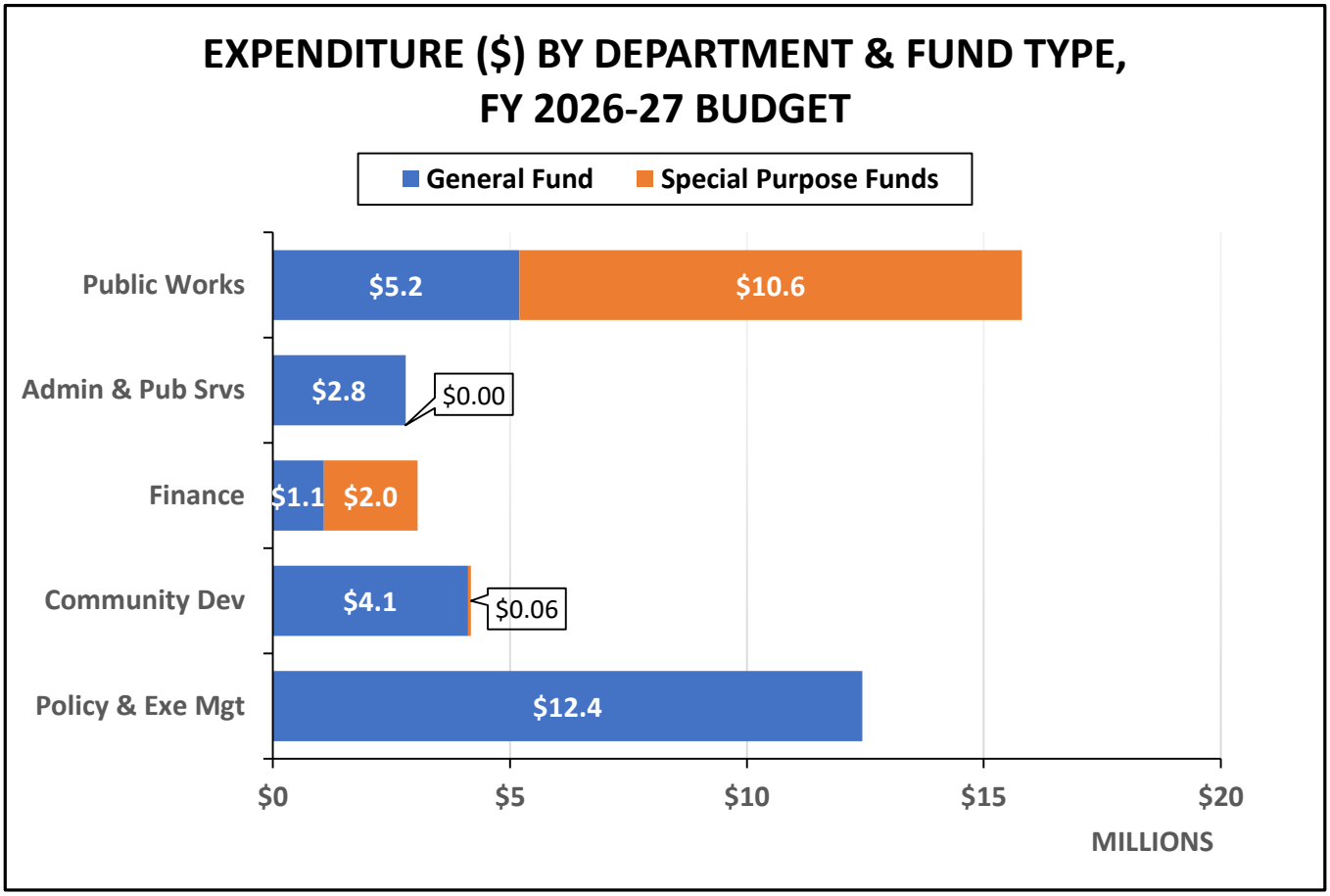


TABLE 2-5: BUDGETED EMPLOYEES BY DEPARTMENT

	2026-27
POLICY AND EXECUTIVE MANAGEMENT	
Policy and Executive Management Division	
City Council Member (PT)	5
City Manager Office Division	
City Manager (FT)	1
Assistant City Manager (FT)	1
Senior Management Analyst (FT)	1
Management Intern (PT)	1
Administrative Assistant (FT)	1
Human Resources Manager (PT)	1
Management Analyst (PT)	1
Community Liason Officer (PT)	1
Full-Time Employees	**4**
Part-Time Employees	**9**
ADMINISTRATION AND PUBLIC SERVICES	
Administrative Services Division	
Administrative Services Director (FT)	1
Management Analyst (FT)	1
City Clerk (FT)	1
Deputy City Clerk (FT)	1
Information Technology Specialist (FT)	1
Parks, Recreation and Culture Division	
Assistant Director, Admin Srvs (FT)	1
Lanterman Auditorium Manager (PT)	1
Lanterman Auditorium Technician (PT)	4
Full-Time Employees	**6**
Part-Time Employees	**5**
FINANCE	
Finance Director (FT)	1
Senior Accountant (FT)	1
Accountant (FT)	1
Management Analyst (FT)	1
Accounting Technician (PT)	1
Treasurer (PT)	1
Full-Time Employees	**4**
Part-Time Employees	**2**

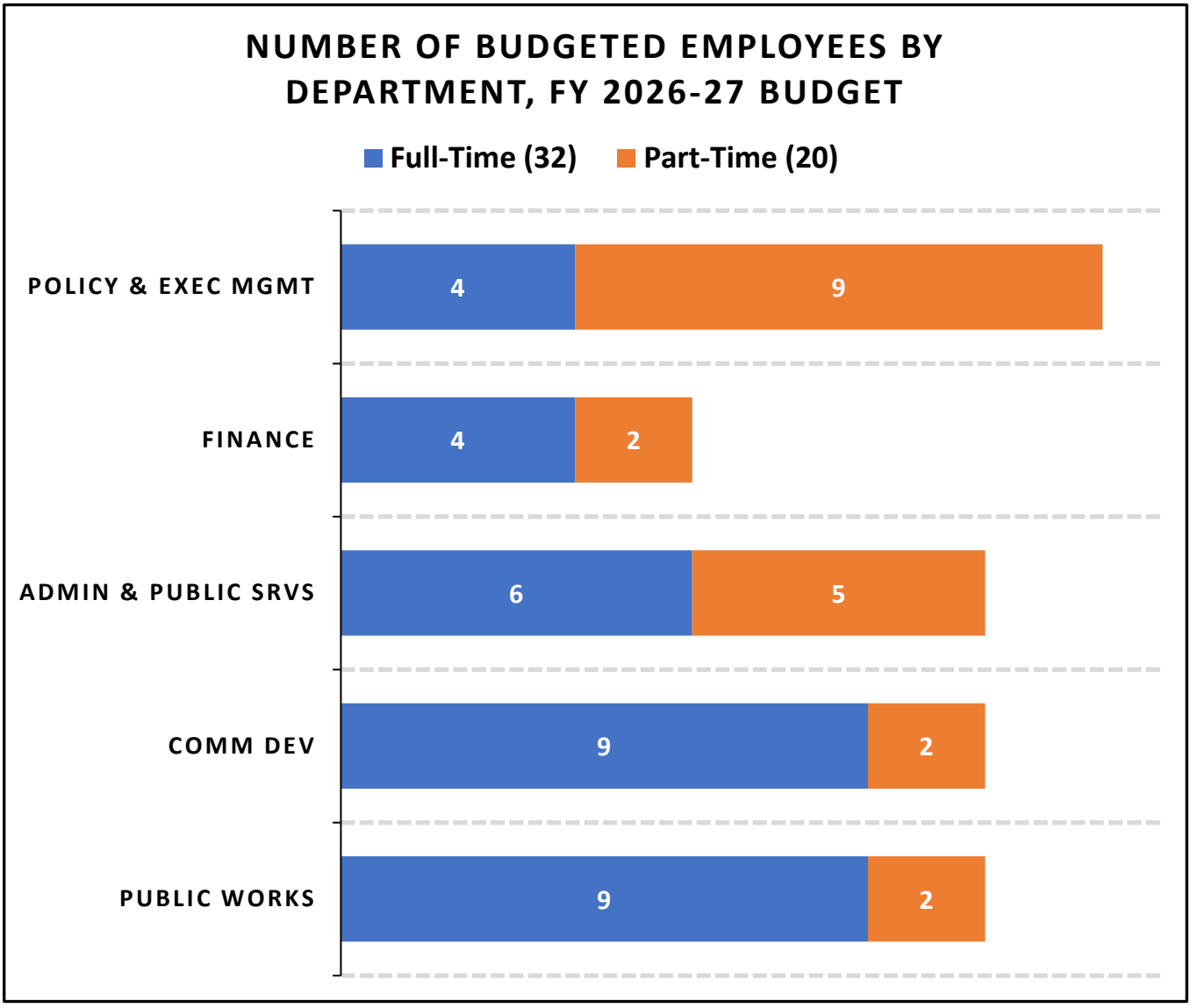
TABLE 2-5: BUDGETED EMPLOYEES BY DEPARTMENT (continued)

	2026-27
COMMUNITY DEVELOPMENT	
Planning Division	
Community Development Director (FT)	1
Senior Management Analyst II (FT)	1
Management Analyst (FT)	1
Assistant Director, Comm Dev. (FT)	1
Planner (FT)	1
Associate Planner (FT)	1
Assistant Planner (FT)	1
Planning Intern (PT)	1
Building and Safety Division	
Permit Center Coordinator (FT)	1
Permit Technician (FT)	1
Permit Technician (PT)	1
Code Enforcement Division	0 (1)
Full-Time Employees	**9**
Part-Time Employees	**2**
PUBLIC WORKS	
Public Works and Engineering Division	
Public Works Director (FT)	1
Senior Management Analyst II (FT)	1
Public Works Intern (PT)	1
Principal Engineer (FT)	1
Senior Civil Engineer (FT)	1
Senior Public Works Inspector (FT)	1
Division Manager (FT)	1
Management Analyst (FT)	1
Maintenance Assistant (PT)	1
Solid Waste and Environmental Quality Division	
Management Analyst (FT)	1
Full-Time Employees	**9**
Part-Time Employees	**2**
Total Full-Time Employees	**32**
Total Part-Time Employees	**20**

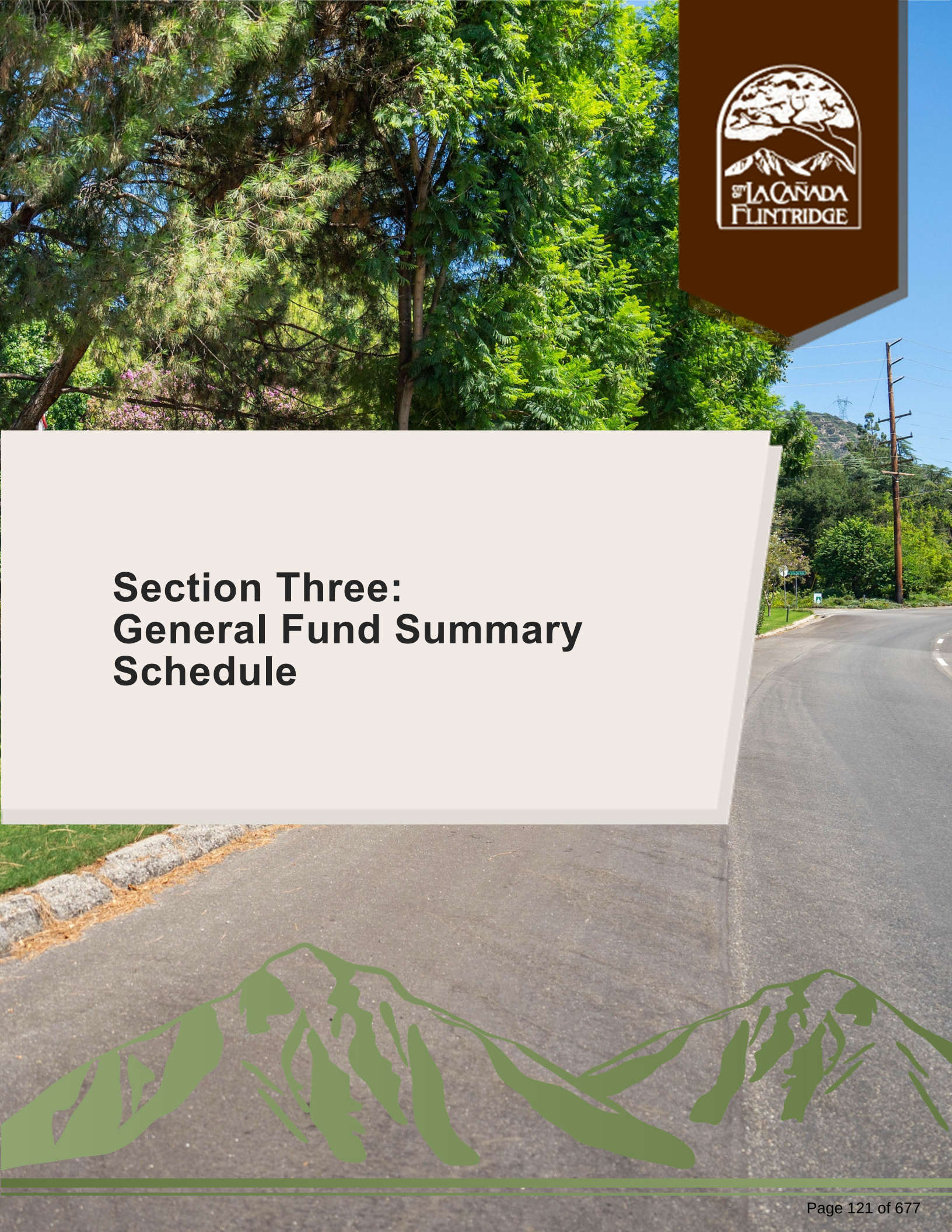
(1) Code Enforcement services are provided via contract

(2) Part-Time employees are not expressed as full-time equivalents, and include 5 City Council Members and the appointed City Treasurer

BUDGETED EMPLOYEES BY DEPARTMENT



Part-Time employees are not expressed as full-time equivalents, and include 5 City Council Members and the appointed City Treasurer

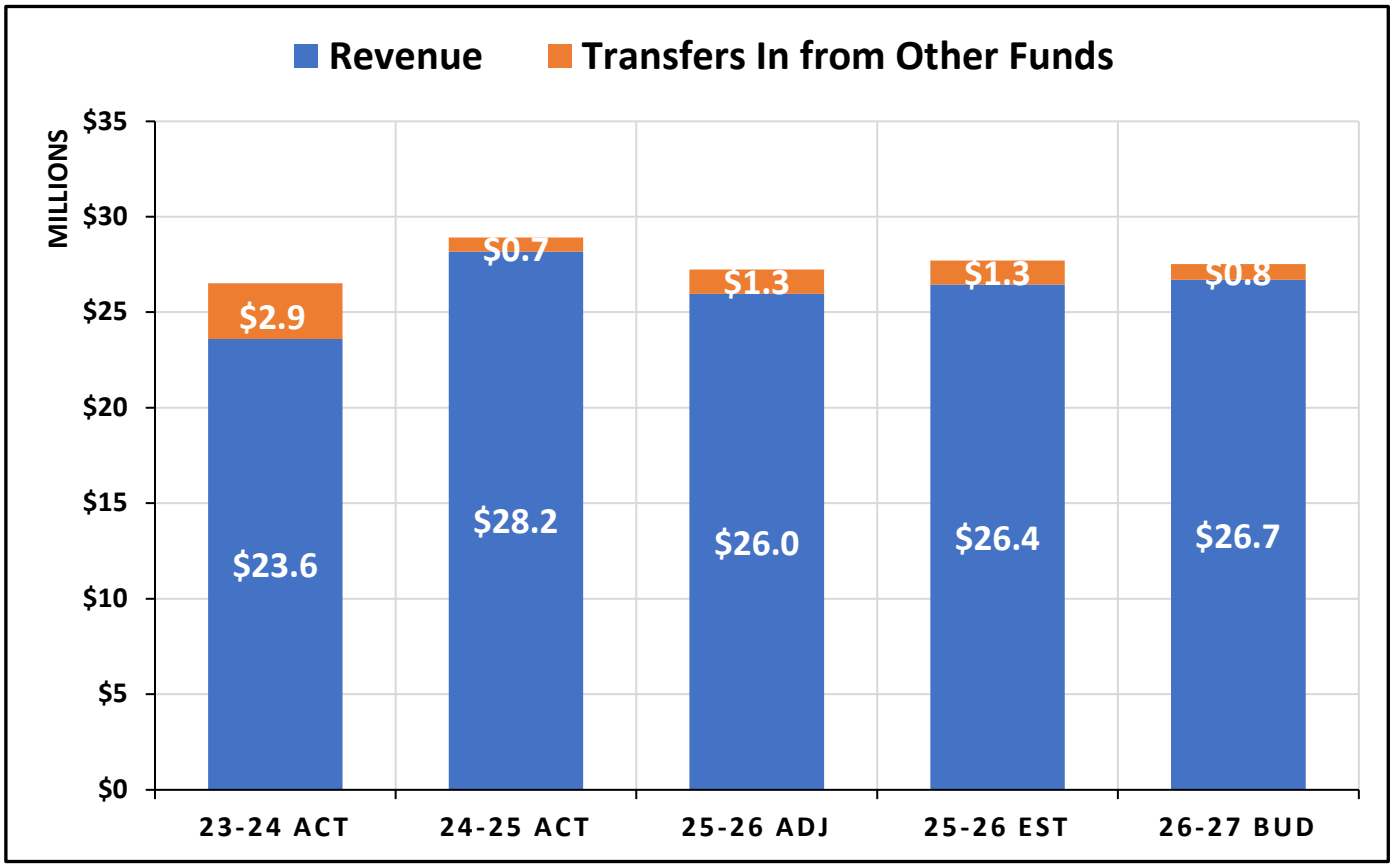


Section Three: General Fund Summary Schedule

TABLE 3-1: GENERAL FUND OVERVIEW

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$16,183,502	$20,051,980	$25,483,837	$25,483,837	$26,568,221
Revenue		23,597,860	28,180,258	25,957,990	26,442,650	26,692,770
Total Revenue		$23,597,860	$28,180,258	$25,957,990	$26,442,650	$26,692,770
Transfers In						
01-00-9102	Transfers In - Traffic Safety Fund (2)	90,828	61,762	59,700	46,500	63,000
01-00-9104	Transfers In - Bnds & Grnts Fund (4)	0	0	0	0	0
01-00-9107	Transfers In - ARPA Fund (7)	1,942,243	273,805	392,330	392,330	272,635
01-00-9111	Transfers In - CDBG Fund (11)	0	0	0	0	0
01-00-9128	Transfers In - Mea R Fund (28)	0	52,000	59,500	59,500	0
01-00-9129	Transfers In - Prop C Fund (29)	0	0	0	0	23,500
01-00-9130	Transfers In - Prop A Fund (30)	16,362	10,552	23,500	23,500	0
01-00-9131	Transfers In - Cap Proj Fund (31)	851,082	153,765	539,980	516,350	264,160
01-00-9135	Transfers In - SLESF Fund (35)	0	177,740	201,770	225,560	210,640
01-00-9142	Transfers In - Swr Red 04-1 Fund (42)	20,582	0	0	0	0
Total Transfers In		$2,921,097	$729,623	$1,276,780	$1,263,740	$833,935
Total Revenue and Transfers In		$26,518,957	$28,909,881	$27,234,770	$27,706,390	$27,526,705
Expenditures		20,631,245	21,855,686	25,205,400	21,390,546	25,627,300
Total Expenditures		$20,631,245	$21,855,686	$25,205,400	$21,390,546	$25,627,300
Transfers Out						
01-00-9203	Transfers Out - Gas Tax Fund (3)	133,422	146,057	146,100	151,000	155,600
01-00-9204	Transfers Out - Bnds & Grnts Fund (4)	0	0	0	0	0
01-00-9231	Transfers Out - Cap Proj Fund (31)	1,398,575	1,042,080	4,468,680	4,468,680	264,160
01-00-9235	Transfers Out - SLESF Fund (35)	38,466	0	0	0	0
01-00-9237	Transfers Out - AQMD (37)	11,720	0	0	0	0
01-00-9238	Transfers Out - Prop Acq Fund (38)	2,450	0	0	0	0
01-00-9239	Transfers Out - Cvc Cntr DS Fund (39)	434,600	434,200	611,780	611,780	611,340
Total Transfers Out		$2,019,234	$1,622,337	$5,226,560	$5,231,460	$1,031,100
Total Expenditures and Transfers Out		$22,650,479	$23,478,023	$30,431,960	$26,622,006	$26,658,400
Increase/(Decrease) in Fund Balance		$3,868,478	$5,431,857	($3,197,190)	$1,084,384	$868,305
Ending Fund Balance		**$20,051,980**	**$25,483,837**	**$22,286,647**	**$26,568,221**	**$27,436,526**

GENERAL FUND OVERVIEW



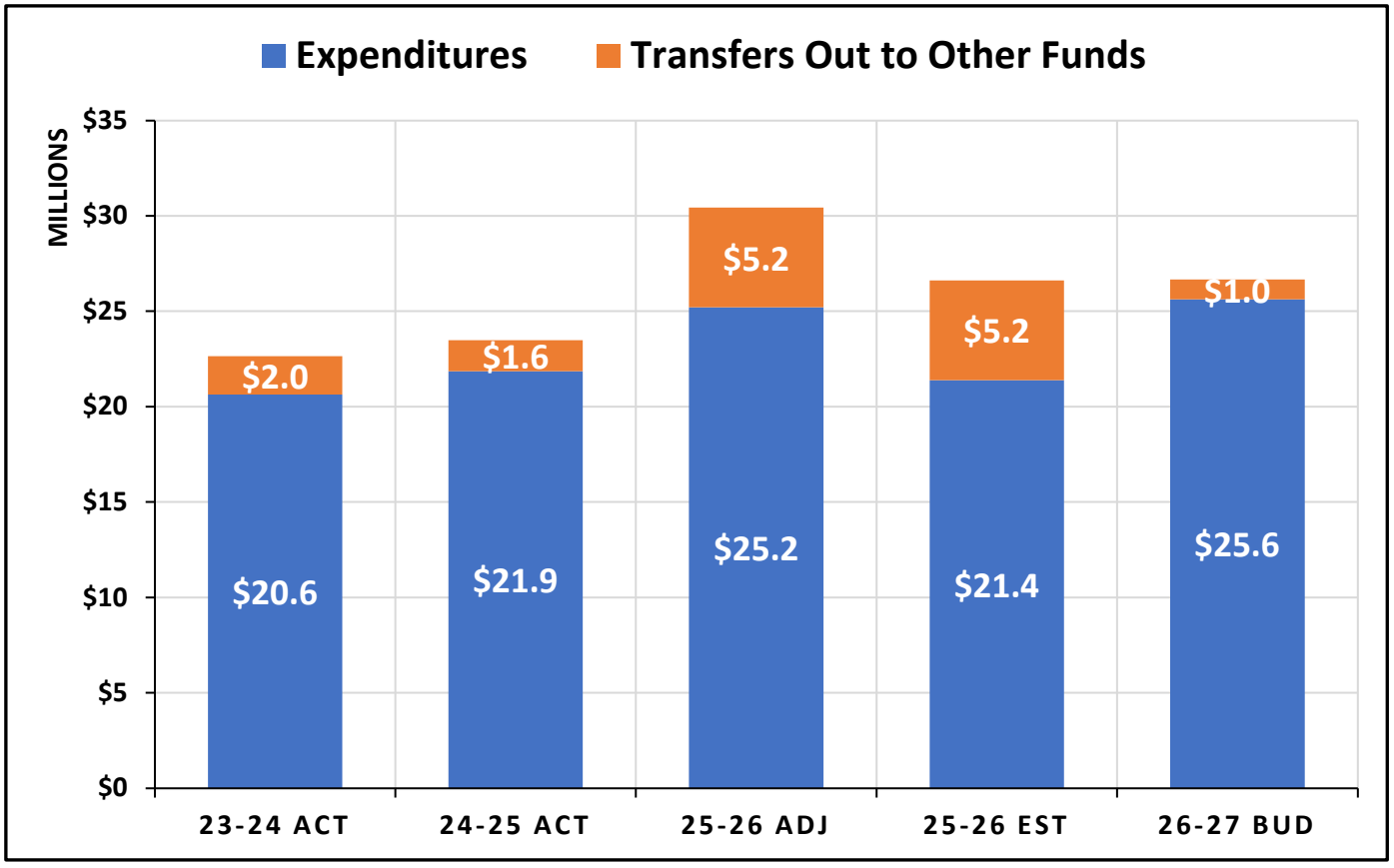


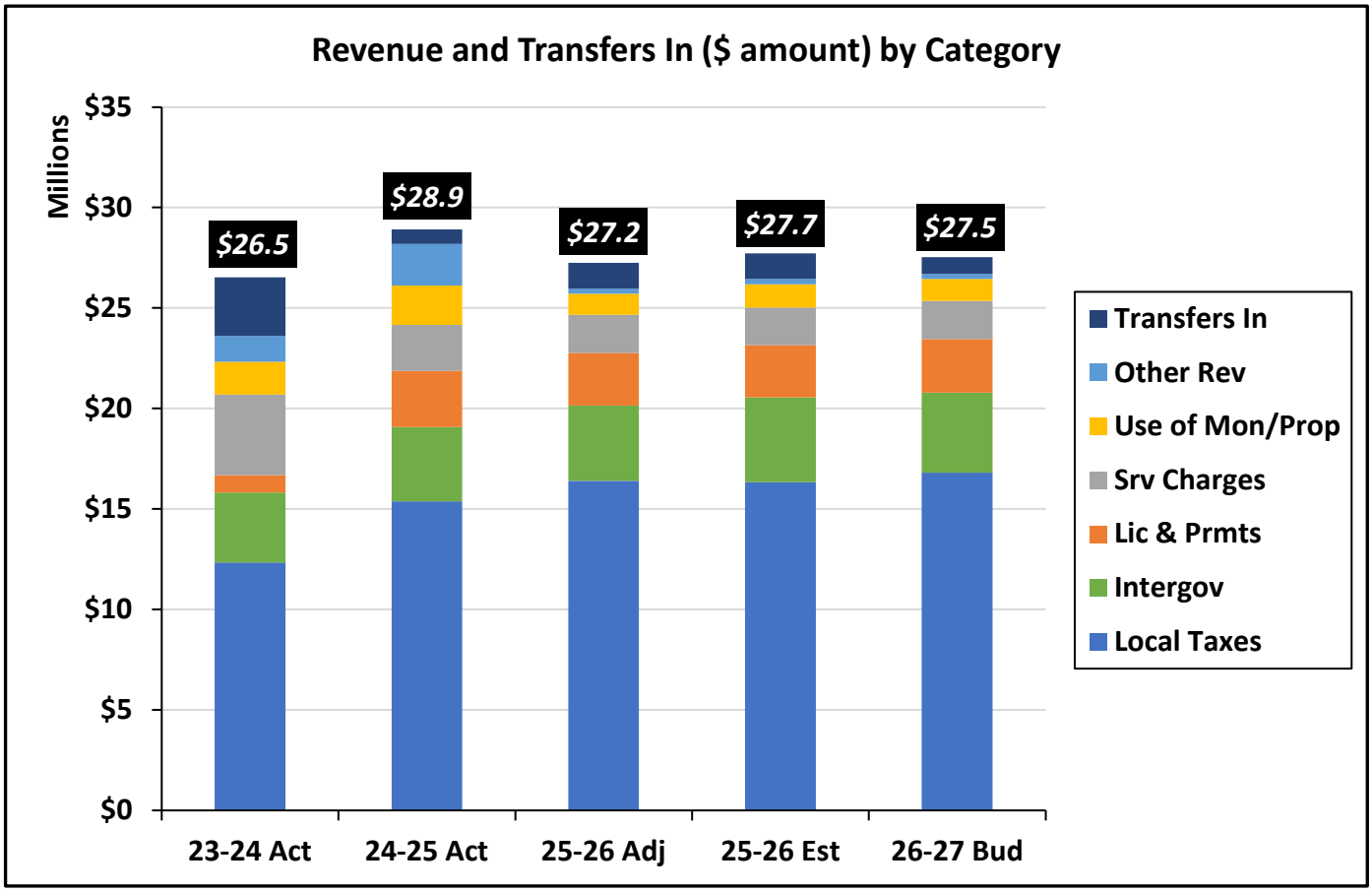
TABLE 3-2: GENERAL FUND REVENUE BY ACCOUNT

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Local Taxes						
4140	Property Tax	7,142,108	7,412,575	7,684,180	7,684,180	7,965,740
4110	Sales Tax	3,711,994	3,596,315	3,600,000	3,600,000	3,693,600
4111	Transactions and Use Tax	0	2,951,158	3,650,000	3,650,000	3,744,900
4120	Franchise Fees	910,466	863,080	886,340	832,500	849,560
4130	Real Property Transfer Tax	320,898	318,868	327,540	323,000	320,960
4150	Business License	253,263	238,657	245,820	236,050	233,470
Subtotal		12,338,729	15,380,652	16,393,880	16,325,730	16,808,230
Licenses & Permits						
4561	Building Permits Fees	0	1,825,466	1,700,000	1,705,000	1,750,000
4420	Solid Waste Hauler Permit Fees	729,882	743,819	759,800	753,500	776,260
4575	Public Works Permit Fees	99,694	176,013	109,270	109,200	106,650
4510	Filming Permit Fees	10,785	20,772	32,680	19,700	19,280
4580	Industrial Waste Permit Fees	19,489	17,953	16,420	17,570	17,570
4551	Tobacco License Fees	75	125	170	130	130
Subtotal		859,925	2,784,148	2,618,340	2,605,100	2,669,890
Service Charges						
4562	Plan Check Fees	0	1,111,620	1,000,000	1,135,000	1,200,000
4560	Building Permit & Plan Check	3,242,740	0	0	0	0
4563	Geological Review Fees	0	127,696	115,000	80,000	85,000
4530	Zoning Fees	307,510	218,300	200,000	235,000	225,000
4547	Lanterman Aud Rent/Reimb Fees	203,383	177,786	226,200	190,400	180,310
4552	Computer Tracking/Innovation Fees	106,989	84,668	77,090	84,000	83,340
4553	General Plan Maintenance Fees	59,254	52,892	50,000	43,500	43,170
4556	Contractor Permit Decal Fees	19,380	17,240	18,100	15,800	15,380
4535	Engineering Review Fees	15,253	431,600	138,630	11,400	11,770
4557	Construction Placard Fees	12,784	11,300	11,330	8,600	10,500
4410	Administrative Review Fees	11,260	14,090	12,280	9,300	9,580
4558	Charging Station Fees	13,208	25,187	20,320	23,500	21,930
4540	Environmental Assessment Fees	7,600	2,827	10,000	8,000	10,000
4554	Diability Access & Educ. State Fees	7,294	6,970	6,840	6,600	6,540
4570	Specific Plan Recovery Fees	5,943	2,856	3,110	0	0
4546	School Use of Fields Fees	9,795	10,390	10,750	3,400	3,470
4550	Service Charges	277	212	130	400	450
Subtotal		4,022,669	2,295,632	1,899,780	1,854,900	1,906,440
Intergovernmental						
4141	In Lieu of VLF Tax	3,377,165	3,539,790	3,660,120	3,660,120	3,784,540
4429	California Department of Justice Grar	7,049	9,563	0	3,830	0
4330	Vehicle License Fees	25,380	32,387	29,160	31,400	30,440
4451	FEMA/OES Disaster Refund	36,851	87,076	22,300	498,870	128,360

TABLE 3-2: GENERAL FUND REVENUE BY ACCOUNT

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Intergovernmental (continued)						
4413	Administrative Penalties	22,880	27,441	24,090	24,090	24,150
4430	State Beverage Recycling Grant	5,346	0	5,120	5,330	0
Subtotal		3,474,672	3,696,257	3,740,790	4,223,640	3,967,490
Fines & Penalties						
4210	Municipal Code Fines	71,786	107,629	135,000	138,600	142,790
4220	Parking Fines	7,592	18,042	10,970	19,400	20,860
4211	Tree Ordinance	11,388	16,956	21,710	25,500	22,210
Subtotal		90,766	142,626	167,680	183,500	185,860
Use of Money and Property						
4610	Interest	861,815	982,683	815,000	930,500	846,760
4643	CBB Rental Income	109,103	109,103	117,820	117,820	118,690
4640	Montessori Rental Income	85,622	85,622	95,700	103,570	104,690
4642	Chamber of Commerce Rental Incom	15,392	15,392	15,390	15,390	15,390
4730	Parking Lot Lease	3,480	3,480	3,480	3,480	3,480
4731	Cerro Negro Lease	2,520	2,520	2,520	2,520	2,520
4630	Gain/Loss on Investment FMV	544,659	765,597	0	0	0
Subtotal		1,622,591	1,964,397	1,049,910	1,173,280	1,091,530
Miscellaneous						
4711	Donations	24,057	1,500	1,470	0	0
4715	Other Financing Sources	1,070,676	4,591	0	0	0
4716	Lighting Reimbursement	12,281	11,217	8,250	9,500	8,680
4712	Public Works Reimbursements	16,288	78,798	6,490	35,000	15,550
4710	Miscellaneous Revenue	65,205	1,820,439	71,400	32,000	39,100
Subtotal		1,188,508	1,916,545	87,610	76,500	63,330
Total Revenue		**$23,597,860**	**$28,180,258**	**$25,957,990**	**$26,442,650**	**$26,692,770**
Transfers In						
9131	Transfers In - Cap Proj Fund (31)	851,082	153,765	539,980	516,350	264,160
9102	Transfers In - Traffic Safety Fund (2)	90,828	61,762	59,700	46,500	63,000
9128	Transfers In - Mea R Fund (28)	0	52,000	59,500	59,500	0
9129	Transfers In - Prop C Fund (29)	0	0	0	0	23,500
9130	Transfers In - Prop A Fund (30)	16,362	10,552	23,500	23,500	0
9135	Transfers In - SLESF Fund (35)	0	177,740	201,770	225,560	210,640
9142	Transfers In - Swr Red 04-1 Fund (42)	20,582	0	0	0	0
9107	Transfers In - ARPA Fund (7)	1,942,243	273,805	392,330	392,330	272,635
9104	Transfers In - Bnds & Grnts Fund (4)	0	0	0	0	0
9111	Transfers In - CDBG Fund (11)	0	0	0	0	0
Subtotal		2,921,097	729,623	1,276,780	1,263,740	833,935
Total Revenue & Transfers In		**$26,518,957**	**$28,909,881**	**$27,234,770**	**$27,706,390**	**$27,526,705**

GENERAL FUND REVENUE



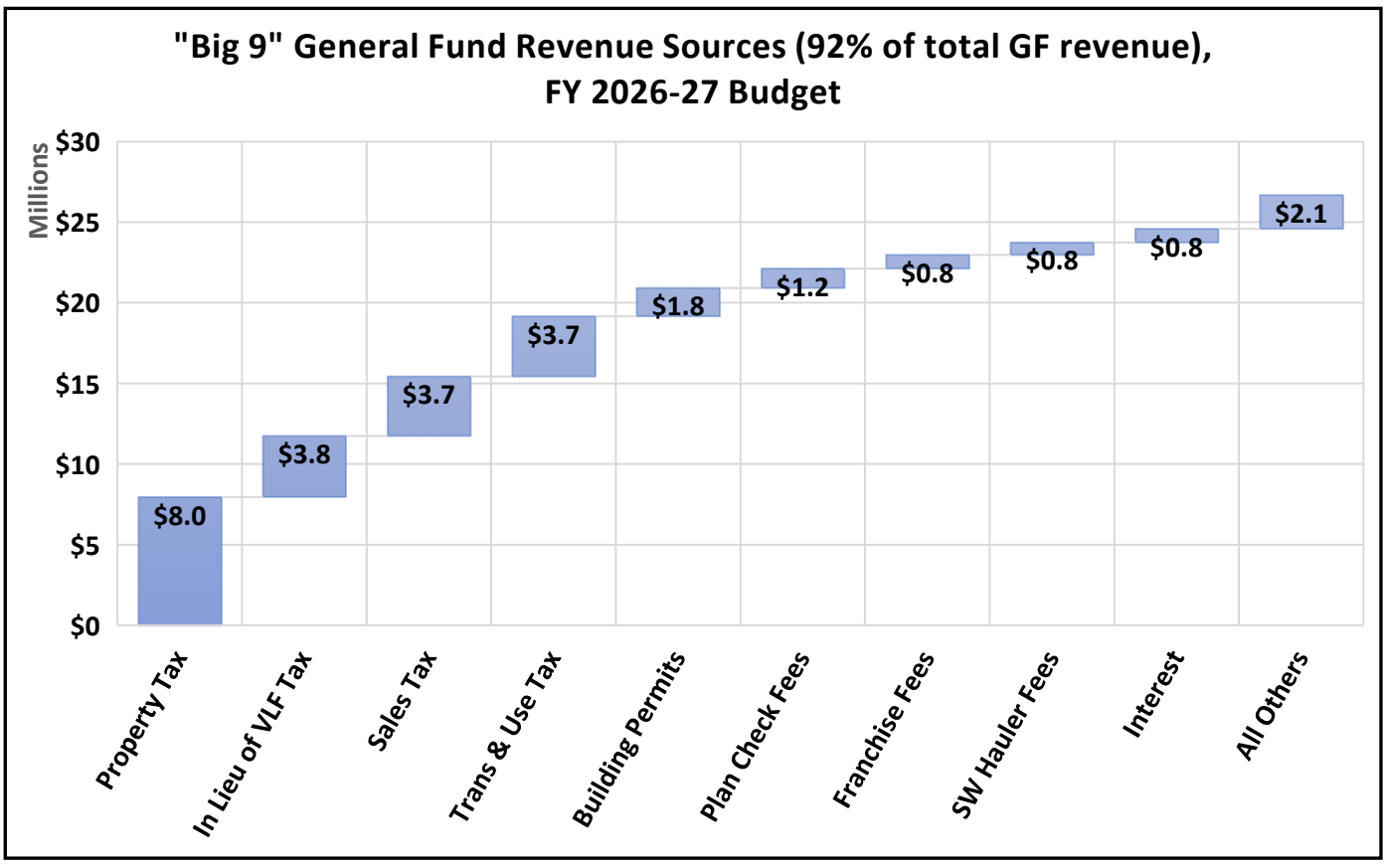
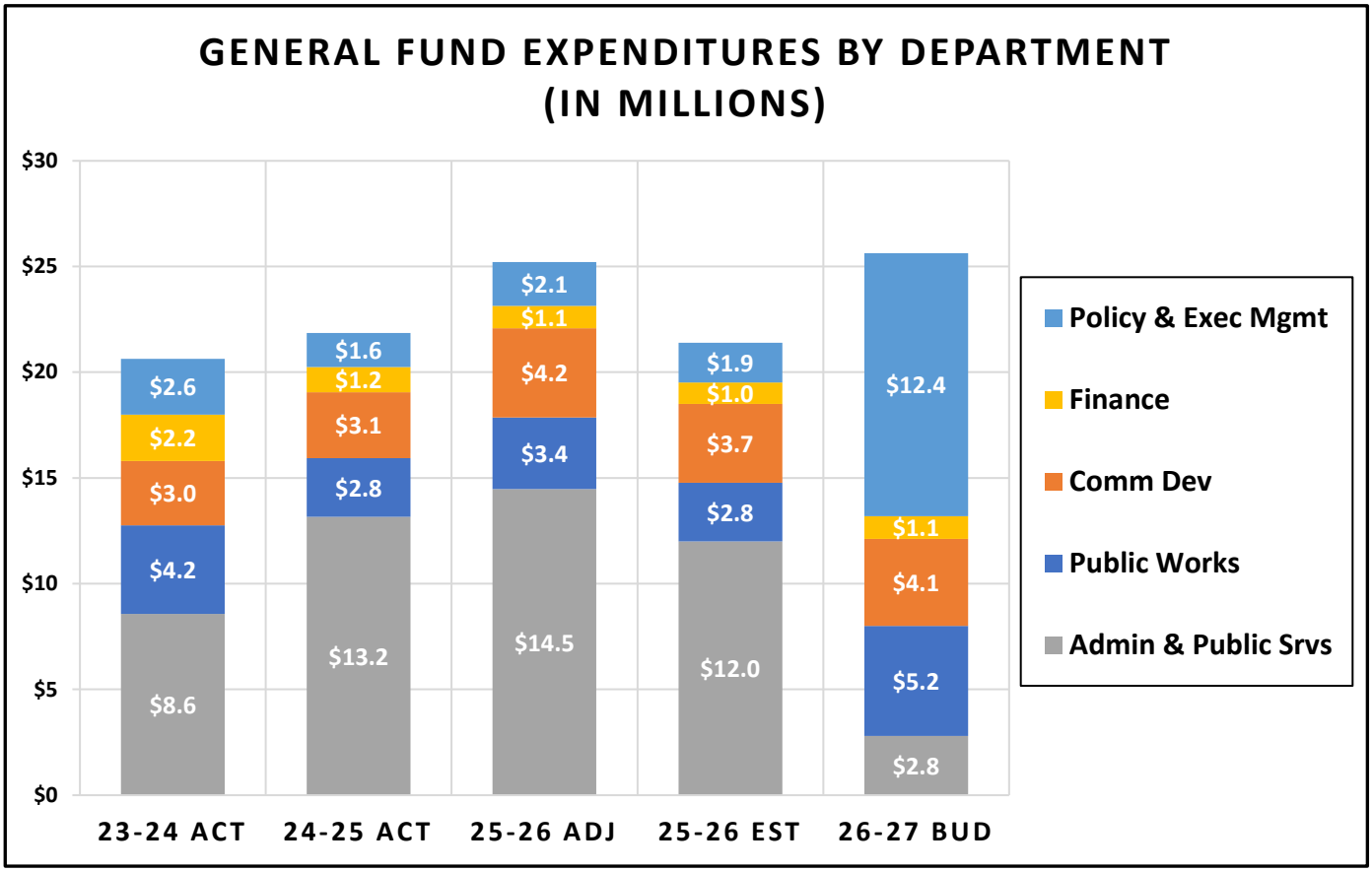


TABLE 3-3: GENERAL FUND EXPENDITURES BY DEPARTMENT AND PROGRAM

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Policy and Executive Management						
01	City Council	238,934	132,015	155,340	150,740	159,320
03	City Manager	683,923	343,244	1,090,260	947,470	1,191,090
02	Legal Services	1,711,833	1,137,620	822,000	784,730	823,640
07	Human Resources	0	0	0	0	239,050
12	Risk Management and General Services	0	0	0	0	1,777,660
13	Public Information & Special Events	0	0	0	0	485,240
21	Public Safety	0	0	0	0	6,501,930
32	City-LCUSD Programs and Facilities	0	0	0	0	1,260,180
33	Community Group Support	0	0	0	0	0
Subtotal		2,634,690	1,612,879	2,067,600	1,882,940	12,438,110
Administration and Public Services						
09	Administration	0	547,832	423,640	409,350	416,440
04	City Clerk	420,135	381,635	447,460	399,130	615,190
08	Elections	92,495	0	0	0	0
07	Human Resources	237,967	210,806	223,780	207,810	0
06	Non-departmental	1,420,159	0	0	0	0
11	Information Technology	0	612,806	907,940	862,630	1,023,560
12	Risk Management and General Services	0	3,558,808	2,394,090	1,583,930	0
13	Public Information & Special Events	0	271,424	389,670	359,010	0
54	Accessibility Improvements	4,524	0	0	0	0
55	Civic Center	253,787	258,270	358,580	268,660	0
21	Public Safety	4,853,000	4,754,276	6,273,780	5,087,530	0
31	Parks and Recreation	922,845	789,552	922,240	769,190	515,130
32	City-LCUSD Programs and Facilities	0	1,150,441	1,281,840	1,246,600	0
33	Community Group Support	0	248,859	443,620	443,616	0
49	Lanterman House	181,995	184,963	207,640	187,480	0
50	Lanterman Auditorium	174,712	186,543	191,500	177,830	226,560
Subtotal		8,561,619	13,156,214	14,465,780	12,002,766	2,796,880
Finance						
10	Finance	2,202,905	1,190,691	1,061,500	1,016,760	1,074,260
Subtotal		2,202,905	1,190,691	1,061,500	1,016,760	1,074,260
Community Development						
05	Community Development	3,040,205	535,712	601,060	565,140	619,130
25	Planning	0	750,271	1,533,080	1,098,280	1,302,630
26	Building and Safety	0	1,583,605	1,831,640	1,828,700	1,926,560
27	Code Enforcement	0	243,139	248,200	235,000	268,200
Subtotal		3,040,205	3,112,727	4,213,980	3,727,120	4,116,520
Public Works						
42	Public Works	2,105,915	993,611	869,290	693,930	716,340
43	Engineering	0	974,150	1,177,470	986,420	1,200,860
45	Landscape, Trails and Rights-of-Way	1,786,471	652,571	710,420	688,690	2,152,690
52	Solid Waste	187,169	86,613	403,100	207,910	332,940
53	Storm Water/NPDES	112,272	76,229	236,260	184,010	222,000
49	Lanterman House	0	0	0	0	216,940
55	Civic Center	0	0	0	0	359,760
Subtotal		4,191,827	2,783,175	3,396,540	2,760,960	5,201,530
Total - All Programs		**$20,631,245**	**$21,855,686**	**$25,205,400**	**$21,390,546**	**$25,627,300**


GENERAL FUND EXPENDITURES BY DEPARTMENT
(IN MILLIONS)
$30
$25
$20
$15
$10
$5
$0
$2.6
$2.2
$3.0
$4.2
$8.6
$1.6
$1.2
$3.1
$2.8
$13.2
$2.1
$1.1
$4.2
$3.4
$14.5
$1.9
$1.0
$3.7
$2.8
$12.0
$12.4
$1.1
$4.1
$5.2
$2.8
23-24 ACT
24-25 ACT
25-26 ADJ
25-26 EST
26-27 BUD
Policy & Exec Mgmt
Finance
Comm Dev
Public Works
Admin & Public Srvs

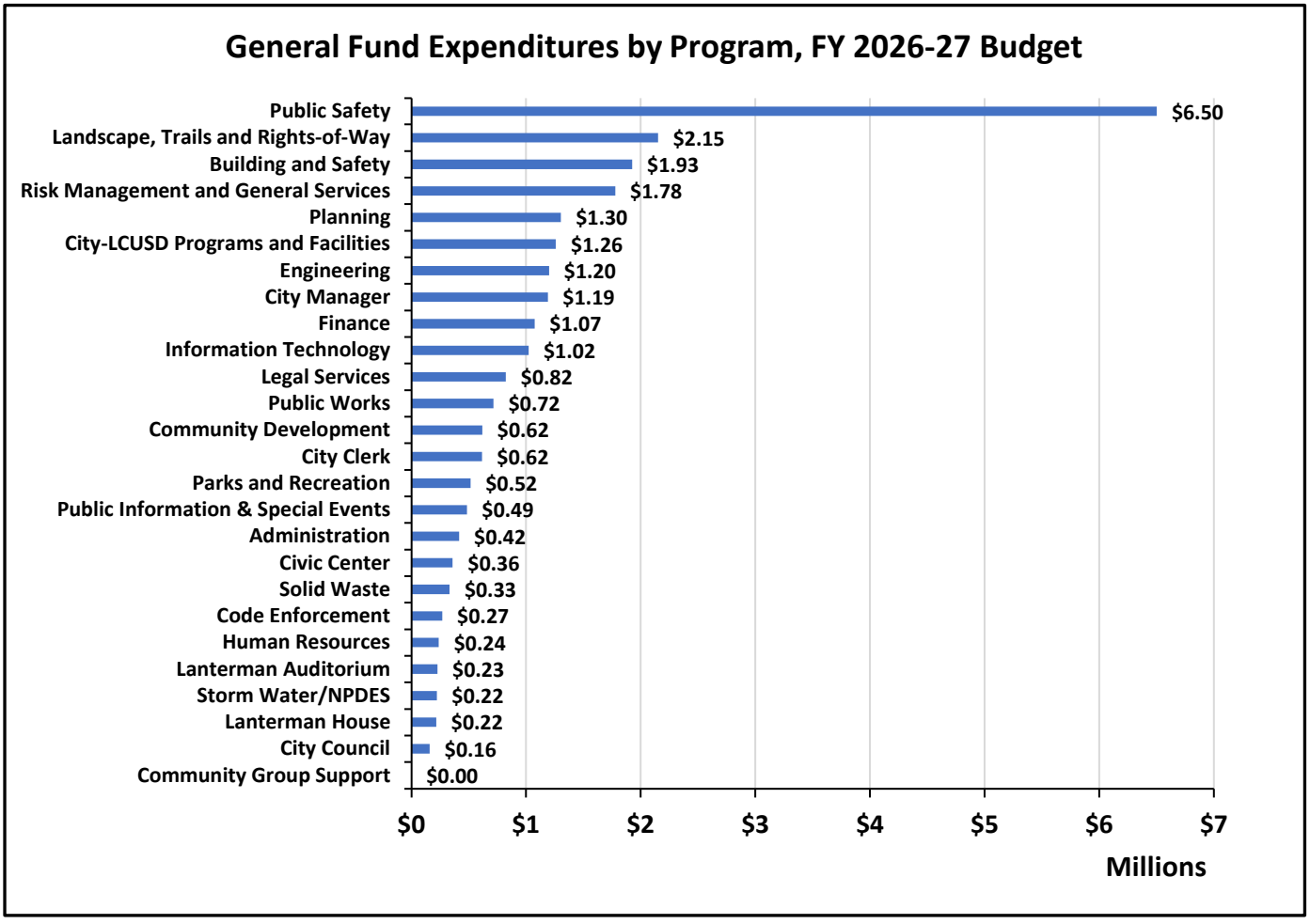
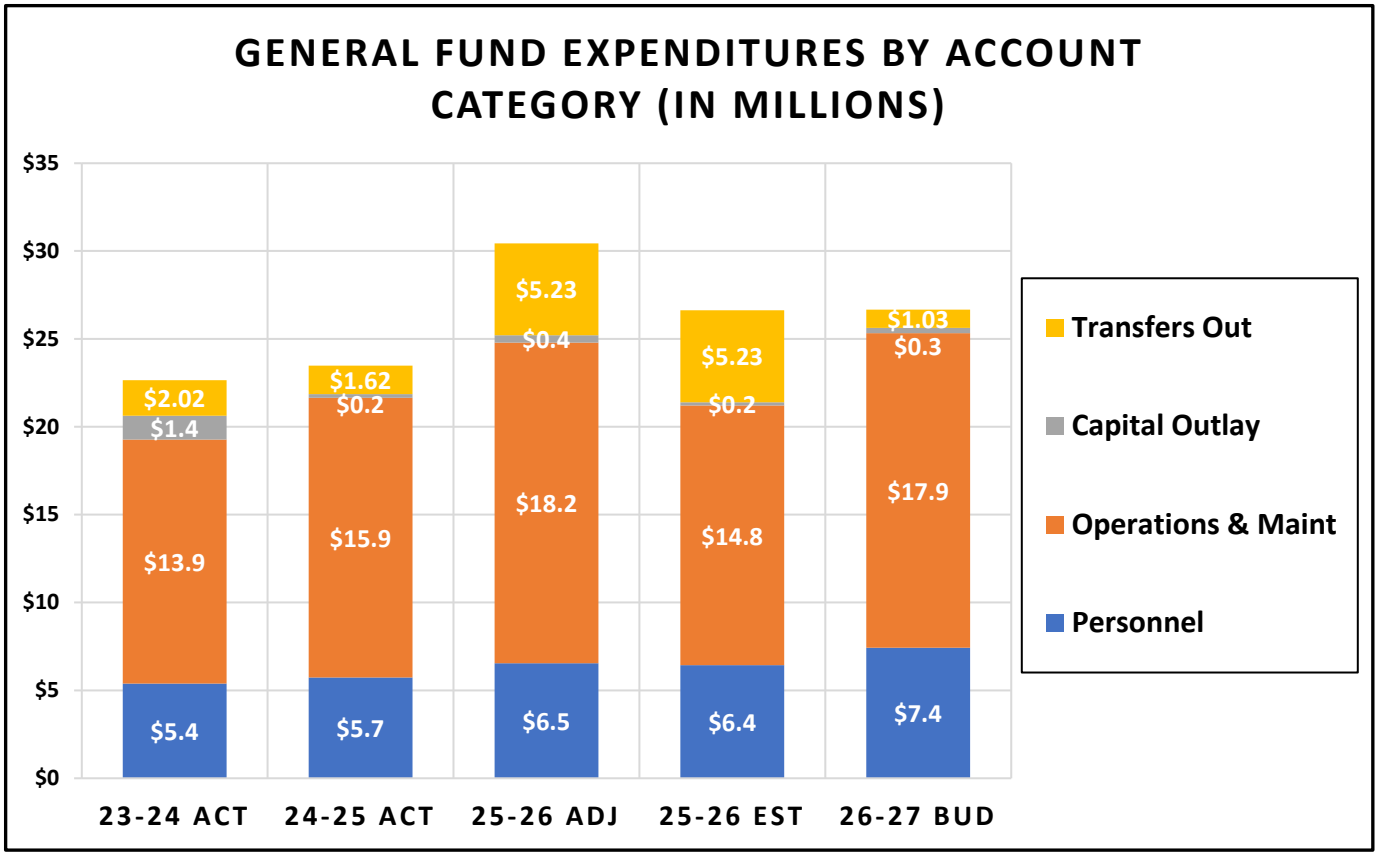

General Fund Expenditures by Program, FY 2026-27 Budget
Public Safety $6.50
Landscape, Trails and Rights-of-Way $2.15
Building and Safety $1.93
Risk Management and General Services $1.78
Planning $1.30
City-LCUSD Programs and Facilities $1.26
Engineering $1.20
City Manager $1.19
Finance $1.07
Information Technology $1.02
Legal Services $0.82
Public Works $0.72
Community Development $0.62
City Clerk $0.62
Parks and Recreation $0.52
Public Information & Special Events $0.49
Administration $0.42
Civic Center $0.36
Solid Waste $0.33
Code Enforcement $0.27
Human Resources $0.24
Lanterman Auditorium $0.23
Storm Water/NPDES $0.22
Lanterman House $0.22
City Council $0.16
Community Group Support $0.00
$0
$1
$2
$3
$4
$5
$6
$7
Millions

TABLE 3-4: GENERAL FUND EXPENDITURES BY ACCOUNT TYPE

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel					
Personnel-Salaries	3,743,858	3,892,506	4,400,570	4,402,830	5,063,560
Personnel-Benefits	1,643,323	1,842,794	2,143,460	2,030,110	2,362,260
Subtotal	5,387,182	5,735,300	6,544,030	6,432,940	7,425,820
Operations and Maintenance					
Contract Srvs - Sheriff	4,266,636	4,582,397	5,616,070	4,777,470	5,869,510
Contract Srvs - Bldg/Plan Check	1,322,159	1,351,552	1,550,000	1,550,000	1,600,000
Contract Srvs - Other	107,846	33,635	188,650	131,850	148,000
Professional Srvs - Legal	1,707,003	1,132,590	814,000	779,700	818,240
Professional Srvs - Other	1,699,376	2,134,361	3,685,840	2,928,210	3,881,050
Utilities	308,814	335,085	616,530	434,770	454,840
Insurance Premiums	548,154	626,074	721,710	723,740	775,600
Community Group Contributions	545,125	414,159	608,920	608,916	0
Operating - Other	1,289,028	2,618,584	2,000,320	1,463,660	1,839,370
Maintenance - Tree/Park/Lndscp	1,717,561	1,933,722	2,080,390	1,168,140	2,224,400
Maintenance - Other	369,853	750,058	360,400	212,530	286,650
Subtotal	13,881,554	15,912,216	18,242,830	14,778,986	17,897,660
Capital Outlay					
Capital Outlay	1,362,510	208,170	418,540	178,620	303,820
Subtotal	1,362,510	208,170	418,540	178,620	303,820
Transfers Out					
Transfers Out to Capital Projects (31)	1,398,575	1,042,080	4,468,680	4,468,680	264,160
Transfers Out to Civic Cntr Debt Service (39)	434,600	434,200	611,780	611,780	611,340
Transfers Out - Other	186,059	146,057	146,100	151,000	155,600
Subtotal	2,019,234	1,622,337	5,226,560	5,231,460	1,031,100
Total - All Accounts	**$22,650,479**	**$23,478,023**	**$30,431,960**	**$26,622,006**	**$26,658,400**

GENERAL FUND EXPENDITURES BY ACCOUNT



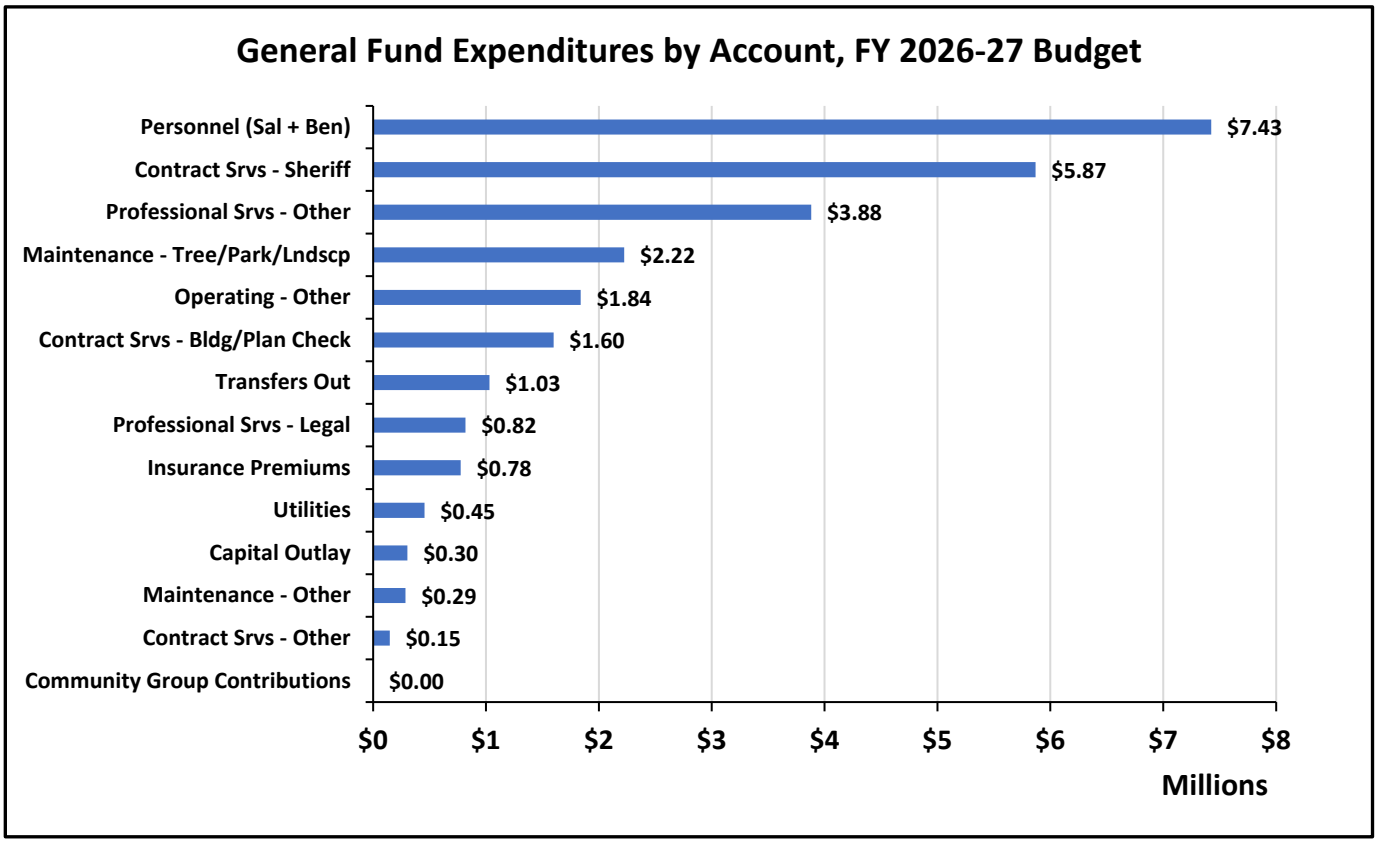
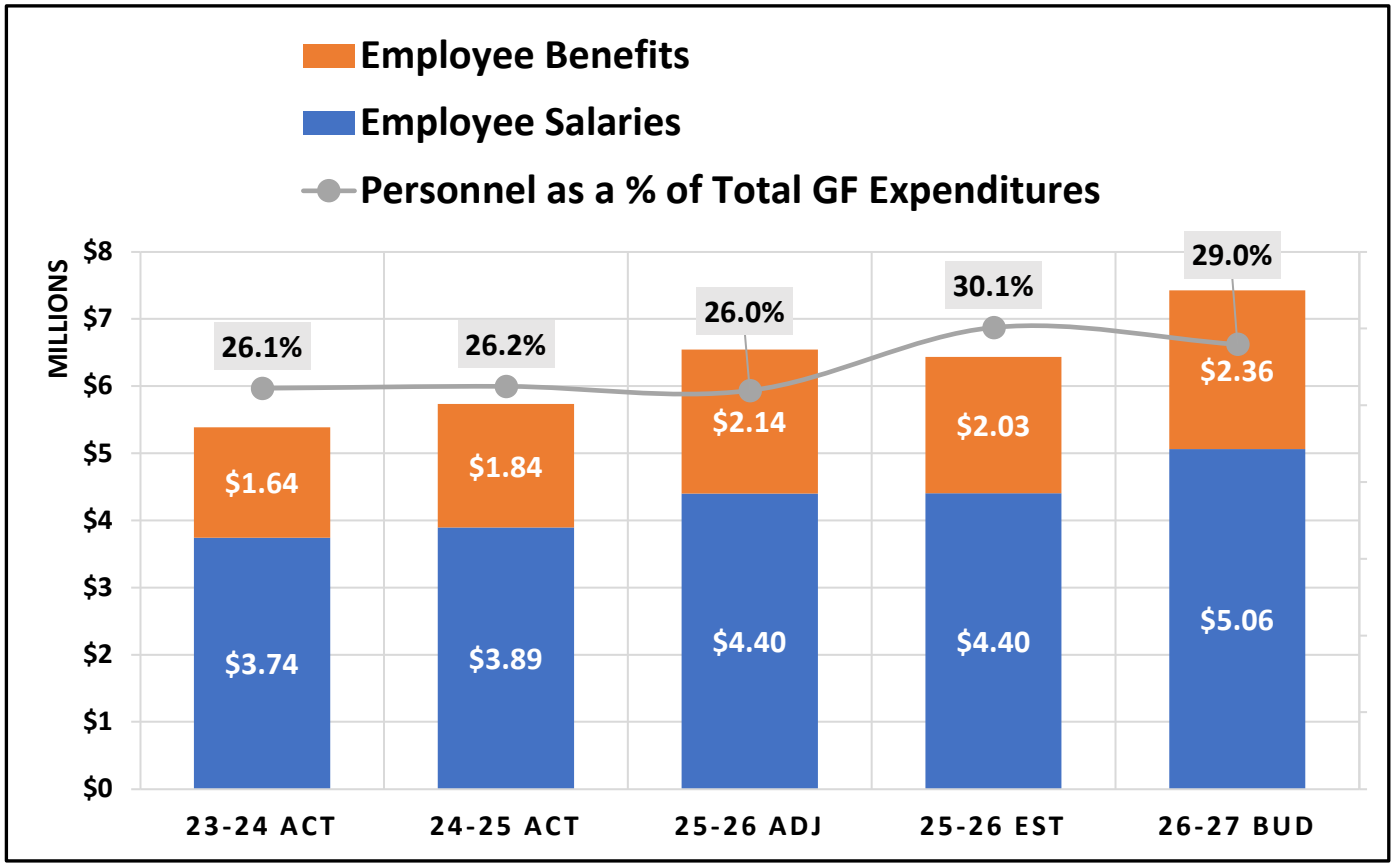


TABLE 3-5: PERSONNEL COSTS BY ACCOUNT

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Employee Salaries					
5001 Salaries Full Time	3,279,070	3,435,185	3,835,530	3,864,580	4,402,870
5002 Salaries Part Time	446,043	435,617	542,980	516,830	614,120
5003 Salaries Other	18,746	21,704	22,060	21,420	46,570
Subtotal	3,743,858	3,892,506	4,400,570	4,402,830	5,063,560
Employee Benefits					
5004 Retirement	685,369	376,863	410,890	413,850	474,160
5006 Medical Insurance	202,149	19,235	31,870	39,520	31,870
5007 Vision Insurance	899	650	570	1,020	580
5008 Life Insurance	9,896	9,848	10,220	10,110	10,800
5009 Dental Insurance	1,548	1,238	980	1,990	980
5010 Medicare	58,939	61,592	70,210	68,930	81,190
5011 FICA	6,433	6,435	6,980	5,700	9,500
5012 Leave Buy-Back	78,450	125,092	132,460	47,600	160,600
5013 OPEB Payments	0	177,912	199,330	203,240	223,930
5014 Employee Wellness Program	3,305	3,070	15,240	11,980	16,500
5015 Unemployment	126	0	6,500	6,460	5,000
5016 State Family Leave Insurance	0	0	0	0	0
5017 Deferred Compensation	25,221	26,379	28,250	29,250	32,250
5018 Survivor Benefits	2,704	2,964	3,240	2,810	3,120
5020 Cafeteria Plan Benefits	568,285	623,452	730,610	703,970	755,000
5021 Auto Allowance	0	6,000	6,000	6,000	6,000
5022 UAAL Payment	0	401,874	489,900	477,470	550,570
5023 Employee Assistance Program	0	190	210	210	210
Subtotal	1,643,323	1,842,794	2,143,460	2,030,110	2,362,260
Total - All Personnel Accounts	**$5,387,182**	**$5,735,300**	**$6,544,030**	**$6,432,940**	**$7,425,820**

PERSONNEL COSTS



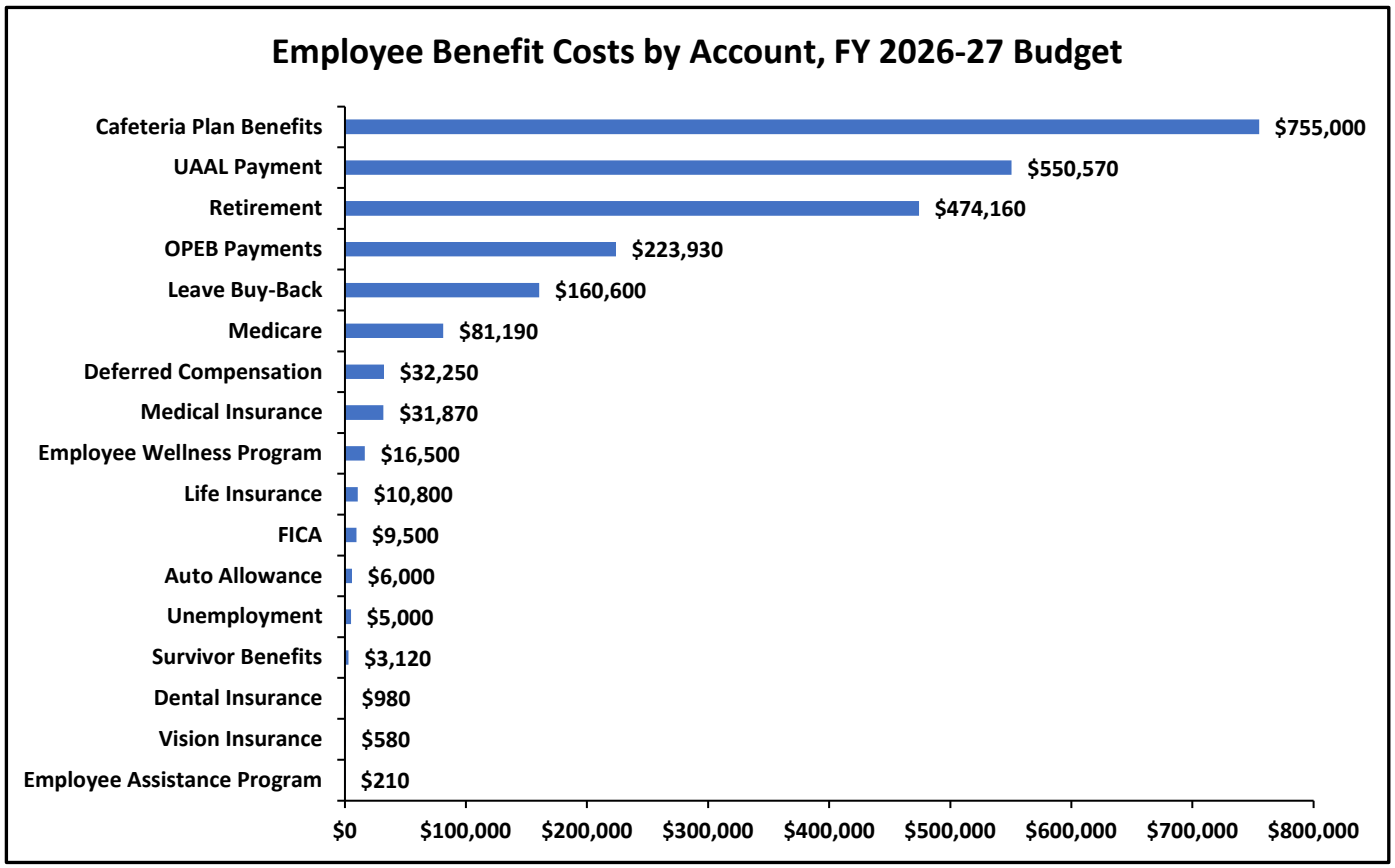
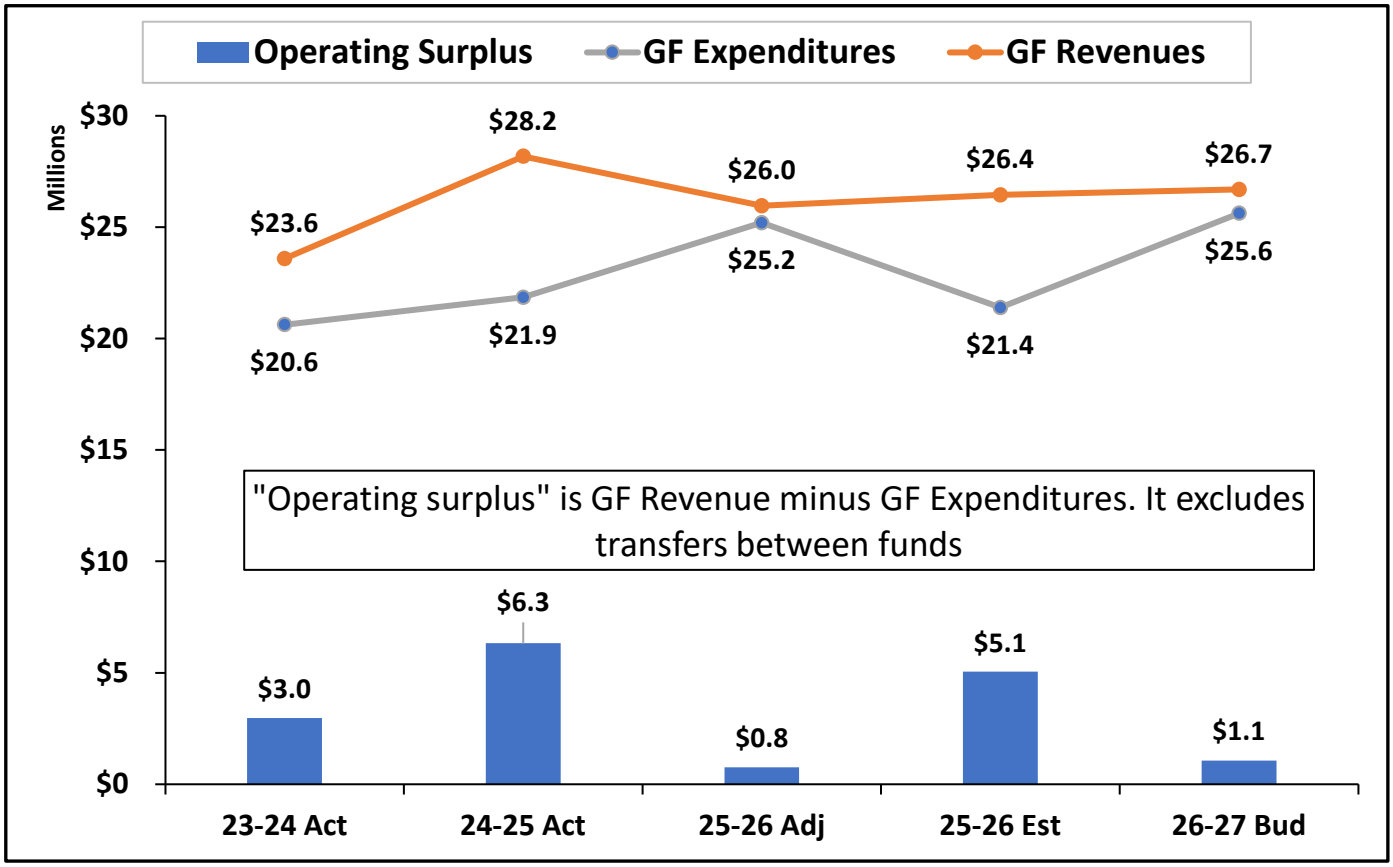
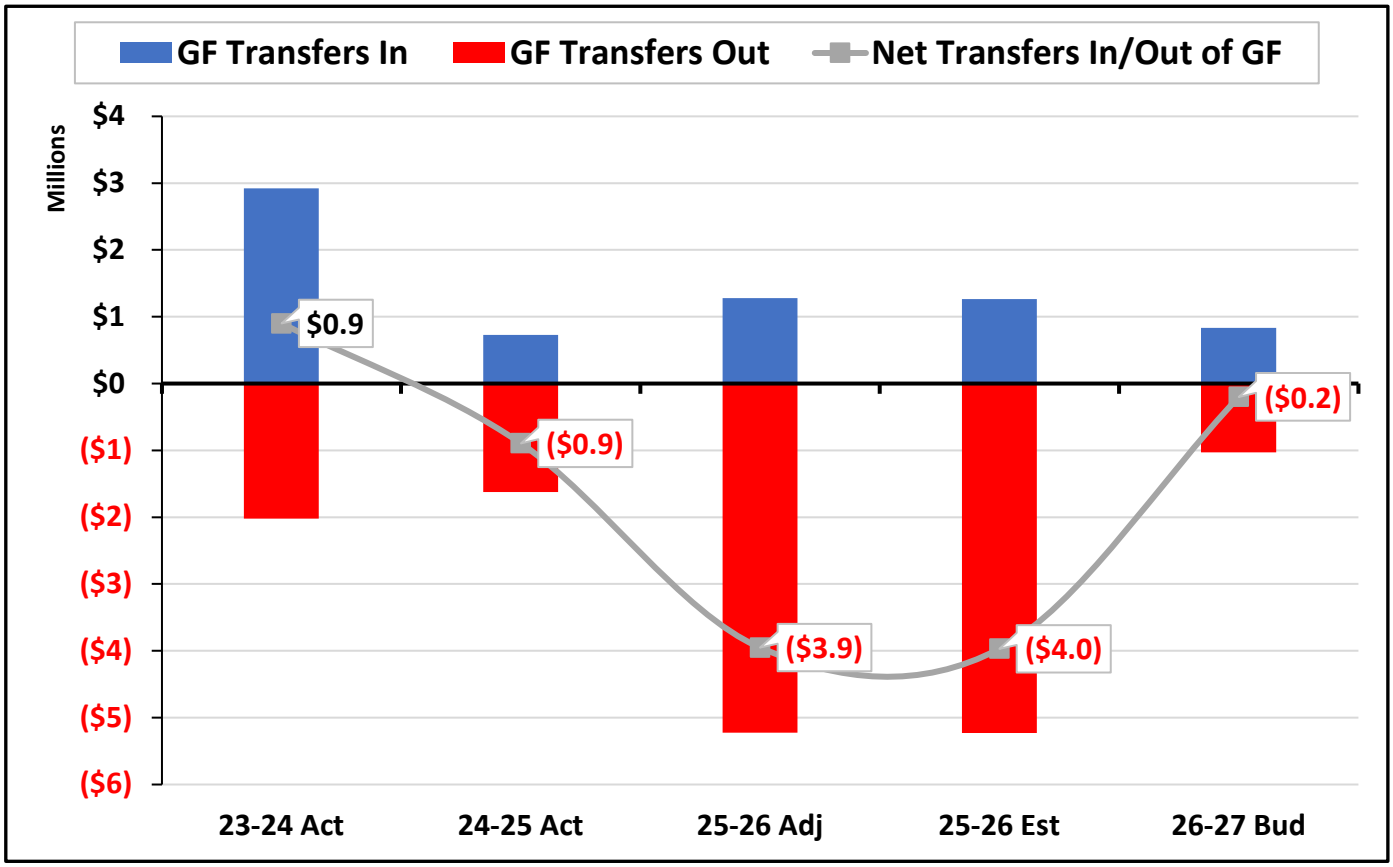


TABLE 3-6: GENERAL FUND FINANCIAL METRICS

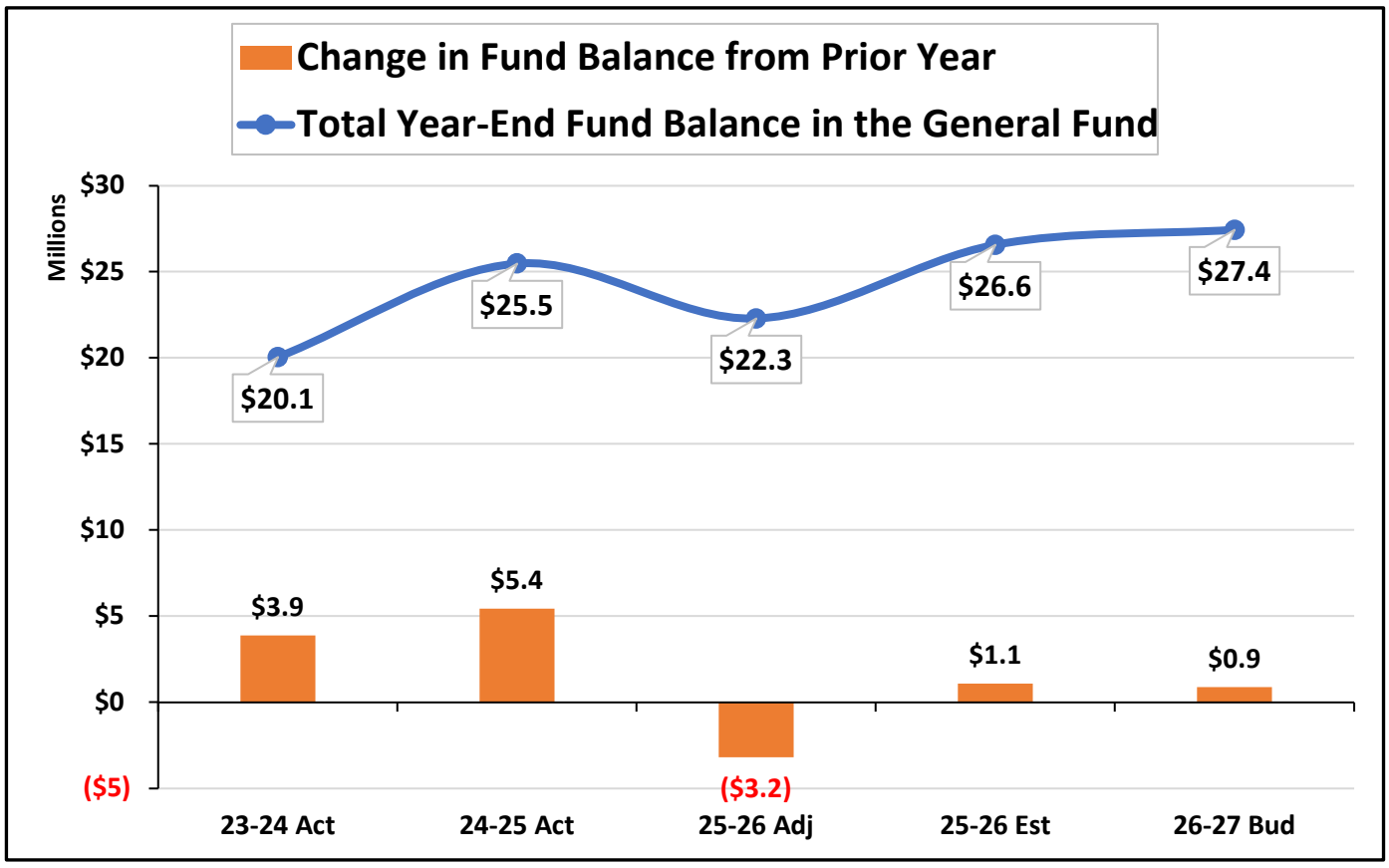
	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance	**$16,183,502**	**$20,051,980**	**$25,483,837**	**$25,483,837**	**$26,568,221**
Revenue	23,597,860	28,180,258	25,957,990	26,442,650	26,692,770
Expenditures	20,631,245	21,855,686	25,205,400	21,390,546	25,627,300
Operating Surplus or (Deficit) (Rev - Exp)	**$2,966,615**	**$6,324,572**	**$752,590**	**$5,052,104**	**$1,065,470**
Operating Ratio (Rev ÷ Exp)	***1.14***	***1.29***	***1.03***	***1.24***	***1.04***
Transfers In from Other Funds	2,921,097	729,623	1,276,780	1,263,740	833,935
Transfers Out to Other Funds	2,019,234	1,622,337	5,226,560	5,231,460	1,031,100
Net Transfers (Transfers In - Transfers Out)	$901,863	($892,715)	($3,949,780)	($3,967,720)	($197,165)
Increase/(Decrease) in Fund Balance	$3,868,478	$5,431,857	($3,197,190)	$1,084,384	$868,305
Ending Fund Balance	**$20,051,980**	**$25,483,837**	**$22,286,647**	**$26,568,221**	**$27,436,526**
Components of Ending Fund Balance:					
Restricted/Nonspendable					
Advance to Sewer AD 02-1	995,104	0	0	0	0
Prepaids	87,740	85,397	85,397	103,540	103,540
Loans	19,424	0	0	0	0
Total Restricted/Nonspendable	**1,102,268**	**85,397**	**85,397**	**103,540**	**103,540**
Reserves *(consists of unrestricted, spendable fund balance in the General Fund)*					
Designated for:					
Special Projects (ARPA)	1,924,800	2,216,048	2,608,378	2,608,378	2,881,013
Disaster Relief	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
OPEB	1,229,675	1,229,675	1,229,675	1,229,675	1,229,675
Economic Stabilization	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital Reserve - Sewer 04-1	555,000	490,800	327,200	327,200	163,600
Tree Fund	206,858	211,779	211,779	211,779	211,779
Joint Use Project	100,000	100,000	100,000	100,000	100,000
DAE Fees	43,425	50,395	56,195	56,685	63,525
Capital Reserve - Sewer 02-1	20,000	0	0	0	0
Undesignated	12,369,954	18,599,743	15,168,023	19,430,964	20,183,394
Total Reserves	**$18,949,712**	**$25,398,440**	**$22,201,250**	**$26,464,681**	**$27,332,986**
Reserves as a % of Expenditures	***92%***	***116%***	***88%***	***124%***	***107%***

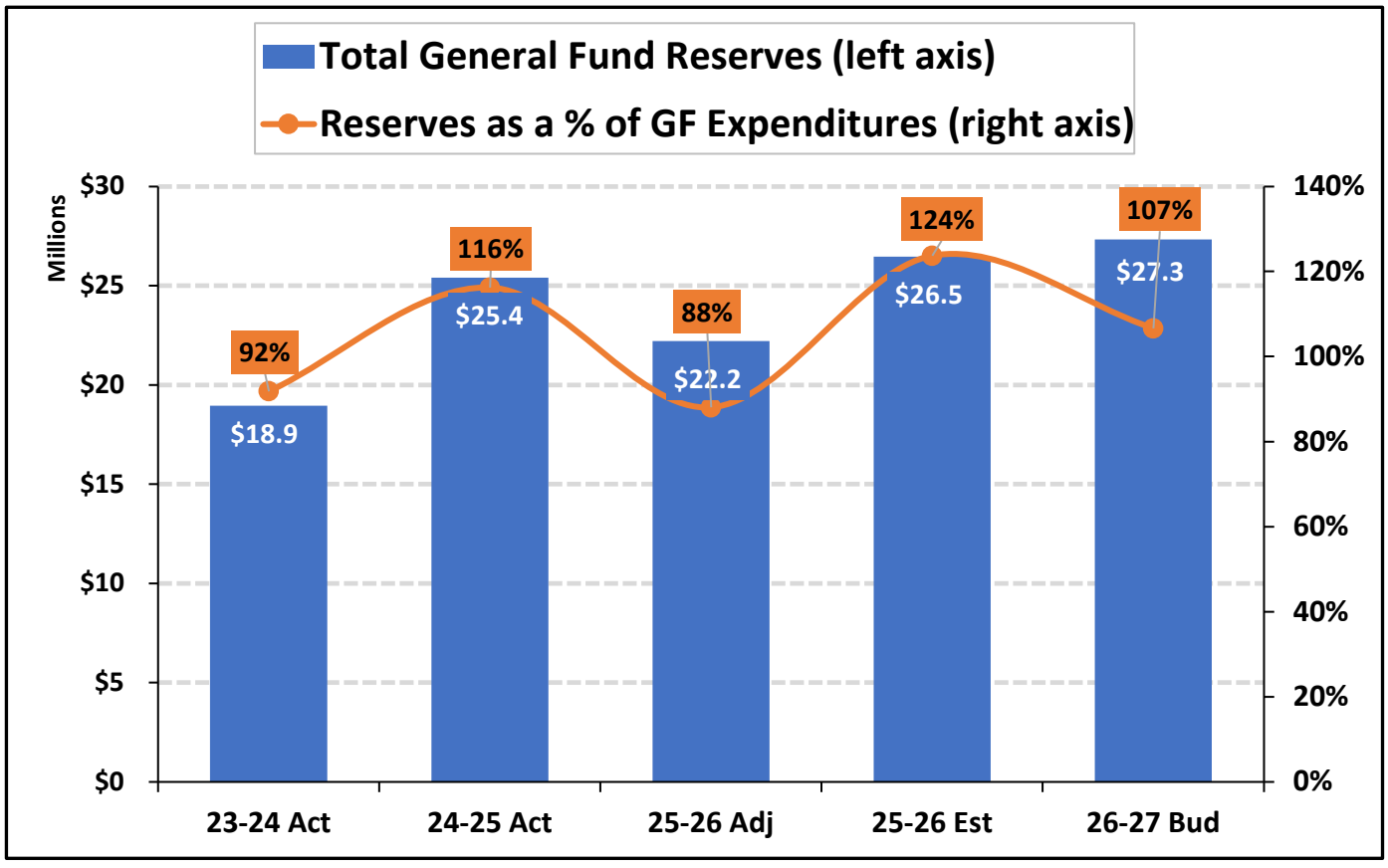
GENERAL FUND FINANCIAL METRICS

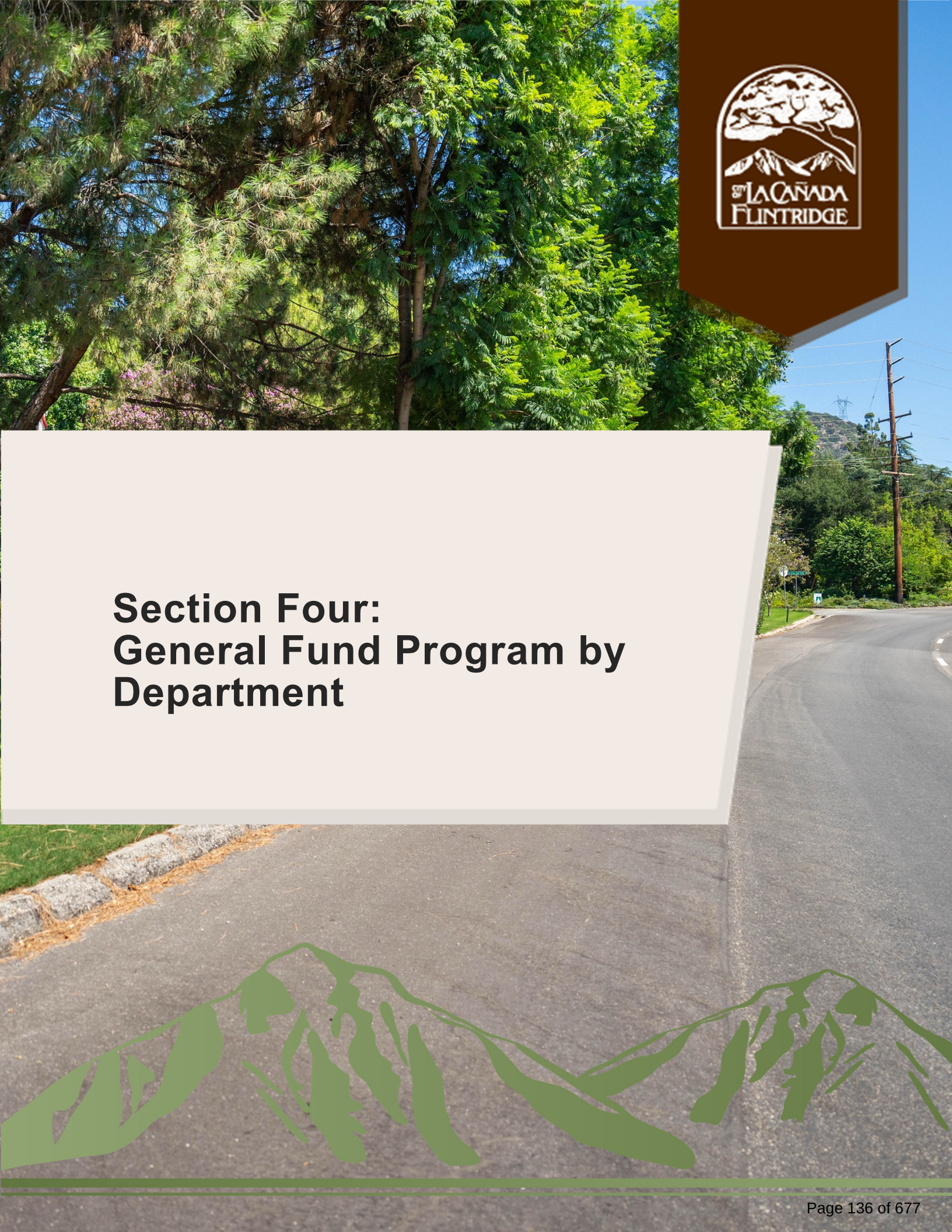




GENERAL FUND FINANCIAL METRICS







Section Four:
General Fund Program by Department

4A: Policy and Executive Management Department

4.A.1: Policy and Executive Management Division

GENERAL FUND - CITY COUNCIL (01)
Program Narrative and Summary

Narrative

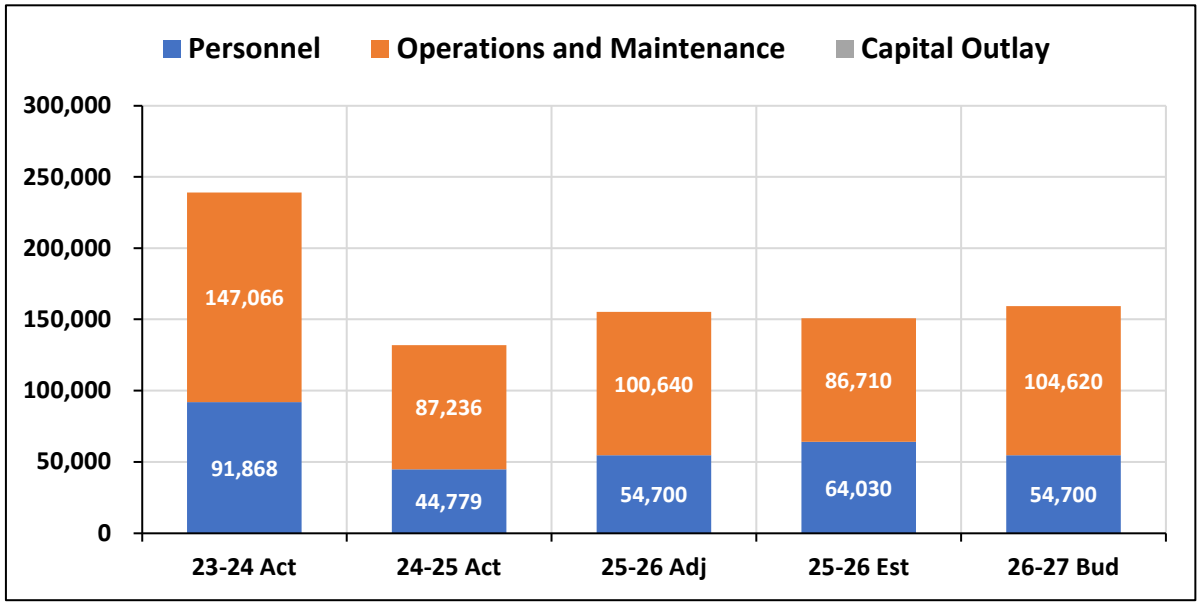
Program Description

The City Council is the City's legislative body, establishing all policies and laws. The City Council consists of five members elected at-large to serve four-year overlapping terms. Annually, the City Council selects one of its members to serve as Mayor. The City Council appoints the City Manager, City Attorney, and City Treasurer as well as members of all advisory Commissions and Committees. The City Council also acts as the La Canada Flintridge Local Financing Authority, the Public Improvement Corporation, and Sanitation District #34.

Budget Highlights

For FY 2026-27, the City Council program budget is very similar to last year. It includes Councilmember salaries and benefits, travel and conference expenses, and membership and dues costs for multiple governmental and professional organizations of which the City is a member.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	91,868	44,779	54,700	64,030	54,700
Operations and Maintenance	147,066	87,236	100,640	86,710	104,620
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$238,934**	**$132,015**	**$155,340**	**$150,740**	**$159,320**
Budgeted Employees					
City Council Member (PT)	5	5	5	5	5
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	5	5	5	5	5



GENERAL FUND - CITY COUNCIL (01)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-01-5002	Salaries Part Time	18,020	18,000	18,000	18,000	18,000
01-01-5004	Retirement	2,145	4,026	1,600	1,850	1,590
01-01-5006	Medical Insurance	69,736	19,235	31,870	39,520	31,870
01-01-5007	Vision Insurance	615	650	570	1,020	580
01-01-5008	Life Insurance	0	1,424	1,420	1,420	1,420
01-01-5009	Dental Insurance	1,059	1,238	980	1,990	980
01-01-5010	Medicare	233	206	260	230	260
01-01-5011	FICA	60	0	0	0	0
Total Personnel		$91,868	$44,779	$54,700	$64,030	$54,700
Operations and Maintenance						
01-01-6032	Books & Publications	0	0	100	100	100
01-01-6052	Travel Conferences & Meetings	13,137	15,426	20,760	13,000	21,120
01-01-6053	Membership & Dues	28,589	41,266	42,780	43,610	51,400
01-01-6061	Professional Services	31,500	30,545	37,000	30,000	32,000
01-01-6087	Community Newsletter	26,516	0	0	0	0
01-01-6088	City Communications/Special Events	47,325	0	0	0	0
Total Operations and Maintenance		$147,066	$87,236	$100,640	$86,710	$104,620
Total Program Expenditures		**$238,934**	**$132,015**	**$155,340**	**$150,740**	**$159,320**

GENERAL FUND - LEGAL SERVICES (02)
Program Narrative and Summary

Narrative

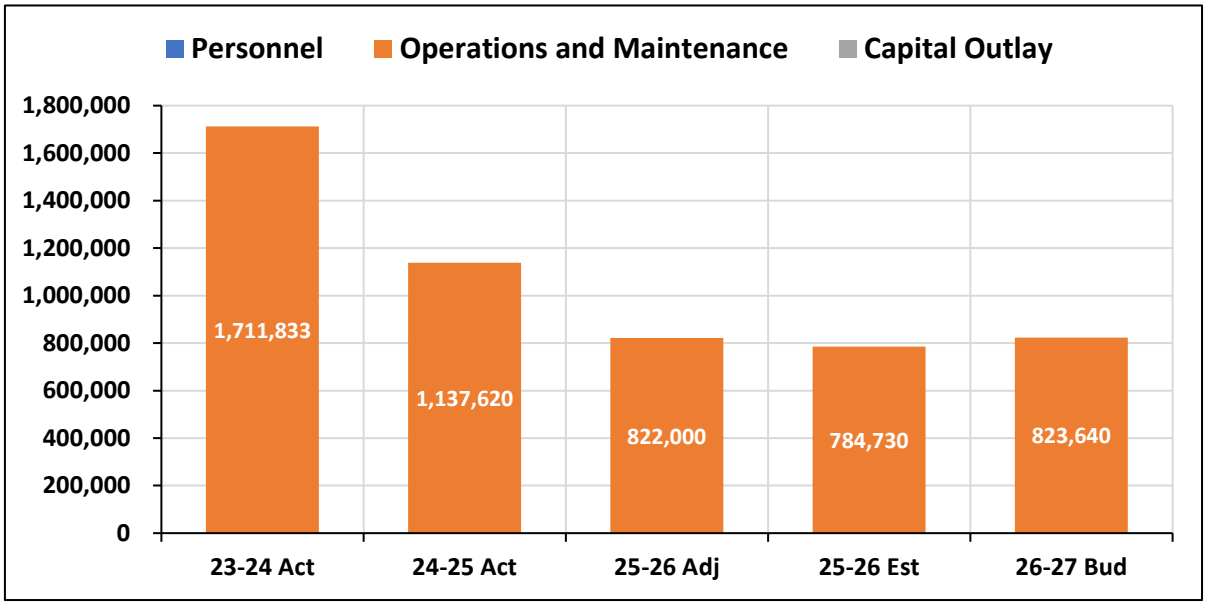
Program Description

The City's legal services, including the City Attorney, are provided primarily on a contract basis by a private law firm specializing in municipal legal services. As the City's general legal counsel, the City Attorney reviews staff reports, drafts legal documents (e.g., resolutions, ordinances, contracts), keeps the City informed of changes in State, and federal laws, and manages pending and existing litigation. The City receives certain other legal services - such as prosecution of municipal code violations, employment law counsel, and highly specialized litigation - through the Los Angeles County District Attorney's Office and private law firms.

Budget Highlights

In FY 2026-27, there should not be an significant changes compared to previous year.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	1,711,833	1,137,620	822,000	784,730	823,640
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$1,711,833**	**$1,137,620**	**$822,000**	**$784,730**	**$823,640**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - LEGAL SERVICES (02)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance						
01-02-6032	Books & Publications	0	0	100	0	0
01-02-6040	Claim Settlements	0	0	2,500	0	0
01-02-6053	Membership & Dues	4,830	5,030	5,400	5,030	5,400
01-02-6061	Professional Services	172,543	187,526	174,000	178,700	178,240
01-02-6062	Litigation	1,236,314	820,963	400,000	390,500	400,000
01-02-6064	Special Counsel	298,145	124,101	240,000	210,500	240,000
Total Operations and Maintenance		$1,711,833	$1,137,620	$822,000	$784,730	$823,640
Total Program Expenditures		**$1,711,833**	**$1,137,620**	**$822,000**	**$784,730**	**$823,640**

4.A.2: City Manager Office Division



GENERAL FUND - CITY MANAGER (03)
Program Narrative and Summary

Narrative

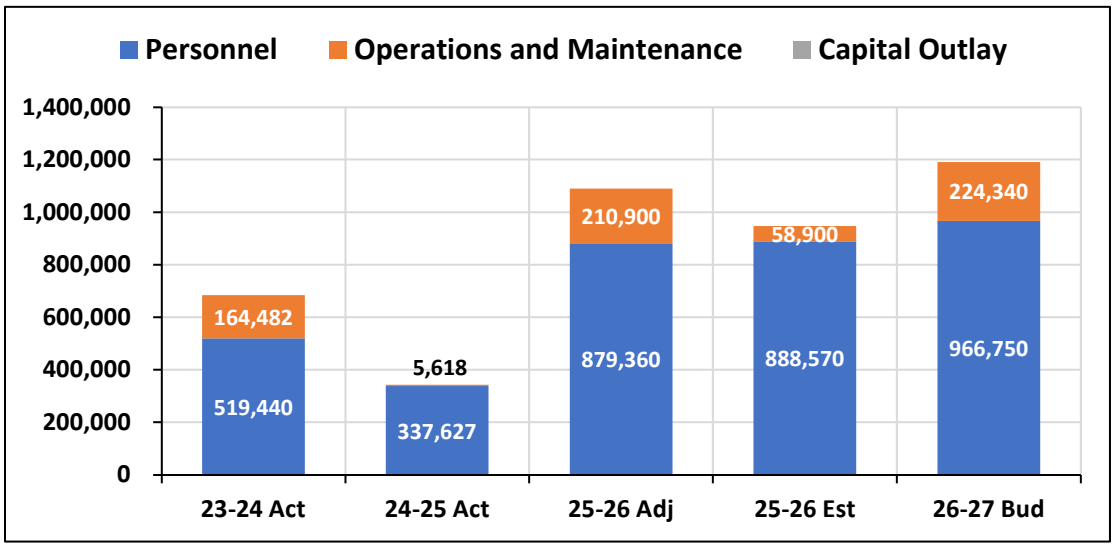
Program Description

The City Manager is the chief executive officer appointed by the City Council to manage the day-to-day affairs of the City and ensure implementation of City Council policies and directives. The City Manager's responsibilities includes hiring City staff, monitoring the performance of contract personnel, and ensuring the effective and efficient execution of City programs, policies, and services. The City Manager also collaborates with the City Council in setting the City's overall policy and strategic direction, and interacts extensively with residents and community organizations.

Budget Highlights

The reorganized City Manager's Office program reflects a structural consolidation of positions previously budgeted under the Administration program (09), resulting in an increased personnel allocation in FY 2025–26. The program will consist of four full-time and one part-time employee and is positioned to take a more direct role in implementing the City Council's highest-priority initiatives. In FY 2026–27, a key enhancement is the addition of funding for a grant management consultant. This resource will support the City in securing external funding, with a focus on emergency preparedness and capital improvement projects.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	519,440	337,627	879,360	888,570	966,750
Operations and Maintenance	164,482	5,618	210,900	58,900	224,340
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$683,923**	**$343,244**	**$1,090,260**	**$947,470**	**$1,191,090**
Budgeted Employees					
City Manager (FT)	1	1	1	1	1
Senior Management Analyst (FT)	1	0	1	1	1
Management Intern (PT)	1	0	1	1	1
Administrative Assistant (FT)	0	1	1	1	1
Assistant City Manager (FT)	0	0	1	1	1
None	0	0	0	0	0
Total Full-Time Employees	2	2	4	4	4
Total Part-Time Employees	1	0	1	1	1



GENERAL FUND - CITY MANAGER (03)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-03-5001	Salaries Full Time	328,160	266,985	630,440	639,040	696,190
01-03-5002	Salaries Part Time	19,012	0	36,770	35,710	37,710
01-03-5004	Retirement	107,681	33,260	75,730	77,990	84,900
01-03-5006	Medical Insurance	21,013	0	0	0	0
01-03-5008	Life Insurance	0	415	1,140	1,140	1,140
01-03-5010	Medicare	5,471	4,201	10,880	11,060	11,940
01-03-5012	Leave Buy-Back	0	0	20,960	19,340	28,130
01-03-5014	Employee Wellness Program	0	492	1,970	2,000	2,000
01-03-5017	Deferred Compensation	0	2,750	3,000	5,500	5,500
01-03-5020	Cafeteria Plan Benefits	38,103	23,524	92,470	90,490	93,000
01-03-5021	Auto Allowance	0	6,000	6,000	6,000	6,000
Total Personnel		$519,440	$337,627	$879,360	$888,270	$966,510
Operations and Maintenance						
01-03-6032	Books & Publications	883	986	1,000	1,120	1,500
01-03-6051	Auto & Mileage Allowance	6,072	0	0	0	0
01-03-6052	Travel Conferences & Meetings	2,509	2,592	7,540	3,200	18,300
01-03-6053	Membership & Dues	1,545	540	360	540	1,740
01-03-6054	Employee Training & Education	0	0	500	540	1,300
01-03-6061	Professional Services	153,474	0	200,000	52,000	200,000
01-03-6081	Programs	0	1,500	1,500	1,500	1,500
Total Operations and Maintenance		$164,482	$5,618	$210,900	$58,900	$224,340
Total Program Expenditures		**$683,923**	**$343,244**	**$1,090,260**	**$947,170**	**$1,190,850**

GENERAL FUND - HUMAN RESOURCES (07)
Program Narrative and Summary

Narrative

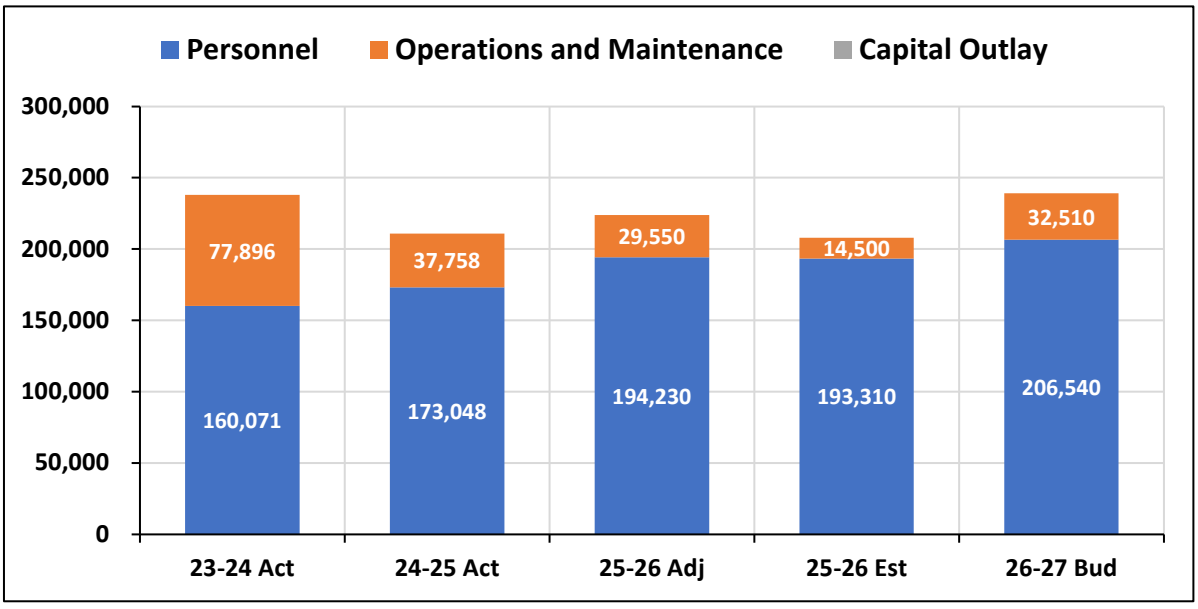
Program Description

The Human Resources program funds the City's Human Resources function, supporting all City Departments and their staff. This includes recruitment, new employee orientations, employee relations, classification, compensation, benefits, worker's compensation, training, and City-wide personnel policies and procedures. The program funds the Human Resources Manager (PT) and Management Analyst (PT) positions.

Budget Highlights

In FY 2024-25, the Human Resources program allocated funds to conduct a comprehensive salary and compensation study. The study continued and was completed in FY 2025-26. In FY 2025-26, the Human Resources program allocated funds to increase efficiency by implementing the Neogov recruitment module which will continue in FY 2026-27.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	160,071	173,048	194,230	193,310	206,540
Operations and Maintenance	77,896	37,758	29,550	14,500	32,510
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$237,967**	**$210,806**	**$223,780**	**$207,810**	**$239,050**
Budgeted Employees					
Human Resources Manager (PT)	1	1	1	1	1
Administrative Technician (PT)	1	1	1	0	0
Management Analyst (PT)	0	0	0	1	1
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	2	2	2	2	2



GENERAL FUND - HUMAN RESOURCES (07)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-07-5002	Salaries Part Time	131,654	143,034	162,380	160,700	172,280
01-07-5003	Salaries Other	273	0	0	0	0
01-07-5004	Retirement	10,111	11,214	12,460	12,840	13,660
01-07-5010	Medicare	2,132	2,300	2,590	2,580	2,750
01-07-5020	Cafeteria Plan Benefits	15,900	16,500	16,800	17,190	17,850
Total Personnel		$160,071	$173,048	$194,230	$193,310	$206,540
Operations and Maintenance						
01-07-6034	Printing & Publishing	0	0	2,500	2,500	2,580
01-07-6045	Personnel Administration	7,368	32,962	8,770	5,000	16,390
01-07-6051	Auto & Mileage Allowance	517	739	1,200	800	1,240
01-07-6052	Travel Conferences & Meetings	2,803	3,117	5,530	5,000	5,700
01-07-6053	Membership & Dues	390	940	1,550	1,200	1,600
01-07-6061	Professional Services	66,818	0	10,000	0	5,000
Total Operations and Maintenance		$77,896	$37,758	$29,550	$14,500	$32,510
Total Program Expenditures		**$237,967**	**$210,806**	**$223,780**	**$207,810**	**$239,050**

GENERAL FUND - RISK MANAGEMENT AND GENERAL SERVICES (12)
Program Narrative and Summary

Narrative

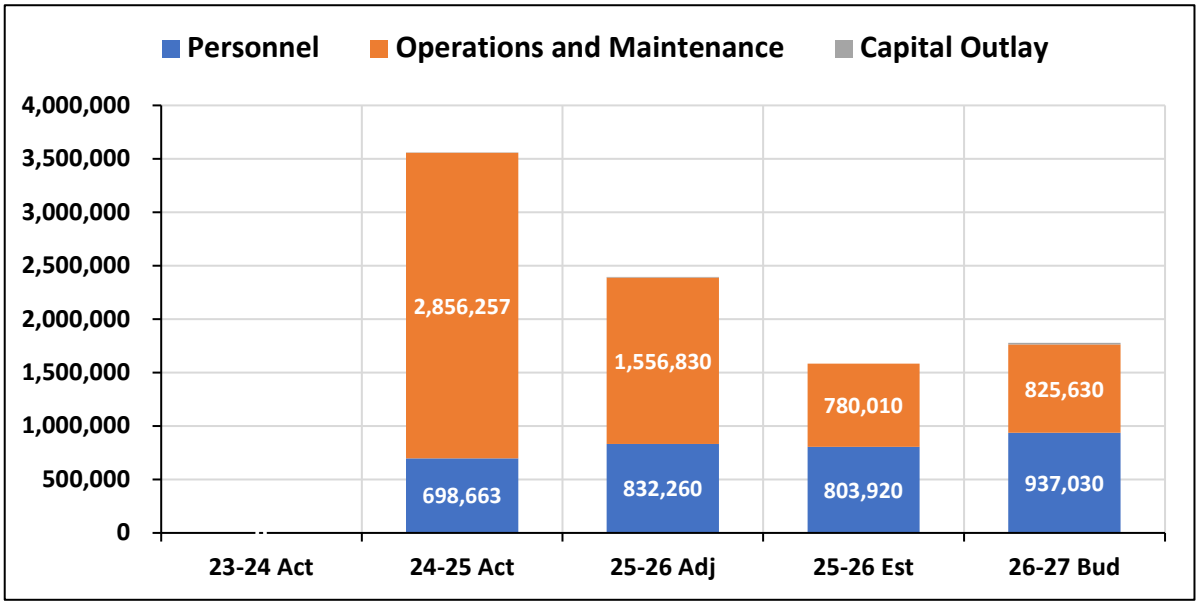
Program Description

The Risk Management and General Services program funds the City's insurance coverages, policy level compliance with ADA regulations, certain retiree expenses, and various Citywide general services.

Budget Highlights

During FY 2026-27, there are additions of ADA line items geared towards compliance with recently enacted federal code on digital complaince. There will be an increase in insurance premiums paid to the City's insurer, the California Joint Power Insurance Authority (CJPIA). In addition, tree-related expenditures have been moved to the Public Works budget to better align these costs with departmental operations, maintenance responsibilities, and oversight.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	698,663	832,260	803,920	937,030
Operations and Maintenance	0	2,856,257	1,556,830	780,010	825,630
Capital Outlay	0	3,888	5,000	0	15,000
Total Program Expenditures	**$0**	**$3,558,808**	**$2,394,090**	**$1,583,930**	**$1,777,660**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - RISK MANAGEMENT AND GENERAL SERVICES (12)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-12-5005	Workers Compensation	0	115,723	133,080	113,730	154,200
01-12-5013	OPEB Payments	0	177,912	199,330	203,240	223,930
01-12-5015	Unemployment	0	0	6,500	6,460	5,000
01-12-5018	Survivor Benefits	0	2,964	3,240	2,810	3,120
01-12-5022	UAAL Payment	0	401,874	489,900	477,470	550,570
01-12-5023	Employee Assistance Program	0	190	210	210	210
Total Personnel		$0	$698,663	$832,260	$803,920	$937,030
Operations and Maintenance						
01-12-6031	Office Supplies	0	29,761	37,800	27,000	38,500
01-12-6033	Postage	0	17,014	12,000	10,000	12,000
01-12-6038	Lease Agreements	0	49,458	49,980	49,600	54,230
01-12-6040	Claim Settlements	0	1,314,058	32,500	32,500	0
01-12-6041	Insurance Premiums	0	510,351	588,330	609,290	620,500
01-12-6042	Surety & Emp. Bond Premiums	0	0	300	720	900
01-12-6051	Auto & Mileage Allowance	0	1,517	1,980	1,000	0
01-12-6052	Travel Conferences & Meetings	0	9,641	12,500	9,800	14,500
01-12-6061	Professional Services	0	7,275	31,200	21,000	85,000
01-12-7101	Equip. Maint./Service Agreemts	0	19,086	18,000	19,100	0
01-12-7120	Tree Trimming	0	783,522	650,240	0	0
01-12-7121	Tree Spraying and Inspection	0	102,540	109,000	0	0
01-12-7123	Replanting of Trees	0	12,035	13,000	0	0
Total Operations and Maintenance		$0	$2,856,257	$1,556,830	$780,010	$825,630
Capital Outlay						
01-12-8231	Furnishings & Equipment	0	3,888	5,000	0	15,000
Total Capital Outlay		$0	$3,888	$5,000	$0	$15,000
Total Program Expenditures		**$0**	**$3,558,808**	**$2,394,090**	**$1,583,930**	**$1,777,660**

GENERAL FUND - PUBLIC INFORMATION & SPECIAL EVENTS (13)
Program Narrative and Summary

Narrative

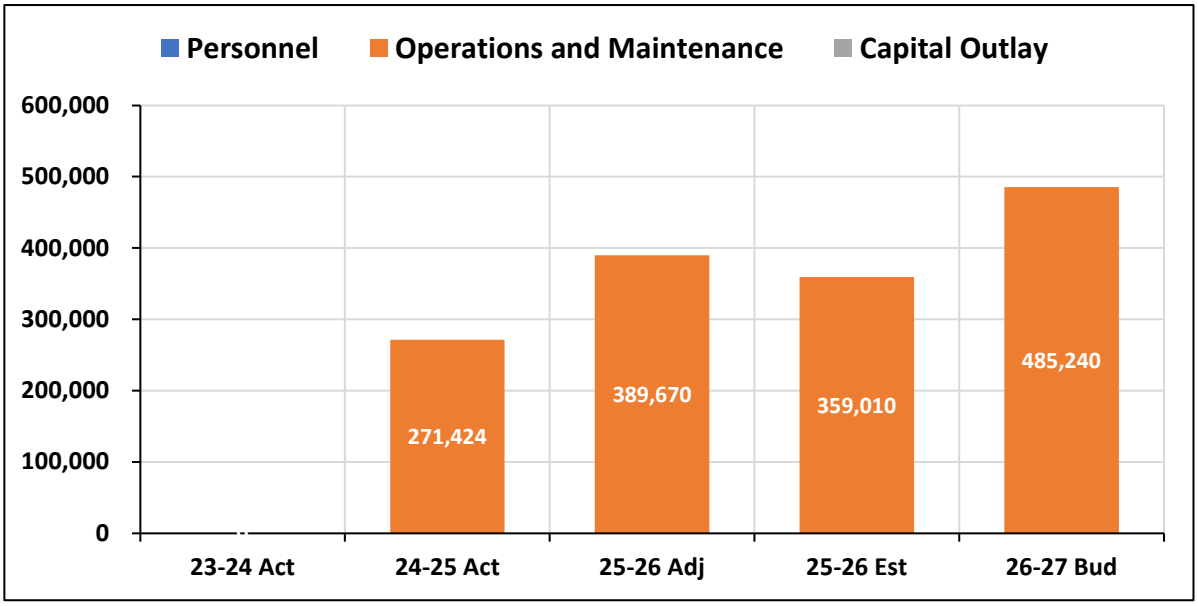
Program Description

The Public Information and Special Events program funds the City's communications and special events efforts. City communications include publications, education campaigns, videography, social media and advertisements in the local newspaper. The program also funds costs associated with major special events that the City sponsors and/or provides traffic control and public safety services.

Budget Highlights

During FY 2026-27, no significant changes are anticipated to the Public Information and Special Events.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	0	271,424	389,670	359,010	485,240
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$271,424**	**$389,670**	**$359,010**	**$485,240**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - PUBLIC INFORMATION & SPECIAL EVENTS (13)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance						
01-13-6034	Printing & Publishing	0	512	35,500	32,500	36,000
01-13-6061	Professional Services	0	148,211	164,550	164,500	246,680
01-13-6072	Special Events Setup/Teardown	0	73,439	107,420	90,500	115,360
01-13-6081	Programs	0	15,549	27,500	22,650	25,500
01-13-6087	Community Newsletter	0	20,812	21,300	21,300	27,900
01-13-6088	City Communications/Special Events	0	12,900	33,400	27,560	33,800
Total Operations and Maintenance		$0	$271,424	$389,670	$359,010	$485,240
Total Program Expenditures		**$0**	**$271,424**	**$389,670**	**$359,010**	**$485,240**

GENERAL FUND - PUBLIC SAFETY (21)
Program Narrative and Summary

Narrative

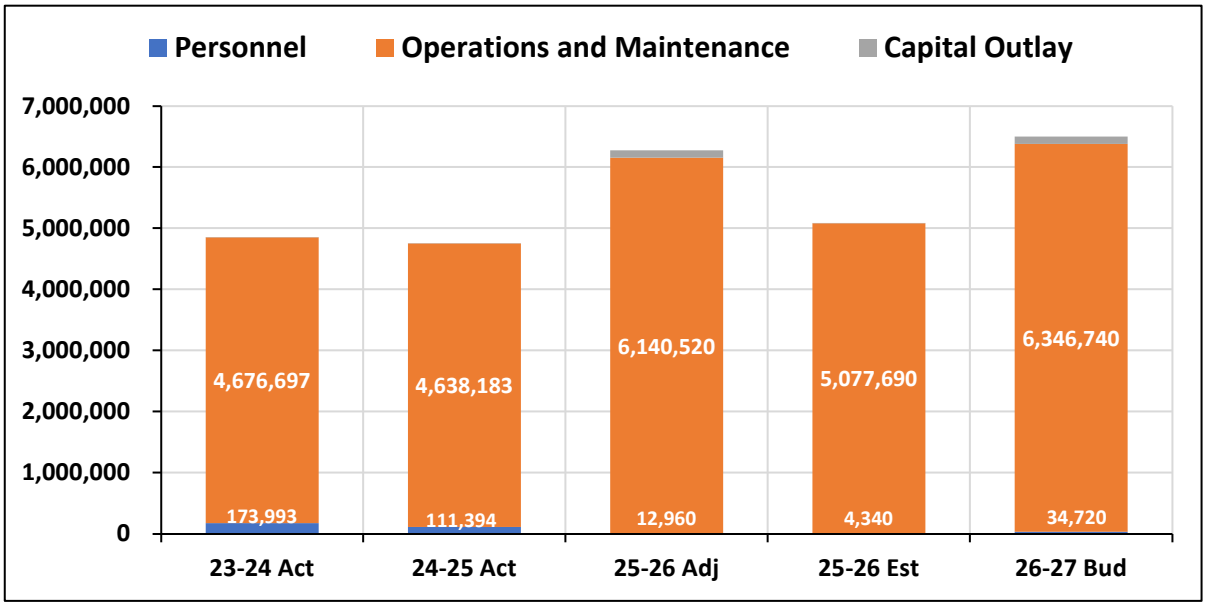
Program Description

The Public Safety program encompasses activities and services meant to protect the general health, safety, and welfare of the community. Many public safety services are provided by the County of Los Angeles including law enforcement (i.e., the contract with the Los Angeles County Sheriff's Department), fire protection/paramedics and ambulance service. The Pasadena Humane Society provides animal care, control, and sheltering services. The program funds the Community Liaison (PT) position.

Budget Highlights

During FY 2025-26, the City's Public Safety program was very active. With City support, the Sheriff's Department conducted special operations focused on burglary suppression and traffic safety. The City also spearheaded multiple emergency preparedness initiatives, including and the adoption of the "Red Flag" parking program. In FY 2026-27, the City, together with County Sheriff and Fire, will continue to focus improving public safety throughout the community, and this will include more joint exercises.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	173,993	111,394	12,960	4,340	34,720
Operations and Maintenance	4,676,697	4,638,183	6,140,520	5,077,690	6,346,740
Capital Outlay	2,310	4,698	120,300	5,500	120,470
Total Program Expenditures	**$4,853,000**	**$4,754,276**	**$6,273,780**	**$5,087,530**	**$6,501,930**
Budgeted Employees					
Public Safety Coordinator (FT)	1	1	0	0	0
Emergency Services Coordinator (FT)	1	0	0	0	0
Community Liason Officer (PT)	1	1	1	1	1
Total Full-Time Employees	2	1	0	0	0
Total Part-Time Employees	1	1	1	1	1



GENERAL FUND - PUBLIC SAFETY (21)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-21-5001	Salaries Full Time	132,735	81,444	0	0	0
01-21-5002	Salaries Part Time	3,259	2,655	12,030	4,030	32,250
01-21-5004	Retirement	10,194	6,410	0	0	0
01-21-5008	Life Insurance	0	237	0	0	0
01-21-5010	Medicare	2,235	1,483	180	60	470
01-21-5011	FICA	202	165	750	250	2,000
01-21-5012	Leave Buy-Back	0	6,725	0	0	0
01-21-5017	Deferred Compensation	0	586	0	0	0
01-21-5020	Cafeteria Plan Benefits	25,368	11,691	0	0	0
Total Personnel		$173,993	$111,394	$12,960	$4,340	$34,720
Operations and Maintenance						
01-21-6030	Material & Supplies	936	1,466	4,000	3,860	4,500
01-21-6034	Printing & Publishing	4,009	6,450	0	0	0
01-21-6035	Stipend	1,650	1,550	2,750	1,290	2,750
01-21-6038	Lease Agreements	18,913	11,731	35,500	32,000	35,000
01-21-6052	Travel Conferences & Meetings	4,122	4,328	6,500	4,000	6,000
01-21-6053	Membership & Dues	0	0	300	300	300
01-21-6054	Employee Training & Education	3,536	0	8,000	5,000	9,000
01-21-6056	SAFER Liability Insurance	450,030	473,019	581,210	500,320	707,650
01-21-6057	LA Co. Sheriff Spcl Assgn Dep (SRO)	240,277	0	0	0	0
01-21-6058	LA County Sheriff s Overtime	354,513	120,719	321,600	150,000	340,230
01-21-6059	LA County Sheriff s Dept.	3,221,817	3,730,492	4,438,620	3,852,550	4,540,130
01-21-6061	Professional Services	231,549	20,570	273,630	229,580	364,500
01-21-6070	Pasadena Humane Society	103,391	106,493	109,690	109,690	120,660
01-21-6081	Programs (Public Safety)	7,840	5,907	64,000	2,750	60,000
01-21-6082	Emergency Preparedness	1,418	10,479	22,300	18,000	23,400
01-21-6083	CERT Program	273	413	1,000	500	1,000
01-21-7101	Equip. Maint./Service Agreemts	32,425	23,526	34,900	29,900	33,000
01-21-7118	Brush Clearance	0	121,041	236,520	137,950	98,620
Total Operations and Maintenance		$4,676,697	$4,638,183	$6,140,520	$5,077,690	$6,346,740
Capital Outlay						
01-21-8231	Furnishings & Equipment	2,310	4,698	120,300	5,500	120,470
Total Capital Outlay		$2,310	$4,698	$120,300	$5,500	$120,470
Total Program Expenditures		**$4,853,000**	**$4,754,276**	**$6,273,780**	**$5,087,530**	**$6,501,930**

GENERAL FUND - CITY-LCUSD PROGRAMS AND FACILITIES (32)
Program Narrative and Summary

Narrative

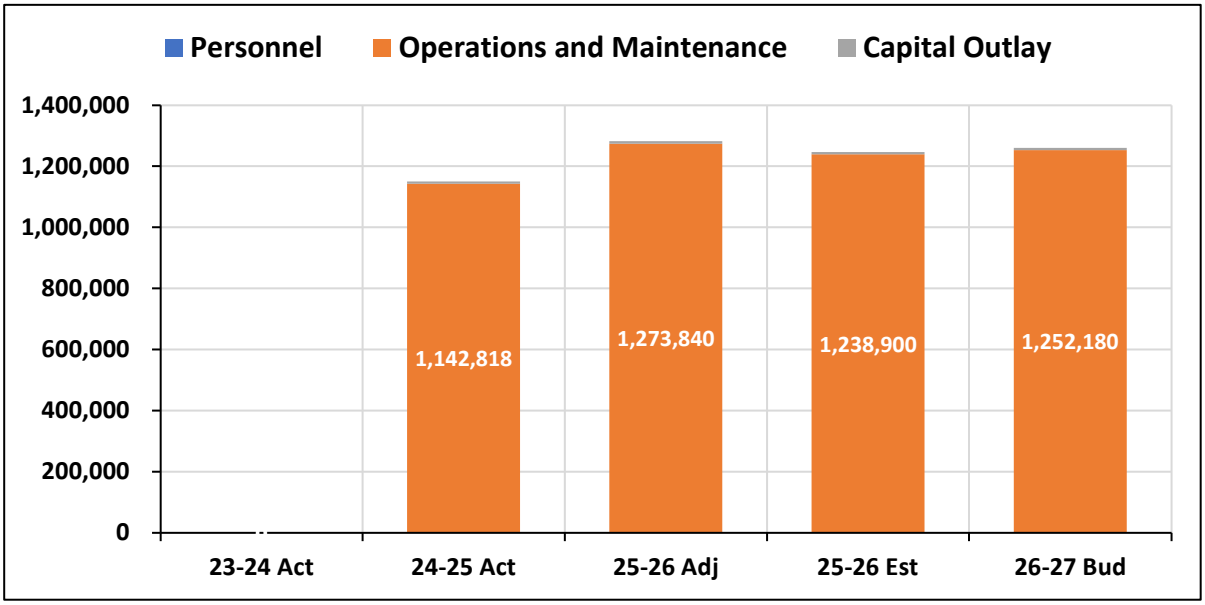
Program Description

The City-LCUSD program consists of the ongoing programs and partnership between the City and the La Canada Unified School District (LCUSD). It includes funding for the City's maintenance and/or operation of the various "joint use" facilities and programs (with the exception of Lanterman Auditorium, which is funded through a separate program), including the joint-use fields and library. The program also funds the School Resource Officer (SRO) and school crossing guards.

Budget Highlights

During FY 2025-26, in response to LCUSD's request, the city added in summer school crossing guard services. For FY 2026-27, there will also be a slight increase in costs for the School Resource Officer.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	0	1,142,818	1,273,840	1,238,900	1,252,180
Capital Outlay	0	7,623	8,000	7,700	8,000
Total Program Expenditures	**$0**	**$1,150,441**	**$1,281,840**	**$1,246,600**	**$1,260,180**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - CITY-LCUSD PROGRAMS AND FACILITIES (32)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance						
01-32-6023	Water	0	66,569	141,750	135,000	100,000
01-32-6034	Printing & Publishing	0	2,426	2,500	2,100	2,500
01-32-6057	Sheriff Spcl Assgn Deputy (SRO)	0	258,167	274,640	274,600	281,500
01-32-6061	Professional Services (XING Guards)	0	283,825	319,240	310,500	319,600
01-32-6064	Lighting (School Fields)	0	52,035	48,000	42,000	48,000
01-32-6086	Joint Use Library	0	109,084	85,500	85,500	85,500
01-32-7107	School Site Maintenance	0	370,712	402,210	389,200	415,080
Total Operations and Maintenance		$0	$1,142,818	$1,273,840	$1,238,900	$1,252,180
Capital Outlay						
01-32-8231	Furnishings & Equipment	0	7,623	8,000	7,700	8,000
Total Capital Outlay		$0	$7,623	$8,000	$7,700	$8,000
Total Program Expenditures		**$0**	**$1,150,441**	**$1,281,840**	**$1,246,600**	**$1,260,180**

GENERAL FUND - COMMUNITY GROUP SUPPORT (33)
Program Narrative and Summary

Narrative

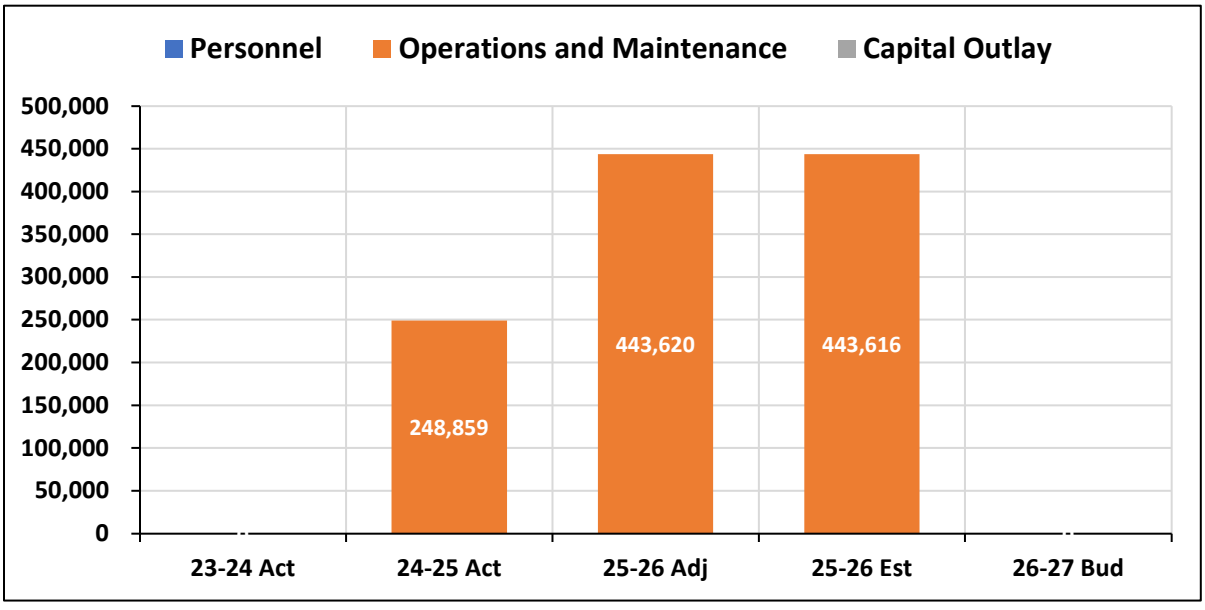
Program Description

The Community Group Support program provides financial support to local community non-profit groups to assist in their respective missions to benefit the La Canada Flintridge community. Over the 10 years, the City has provided more than $4 million to support these local groups, with support in FY 2025-26 exceeding $600,000.

Budget Highlights

During FY 2026-27, the City once again anticipates providing significant financial resources to support its thriving civic community. Beginning in FY 2026-27, annual support for the Lanterman House will be included under the Public Works Department budget within the General Fund Program 49.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	0	248,859	443,620	443,616	0
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$248,859**	**$443,620**	**$443,616**	**$0**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



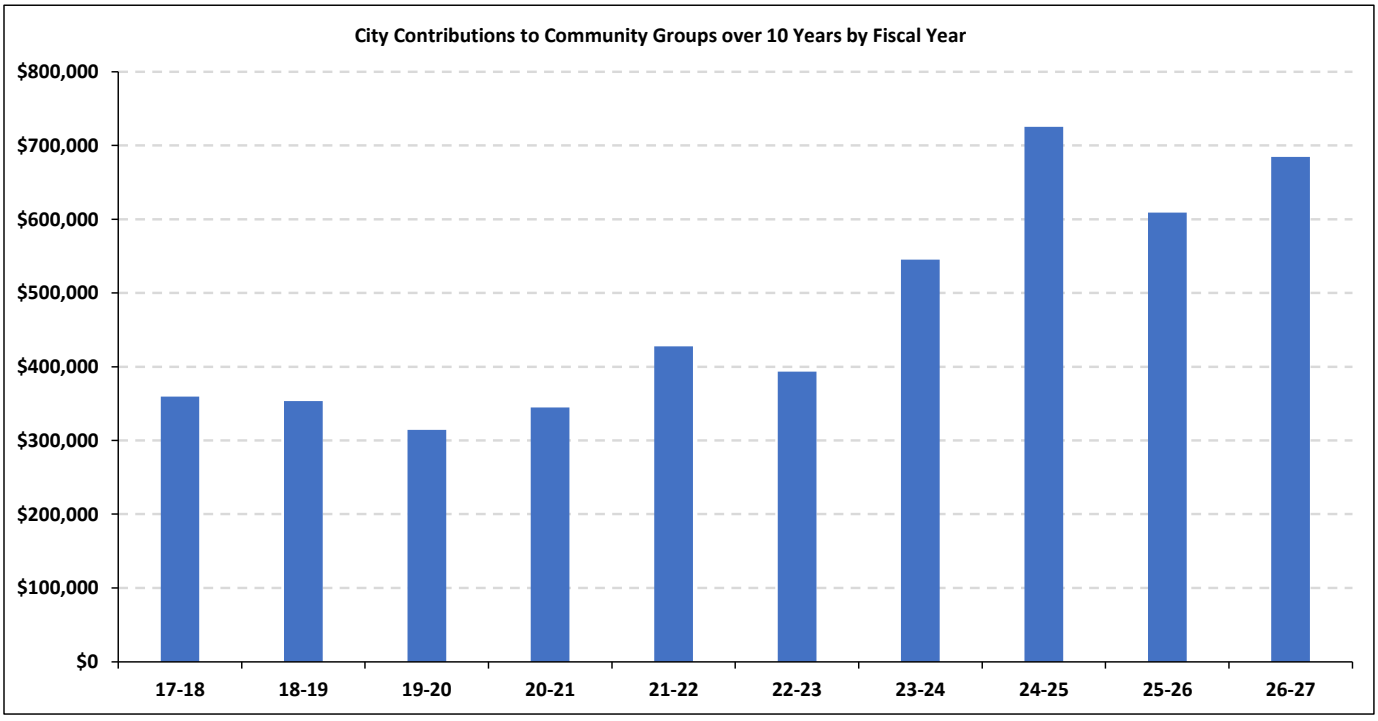
GENERAL FUND - COMMUNITY GROUP SUPPORT (33)
Program Expenditure Detail

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance					
01-33-6073 Contribution to Comm. Groups	0	248,859	443,620	443,616	0
Total Operations and Maintenance	$0	$248,859	$443,620	$443,616	$0
Total Program Expenditures	**$0**	**$248,859**	**$443,620**	**$443,616**	**$0**

GENERAL FUND - COMMUNITY GROUP SUPPORT (33)

Multi-Year History of City Contributions

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	10-Yr Total
Community Center of LCF	45,000	50,000	60,000	94,075	110,000	70,000	154,200	310,900	168,000	280,000	1,342,175
Lanterman House	108,375	119,875	122,275	126,400	128,600	143,700	152,350	165,300	165,300	0	1,232,175
LCF Chamber of Commerce	110,000	110,000	90,975	98,750	98,750	98,750	108,900	108,900	120,000	120,000	1,065,025
LCF Trails Council - Trail Request	0	0	0	0	0	0	0	0	0	76,101	76,101
LCF Trails Council - Trail Update	0	0	0	0	0	0	0	0	0	49,998	49,998
LCF Tournament of Roses Assoc.	15,000	14,050	15,400	12,500	15,000	15,000	25,000	30,000	35,000	35,000	211,950
Crescenta Canada YMCA	35,000	26,000	0	0	20,000	21,000	27,825	30,660	31,420	28,547	220,452
LC Valley Beautiful	12,000	12,000	12,000	0	13,000	20,000	24,000	24,000	22,290	25,000	164,290
USC Verdugo Hills Foundation	0	0	0	0	25,000	0	24,850	25,799	20,150	23,154	118,953
LCF Sister Cities Association	9,500	5,000	5,000	6,000	5,000	7,500	10,000	7,500	8,920	18,000	82,420
Assistance (Action) League	0	0	0	0	7,000	10,000	10,000	10,000	10,700	12,000	59,700
La Canada Playhouse	0	0	0	0	0	0	0	5,000	4,460	8,000	17,460
LCHS Music Parents Association	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	4,460	5,000	49,460
One City, One Book	2,000	1,500	2,500	2,000	0	2,000	2,000	2,000	2,670	2,000	18,670
LCF Coordinating Council	2,500	5,000	1,000	0	0	500	1,000	0	890	1,500	12,390
LCF Kiwanis Foundation	0	0	0	0	0	0	0	0	8,920	0	8,920
Study Hall Hoops	0	0	0	0	0	0	0	0	4,460	0	4,460
LCF Pickleball Association	0	0	0	0	0	0	0	0	1,280	0	1,280
Descanso Gardens Guild	15,000	5,000	0	0	0	0	0	0	0	0	20,000
Total Contributions	**359,375**	**353,425**	**$314,150**	**$344,725**	**$427,350**	**$393,450**	**$545,125**	**$725,059**	**$608,920**	**$684,300**	**$4,755,879**



GENERAL FUND - ACCESSIBILITY IMPROVEMENTS (54)
Program Narrative and Summary

Narrative

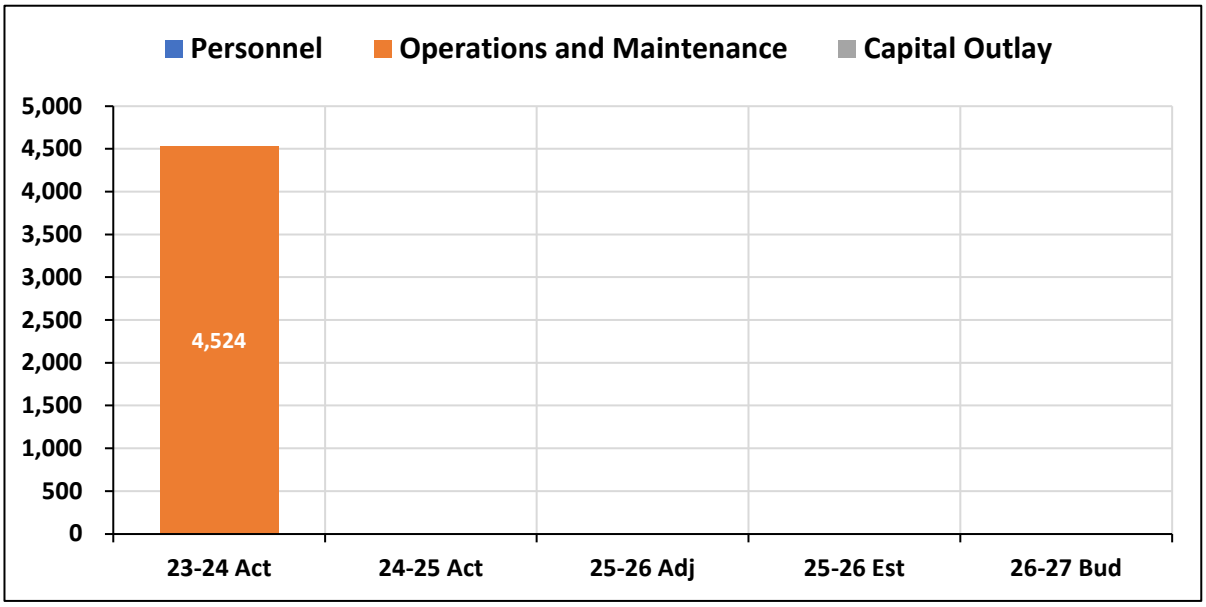
Program Description

The Accessibility Improvements program has focused on enhancing access to City facilities, events, and services. Large-scale capital projects focused on accessibility improvements have continued to be budgeted in the City's Capital Projects Fund, and in other programs.

Budget Highlights

This program was eliminated in FY 2024-25, with the City's ongoing operational expenses related to the ADA are being moved to the Administration program (09). Moreover, major ADA improvements have and will continue to be integrated throughout the City's operations and capital improvement projects.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	4,524	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$4,524**	**$0**	**$0**	**$0**	**$0**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - ACCESSIBILITY IMPROVEMENTS (54)
Program Expenditure Detail

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance					
01-54-6061 Professional Services	4,524	0	0	0	0
Total Operations and Maintenance	$4,524	$0	$0	$0	$0
Total Program Expenditures	**$4,524**	**$0**	**$0**	**$0**	**$0**

4.B: Administration and Public Services Department



4.B.1: Administrative Services Division



GENERAL FUND - ADMINISTRATION (9)
Program Narrative and Summary

Narrative

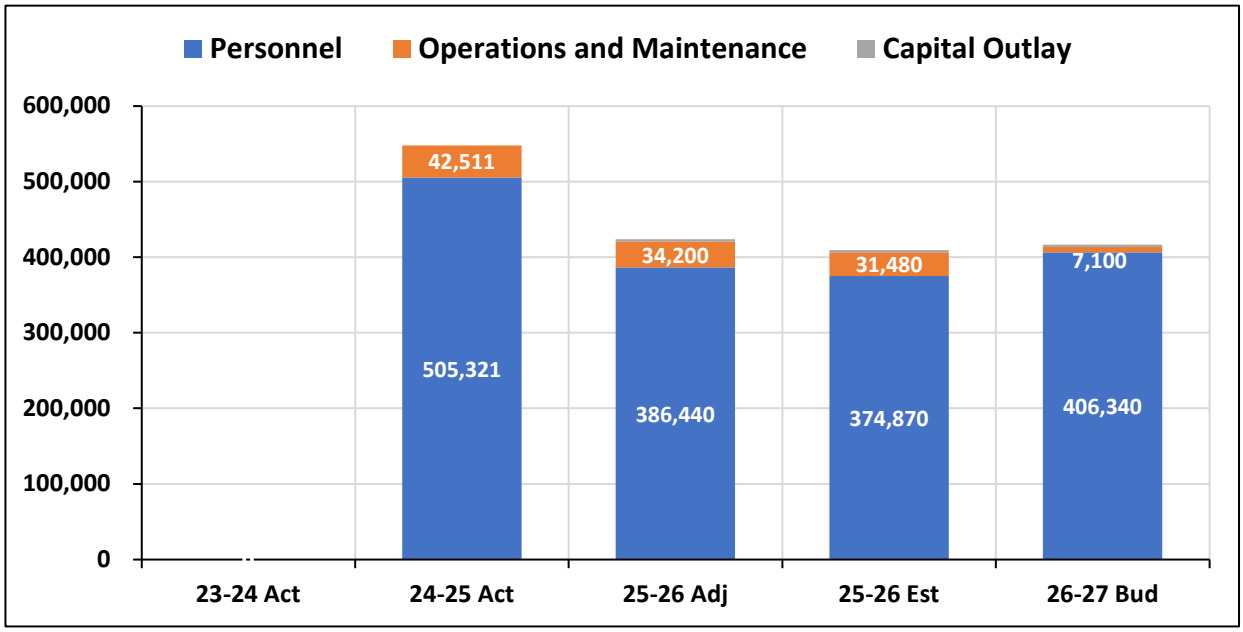
Program Description

The Administration program conducts the central administrative functions for the Administration and Public Services Department as a whole. The program funds the Administrative Services Director (FT) and Management Analyst (FT) positions.

Budget Highlights

Administration maintains responsibility for numerous core City services including city clerk, parks and recreation, information technology, and elements of public safety and special event planning.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	505,321	386,440	374,870	406,340
Operations and Maintenance	0	42,511	34,200	31,480	7,100
Capital Outlay	0	0	3,000	3,000	3,000
Total Program Expenditures	**$0**	**$547,832**	**$423,640**	**$409,350**	**$416,440**
Budgeted Employees					
Administrative Services Director (FT)	0	1	1	1	1
Senior Mgmt Analyst (FT)	0	1	0	0	0
Management Intern (PT)	0	1	0	0	0
Administrative Assistant (FT)	0	1	0	0	0
Management Analyst (FT)	0	0	1	1	1
Total Full-Time Employees	0	3	2	2	2
Total Part-Time Employees	0	1	0	0	0



GENERAL FUND - ADMINISTRATION (9)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-09-5001	Salaries Full Time	0	347,669	287,590	282,020	304,510
01-09-5002	Salaries Part Time	0	29,387	0	0	0
01-09-5004	Retirement	0	37,824	30,770	31,100	33,680
01-09-5008	Life Insurance	0	854	570	570	570
01-09-5010	Medicare	0	6,052	4,410	4,210	4,800
01-09-5012	Leave Buy-Back	0	7,697	10,060	7,720	12,230
01-09-5014	Employee Wellness Program	0	250	980	1,000	1,000
01-09-5017	Deferred Compensation	0	3,500	2,750	2,750	2,750
01-09-5020	Cafeteria Plan Benefits	0	72,088	49,310	45,500	46,800
Total Personnel		$0	$505,321	$386,440	$374,870	$406,340
Operations and Maintenance						
01-09-6051	Auto & Mileage Allowance	0	732	800	750	800
01-09-6052	Travel Conferences & Meetings	0	6,859	6,600	6,600	3,000
01-09-6053	Membership & Dues	0	1,115	1,150	630	300
01-09-6054	Employee Training & Education	0	10	4,100	3,500	1,000
01-09-6061	Professional Services	0	33,795	21,550	20,000	2,000
Total Operations and Maintenance		$0	$42,511	$34,200	$31,480	$7,100
Capital Outlay						
01-09-8231	Furnishings & Equipment	0	0	3,000	3,000	3,000
Total Capital Outlay		$0	$0	$3,000	$3,000	$3,000
Total Program Expenditures		**$0**	**$547,832**	**$423,640**	**$409,350**	**$416,440**

GENERAL FUND - CITY CLERK (04)
Program Narrative and Summary

Narrative

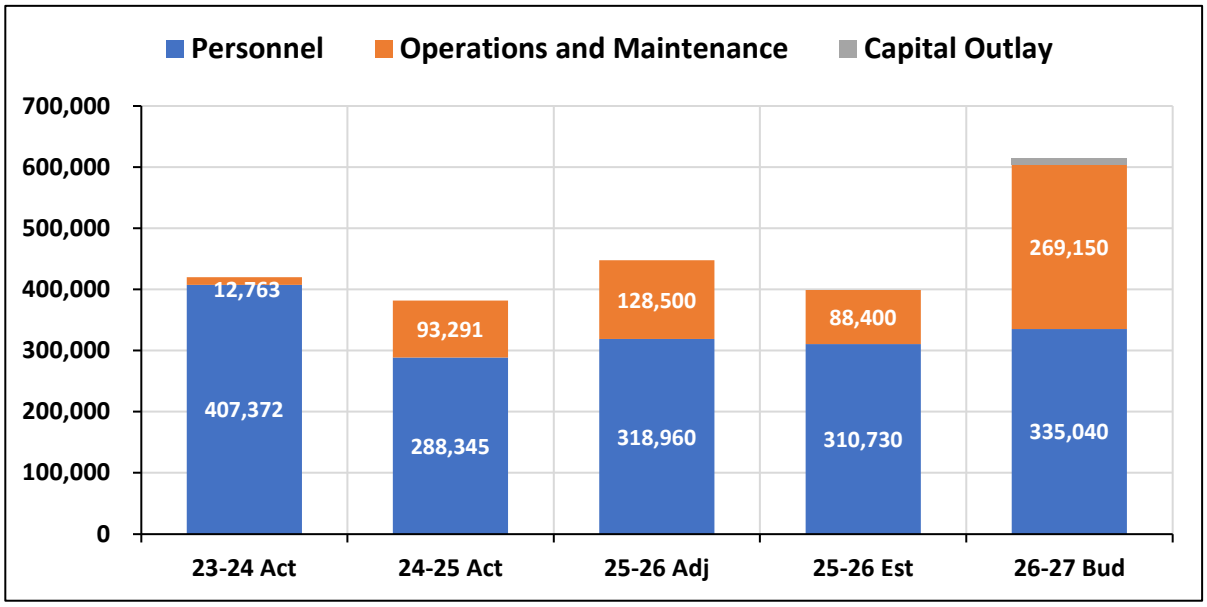
Program Description

The City Clerk performs several functions related to legislative administration and compliance, public records, and municipal elections. This includes preparing City Council meeting agendas and taking meeting minutes, attesting to the proper execution of City documents, and publication of official notices. The City Clerk also responds to Public Records Act requests, oversees the filing of required forms, and manages the municipal election process, including filing official candidate forms and filings related to local ballot measures. The program funds the City Clerk (FT) and Deputy City Clerk (FT) positions.

Budget Highlights

During FY 2026-27, funds are budgeted for the City's General Municipal Election as expenses are billed after July 1, 2026.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	407,372	288,345	318,960	310,730	335,040
Operations and Maintenance	12,763	93,291	128,500	88,400	269,150
Capital Outlay	0	0	0	0	11,000
Total Program Expenditures	**$420,135**	**$381,635**	**$447,460**	**$399,130**	**$615,190**
Budgeted Employees					
City Clerk (FT)	1	1	1	1	1
City Clerk Specialist (FT)	1	1	1	1	0
Administrative Clerk (FT)	1	0	0	0	0
Deputy City Clerk (FT)	0	0	0	0	1
Total Full-Time Employees	3	2	2	2	2
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - CITY CLERK (04)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-04-5001	Salaries Full Time	266,912	213,777	226,970	228,810	238,990
01-04-5003	Salaries Other	955	161	1,710	1,170	4,290
01-04-5004	Retirement	67,230	26,650	27,580	28,650	30,020
01-04-5006	Medical Insurance	8,886	0	0	0	0
01-04-5008	Life Insurance	0	570	570	570	570
01-04-5010	Medicare	4,120	3,145	3,540	3,390	3,830
01-04-5012	Leave Buy-Back	0	0	7,380	0	8,040
01-04-5014	Employee Wellness Program	0	480	980	1,000	1,000
01-04-5017	Deferred Compensation	0	1,500	1,500	1,500	1,500
01-04-5020	Cafeteria Plan Benefits	59,270	42,062	48,730	45,640	46,800
Total Personnel		$407,372	$288,345	$318,960	$310,730	$335,040
Operations and Maintenance						
01-04-6031	Office Supplies	259	0	0	0	1,000
01-04-6032	Books & Publications	700	1,443	0	0	1,000
01-04-6034	Printing & Publishing	0	82,242	55,000	60,000	65,000
01-04-6051	Auto & Mileage Allowance	222	0	250	200	750
01-04-6052	Travel Conferences & Meetings	2,282	149	6,950	5,000	6,950
01-04-6053	Membership & Dues	1,080	1,255	1,300	1,200	1,500
01-04-6054	Employee Training & Education	1,900	2,717	2,000	2,000	2,100
01-04-6060	Contract Services	0	0	0	0	125,000
01-04-6061	Professional Services	6,320	5,484	63,000	20,000	65,850
Total Operations and Maintenance		$12,763	$93,291	$128,500	$88,400	$269,150
Capital Outlay						
01-04-8231	Furnishings & Equipment	0	0	0	0	11,000
Total Capital Outlay		$0	$0	$0	$0	$11,000
Total Program Expenditures		**$420,135**	**$381,635**	**$447,460**	**$399,130**	**$615,190**

GENERAL FUND - ELECTIONS (08)
Program Narrative and Summary

Narrative

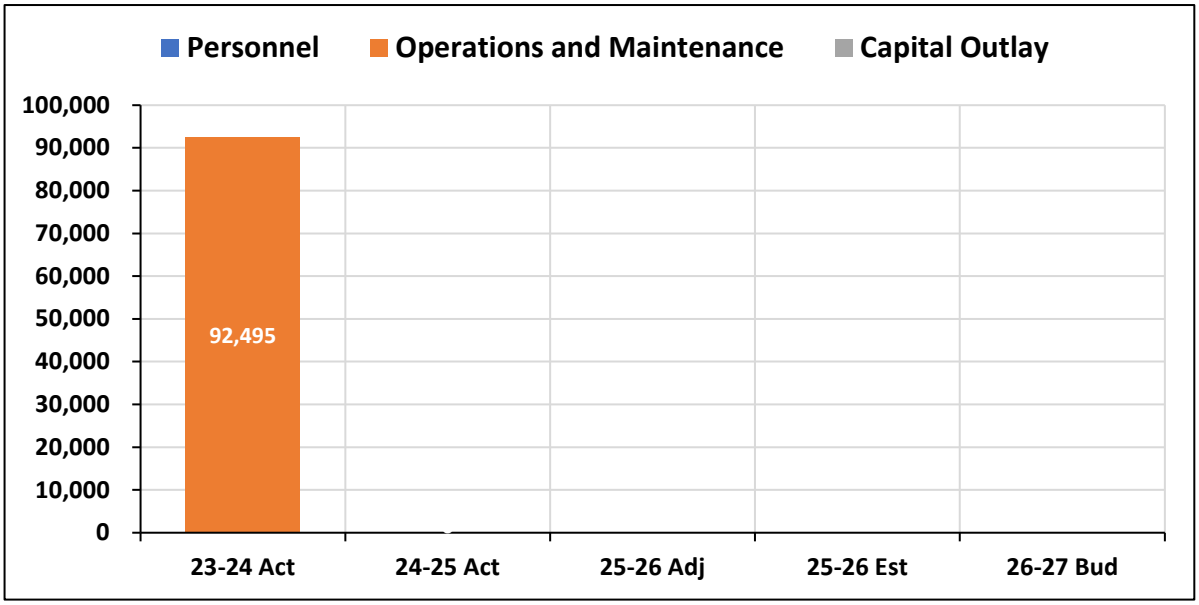
Program Description

The Elections program provides funding for the City's General Elections. As a general law City, elections are held every two years to elect City Council members. In addition, the City may conduct special elections as needed for such purposes as referendums or City Council vacancies. In FY 2019-20 the City, to comply with new State law on the timing of general elections, consolidated its General Election with LA County elections.

Budget Highlights

For FY 2024-25, the Elections program has been eliminated and all expenditure accounts moved to the City Clerk (04) program.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	92,495	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$92,495**	**$0**	**$0**	**$0**	**$0**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - ELECTIONS (08)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance						
01-08-6034	Printing & Publishing	3,952	0	0	0	0
01-08-6060	Contract Services	87,785	0	0	0	0
01-08-6061	Professional Services	758	0	0	0	0
Total Operations and Maintenance		$92,495	$0	$0	$0	$0
Total Program Expenditures		**$92,495**	**$0**	**$0**	**$0**	**$0**

GENERAL FUND - NON-DEPARTMENTAL (06)
Program Narrative and Summary

Narrative

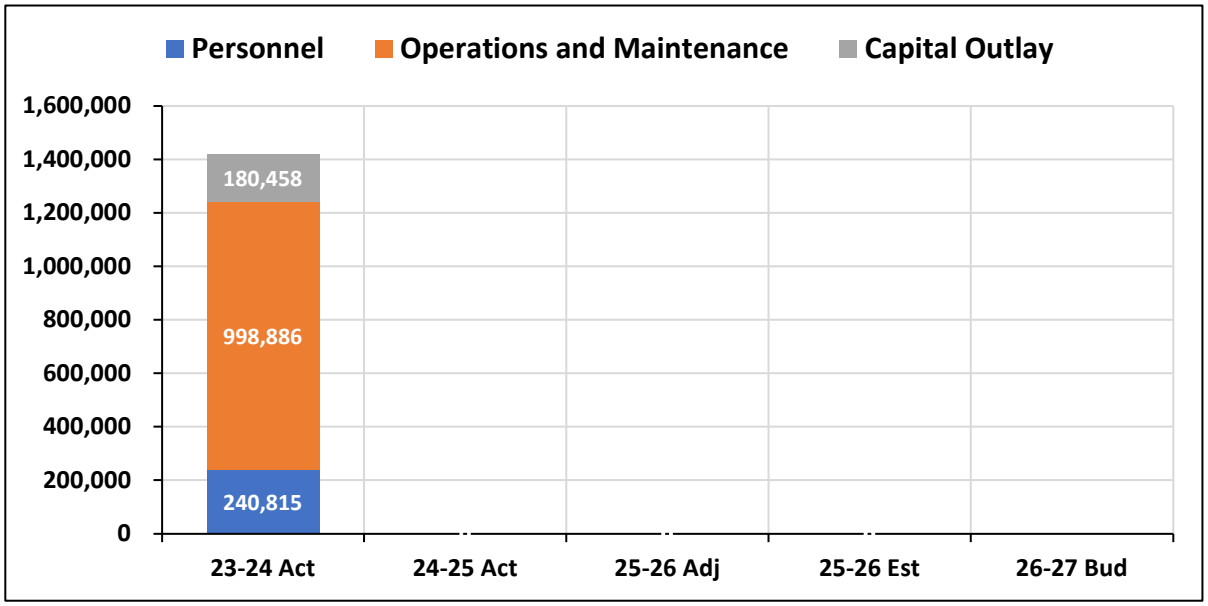
Program Description

The Non-Departmental program includes all expenditures that are unassignable to specific departments or are expenditures that are related to support services.

Budget Highlights

In FY 2024-25 the Non-Departmental program was eliminated and the expenditures distributed to other programs.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	240,815	0	0	0	0
Operations and Maintenance	998,886	0	0	0	0
Capital Outlay	180,458	0	0	0	0
Total Program Expenditures	**$1,420,159**	**$0**	**$0**	**$0**	**$0**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - NON-DEPARTMENTAL (06)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-06-5005	Workers Compensation	121,114	0	0	0	0
01-06-5008	Life Insurance	9,896	0	0	0	0
01-06-5012	Leave Buy-Back	78,450	0	0	0	0
01-06-5014	Employee Wellness Program	3,305	0	0	0	0
01-06-5015	Unemployment	126	0	0	0	0
01-06-5017	Deferred Compensation	25,221	0	0	0	0
01-06-5018	Survivor Benefits	2,704	0	0	0	0
Total Personnel		$240,815	$0	$0	$0	$0
Operations and Maintenance						
01-06-6031	Office Supplies	33,731	0	0	0	0
01-06-6033	Postage	9,569	0	0	0	0
01-06-6034	Printing & Publishing	90,579	0	0	0	0
01-06-6038	Lease Agreements	43,879	0	0	0	0
01-06-6040	Claim Settlements	0	0	0	0	0
01-06-6041	Insurance Premiums	427,040	0	0	0	0
01-06-6042	Surety & Emp. Bond Premiums	0	0	0	0	0
01-06-6051	Auto & Mileage Allowance	2,027	0	0	0	0
01-06-6052	Travel Conferences & Meetings	7,848	0	0	0	0
01-06-6054	Employee Training & Education	565	0	0	0	0
01-06-6061	Professional Services	328,464	0	0	0	0
01-06-7101	Equip. Maint./Service Agreemts	55,183	0	0	0	0
Total Operations and Maintenance		$998,886	$0	$0	$0	$0
Capital Outlay						
01-06-8231	Furnishings & Equipment	7,160	0	0	0	0
01-06-8237	Computer Equipment / Software	129,398	0	0	0	0
01-06-8239	Geographical Information Sys	43,900	0	0	0	0
Total Capital Outlay		$180,458	$0	$0	$0	$0
Total Program Expenditures		**$1,420,159**	**$0**	**$0**	**$0**	**$0**

GENERAL FUND - INFORMATION TECHNOLOGY (11)
Program Narrative and Summary

Narrative

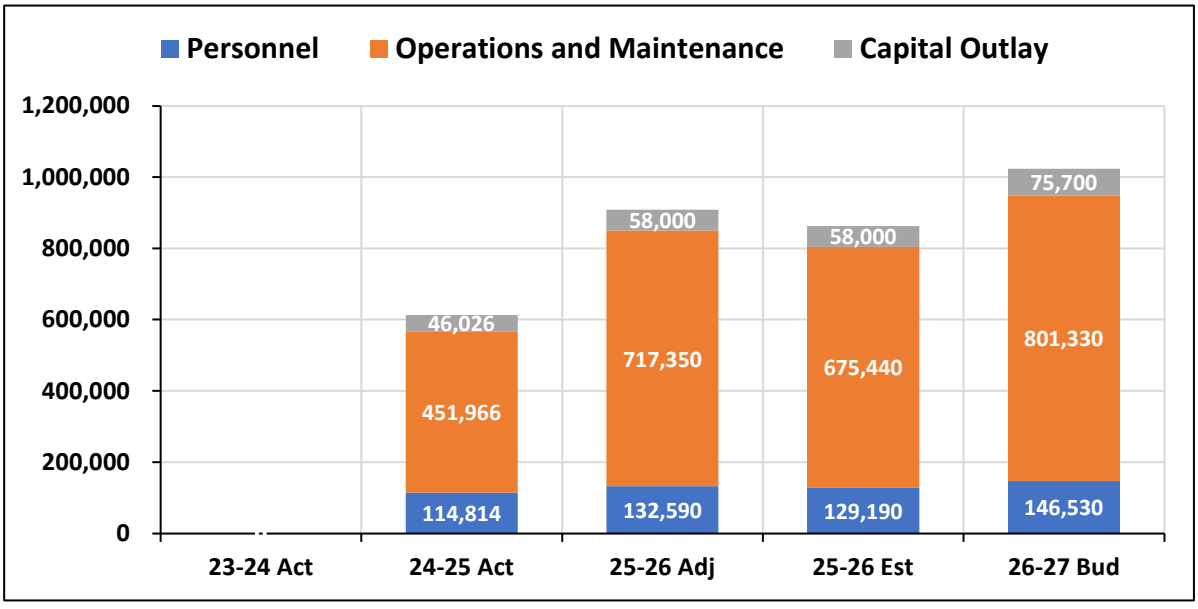
Program Description

The Information Technology program funds the City's centralized information technology efforts. The program includes the City's software, software subscriptions, hardware, and professional services budgets for maintaining, updating and securing the City's information technology systems across all departments. The program includes the Information Technology Specialist (FT) position.

Budget Highlights

No significant changes are anticipated in the Information Technology program in FY 2026-27, although Staff will be increasing consultant hours with its permitting system to improve user experience.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	114,814	132,590	129,190	146,530
Operations and Maintenance	0	451,966	717,350	675,440	801,330
Capital Outlay	0	46,026	58,000	58,000	75,700
Total Program Expenditures	**$0**	**$612,806**	**$907,940**	**$862,630**	**$1,023,560**
Budgeted Employees					
Information Technology Specialist (FT)	0	1	1	1	1
Total Full-Time Employees	0	1	1	1	1
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - INFORMATION TECHNOLOGY (11)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-11-5001	Salaries Full Time	0	84,129	93,730	92,050	100,660
01-11-5003	Salaries Other	0	8,331	10,830	12,180	16,590
01-11-5004	Retirement	0	6,592	7,300	7,290	7,980
01-11-5008	Life Insurance	0	285	280	280	280
01-11-5010	Medicare	0	1,528	1,720	1,740	1,980
01-11-5012	Leave Buy-Back	0	0	3,090	0	3,390
01-11-5014	Employee Wellness Program	0	0	490	500	500
01-11-5017	Deferred Compensation	0	750	750	750	750
01-11-5020	Cafeteria Plan Benefits	0	13,200	14,400	14,400	14,400
Total Personnel		$0	$114,814	$132,590	$129,190	$146,530
Operations and Maintenance						
01-11-6051	Auto & Mileage Allowance	0	0	500	100	500
01-11-6052	Travel Conferences & Meetings	0	0	1,500	1,500	2,000
01-11-6053	Membership & Dues	0	0	500	100	500
01-11-6054	Employee Training & Education	0	0	2,500	2,500	2,500
01-11-6061	Professional Services	0	275,687	316,250	300,000	371,170
01-11-6098	IT Service Providers	0	46,105	46,860	47,000	63,550
01-11-6099	Software, Licenses & Subscriptions	0	130,174	349,240	324,240	361,110
Total Operations and Maintenance		$0	$451,966	$717,350	$675,440	$801,330
Capital Outlay						
01-11-8237	Computer Equipment	0	46,026	58,000	58,000	75,700
Total Capital Outlay		$0	$46,026	$58,000	$58,000	$75,700
Total Program Expenditures		**$0**	**$612,806**	**$907,940**	**$862,630**	**$1,023,560**

4.B.2: Parks, Recreation, and Culture Division



GENERAL FUND - PARKS AND RECREATION (31)
Program Narrative and Summary

Narrative

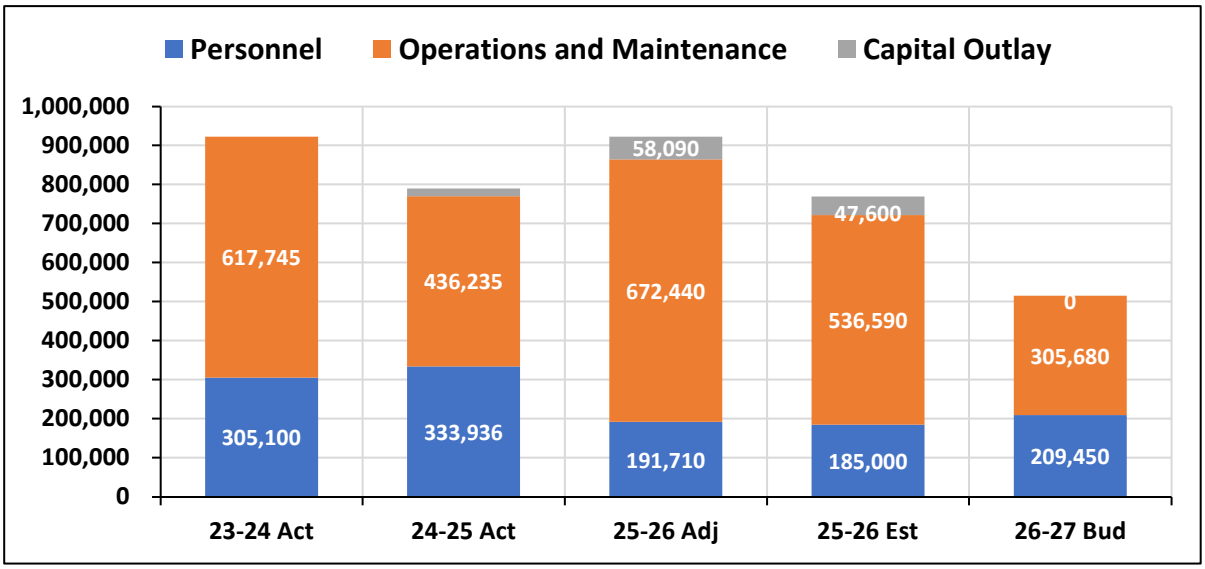
Program Description

The Parks and Recreation program provides for operating and maintaining several sports fields, tennis courts, basketball courts, and parks for the enjoyment and benefit of the community. The program funds the Assistant Director of Administrative Services (FT).

Budget Highlights

During FY 2026-27, no significant changes are anticipated to the Parks and Recreation. The City will continue providing popular programs such as the music in the park concert series and festival in lights. The program also funds the City's Hometown Hero and Gold Star programs.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	305,100	333,936	191,710	185,000	209,450
Operations and Maintenance	617,745	436,235	672,440	536,590	305,680
Capital Outlay	0	19,381	58,090	47,600	0
Total Program Expenditures	**$922,845**	**$789,552**	**$922,240**	**$769,190**	**$515,130**
Budgeted Employees					
Assistant Director, Admin Srvs (FT)	0	1	1	1	1
Facility Maintenance Supervisor (FT)	0	1	0	0	0
Administrative Services Director (FT)	1	0	0	0	0
Senior Management Analyst (FT)	1	0	0	0	0
Recreation Specialist (PT)	1	0	0	0	0
Parks and Facilities Maint. Crew (PT)	0	0	1	0	0
Total Full-Time Employees	2	2	1	1	1
Total Part-Time Employees	1	0	1	0	0



GENERAL FUND - PARKS AND RECREATION (31)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-31-5001	Salaries Full Time	213,986	258,851	151,720	148,970	163,440
01-31-5002	Salaries Part Time	2,198	0	0	0	0
01-31-5003	Salaries Other	4,098	0	0	0	0
01-31-5004	Retirement	52,592	27,132	11,870	11,970	12,960
01-31-5008	Life Insurance	0	570	280	310	280
01-31-5010	Medicare	3,633	3,876	2,460	2,320	2,620
01-31-5012	Leave Buy-Back	0	4,956	4,570	0	5,500
01-31-5014	Employee Wellness Program	0	250	490	500	500
01-31-5017	Deferred Compensation	0	1,500	750	0	750
01-31-5020	Cafeteria Plan Benefits	28,594	36,802	19,570	20,930	23,400
Total Personnel		$305,100	$333,936	$191,710	$185,000	$209,450
Operations and Maintenance						
01-31-6023	Water	0	61,018	130,000	70,000	100,000
01-31-6027	Electricity	0	19,616	44,000	25,000	35,000
01-31-6030	Material & Supplies	0	1,941	9,500	9,500	3,000
01-31-6034	Printing & Publishing	0	15,716	14,000	13,000	14,000
01-31-6035	Stipend	2,350	1,850	2,750	2,500	2,750
01-31-6051	Auto & Mileage Allowance	0	0	1,000	100	1,000
01-31-6052	Travel Conferences & Meetings	550	1,324	1,600	1,050	2,500
01-31-6061	Professional Services	0	2,201	60,000	12,000	61,000
01-31-6064	Lighting (School Fields)	7,951	0	0	0	0
01-31-6073	Contribution to Comm. Groups	392,775	0	0	0	0
01-31-6081	Programs (Recreation)	102,921	110,375	124,300	120,000	86,430
01-31-6085	Youth Council Activities	1,090	206	1,600	250	0
01-31-6086	Joint Use Library	107,863	0	0	0	0
01-31-6087	Skate Park	(87)	0	0	0	0
01-31-7103	Building Maintenance	0	6,651	5,000	4,500	0
01-31-7104	General Maintenance	2,331	15,934	15,000	15,000	0
01-31-7105	Park Maintenance	0	199,402	263,690	263,690	0
Total Operations and Maintenance		$617,745	$436,235	$672,440	$536,590	$305,680
Capital Outlay						
01-31-8231	Furnishings & Equipment	0	19,381	58,090	47,600	0
Total Capital Outlay		$0	$19,381	$58,090	$47,600	$0
Total Program Expenditures		**$922,845**	**$789,552**	**$922,240**	**$769,190**	**$515,130**

GENERAL FUND - LANTERMAN AUDITORIUM (50)
Program Narrative and Summary

Narrative

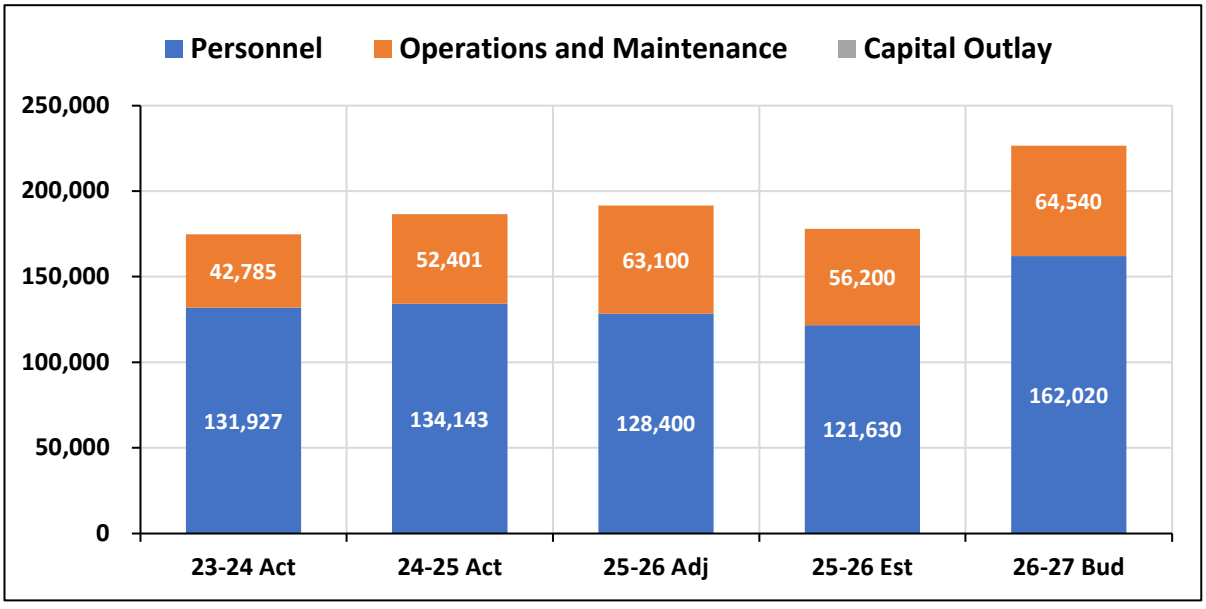
Program Description

The Lanterman Auditorium program provides funding for personnel, operations, and maintenance of the Lanterman Auditorium facility. Lanterman Auditorium is owned by the La Canada Unified School District (LCUSD) and operated and maintained by the City under the Joint Use Agreement. The program funds the Auditorium Manager (PT), and four Auditorium Technicians (PT) positions.

Budget Highlights

During FY 2026-27, no significant changes are anticipated to the Lanterman Auditorium program.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	131,927	134,143	128,400	121,630	162,020
Operations and Maintenance	42,785	52,401	63,100	56,200	64,540
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$174,712**	**$186,543**	**$191,500**	**$177,830**	**$226,560**
Budgeted Employees					
Lanterman Auditorium Manager (PT)	1	1	1	1	1
Lanterman Auditorium Technician (PT)	4	3	3	4	4
Lanterman Auditorium Trainee (PT)	1	1	1	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	6	5	5	5	5



GENERAL FUND - LANTERMAN AUDITORIUM (50)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-50-5002	Salaries Part Time	103,483	104,199	103,980	93,750	134,950
01-50-5003	Salaries Other	4,343	4,547	3,560	3,500	7,210
01-50-5004	Retirement	1,954	1,843	1,880	1,610	2,670
01-50-5010	Medicare	1,770	1,772	1,740	1,410	2,180
01-50-5011	FICA	5,427	5,582	5,340	4,560	6,610
01-50-5020	Cafeteria Plan Benefits	14,950	16,200	11,900	16,800	8,400
Total Personnel		$131,927	$134,143	$128,400	$121,630	$162,020
Operations and Maintenance						
01-50-6023	Water	0	0	400	0	400
01-50-6027	Electricity	0	0	5,000	0	5,000
01-50-6029	Gas	0	0	200	0	200
01-50-6030	Material & Supplies	1,162	1,418	2,500	2,500	2,580
01-50-6037	Custodial Service	30,588	27,915	35,200	35,200	36,260
01-50-6061	Professional Services	1,165	3,413	4,800	4,500	4,950
01-50-7103	Building Maintenance	9,870	19,655	15,000	14,000	15,150
Total Operations and Maintenance		$42,785	$52,401	$63,100	$56,200	$64,540
Total Program Expenditures		**$174,712**	**$186,543**	**$191,500**	**$177,830**	**$226,560**

4.C: Finance Department



GENERAL FUND - FINANCE (10)
Program Narrative and Summary

Narrative

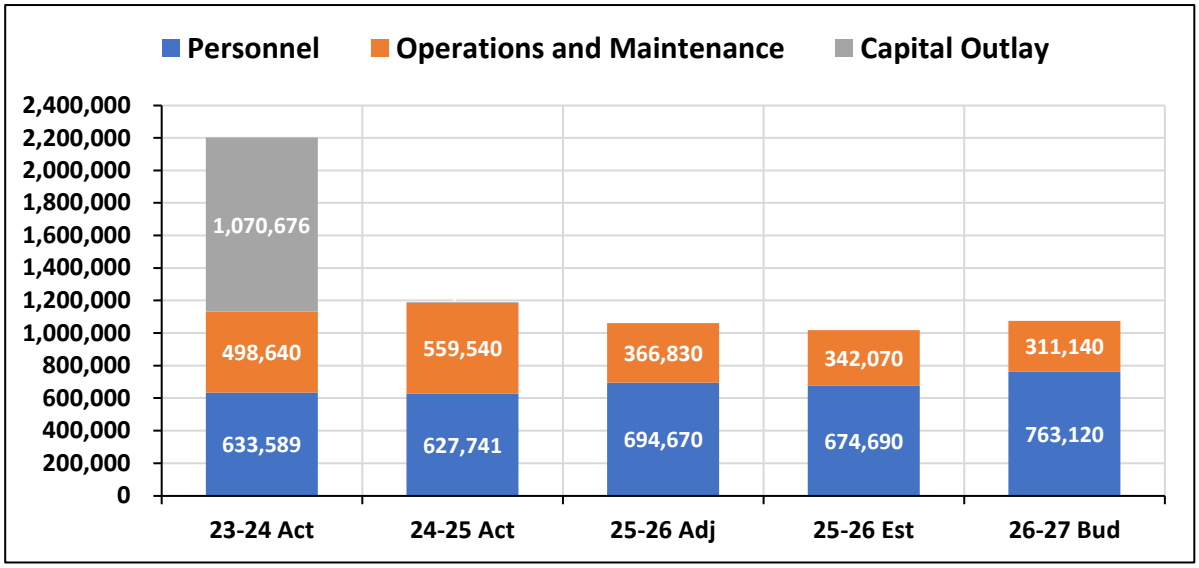
Program Description

The Finance Department manages the City's financial activities. This includes cash receipts, accounts receivable/accounts payable, purchasing, payroll, the general ledger, and budgeting. In addition, the City Council-appointed City Treasurer manages the City's cash investments. The City Treasurer and the Director of Finance also support the City Council-appointed Investment and Financing Advisory Committee (IFAC). The department consists of the Director of Finance (FT), Senior Accountant (FT), Accountant (FT), Management Aanalyst (FT) , Accounting Technician (PT), and the Council-appointed City Treasurer (PT).

Budget Highlights

As in past years, the Finance Department was awarded the Government Finance Officers Association (GFOA) Certificate of achievement for excellence in financial report for FY 2024-25, and has applied for the award for FY 2025-26.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	633,589	627,741	694,670	674,690	763,120
Operations and Maintenance	498,640	559,540	366,830	342,070	311,140
Capital Outlay	1,070,676	3,409	0	0	0
Total Program Expenditures	**$2,202,905**	**$1,190,691**	**$1,061,500**	**$1,016,760**	**$1,074,260**
Budgeted Employees					
Finance Director (FT)	1	1	1	1	1
Senior Accountant (FT)	1	1	1	1	1
Accountant (FT)	1	1	1	1	1
Management Analyst (FT)	0	0	0	1	1
Accounting Technician (PT)	1	1	1	1	1
Management Aide (PT)	1	0	0	0	0
Management Aide (FT)	0	1	1	0	0
Treasurer (PT)	1	1	1	1	1
Total Full-Time Employees	3	4	4	4	4
Total Part-Time Employees	3	2	2	2	2



GENERAL FUND - FINANCE (10)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-10-5001	Salaries Full Time	365,507	393,504	465,860	463,800	511,520
01-10-5002	Salaries Part Time	81,096	51,777	59,540	56,140	70,650
01-10-5003	Salaries Other	44	0	0	0	0
01-10-5004	Retirement	98,149	41,610	44,850	45,810	51,120
01-10-5006	Medical Insurance	9,185	0	0	0	0
01-10-5008	Life Insurance	0	1,020	1,140	1,090	1,140
01-10-5010	Medicare	6,908	7,511	8,700	8,460	9,550
01-10-5011	FICA	744	689	890	890	890
01-10-5012	Leave Buy-Back	0	43,903	17,170	4,300	19,000
01-10-5014	Employee Wellness Program	0	684	1,970	1,480	2,000
01-10-5017	Deferred Compensation	0	2,803	4,250	3,500	4,250
01-10-5020	Cafeteria Plan Benefits	71,956	84,240	90,300	89,220	93,000
Total Personnel		$633,589	$627,741	$694,670	$674,690	$763,120
Operations and Maintenance						
01-10-6032	Books & Publications	0	199	500	100	200
01-10-6034	Printing & Publishing	0	0	0	0	2,500
01-10-6035	Stipend	0	0	250	0	1,000
01-10-6036	SBITA Principal	289,281	253,934	0	0	0
01-10-6039	Interest Expense	6,628	26,469	0	0	0
01-10-6051	Auto & Mileage Allowance	258	0	400	130	400
01-10-6052	Travel Conferences & Meetings	1,940	0	7,500	1,770	7,850
01-10-6053	Membership & Dues	725	435	1,030	850	1,040
01-10-6054	Employee Training & Education	0	1,335	1,570	1,500	1,630
01-10-6061	Professional Services	199,808	277,168	230,460	230,260	277,020
01-10-6069	Write off adjustment	0	0	125,120	107,460	19,500
Total Operations and Maintenance		$498,640	$559,540	$366,830	$342,070	$311,140
Capital Outlay						
01-10-8601	Capital Outlay	1,070,676	3,409	0	0	0
Total Capital Outlay		$1,070,676	$3,409	$0	$0	$0
Total Program Expenditures		**$2,202,905**	**$1,190,691**	**$1,061,500**	**$1,016,760**	**$1,074,260**

4.D: Community Development Department



4.D.1: Planning Division



GENERAL FUND - COMMUNITY DEVELOPMENT (05)
Program Narrative and Summary

Narrative

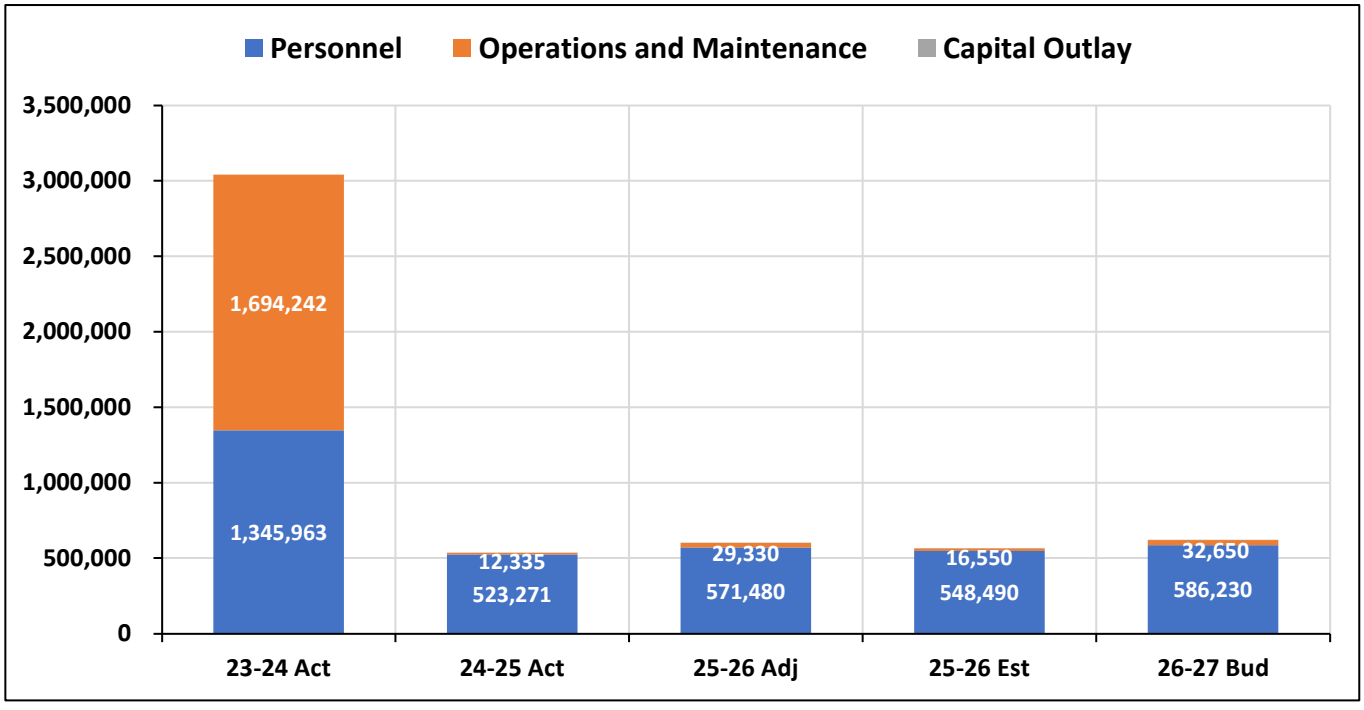
Program Description

The Community Development program consists of the Director, a Senior Management Analyst II, and a Management Analyst. The program includes department budgeting, contract management, business licensing, and other administrative duties performed on behalf of the Community Development Department as a whole.

Budget Highlights

In FY 2025-26, the Department took over Film Permit review previously handled by the Administration and Public Services Department.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	1,345,963	523,271	571,480	548,490	586,230
Operations and Maintenance	1,694,242	12,335	29,330	16,550	32,650
Capital Outlay	0	106	250	100	250
Total Program Expenditures	**$3,040,205**	**$535,712**	**$601,060**	**$565,140**	**$619,130**
Budgeted Employees					
Community Development Director (FT)	1	1	1	1	1
Senior Management Analyst II (FT)	1	1	1	1	1
Management Analyst (FT)	1	1	1	1	1
Principal Planner (FT)	1	0	0	0	0
Planner (FT)	1	0	0	0	0
Assistant Planner (FT)	2	0	0	0	0
Permit Technician (FT)	2	0	0	0	0
Permit Technician (PT)	1	0	0	0	0
Planning Intern (PT)	1	0	0	0	0
Total Full-Time Employees	9	3	3	3	3
Total Part-Time Employees	2	0	0	0	0



GENERAL FUND - COMMUNITY DEVELOPMENT (05)

Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-05-5001	Salaries Full Time	859,190	399,208	419,690	420,820	436,600
01-05-5002	Salaries Part Time	57,313	0	0	0	0
01-05-5003	Salaries Other	8,218	0	0	0	0
01-05-5004	Retirement	205,265	45,913	47,900	48,500	50,270
01-05-5006	Medical Insurance	56,700	0	0	0	0
01-05-5007	Vision Insurance	284	0	0	0	0
01-05-5008	Life Insurance	0	854	850	850	850
01-05-5009	Dental Insurance	489	0	0	0	0
01-05-5010	Medicare	14,220	5,738	6,550	5,910	6,640
01-05-5012	Leave Buy-Back	0	9,712	15,810	0	16,670
01-05-5014	Employee Wellness Program	0	480	1,480	1,000	1,500
01-05-5017	Deferred Compensation	0	3,500	3,500	3,500	3,500
01-05-5020	Cafeteria Plan Benefits	144,284	57,865	75,700	67,910	70,200
Total Personnel		$1,345,963	$523,271	$571,480	$548,490	$586,230
Operations and Maintenance						
01-05-6032	Books & Publications	42	0	0	0	0
01-05-6034	Printing & Publishing	1,481	0	0	0	0
01-05-6035	Stipend	6,700	0	0	0	0
01-05-6051	Auto & Mileage Allowance	19	0	480	600	600
01-05-6052	Travel Conferences & Meetings	2,450	1,951	3,500	2,700	6,500
01-05-6053	Membership & Dues	2,159	1,063	1,200	1,100	1,400
01-05-6054	Employee Training & Education	244	0	150	150	150
01-05-6060	Contract Services	1,322,159	0	0	0	0
01-05-6061	Professional Services	267,698	9,321	10,000	10,000	10,000
01-05-6065	General Plan Implementation	90,892	0	0	0	0
01-05-6068	Commercial Facade Rehab.	0	0	6,000	2,000	6,000
01-05-6093	Documents/Recordings	399	0	0	0	0
01-05-6201	Sewer Conn Subsidies	0	0	8,000	0	8,000
Total Operations and Maintenance		$1,694,242	$12,335	$29,330	$16,550	$32,650
Capital Outlay						
01-05-8231	Furnishings & Equipment	0	106	250	100	250
Total Capital Outlay		$0	$106	$250	$100	$250
Total Program Expenditures		**$3,040,205**	**$535,712**	**$601,060**	**$565,140**	**$619,130**

GENERAL FUND - PLANNING (25)
Program Narrative and Summary

Narrative

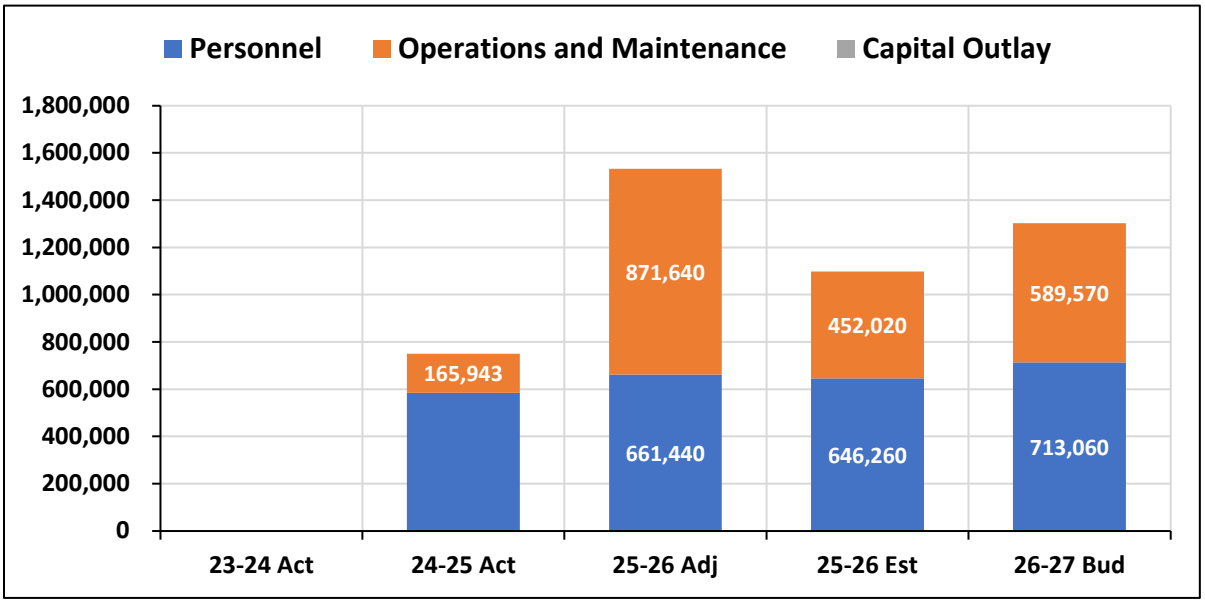
Program Description

The Planning Division program maintains and administers the General Plan and certain sections of the Municipal Code. Specifically, it administers development functions, including processing entitlement applications, General and Specific Plan amendments, Zoning Code amendments and updates of the Zoning Map, and environmental compliance under the California Environmental Quality Act. The Planning Division also provides support to the Planning and Design Commissions. Planning is staffed by the Assistant Community Development Director, Planner, Associate Planner, Assistant Planner, and a Planning Intern.

Budget Highlights

In FY 2025-26, the Sustainability and Resilience Commission was established, with the Assistant Director as the liaison. During the FY, entitlements were approved for 5 new single-family residences and more than 30 ADUs. The program anticipates considerable effort around continued implementation of the General Plan.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	584,327	661,440	646,260	713,060
Operations and Maintenance	0	165,943	871,640	452,020	589,570
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$750,271**	**$1,533,080**	**$1,098,280**	**$1,302,630**
Budgeted Employees					
Assistant Director, Comm Dev. (FT)	0	1	1	1	1
Planner (FT)	0	1	1	1	1
Assistant Planner (FT)	0	2	2	1	1
Planning Intern (PT)	0	1	1	1	1
Associate Planner (FT)	0	0	0	1	1
Total Full-Time Employees	0	4	4	4	4
Total Part-Time Employees	0	1	1	1	1



GENERAL FUND - PLANNING (25)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-25-5001	Salaries Full Time	0	412,814	455,880	455,720	491,830
01-25-5002	Salaries Part Time	0	24,148	31,220	31,230	35,350
01-25-5004	Retirement	0	50,068	54,470	55,940	60,650
01-25-5008	Life Insurance	0	1,139	1,140	1,140	1,140
01-25-5010	Medicare	0	6,764	7,690	7,460	8,340
01-25-5012	Leave Buy-Back	0	5,571	14,910	3,660	16,550
01-25-5014	Employee Wellness Program	0	300	1,970	1,500	2,000
01-25-5017	Deferred Compensation	0	3,000	3,000	3,000	3,000
01-25-5020	Cafeteria Plan Benefits	0	80,524	91,160	86,610	90,280
Total Personnel		$0	$584,327	$661,440	$646,260	$713,060
Operations and Maintenance						
01-25-6032	Books & Publications	0	42	50	50	70
01-25-6034	Printing & Publishing	0	300	300	300	500
01-25-6035	Stipend	0	6,350	15,750	10,500	15,000
01-25-6052	Travel Conferences & Meetings	0	3,491	3,550	5,600	7,500
01-25-6053	Membership & Dues	0	1,335	1,700	1,700	1,700
01-25-6054	Employee Training & Education	0	0	150	160	300
01-25-6061	Professional Services	0	116,694	262,750	178,210	175,000
01-25-6065	General Plan Implementation	0	34,739	586,890	255,000	389,000
01-25-6093	Documents/Recordings	0	2,992	500	500	500
Total Operations and Maintenance		$0	$165,943	$871,640	$452,020	$589,570
Total Program Expenditures		**$0**	**$750,271**	**$1,533,080**	**$1,098,280**	**$1,302,630**

4.D.2: Building and Safety Division



GENERAL FUND - BUILDING AND SAFETY (26)
Program Narrative and Summary

Narrative

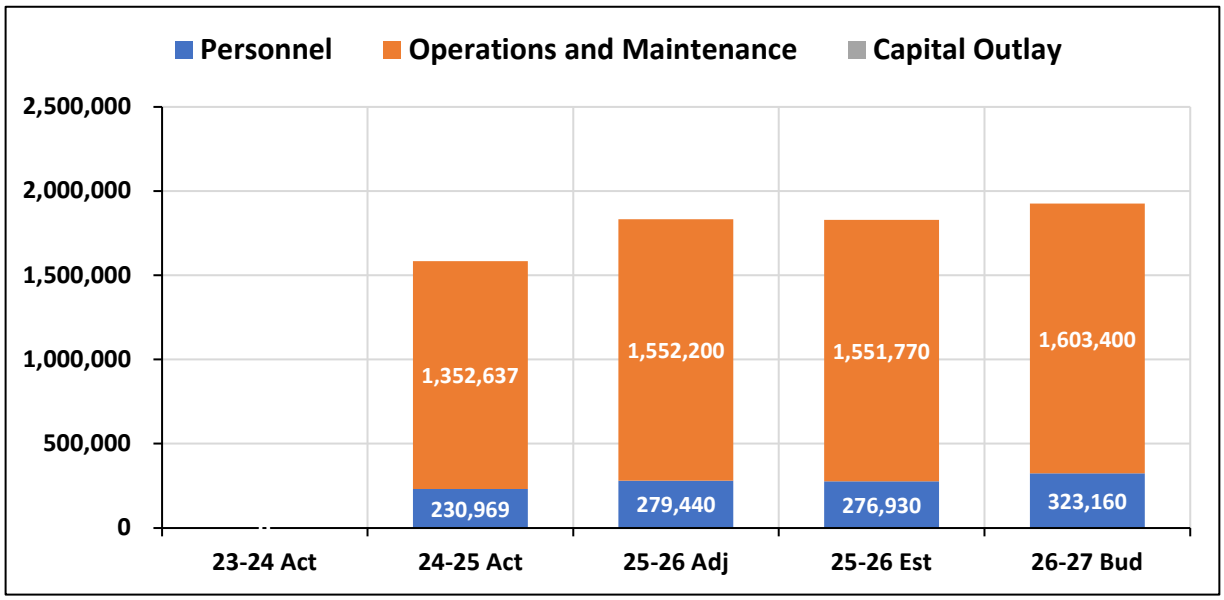
Program Description

The Building and Safety Division conducts plan review and inspection services for all construction requiring building permits within the City. It provides interpretation and enforcement of applicable California building and City municipal codes and is responsible for issuing building permits and certificates of occupancy. The division is staffed by 1 full-time Permit Center Coordinator, 1 full-time Permit Technician and 1 part-time Permit Technician. A private consulting firm provides contract staff for plan check and inspection.

Budget Highlights

Nearly 2,000 permits were processed during FY 2025-26, including at least 30 ADU permits. The Permit Technicians began basic screening of permit applications and materials previously handled by the contract Plan Checker. A presentation to the business community on ADA compliance was given in April.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	230,969	279,440	276,930	323,160
Operations and Maintenance	0	1,352,637	1,552,200	1,551,770	1,603,400
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$1,583,605**	**$1,831,640**	**$1,828,700**	**$1,926,560**
Budgeted Employees					
Permit Technician (FT)	0	2	2	1	1
Permit Technician (PT)	0	1	1	1	1
Permit Center Coordinator (FT)	0	0	0	1	1
Total Full-Time Employees	0	2	2	2	2
Total Part-Time Employees	0	1	1	1	1



GENERAL FUND - BUILDING AND SAFETY (26)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-26-5001	Salaries Full Time	0	136,021	149,370	149,100	166,520
01-26-5002	Salaries Part Time	0	35,647	56,380	61,960	75,220
01-26-5003	Salaries Other	0	7,746	3,840	3,060	9,820
01-26-5004	Retirement	0	13,323	15,870	16,870	19,170
01-26-5008	Life Insurance	0	546	570	570	570
01-26-5010	Medicare	0	2,937	3,520	3,590	4,180
01-26-5012	Leave Buy-Back	0	0	4,900	0	5,600
01-26-5014	Employee Wellness Program	0	134	980	1,000	1,000
01-26-5017	Deferred Compensation	0	750	1,500	1,500	1,500
01-26-5020	Cafeteria Plan Benefits	0	33,864	42,510	39,280	39,580
Total Personnel		$0	$230,969	$279,440	$276,930	$323,160
Operations and Maintenance						
01-26-6034	Printing & Publishing	0	1,085	1,600	1,200	1,400
01-26-6054	Employee Training & Education	0	0	600	570	2,000
01-26-6060	Contract Services	0	1,351,552	1,550,000	1,550,000	1,600,000
Total Operations and Maintenance		$0	$1,352,637	$1,552,200	$1,551,770	$1,603,400
Total Program Expenditures		**$0**	**$1,583,605**	**$1,831,640**	**$1,828,700**	**$1,926,560**

4.D.3: Code Enforcement Division



GENERAL FUND - CODE ENFORCEMENT (27)
Program Narrative and Summary

Narrative

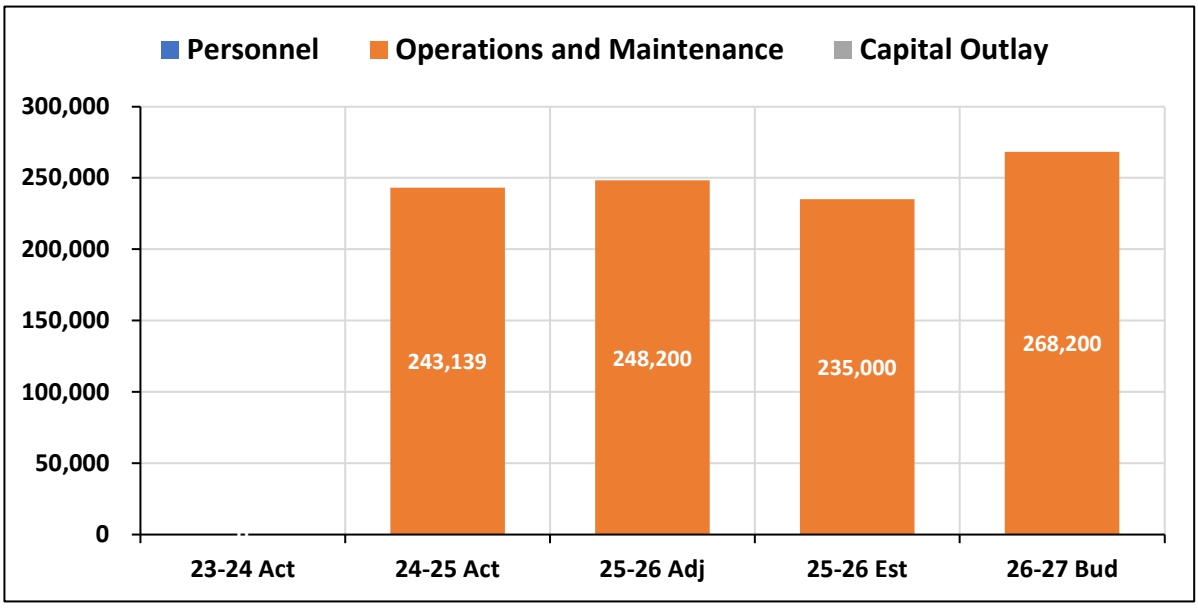
Program Description

The Code Enforcement program addresses complaints associated with quality of life matters such as property maintenance violations, zoning and building code violations, illegal dumping, unpermitted vendors, unpermitted signs, and ensuring businesses and residents are generally in compliance with the City's municipal code. The program includes 1 contract full-time week day officer and 1 contract part-time weekend officer.

Budget Highlights

Continuing in FY 2025-26, the City contracts for full-time Code Enforcement Officer services as well as a part-time weekend/after hours Code Enforcement Officer that assists in addressing unpermitted street vendors, construction outside of permitted hours, and unpermitted usage of athletic fields.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	0	243,139	248,200	235,000	268,200
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$243,139**	**$248,200**	**$235,000**	**$268,200**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - CODE ENFORCEMENT (27)
Program Expenditure Detail

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance					
01-27-6061 Professional Services	0	243,139	248,200	235,000	268,200
Total Operations and Maintenance	$0	$243,139	$248,200	$235,000	$268,200
Total Program Expenditures	**$0**	**$243,139**	**$248,200**	**$235,000**	**$268,200**

4.E: Public Works Department

4.E.1: Public Works and Engineering Division



GENERAL FUND - PUBLIC WORKS (42)
Program Narrative and Summary

Narrative

Program Description

The Public Works program provides for the overall management and oversight of all programs within the Public Works Department. Staffing includes the Director of Public Works (FT), Senior Management Analyst II (FT), and the Public Works Intern. A major component in program 42 is funding for the maintenance and minor improvements of streetscape portions of the public rights of way.

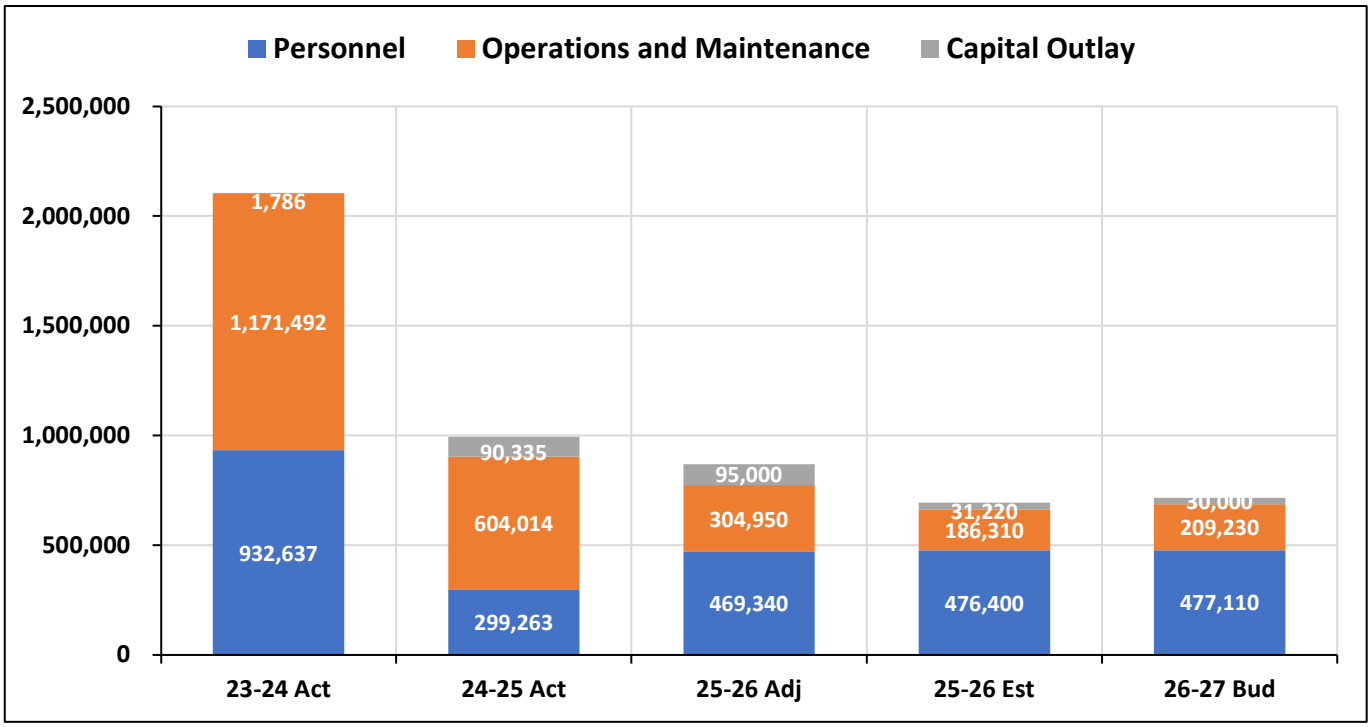
Budget Highlights

The FY 2026-27 budget service levels are slightly reduced due to one-time projects in FY 2025-26 in Professional Services and Furnishings & Equipment, as well moving several accounts to their respective budget Programs, including Parking Lots and Drainage Maintenance Facilities.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	932,637	299,263	469,340	476,400	477,110
Operations and Maintenance	1,171,492	604,014	304,950	186,310	209,230
Capital Outlay	1,786	90,335	95,000	31,220	30,000
Total Program Expenditures	**$2,105,915**	**$993,611**	**$869,290**	**$693,930**	**$716,340**
Budgeted Employees					
Public Works Director (FT)	1	1	1	1	1
Senior Management Analyst II (FT)	0	0	1	1	1
Public Works Inspector (FT)	0.8	0	0	0	0
Administrative Clerk (FT)	0	0	0	0	0
Public Works Intern (PT)	1	1	1	1	1
City Engineer (FT)	1	0	0	0	0
Senior Civil Engineer (FT)	1	0	0	0	0
Assistant Engineer (FT)	1	0	0	0	0
Management Analyst (FT)	1	0	0	0	0
Total Full-Time Employees	5.8	1	2	2	2
Total Part-Time Employees	1	1	1	1	1

GENERAL FUND - PUBLIC WORKS (42)

Program Narrative and Summary (Continued)



GENERAL FUND - PUBLIC WORKS (42)

Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-42-5001	Salaries Full Time	717,740	192,811	329,400	356,490	338,040
01-42-5002	Salaries Part Time	30,008	26,771	38,010	28,350	37,710
01-42-5003	Salaries Other	238	0	320	0	320
01-42-5004	Retirement	56,840	18,007	28,330	26,810	29,800
01-42-5006	Medical Insurance	20,184	0	0	0	0
01-42-5008	Life Insurance	0	368	570	570	570
01-42-5010	Medicare	11,879	3,851	5,780	6,160	6,030
01-42-5012	Leave Buy-Back	0	24,933	12,590	8,650	13,360
01-42-5014	Employee Wellness Program	0	0	980	500	1,000
01-42-5017	Deferred Compensation	0	2,427	2,750	2,750	2,750
01-42-5020	Cafeteria Plan Benefits	95,747	30,094	50,610	46,120	47,530
Total Personnel		$932,637	$299,263	$469,340	$476,400	$477,110
Operations and Maintenance						
01-42-6030	Material & Supplies	4,433	1,037	1,200	500	1,200
01-42-6032	Books & Publications	0	799	0	0	0
01-42-6034	Printing & Publishing	520	0	1,500	0	0
01-42-6035	Stipend	1,600	1,700	2,750	2,450	3,000
01-42-6051	Auto & Mileage Allowance	265	292	500	50	2,250
01-42-6052	Travel Conferences & Meetings	4,492	3,601	6,000	4,830	7,750
01-42-6053	Membership & Dues	405	405	500	350	530
01-42-6054	Employee Training & Education	875	0	1,000	100	1,000
01-42-6061	Professional Services	251,361	0	100,000	85,000	60,000
01-42-6072	Special Events Setup/Teardown	76,346	0	0	0	0
01-42-7101	Equip. Maint./Service Agreemts	0	0	0	0	8,500
01-42-7102	Parking Lot Repairs	0	1,331	10,000	0	0
01-42-7113	Street Maintenance	174,416	594,005	145,000	75,000	125,000
01-42-7120	Tree Trimming	557,753	0	0	0	0
01-42-7121	Tree Spraying & Inspection	94,230	0	0	0	0
01-42-7123	Replanting of Trees	4,795	0	0	0	0
01-42-7124	Drainage Facilities Maintenance	0	844	36,500	18,030	0
Total Operations and Maintenance		$1,171,492	$604,014	$304,950	$186,310	$209,230
Capital Outlay						
01-42-8231	Furnishings & Equipment	1,786	70,335	70,000	22,220	5,000
01-42-8239	Street Improvements	0	20,000	25,000	9,000	25,000
Total Capital Outlay		$1,786	$90,335	$95,000	$31,220	$30,000
Total Program Expenditures		**$2,105,915**	**$993,611**	**$869,290**	**$693,930**	**$716,340**

GENERAL FUND - ENGINEERING (43)
Program Narrative and Summary

Narrative

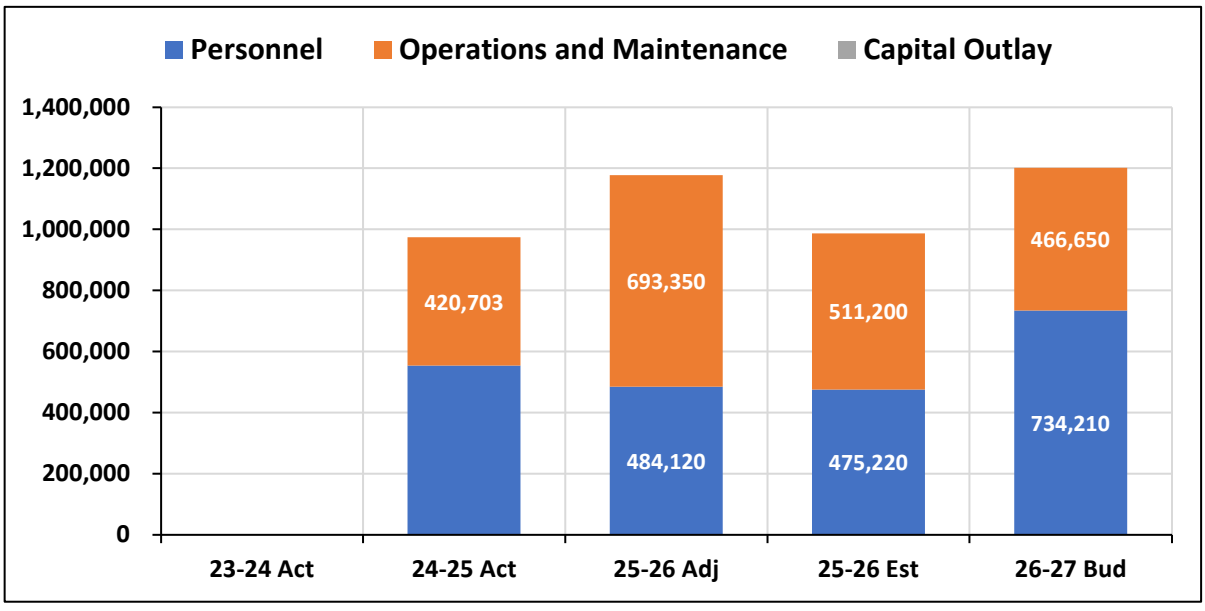
Program Description

The Engineering program is primarily responsible for the City's Capital Improvement Program (CIP). The program's staffing consists of a Principal Engineer (FT), Senior Civil Engineer (FT), Public Works Engineer/Permit Technician (FT), and the Senior Public Works Inspector (FT). In addition to the staffing resources that are funded out of this program, the program included several key contract services, including the City's Traffic Engineer and project engineering services.

Budget Highlights

In FY 2026-27, the Engineering Division will add a Principal Engineer position per the approved classification study for the department.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	553,447	484,120	475,220	734,210
Operations and Maintenance	0	420,703	693,350	511,200	466,650
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$974,150**	**$1,177,470**	**$986,420**	**$1,200,860**
Budgeted Employees					
City Engineer (FT)	0	1	0	0	0
Principal Engineer (FT)	0	0	0	0	1
Senior Civil Engineer (FT)	0	1	1	1	1
Public Works Engineer/Permit Technician (FT)	0	1	1	1	1
Public Works Inspector (FT)	0	1	1	1	0
Senior Public Works Inspector (FT)	0	0	0	0	1
Total Full-Time Employees	0	4	3	3	4
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - ENGINEERING (43)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-43-5001	Salaries Full Time	0	435,680	366,070	370,350	573,660
01-43-5003	Salaries Other	0	918	1,320	740	3,390
01-43-5004	Retirement	0	33,926	28,930	29,340	45,490
01-43-5008	Life Insurance	0	997	850	850	1,140
01-43-5010	Medicare	0	6,867	5,930	5,900	9,290
01-43-5012	Leave Buy-Back	0	9,441	12,230	3,930	19,310
01-43-5014	Employee Wellness Program	0	0	1,480	500	2,000
01-43-5017	Deferred Compensation	0	2,250	2,250	2,250	3,000
01-43-5020	Cafeteria Plan Benefits	0	63,369	65,060	61,360	76,930
Total Personnel		$0	$553,447	$484,120	$475,220	$734,210
Operations and Maintenance						
01-43-6051	Auto & Mileage Allowance	0	0	250	50	500
01-43-6052	Travel Conferences & Meetings	0	0	500	0	500
01-43-6053	Membership & Dues	0	0	100	0	150
01-43-6054	Employee Training & Education	0	300	500	0	500
01-43-6061	Professional Services	0	420,403	692,000	511,150	465,000
Total Operations and Maintenance		$0	$420,703	$693,350	$511,200	$466,650
Total Program Expenditures		**$0**	**$974,150**	**$1,177,470**	**$986,420**	**$1,200,860**

GENERAL FUND - LANDSCAPE, TRAILS AND RIGHTS-OF-WAY (45)
Program Narrative and Summary

Narrative

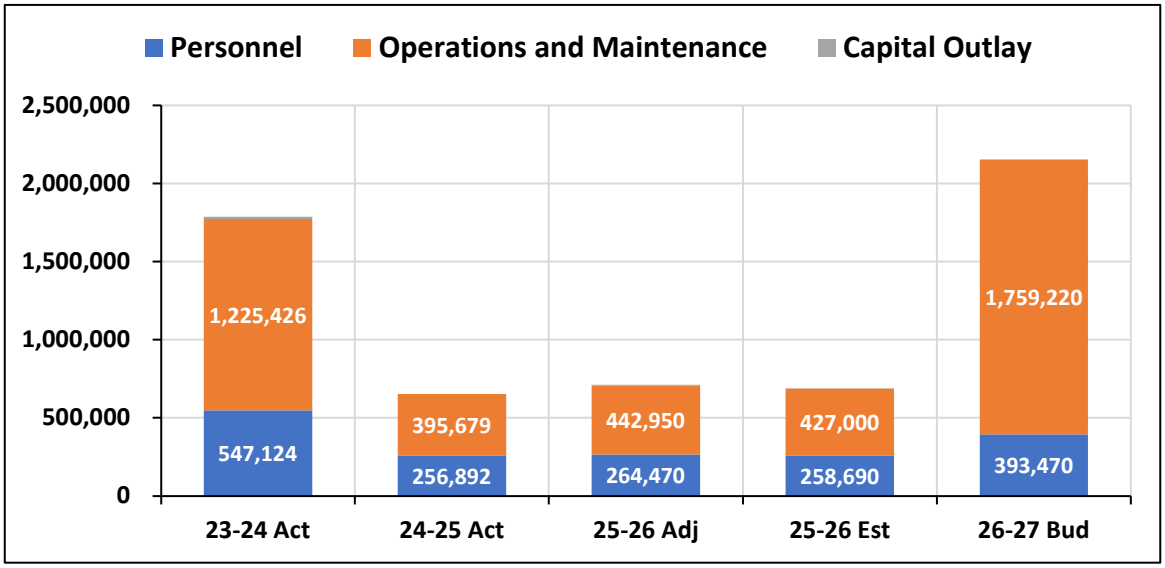
Program Description

The Landscape, Trails, and Rights-of-Way program manages the softscape portions of the public rights-of-way, the medians, City parkways and the City's 23-mile trail system. Staffing includes the Division Manager (FT), Management Analyst, and Maintenance Assistant (PT) position.

Budget Highlights

In FY 2026-27, maintenance of Parks and City Trees is moved to this Program from the Parks and Recreation (31) Risk Management (12) Programs, respectively. The result almost quadruples the budget for Landscape, Trails, and Rights-of-Way over FY 2025-26.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	547,124	256,892	264,470	258,690	393,470
Operations and Maintenance	1,225,426	395,679	442,950	427,000	1,759,220
Capital Outlay	13,921	0	3,000	3,000	0
Total Program Expenditures	**$1,786,471**	**$652,571**	**$710,420**	**$688,690**	**$2,152,690**
Budgeted Employees					
Senior Management Analyst II (FT)	1	1	0	0	0
Senior Management Analyst (FT)	1	0	0	0	0
Management Analyst (FT)	1	0	0	1	1
Facility Maintenance Supervisor (FT)	1	0	1	0	0
Administrative Clerk (FT)	1	0	0	0	0
Management Aide (FT)	0	1	1	0	0
Division Manager (FT)	0	0	0	1	1
Maintenance Assistant (PT)	0	0	0	1	1
Total Full-Time Employees	5	2	2	2	2
Total Part-Time Employees	0	0	0	1	1



GENERAL FUND - LANDSCAPE, TRAILS AND RIGHTS-OF-WAY (45)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-45-5001	Salaries Full Time	383,471	187,257	174,950	175,050	287,290
01-45-5003	Salaries Other	517	0	480	470	790
01-45-5004	Retirement	72,335	17,120	14,880	10,750	22,780
01-45-5006	Medical Insurance	16,445	0	0	0	0
01-45-5008	Life Insurance	0	498	560	470	850
01-45-5010	Medicare	6,153	3,008	3,020	3,290	4,910
01-45-5012	Leave Buy-Back	0	12,154	6,050	0	9,670
01-45-5014	Employee Wellness Program	0	0	980	500	1,500
01-45-5017	Deferred Compensation	0	1,062	1,500	1,500	2,250
01-45-5020	Cafeteria Plan Benefits	68,203	35,791	37,380	39,700	63,430
Total Personnel		$547,124	$256,892	$239,800	$231,730	$393,470
Operations and Maintenance						
01-45-6023	Water	138,020	44,880	49,100	48,950	49,500
01-45-6027	Electricity	45,610	7,093	8,000	9,860	10,000
01-45-6030	Material & Supplies	338	1,903	2,500	2,560	10,000
01-45-6052	Travel Conferences & Meetings	1,967	0	2,000	280	4,000
01-45-6053	Membership & Dues	0	0	0	0	130
01-45-6054	Employee Training & Education	0	29	250	50	250
01-45-7105	Park Maintenance	250,776	0	0	0	296,500
01-45-7107	School Site Maintenance	380,306	0	0	0	0
01-45-7109	Median & Right of Way Maint.	158,273	183,409	214,300	200,840	271,890
01-45-7110	Trail Maintenance & Easements	130,721	158,367	166,800	164,460	170,000
01-45-7118	Property Maintenance	119,415	0	0	0	140,000
01-45-7120	Tree Trimming	0	0	0	0	679,500
01-45-7121	Tree Spraying & Inspection	0	0	0	0	114,450
01-45-7123	Replanting of Trees	0	0	0	0	13,000
Total Operations and Maintenance		$1,225,426	$395,679	$442,950	$427,000	$1,759,220
Capital Outlay						
01-45-8231	Furnishings & Equipment	13,921	0	3,000	3,000	0
Total Capital Outlay		$13,921	$0	$3,000	$3,000	$0
Total Program Expenditures		**$1,786,471**	**$652,571**	**$685,750**	**$661,730**	**$2,152,690**

4.E.2: Solid Waste and Environmental Quality Division



GENERAL FUND - SOLID WASTE (52)
Program Narrative and Summary

Narrative

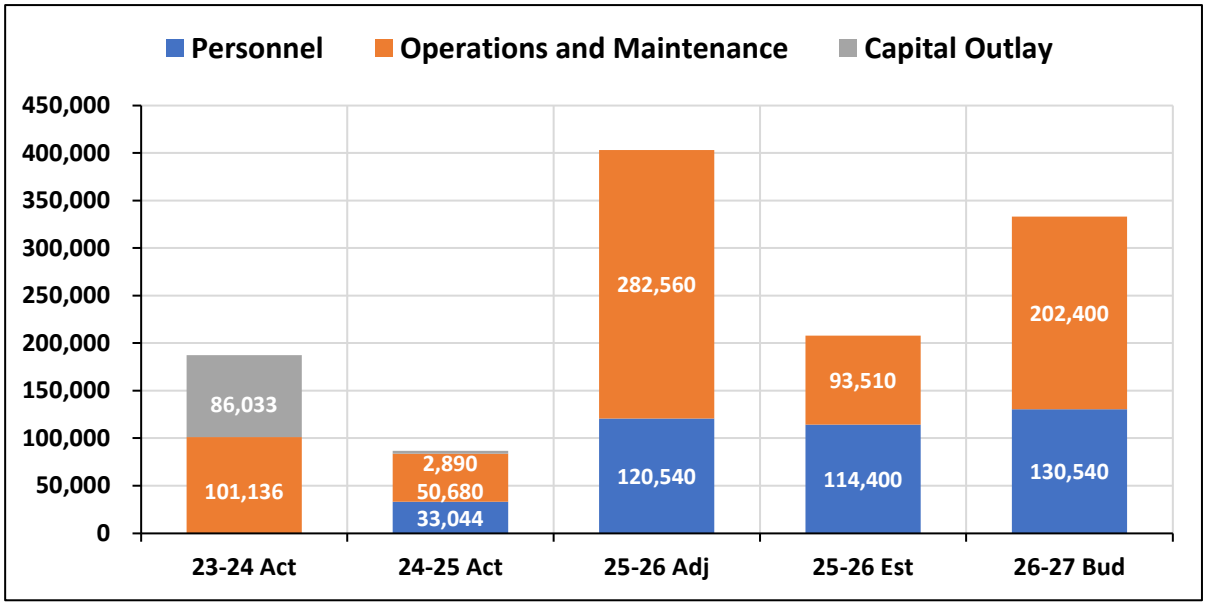
Program Description

The Solid Waste program provides residents, businesses, and the general public with facilities and services to address their waste and recycling needs. City staff manage three authorized waste haulers which collect waste, recycling, and construction debris. The program also funds public bins throughout the City, and accounts for expenditures on programs to increase source-separated recycling and green waste disposal. Staffing includes one Management Analyst (FT).

Budget Highlights

The FY 2026-27 budget includes funding for continued outreach, community education, contract management, and regulatory compliance. Additional funds are allocated for consultant services for the possible change from a three-hauler system to a single hauler system in FY 2027-28.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	33,044	120,540	114,400	130,540
Operations and Maintenance	101,136	50,680	282,560	93,510	202,400
Capital Outlay	86,033	2,890	0	0	0
Total Program Expenditures	**$187,169**	**$86,613**	**$403,100**	**$207,910**	**$332,940**
Budgeted Employees					
Management Analyst (FT)	0	1	1	1	1
Total Full-Time Employees	0	1	1	1	1
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - SOLID WASTE (52)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-52-5001	Salaries Full Time	0	25,036	83,860	82,360	93,620
01-52-5004	Retirement	0	1,945	6,470	6,530	7,420
01-52-5008	Life Insurance	0	72	280	280	280
01-52-5010	Medicare	0	354	1,240	1,160	1,420
01-52-5012	Leave Buy-Back	0	0	2,740	0	3,150
01-52-5014	Employee Wellness Program	0	0	490	500	500
01-52-5017	Deferred Compensation	0	0	750	750	750
01-52-5020	Cafeteria Plan Benefits	0	5,638	24,710	22,820	23,400
Total Personnel		$0	$33,044	$120,540	$114,400	$130,540
Operations and Maintenance						
01-52-6025	Refuse & Litter Collection	17,448	17,150	106,750	17,430	0
01-52-6030	Material & Supplies	3,241	147	660	200	1,000
01-52-6033	Postage	0	243	5,110	5,390	0
01-52-6034	Printing & Publishing	0	0	1,250	1,270	7,500
01-52-6052	Travel Conferences & Meetings	0	20	2,900	1,630	3,000
01-52-6053	Membership & Dues	275	390	390	330	330
01-52-6054	Employee Training & Education	0	900	0	0	400
01-52-6061	Professional Services	80,172	31,830	160,000	58,860	184,170
01-52-6072	Special Events Setup/Teardown	0	0	5,500	8,400	6,000
Total Operations and Maintenance		$101,136	$50,680	$282,560	$93,510	$202,400
Capital Outlay						
01-52-8231	Furnishings & Equipment	86,033	2,890	0	0	0
Total Capital Outlay		$86,033	$2,890	$0	$0	$0
Total Program Expenditures		**$187,169**	**$86,613**	**$403,100**	**$207,910**	**$332,940**

GENERAL FUND - STORM WATER/NPDES (53)
Program Narrative and Summary

Narrative

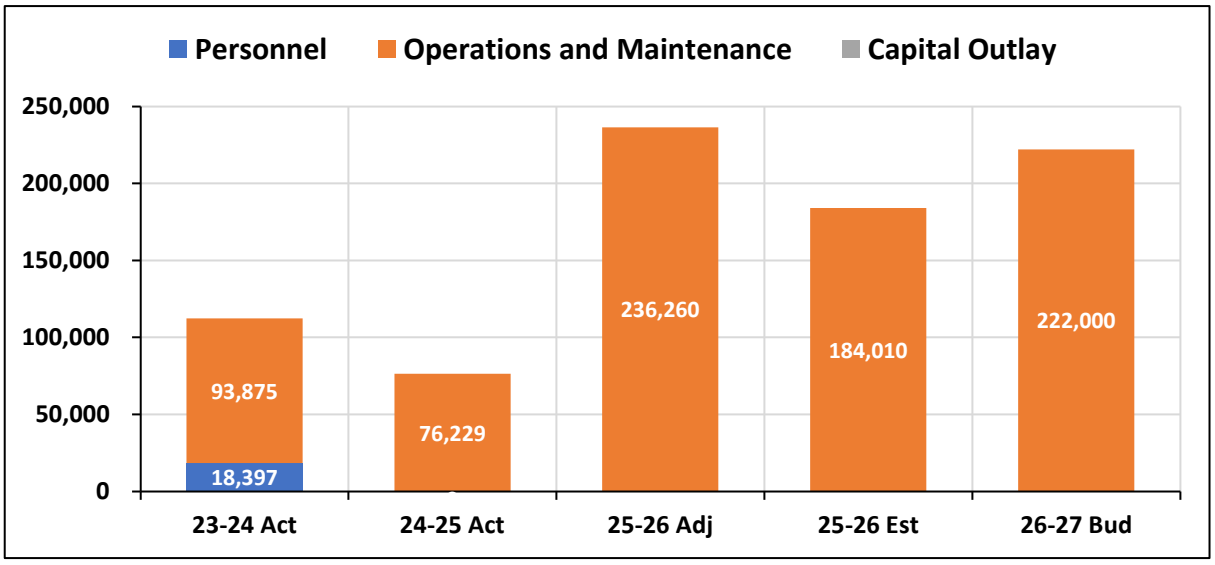
Program Description

The Storm Water/NPDES program is necessary for compliance with the Los Angeles Regional Water Quality Control Board's NPDES Permit, for which the City is identified as a Permittee. The Permit requires the City to implement pollutant reduction measures for storm water discharges, eliminate non-storm water discharges, educate the public on impacts they have on protected waterbodies, conduct inspections at commercial/industrial facilities and public/private mitigation devices, and conduct water quality sampling and monitoring.

Budget Highlights

The FY 2026-27 budget has a reduction in Contract Services due to a portion of the cost for Catch Basin Maintenance shared in the Measure W Fund (18), as well as a new account for Drainage Facilities Maintenance moved from the Public Works (42) Program.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	18,397	0	0	0	0
Operations and Maintenance	93,875	76,229	236,260	184,010	222,000
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$112,272**	**$76,229**	**$236,260**	**$184,010**	**$222,000**
Budgeted Employees					
Public Works Inspector (FT)	0.2	0	0	0	0
Total Full-Time Employees	0.2	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - STORM WATER/NPDES (53)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Personnel						
01-53-5001	Salaries Full Time	11,370	0	0	0	0
01-53-5003	Salaries Other	60	0	0	0	0
01-53-5004	Retirement	873	0	0	0	0
01-53-5010	Medicare	184	0	0	0	0
01-53-5020	Cafeteria Plan Benefits	5,910	0	0	0	0
Total Personnel		$18,397	$0	$0	$0	$0
Operations and Maintenance						
01-53-6060	Contract Services	20,061	33,635	188,650	131,850	148,000
01-53-6061	Professional Services	73,814	42,594	47,610	52,160	50,000
01-53-7124	Drainage Facilities Maintenance	0	0	0	0	24,000
Total Operations and Maintenance		$93,875	$76,229	$236,260	$184,010	$222,000
Total Program Expenditures		**$112,272**	**$76,229**	**$236,260**	**$184,010**	**$222,000**

4.E.3: Facilities Division



GENERAL FUND - LANTERMAN HOUSE (49)
Program Narrative and Summary

Narrative

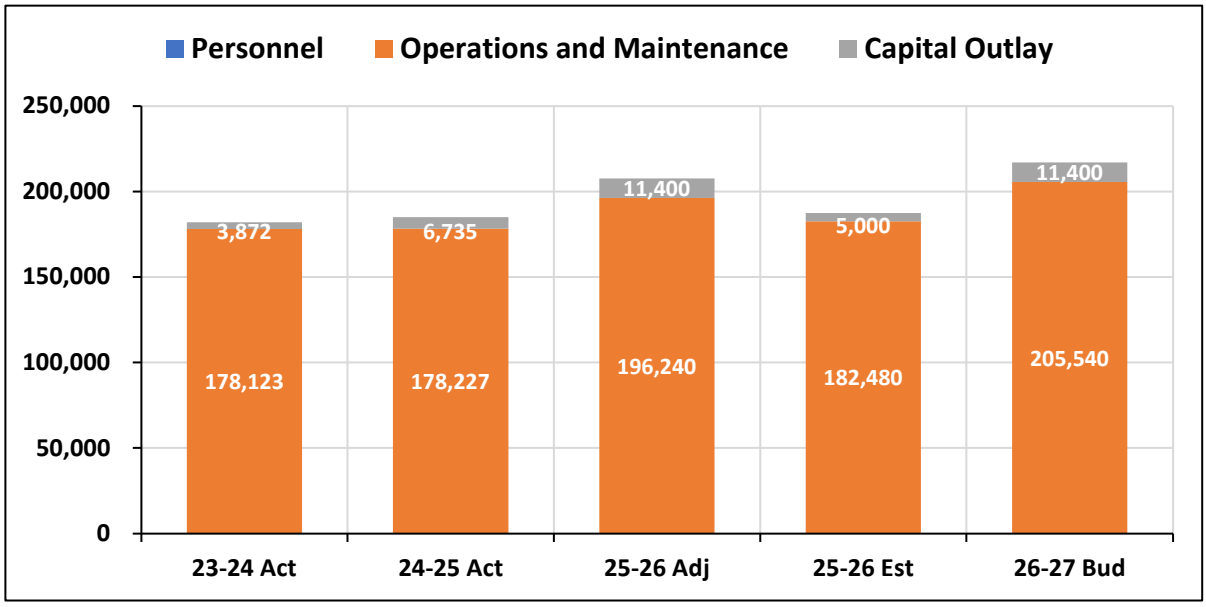
Program Description

The Lanterman House program provides funding to the City-owned Lanterman House. The Lanterman House, located at 4420 Encinas Drive, was presented to the City as a gift from the Lanterman Family in January 1985. The house was built in 1915 by the Lanterman family and still contains all of the original furnishings. Plans to remodel and refurbish the house into a museum and limited cultural center were completed in 1993 and can now be enjoyed by the entire community and local historians. The City recevied a grant from the State of California to aid in the restoration process. The City's annual funding supports the day-to-day management and operations of the facility as well as other elements consistent with provisions of the Lanterman Museum Foundation Agreement.

Budget Highlights

As a way of supporting the Lanterman House Historical Foundation's operations of the Lanterman House facility, the FY 2026-27 includes the annual contribution in the Professional Services account rather than the Contribution to Community Groups account to reflect the Foundation's professional services provided to the City.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	178,123	178,227	196,240	182,480	205,540
Capital Outlay	3,872	6,735	11,400	5,000	11,400
Total Program Expenditures	**$181,995**	**$184,963**	**$207,640**	**$187,480**	**$216,940**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - LANTERMAN HOUSE (49)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance						
01-49-6021	Telephone Charges	981	923	1,630	1,630	1,630
01-49-6023	Water	4,099	5,283	8,200	7,000	6,000
01-49-6025	Refuse & Litter Collection	0	0	0	0	2,740
01-49-6027	Electricity	2,975	3,861	3,400	5,200	5,570
01-49-6029	Gas	950	991	1,100	1,100	1,100
01-49-6061	Professional Services	0	697	250	250	172,000
01-49-6073	Contribution to Comm. Groups	152,350	165,300	165,300	165,300	0
01-49-7103	Building Maintenance	6,647	300	4,000	2,000	4,000
01-49-7106	Landscape Maintenance	10,123	873	12,360	0	12,500
Total Operations and Maintenance		$178,123	$178,227	$196,240	$182,480	$205,540
Capital Outlay						
01-49-8233	Building Improvements	3,872	6,735	11,400	5,000	11,400
Total Capital Outlay		$3,872	$6,735	$11,400	$5,000	$11,400
Total Program Expenditures		**$181,995**	**$184,963**	**$207,640**	**$187,480**	**$216,940**

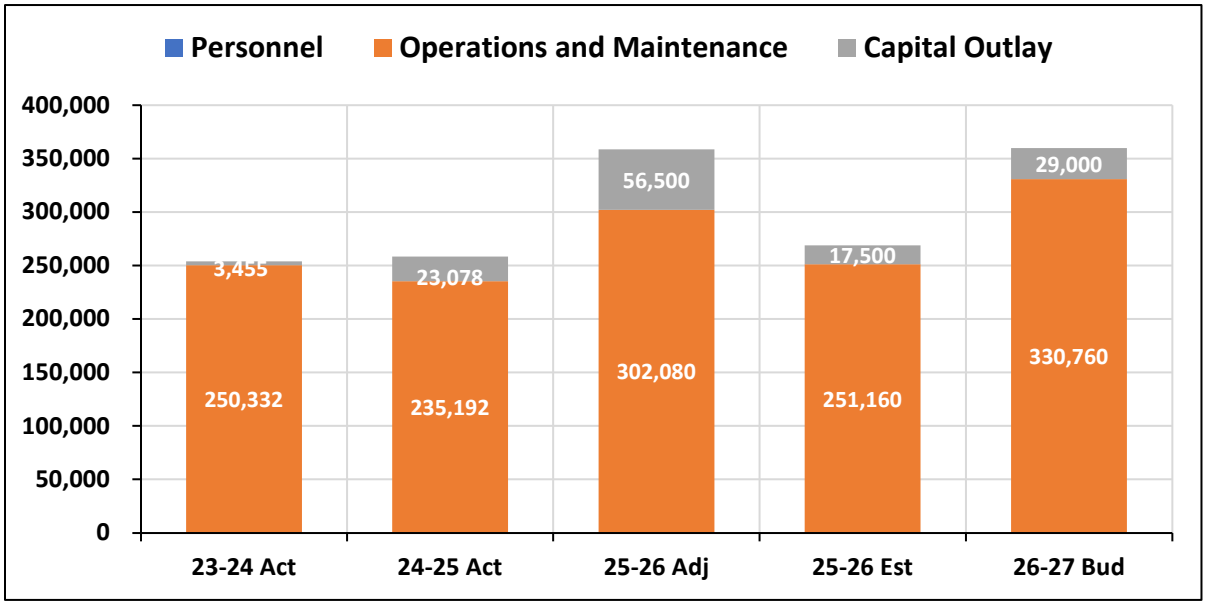
GENERAL FUND - CIVIC CENTER (55)
Program Narrative and Summary

Narrative

Program Description
The Civic Center program funds ongoing operational and maintenance costs related to the Civic Center property, which includes City Hall and leased spaces.

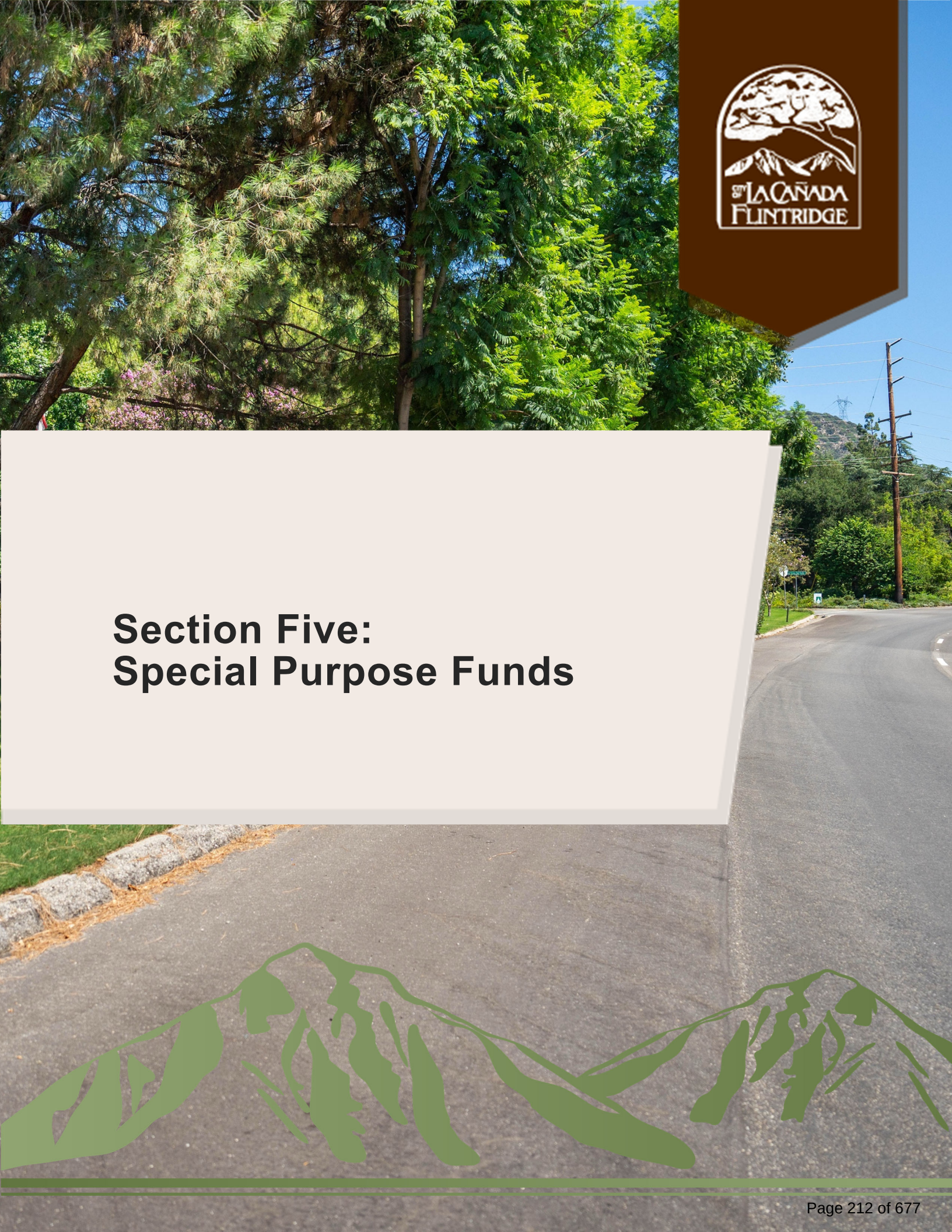
Budget Highlights
During FY 2026-27, staff anticipates continued improvements to the Civic Center.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	250,332	235,192	302,080	251,160	330,760
Capital Outlay	3,455	23,078	56,500	17,500	29,000
Total Program Expenditures	**$253,787**	**$258,270**	**$358,580**	**$268,660**	**$359,760**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - CIVIC CENTER (55)
Program Expenditure Detail

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Operations and Maintenance						
01-55-6021	Telephone Charges	9,515	10,015	12,000	13,100	14,500
01-55-6023	Water	5,863	9,347	10,000	10,000	11,000
01-55-6025	Refuse & Litter Collection	0	0	0	0	6,300
01-55-6027	Electricity	83,354	88,339	95,000	90,500	105,900
01-55-6037	Custodial Service	49,502	51,712	58,560	58,560	65,950
01-55-6061	Professional Services	1,950	5,229	37,250	32,000	37,250
01-55-7103	Building Maintenance	52,822	45,773	54,000	25,000	54,000
01-55-7104	General Maintenance	22,380	13,450	8,000	5,000	8,000
01-55-7106	Landscape Maintenance	11,168	1,823	12,270	12,000	12,860
01-55-7108	Leasehold Maintenance	13,779	9,503	15,000	5,000	15,000
Total Operations and Maintenance		$250,332	$235,192	$302,080	$251,160	$330,760
Capital Outlay						
01-55-8231	Furnishings & Equipment	406	17,942	25,000	15,000	25,000
01-55-8233	Building Improvements	3,049	5,136	31,500	2,500	4,000
Total Capital Outlay		$3,455	$23,078	$56,500	$17,500	$29,000
Total Program Expenditures		**$253,787**	**$258,270**	**$358,580**	**$268,660**	**$359,760**



Section Five:
Special Purpose Funds

5.A: Public Safety Grant Funds

TRAFFIC SAFETY FUND (02)

Narrative

Fund Description

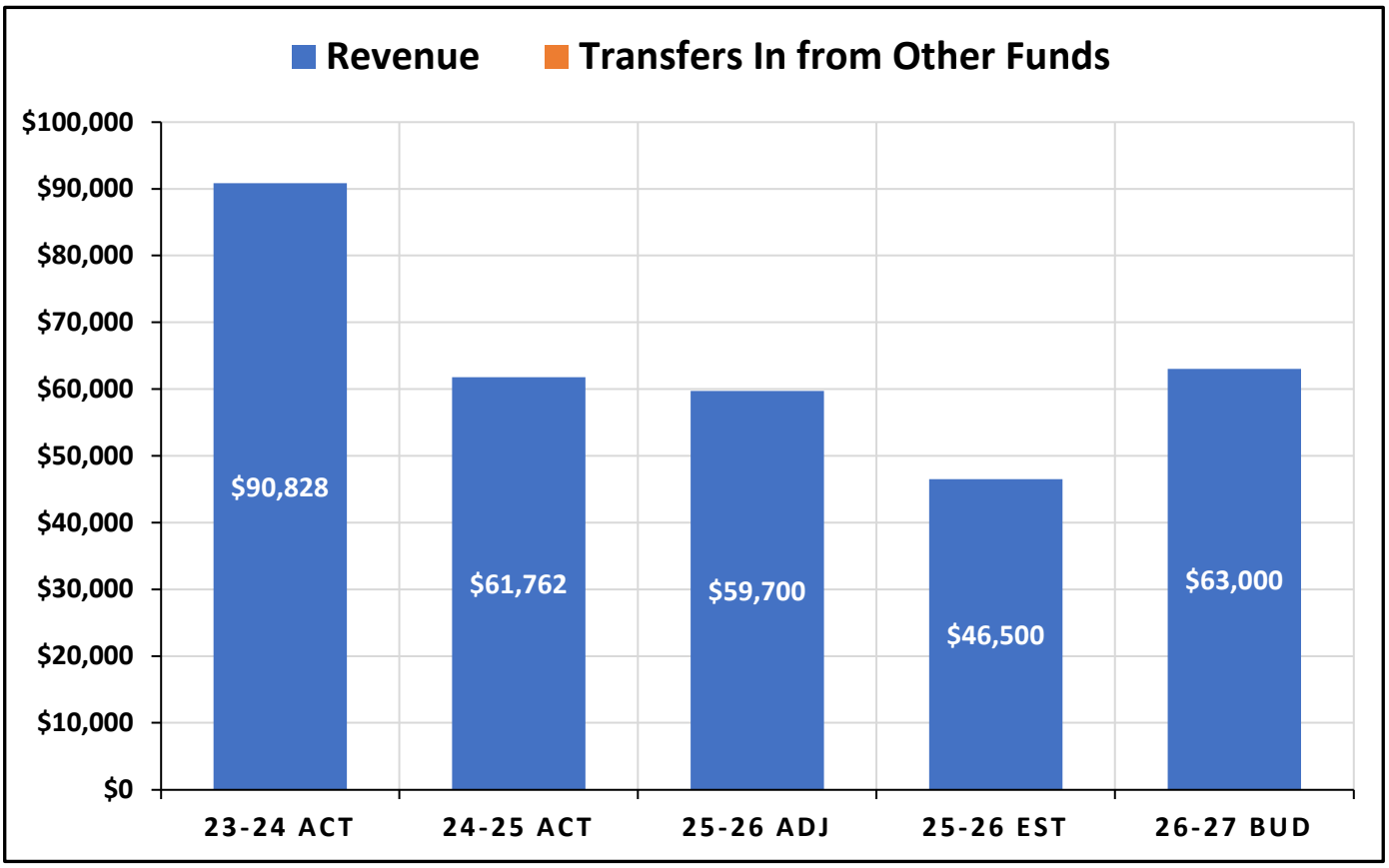
The Traffic Safety Fund allocates revenues received from vehicle code violations which occur within the City. Monies from the Traffic Safety Fund are used to reimburse the General Fund for law enforcement costs.

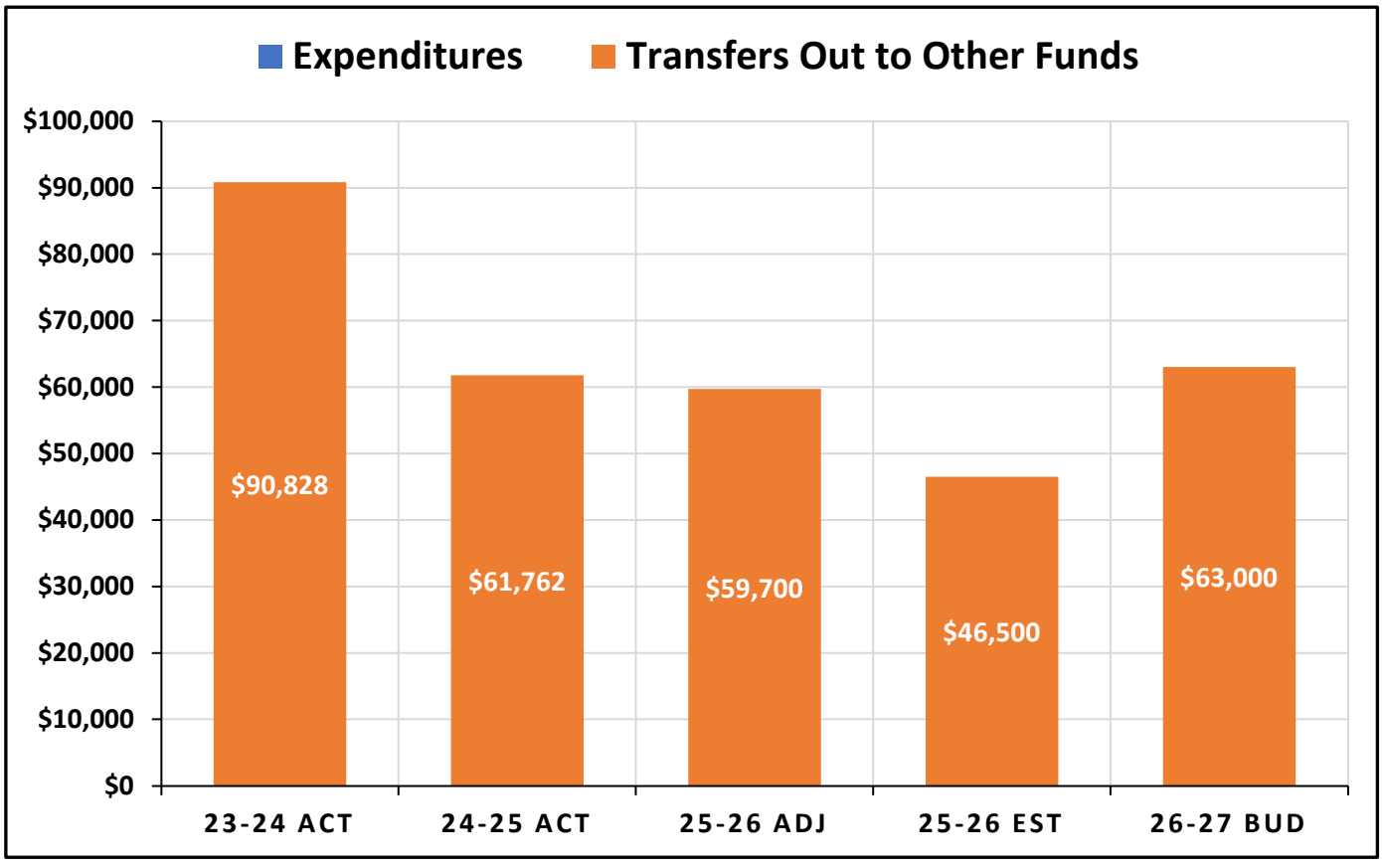
Budget Highlights

The FY 2026-27 budget is largely unchanged from FY 2025-26, with receipts from vehicle code violations projected to remain relatively steady.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance	$0	$0	$0	$0	$0
Revenue					
02-00-4421 Vehicle Code	90,828	61,762	59,700	46,500	63,000
Total Revenue	$90,828	$61,762	$59,700	$46,500	$63,000
Transfers In	0	0	0	0	0
Total Transfers In	$0	$0	$0	$0	$0
Total Revenue and Transfers In	$90,828	$61,762	$59,700	$46,500	$63,000
Expenditures	0	0	0	0	0
Total Expenditures	$0	$0	$0	$0	$0
Transfers Out					
02-00-9201 Transfers Out - General Fund (1)	90,828	61,762	59,700	46,500	63,000
Total Transfers Out	$90,828	$61,762	$59,700	$46,500	$63,000
Total Expenditures and Transfers Out	$90,828	$61,762	$59,700	$46,500	$63,000
Increase/(Decrease) in Fund Balance	$0	$0	$0	$0	$0
Ending Fund Balance	**$0**	**$0**	**$0**	**$0**	**$0**
Designated					
Undesignated					

TRAFFIC SAFETY FUND (02)





SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (35)

Narrative

Fund Description

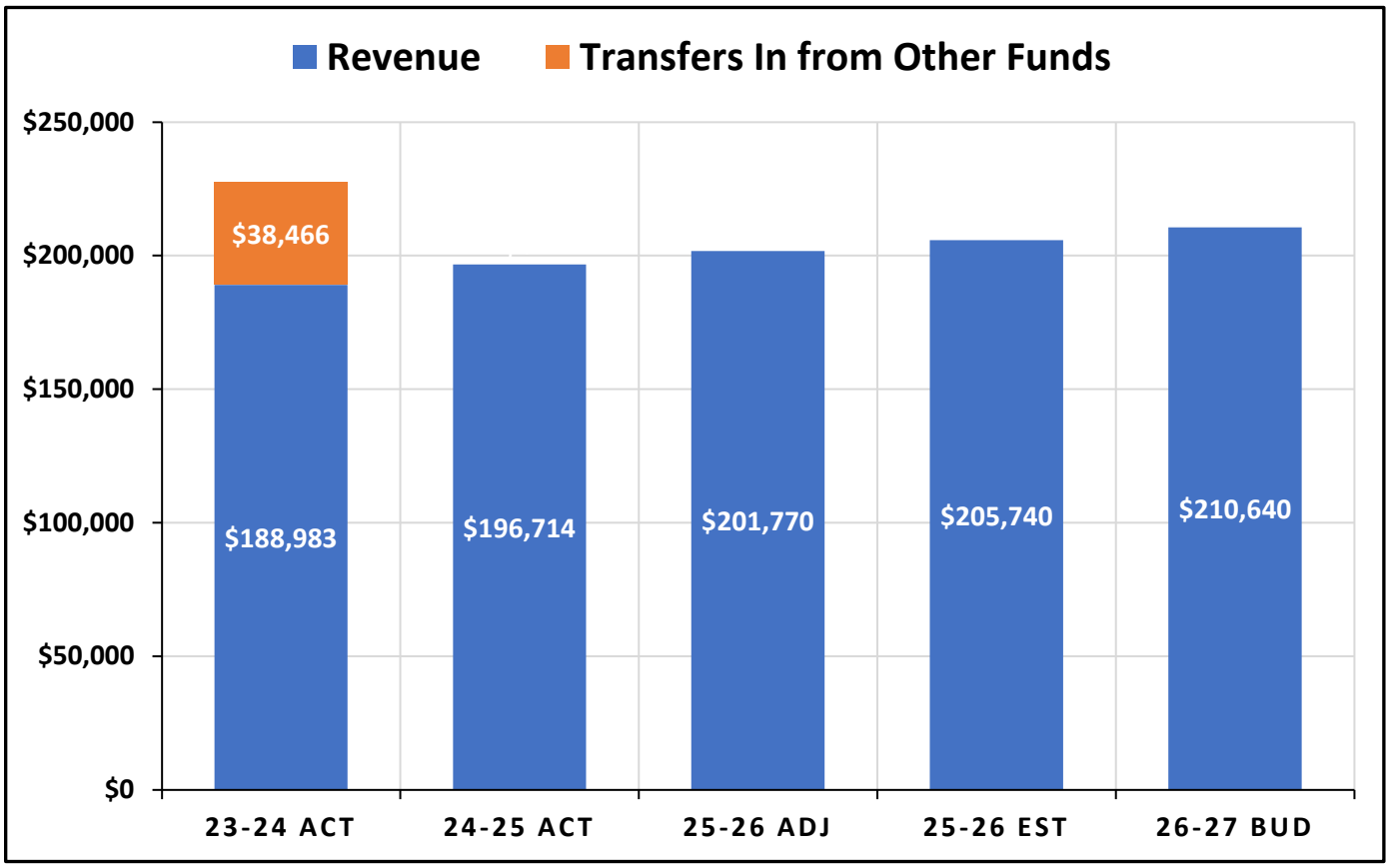
The Supplemental Law Enforcement Services Fund (SLESF) grant from the State of California funds "front-line" law enforcement programs.

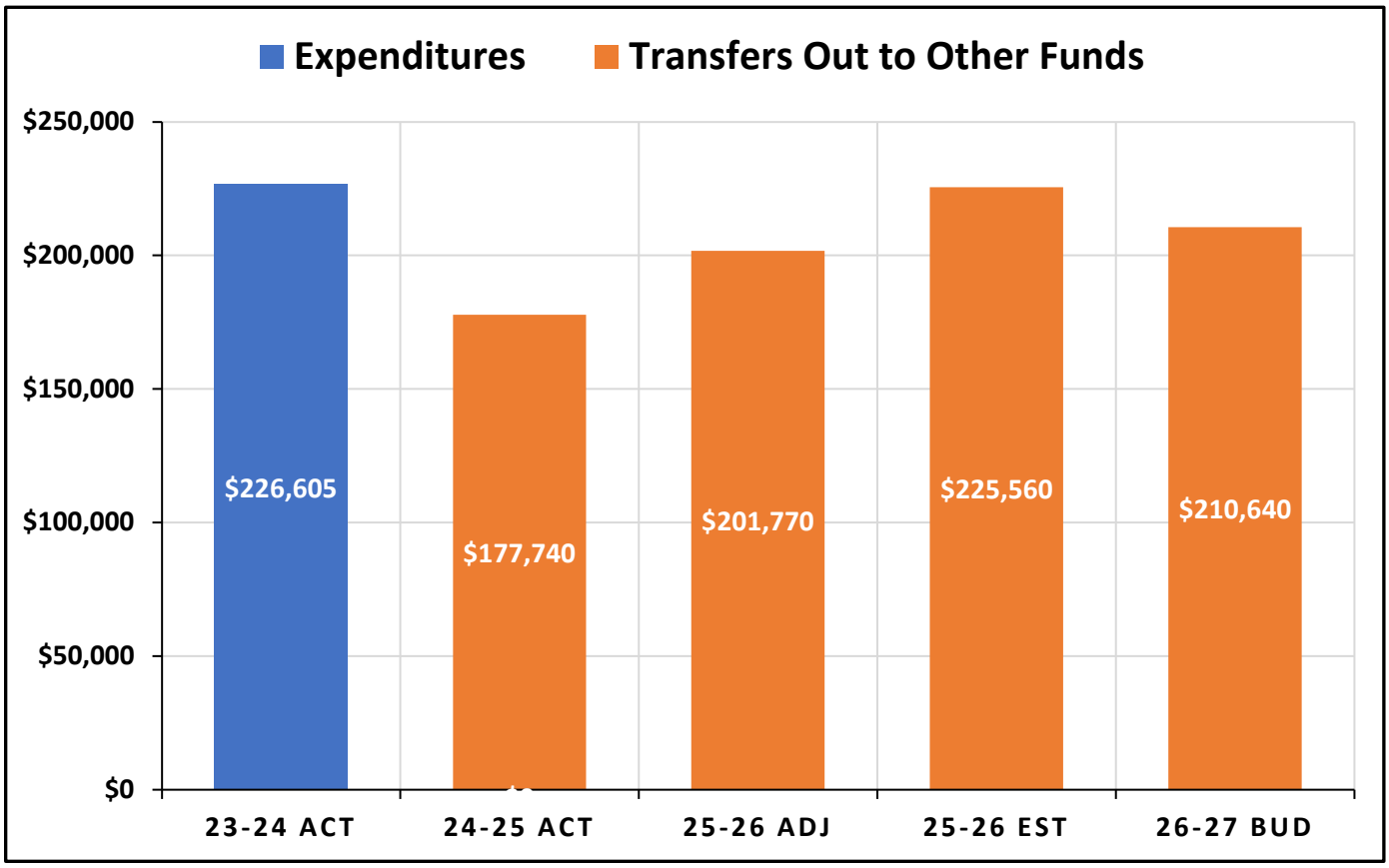
Budget Highlights

For FY 2026-27 budget, all monies received from the SLESF grant are being transferred into the General Fund to pay for the City's ongoing Sheriff contract costs, rather than budgeting a portion of these contract costs directly within the SLESF Fund. This will consolidate all of the City's Sheriff contract costs within the City's General Fund.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$0	$844	$19,818	$19,818	($2)
Revenue						
35-00-4410	SLESF State Cops Grant	186,159	194,663	199,960	204,200	209,240
35-00-4610	Interest	2,717	2,022	1,810	1,540	1,400
35-00-4630	Gain/Loss on Investment FMV	107	29	0	0	0
Total Revenue		$188,983	$196,714	$201,770	$205,740	$210,640
Transfers In						
35-00-9101	Transfers In - General Fund (1)	38,466	0	0	0	0
Total Transfers In		$38,466	$0	$0	$0	$0
Total Revenue and Transfers In		$227,449	$196,714	$201,770	$205,740	$210,640
Expenditures						
35-00-6059	LA County Sheriff's Dept.	226,605	0	0	0	0
Total Expenditures		$226,605	$0	$0	$0	$0
Transfers Out						
35-00-9201	Transfers Out - General Fund (1)	0	177,740	201,770	225,560	210,640
Total Transfers Out		$0	$177,740	$201,770	$225,560	$210,640
Total Expenditures and Transfers Out		$226,605	$177,740	$201,770	$225,560	$210,640
Increase/(Decrease) in Fund Balance		$844	$18,974	$0	($19,820)	$0
Ending Fund Balance		**$844**	**$19,818**	**$19,818**	**($2)**	**($2)**
Designated						
Undesignated						

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (35)





5.B: Environmental Quality and Community Assistance Funds



COMMUNITY DEVELOPMENT BLOCK GRANT FUND (11)

Narrative

Fund Description

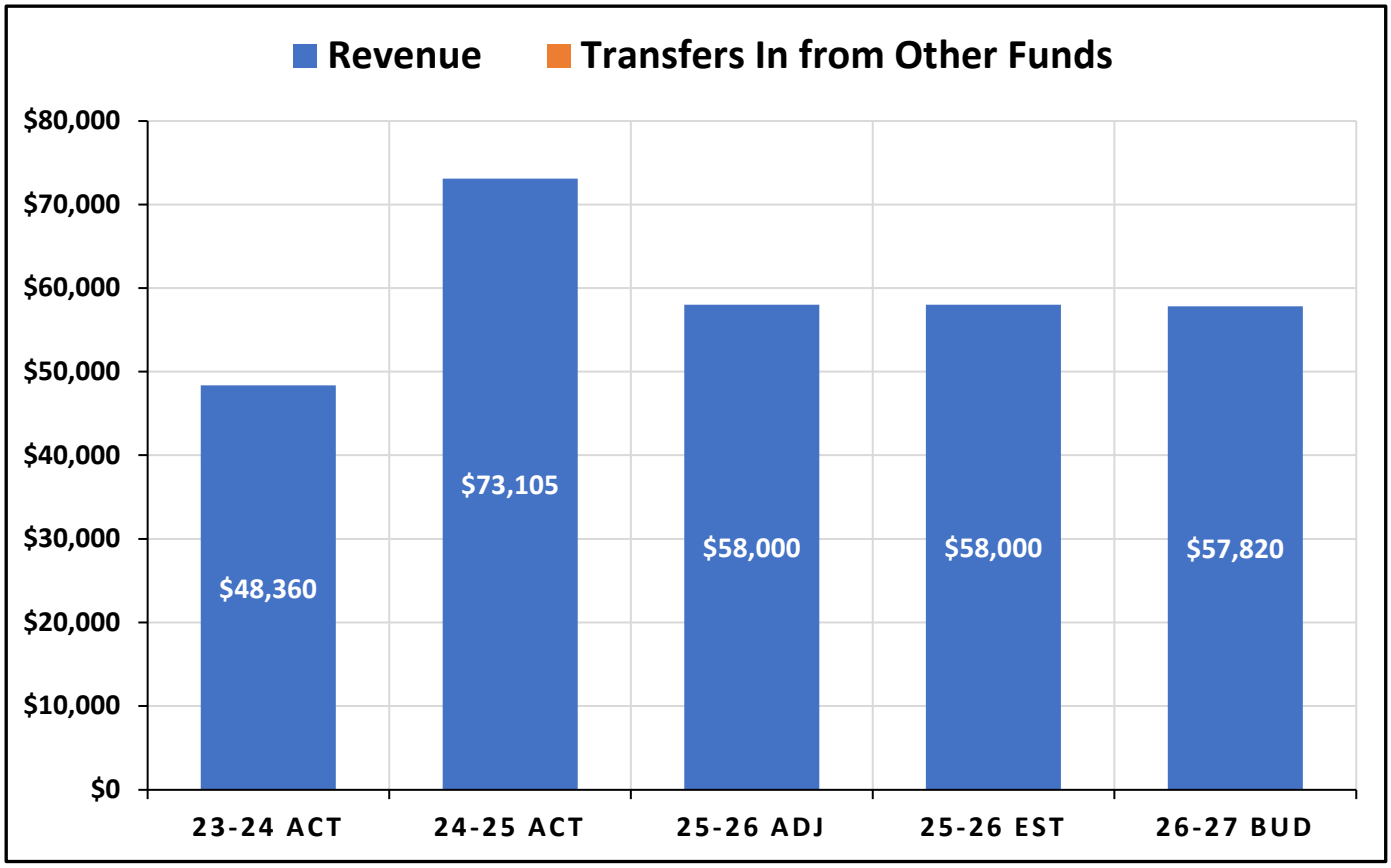
The Community Development Block Grant (CDBG) Fund is a federal grant, with the City's share distributed through the Los Angeles Community Development Authority. Funds are used to assist low and moderate income residents, residents with disabilities and seniors in the community. Administration of the program is provided through a consultant with oversight by the Senior Management Analyst within the Community Development Department.

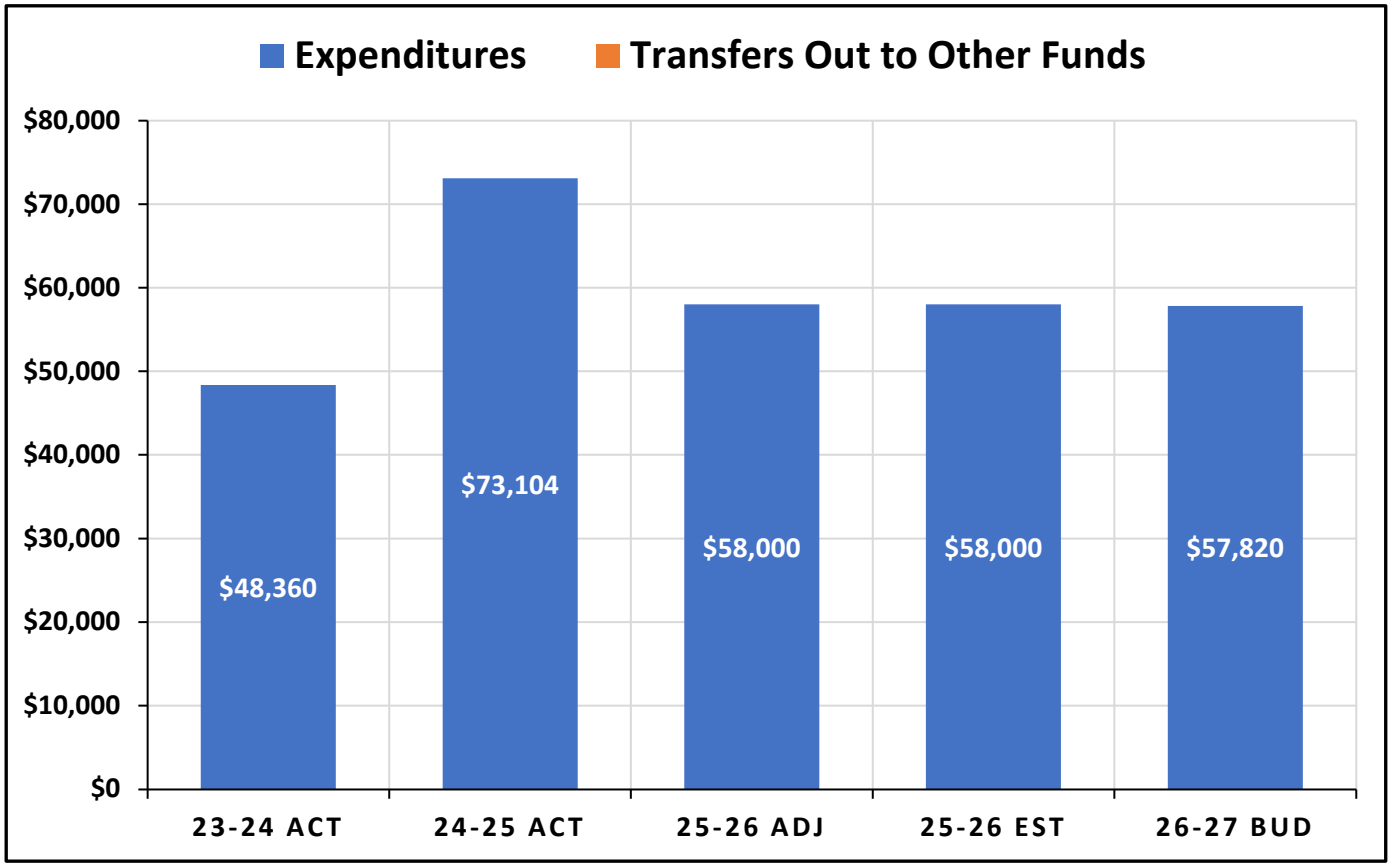
Budget Highlights

All CDBG funding was made available in the FY 2025-26 budget to the current Residential Rehabilitation Program. The Program continues to be popular as can be seen with 2 applications on the waiting list to be considered under the FY 2026-27 budget year.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance	$0	$0	$1	$1	$1
Revenue					
11-00-4410 CDBG Revenue	48,360	73,105	58,000	58,000	57,820
Total Revenue	$48,360	$73,105	$58,000	$58,000	$57,820
Transfers In	0	0	0	0	0
Total Transfers In	$0	$0	$0	$0	$0
Total Revenue and Transfers In	$48,360	$73,105	$58,000	$58,000	$57,820
Expenditures					
11-00-6202 Residential Rehabilitation	48,360	73,104	58,000	58,000	57,820
Total Expenditures	$48,360	$73,104	$58,000	$58,000	$57,820
Transfers Out	0	0	0	0	0
Total Transfers Out	$0	$0	$0	$0	$0
Total Expenditures and Transfers Out	$48,360	$73,104	$58,000	$58,000	$57,820
Increase/(Decrease) in Fund Balance	$0	$1	$0	$0	$0
Ending Fund Balance	**$0**	**$1**	**$1**	**$1**	**$1**
Designated					
Undesignated					

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (11)





MEASURE W FUND (18)

Narrative

Fund Description

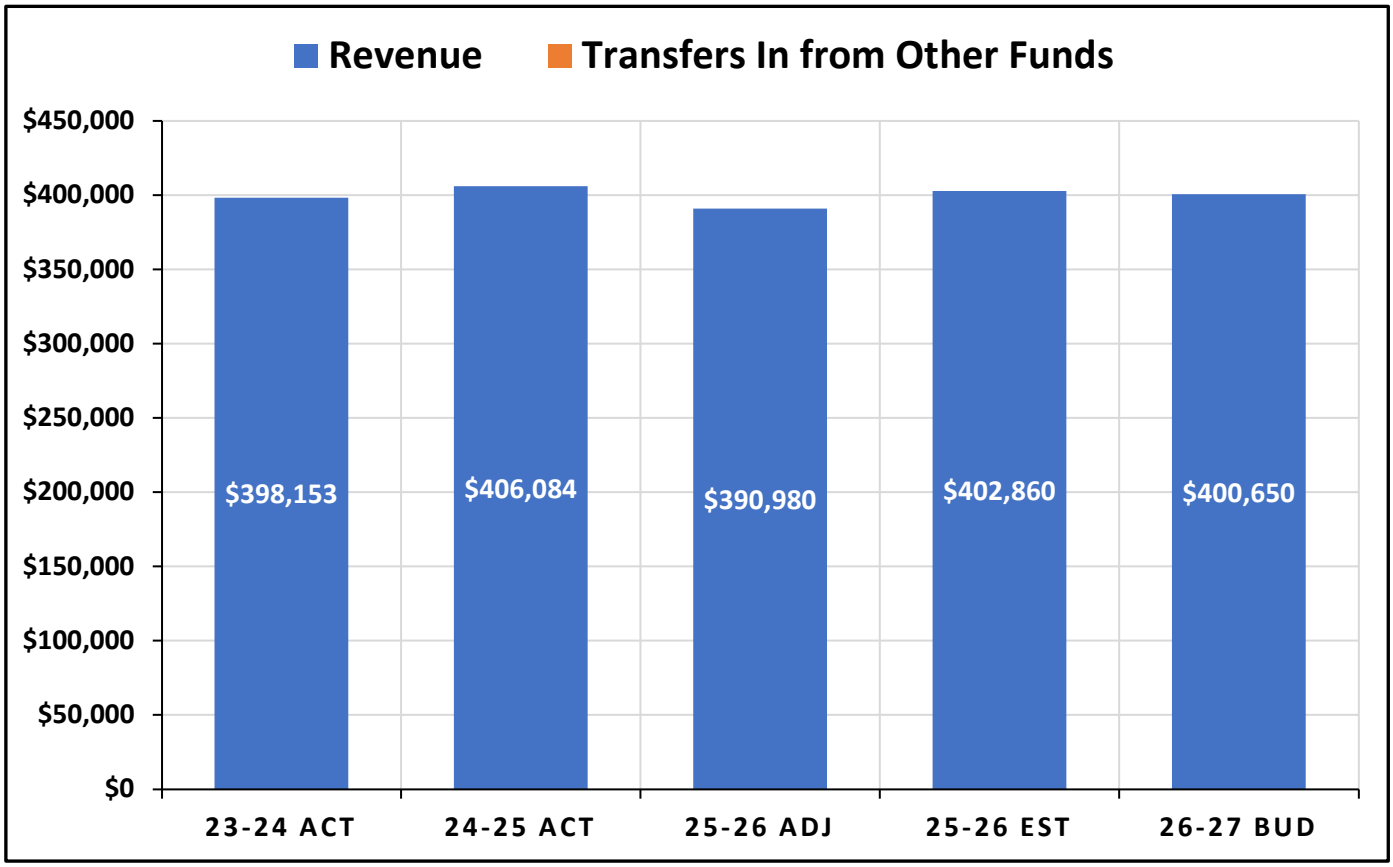
Measure W, passed in 2018 in Los Angeles County, created a comprehensive, regional plan to capture water and reduce reliance on imported water. Funding is designed to maximize the City's ability to address local stormwater and urban runoff challenges and opportunities. Projects/programs are required to include a water quality benefit.

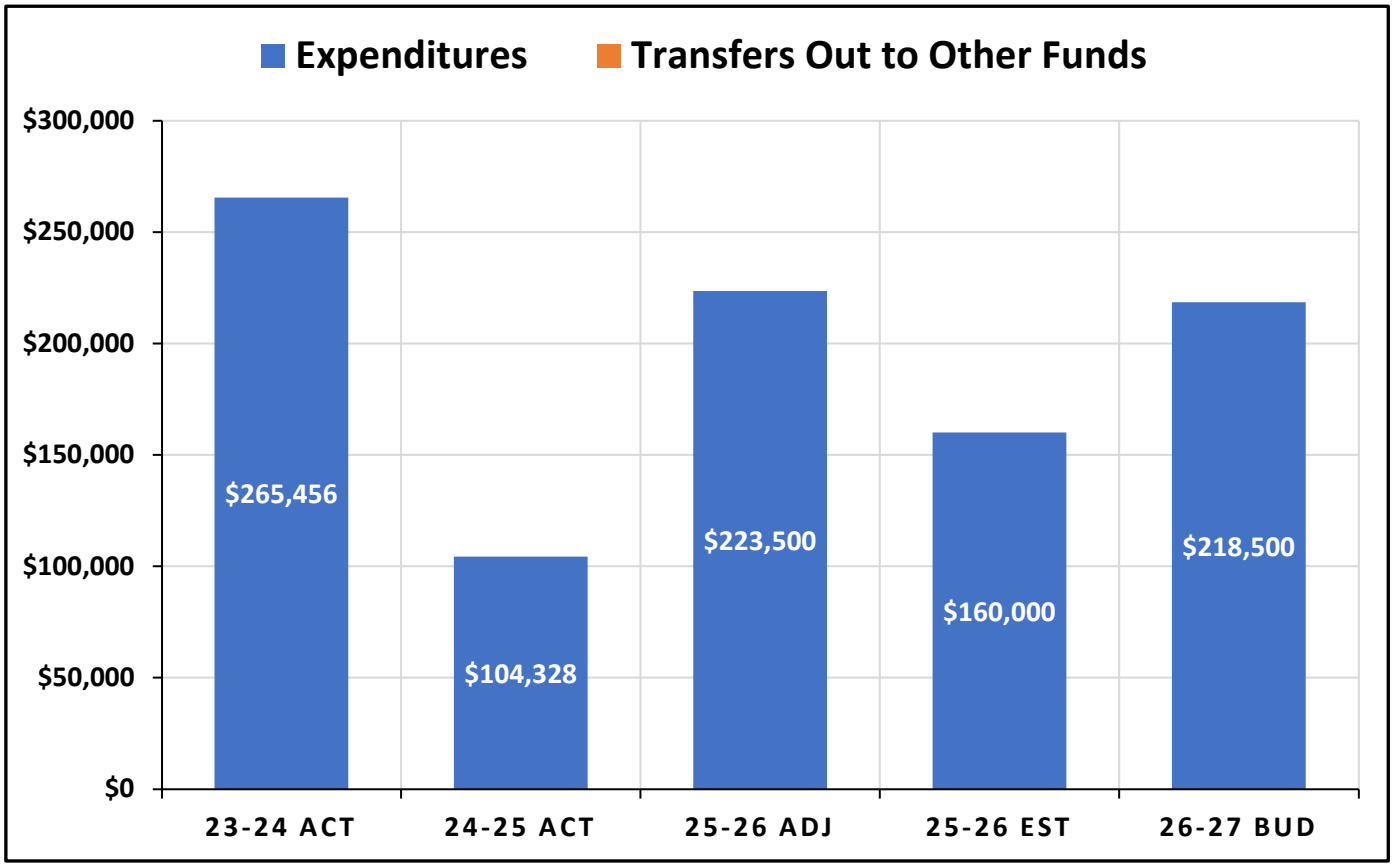
Budget Highlights

In FY 2026-27, consultant costs to administer the City's ongoing NPDES monitoring and reporting requirements remains the same as FY 2025-26 rates.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$466,634	$599,331	$901,086	$901,086	$1,143,946
Revenue						
18-00-4411	Program/Measure Revenues	377,326	377,570	377,810	377,360	377,450
18-00-4610	Interest	19,423	27,904	13,170	25,500	23,200
18-00-4630	Gain/Loss on Investment FMV	1,404	610	0	0	0
Total Revenue		$398,153	$406,084	$390,980	$402,860	$400,650
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$398,153	$406,084	$390,980	$402,860	$400,650
Expenditures						
18-00-6060	Contract Services	37,500	0	0	0	40,000
18-00-6061	Professional Services	130,500	104,328	123,500	105,000	133,500
18-00-7000	Project Expense	97,456	0	100,000	55,000	45,000
Total Expenditures		$265,456	$104,328	$223,500	$160,000	$218,500
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$265,456	$104,328	$223,500	$160,000	$218,500
Increase/(Decrease) in Fund Balance		$132,697	$301,755	$167,480	$242,860	$182,150
Ending Fund Balance		**$599,331**	**$901,086**	**$1,068,566**	**$1,143,946**	**$1,326,096**
Designated						
Undesignated						

MEASURE W FUND (18)





AIR QUALITY MANAGEMENT DISTRICT TRUST FUND (37)

Narrative

Fund Description

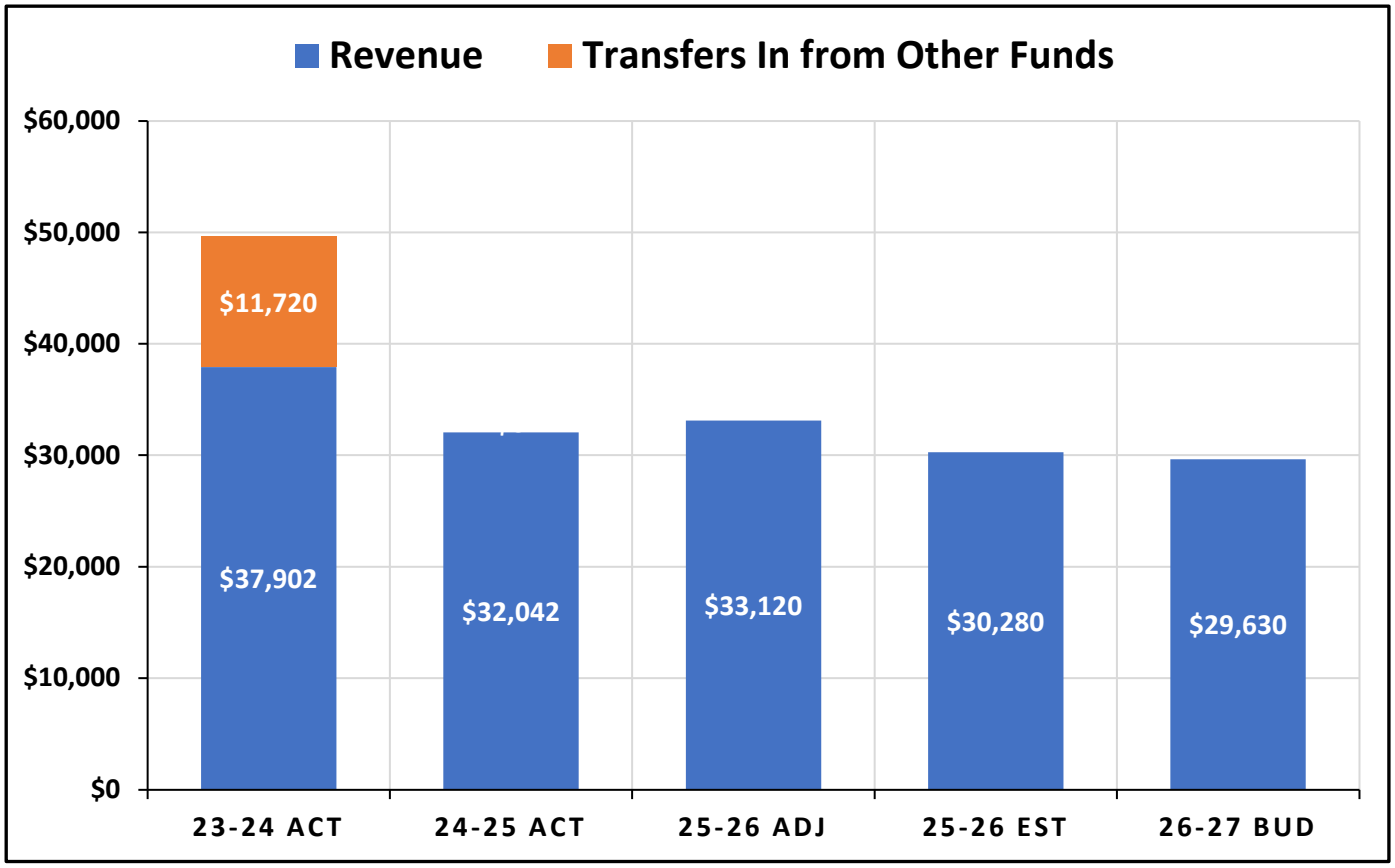
The City receives an annual allocation of AB 2766 funds from the Southern California Air Quality Management District to fund programs to improve air quality. Funds are derived from $6 per vehicle registration fee.

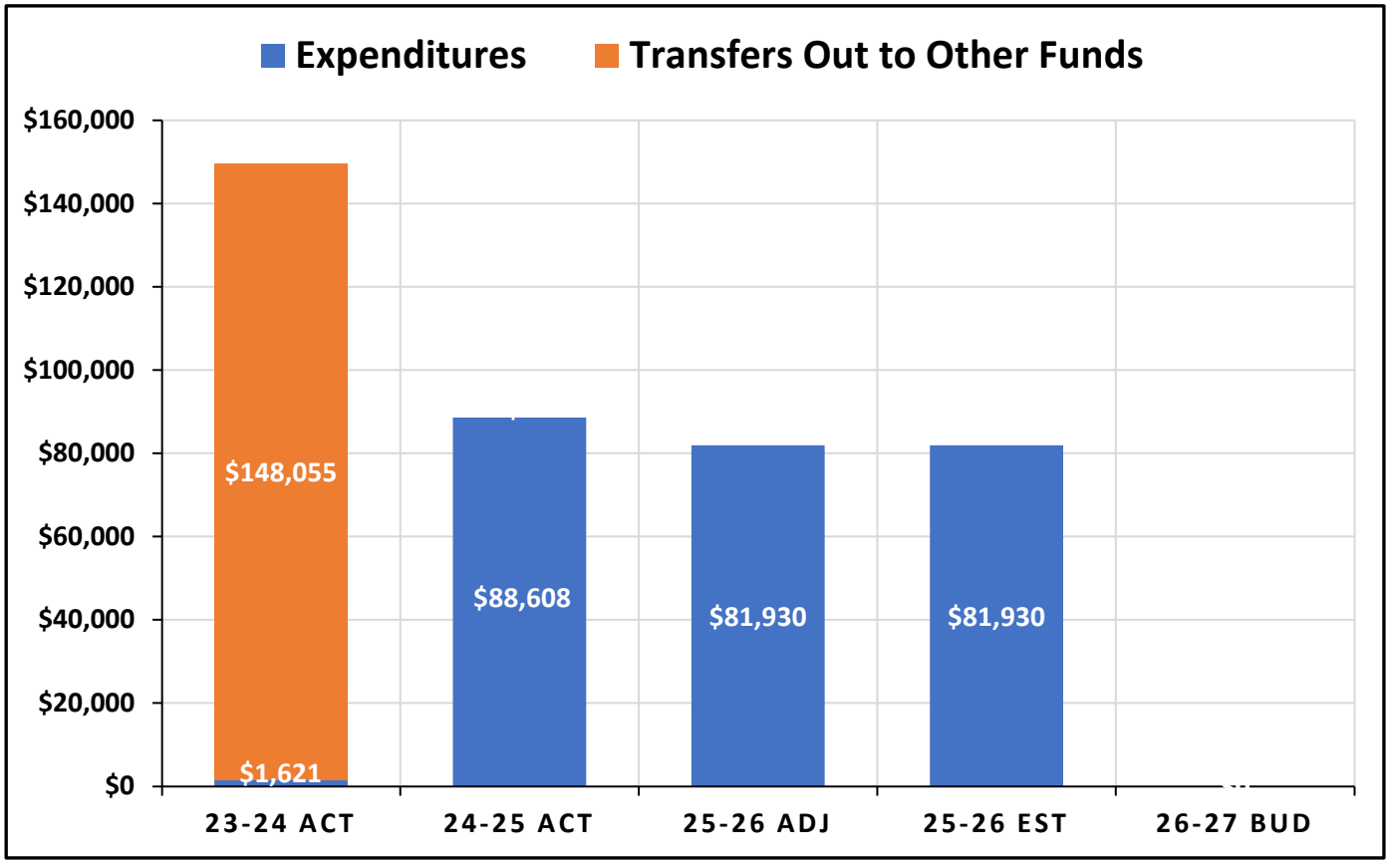
Budget Highlights

In FY 2026-27, the City anticipates the replacement of vehicles in the City's fleet.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$284,929	$184,874	$128,309	$128,309	$76,659
Revenue						
37-00-4420	AQMD Trust Fund	26,800	26,449	26,660	27,080	26,720
37-00-4610	Interest	10,170	5,449	6,460	3,200	2,910
37-00-4630	Gain/Loss on Investment FMV	932	144	0	0	0
Total Revenue		$37,902	$32,042	$33,120	$30,280	$29,630
Transfers In						
37-00-9101	Transfers In - General Fund (1)	11,720	0	0	0	0
Total Transfers In		$11,720	$0	$0	$0	$0
Total Revenue and Transfers In		$49,622	$32,042	$33,120	$30,280	$29,630
Expenditures						
37-00-6061	Professional Services	1,621	0	0	0	0
37-00-8231	Furnishings & Equipment	0	88,608	81,930	81,930	0
Total Expenditures		$1,621	$88,608	$81,930	$81,930	$0
Transfers Out						
37-00-9231	Transfers Out - Cap Proj Fund (31)	148,055	0	0	0	0
Total Transfers Out		$148,055	$0	$0	$0	$0
Total Expenditures and Transfers Out		$149,676	$88,608	$81,930	$81,930	$0
Increase/(Decrease) in Fund Balance		($100,055)	($56,566)	($48,810)	($51,650)	$29,630
Ending Fund Balance		**$184,874**	**$128,309**	**$79,499**	**$76,659**	**$106,289**
Designated						
Undesignated						

AIR QUALITY MANAGEMENT DISTRICT TRUST FUND (37)





5.C: Sewer and Sanitation Funds



SANITATION FUND (20)

Narrative

Fund Description

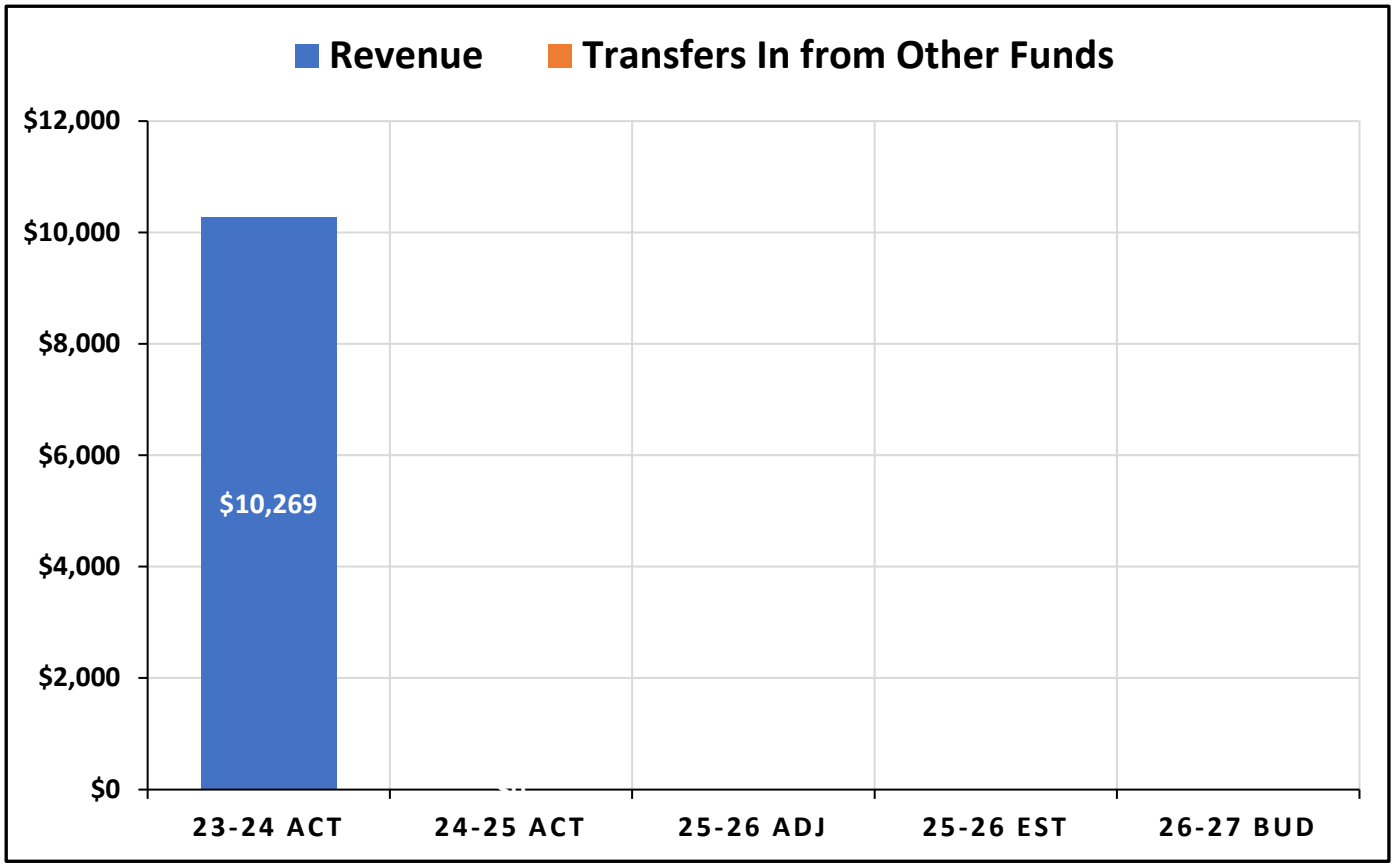
The Sanitation Fund tracks expenditures related to Sanitation Districts #28 and #34. In addition, the Fund tracks revenues and expenditures related to the acquisition and installation of a community sewer system.

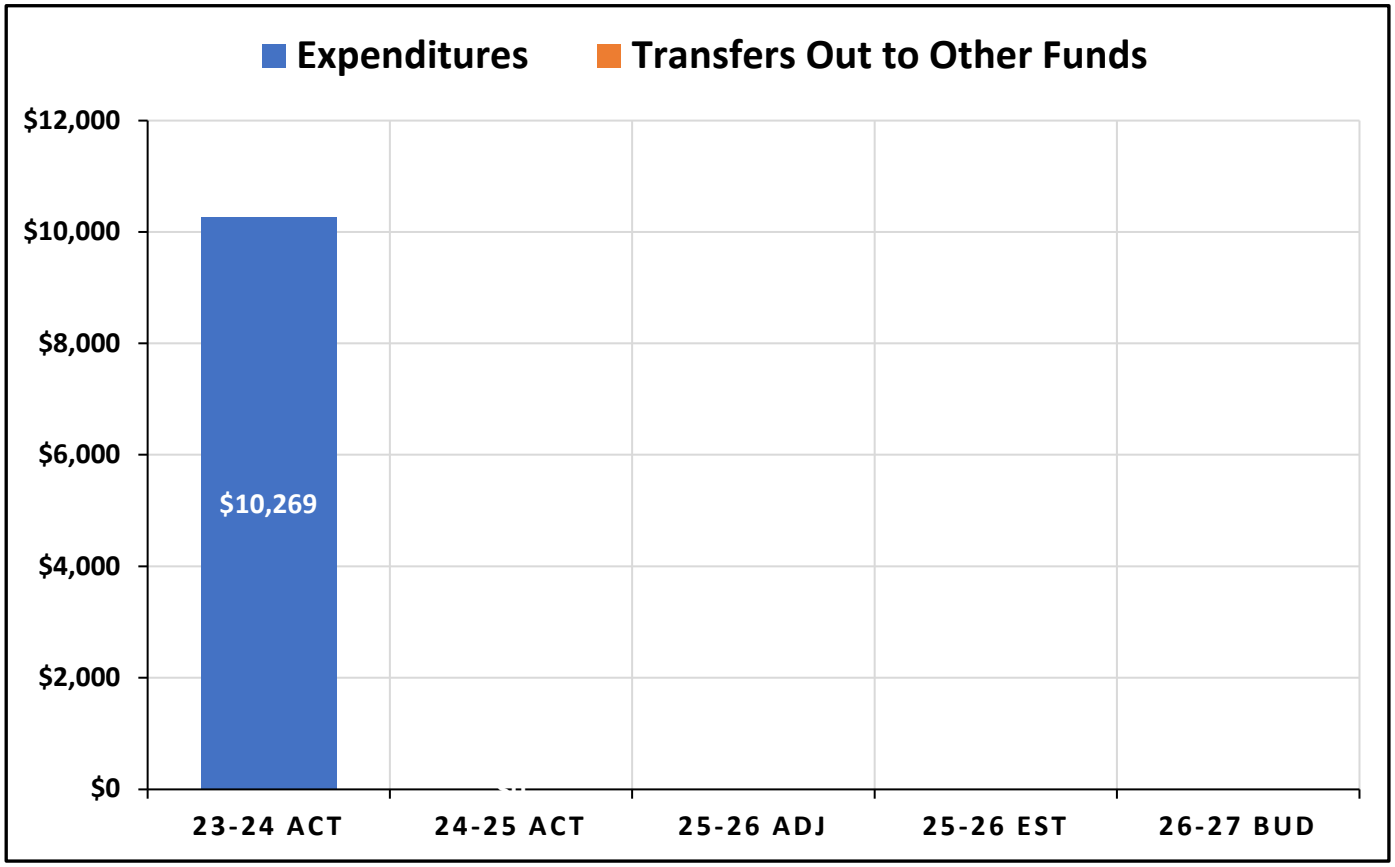
Budget Highlights

In FY 2026-27, the City's proportionate share of the cost to administer the Sanitation Districts will be accounted for directly in the General Fund.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance	$0	$0	$0	$0	$0
Revenue					
20-00-4140 Property Tax	10,269	0	0	0	0
Total Revenue	$10,269	$0	$0	$0	$0
Transfers In	0	0	0	0	0
Total Transfers In	$0	$0	$0	$0	$0
Total Revenue and Transfers In	$10,269	$0	$0	$0	$0
Expenditures					
20-00-6061 Professional Services	10,269	0	0	0	0
Total Expenditures	$10,269	$0	$0	$0	$0
Transfers Out	0	0	0	0	0
Total Transfers Out	$0	$0	$0	$0	$0
Total Expenditures and Transfers Out	$10,269	$0	$0	$0	$0
Increase/(Decrease) in Fund Balance	$0	$0	$0	$0	$0
Ending Fund Balance	**$0**	**$0**	**$0**	**$0**	**$0**
Designated					
Undesignated					

SANITATION FUND (20)





SEWER DEBT SERVICE - 98-1 FUND (23)

Narrative

Fund Description

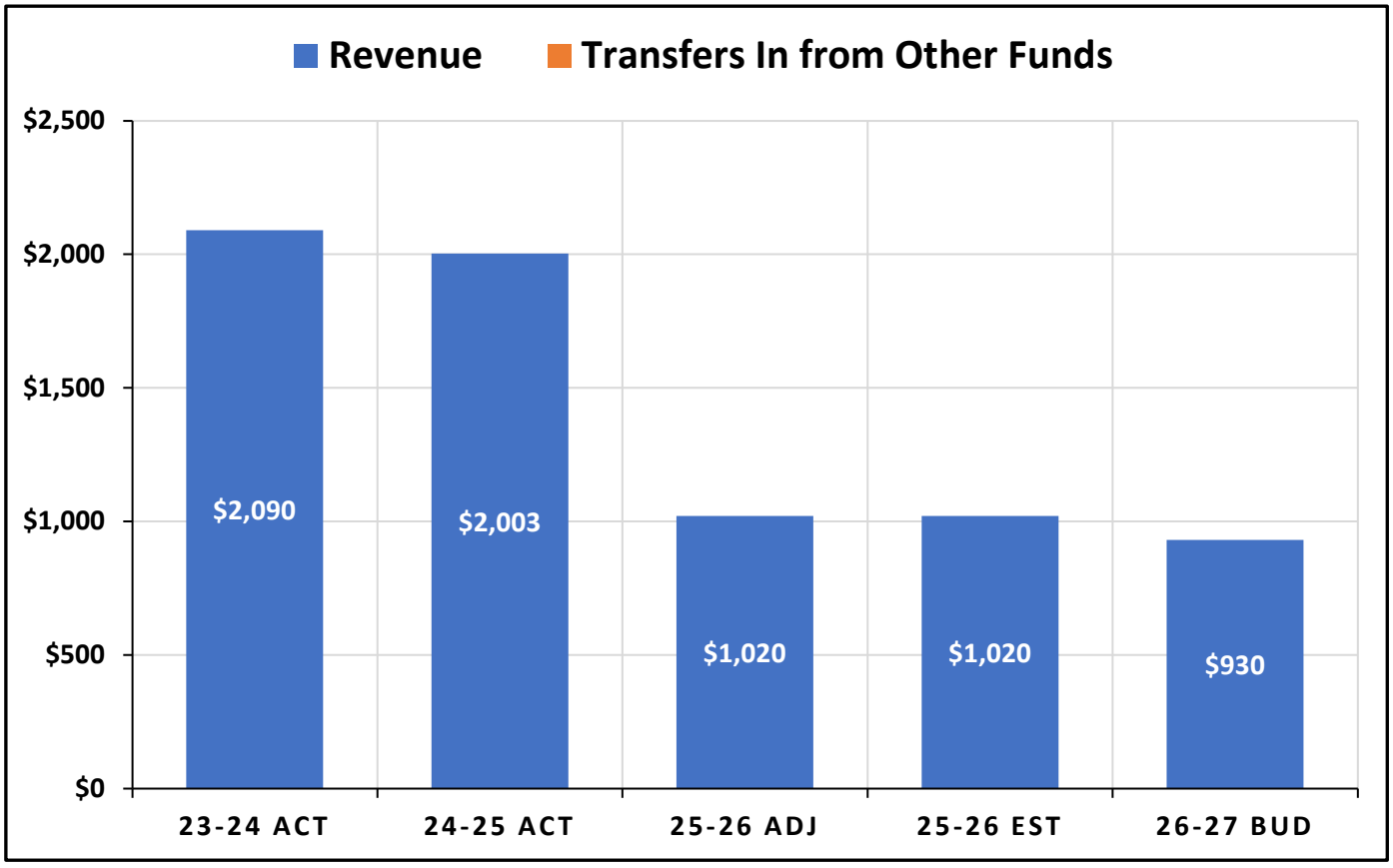
The Sewer Debt Service 98-1 Fund accounted for the principal and interest payments made to repay the money borrowed to construct the sewer system within Sewer Assessment District 98-1. The loan was paid back in full in FY 2020-21.

Budget Highlights

The roughly $59,000 balance left in the fund is anticipated to generate roughly $930 in interest income in FY 2026-27. No other activity in the fund is anticipated.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$54,014	$56,104	$58,107	$58,107	$59,127
Revenue						
23-00-4610	Interest	1,927	1,955	1,020	1,020	930
23-00-4630	Gain/Loss on Investment FMV	163	48	0	0	0
Total Revenue		$2,090	$2,003	$1,020	$1,020	$930
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$2,090	$2,003	$1,020	$1,020	$930
Expenditures		0	0	0	0	0
Total Expenditures		$0	$0	$0	$0	$0
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$0	$0	$0	$0	$0
Increase/(Decrease) in Fund Balance		$2,090	$2,003	$1,020	$1,020	$930
Ending Fund Balance		**$56,104**	**$58,107**	**$59,127**	**$59,127**	**$60,057**
Designated						
Undesignated						

SEWER DEBT SERVICE - 98-1 FUND (23)



SEWER IMPROVEMENT - 02-1 FUND (24)

Narrative

Fund Description

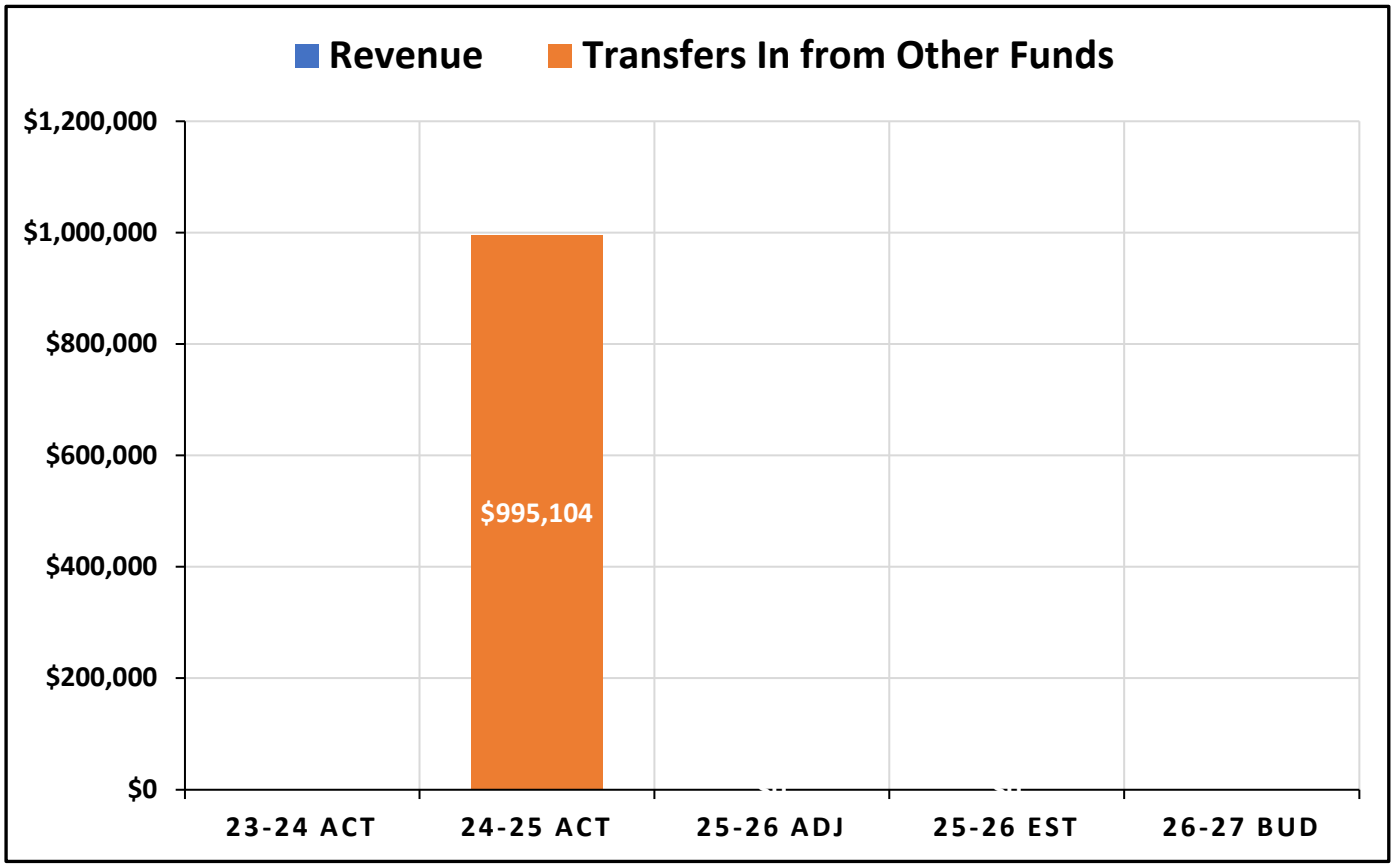
The Sewer Improvement 02-1 Fund tracked revenues and expenditures related to the acquisition of the residential and commercial sewer systems constructed under an assessment district proceeding. Construction was completed in 2004.

Budget Highlights

There was a Transfer In from the Sewer Debt Service 02-1 Fund (26) in FY 2024-25 to extinguish the advance from the General Fund that was made to cover excess construction costs at the time the sewer was constructed. (The State loan used to construct the sewer was also paid off in full in FY 2024-25).

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance	($995,104)	($995,104)	$0	$0	$0
Revenue	0	0	0	0	0
Total Revenue	$0	$0	$0	$0	$0
Transfers In					
24-00-9126 Transfers In - Swr DS 02-1 Fund (26)	0	995,104	0	0	0
Total Transfers In	$0	$995,104	$0	$0	$0
Total Revenue and Transfers In	$0	$995,104	$0	$0	$0
Expenditures	0	0	0	0	0
Total Expenditures	$0	$0	$0	$0	$0
Transfers Out	0	0	0	0	0
Total Transfers Out	$0	$0	$0	$0	$0
Total Expenditures and Transfers Out	$0	$0	$0	$0	$0
Increase/(Decrease) in Fund Balance	$0	$995,104	$0	$0	$0
Ending Fund Balance	**($995,104)**	**$0**	**$0**	**$0**	**$0**
Designated					
Undesignated					

SEWER IMPROVEMENT - 02-1 FUND (24)



SEWER REDEMPTION - 02-1 FUND (25)

Narrative

Fund Description

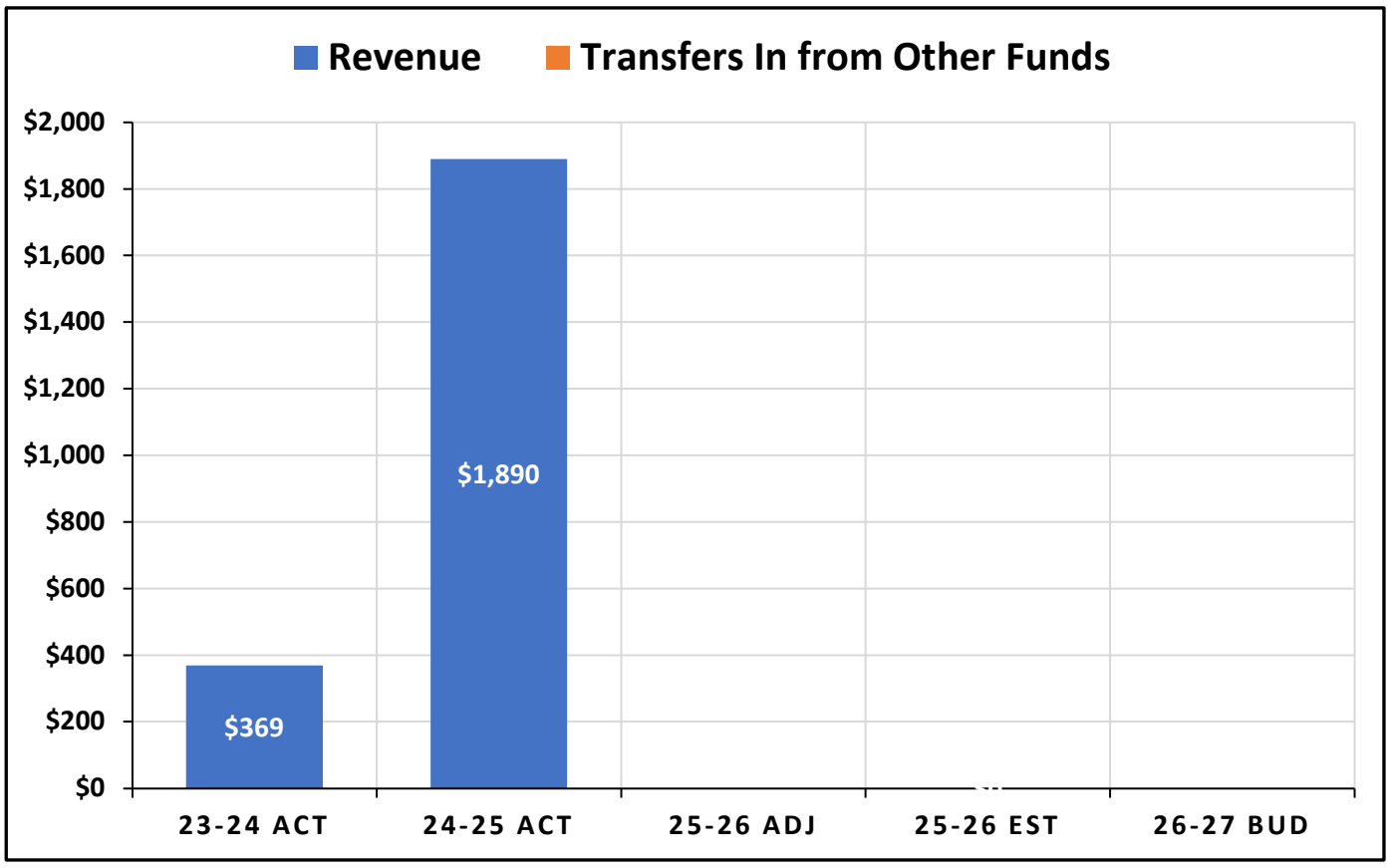
The Sewer Redemption 02-1 Fund accounted for the revenue collected from assessment fees imposed on properties within Sewer Assessment District 02-1. That assessment revenue, in turn, was transferred to another fund (Fund 26) to make debt service payments to repay the loan used to finance construction of a sewer system. Assessment district administrative fees were also accounted for in this fund. Billing for these sewer assessment fees ended in FY 2021-22.

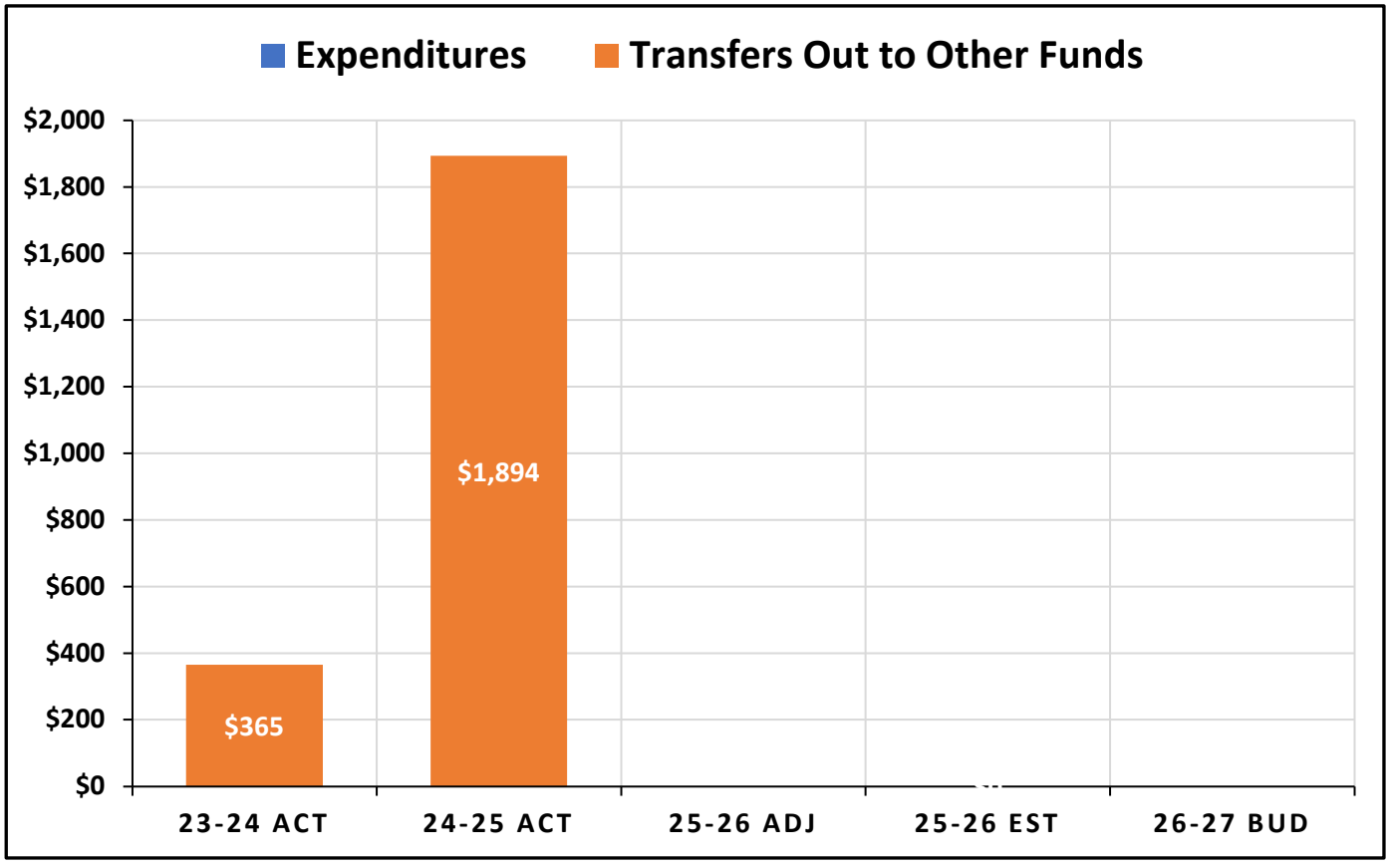
Budget Highlights

No activity is anticipated in the fund in FY 2026-27.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$0	$4	$0	$0	$0
Revenue						
25-00-4410	Sewer Assmnt Fees (AD02 1)	346	1,089	0	0	0
25-00-4413	Penalties (AD 02 1)	19	755	0	0	0
25-00-4610	Interest	0	46	0	0	0
25-00-4630	Gain/Loss on Investment FMV	4	0	0	0	0
Total Revenue		$369	$1,890	$0	$0	$0
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$369	$1,890	$0	$0	$0
Expenditures		0	0	0	0	0
Total Expenditures		$0	$0	$0	$0	$0
Transfers Out						
25-00-9226	Transfers Out - Swr DS 02-1 Fund (26)	365	1,894	0	0	0
Total Transfers Out		$365	$1,894	$0	$0	$0
Total Expenditures and Transfers Out		$365	$1,894	$0	$0	$0
Increase/(Decrease) in Fund Balance		$4	($4)	$0	$0	$0
Ending Fund Balance		**$4**	**$0**	**$0**	**$0**	**$0**
Designated						
Undesignated						

SEWER REDEMPTION - 02-1 FUND (25)





SEWER DEBT SERVICE - 02-1 FUND (26)

Narrative

Fund Description

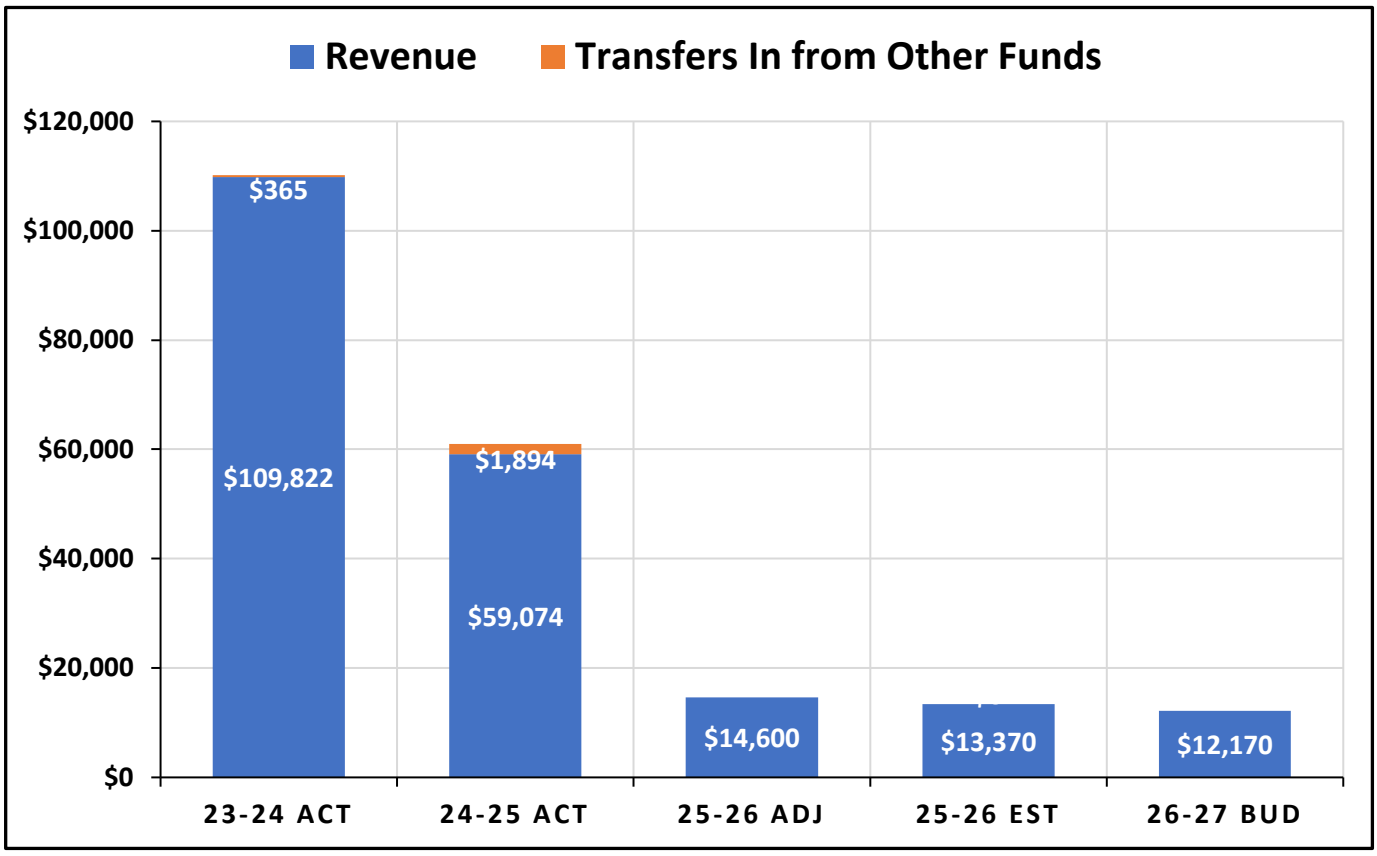
The Sewer Debt Service 02-1 Fund accounts for the principal and interest payments made to repay the money borrowed to construct the sewer system within Sewer Assessment District 02-1.

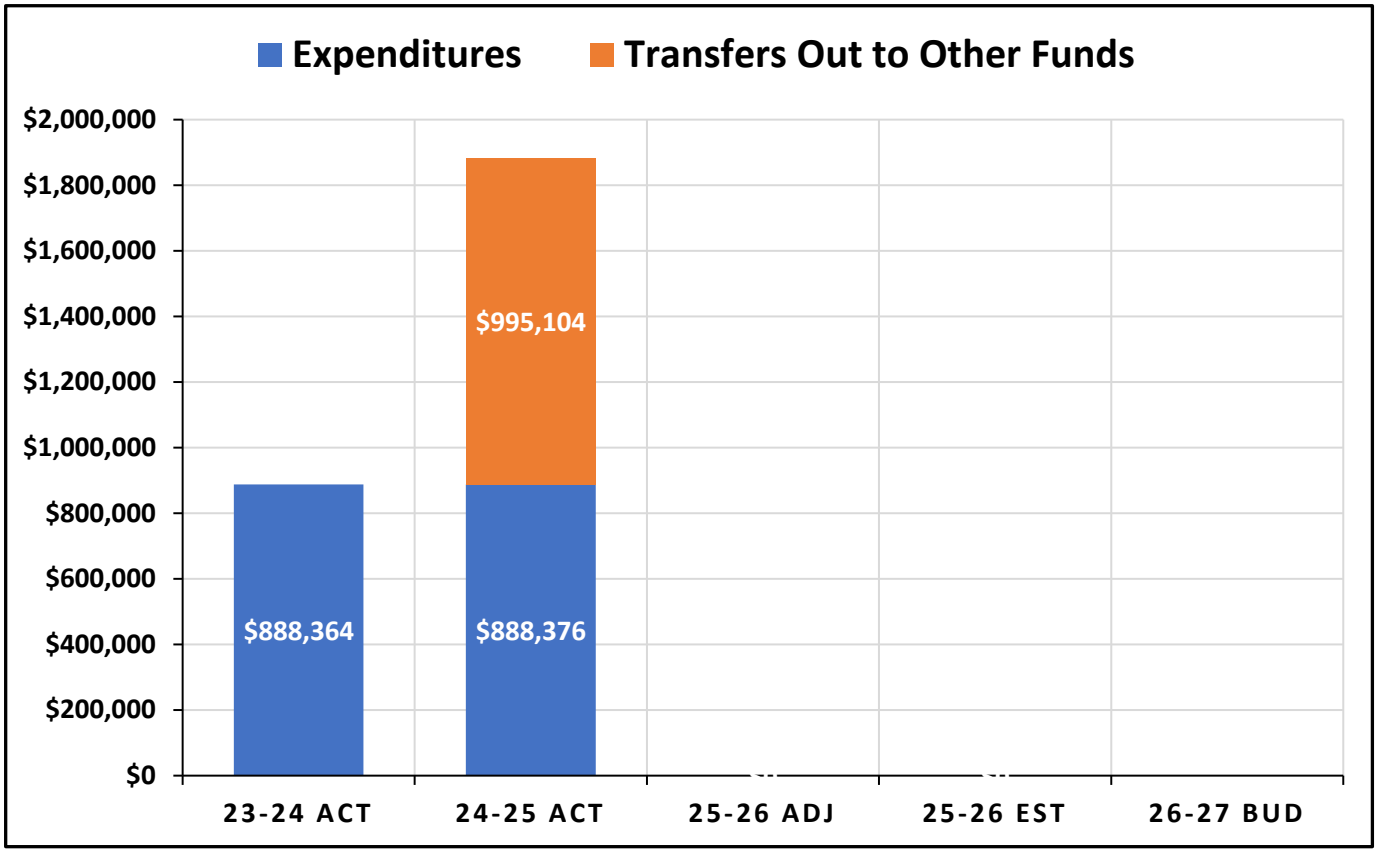
Budget Highlights

The final debt service payment to repay State loan used to construct the sewer was made in March 2025. The roughly $995,000 cash advance from the General Fund to the Sewer Improvement Fund 02-1 (Fund 24), was extinguished as well. The roughly $569,000 balance left in the fund is anticipated to generate roughly $12,170 in interest income in FY 2026-27. No other activity in the fund is anticipated.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$3,156,416	$2,378,239	$555,727	$555,727	$569,097
Revenue						
26-00-4610	Interest	99,723	57,462	14,600	13,370	12,170
26-00-4630	Gain/Loss on Investment FMV	10,099	1,612	0	0	0
Total Revenue		$109,822	$59,074	$14,600	$13,370	$12,170
Transfers In						
26-00-9125	Transfers In - Swr Red 02-1 Fund (25)	365	1,894	0	0	0
Total Transfers In		$365	$1,894	$0	$0	$0
Total Revenue and Transfers In		$110,187	$60,968	$14,600	$13,370	$12,170
Expenditures						
26-00-6038	Principal Loan Payment	847,210	867,554	0	0	0
26-00-6039	Interest Expense	24,007	12,146	0	0	0
26-00-6040	Loan Service Charge	17,148	8,676	0	0	0
Total Expenditures		$888,364	$888,376	$0	$0	$0
Transfers Out						
26-00-9224	Transfers Out - Swr Imp 02-1 Fund (24)	0	995,104	0	0	0
Total Transfers Out		$0	$995,104	$0	$0	$0
Total Expenditures and Transfers Out		$888,364	$1,883,480	$0	$0	$0
Increase/(Decrease) in Fund Balance		($778,177)	($1,822,512)	$14,600	$13,370	$12,170
Ending Fund Balance		**$2,378,239**	**$555,727**	**$570,327**	**$569,097**	**$581,267**
Designated						
Undesignated						

SEWER DEBT SERVICE - 02-1 FUND (26)





SEWER IMPROVEMENT - 04-1 FUND (41)

Narrative

Fund Description

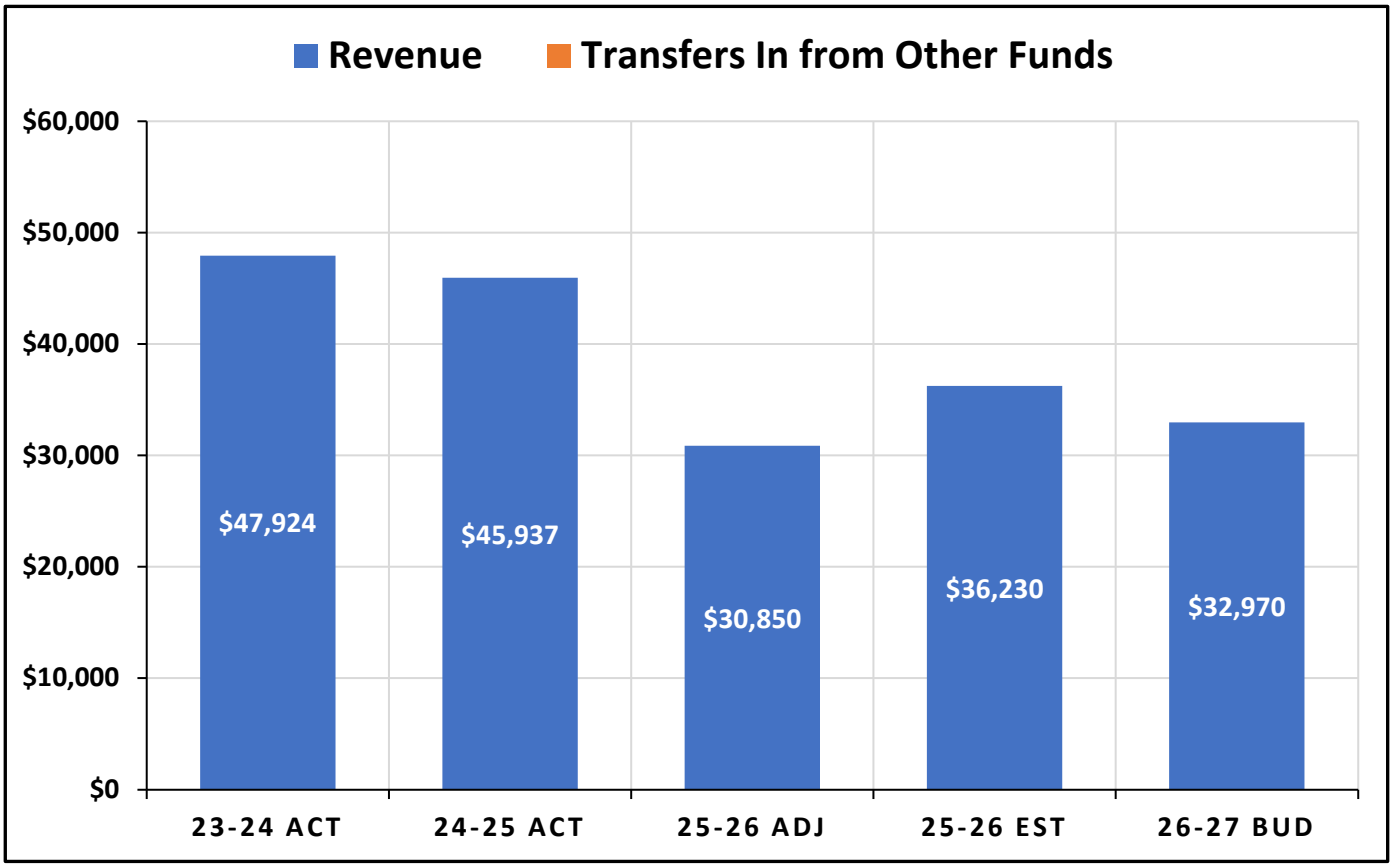
The Sewer Improvement 04-1 Fund tracked revenues and expenditures related to the acquisition of the residential and commercial sewer systems constructed under an assessment district proceeding. Construction was completed in April 2008.

Budget Highlights

For FY 2026-27, no activity is anticipated in the fund with the exception of interest revenue.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$1,238,615	$1,286,539	$1,332,476	$1,332,476	$1,368,706
Revenue						
41-00-4610	Interest	44,180	44,839	30,850	36,230	32,970
41-00-4630	Gain/Loss on Investment FMV	3,744	1,097	0	0	0
Total Revenue		$47,924	$45,937	$30,850	$36,230	$32,970
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$47,924	$45,937	$30,850	$36,230	$32,970
Expenditures		0	0	0	0	0
Total Expenditures		$0	$0	$0	$0	$0
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$0	$0	$0	$0	$0
Increase/(Decrease) in Fund Balance		$47,924	$45,937	$30,850	$36,230	$32,970
Ending Fund Balance		**$1,286,539**	**$1,332,476**	**$1,363,326**	**$1,368,706**	**$1,401,676**
Designated						
Undesignated						

SEWER IMPROVEMENT - 04-1 FUND (41)



SEWER REDEMPTION - 04-1 FUND (42)

Narrative

Fund Description

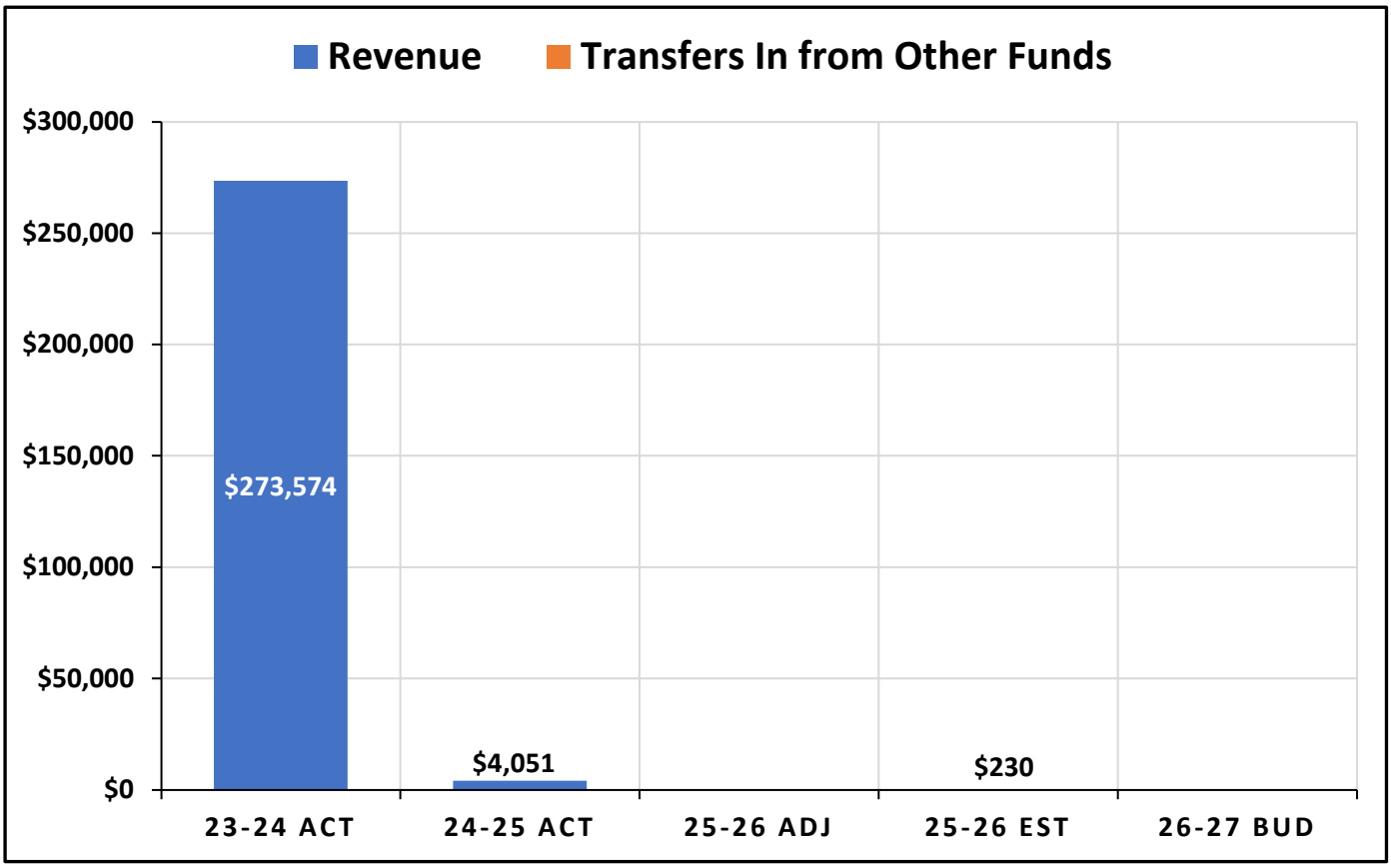
The Sewer Redemption 04-1 Fund accounted for the revenue collected from assessment fees imposed on properties within Sewer Assessment District 04-1. That assessment revenue, in turn, was transferred to another fund (Fund 43) to make debt service payments to repay the loan used to finance construction of the sewer system. Assessment district administrative fees were also accounted for in this fund. FY 2023-24 was the final year in which these assessment fees were collected.

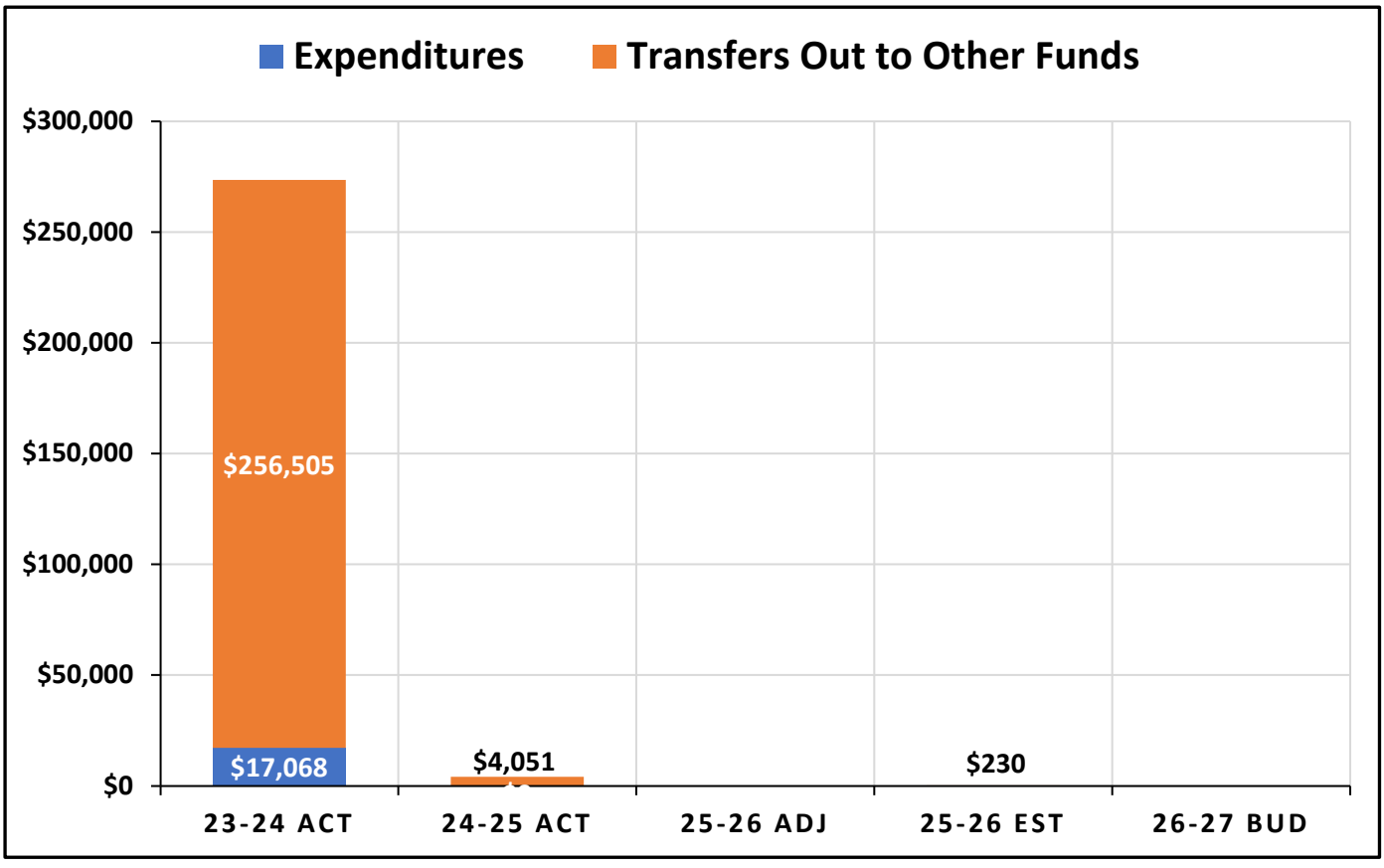
Budget Highlights

In FY 2026-27, no activity in this fund is anticipated.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$0	$0	$0	$0	$0
Revenue						
42-00-4410	Sewer Assmnt Fees (AD04 1)	234,427	3,143	0	210	0
42-00-4412	Prepayments (AD04 1)	0	0	0	0	0
42-00-4413	Penalties (AD 04 1)	1,497	851	0	20	0
42-00-4420	Administrative Fee (AD04 1)	37,650	0	0	0	0
42-00-4610	Interest	0	57	0	0	0
Total Revenue		$273,574	$4,051	$0	$230	$0
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$273,574	$4,051	$0	$230	$0
Expenditures						
42-00-6010	Professional Services AD04 1	17,068	0	0	0	0
Total Expenditures		$17,068	$0	$0	$0	$0
Transfers Out						
42-00-9201	Transfers Out - General Fund (1)	20,582	0	0	0	0
42-00-9243	Transfers Out Fund 43	235,924	4,051	0	230	0
Total Transfers Out		$256,505	$4,051	$0	$230	$0
Total Expenditures and Transfers Out		$273,574	$4,051	$0	$230	$0
Increase/(Decrease) in Fund Balance		$0	$0	$0	$0	$0
Ending Fund Balance		**$0**	**$0**	**$0**	**$0**	**$0**
Designated						
Undesignated						

SEWER REDEMPTION - 04-1 FUND (42)





SEWER DEBT SERVICE - 04-1 FUND (43)

Narrative

Fund Description

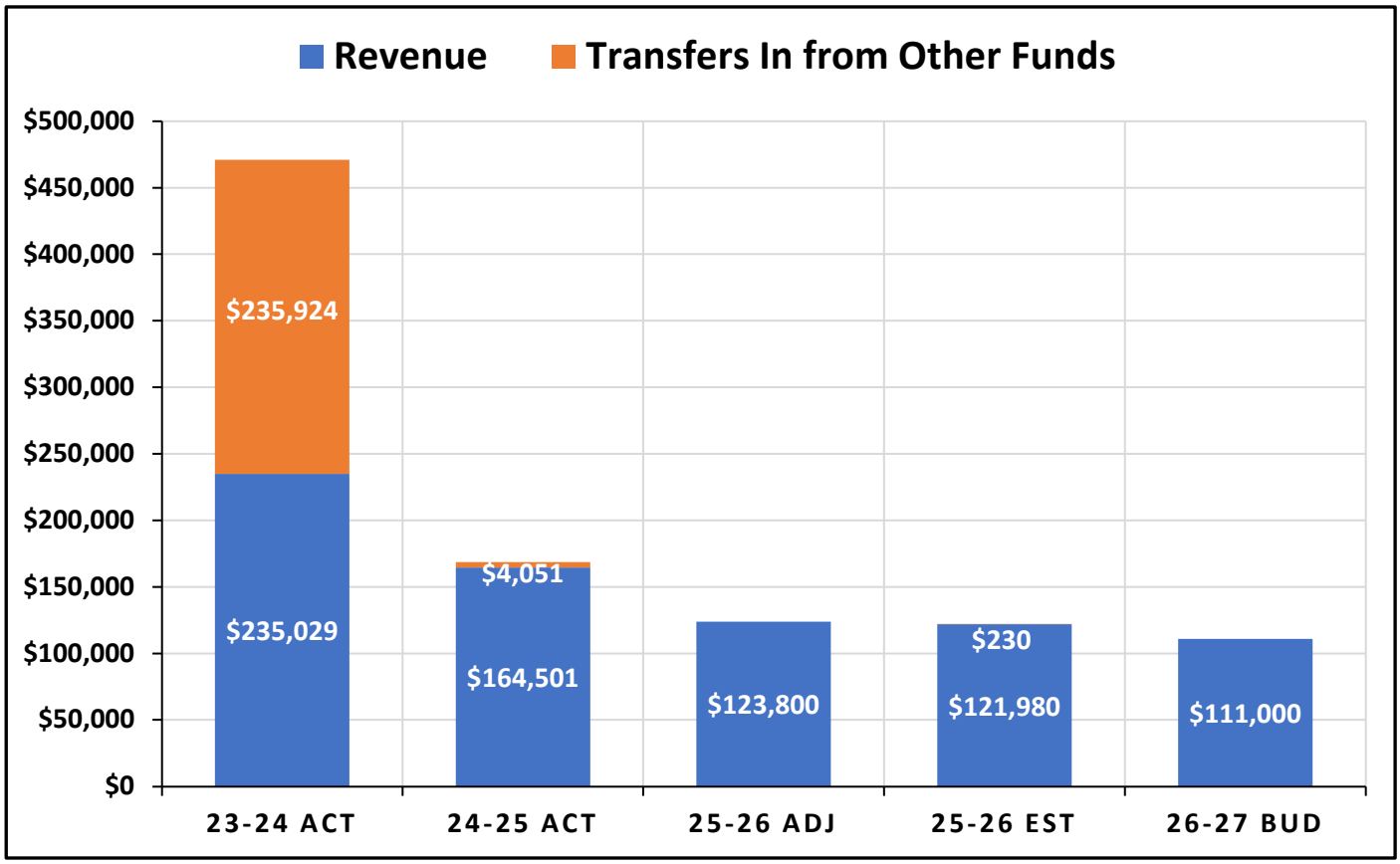
The Sewer Debt Service 04-1 Fund accounts for the principal and interest payments made to repay the money borrowed to construct the sewer system within Sewer Assessment District 04-1.

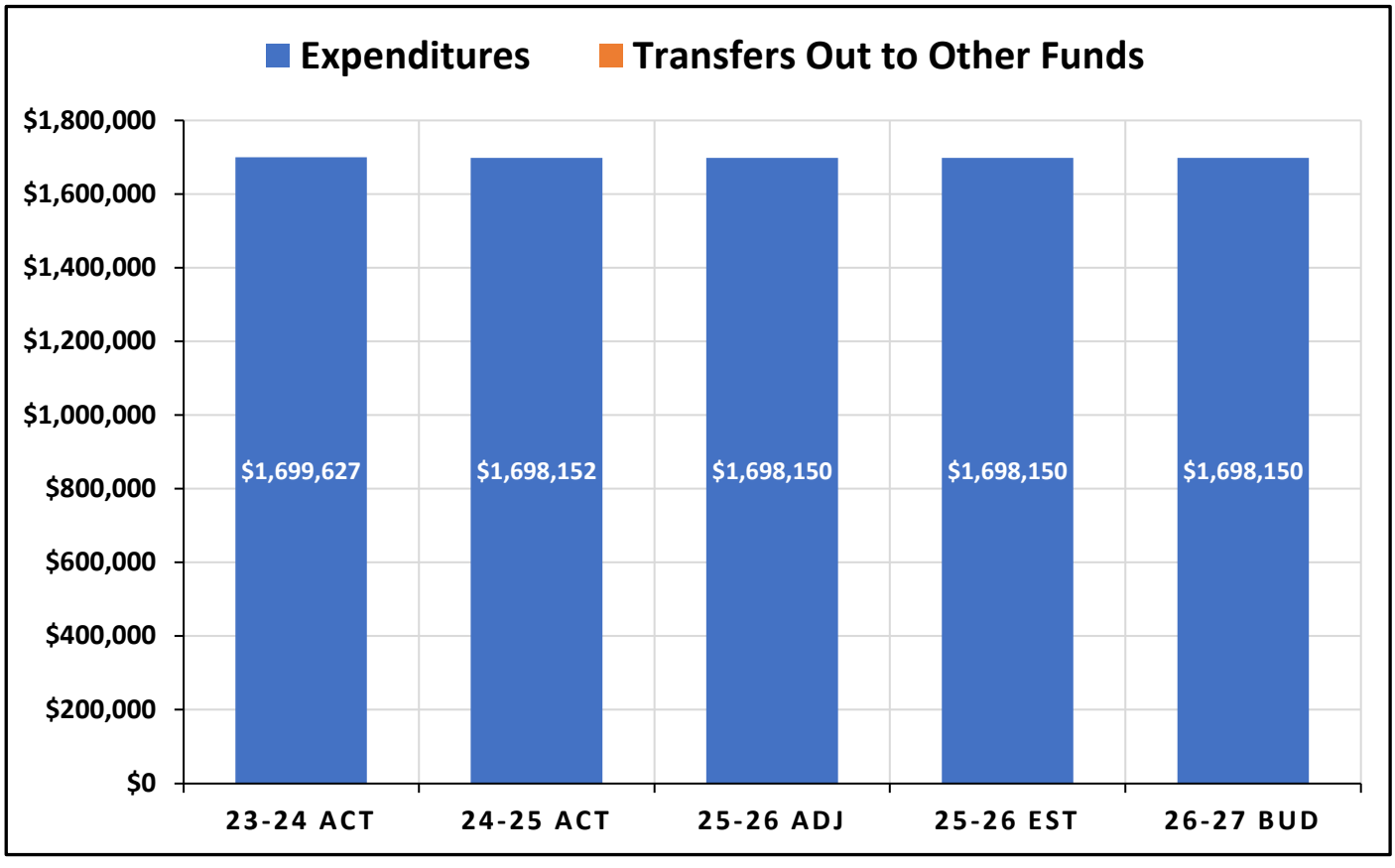
Budget Highlights

FY 2023-24 was the final year in which sewer assessment fees from Fund 42 were transferred into this fund. Debt service payments will now be funded from the remaining fund balance in Funds 41 and 43. The final debt service payment will be made in FY 2027-28.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$7,155,737	$5,927,063	$4,397,464	$4,397,464	$2,821,524
Revenue						
43-00-4610	Interest	212,365	159,828	123,800	121,980	111,000
43-00-4630	Gain/Loss on Investment FMV	22,664	4,674	0	0	0
Total Revenue		$235,029	$164,501	$123,800	$121,980	$111,000
Transfers In						
43-00-9142	Transfers In Fund 42	235,924	4,051	0	230	0
Total Transfers In		$235,924	$4,051	$0	$230	$0
Total Revenue and Transfers In		$470,953	$168,553	$123,800	$122,210	$111,000
Expenditures						
43-00-6010	Professional Services AD04 1	1,475	0	0	0	0
43-00-6037	Principal - Loan Payment	1,515,648	1,550,508	1,586,170	1,586,170	1,622,650
43-00-6039	Interest Expense	103,154	83,451	63,290	63,290	42,670
43-00-6041	Loan Service Charge	79,350	64,193	48,690	48,690	32,830
Total Expenditures		$1,699,627	$1,698,152	$1,698,150	$1,698,150	$1,698,150
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$1,699,627	$1,698,152	$1,698,150	$1,698,150	$1,698,150
Increase/(Decrease) in Fund Balance		($1,228,674)	($1,529,599)	($1,574,350)	($1,575,940)	($1,587,150)
Ending Fund Balance		**$5,927,063**	**$4,397,464**	**$2,823,114**	**$2,821,524**	**$1,234,374**
Designated						
Undesignated						

SEWER DEBT SERVICE - 04-1 FUND (43)





SEWER MAINTENANCE 04-1 FUND (44)

Narrative

Fund Description

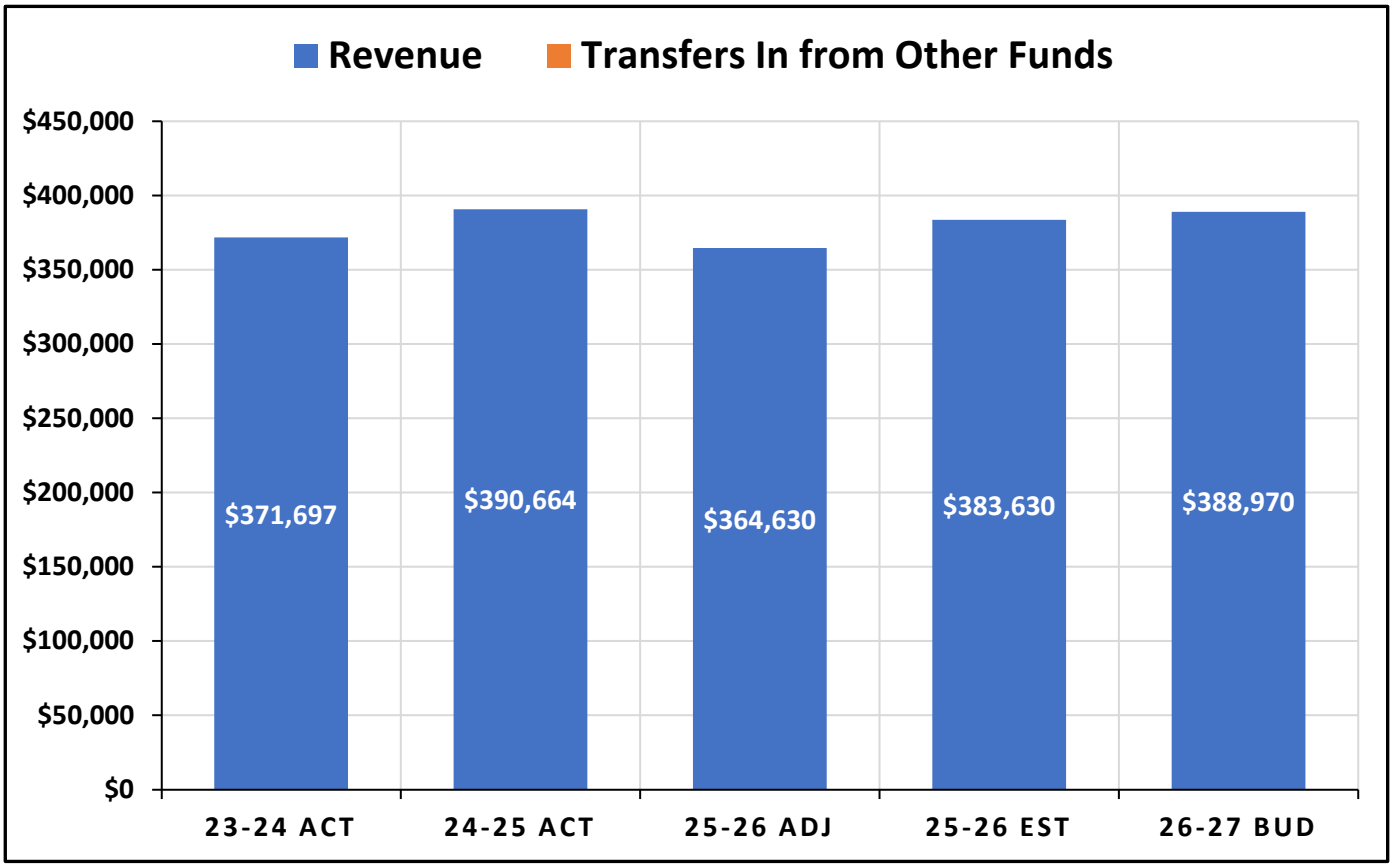
The Sewer Maintenance 04-1 Fund tracks revenues and expenditures related to ongoing maintenance costs paid to Crescenta Valley Water District sewer line and the City of Los Angeles for transmission, treatment, and disposal of discharge from Sewer District 3A. These expenditures are in addition to those incurred by the County of Los Angeles Consolidated Sewer Maintenance District, which maintains the public sewers in Sewer Project Area (SPA) 3A.

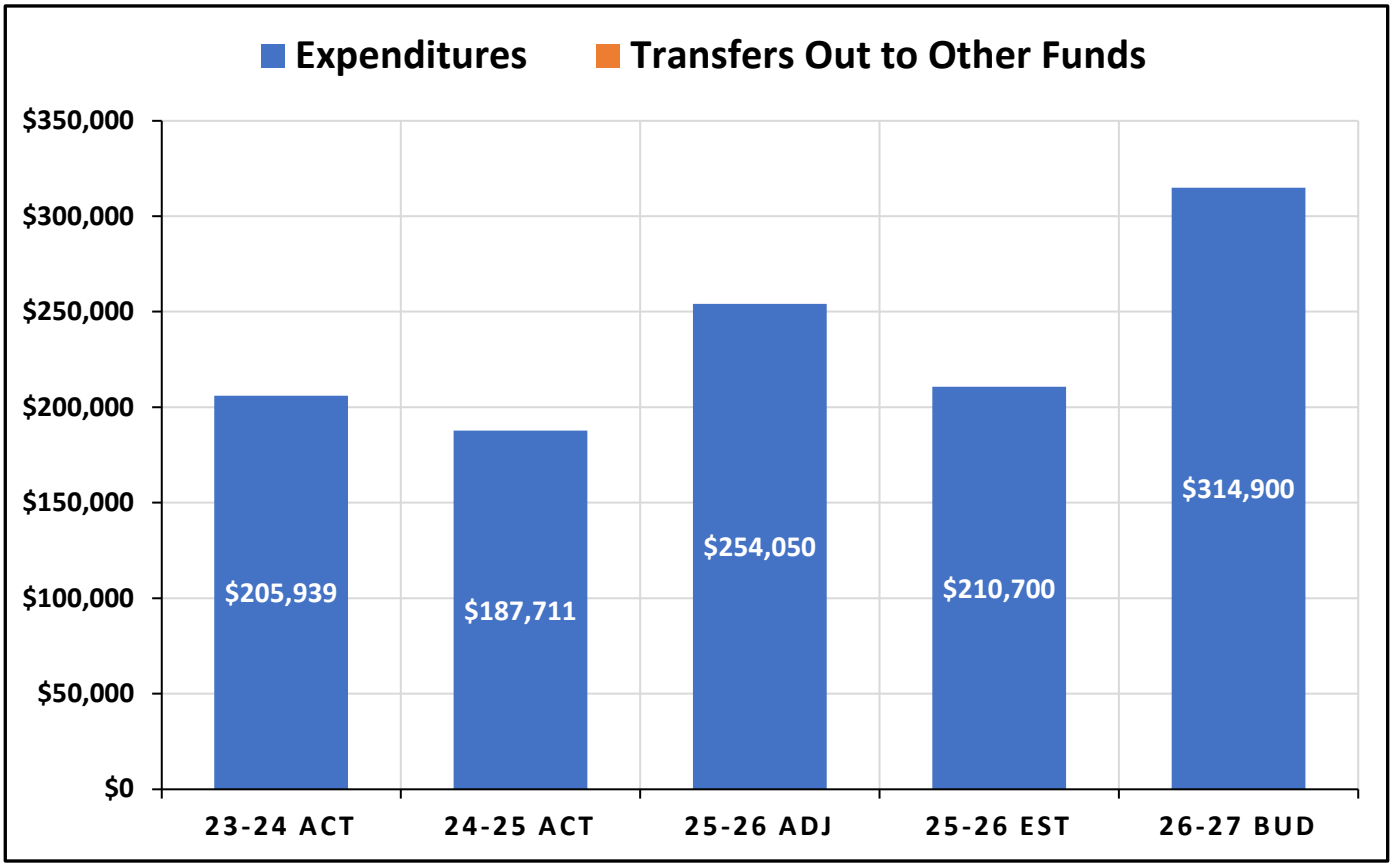
Budget Highlights

In FY 2026-27, the City will continue to utilize the maintenance fees to operate and maintain the sewer district.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$818,720	$984,478	$1,187,431	$1,187,431	$1,360,361
Revenue						
44-00-4420	Sewer Maintenance Fees 3A	336,920	352,556	338,710	359,890	367,370
44-00-4610	Interest	32,408	37,234	25,920	23,740	21,600
44-00-4630	Gain/Loss on Investment FMV	2,369	874	0	0	0
Total Revenue		$371,697	$390,664	$364,630	$383,630	$388,970
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$371,697	$390,664	$364,630	$383,630	$388,970
Expenditures						
44-00-6011	Professional Services 3A	5,646	6,117	10,250	8,500	10,000
44-00-7113	Sewer Maintenance (SPA 3A)	200,293	181,594	243,800	202,200	304,900
Total Expenditures		$205,939	$187,711	$254,050	$210,700	$314,900
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$205,939	$187,711	$254,050	$210,700	$314,900
Increase/(Decrease) in Fund Balance		$165,758	$202,953	$110,580	$172,930	$74,070
Ending Fund Balance		**$984,478**	**$1,187,431**	**$1,298,011**	**$1,360,361**	**$1,434,431**
Designated						
Undesignated						

SEWER MAINTENANCE 04-1 FUND (44)





5.D: Street and Transportation Funds



GAS TAX FUND (03)

Narrative

Fund Description

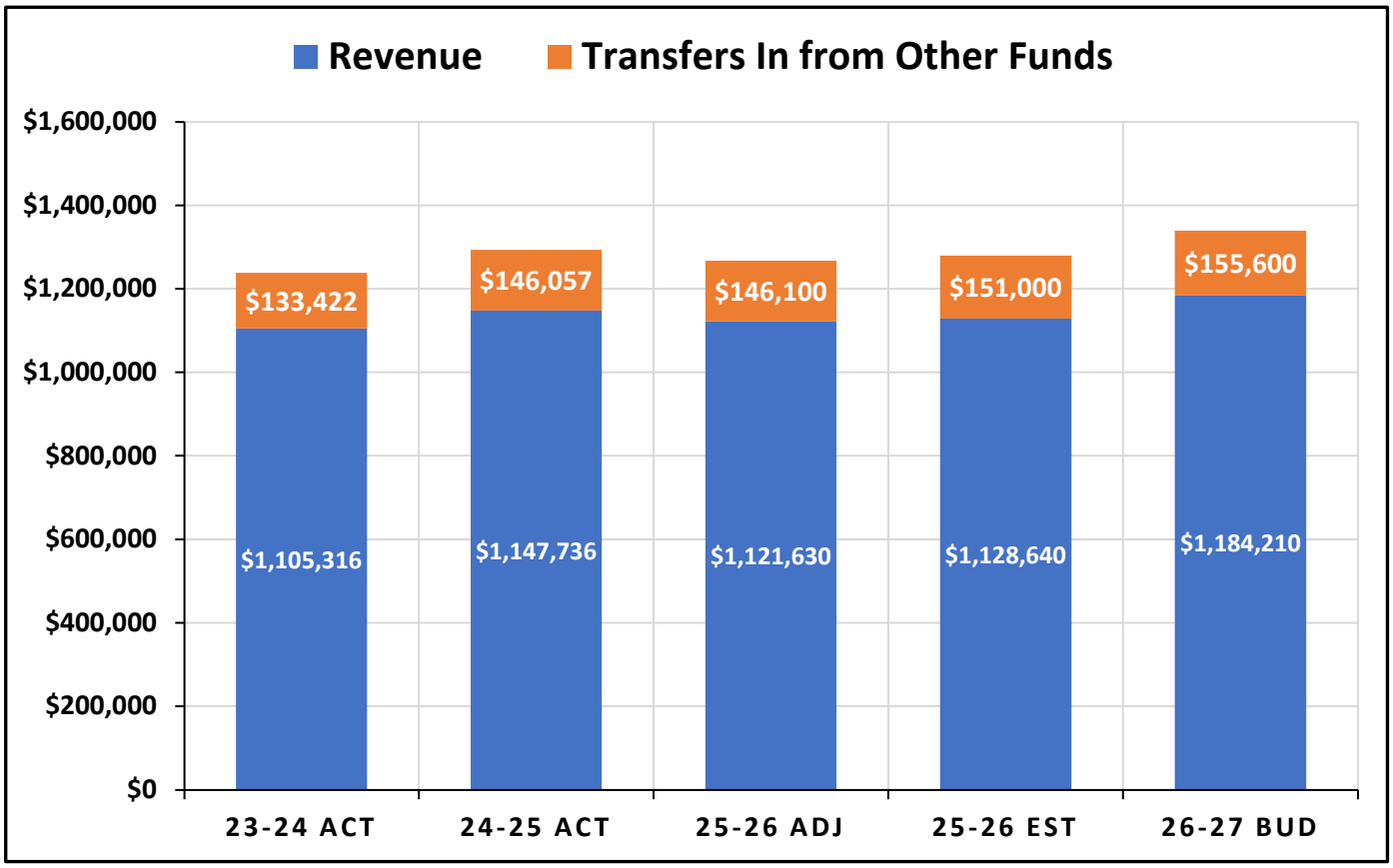
The Gas Tax Fund accounts for State of California Gas Tax receipts that are spent on the maintenance and improvement of roads and streets. To be eligible for certain Gas Tax funds, the City must maintain an adequate level of General Fund expenditures on street and road improvements.

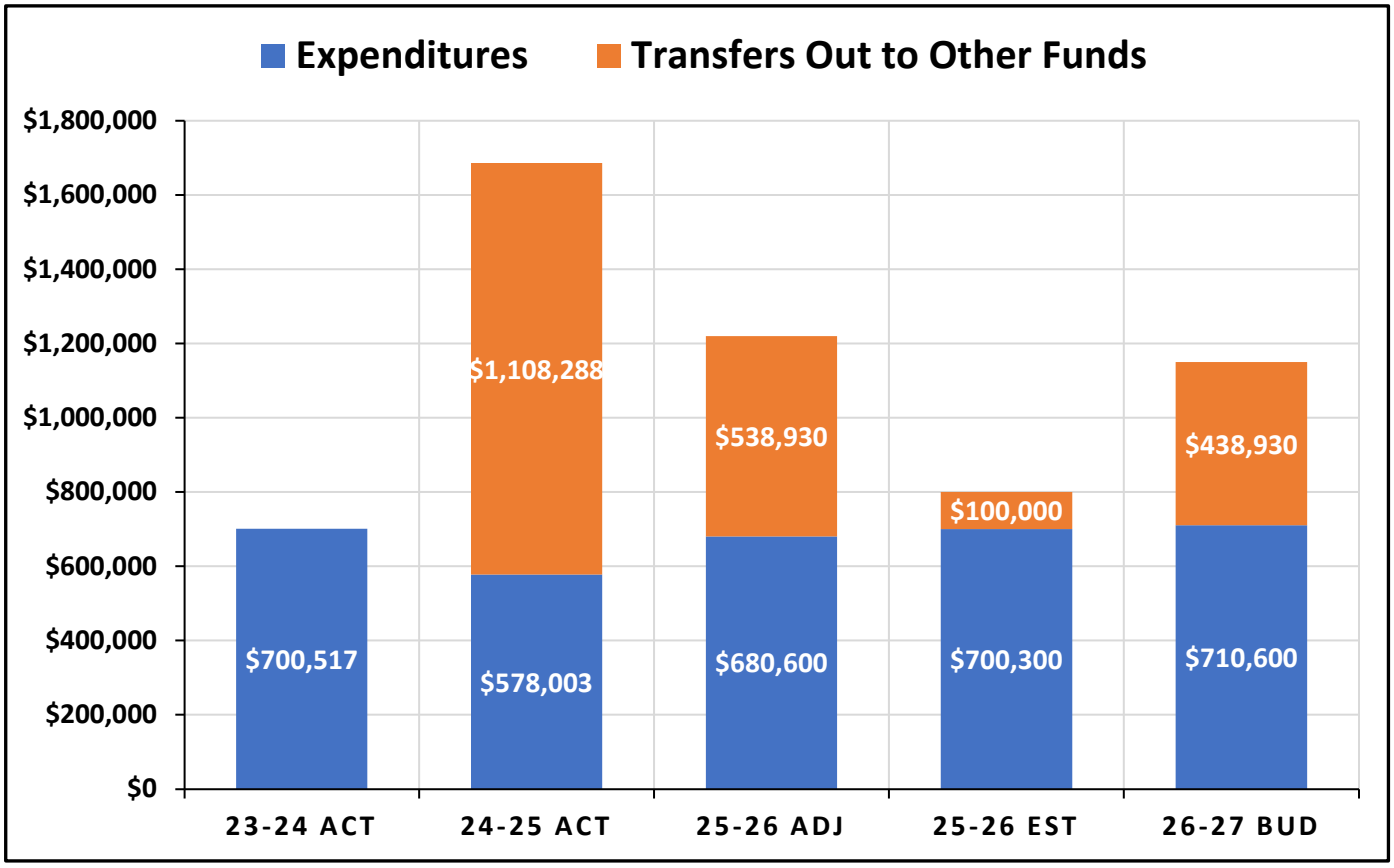
Budget Highlights

Given the restrictive use of the Gas Tax fund (tied specifically to roads and streets), the year-to-year primary use has remained focused on County service requests used to repair and maintain the City roads.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$0	$538,222	$145,724	$145,724	$625,064
Revenue						
03-00-4441	State Gas Tax (2106)	75,959	76,969	78,380	77,090	80,250
03-00-4442	State Gas Tax (2107)	169,120	168,605	178,380	164,350	179,570
03-00-4443	State Gas Tax (2107.5)	5,000	5,000	5,120	5,000	5,000
03-00-4449	State Gas Tax (2103)	191,117	193,754	186,690	187,810	200,820
03-00-4450	State Gas Tax (2105)	125,011	126,995	130,520	127,030	134,280
03-00-4453	State Gas Tax (SB 1 Rd Maint)	530,237	560,545	538,930	558,640	576,350
03-00-4610	Interest	9,153	15,570	3,610	8,720	7,940
03-00-4630	Gain/Loss on Investment FMV	(281)	298	0	0	0
Total Revenue		$1,105,316	$1,147,736	$1,121,630	$1,128,640	$1,184,210
Transfers In						
03-00-9101	Transfers In - General Fund (1)	133,422	146,057	146,100	151,000	155,600
Total Transfers In		$133,422	$146,057	$146,100	$151,000	$155,600
Total Revenue and Transfers In		$1,238,738	$1,293,793	$1,267,730	$1,279,640	$1,339,810
Expenditures						
03-00-6064	Lighting/Street & Traffic	168,883	151,474	174,500	189,300	195,000
03-00-7113	Street Maintenance	396,711	280,472	360,000	360,000	360,000
03-00-7117	Street Sweeping	133,422	146,057	146,100	151,000	155,600
03-00-7119	Street Repair	1,500	0	0	0	0
Total Expenditures		$700,517	$578,003	$680,600	$700,300	$710,600
Transfers Out						
03-00-9231	Transfers Out - Cap Proj Fund (31)	0	1,108,288	538,930	100,000	438,930
Total Transfers Out		$0	$1,108,288	$538,930	$100,000	$438,930
Total Expenditures and Transfers Out		$700,517	$1,686,291	$1,219,530	$800,300	$1,149,530
Increase/(Decrease) in Fund Balance		$538,222	($392,498)	$48,200	$479,340	$190,280
Ending Fund Balance		**$538,222**	**$145,724**	**$193,924**	**$625,064**	**$815,344**
Designated						
Undesignated						

GAS TAX FUND (03)





TRANSPORTATION DEVELOPMENT ACT FUND (05)

Narrative

Fund Description

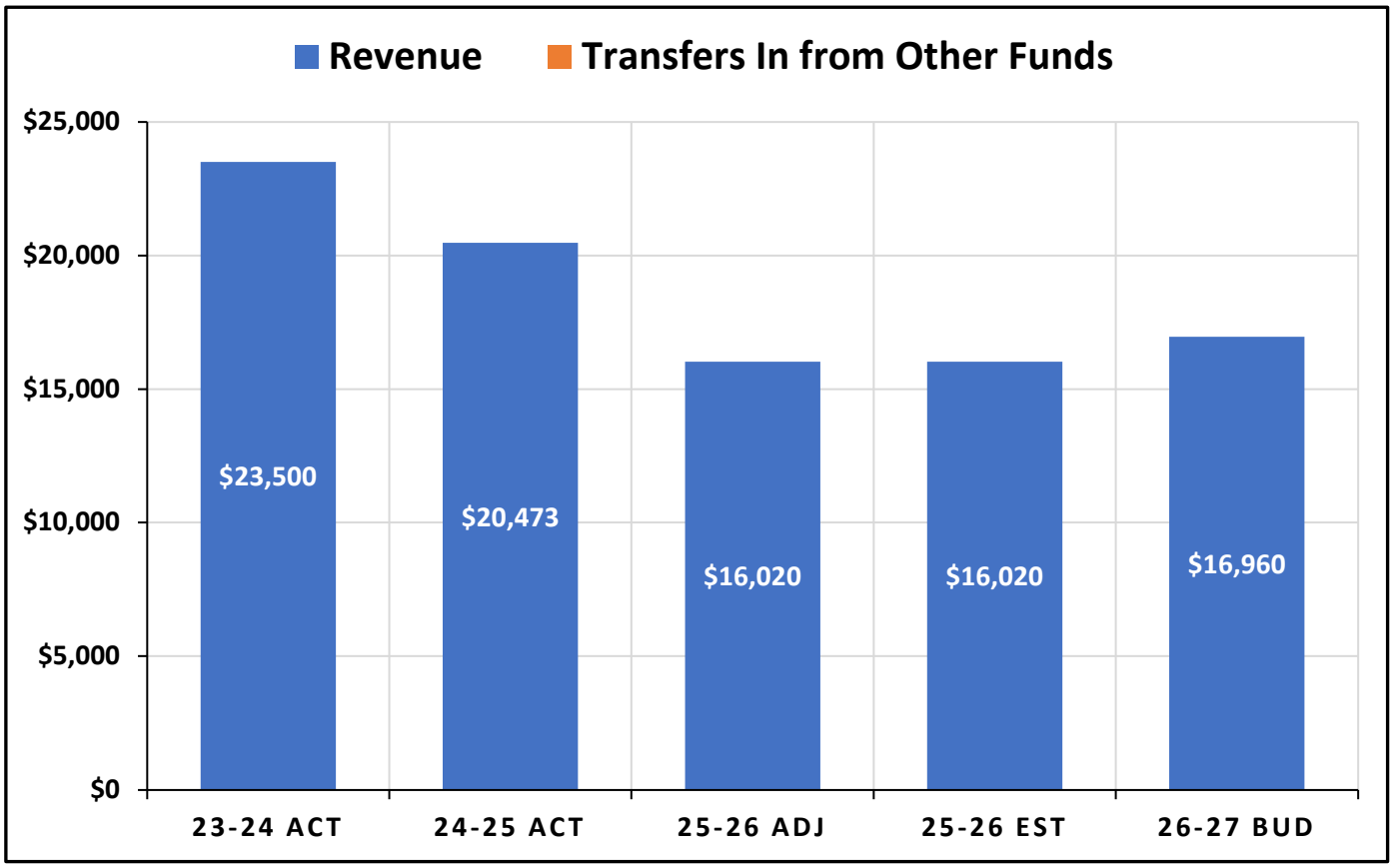
The Transportation Development Act (TDA) Fund allocates revenue and grant monies received from the State of California. The City utilizes TDA monies for the improvement of bicycle lanes and other transportation and/or infrastructure projects.

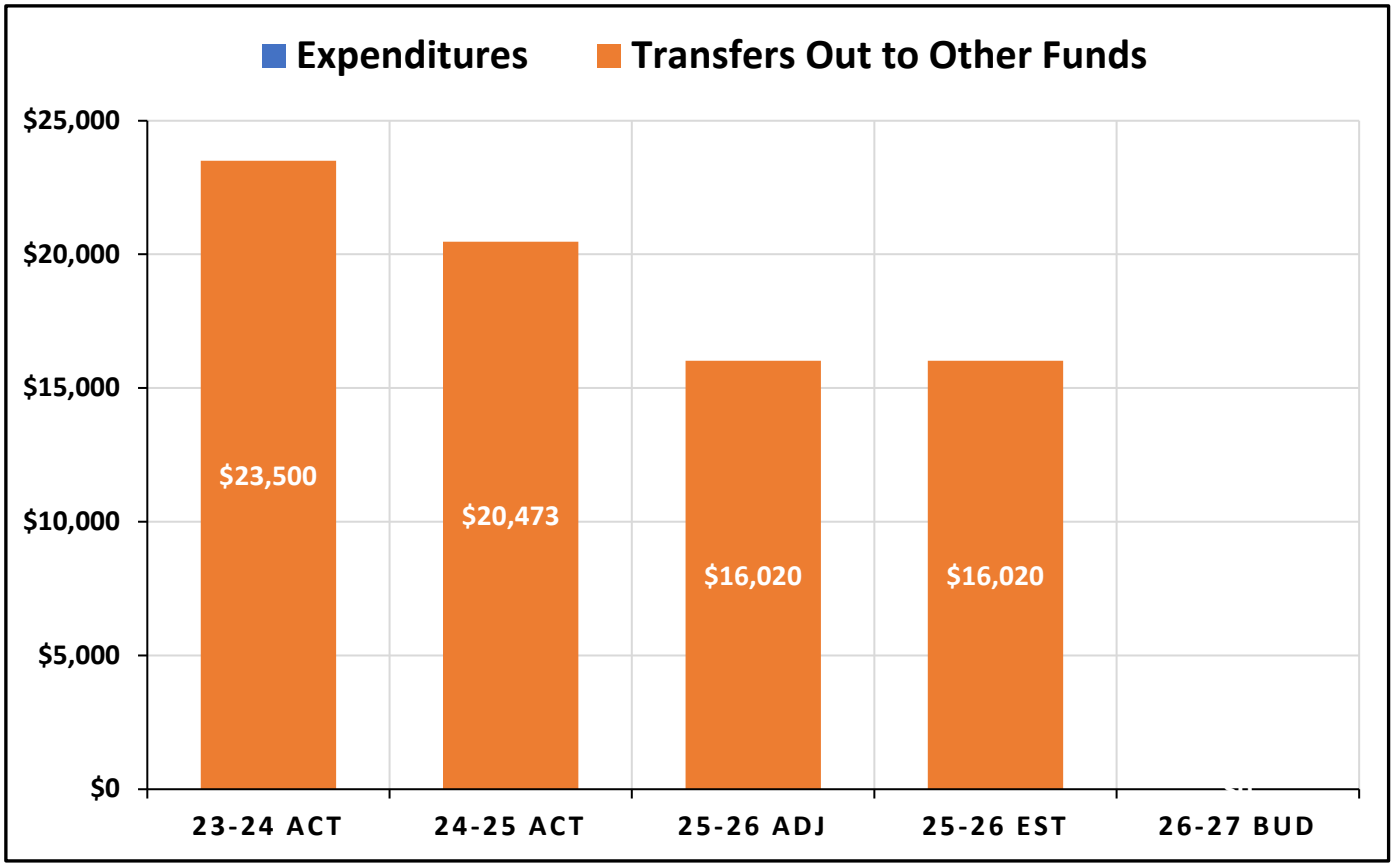
Budget Highlights

In FY 2026-27, the City will continue utilize the TDA Funds as supplemental funding to augment the annual Miscellaneous Concrete Repair project.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance	$0	$0	$0	$0	$0
Revenue					
05-00-4540 TDA SB 821	23,500	20,473	16,020	16,020	16,960
Total Revenue	$23,500	$20,473	$16,020	$16,020	$16,960
Transfers In	0	0	0	0	0
Total Transfers In	$0	$0	$0	$0	$0
Total Revenue and Transfers In	$23,500	$20,473	$16,020	$16,020	$16,960
Expenditures	0	0	0	0	0
Total Expenditures	$0	$0	$0	$0	$0
Transfers Out					
05-00-9231 Transfers Out - Cap Proj Fund (31)	23,500	20,473	16,020	16,020	0
Total Transfers Out	$23,500	$20,473	$16,020	$16,020	$0
Total Expenditures and Transfers Out	$23,500	$20,473	$16,020	$16,020	$0
Increase/(Decrease) in Fund Balance	$0	$0	$0	$0	$16,960
Ending Fund Balance	**$0**	**$0**	**$0**	**$0**	**$16,960**
Designated					
Undesignated					

TRANSPORTATION DEVELOPMENT ACT FUND (05)





PROPOSITION A FUND (30)

Narrative

Fund Description

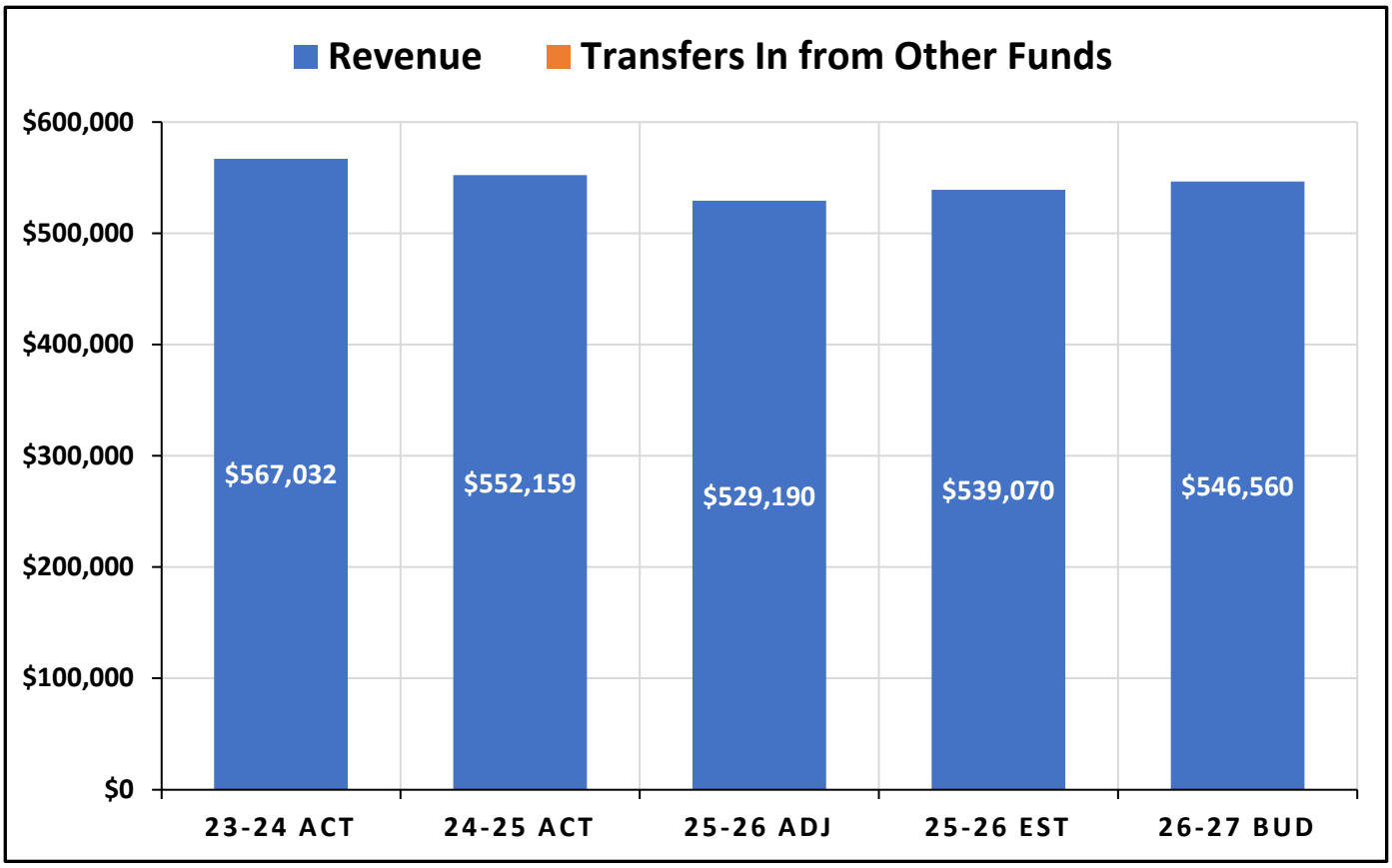
Los Angeles County voters approved Proposition A in 1990, with no sunset date, which added an additional 1/2-cent to the sales tax collected in the county. Los Angeles County Metropolitan Authority (Metro) administers Prop A and distributes 25% of Prop A net revenues to local jurisdictions (Local Return). Prop A Local Return funds are restricted to transit-related programs.

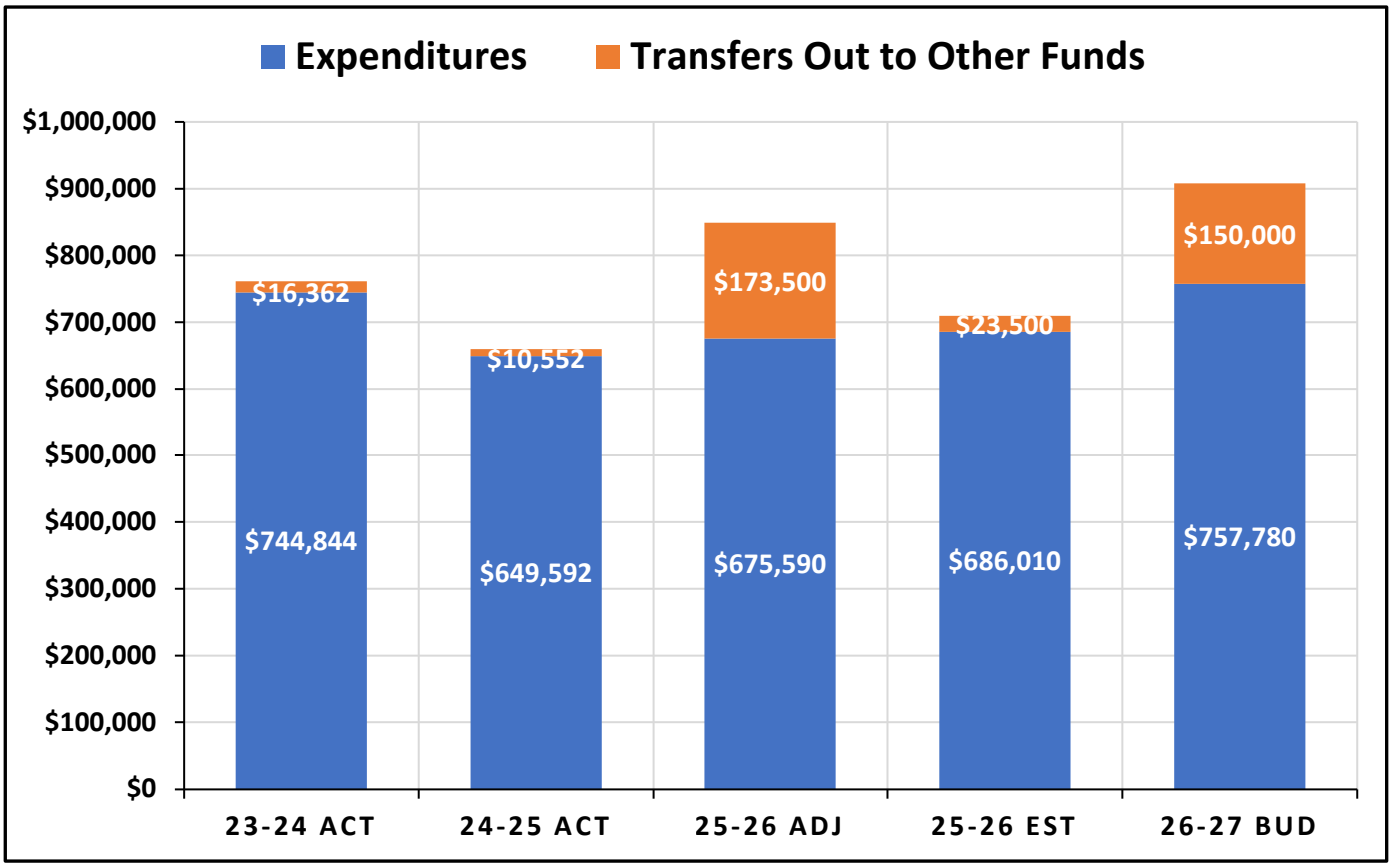
Budget Highlights

In FY 2026-27, Prop A funds are used primarily to continue funding transit services within the City. Due to the rising cost of transit operations, non-transit specific expenses are moved to Prop C, including Transfer Out to General Fund for Salary Reimbursement, as well as Membership & Dues.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$891,068	$696,895	$588,911	$588,911	$418,471
Revenue						
30-00-4411	Proposition A	532,475	522,938	518,590	518,590	527,920
30-00-4610	Interest	31,547	28,519	10,600	20,480	18,640
30-00-4630	Gain/Loss on Investment FMV	3,010	703	0	0	0
Total Revenue		$567,032	$552,159	$529,190	$539,070	$546,560
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$567,032	$552,159	$529,190	$539,070	$546,560
Expenditures						
30-00-6053	Membership & Dues	11,681	11,420	11,890	11,260	2,800
30-00-6061	Professional Services	626,232	638,172	663,700	674,750	754,980
30-00-8231	Furnishings & Equipment	106,931	0	0	0	0
Total Expenditures		$744,844	$649,592	$675,590	$686,010	$757,780
Transfers Out						
30-00-9201	Transfers Out - General Fund (1)	16,362	10,552	23,500	23,500	0
30-00-9231	Transfers Out - Cap Proj Fund (31)	0	0	150,000	0	150,000
Total Transfers Out		$16,362	$10,552	$173,500	$23,500	$150,000
Total Expenditures and Transfers Out		$761,206	$660,143	$849,090	$709,510	$907,780
Increase/(Decrease) in Fund Balance		($194,173)	($107,984)	($319,900)	($170,440)	($361,220)
Ending Fund Balance		**$696,895**	**$588,911**	**$269,011**	**$418,471**	**$57,251**
Designated						
Undesignated						

PROPOSITION A FUND (30)





PROPOSITION C FUND (29)

Narrative

Fund Description

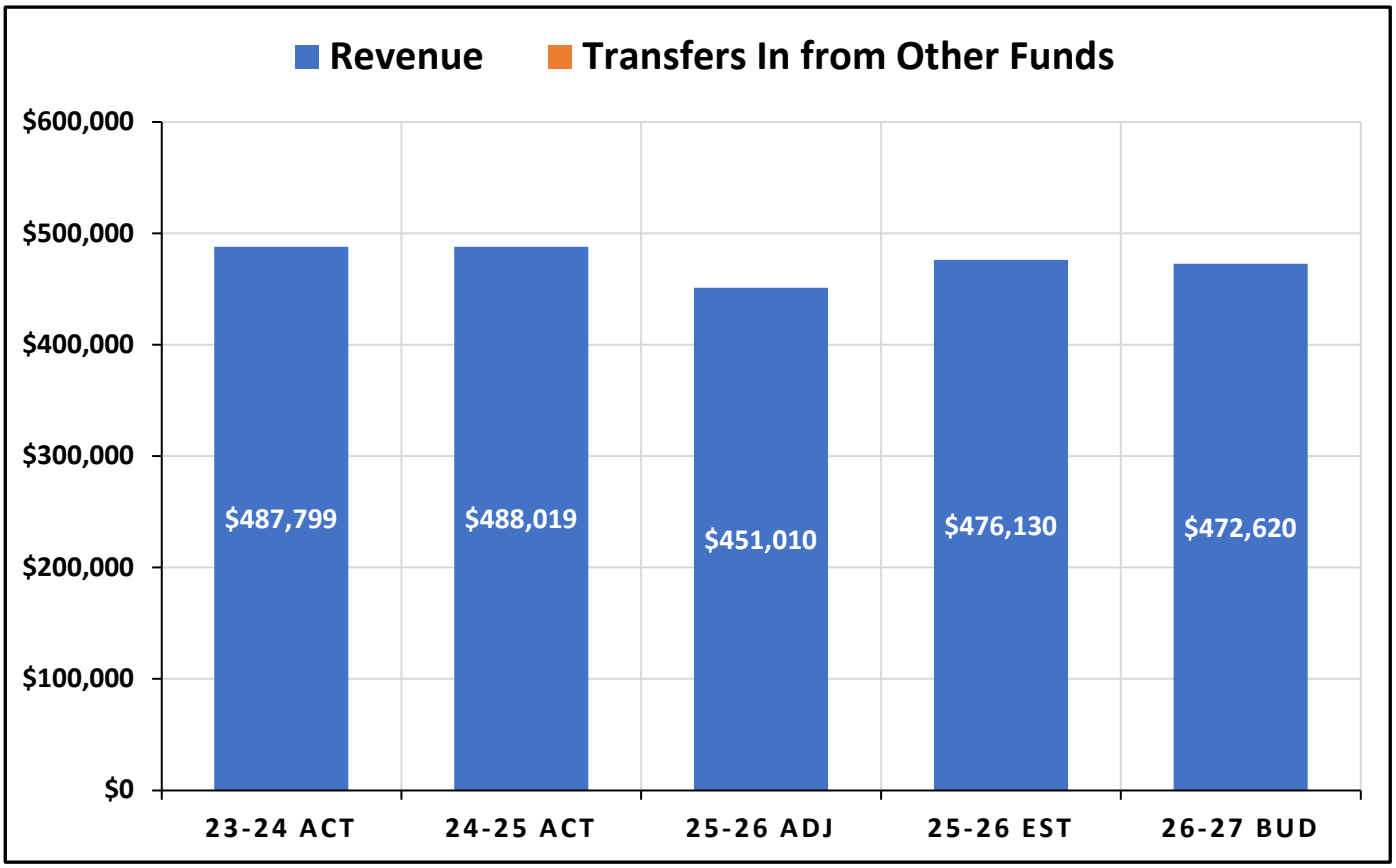
Los Angeles County voters approved Proposition C in 1990, with no sunset date, which added an additional 1/2-cent to the sales tax collected in the county. Los Angeles County Metropolitan Authority (Metro) administers Prop C and distributes 20% of Prop C net revenues to local jurisdictions (Local Return). Prop C Local Return funds are restricted to transportation-related improvements.

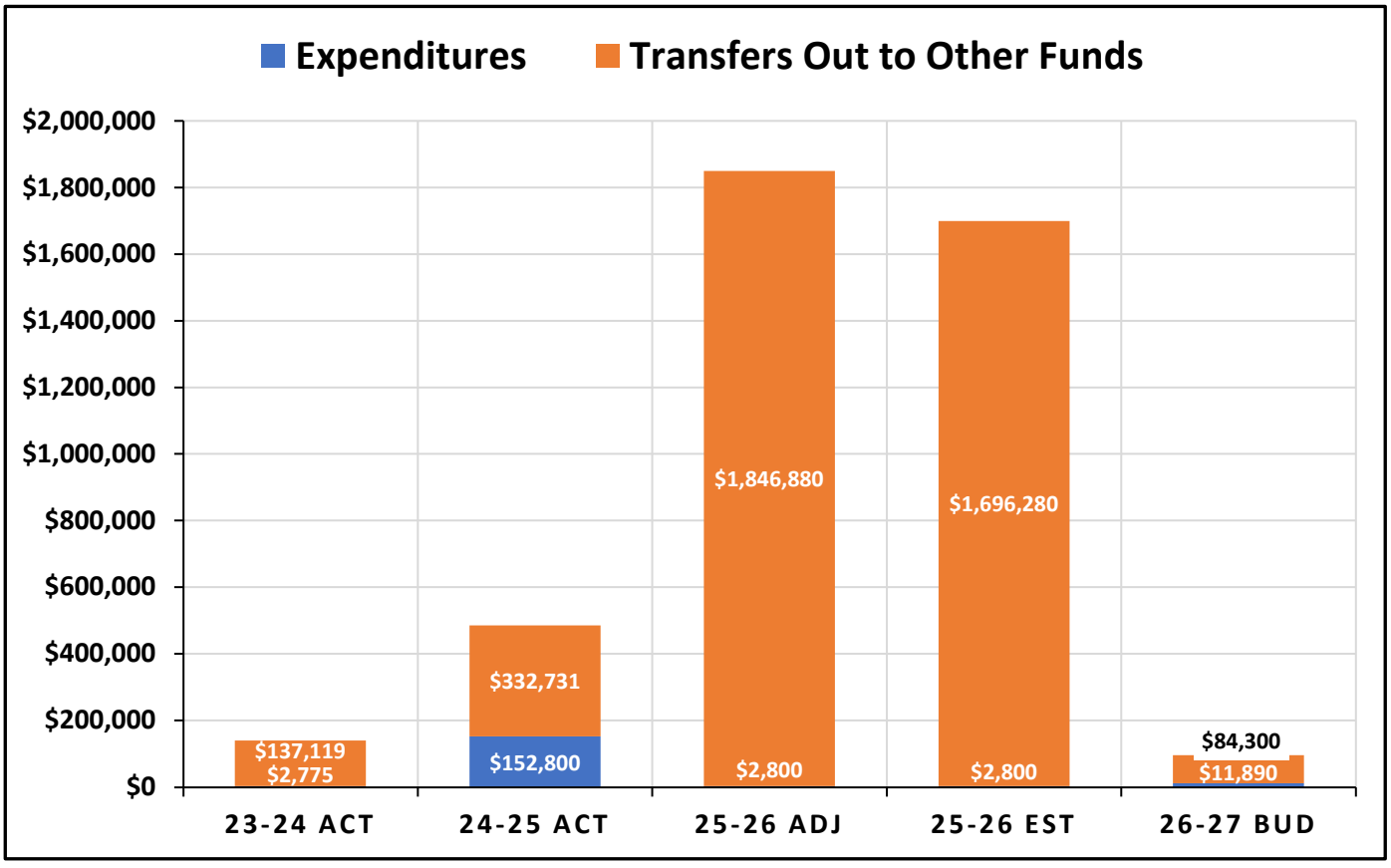
Budget Highlights

In FY 2026-27, Prop C funds are primarily transferred out to the Capital Projects Fund, as well as a a new Transfer Out to General Fund for Salary Reimbursement that is moved from Prop A.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$970,230	$1,318,134	$1,320,623	$1,320,623	$97,673
Revenue						
29-00-4411	Proposition C	441,676	433,764	430,160	437,970	437,890
29-00-4610	Interest	43,363	53,134	20,850	38,160	34,730
29-00-4630	Gain/Loss on Investment FMV	2,759	1,121	0	0	0
Total Revenue		$487,799	$488,019	$451,010	$476,130	$472,620
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$487,799	$488,019	$451,010	$476,130	$472,620
Expenditures						
29-00-6053	Membership & Dues	2,775	2,800	2,800	2,800	11,890
29-00-8231	Furnishings & Equipment	0	150,000	0	0	0
Total Expenditures		$2,775	$152,800	$2,800	$2,800	$11,890
Transfers Out						
29-00-9201	Transfers Out - General Fund (1)	0	0	0	0	23,500
29-00-9231	Transfers Out - Cap Proj Fund (31)	137,119	332,731	1,846,880	1,696,280	60,800
Total Transfers Out		$137,119	$332,731	$1,846,880	$1,696,280	$84,300
Total Expenditures and Transfers Out		$139,894	$485,531	$1,849,680	$1,699,080	$96,190
Increase/(Decrease) in Fund Balance		$347,904	$2,489	($1,398,670)	($1,222,950)	$376,430
Ending Fund Balance		**$1,318,134**	**$1,320,623**	**($78,047)**	**$97,673**	**$474,103**
Designated						
Undesignated						

PROPOSITION C FUND (29)





MEASURE M FUND (27)

Narrative

Fund Description

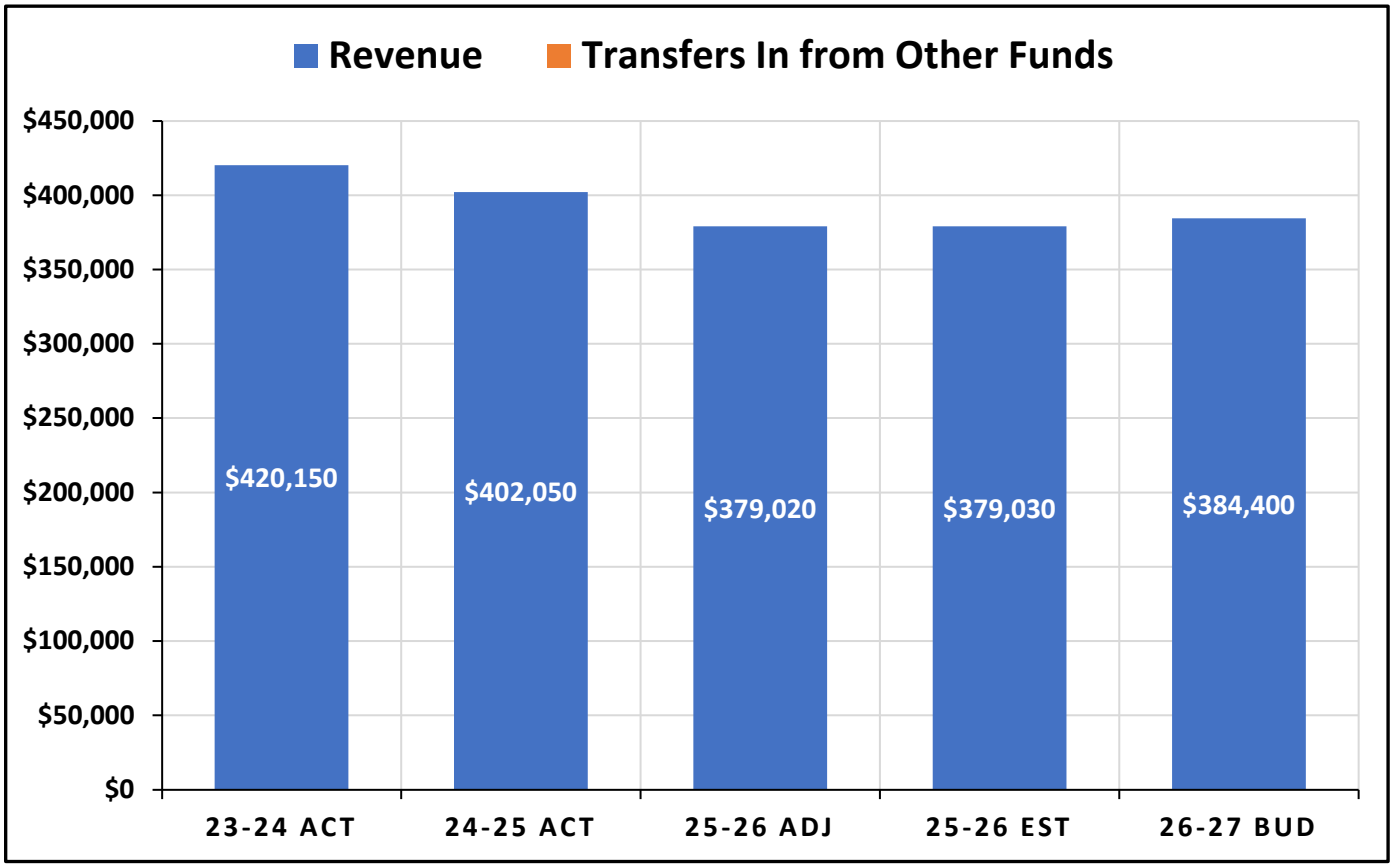
Los Angeles County voters approved Measure M in 2016, with no sunset date, which added an additional 1/2-cent to the sales tax collected in the county. Los Angeles County Metropolitan Authority (Metro) administers Measure M and distributes 17% of Measure M net revenues to local jurisdictions (Local Return). Measure M Local Return funds are restricted to street and transportation-related improvements.

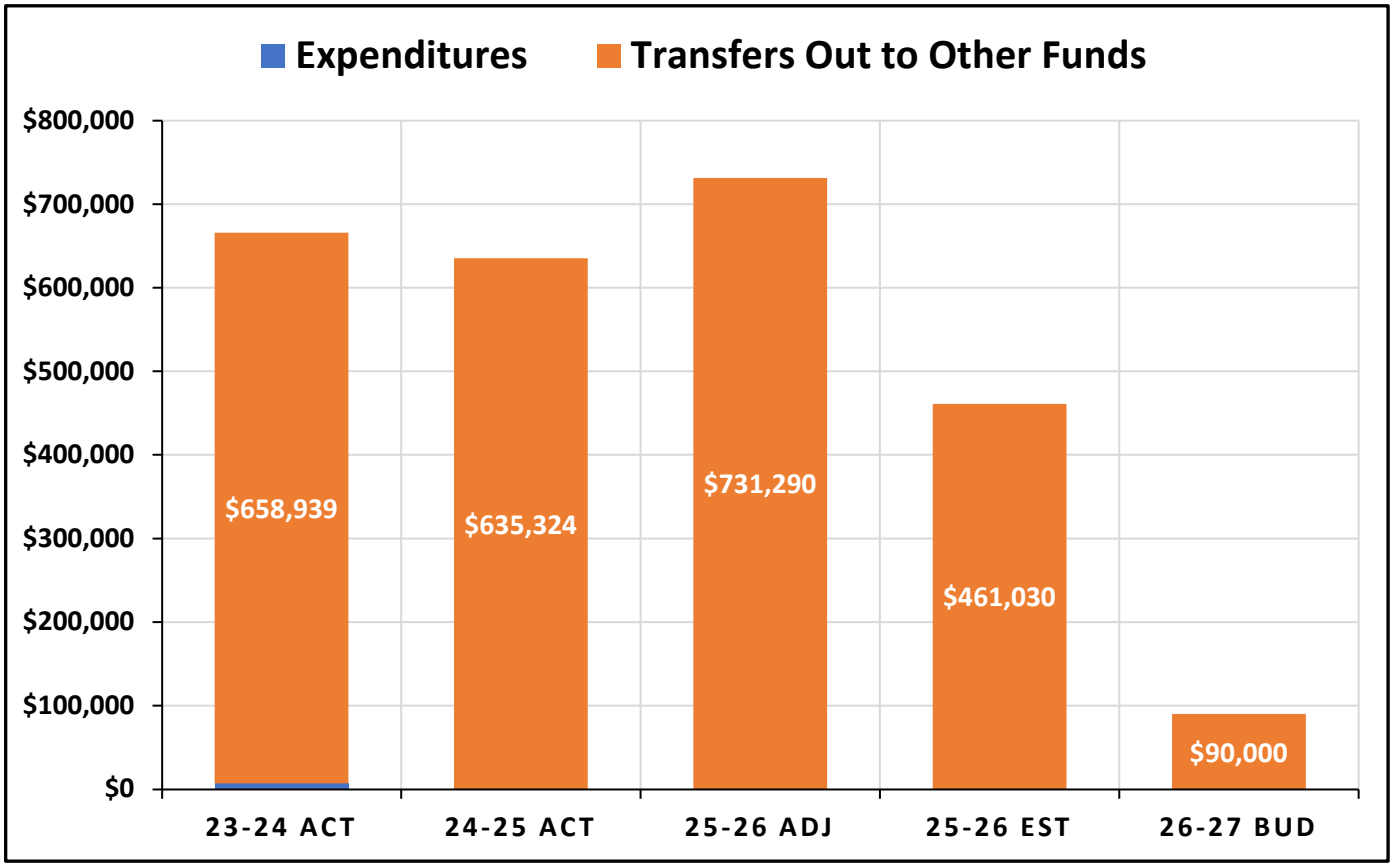
Budget Highlights

In FY 2026-27, Measure M funds are primarily transferred out to the Capital Projects Fund and allocated to various transportation-related projects in Streets and Streetscape and Transportation and Traffic.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$1,061,646	$815,857	$582,584	$582,584	$500,584
Revenue						
27-00-4411	Measure M Revenues	373,943	368,511	365,630	365,640	372,210
27-00-4610	Interest	42,799	32,919	13,390	13,390	12,190
27-00-4630	Gain/Loss on Investment FMV	3,408	620	0	0	0
Total Revenue		$420,150	$402,050	$379,020	$379,030	$384,400
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$420,150	$402,050	$379,020	$379,030	$384,400
Expenditures						
27-00-6061	Professional Services	7,000	0	0	0	0
Total Expenditures		$7,000	$0	$0	$0	$0
Transfers Out						
27-00-9231	Transfers Out - Cap Proj Fund (31)	658,939	635,324	731,290	461,030	90,000
Total Transfers Out		$658,939	$635,324	$731,290	$461,030	$90,000
Total Expenditures and Transfers Out		$665,939	$635,324	$731,290	$461,030	$90,000
Increase/(Decrease) in Fund Balance		($245,789)	($233,274)	($352,270)	($82,000)	$294,400
Ending Fund Balance		**$815,857**	**$582,584**	**$230,314**	**$500,584**	**$794,984**
Designated						
Undesignated						

MEASURE M FUND (27)





MEASURE R FUND (28)

Narrative

Fund Description

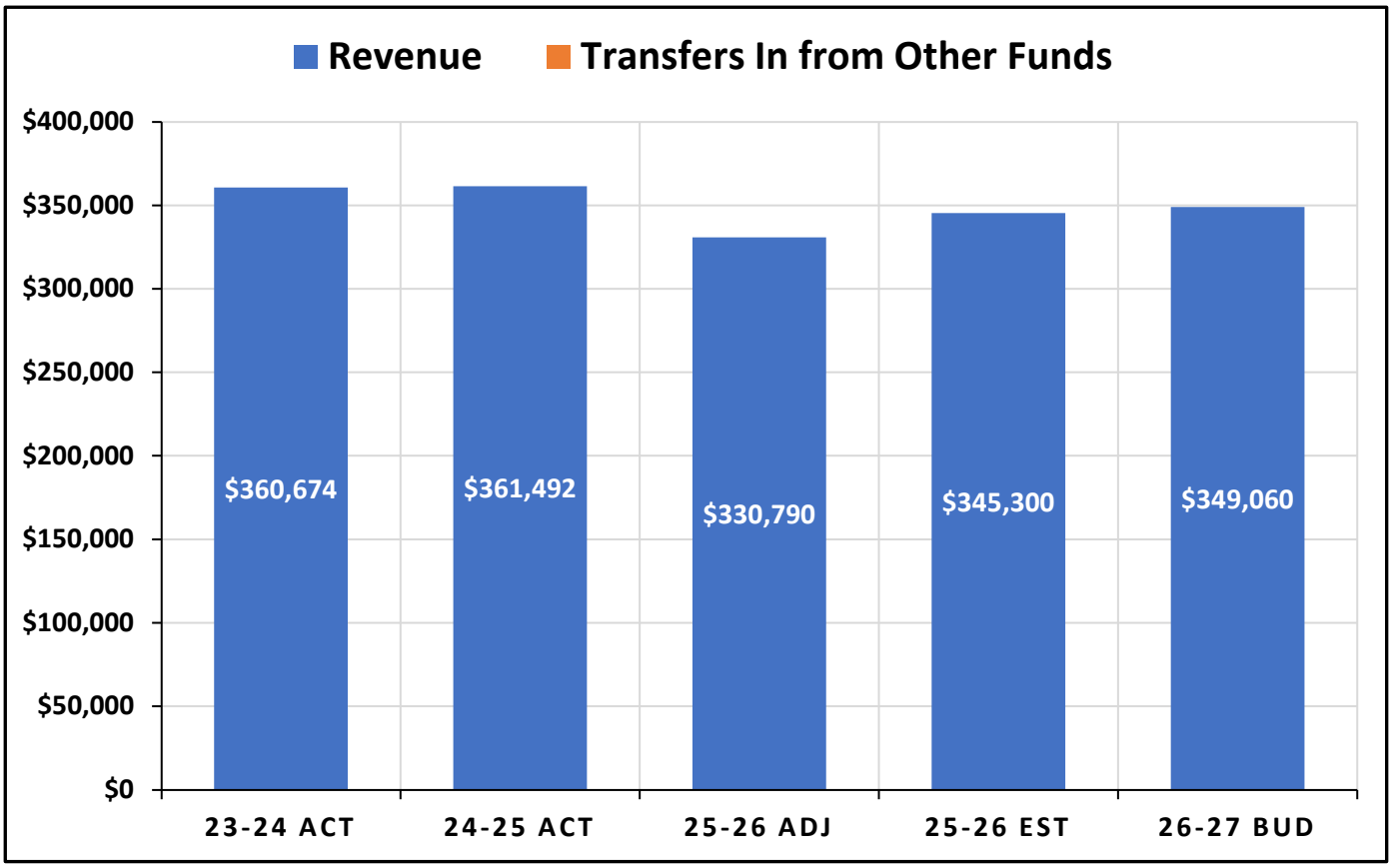
Los Angeles County voters approved Measure R in 2008, with a sunset date in 2039, which added an additional 1/2-cent to the sales tax collected in the county. Los Angeles County Metropolitan Authority (Metro) administers Measure R and distributes 15% of Measure R net revenues to local jurisdictions (Local Return). Measure R Local Return funds are restricted to street and transportation-related improvements.

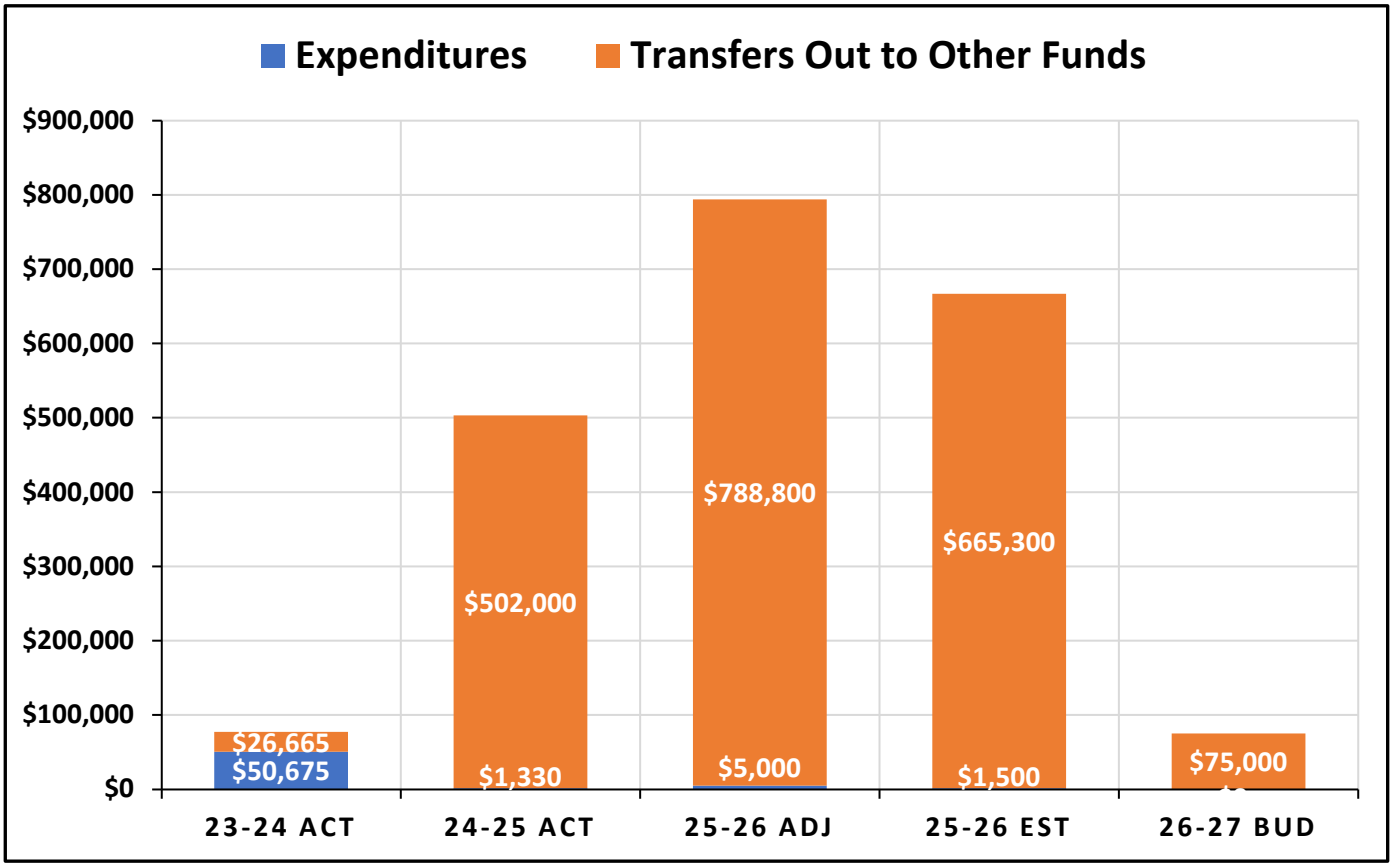
Budget Highlights

In FY 2026-27, Measure R funds are primarily transferred out to the Capital Projects Fund and allocated to transportation-related projects in Streets and Streetscape and Transportation and Traffic.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$624,515	$907,849	$766,011	$766,011	$444,511
Revenue						
28-00-4411	Measure R Revenues	331,153	325,262	322,620	322,620	328,420
28-00-4610	Interest	27,763	35,509	8,170	22,680	20,640
28-00-4630	Gain/Loss on Investment FMV	1,757	721	0	0	0
Total Revenue		$360,674	$361,492	$330,790	$345,300	$349,060
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$360,674	$361,492	$330,790	$345,300	$349,060
Expenditures						
28-00-6038	Lease Agreement	42,500	0	0	0	0
28-00-6061	Professional Services	7,825	1,330	5,000	1,500	0
28-00-8231	Furnishings & Equipment	350	0	0	0	0
Total Expenditures		$50,675	$1,330	$5,000	$1,500	$0
Transfers Out						
28-00-9201	Transfers Out - General Fund (1)	0	52,000	59,500	59,500	0
28-00-9231	Transfers Out - Cap Proj Fund (31)	26,665	450,000	729,300	605,800	75,000
Total Transfers Out		$26,665	$502,000	$788,800	$665,300	$75,000
Total Expenditures and Transfers Out		$77,340	$503,330	$793,800	$666,800	$75,000
Increase/(Decrease) in Fund Balance		$283,334	($141,838)	($463,010)	($321,500)	$274,060
Ending Fund Balance		**$907,849**	**$766,011**	**$303,001**	**$444,511**	**$718,571**
Designated						
Undesignated						

MEASURE R FUND (28)





5.E: Capital and Major Project Funds

BONDS & GRANTS FUND (04)

Narrative

Fund Description

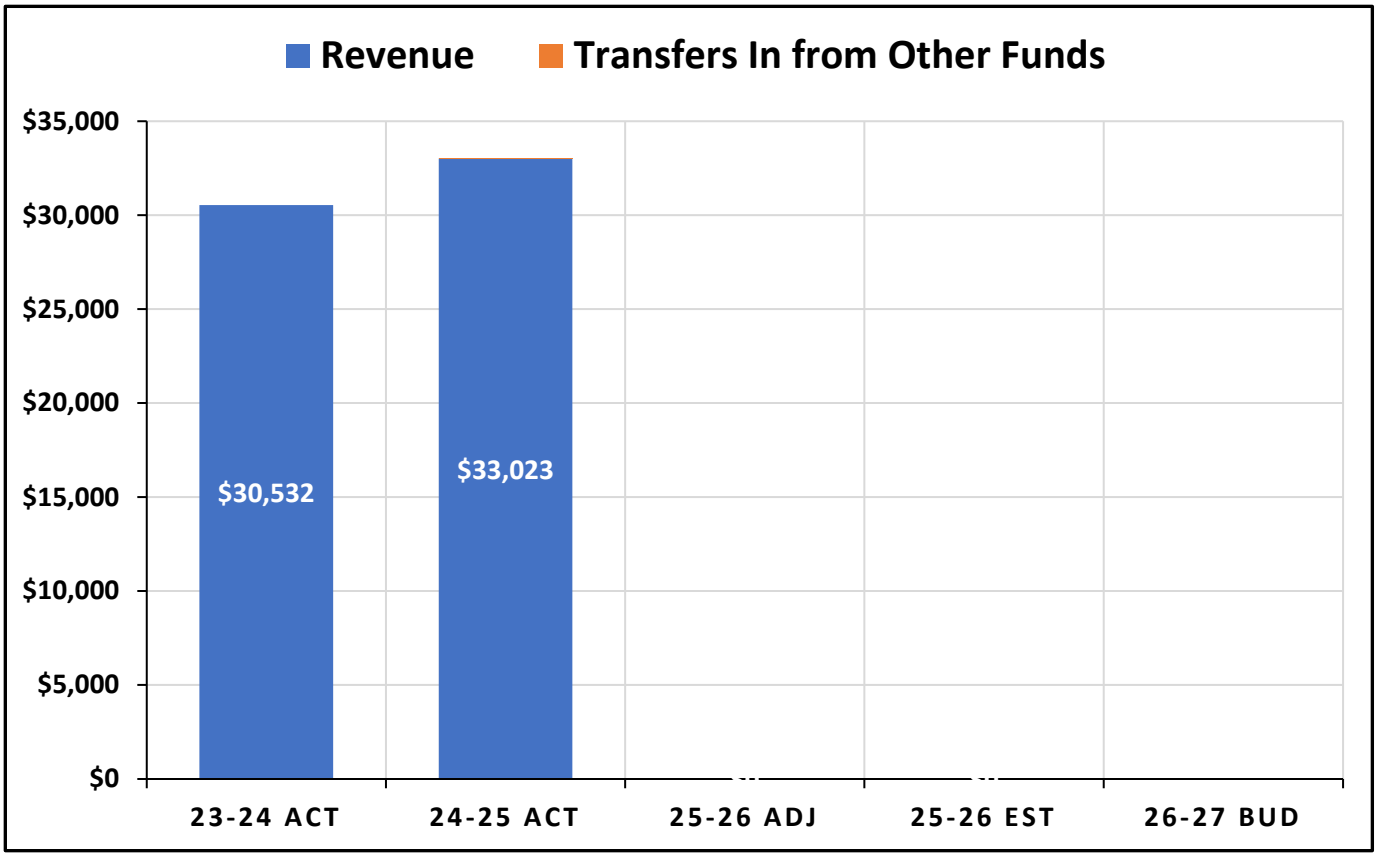
The Bonds and Grants Fund allocates revenues and grant monies received from other agencies for various acquisition and improvement projects.

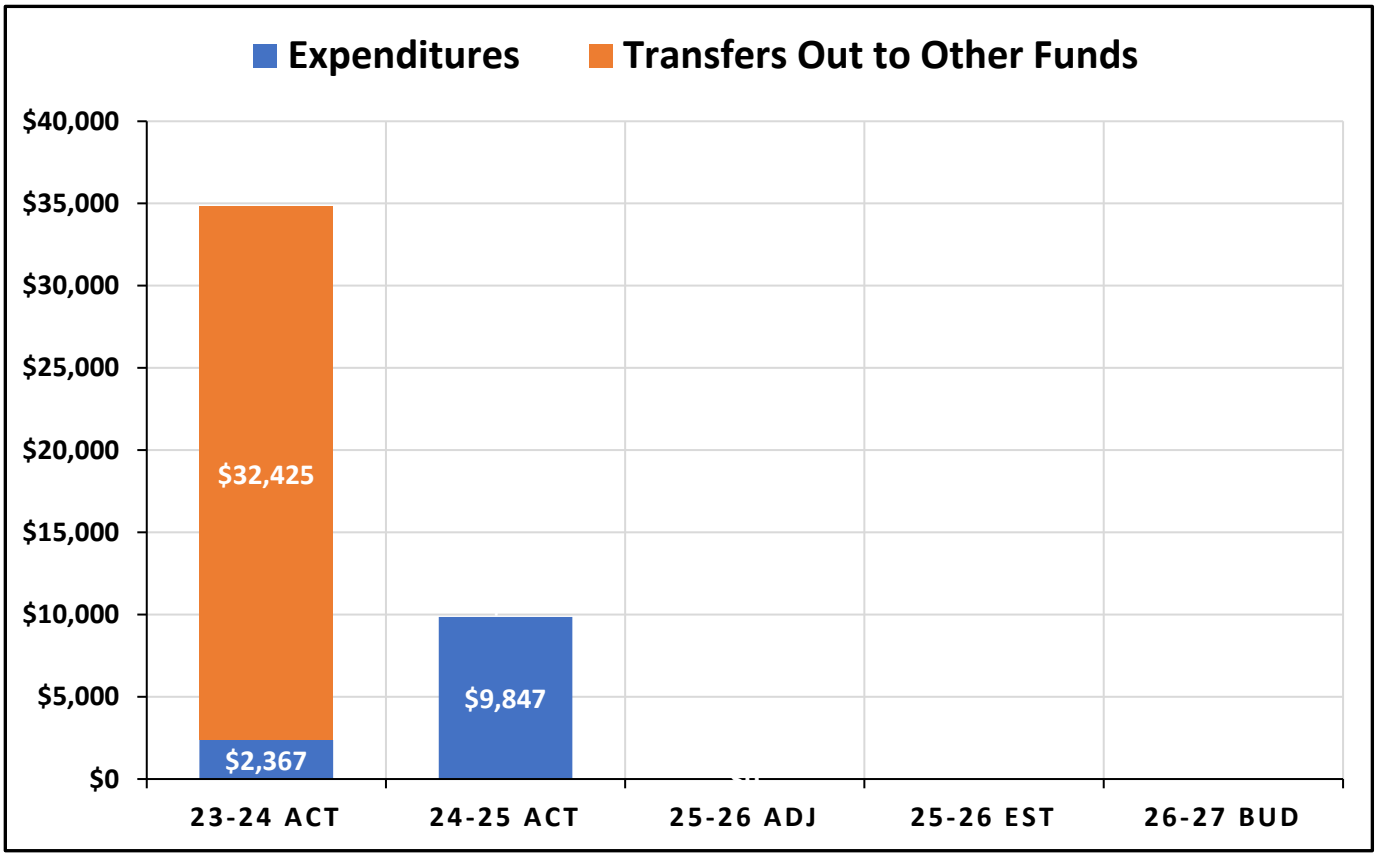
Budget Highlights

During FY 2025-26, no Bonds & Grants activities are currently anticipated. However, the City is actively exploring new opportunities to secure grant funding, particularly in the area of emergency preparedness.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		($18,916)	($23,176)	($0)	($0)	($0)
Revenue						
04-00-4430	State Grant	0	12,213	0	0	0
04-00-4492	SMMC Grant Revenue	30,532	0	0	0	0
04-00-4499	State Local Early Action Planning Grar	0	20,810	0	0	0
Total Revenue		$30,532	$33,023	$0	$0	$0
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$30,532	$33,023	$0	$0	$0
Expenditures						
04-00-6061	Professional Services	2,367	9,847	0	0	0
Total Expenditures		$2,367	$9,847	$0	$0	$0
Transfers Out						
04-00-9231	Transfers Out - Cap Proj Fund (31)	32,425	0	0	0	0
Total Transfers Out		$32,425	$0	$0	$0	$0
Total Expenditures and Transfers Out		$34,792	$9,847	$0	$0	$0
Increase/(Decrease) in Fund Balance		($4,260)	$23,176	$0	$0	$0
Ending Fund Balance		**($23,176)**	**($0)**	**($0)**	**($0)**	**($0)**
Designated						
Undesignated						

BONDS & GRANTS FUND (04)





FEDERAL EMERGENCY/ARPA FUND (07)

Narrative

Fund Description

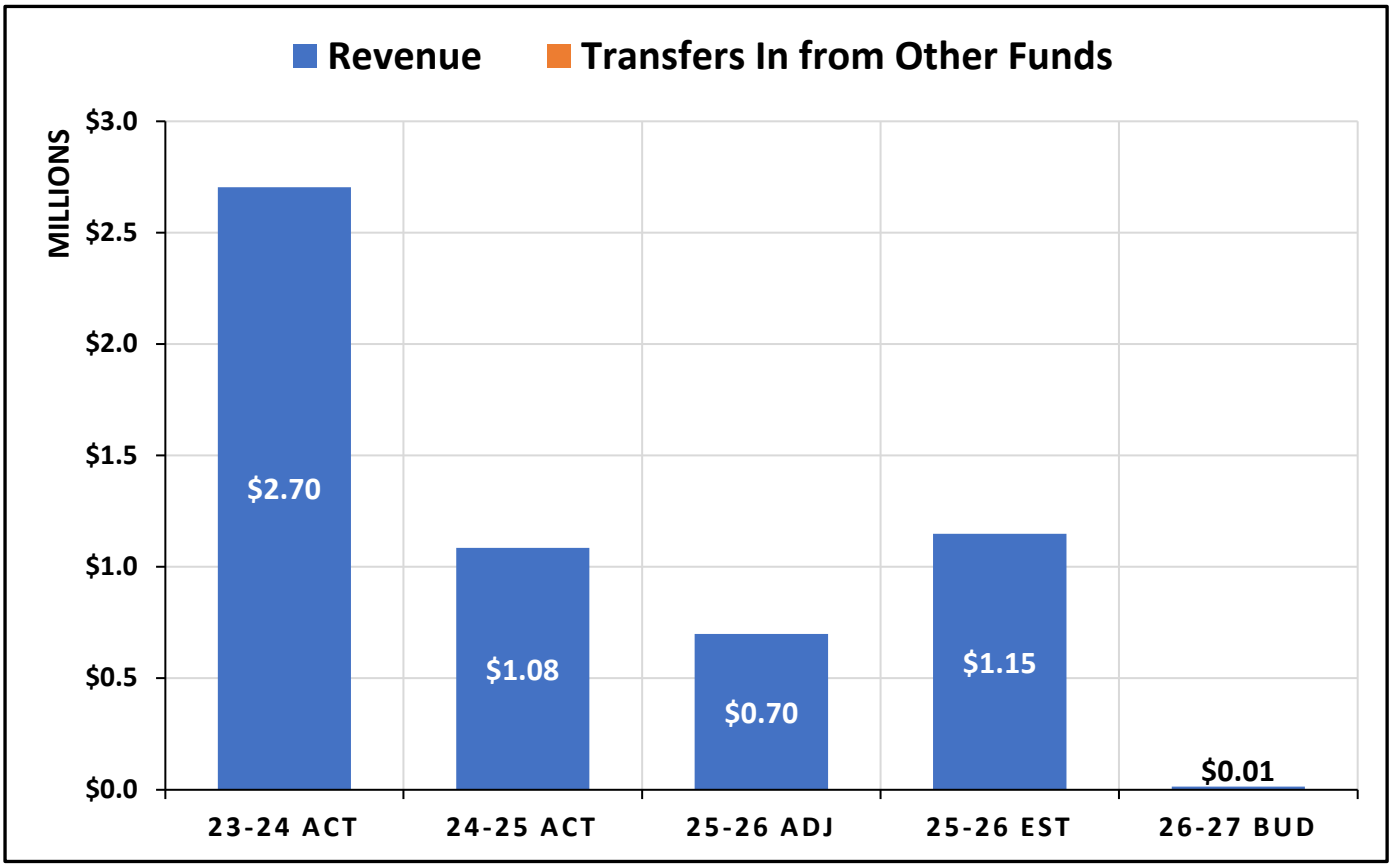
In March 2021, the American Rescue Plan (ARPA) was signed into law, and it provided significant funding to all state and local government. The City received $4,786,575. All funds must be obligated by December 31, 2024, and fully expended by December 31, 2026.

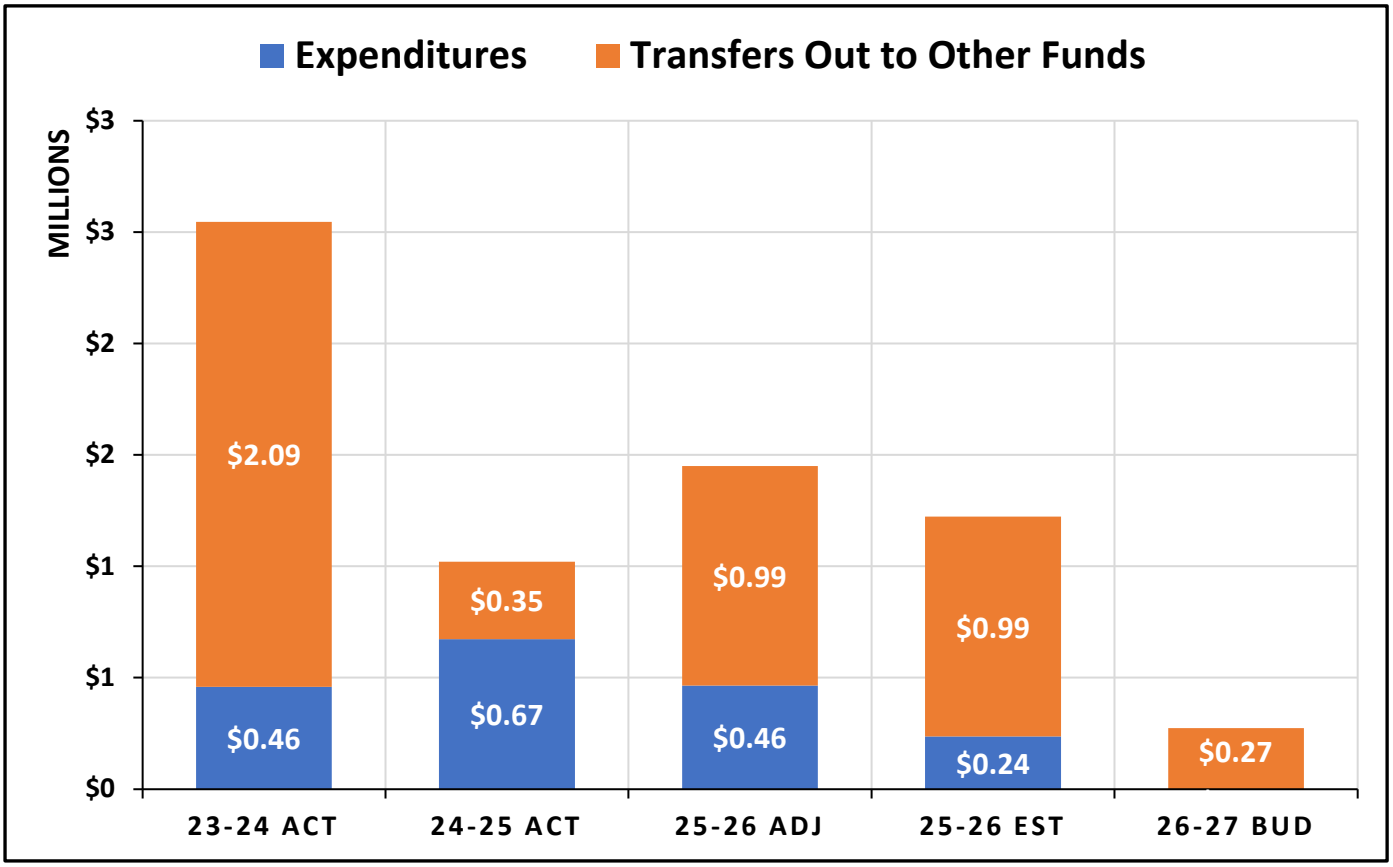
Budget Highlights

To ensure all ARPA funds are obligated prior to December 31, 2024, unobligated ARPA funds will be allocated to the City's Sheriff contract costs, and the General Fund monies made available by ARPA will be used to pay for the projects budgeted within the ARPA Fund when those projects are undertaken.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$112,300	$270,030	$334,328	$334,328	$260,035
Revenue						
07-00-4416	ARPA Funds	2,546,368	1,020,458	687,600	1,123,037	0
07-00-4610	Interest	141,561	62,377	10,620	25,000	12,600
07-00-4630	Gain/Loss on Investment FMV	16,169	1,921	0	0	0
Total Revenue		$2,704,098	$1,084,756	$698,220	$1,148,037	$12,600
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$2,704,098	$1,084,756	$698,220	$1,148,037	$12,600
Expenditures						
07-00-6060	Contract Services	44,967	0	0	0	0
07-00-6061	Professional Services	225,013	208,980	186,700	0	0
07-00-6073	Contribution to Comm. Groups	0	310,900	0	0	0
07-00-7000	Capital Projects	140,535	136,270	276,960	235,850	0
07-00-8237	Computer Equipment / Software	48,152	16,293	0	0	0
Total Expenditures		$458,668	$672,443	$463,660	$235,850	$0
Transfers Out						
07-00-9201	Transfers Out - General Fund (1)	1,942,243	273,805	392,330	392,330	272,635
07-00-9231	Transfers Out - Cap Proj Fund (31)	145,457	74,210	594,150	594,150	0
Total Transfers Out		$2,087,700	$348,015	$986,480	$986,480	$272,635
Total Expenditures and Transfers Out		$2,546,368	$1,020,458	$1,450,140	$1,222,330	$272,635
Increase/(Decrease) in Fund Balance		$157,730	$64,298	($751,920)	($74,293)	($260,035)
Ending Fund Balance		**$270,030**	**$334,328**	**($417,592)**	**$260,035**	**$0**
Designated						
Undesignated						

FEDERAL EMERGENCY/ARPA FUND (07)





FEDERAL EMERGENCY/ARPA FUND (07)

Expenditure Detail, Budget and Projection

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Administration/Finance						
AF-01	Cybersecurity Enhancements	0	0	0	0	0
AF-02	Flock Cameras	2,850	0	0	0	0
AF-03	HDL Consultant	0	0	0	0	0
AF-04	Home Security Rebate (e.g. Ring Cams)	9,160	5,077	2,300	0	0
AF-05	Community Center - FIS lower Field Track	0	0	0	0	0
AF-06	LED Lighting Retrofit (Lant Aud)	0	0	0	0	0
AF-07	Bid/Quote Software	9,575	0	0	0	0
AF-08	Document Management System	13,600	8,000	0	0	0
AF-09	Tyler Tech Munis Financial System	24,977	8,293	0	0	0
AF-10	Contribution to Comm Group (Com Cntr of	0	310,900	0	0	0
AF-11	Los Angeles County Sheriff's Dept Svcs	1,924,800	273,805	392,330	392,330	272,635
	Subtotal - Admin/Finance	**$1,984,962**	**$606,075**	**$394,630**	**$392,330**	**$272,635**
Community Development						
CD-01	Building Height Survey	55,725	0	0	0	0
CD-02	Climate Action Plan (Blue Strike Env.)	84,206	0	0	0	0
CD-03	Climate Action Plan Implementation	0	0	58,000	0	0
	Subtotal - Comm Development	**$139,931**	**$0**	**$58,000**	**$0**	**$0**
Public Works						
PW-01	Catch Basin Clean-Out	44,967	0	0	0	0
PW-02	Asset Management Plan (PROW)	58,359	97,649	50,400	0	0
PW-03	Asset Management Plan (Sewer)	0	0	0	0	0
PW-04	Asset Management Plan (Storm Drain)	14,713	106,255	76,000	0	0
PW-05	Clean Power Alliance	0	0	0	0	0
PW-06	Sewer Project Study	0	0	0	0	0
PW-07	Community Center - Access	0	0	0	0	0
PW-08	Community Center - HVAC	64,583	0	0	0	0
PW-09	Community Center - Basketball Court	14,027	54,689	0	0	0
PW-10	Community Center - Window Replacemer	20,590	0	0	0	0
PW-11	Community Center - Shade	0	0	0	0	0
PW-12	Community Center - Gas Meter Relocatio	3,804	0	0	0	0
PW-13	Lanterman Auditorium - Safety Lighting	0	0	0	0	0
PW-14	Mid-Block Xwalk (Fthl @ Memorial)	34,027	20,672	249,970	234,260	0
PW-15	Mid-Block Xwalk (Descanso @ Trail)	3,504	2,345	294,150	294,150	0
PW-16	Mid-Block Xwalk (Fthl @ St. Francis)	0	54,140	26,990	1,590	0
PW-17	Mid-Block Xwalk (Verdugo @ Trail)	0	0	300,000	300,000	0
PW-18	FIS Lower Field Rehab Project	17,443	4,425	0	0	0
PW-19	Miscellaneous Concrete Repair (#2402)	145,457	74,210	0	0	0
	Subtotal - Public Works	**$421,474**	**$414,385**	**$997,510**	**$830,000**	**$0**
Total		**$2,546,367**	**$1,020,460**	**$1,450,140**	**$1,222,330**	**$272,635**

CAPITAL PROJECTS FUND (31)
FUND NARRATIVE AND EXPENDITURES BY PROJECT TYPE

Narrative

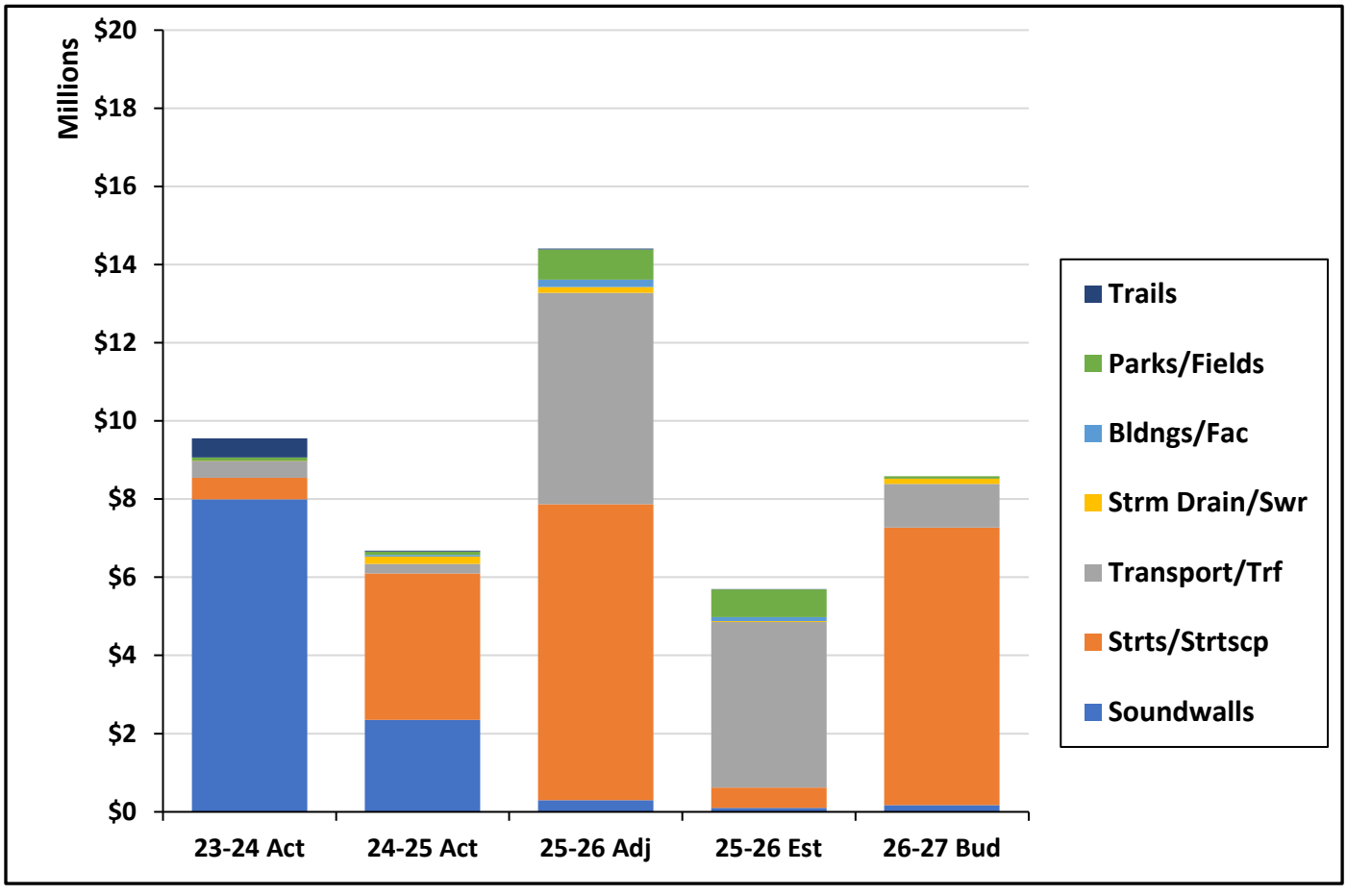
Fund Description

The Capital Projects Fund tracks financial resources allocated for the acquisition, construction, maintenance, and/or improvement of the City's capital assets and are differentiated from orgoing maintenance expenses.

Budget Highlights

The FY 2026-27 includes $8.6 million carried over from previous years' projects, of which $7 million is allocated to just two projects: the Foothill Boulevard Street Remediation (Dip) and FY 2025-26 Street Resurfacing.

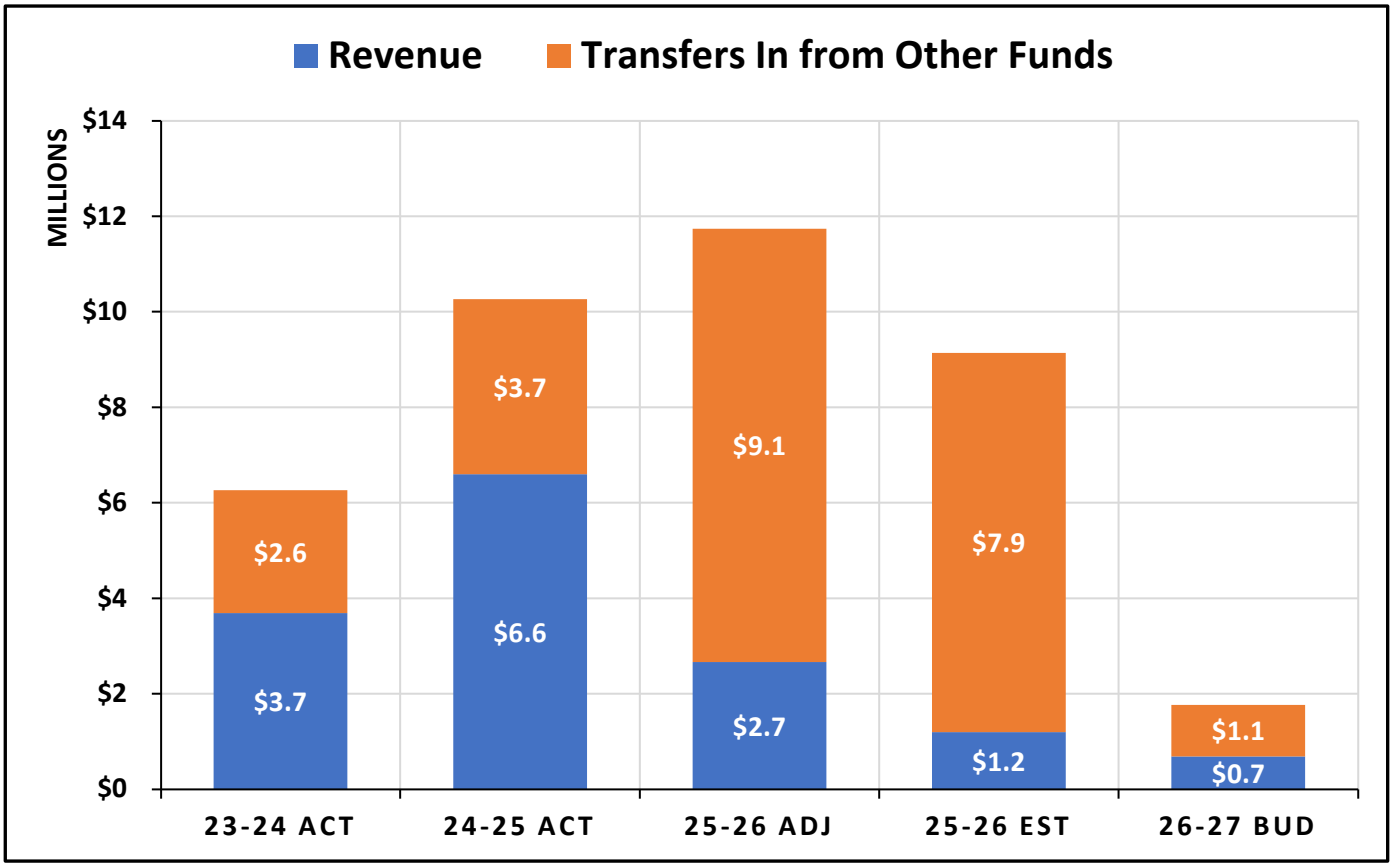
	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Expenditure Summary					
Soundwalls	7,997,488	2,353,036	300,000	97,500	175,000
Streets and Streetscapes	544,181	3,747,004	7,566,540	524,510	7,093,500
Transportation and Traffic	435,726	244,931	5,406,810	4,230,510	1,122,130
Storm Drains and Sewers	1,428	185,974	150,000	26,200	133,800
Buildings and Facilities	0	35,860	186,850	97,300	0
Parks and Fields	88,636	85,879	770,650	710,000	60,650
Trails	484,379	28,999	25,000	8,990	0
Total Expenditures	**$9,551,836**	**$6,681,682**	**$14,405,850**	**$5,695,010**	**$8,585,080**

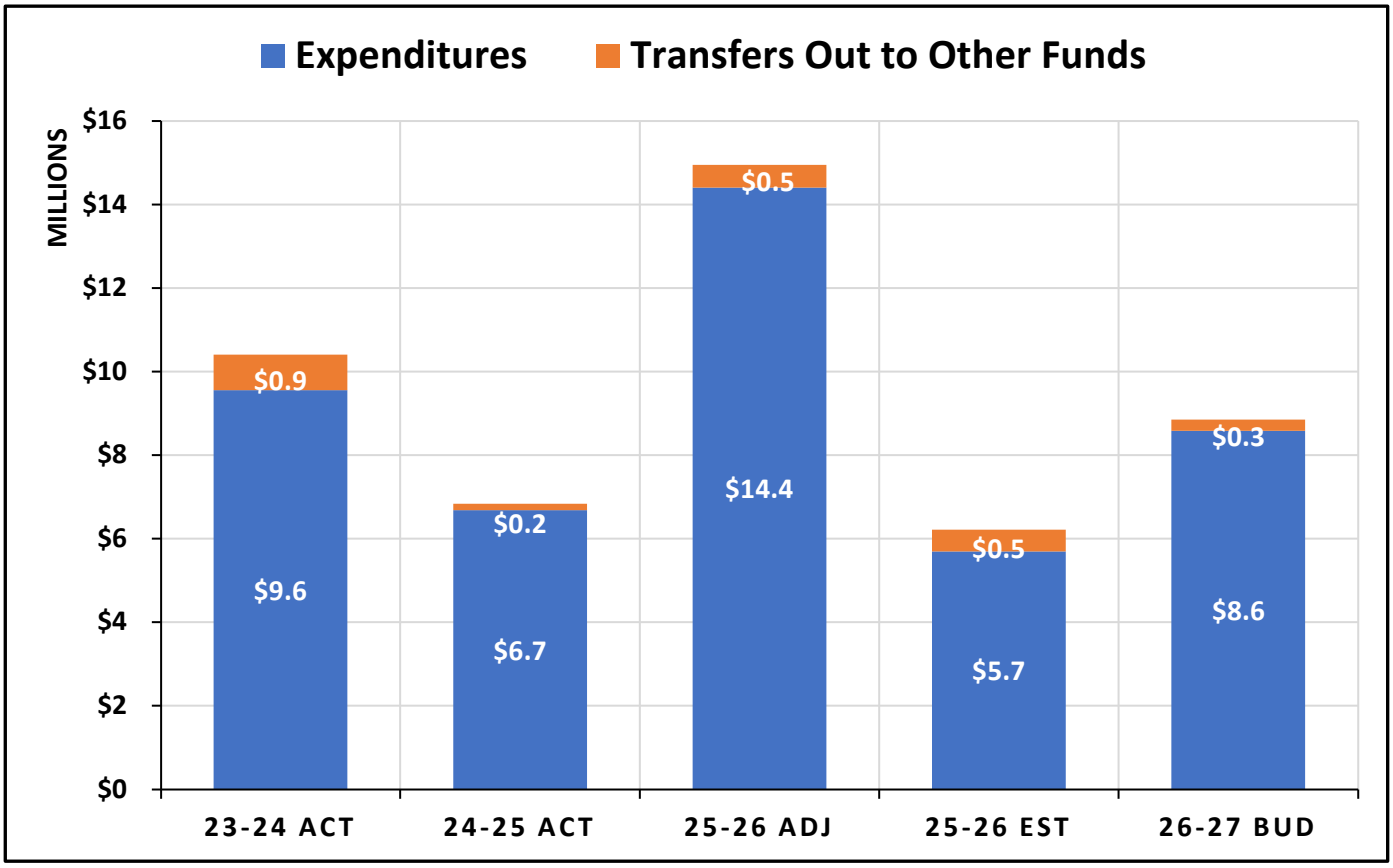


CAPITAL PROJECTS FUND (31)
FUND OVERVIEW

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$5,032,056	$889,241	$4,315,216	$4,315,216	$7,243,736
Revenue						
31-00-4411	Regional Measure R	1,044,382	0	275,600	185,600	90,000
31-00-4414	LACMTA Local	0	0	60,910	0	60,910
31-00-4418	Measure A	0	396,012	0	0	0
31-00-4452	MTA Call for Projects	102,296	83,533	164,400	164,400	0
31-00-4454	Regional Measure M	0	0	95,400	0	95,400
31-00-4456	SB1 Local Partnership Prog.	1,036,247	3,541,140	1,100,740	369,610	0
31-00-4459	State General Funds	1,237,601	2,440,188	44,220	0	0
31-00-4462	HSIP Grant	127,852	137,442	614,750	305,460	305,000
31-00-4485	State Funds - LATIP	0	0	117,000	20,370	96,630
31-00-4486	Donations	3,500	0	0	0	0
31-00-4487	Per Capita Grant	0	0	190,600	152,480	38,120
31-00-4492	SMMC Grant Revenue	78,490	0	0	0	0
31-00-4710	Miscellaneous Revenue	59,000	0	0	0	0
Total Revenue		$3,689,367	$6,598,316	$2,663,620	$1,197,920	$686,060
Transfers In						
31-00-9101	Transfers In - General Fund (1)	1,398,575	1,042,080	4,468,680	4,468,680	264,160
31-00-9103	Transfers In - Gas Tax Fund (3)	0	1,108,288	538,930	100,000	438,930
31-00-9104	Transfers In - Bnds & Grnts Fund (4)	32,425	0	0	0	0
31-00-9105	Transfers In - TDA Fund (5)	23,500	20,473	16,020	16,020	0
31-00-9107	Transfers In - ARPA Fund (7)	145,457	74,210	594,150	594,150	0
31-00-9127	Transfers In - Mea M Fund (27)	658,939	635,324	731,290	461,030	90,000
31-00-9128	Transfers In - Mea R Fund (28)	26,665	450,000	729,300	605,800	75,000
31-00-9129	Transfers In - Prop C Fund (29)	137,119	332,731	1,846,880	1,696,280	60,800
31-00-9130	Transfers In - Prop A Fund (30)	0	0	150,000	0	150,000
31-00-9137	Transfers In - AQMD Fund (37)	148,055	0	0	0	0
Total Transfers In		$2,570,736	$3,663,105	$9,075,250	$7,941,960	$1,078,890
Total Revenue and Transfers In		$6,260,103	$10,261,421	$11,738,870	$9,139,880	$1,764,950
Expenditures						
31-00-7000	Capital Projects	9,551,836	6,681,682	14,405,850	5,695,010	8,585,080
Total Expenditures		$9,551,836	$6,681,682	$14,405,850	$5,695,010	$8,585,080
Transfers Out						
31-00-9201	Transfers Out - General Fund (1)	851,082	153,765	539,980	516,350	264,160
Total Transfers Out		$851,082	$153,765	$539,980	$516,350	$264,160
Total Expenditures and Transfers Out		$10,402,918	$6,835,446	$14,945,830	$6,211,360	$8,849,240
Increase/(Decrease) in Fund Balance		($4,142,815)	$3,425,975	($3,206,960)	$2,928,520	($7,084,290)
Ending Fund Balance		**$889,241**	**$4,315,216**	**$1,108,256**	**$7,243,736**	**$159,446**

CAPITAL PROJECTS FUND (31)
FUND OVERVIEW





CAPITAL PROJECTS FUND (31)
LIST OF CAPITAL PROJECTS

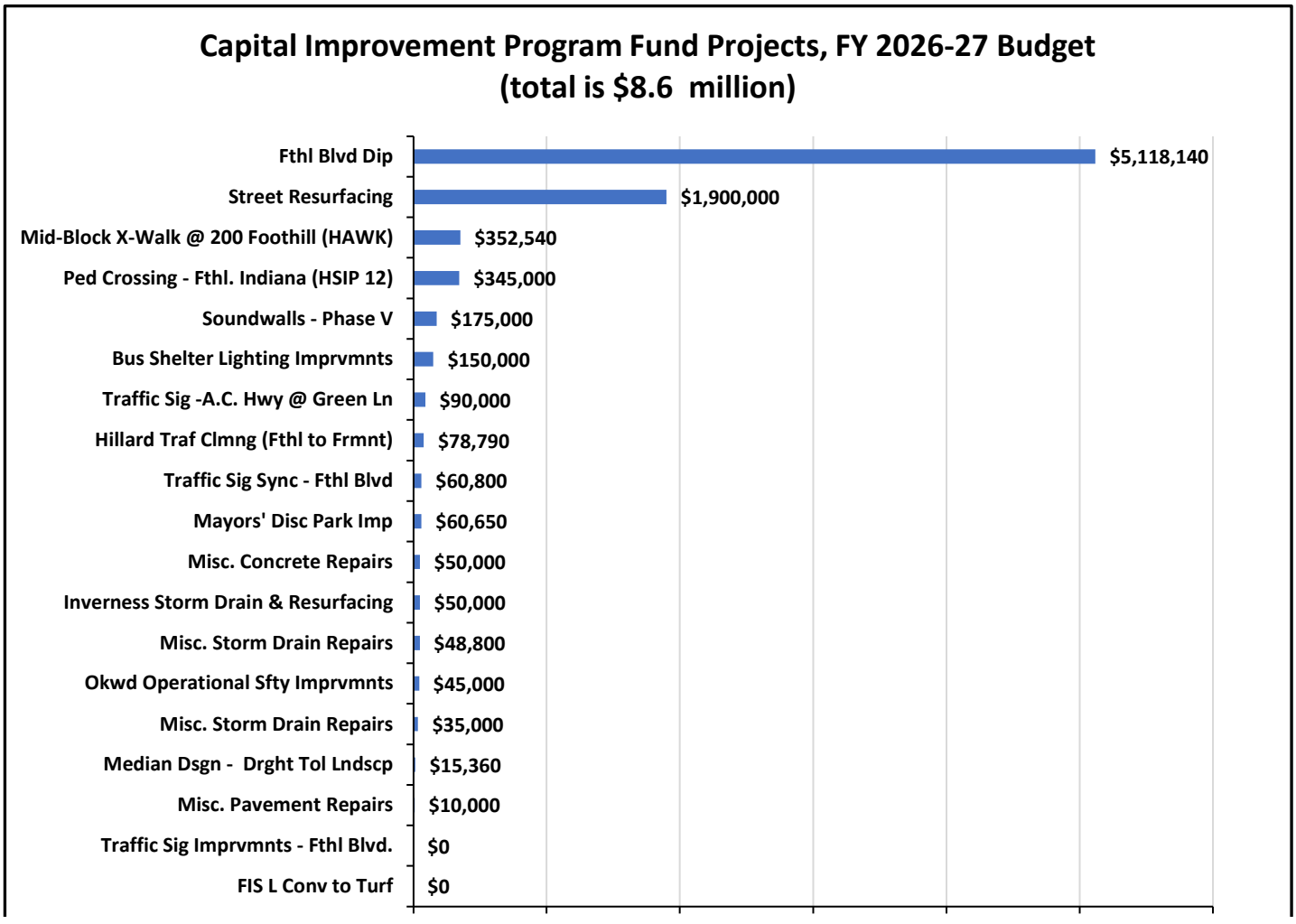
		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Soundwalls						
1611	Soundwalls - Phase II	1,744,450	366,082	25,000	7,500	0
2005	Soundwalls - Phase III	26,665	0	0	0	0
2204	Soundwalls - Phase IV	6,212,992	1,865,017	25,000	15,000	0
2412	Soundwalls - Phase IV - Sailsbury	13,381	121,937	0	0	0
2606	Soundwalls - Phase V	0	0	250,000	75,000	175,000
Subtotal- Soundwalls		**7,997,488**	**2,353,036**	**300,000**	**97,500**	**175,000**
Streets and Streetscapes						
Recurring Street/Streetscape						
2301	Street Resurfacing	38,919	0	0	0	0
2401	Street Resurfacing	16,204	1,102,224	0	0	0
2501	Street Resurfacing	0	1,210,616	0	0	0
2601	Street Resurfacing	0	0	2,000,000	100,000	1,900,000
2402	Misc. Concrete Repairs	172,632	74,210	0	0	0
2502	Misc. Concrete Repairs	0	192,550	57,400	33,770	0
2602	Misc. Concrete Repairs	0	0	250,000	200,000	50,000
1803	Misc. Bridge Repairs	3,821	325,518	0	0	0
		231,576	2,905,118	2,307,400	333,770	1,950,000
Medians						
2305	Lndscp Medians (Fthl Link)	43,295	305,975	0	0	0
2409	Median Dsgn - Drght Tol Lndscp	40,097	44,543	0	0	15,360
		83,391	350,518	0	0	15,360
Pavement/Settlement Repairs						
2411	Misc. Pavement Repairs	94,436	0	0	0	0
2504	Misc. Pavement Repairs	0	74,561	0	0	0
2604	Misc. Pavement Repairs	0	0	64,000	54,000	10,000
2304	Knight Way Sinkhole	57,500	0	0	0	0
2407	El Vago Settlement Repair	24,630	0	0	0	0
2306	Fthl Blvd Dip	0	99,695	5,070,000	32,170	5,118,140
		176,566	174,255	5,134,000	86,170	5,128,140
Other Street/Streetscape						
2212	Antrim Place Rehabilitation	18,540	0	0	0	0
2408	Hamstead Slope Re	34,107	317,113	125,140	104,570	0
		52,647	317,113	125,140	104,570	0
Subtotal- Streets and Streetscapes		**544,181**	**3,747,004**	**7,566,540**	**524,510**	**7,093,500**

CAPITAL PROJECTS FUND (31)
LIST OF CAPITAL PROJECTS - continued

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Transportation and Traffic						
Traffic Signals						
2007	Traffic Sig Imprvmnts - Fthl Blvd.	275,046	11,546	5,530	5,530	0
2107	Traffic Sig Upg - Fthl @ Okwd	43,936	8,287	1,192,540	1,100,000	0
2210	Signal Upg - Vrdgo & Descanso	0	5,306	845,790	775,000	0
2307	Traffic Sig - Fthl/Verd/LaC	0	43,675	820,000	782,330	0
2404	Traffic Sig - Fthl @ Viro	45,936	14,866	649,660	649,200	0
2410	Traffic Sig Sync - Fthl Blvd	0	0	110,500	49,700	60,800
2605	Traffic Sig -A.C. Hwy @ Green Ln	0	0	100,000	10,000	90,000
2610	Mid-Block X-Walk @ 200 Foothill (HAWI	0	0	177,910	20,370	352,540
		364,917	83,680	3,901,930	3,392,130	503,340
Pedestrian and Bicycling						
1405	Foothill Blvd. Link	5,604	0	0	0	0
2211	Citywide Ped Crossing Upg	1,966	7,911	760,880	713,380	0
2406	Fthl Link Bike Path - Slgh Wall	48,898	145,903	0	0	0
2608	Ped Crossing - Fthl. Indiana (HSIP 12)	0	0	390,000	45,000	345,000
		56,468	153,813	1,150,880	758,380	345,000
Other Trans/Traffic						
2208	Hillard Traf Clmng (Fthl to Frmnt)	14,340	7,438	104,000	25,000	78,790
2506	Bus Shelter Lighting Imprvmnts	0	0	150,000	0	150,000
2607	Okwd Operational Sfty Imprvmnts	0	0	100,000	55,000	45,000
		14,340	7,438	354,000	80,000	273,790
Subtotal- Transportation and Traffic		**435,726**	**244,931**	**5,406,810**	**4,230,510**	**1,122,130**
Storm Drains and Sewers						
2403	Misc. Storm Drain Repairs	1,428	170,974	0	0	0
2503	Misc. Storm Drain Repairs	0	15,000	25,000	0	35,000
2603	Misc. Storm Drain Repairs	0	0	50,000	1,200	48,800
2609	Inverness Storm Drain & Resurfacing	0	0	75,000	25,000	50,000
Subtotal- Storm Drains and Sewers		**1,428**	**185,974**	**150,000**	**26,200**	**133,800**
Buildings and Facilities						
2505	Lanterman Hse Drwy & Prkng Lot	0	9,885	76,850	76,820	0
2507	Cvc Cntr Southside Lease Sp Imp	0	25,975	110,000	20,480	0
Subtotal- Buildings and Facilities		**0**	**35,860**	**186,850**	**97,300**	**0**

CAPITAL PROJECTS FUND (31)
LIST OF CAPITAL PROJECTS - continued

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Parks and Fields						
2213	Mayors' Disc Park Imp	19,703	71,205	770,650	710,000	60,650
2405	FIS conv to Pklbll Crt	68,933	14,674	0	0	0
Subtotal- Parks and Fields		**88,636**	**85,879**	**770,650**	**710,000**	**60,650**
Trails						
2104	Sister Cities Friendship Trail	389,164	11,160	25,000	8,990	0
2214	Flint Canyon Trail	95,215	17,839	0	0	0
Subtotal- Trails		**484,379**	**28,999**	**25,000**	**8,990**	**0**
Total - All Projects		**$9,551,836**	**$6,681,682**	**$14,405,850**	**$5,695,010**	**$8,585,080**



CAPITAL PROJECTS FUND (31)
SOUNDWALL PROJECTS

Narrative

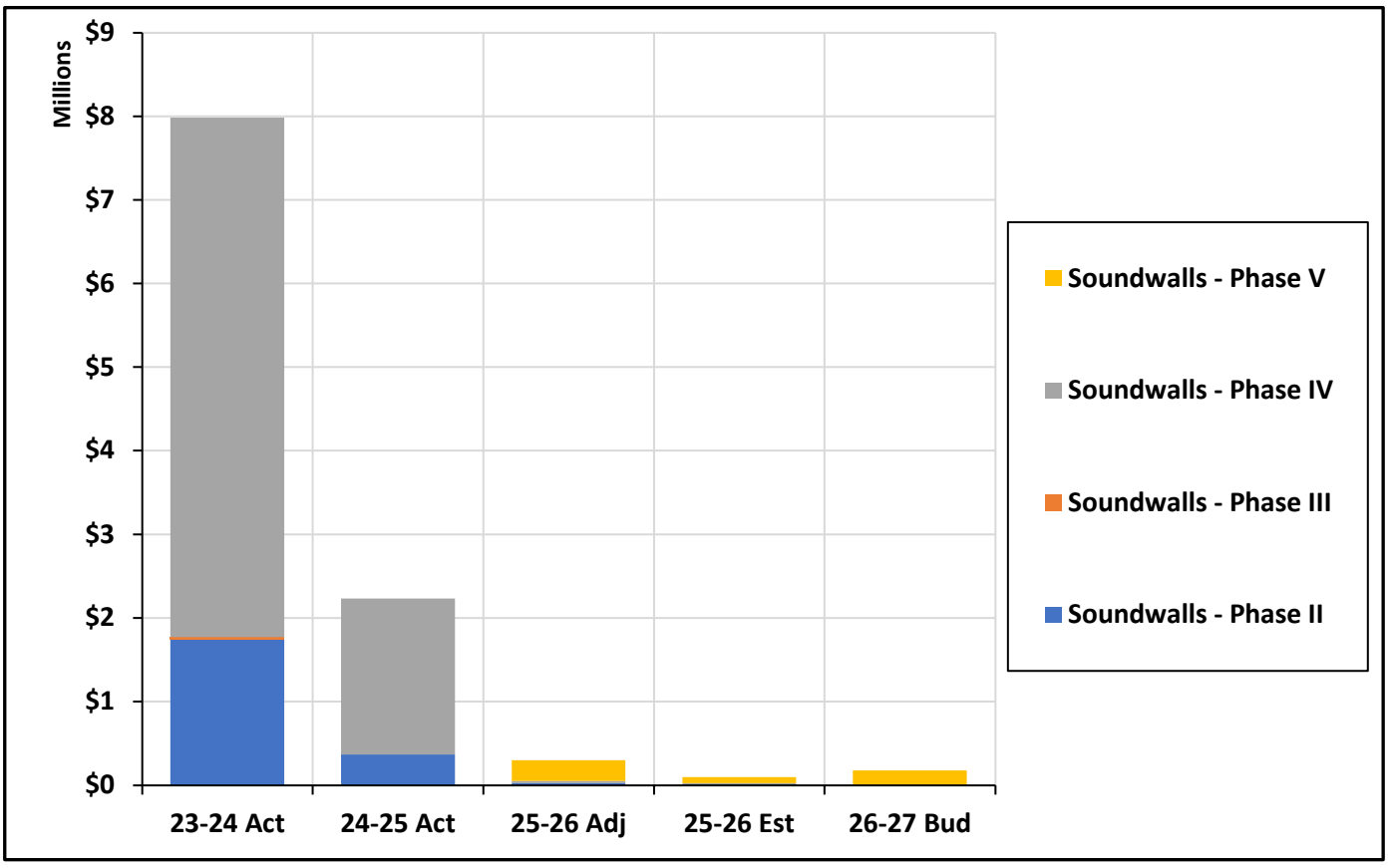
Overview of Soundwall Projects

The Soundwall Projects are the result of a 2007 I-210 Noise Study that identified 23 soundwall segments to be designed and constructed along I-210 within the City.

Phase I was for the design and construction of 2.5 soundwall segments and was completed in 2015.
Phase II is for the design and construction of 1 soundwall segment and is currently under construction.
Phase III is for the design and construction of 3 soundwall segments and was completed in 2023.
Phase IV is for the design and construction of 4 soundwall segments and is currently under construction.
Phase V is for the design and construction of 1 soundwall segmenent. Design is estimated to begin in 2025.
The remaining 11.5 soundwall segments are projected to be funded by 2029, or a portion thereof sooner.

The Soundwall Projects are done in partnership with Caltrans and Metro.
Funding is primarily from federal, state, and local grants, as well as the City's Local Return special funds.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
1611	Soundwalls - Phase II	1,744,450	366,082	25,000	7,500	0
2005	Soundwalls - Phase III	26,665	0	0	0	0
2204	Soundwalls - Phase IV	6,212,992	1,865,017	25,000	15,000	0
2412	Soundwalls - Phase IV - Sailsbury	13,381	121,937	0	0	0
2606	Soundwalls - Phase V	0	0	250,000	75,000	175,000
Total		**$7,997,488**	**$2,353,036**	**$300,000**	**$97,500**	**$175,000**



CAPITAL PROJECTS FUND (31)
STREET AND STREETSCAPE PROJECTS

Narrative

Overview of Street and Streetscape Projects

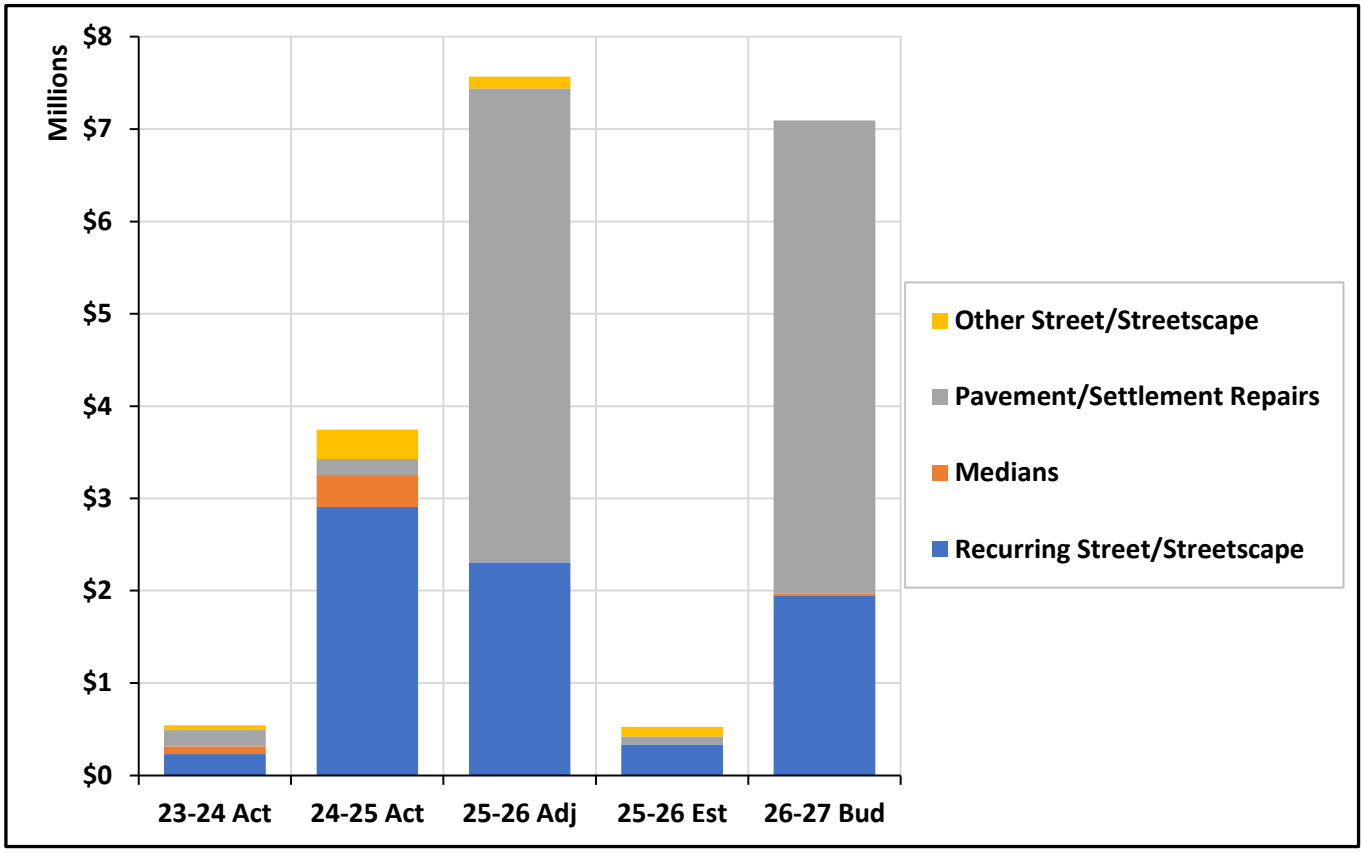
Street and Streetscape Projects consist of major construction for the maintenance, repair, and improvement of the City's public right-of-way infrastructure along streets and roads, including street repaving and reconstruction, median maintenance and improvements, parkway and sidewalk improvements, and slope stabilization for hillside roads.

The City's Pavement Management System guides the City's annual resurfacing project of 1-2 miles of streets and roads in the poorest condition. Other recurring annual projects include the Miscellaneous Pavement Repairs for the annual repair of pavement settlements as they occur, and Miscellaneous Concrete Repairs for the annual improvement of curbs and sidewalks along the City's streets and roads.

Street and Streetscape Projects are funded primarily from the General Fund and Local Return special funds.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Recurring Street/Streetscape						
2301	Street Resurfacing	38,919	0	0	0	0
2401	Street Resurfacing	16,204	1,102,224	0	0	0
2501	Street Resurfacing	0	1,210,616	0	0	0
2601	Street Resurfacing	0	0	2,000,000	100,000	1,900,000
2402	Misc. Concrete Repairs	172,632	74,210	0	0	0
2502	Misc. Concrete Repairs	0	192,550	57,400	33,770	0
2602	Misc. Concrete Repairs	0	0	250,000	200,000	50,000
1803	Misc. Bridge Repairs	3,821	325,518	0	0	0
Subtotal		**231,576**	**2,905,118**	**2,307,400**	**333,770**	**1,950,000**
Medians						
2305	Lndscp Medians (Fthl Link)	43,295	305,975	0	0	0
2409	Median Dsgn - Drght Tol Lndscp	40,097	44,543	0	0	15,360
Subtotal		**83,391**	**350,518**	**0**	**0**	**15,360**
Pavement/Settlement Repairs						
2411	Misc. Pavement Repairs	94,436	0	0	0	0
2504	Misc. Pavement Repairs	0	74,561	0	0	0
2604	Misc. Pavement Repairs	0	0	64,000	54,000	10,000
2304	Knight Way Sinkhole	57,500	0	0	0	0
2407	El Vago Settlement Repair	24,630	0	0	0	0
2306	Fthl Blvd Dip	0	99,695	5,070,000	32,170	5,118,140
Subtotal		**176,566**	**174,255**	**5,134,000**	**86,170**	**5,128,140**
Other Street/Streetscape						
2212	Antrim Place Rehabilitation	18,540	0	0	0	0
2408	Hamstead Slope Re	34,107	317,113	125,140	104,570	0
Subtotal		**$52,647**	**$317,113**	**$125,140**	**$104,570**	**$0**
Total		**$544,181**	**$3,747,004**	**$7,566,540**	**$524,510**	**$7,093,500**

CAPITAL PROJECTS FUND (31)
STREET AND STREETSCAPE PROJECTS



CAPITAL PROJECTS FUND (31)
TRANSPORTATION AND TRAFFIC PROJECTS

Narrative

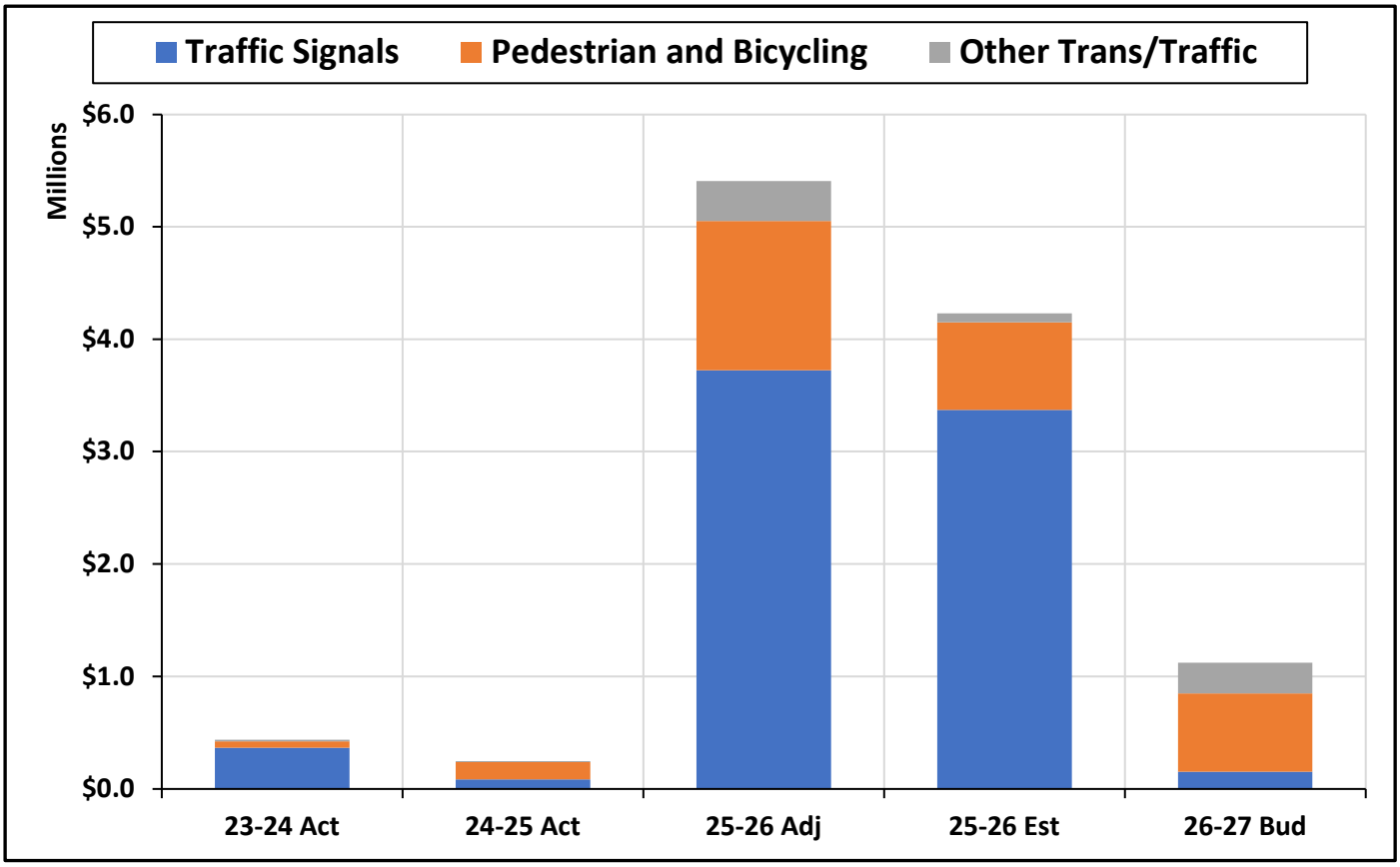
Overview of Transportation and Traffic Projects

Transportation and Traffic Projects consist of major construction for the maintenance, repair, and improvement of the City's transportation-related infrastructure, including traffic signals, traffic calming improvements, active transportation infrastructure for pedestrians and bicycles, and transit vehicles acquisitions.

Funding for Transportation and Traffic Projects is primarily from Local Return special funds, as well as federal, state, and local grants.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Traffic Signals						
2007	Traffic Sig Imprvmnts - Fthl Blvd.	275,046	11,546	5,530	5,530	0
2107	Traffic Sig Upg - Fthl @ Okwd	43,936	8,287	1,192,540	1,100,000	0
2210	Signal Upg - Vrdgo & Descanso	0	5,306	845,790	775,000	0
2307	Traffic Sig - Fthl/Verd/LaC	0	43,675	820,000	782,330	0
2404	Traffic Sig - Fthl @ Viro	45,936	14,866	649,660	649,200	0
2410	Traffic Sig Sync - Fthl Blvd	0	0	110,500	49,700	60,800
2605	Traffic Sig -A.C. Hwy @ Green Ln	0	0	100,000	10,000	90,000
Subtotal		**364,917**	**83,680**	**3,724,020**	**3,371,760**	**150,800**
Pedestrian and Bicycling						
1405	Foothill Blvd. Link	5,604	0	0	0	0
2211	Citywide Ped Crossing Upg	1,966	7,911	760,880	713,380	0
2406	Fthl Link Bike Path - Slgh Wall	48,898	145,903	0	0	0
2608	Ped Crossing - Fthl. Indiana (HSIP 12)	0	0	390,000	45,000	345,000
2610	Mid-Block X-Walk @ 200 Foothill (HA	0	0	177,910	20,370	352,540
Subtotal		**56,468**	**153,813**	**1,328,790**	**778,750**	**697,540**
Other Trans/Traffic						
2208	Hillard Traf Clmng (Fthl to Frmnt)	14,340	7,438	104,000	25,000	78,790
2506	Bus Shelter Lighting Imprvmnts	0	0	150,000	0	150,000
2607	Okwd Operational Sfty Imprvmnts	0	0	100,000	55,000	45,000
Subtotal		**14,340**	**7,438**	**354,000**	**80,000**	**273,790**
Total		**$435,726**	**$244,931**	**$5,406,810**	**$4,230,510**	**$1,122,130**

CAPITAL PROJECTS FUND (31)
TRANSPORTATION AND TRAFFIC PROJECTS



CAPITAL PROJECTS FUND (31)
STORM DRAIN AND SEWER PROJECTS

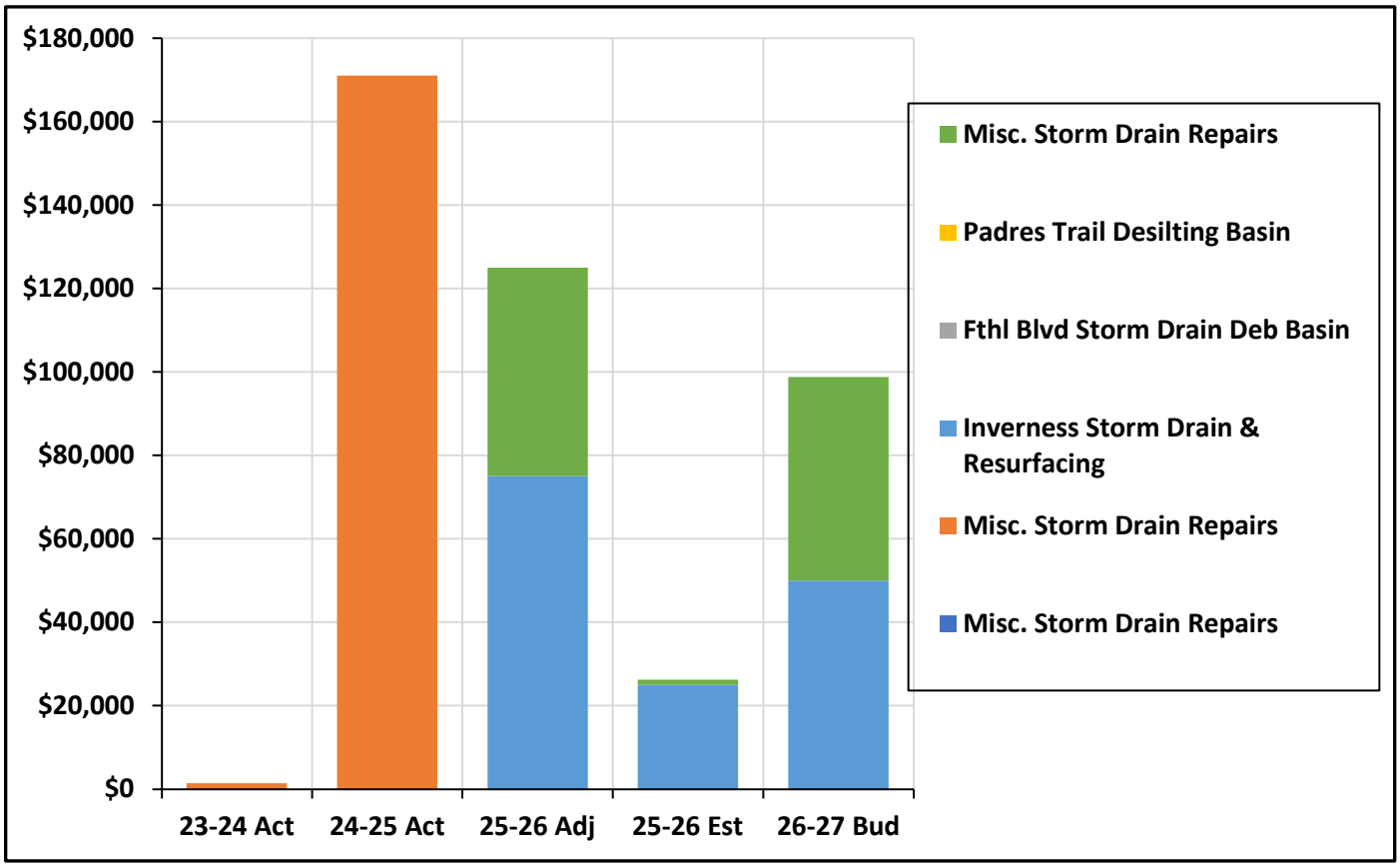
Narrative

Overview of Storm Drain and Sewer Projects

The City's Storm Drain and Sewer Projects consist of major construction for the maintenance, repair, and improvement of the City's storm drains and sewer trunk lines.

Funding for Storm Drain and Sewer Projects is primarily from the General Fund.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
2403	Misc. Storm Drain Repairs	1,428	170,974	0	0	0
2503	Misc. Storm Drain Repairs	0	15,000	25,000	0	35,000
2603	Misc. Storm Drain Repairs	0	0	50,000	1,200	48,800
2609	Inverness Storm Drain & Resurfacing	0	0	75,000	25,000	50,000
Total		**$1,428**	**$185,974**	**$150,000**	**$26,200**	**$133,800**



CAPITAL PROJECTS FUND (31)
BUILDING AND FACILITY PROJECTS

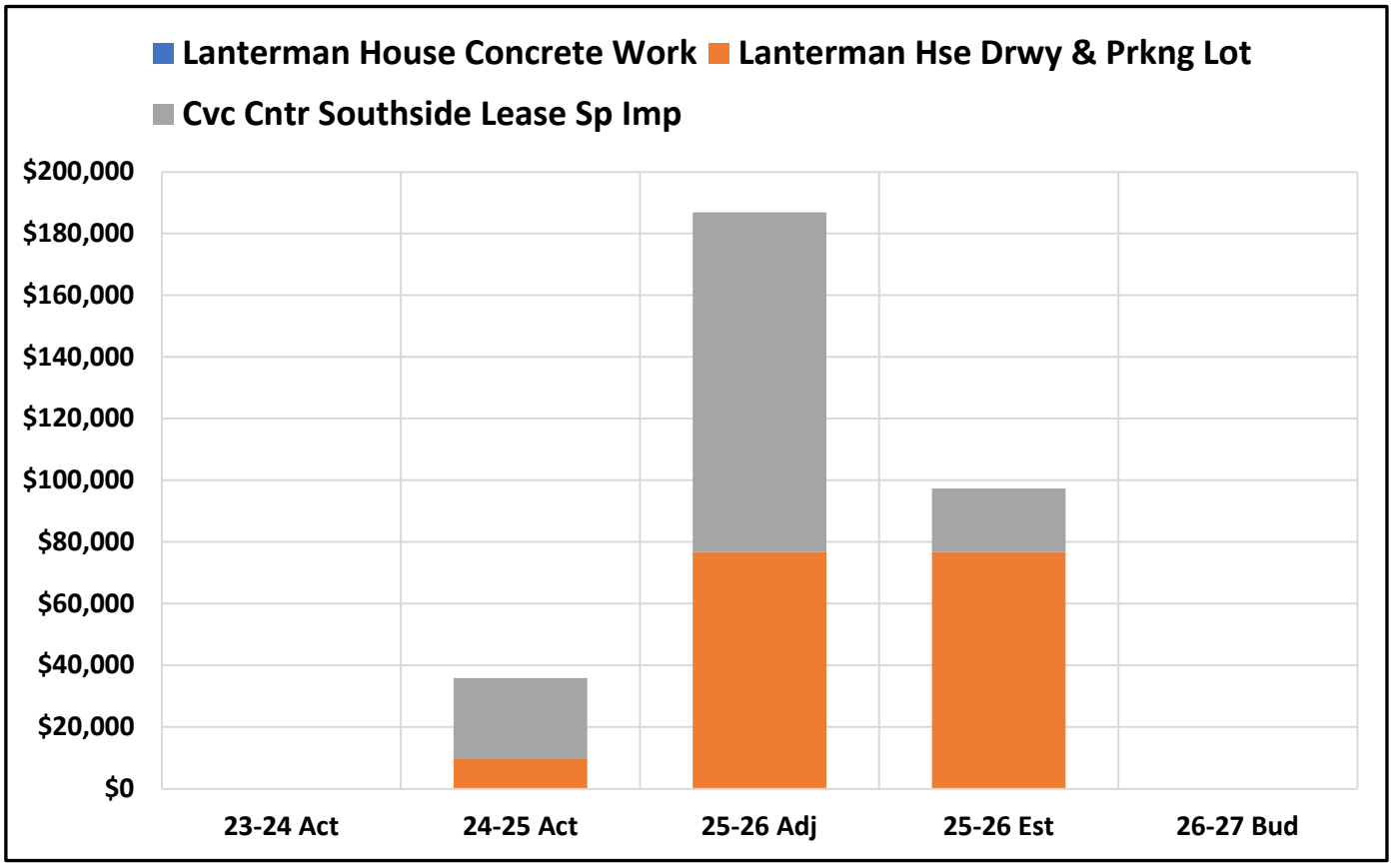
Narrative

Overview of Building and Facility Projects

Building and Facility Projects consist of major construction for the maintenance, repair, and improvement of the City's buildings and other facilities, including the Civic Center, the Community Center, and Lanterman House.

Funding for Buildings and Facilities is primarily from the General Fund.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
2505	Lanterman Hse Drwy & Prkng Lot	0	9,885	76,850	76,820	0
2507	Cvc Cntr Southside Lease Sp Imp	0	25,975	110,000	20,480	0
Total		**$0**	**$35,860**	**$186,850**	**$97,300**	**$0**



CAPITAL PROJECTS FUND (31)
PARK AND FIELD PROJECTS

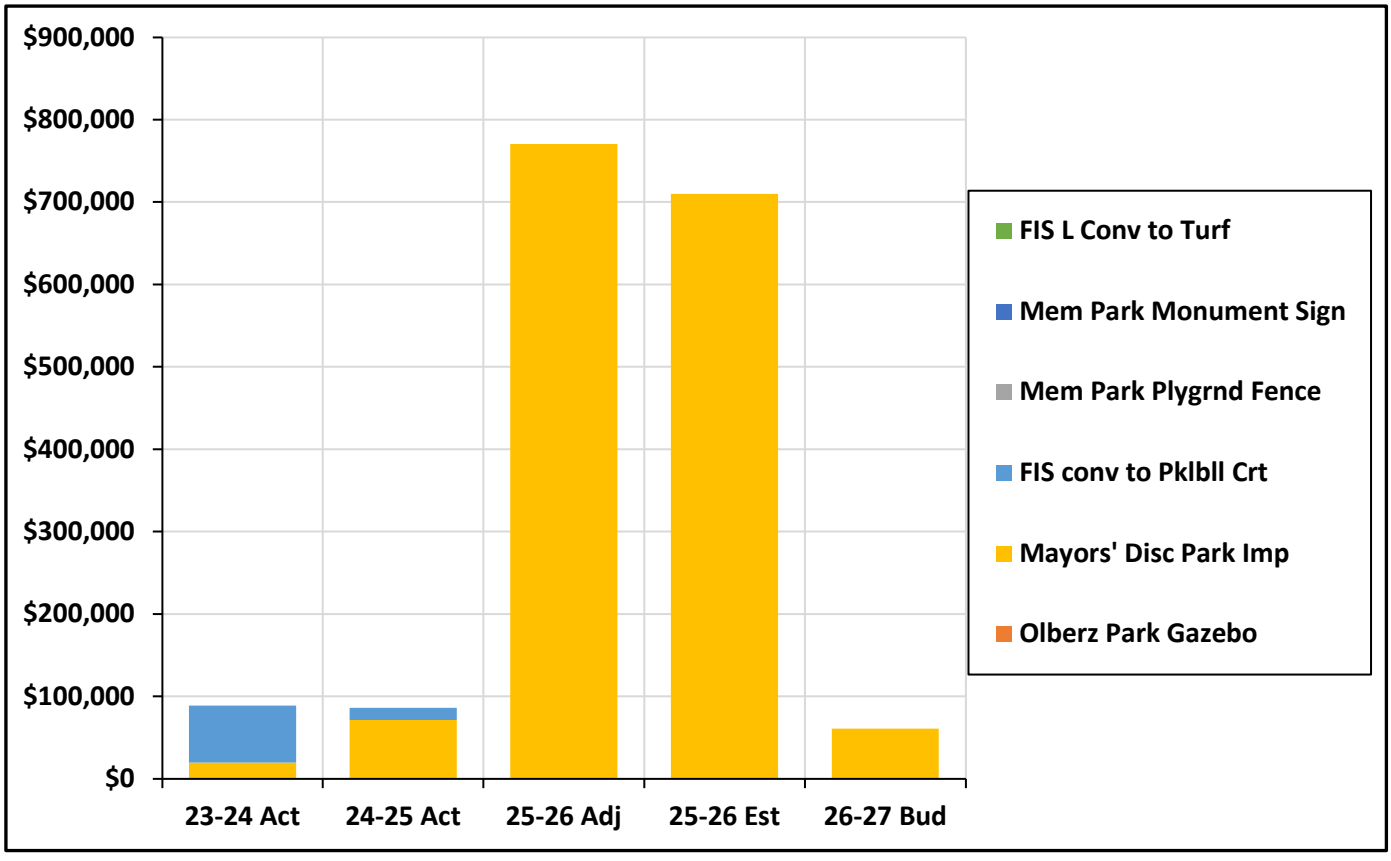
Narrative

Overview of Park Projects

The Parks Projects consist of major construction for the maintenance, repair, and improvement of the City's 6 parks: Memorial, Glenhaven, Glenola, Mayors' Discovery, Olberz, and FIS. Projects may include new facilities (gazebos, restrooms, signage), new equipment (playground, exercise, courts), or landscaping improvements.

Funding for Park Projects is primarily from the General Fund, as well as state and local grants.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
2213	Mayors' Disc Park Imp	19,703	71,205	770,650	710,000	60,650
2405	FIS conv to Pklbll Crt	68,933	14,674	0	0	0
Total		**$88,636**	**$85,879**	**$770,650**	**$710,000**	**$60,650**



CAPITAL PROJECTS FUND (31)
TRAIL PROJECTS

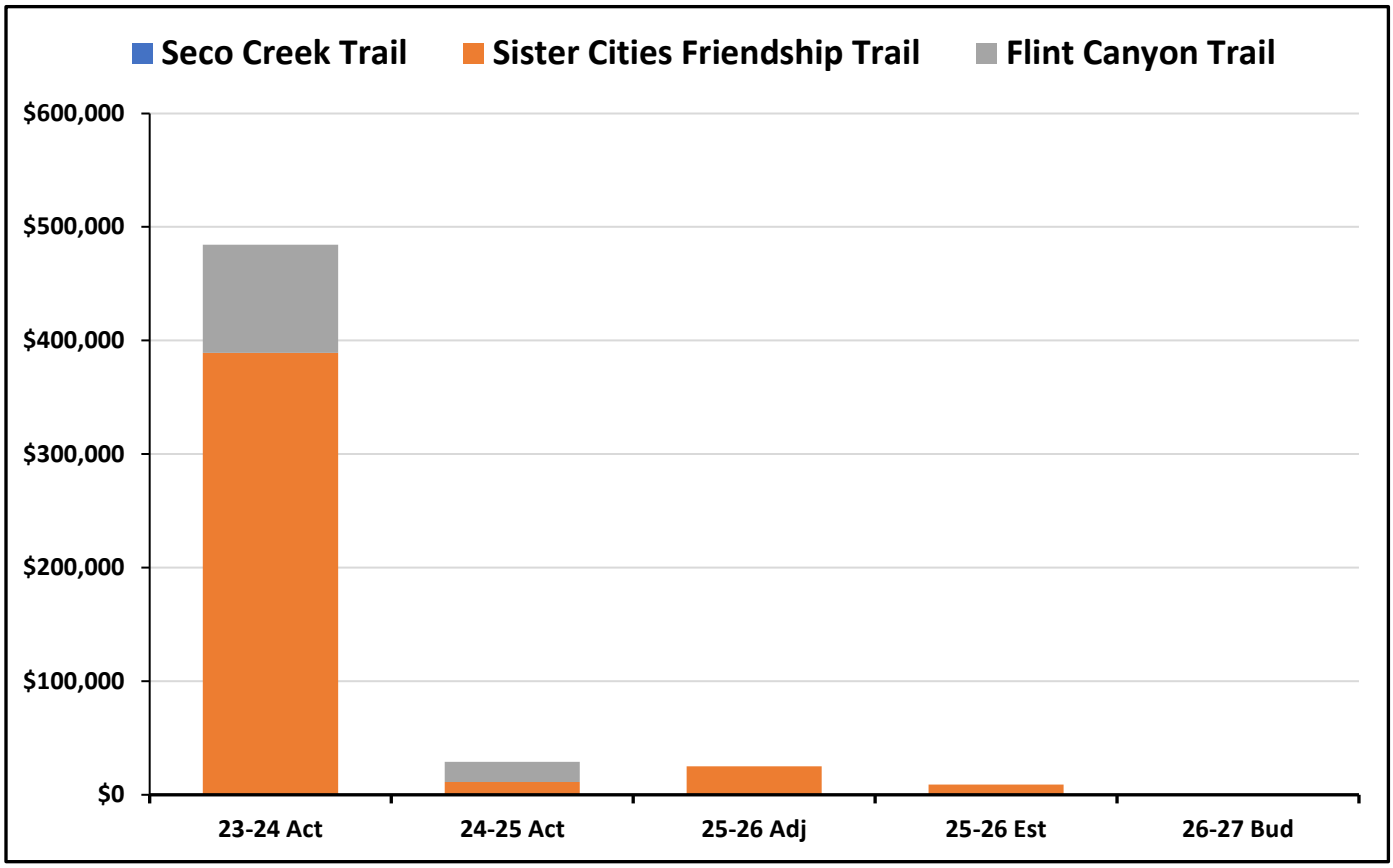
Narrative

Overview of Trail Projects

The Trails Projects consist of major construction for the maintenance, repair, improvement, and/or new trails within the City's trail network. Trails capital projects are on City-owned trails in Cherry Canyon and Flint Canyon wash. All other trails are operated and maintained by third parties.

Funding for Trail Projects is primarily from the General Fund, as well as state and local grants.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
2104	Sister Cities Friendship Trail	389,164	11,160	25,000	8,990	0
2214	Flint Canyon Trail	95,215	17,839	0	0	0
Total		**$484,379**	**$28,999**	**$25,000**	**$8,990**	**$0**



PROPERTY ACQUISITION FUND (38)

Narrative

Fund Description

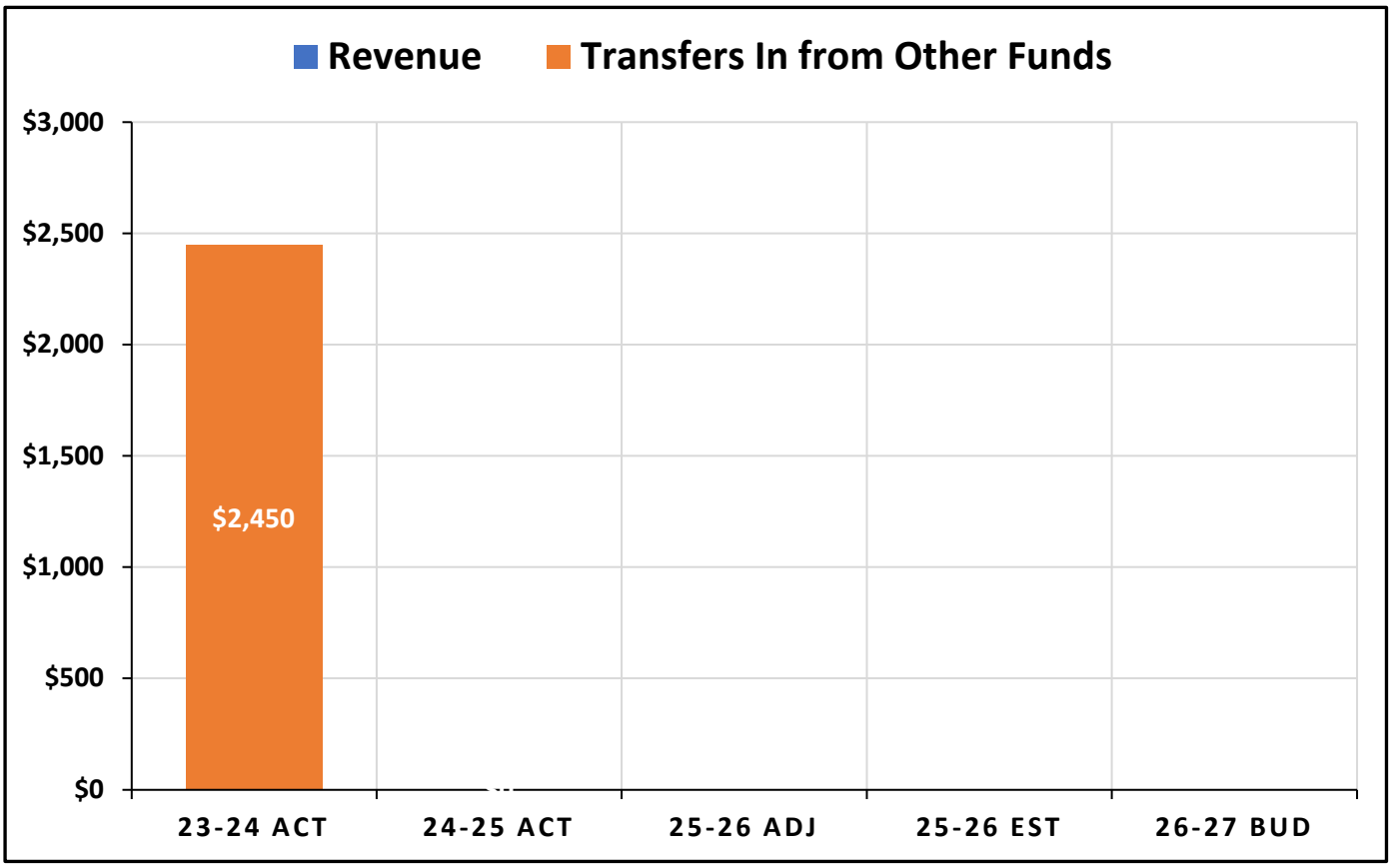
The Property Acquisition Fund designates monies for the acquisition and improvement of property. Revenues are derived from donations or funds set-aside by the City Council for this purpose.

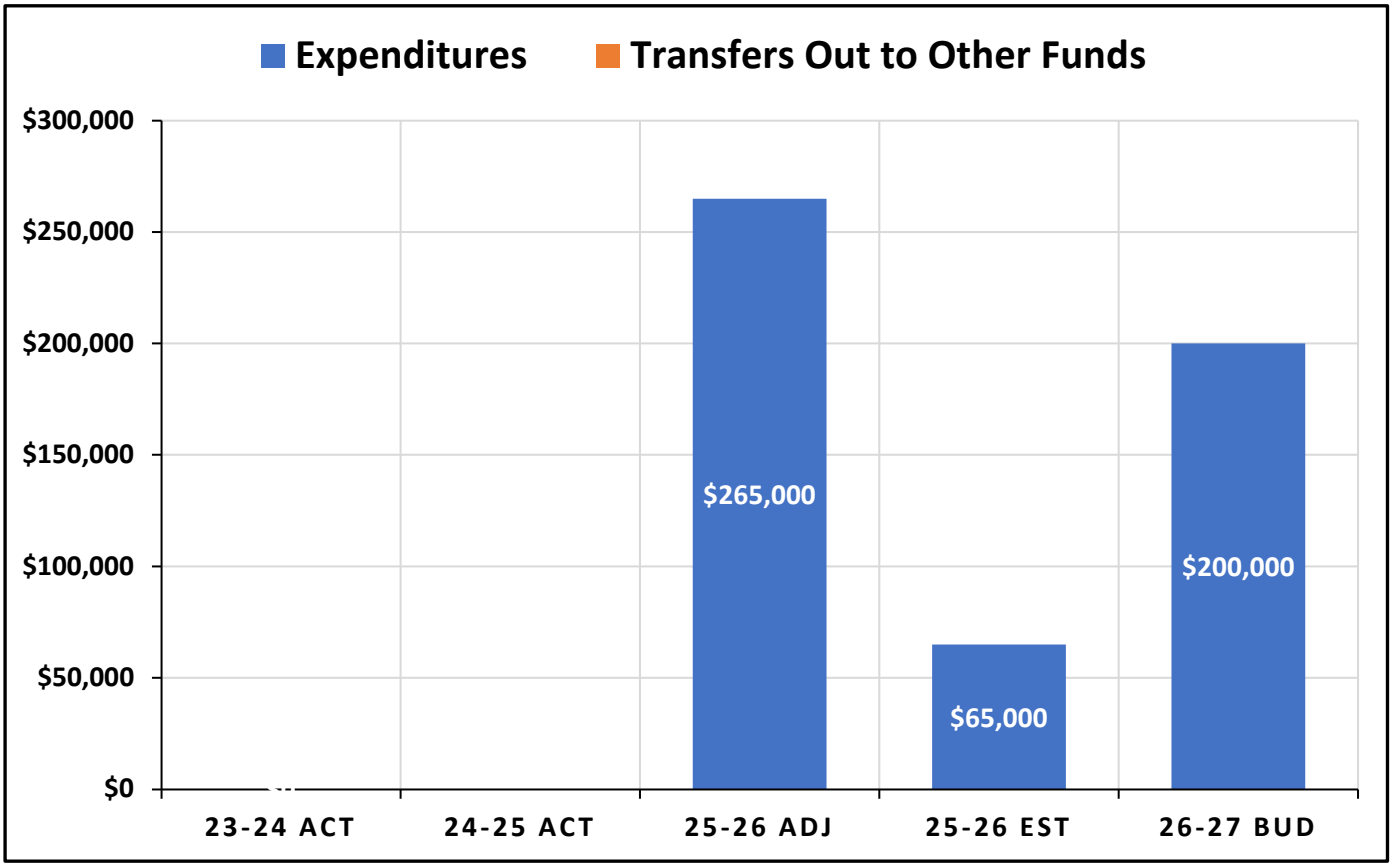
Budget Highlights

The FY 2026-27 budget remains largely unchanged from the prior year. It provides funding for replacement of the Civic Center windows to address water leaks. The project is being carried forward from the previous fiscal year.

	2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance	$267,545	$269,995	$269,995	$269,995	$204,995
Revenue	0	0	0	0	0
Total Revenue	$0	$0	$0	$0	$0
Transfers In					
38-00-9101 Transfers In - General Fund (1)	2,450	0	0	0	0
Total Transfers In	$2,450	$0	$0	$0	$0
Total Revenue and Transfers In	$2,450	$0	$0	$0	$0
Expenditures					
38-00-8233 Building Improvements	0	0	265,000	65,000	200,000
Total Expenditures	$0	$0	$265,000	$65,000	$200,000
Transfers Out	0	0	0	0	0
Total Transfers Out	$0	$0	$0	$0	$0
Total Expenditures and Transfers Out	$0	$0	$265,000	$65,000	$200,000
Increase/(Decrease) in Fund Balance	$2,450	$0	($265,000)	($65,000)	($200,000)
Ending Fund Balance	**$269,995**	**$269,995**	**$4,995**	**$204,995**	**$4,995**
Designated					
Undesignated					

PROPERTY ACQUISITION FUND (38)





CIVIC CENTER DEBT SERVICE FUND (39)

Narrative

Fund Description

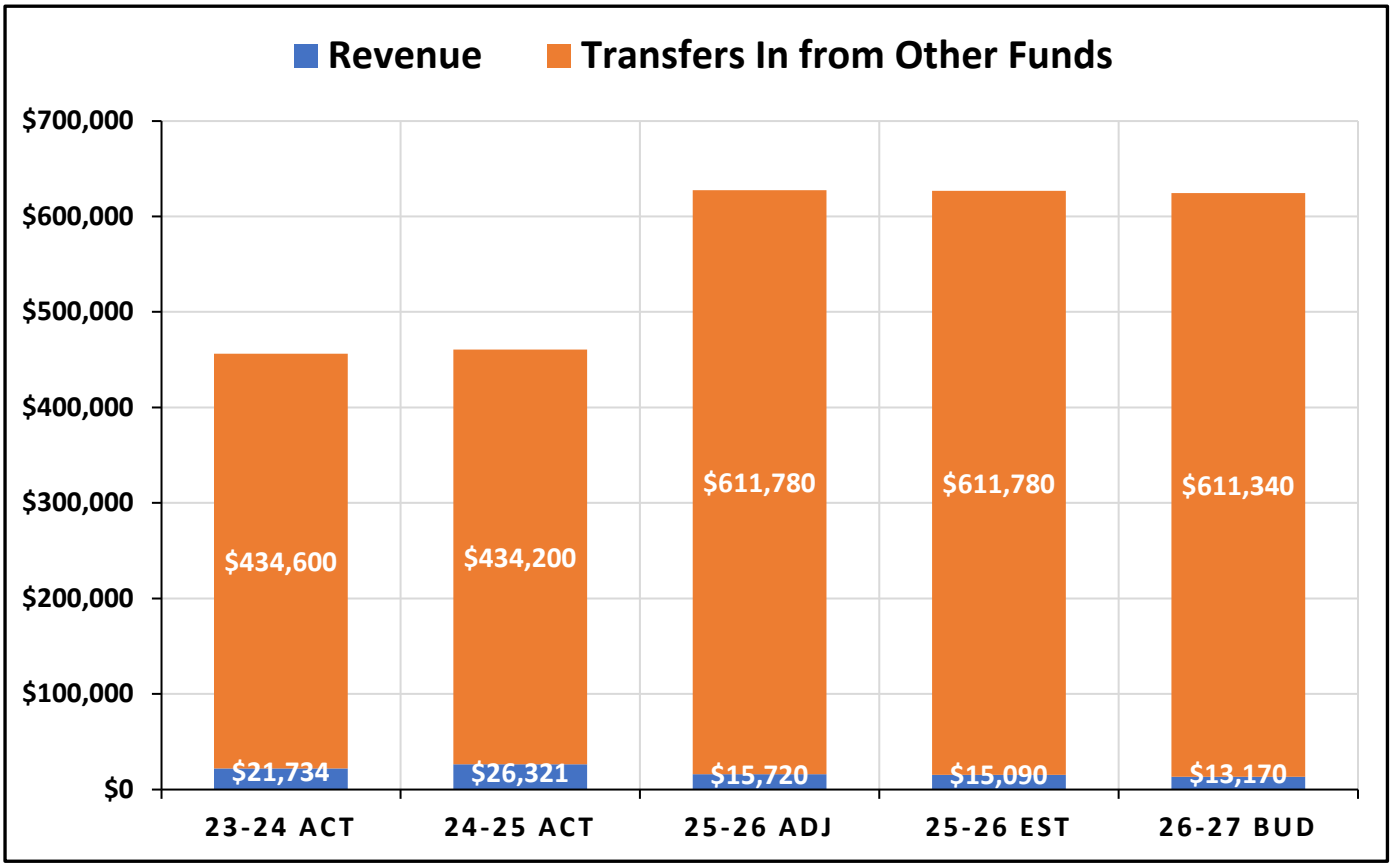
The Civic Center Debt Service Fund tracks revenues and expenditures related to the State IBank loan debt incurred for the renovation of the Civic Center building. The loan is $4.9 million, the term is 30 years, and the interest rate is 3.21%. Beginning in FY 2032-33, the City can prepay the loan early without penalty, and monies are being set aside annually within this fund to enable that early repayment.

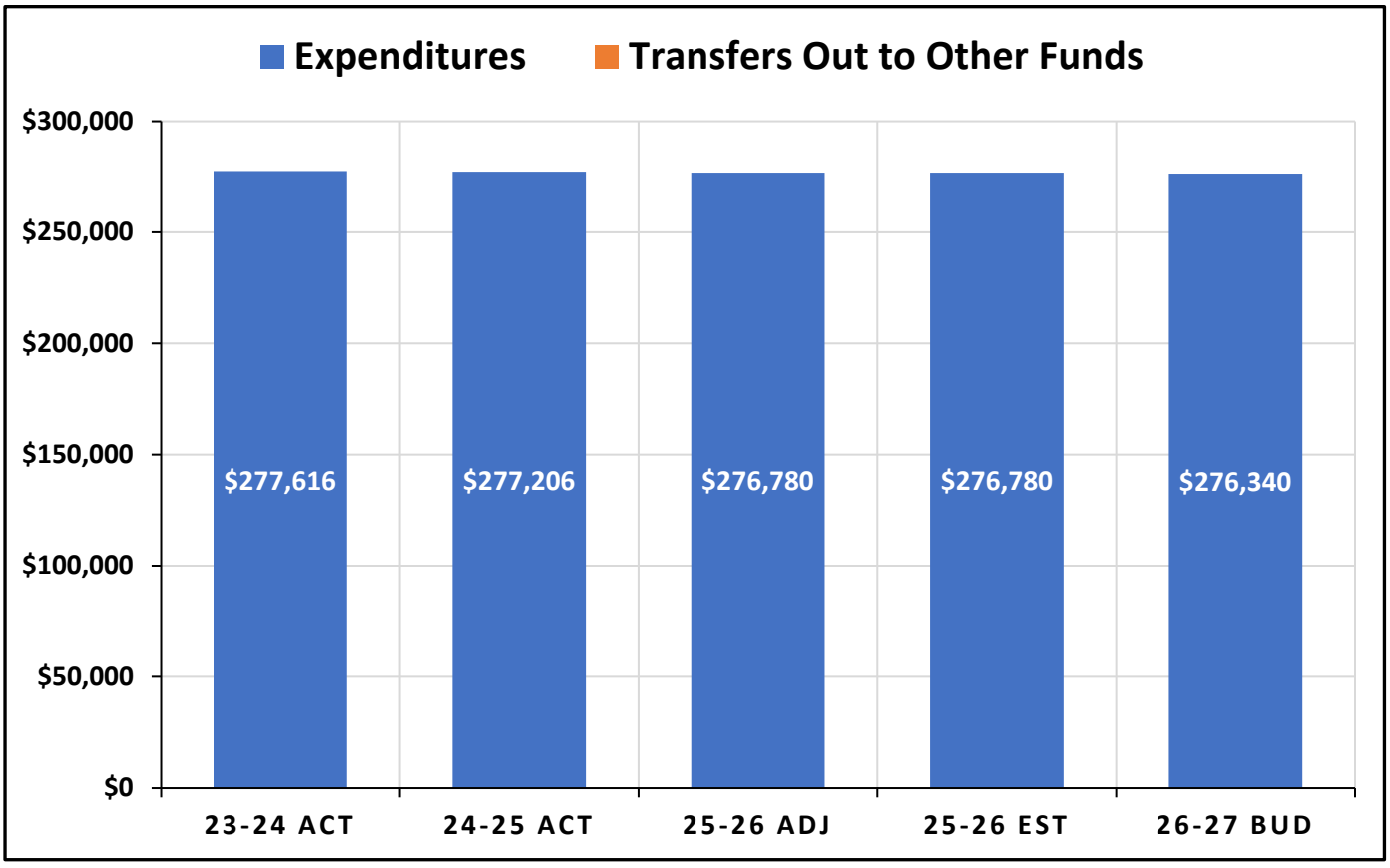
Budget Highlights

In FY 2026-27, the transfer in from the General will include $335,000 over and above the amount required to cover the annual principal and interest payment as a set-aside to enable full repayment in FY 2032-33.

		2023-24 Actual	2024-25 Actual	2025-26 Adj. Bud	2025-26 Estimate	2026-27 Budget
Beginning Fund Balance		$586,904	$765,622	$948,937	$948,937	$1,299,027
Revenue						
39-00-4610	Interest	20,058	25,634	15,720	15,090	13,170
39-00-4630	Gain/Loss on Investment FMV	1,676	687	0	0	0
Total Revenue		$21,734	$26,321	$15,720	$15,090	$13,170
Transfers In						
39-00-9101	Transfers In - General Fund (1)	434,600	434,200	611,780	611,780	611,340
Total Transfers In		$434,600	$434,200	$611,780	$611,780	$611,340
Total Revenue and Transfers In		$456,334	$460,521	$627,500	$626,870	$624,510
Expenditures						
39-00-6037	Principal Loan Payment	116,799	120,548	124,420	124,420	128,410
39-00-6039	Interest Expense	146,912	143,103	139,170	139,170	135,110
39-00-6041	Annual Loan Charge	13,905	13,555	13,190	13,190	12,820
Total Expenditures		$277,616	$277,206	$276,780	$276,780	$276,340
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$277,616	$277,206	$276,780	$276,780	$276,340
Increase/(Decrease) in Fund Balance		$178,718	$183,316	$350,720	$350,090	$348,170
Ending Fund Balance		**$765,622**	**$948,937**	**$1,299,657**	**$1,299,027**	**$1,647,197**
Designated						
Undesignated						

CIVIC CENTER DEBT SERVICE FUND (39)







Section Six:
Council Consideration Items

COUNCIL CONSIDERATION ITEMS

▲ *Approved*
▬ *Maybe*
▼ *No*

CC No.	Description	Total	Funding Sources: Gen Fund (01)	SB1 (03)	TDA (05)	Mea W (18)	Mea M (27)	Mea R (28)	Prop C (29)	AQMD (37)
CM-01	Flock Traffic Analytics Program	20,000	20,000							
CM-02	Home Anti-Burglary Protection Program (PSC#1)	40,000	40,000							
CM-03	Flock Safety Cameras w ALPR (PSC#3)	25,000	25,000							
CM-04	Joint Agency Emerg. Preparedness Wrkshp (PSC#4)	5,000	5,000							
CM-05	Biannual Emerg. Preparedness Newsletter (PSC#2)	18,000	18,000							
CM-06	E-Bikes for Specialized Operations (SH#2)	22,000	22,000							
CM-07	Enhanced Automated License Plate Readers (SH#1)	29,750	29,750							
CM-08	Flock License Plate Recognition Trailer (SH#4)	39,000	39,000							
CM-09	Flock Mobile Security Trailer (SH#5)	50,000	50,000							
CM-10	Full-Time Program Coordinator Position	140,000	140,000							
CM-11	Operational Support Vehicle	40,000	40,000							
CM-12	Unmanned Aerial System (UAS/Drone) (SH#3)	16,000	16,000							
CM-13	Citywide Evacuation Plan Development	150,000	150,000							
CM-14	FD Battery-Powered Rescue Tool	15,000	15,000							
CD-01	Housing Element Update Cnsltng Srvs	250,000	250,000							
CD-02	Wedge Analysis (Add'l Sustainabiity Analyst Srvs)	36,250	36,250							
CD-03	7th Housing Cycle (RHNA) Preparation	100,000	100,000							
CD-04	Personal Protective Equip./Body Cams for CD staff	3,500	3,500							
CD-05	FT & PT City Code Enforcement Officers	179,770	179,770							
CD-06	FT High-Level Planning Professional	178,650	178,650							
CD-07	FT Permit Technician	114,050	114,050							
CD-08	Sustainability Analyst Contract Increase	80,000	80,000							
CD-09	Sustainable Mobility & Mode Shift Pilot (SRC)	100,000	100,000							
CD-10	Transport Demand Mgmt & Shared Transit (SRC)	100,000	100,000							
CD-11	Greenways Coalition & Planning Initiative (SRC)	25,000	25,000							
CD-12	SRC Community Outreach & Engagement (SRC)	36,840	36,840							
PW-01	Citywide Street Resurfacing	2,800,000	1,583,650	576,350			550,000	90,000		
PW-02	Miscellaneous Concrete Repairs	200,000	183,040		16,960					
PW-03	Drought Tolerant Landscape Medians	1,375,000	1,375,000							
PW-04	Miscellaneous Bridge Repairs	50,000	50,000							
PW-05	Miscellaneous Guardrail Repair	50,000	50,000							
PW-06	Miscellaneous Pavement Repairs	75,000	75,000							
PW-07	Miscellaneous Storm Drain Repairs	125,000	125,000							
PW-08	Trails Council Link Accessibility Improvements	30,000	30,000							
PW-09	Foothill Resurfacing & ADA Enh. Concept Plan	500,000	300,000				100,000		100,000	
PW-10	Soundwall Phase V	75,000					75,000			
PW-11	Hillard Safety Improvements	250,000						250,000		
PW-12	Inverness Storm Drain & Resurfacing	150,000						150,000		
PW-13	Green Alley II	105,000				105,000				

COUNCIL CONSIDERATION ITEMS

▲ *Approved*
▬ *Maybe*
▼ *No*

CC No.	Description	Total	Funding Sources: Gen Fund (01)	SB1 (03)	TDA (05)	Mea W (18)	Mea M (27)	Mea R (28)	Prop C (29)	AQMD (37)
PW-14	Citywide Bulk/Accelerated Street Resurfacing Study	150,000	150,000							
PW-15	Elimination of City Solid Resources Fee	776,300	776,300							
PW-16	Angeles Crest Highway Condition Assessment	250,000	250,000							
PW-17	Angeles Crest Hwy at Green Lane Traffic Signal	550,000	550,000							
PW-18	No Parking During Red Flag Program (105 signs)	75,000	75,000							
PW-19	Community Center Patio Concrete Repair	125,000	125,000							
PW-20	Pet Waste Stations	6,500	6,500							
PW-21	Conversion PT to FT Maintenance Crew	21,940	21,940							
PW-22	Pedestrian Crossing - Fthl at Indiana (HSIP Cycle 12)	300,000							300,000	
PW-23	City Vehicle	85,000								85,000
AD-01	ADA Compliance for Website CC Documents	200,000	200,000							
AD-02	Annual Printed Newsletter for Older Adults	12,000	12,000							
AD-03	All-Weather Track Conversion at FIS Lower Field	310,000	310,000							
AD-04	Audio-Visual Staff for Broadcasting Public Mtgs	81,000	81,000							
AD-05	Website Display of City Entitlemnts & Bld Prmts	21,000	21,000							
AD-06	Geotechnical Analysis of Cornishon Tennis Courts	100,000	100,000							
AD-07	Memorial Park Playground Equipment	1,000,000	1,000,000							
Total Requests		**$11,662,550**	**$9,264,240**	**$576,350**	**$16,960**	**$105,000**	**$725,000**	**$490,000**	**$400,000**	**$85,000**
Total Approved		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Council Consideration Items: Public Safety

FY 2026-27 Annual Budget Review

City staff has developed a series of proposed budget items related to public safety for City Council consideration. These items were prepared in coordination with the Los Angeles County Sheriff's Department (LASD) to align with operational needs and public safety priorities.

FY 2026–27 Public Safety CCI Cost Summary		
Program/Item	**Category**	**Cost**
Automated License Plate Reader (ALPR) Expansion	Law Enforcement	**$29,750**
Battery-Powered Rescue Combi Tool (Squad 19)	Fire	**$15,000**
E-Bicycles (E-Bikes)	Law Enforcement	**$22,000**
Unmanned Aerial System (Drone Program)	Law Enforcement	**$16,000**
Patrol Support Vehicle	Law Enforcement	$40,000
Flock Speed Feedback Trailer & Traffic Analytics	Law Enforcement	**$39,000**
Flock Mobile Security Trailer	Law Enforcement	**$50,000**

Overview & LASD Priority

Following a collaborative development process between the City and the Sheriff/Fire Department. The following items are being proposed and prioritized based on operational impact, feasibility, and alignment with current public safety strategies:

1. Enhance Automated License Plate Reader (ALPR) Deployment (Sheriff) & Battery-Powered Rescue Combi Tool for Paramedic Rescue Squad 19 (Fire)
2. E-Bicycles (E-Bikes) for Specialized Operations
3. Unmanned Aerial System (UAS/Drone)
4. Patrol Support Vehicle
5. Flock LPR Speed Feedback Trailer & Traffic Analytics Package
6. Flock Mobile Security Trailer

Strategic Focus Areas

Technology as a Force Multiplier

A central theme of this year's requests is the continued investment in technology-driven solutions that enhance deputy effectiveness without requiring proportional increases in staffing.

The expansion of **Automated License Plate Reader (ALPR) systems** represents the highest priority. These systems continuously scan and analyze license plates in real time, identifying stolen vehicles, wanted subjects, and other alerts. This capability significantly increases productivity by allowing deputies to focus on proactive policing while technology performs high-volume data processing in the background.

Similarly, the proposed **Unmanned Aerial System (UAS/Drone)** program provides real-time aerial situational awareness, particularly valuable given the City's hillside geography and limited access routes. This capability improves response times and reduces reliance on more costly air support resources.

Together, these tools represent a shift toward scalable, cost-effective public safety enhancements that improve outcomes while managing long-term personnel costs.

Flexible and Rapid Deployment Resources

Several proposed items focus on providing the Sheriff's Department with mobile, adaptable resources that can be deployed based on real-time conditions and community needs.

The **Flock LPR Speed Feedback Trailer and Flock Mobile Security Trailer** provide portable, solar-powered systems that can be rapidly deployed to areas experiencing crime trends, traffic concerns, or increased activity such as special events.

These tools allow the City to:

- Expand coverage without permanent infrastructure

- Respond quickly to changing conditions
- Provide visible deterrence to criminal and unsafe driving behavior
- Collect actionable data to inform future decisions

Additionally, the **Traffic Analytics component** (if approved as part of the Traffic Analysis CCI) provides valuable data on vehicle volumes, travel patterns, and roadway usage, supporting both public safety and Public Works planning efforts.

Enhanced Mobility and Community-Oriented Policing

The proposed **E-Bicycle (E-Bike) program** enhances the Sheriff's Department's ability to operate effectively in environments where traditional patrol vehicles are less practical, such as community events, parks, and congested areas.

E-Bikes provide:

- Increased mobility and faster response in dense environments
- Greater visibility and approachability for deputies
- Enhanced community engagement opportunities
- A cost-effective alternative to traditional patrol vehicles

This program supports both operational efficiency and community-oriented policing objectives.

Staff is also recommending the acquisition of an **operational support vehicle** to enhance the Sheriff's Department's investigative capabilities within the City. This unmarked vehicle will allow the Detective Bureau to conduct surveillance operations discreetly, improving the ability to gather intelligence, preserve case integrity, and support proactive enforcement efforts. By enabling deputies to operate inconspicuously and respond more effectively to evolving situations, the vehicle serves as a force multiplier that strengthens investigative outcomes and enhances overall public safety.

Emergency Response and Life-Safety Equipment

In addition to law enforcement-related enhancements, the City is also evaluating targeted investments that support fire and emergency medical response capabilities.

The proposed acquisition of a battery-powered rescue combi tool for Paramedic Rescue Squad 19 represents a focused investment in life-safety equipment that directly impacts emergency response outcomes. This tool integrates cutting and spreading functions into a single unit, allowing for rapid vehicle extrication in situations where individuals are trapped.

The battery-powered design significantly improves deployment time and operational efficiency by eliminating the need for hydraulic hoses and external power units, enabling a single responder to initiate rescue operations immediately. This enhancement is particularly critical in time-sensitive incidents where seconds can impact patient outcomes.

This request complements the broader public safety strategy by ensuring that fire rescue operations are equipped with modern, efficient tools, consistent with the City's overall approach to leveraging technology to improve service delivery.

Integrated Approach to Public Safety

The FY 2026–27 public safety budget requests reflect a strategic evolution in how the City approaches public safety, emphasizing technology, flexibility, and efficiency. The proposed items are designed to function as a comprehensive and integrated strategy, combining technology investments such as ALPR and UAS to enhance detection, awareness, and response; mobile assets to provide flexible, rapid deployment capabilities; mobility tools like E-Bikes to improve field operations and community interaction; and targeted fire service equipment to strengthen emergency rescue capabilities.

The Sheriff's Department's prioritization underscores the importance of investing in tools that strengthen real-time situational awareness and maximize the effectiveness of existing personnel, while the Fire Department's request highlights the City's commitment to enhancing life-safety response capabilities. Collectively, these investments represent a shift toward a modern, data-driven, and adaptable public safety model that improves service delivery while leveraging current resources.

Please refer to the attached budget packet for detailed item descriptions and cost estimates.

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Flock Traffic Analytics Program
Department	Policy and Executive Management Department
Requested Amount	$20,000
Account Number(s)	01-21-6061
Background	The City of La Cañada Flintridge currently utilizes Flock Safety camera technology as part of its public safety infrastructure. These cameras are deployed for law enforcement purposes and are operated exclusively by the Los Angeles County Sheriff's Department. As the City continues to evaluate data-driven approaches to traffic management, staff have explored leveraging existing infrastructure to deliver additional operational value without expanding physical deployments. Flock Safety offers a Traffic Analytics Package that utilizes the City's existing camera network to generate traffic-related data, including vehicle counts, travel patterns, and roadway usage trends.
Justification	The proposed Traffic Analytics Program would allow the City to leverage its existing Flock infrastructure to obtain aggregated traffic data to support planning, operational decision-making, and future capital improvement projects. The analytics provided through this program include: • Traffic volume counts • Directional travel patterns • Peak usage trends • General roadway utilization data This information can support the City in evaluating: • Traffic calming measures • Intersection performance • Impacts of development or school traffic • Infrastructure planning and prioritization It is important to note that this program is strictly limited to data analytics functionality. City staff would not have access to camera footage, images, or law enforcement data. Access to camera footage will continue to remain exclusively with law enforcement, consistent with current policy and operational practice. As such, this program enhances the City's ability to make data-informed decisions while maintaining existing privacy protections and operational boundaries.
Fiscal Impact	$20,000
Recurring Annual Cost	$10,000

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Home Anti-Burglary Protection Program
Department	Policy and Executive Management Department
Requested Amount	$40,000
Account Number(s)	01-21-6081
Background	Property crime, including burglary, remains a concern for residents and business owners in La Cañada Flintridge. There are several effective strategies that can help reduce risk and improve security. These can include reinforcing vulnerable entry points like doors and windows, installing protective measures such as anti-burglary window film, or securing mailboxes with locks. Because burglars often look for easy access, taking a layered approach with multiple preventative measures can significantly deter criminal activity and enhance overall safety. The Public Safety Commission identified this as their first priority for program funding.
Justification	The Home Anti-Burglary Protection Program would be designed to support residents and businesses in La Cañada Flintridge in strengthening their properties against burglary. Property crime remains an ongoing concern, and taking proactive steps can significantly reduce risk. The program would be developed in collaboration with the Los Angeles County Sheriff's Department, City staff, and the Public Safety Commission, to establish clear eligibility guidelines on qualifying purchases and installations effectively enhance property security such as anti-burglary window film or locking mailboxes. This coordinated approach will help align the programs with best practices in crime prevention. Operating on a reimbursement basis, the requested $40,000 in funding will be used to offset the cost of eligible security improvements for property owners. By lowering financial barriers, the City aims to promote broader adoption of layered burglary prevention strategies, ultimately reducing property crime and fostering a safer, more secure community.
Fiscal Impact	$40,000
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Flock Safety Cameras
Department	Policy and Executive Management Department
Requested Amount	$25,000
Account Number(s)	01-21-6061
Background	Since 2020, the City installed Flock Safety cameras at entry/exit points to the City and certain key tracking points throughout the community. Given the success of the pilot period combined with the review of current coverage and crime trends, in 2022 and 2025 the City purchased and installed an additional Flock Safety Cameras throughout the City. This request includes the installation of five new cameras to further enhance the existing network and improve coverage in strategic areas. The Flock Safety camera has shown a positive impact and is one of the tools assisting the Sheriff's Department in capturing suspects involved in crimes committed in the City and neighboring jurisdictions. The deployment and installation of Flock Safety cameras integrated with Automatic License Plate Reader (ALPR) technology has assisted the Sheriff's Department with investigating and solving crimes. The Public Safety Commission identified this as their third priority for program funding.
Justification	The purchase and installation of five additional cameras will enhance the City's ability to monitor and track vehicles associated with criminal activity, particularly those that generate alerts within law enforcement systems. Expanding the existing network will help close coverage gaps, improve continuity of vehicle tracking, and strengthen real-time coordination with the Los Angeles County Sheriff's Department, ultimately supporting more efficient investigations and response efforts. The requested funding will cover the initial costs of equipment, installation, and system activation. Ongoing annual licensing fees will be required to maintain full system functionality and ensure continued access to data and support services.
Fiscal Impact	$25,000
Recurring Annual Cost	$15,000 for five additional annual licenses.

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Joint Agency Emergency Preparedness Workshop
Department	Policy and Executive Management Department
Requested Amount	$5,000
Account Number(s)	01-21-6082
Background	The City currently maintains an Emergency Operations Plan and coordinates with a range of partner agencies, including law enforcement, fire services, public works, and regional emergency management organizations, to prepare for and respond to emergencies. A Joint Agency Emergency Preparedness Workshop would bring together key stakeholders to review existing plans, clarify roles and responsibilities, and improve coordination across agencies in a controlled, collaborative environment. As the City continues to strengthen its emergency preparedness capabilities, staff have identified the need for enhanced interagency collaboration to ensure alignment in procedures, communication protocols, and operational expectations during incidents. The Public Safety Commission identified this as their fourth priority for program funding.
Justification	The proposed Joint Agency Emergency Preparedness Workshop would enhance the City's readiness by fostering coordination, communication, and shared understanding among all responding agencies. The workshop would provide: • A forum for reviewing emergency procedures and operational protocols • Opportunities to clarify interagency roles and responsibilities • Scenario-based discussions to identify gaps and areas for improvement • Strengthened communication pathways between partner agencies This effort would support the City in improving: • Emergency response coordination and efficiency • Interoperability between agencies during incidents • Staff familiarity with regional partners and resources • Identification of procedural or planning gaps before real-world events It is important to note that this workshop is focused on preparedness and coordination and does not require new infrastructure or ongoing operational commitments. Instead, it leverages existing plans, personnel, and partnerships to maximize effectiveness through training and collaboration. As such, this initiative represents a cost-effective approach to enhancing public safety readiness while reinforcing the City's commitment to proactive emergency management and interagency cooperation.
Fiscal Impact	$5,000
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Biannual Emergency Preparedness Newsletter
Department	Policy and Executive Management Department
Requested Amount	$18,000
Account Number(s)	01-13-6087
Background	The City currently maintains a range of emergency preparedness resources, including public safety alerts, emergency response plans, and coordination with partner agencies. While this information is available through various channels, it may not consistently reach all residents and businesses in a consolidated format. As the City continues to prioritize community resilience, there is a need for a proactive and accessible communication tool that provides residents with essential emergency preparedness information on a regular basis. A biannual Emergency Preparedness Newsletter would serve as a comprehensive resource to educate the community on potential hazards, preparedness strategies, and available City and regional resources, while reinforcing key safety messaging in an easy-to-understand format. The Public Safety Commission identified this as their second priority for program funding.
Justification	Funding would support the development and delivery of a biannual emergency preparedness newsletter mailed directly to residents, providing consistent and accessible information to help the community stay informed and prepared year-round. This effort builds upon the City's existing communication practices and would be similar to, and complementary with, the current Vista newsletters that are mailed quarterly to residents, utilizing a familiar and trusted format for information sharing. By delivering preparedness information twice per year, the City can ensure more regular engagement with residents on critical topics such as emergency planning, hazard awareness, and available resources. This consistent outreach helps reinforce key safety messages over time and improves the likelihood that residents will take proactive steps to prepare for emergencies. In addition, the newsletter supports greater community resilience by improving public understanding of what to expect during emergencies and how to respond effectively. Providing clear, centralized information in a mailed format ensures accessibility for a broad audience, including those who may not rely on digital communication channels.
Fiscal Impact	$18,000
Recurring Annual Cost	$18,000

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	E-Bicycles (E-Bikes) for Specialized Operations
Department	Policy and Executive Management Department
Requested Amount	$22,000
Account Number(s)	01-21-7101
Background	The Sheriff's Department has identified a need for E-Bikes for specialized operations. E-Bikes provide a highly efficient and flexible option, particularly well-suited for special events and densely populated environments where traditional vehicles are limited by congestion, restricted access, or parking constraints. Their compact size and electric assist capability allows deputies to navigate crowds, park areas, and event perimeters quickly and quietly, improving response times while maintaining a visible law enforcement presence. This mobility enhances situational awareness and allows for rapid engagement or de-escalation in dynamic environments, all while reducing fatigue compared to standard bicycles. From a budget and operational standpoint, E-Bikes offer a cost-effective alternative to full-sized patrol vehicles, with significantly lower acquisition, maintenance, and fuel costs. They also support community-oriented policing by enabling more approachable, face-to-face interactions between deputies and the public, which is especially valuable during special events. Additionally, their low environmental impact and minimal noise contribute to a safer and more enjoyable atmosphere, while still providing deputies with the speed and range needed to effectively manage crowds, monitor traffic flow, and respond to incidents in real time. This is the Sheriff's Department's second priority.
Justification	The Sheriff's Department is requesting the purchase of four E-Bikes to be utilized by deputy personnel in support of specialized operations within the city. The E-Bikes vary in size to accommodate riders of different heights. The Sheriff's Department identified the Bulls Sentinel 750 which is the latest model developed by Bulls in collaboration with the Los Angeles Police Department where these E-Bikes are currently in-service. These E-Bikes travel up to 28 mph with pedal-assist and are capable of carry the equipment deputies need to conduct bicycle enforcement operations. The cost of each E-Bike is $5397.00 which includes upfitting the unit with lights, sirens, and other required equipment. There is an annual service cost of approximately $375 per E-Bike. The full funding of this request is recommended if approved to provide up to two two-deputy E-Bike teams to be deployed during large events as well as providing more sizing options for E-Bike availability for proper fit to the rider based on height. If partially funded, the Sheriff's Department will attempt to order the average size (height) of its personnel who regularly are assigned to city service.
Fiscal Impact	$22,000 for four (4) Bull Sentinel 750 E-Bikes OR $11,000 for two (2) Bull Sentinel 750 E-Bikes
Recurring Annual Cost	$1,500 for four (4) Bull Sentinel 750 E-Bikes OR $750 for two (2) Bull Sentinel 750 E-Bikes

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Enhance Automated License Plate Reader (ALPR) Deployment
Department	Policy and Executive Management Department
Requested Amount	$29,750
Account Number(s)	01-21-7101
Background	In January 2023, the Sheriff's Department notified the city that the ALPR system deployed on one patrol vehicle was at the end of its contracted five-year term and warranty period. At the request of the city, the Sheriff's Department installed the legacy ALPR system into a newly purchased vehicle with an understanding from the city that hardware or software issues would not be covered and the city would replace the legacy system later. Currently, the Department and its vendor no longer support the legacy ALPR as hardware and software solutions have advanced in technology. The Sheriff's Department has identified the need to not only upgrade the single legacy ALPR deployment, but the need for additional ALPRs on vehicles assigned to patrol the city. The deployment of ALPRs on patrol vehicles represents a cost-effective, technology-driven enhancement to policing in the community, where traffic flow, commuter patterns, and residential safety are closely linked. Automated License Plate Reader systems automatically scan and analyze thousands of license plates per shift, comparing them in real time against databases of stolen vehicles, wanted subjects, and AMBER Alerts, significantly increasing deputy efficiency without requiring additional staffing. This automation allows deputies to focus on proactive policing while the system continuously monitors surrounding vehicles, acting as a force multiplier where a large percentage of crimes involve vehicle movement. From a budgetary standpoint, ALPR technology maximizes existing personnel resources by replacing manual plate checks with high-speed, continuous data collection, improving investigative capacity while minimizing long-term labor costs. Beyond enforcement, ALPR-equipped patrol vehicles provide measurable benefits to driver safety and assist in reducing deputy-involved traffic collision auto liability. Additionally, real-time alerts allow deputies to quickly identify vehicles associated with reckless driving, suspended registration, or prior incidents, enhancing roadway safety through timely intervention. Automated License Plate Reader systems consistently demonstrate value in increasing stolen vehicle recovery rates and supporting investigations, reinforcing their role as a practical and scalable investment for improving both traffic safety and overall public safety in a fiscally responsible manner. This is the Sheriff's Department's first priority.
Justification	The Sheriff's Department is requesting to upgrade the existing Vigilant ALPR deployed system on one Special Assignment Deputy vehicle and then to enhance the city's deployment with the addition of four Vigilant ALPR systems. Two of the new units will be deployed onto the city's 24/7 routine patrol deployed vehicles, one on the other Special Assignment Deputy vehicle, and the last additional unit will be installed on the Traffic Investigator's vehicle who also conducts specialized traffic enforcement operations in the city.

Fiscal Impact	$29,750 for five (5) ALPR units OR $17,850.00 upgrade the one legacy unit and enhance the deployment by adding two more ALPR OR $5,950 to upgrade the legacy ALPR system
Recurring Annual Cost	$29,750 for five (5) ALPR units OR $17,850.00 upgrade the one legacy unit and enhance the deployment by adding two more ALPR OR $5,950 to upgrade the legacy ALPR system

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Flock License Plate Reader (LPR) Speed Feedback Trailer & Traffic Analytics Package
Department	Policy and Executive Management Department
Requested Amount	$39,000
Account Number(s)	01-21-7101
Background	The deployment of a Flock License Plate Recognition (LPR) trailer would provide the Sheriff's Department with a flexible, rapid-deployment capability to enhance real-time intelligence and enforcement operations without requiring permanent infrastructure installation. As a mobile, solar-powered system, the trailer can be strategically positioned in response to evolving crime trends, special events, or community safety concerns. This adaptability enables immediate alerting for stolen or wanted vehicles while expanding surveillance coverage with minimal impact on existing staffing resources. Its portability and ease of redeployment make it a cost-effective and strategically valuable asset for both patrol and investigative functions. In addition, the Flock LPR trailer generates valuable traffic data, including vehicle counts, travel times, and commonly used routes. This information provides an additional operational layer of situational awareness that can support both law enforcement and broader municipal traffic management needs. This is the Sheriff's Department fourth priority.
Justification	The Flock LPR trailer offers significant operational and public safety benefits through both enforcement support and data collection capabilities. From a traffic enforcement perspective, the system helps identify high-traffic corridors, cut-through routes, and locations with recurring safety concerns. This allows for more targeted enforcement strategies and more efficient allocation of resources based on real-time and historical traffic patterns. The visible presence of the trailer also serves as a deterrent to unsafe driving behavior, promoting improved roadway safety. The data collected can be used to support evidence-based decision-making for both patrol operations and traffic safety initiatives. Additionally, this asset may benefit the City's Public Works Department by providing reliable traffic survey data useful for planning, infrastructure evaluation, and transportation analysis.
Fiscal Impact	$39,000
Recurring Annual Cost	$36,000

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Flock Mobile Security Trailer
Department	Policy and Executive Management Department
Requested Amount	$50,000
Account Number(s)	01-21-7101
Background	The Sheriff's Department has identified a need for a Flock mobile security trailer to further enhance public safety operations. Similar to the LPR trailer, the mobile security trailer provides a highly adaptable and cost-efficient solution that does not require permanent infrastructure. These trailers are self-contained, solar-powered units equipped with high-definition cameras and automatic license plate recognition (ALPR) technology, enabling real-time situational awareness and recorded video documentation in areas where additional monitoring is needed. The mobile nature of the system allows for rapid deployment to locations experiencing elevated safety concerns, including neighborhoods with identified crime trends, commercial shopping centers, parks, trailheads, and special event venues. This capability ensures that law enforcement can quickly respond to changing conditions while maintaining consistent visibility and monitoring in priority areas. This is the Sheriff's Departments fifth priority.
Justification	The Flock mobile security trailer provides significant operational value by expanding the Sheriff's Department's ability to deter, detect, and investigate criminal activity without the need for permanent installations or extensive infrastructure investment. Its combination of high-definition surveillance and ALPR technology enhances real-time intelligence gathering, while also preserving recorded data for investigative follow-up and evidence collection. The system's flexibility allows resources to be strategically deployed based on emerging crime patterns, community concerns, or temporary increases in public activity such as events or seasonal gatherings. This adaptability improves overall resource efficiency and ensures coverage can be aligned with current public safety priorities. Additionally, the visible presence of the mobile security trailer serves as a deterrent to criminal activity, contributing to improved safety in both high-traffic and vulnerable locations. Its solar-powered, self-contained design minimizes installation and maintenance costs while maximizing operational readiness. This technology enables the City and Sheriff's Department to respond quickly and effectively to dynamic public safety needs while optimizing limited staffing and equipment resources.
Fiscal Impact	$50,000
Recurring Annual Cost	$50,000

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Program Coordinator FT Position
Department	Policy and Executive Management Department
Requested Amount	$140,000
Account Number(s)	TBD
Background	Over the past three years, the City of La Cañada Flintridge has significantly expanded its efforts related to organizational coordination, community engagement, regulatory compliance, and citywide initiatives. These efforts have been driven by policy direction from the City Council, evolving community needs, and increased coordination requirements across departments and external partners. During this period, the City has implemented or expanded a number of initiatives, including: • Establishment of new commissions and committees • Formation of various working groups and coordination bodies between the City and the La Cañada Unified School District to address joint-use, planning, and community matters • Expansion of community programs, including the annual Emergency Preparedness Event and other outreach efforts • Increased coordination with regional agencies, utilities, and partner organizations • Implementation of new regulations and compliance requirements across multiple operational areas • Ongoing coordination of special projects and citywide initiatives Despite this growth, the City Manager's Office—which serves as the central coordinating body for these efforts—currently operates with only two full-time staff positions supporting these functions: the Assistant City Manager and a Senior Management Analyst. In addition to these expanding responsibilities, these same positions are also responsible for: • Supporting and staffing multiple City commissions and committees • Managing the City's citywide communication efforts, including public information, outreach, and consultant management • Managing the consult for the Citywide grant management • Leading interdepartmental coordination on special projects and City initiatives • Supporting risk management and organizational coordination efforts As a result, the increasing workload across these areas has begun to impact the City's ability to effectively implement and sustain expanding programs.
Justification	The continued expansion of the City Manager's Office responsibilities has created a gap between program expectations and available staffing resources.

	The City Manager's Office is responsible for coordinating a wide range of administrative, operational, and strategic functions across the organization. While emergency preparedness and interagency coordination remain important components of this work, the broader need is for dedicated administrative and programmatic support across multiple functional areas. The proposed Program Coordinator position is intended to provide flexible, high-level generalist support to assist with: • Lead and coordinate public safety measures, programs, and initiatives, including coordination with public safety personnel with the County Sheriff and Fire. • Coordination of City programs, initiatives, and special projects • Support for commissions, committees, and interagency working groups • Assistance with citywide communication efforts, including outreach and public information • Administrative coordination of emergency operations training and preparedness activities • Support for implementation and tracking of City initiatives, including AAR-related items • Development of reports, documentation, and internal coordination processes This position is designed to provide operational and administrative capacity across the City Manager's Office, rather than being limited to a single functional area. Currently, these responsibilities are being absorbed by existing staff, which limits the City's ability to proactively manage programs, maintain continuity across initiatives, and respond efficiently to emerging priorities. The addition of this position will allow the City Manager and Assistant City Manager to maintain focus on policy, leadership, and strategic oversight, while ensuring that day-to-day program coordination and administrative functions are effectively managed.
Fiscal Impact	$140,000
Recurring Annual Cost	$140,000

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Operational Support Vehicle
Department	Policy and Executive Management Department
Requested Amount	$40,000
Account Number(s)	01-21-8231
Background	To enhance investigative operations, the Sheriff's Department has identified the need for an unmarked patrol support vehicle. This vehicle will provide the station's Detective Bureau with increased surveillance capability and operational flexibility, allowing personnel to operate discreetly and blend into the surrounding environment. Such capability is critical during intelligence-gathering activities, where overt visibility could compromise investigations. .
Justification	The ability to conduct surveillance without alerting subjects helps preserve the integrity of cases, increases the likelihood of obtaining actionable evidence, and promotes safer outcomes for both deputies and the public. In addition to its surveillance advantages, the vehicle will improve overall investigative efficiency and responsiveness. Detectives will be able to move between locations quickly and inconspicuously, enhancing coordination with other units, supporting mobile surveillance, and responding effectively to evolving situations. This resource will also support a broad range of investigative efforts, including narcotics enforcement, burglary suppression, and other theft-related operations where anonymity is essential. By expanding the bureau's capabilities while maintaining a low profile, the unmarked vehicle will serve as a force multiplier – strengthening case development and improving the likelihood of successful prosecutions. The Sheriff's Department is looking to acquire a 2022-2024 SUV or Van as a patrol support vehicle. The vehicle may be new or used. After conducting research and looking at vehicle availability, the Department is requesting up to $50,000.00 for the identification and purchase of a vehicle. If approved, the city will work with the Sheriff's Department to identify and purchase a vehicle for this purpose. Once purchased, the Sheriff's Department will initiate a bailment process wherein the city will enter into a bailment agreement with the Sheriff's Department wherein the Sheriff's Department will assume liability, maintenance, and operational responsibility regarding the vehicle for the term of the agreement. For reference related to cost: Cost – Price range (based on CA listings): $34,000 – $47,000+ depending on trim and mileage (e.g. 26k miles: $40,000 – $41,000; 30k miles: $38,000 – $45,000; 35k – 40k miles: $34,000 – $42,000
Fiscal Impact	$40,000
Recurring Annual Cost	None-County will cover the ongoing maintenance of the vehicle

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Unmanned Aerial System (UAS/Drone)
Department	Policy and Executive Management Department
Requested Amount	$16,000
Account Number(s)	01-21-7101
Background	The Sheriff's Department is committed to modern, forward-thinking policing that emphasizes efficiency, innovation, and the responsible use of technology. As service demands evolve, the Department continues to identify tools that streamline operations and enhance overall effectiveness. In April 2026, the Sheriff's Department announced revisions to its unmanned aerial systems (UAS), or drones, policy that will significantly enhance patrol operations in the city by expanding situational awareness and improving response efficiency. The city's unique geography comprised of hillside neighborhoods, winding roads, and nearby wildland areas, can make rapid ground-based assessment challenging. A drone provides real-time aerial visibility, allowing deputies to quickly evaluate incidents such as traffic collisions, missing person searches, or suspicious activity without waiting for the more costly airship (helicopter) response. This capability not only reduces response times for aerial support, but also enables more informed decision-making, helping deputies allocate resources more effectively and safely. This is the Sheriff's Department third priority.
Justification	Drones are a cost-effective resource that can reduce operational strain on personnel while enhancing public safety outcomes. For example, they can assist in perimeter searches, warrant services, crowd monitoring during community events, and documentation of crime or accident scenes. By integrating drone technology into patrol operations, the city can achieve greater coverage and capability without the substantial expense associated with manned aircraft, ultimately delivering a high return on investment while maintaining a strong commitment to community safety and fiscal responsibility. The Sheriff's Department is currently working to roll out UAS programs at patrol stations. Crescenta Valley Station has two pilots trained with their Part 107 license and is actively working on expanding training deputies who will become pilots assigned to the station and specifically those who serve the city. This request is for the hardware appropriation to be budgeted and, if approved, realization of a UAS program would likely occur mid-budget year based on the Sheriff's Department phased roll out and the standing up a of centralized UAS unit within the Department to ensure compliance with all required policies, laws, and regulations.
Fiscal Impact	$16,000
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Citywide Evacuation Plan – Consultant Services
Department	Policy and Executive Management Department
Requested Amount	$150,000
Account Number(s)	01-21-6061
Background	The City Council previously authorized the release of a Request for Proposals (RFP) for the development of a Citywide Evacuation Plan, consistent with Council direction and in alignment with State requirements and the City's ongoing emergency preparedness efforts. The RFP solicits proposals from qualified consultants to develop a comprehensive evacuation plan that evaluates the City's roadway network, identifies constraints, and provides actionable strategies to improve evacuation efficiency and public safety under a variety of emergency scenarios. This project was not previously budgeted; as such, funding should be considered as part of the current FY 2026–27 budget process. Identifying and appropriating funds at this stage will ensure the City can proceed with consultant selection, contract award, and project implementation without delay once the RFP process is complete.
Justification	Development of a Citywide Evacuation Plan is a critical component of the City's broader emergency preparedness and resilience strategy. The plan is also a requirement under State law. The plan will: • Evaluate evacuation routes, constraints, and traffic flow under emergency conditions • Analyze key factors such as the Interstate 210 corridor, local roadway limitations, and access points • Consider evacuation scenarios during peak periods, including school hours and full General Plan buildout conditions • Provide data-driven recommendations to improve evacuation planning, coordination, and response This effort also builds upon findings from the Eaton Fire After-Action Report (AAR) and supports the City's ongoing efforts to strengthen emergency planning, coordination, and community safety. Establishing funding at this stage ensures that once proposals are received and evaluated, the City can move forward efficiently with consultant selection and contract execution.
Fiscal Impact	$150,000
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Battery-Powered Rescue Combi Tool for Paramedic Rescue Squad 19
Department	Policy and Executive Management Department
Requested Amount	$15,000
Account Number(s)	01-21-8231
Background	The City of La Cañada Flintridge's fire protection and emergency medical services are provided through the Los Angeles County Fire Department (LACoFD). As part of this partnership, the City periodically considers targeted equipment investments that enhance the operational capabilities of personnel assigned to serve the community. Paramedic Rescue Squad 19 provides specialized rescue and emergency response services within the City, including vehicle extrication during traffic collisions and other incidents requiring technical rescue.
Justification	LACoFD has identified the acquisition of a battery-powered rescue combi tool as a high-priority operational need for Squad 19. A combi tool integrates the functions of a hydraulic spreader and cutter into a single unit, allowing firefighters to perform vehicle extrication more efficiently when rescuing trapped victims. The proposed Genesis E-Force battery-powered system represents a significant advancement over traditional hydraulic tools, which require external power units, hoses, and multiple personnel for deployment. Key operational benefits include: • Reduced deployment time: A single rescuer can immediately deploy the tool without staging additional equipment • Improved life safety outcomes: Faster extrication improves response effectiveness in time-critical incidents • Increased operational efficiency: Eliminates the need for separate hydraulic systems and additional crew support • Enhanced mobility: Battery-powered design allows direct deployment to the patient in confined or difficult-to-access areas The Genesis E-Force series meets NFPA 1936 standards, has been evaluated through the U.S. Department of Homeland Security's SAVER program, and is widely utilized by fire agencies nationwide as a leading extrication platform. This equipment would directly enhance the rescue capabilities of Paramedic Squad 19, improving emergency response outcomes for the community.
Fiscal Impact	$15,000
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Housing Element Update Consultant Services
Department	Community Development - Planning
Requested Amount	$250,000
Account Number(s)	01-25-6065 (Professional Services)
Background	State law mandates the General Plan Housing Element must be revised and updated every eight years. The 6th Housing Element Cycle runs from October 15, 2021-Ocotber 15, 2029. The 7th Cycle will run from October 15, 2029 through October 15, 2037. Given the 6th Cycle took approximately 2.5 two years to complete and undertake the necessary implementation action, 2.5 years prior to the next deadline is April 2027. A Request for Proposals (RFP) will be prepared to advertise the request for these consultant services. The selected consultant will work with City staff to confirm a proposed detailed schedule with tasks and milestones for achieving Housing Element certification by the state-required deadline.
Justification	The selected consultant will be tasked with: • Reviewing and evaluating the City's progress in implementing the 2021-2029 Housing Element. • Community outreach during preparation of the Draft Housing Element. • Preparation of housing assessment, needs analysis, assessment of Affirmatively Furthering Fair Housing requirements, consistent with State Housing Element Law. • Identification of appropriate parcels to be included within the Sites Inventory demonstrating compliance with the Regional Housing Needs Allocation. • Developing timeframes for implementation of specific objectives contained in the updated 2029-2037 7th Cycle Housing Element. • Participation in public hearings. • Presentation of the Draft Housing Element to the Planning Commission for recommendation to the City Council for their review and adoption. • Submittal of the approved Housing Element to California Department of Housing and Community Development (HCD) for state certification. • Participation in environmental review and preparation of California Environmental Quality Act (CEQA) related notices. • Identifying amendments to the City's Zoning Code necessary for implementation. It is essential for the City to comply with all state requirements related to Housing Element preparation and approval in order to avoid penalties. Also, when applying for state grants, having a compliant Housing Element better positions a local jurisdiction to receive funding. Finally, a compliant Housing Element also reduces exposure to certain implications that can occur when a "Builder's Remedy" project is submitted for city review and approval.
Fiscal Impact	$250,000 total under multiyear contract
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Sustainability Analyst Consultant Additional Scope - Wedge Analysis
Department	Community Development – Planning Division
Requested Amount	$36,250
Account Number(s)	01-25-6061 (Professional Services)
Background	Back in 2022, "Wedge Data Analysis" was performed as part of the work program under the Climate Action and Adaptation Plan (CAAP). Wedge data breaks big climate goals into smaller, measurable actions. It shows that reaching targets requires scaling up many existing solutions like clean energy, efficiency, electrification, and green infrastructure. Wedge analysis shows which actions reduce the most emissions and tracks progress over time.
Justification	An updated Wedge Analysis is meant to address gaps in current data. Recalculating the Green House Gase (GHG) study could provide more accurate assumptions for planning and further CAAP implementation measures. The expanded scope would also cover ongoing outreach and coordination with third parties, such as the City of Glendale, to incorporate regional insight. If this CCI is approved by the City Council, this cost will be added to Sustainability Analyst consultant, Cascadia's scope of work and increased cost to be incorporated into a contract renewal with the firm for FY 26-27.
Fiscal Impact	$36,250
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Independent Consultant Services for Early Preparation for the 7th Housing Cycle (RHNA+)
Department	Community Development
Requested Amount	$100,000
Account Number(s)	01-25-6061
Background	The Planning program already carries significant responsibility for administration of the General Plan, Municipal Code, planning entitlements, zoning updates, CEQA compliance, and support to the Planning and Design Commissions. The budget also notes that Planning anticipates substantial ongoing work related to continued implementation of the General Plan. The Council Consideration Items section also includes an example of consultant support for required General Plan element updates, showing that outside planning assistance is already a recognized and appropriate tool when the City faces major policy and state-mandated planning work. The next housing cycle is expected to begin in 2028. This request would authorize the City to begin early preparation now, rather than waiting until the statutory process is underway and deadlines narrow the City's options. Specifically, this item would fund an **independent consultant**, separate from the City's current consultant team involved in housing-cycle-related work, to provide early analysis, alternatives, and outreach support before the next cycle begins. The consultant's scope should include: ● lessons learned from the current cycle, ● review of likely 7th-cycle constraints and assumptions, ● identification of potential housing strategy options and land use implications, ● community outreach and feedback collection before formal cycle deadlines, ● evaluation of policy options available to the City, and ● a roadmap for Council decision points between now and 2028. The intent is to ensure the City enters the next cycle better informed, with alternatives already evaluated and with resident feedback gathered early.
Justification	The City should not wait until the next RHNA/housing-element cycle is already underway to begin thinking about its strategy. Starting early gives the Council and the public time to understand likely requirements, pressure points, land use implications, and legal or policy options before the City is operating under compressed deadlines. Using a consultant who is **not** the same consultant currently assisting the City on related housing-cycle matters is also important. The purpose is to obtain fresh analysis, additional options, and more independent evaluation rather than simply continuing the same assumptions and approach. This would help the Council:

	• receive a second set of eyes on risks and alternatives, • gather community feedback before positions harden, • avoid rushed decision-making later, and • improve the City's readiness for a highly consequential state-mandated process. This request is essentially about preparation, optionality, and independence.
Fiscal Impact	$100,000
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Body Cameras and Personal Protective Equipment (PPE)
Department	Community Development - Planning & Code Enforcement Divisions
Requested Amount	$3,500
Account Number(s)	01-25-6030 (Planning – Materials and Supplies) 01-27-6030 (Code Enforcement – Materials and Supplies)
Background	There are a number of situations where employees are required to work within areas that have the potential for safety issues or during situations where clear identification of City employees is necessary. This includes staff inspecting active construction sites and inspections within the public right-of-way. Reviewing improvements that could be implemented after the Eaton Fire, resultant evacuations and damage from the wind event, it was noted that providing City staff with Personal Protection Equipment (PPE) would be beneficial to ensure employee safety and limited City liability. The anticipated enforcement of the anti-encampment ordinance would also benefit from the use of body cameras to prevent or address any legal challenges as to the actions of the City. Furnishing Community Development Department staff with PPE when working in such situations is advisable. PPE can be utilized both during an emergency situation and/or during daily inspection work that takes place out in the field or when a potential difficult situation arises in the field that could necessitate the use of a body camera.
Justification	PPE, which would include hard hats, high visibility safety vests, eye protection, gloves can be utilized both during an emergency situation and/or during daily inspection work. Though it will likely be utilized by Code Enforcement Officer staff during difficult field inspections, body cameras can also be useful for other department staff when they do their field work which can occur in the public right-of-way or in an area where a reflective vest, for instance, would make them better visible and better projected. Given that emergency situations have to be anticipated, having an available supply of PPE, including hard hats, safety vests, safety glasses, and gloves, can assist in keeping employees safe.
Fiscal Impact	$3,500
Recurring Annual Cost	$250

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Full-Time & Part-Time Code Enforcement Officers - Permanent
Department	Community Development - Code Enforcement Division
Requested Amount	$179,770
Account Number(s)	01-27-5001 (Salaries Full Time – Code Enforcement) 01-27-5002 (Salaries Part Time – Code Enforcement) 01-27-6054 (Employee Training & Education) 01-27-6030 (Materials & Supplies)
Background	The City has contracted for Code Enforcement Officer Services for over 18 years with two different consulting firms. Over the last 10 years five different Code Enforcement Officers have staffed the position, and the current officer has been with the department for three years. In addition to full-time Code Enforcement Officer services of 40 hours per week, in 2023 the City Council authorized Part-Time services allowing a maximum of 20 hours per week to take place primarily Friday through Sunday each week and occasionally during the week after regular business hours when needed. Staff estimate that it will take approximately six to nine months to recruit, hire and transition between the current contract and a new full and part-time City Code Enforcement Officer. The existing Willdan Engineering contract for Code Enforcement Services may be terminated with 30-day notice from the City.
Justification	Code Enforcement Officers investigate complaints and enforce all regulations contained within the City's Municipal Code. In addition to zoning and building code violations, Code Enforcement also addresses potential violations of ordinances that are typically under the purview of Public Works and Administration and Public Services departments. While staff desire to bring more long-term consistency and stability to the City in the area of Code Enforcement, the current use of contract employees versus City employees does result in some limitations. Under the current arrangement, no City employee supervises the Code Enforcement officers, no employee can provide direction to the officers, and there is no control over the work and how it is completed. Contract employees also cannot utilize City vehicles, cannot use City business cards or use the City logo on their own vehicles to identify themselves as working under contract with the City. Additionally, while addressing implementation of the anti-encampment ordinance, the contract employees are limited by their employer as to how the City can use them. Hiring a full and part time Code Enforcement Officer employees would provide these positive benefits, as well as save an anticipated $46,000 - $73,000 annually, based on the current $240,000 Code Enforcement contract. If approved, policies and procedures specific to Code Enforcement will be adopted, as well as state mandated safety plan. After coordinating with CJPIA, required trainings will include but not be limited to safety and mandatory reporter.

<table>
<tr><td></td><td>
There would be no additional costs associated with Information Technology, as the current contract code officers utilize City cell phones, computers and software.

A yearly training budget of $7,000 is proposed to ensure employees are appropriately trained and informed about the most recent legal requirements associated with code enforcement, through the California Association of Code Enforcement Officers (CACEO) or similar.

<table>
<tr><td>Existing yearly contract (01-27-6051 - Full-Time & Part-Time Officer</td><td>$240,000</td></tr>
<tr><td>Proposed yearly City Employee – 1 Full-Time & 1 Part-Time Officer
<u>Salary</u>
<u>+ Benefits</u>
Step C =
Training =
Boot allowance =
Total =</td><td>

$172,170
$7,000
$600
$179,770</td></tr>
</table>

Cost Savings if City Position $60,230
</td></tr>
<tr><td>Fiscal Impact</td><td>$172,170 (Salaries & Benefits)
$7,000 (Employee Training & Education)
$600 (Materials & Supplies)</td></tr>
<tr><td>Recurring Annual Cost</td><td>$179,770 (Sufficient funds annual budget under 01-27-6061 Code Enforcement – Professional Services)</td></tr>
</table>

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Planner - Full Time - Permanent
Department	Community Development – Planning Division
Requested Amount	$178,650
Account Number(s)	01-25-5001(Salaries Full Time - Planning) 01-11-6061 (Information Technology - Administration)
Background	The City has budgeted one Planner, one Associate Planner, one Assistant Planner, and one part-time Planning Intern. The proposed Planner position would participate in both long range planning (General Plan, Zoning Code, specific plans, preparation of ordinances) and current planning (development projects and environmental compliance), as well as undertake special projects and requests from the City Council and City Manager. They would provide support for the Planning, Design and Sustainability and Resilience Commissions.
Justification	The department's workload has increased significantly over the past several years. This included transitioning all business licensing from Finance to Community Development in 2022, the significant number and complexity of public records requests, the majority of which are associated with the Community Development Department, transitioning Film Permit Review from Administration in FY 25-26, the establishing and staffing of the Sustainability and Resilience Commission in 2025, the adoption of new state laws that mandate amendments to the General Plan and Zoning Code, and the numerous changes to state housing laws that have created additional workload while mandating shorter review periods. The Planning Division is mandated to comply with numerous provisions of state law that severely limit the review periods for various types of Planning entitlements. This includes the Permit Streamlining Act and California Environmental Quality Act, each of which requires certain actions within specified timeframes, and more recently, the review and approvals of most ADUs, which is required to occur within 60-days. Even more time sensitive response times are associated with public records requests. The proposed request would result in one additional full-time Planner, for a total of four full-time planners at various levels. A Planner with the knowledge and capability of managing high profile development projects, long range plans, and special projects requested by the City Council and City Manager. The requested increase in staff would enhance customer service, improve processing timelines within the Planning Division. It would provide additional staffing capacity severely needed as a result of absorbing a range of new functions over the past several years with no new staffing.
Fiscal Impact	$175,050 (Salary & Benefits) $3,600 (Information Technology)
Recurring Annual Cost	$178,650

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	New Permit Technician - Full Time - Permanent
Department	Community Development - Building and Safety Division
Requested Amount	$114,050
Account Number(s)	01-26-5001 (Salaries Full Time - Building & Safety) 01-11-6061 (Information Technology - Administration) 01-05-8231 (Furnishing & Equipment - Community Development)
Background	The City has budgeted two full-time Permit Technicians and one part-time Building Permit Technician at 30 hours per week. The Building Permit Technician is responsible for the intake and screening of permit applications to ensure all required information and plans are submitted, coordinating the routing of plans among applicants, City staff, and outside plan check consultants and the majority of interaction with applicants on their permits. Duties also include invoicing and collection of permit fees, verifying that all required approvals from responsible agencies have been obtained, and providing general assistance to the public at the permit counter and via telephone.
Justification	The permit processing workload has continued to increase year over year, and this has created a resultant backlog of permit applications. Over the past 3 fiscal years, the following number of permits were submitted: FY 23-24 = 1915, FY 24-25 = 1945, anticipated for FY 25-26 = 2075 Additionally, surges in applications in 2025 were experienced based on expiring credits for solar projects and the transition to the newly adopted Building Code on 1/1/26. With the transition from LA County Public Works to m6 Consulting in October 2024, several areas were identified where improvements to the development review process could be made to increase efficiency and reduce timeframes while minimizing costs. This includes moving the basic screening of permit applications and materials from the plan checker to the permit technicians, increasing the capacity of the plan checkers. The department has been monitoring permit and plan check activity for the past 2.5 years, and has found that there is consistently at least 25-30 permits within the "submitted" queue waiting to be processed and that uncollected building permit and plan check fees (projects waiting to be processed or issued) are consistently over $3.75 million dollars. The proposed request would result in one additional full-time Permit Technician, for a total of four full-time City Building & Safety Division staff. This increase in hours would enhance customer service within the Building and Safety Division by providing additional staffing capacity to eliminate the backlog of permit applications awaiting initial screening and to minimize processing delays for applicants. The costs for salary and benefits, IT (hardware & software licensing) as well as a one-off cost for furniture modification are:
Fiscal Impact	$100,450 (Salary & Benefits) $3,600 (Information Technology) $10,000 (Furnishings & Equipment)
Recurring Annual Cost	$114,050

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Increase Contract Amount for Sustainability Analyst Consultant
Department	Community Development Department – Planning Division
Requested Amount	$80,000
Account Number	01-25-6061 (Professional Services)
Background	On October 21, 2025, the City Council approved a 9-month contract with Cascadia Consulting Group Inc. for a consultant Sustainability Analyst, which would provide support to City staff and the Sustainability and Resilience Commission (SRC) through June 2026. In March, the City Council authorized a contract increase of $40,000, for a total contract amount of $102,750 through June 2026.
Justification	The establishment of the new commission has taken more resources than initially anticipated, as acknowledged through the mid-year increase in the contract. An increase in the contract was required to account for the additional consultant services required as a result of additional SRC meetings above the once monthly meeting identified within the resolution establishing the Commission and five unanticipated subcommittee meetings. Additionally, the Commission has requested numerous agenda items that are loosely related to the Climate Action and Adaptation Plan, but not one of the identified implementation actions, that have necessitated additional research hours over and above the number anticipated for the year. As staff do not have technical expertise in the sustainability realm, there is a need for the consultant Sustainability Analyst to attend all meetings and to undertake the additional research requests asked by the Commission. It is anticipated that the Commission will continue in the upcoming year to request subcommittee meetings between the Commission's regular meetings to further explore topics. In this effort, additional funding for consultant costs is requested for the upcoming fiscal year to cover the work identified by the Commission as part of their ongoing workplan.
Fiscal Impact	$80,000 (to be added to the budgeted amount of $100,000 for a total of $180,000)
Recurring Annual Cost	$180,000

COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Professional Services for Sustainable Mobility and Mode Shift Pilot
Department	Community Development – Planning Division
Requested Amount	$100,000
Account Number(s)	01-25-6061 (Professional Services)
Background	Request from the Sustainability and Resilience Commission: The Climate Action and Adaptation Plan identifies transportation emissions reduction as a primary strategy to meet climate goals, with a focus on both reducing vehicle miles traveled and transitioning away from internal combustion engine vehicles. Expanding sustainable mobility options, including active transportation, micromobility, and electric vehicles, is essential to achieving these targets. These efforts directly support CAAP strategies related to mode shift, active transportation, and zero-emission vehicle adoption, including reduction of city-wide vehicle miles traveled, increasing EV infrastructure, and promotion of anti-idling benefits to reduce green house gas emissions. The Sustainability and Resilience Commission recommends advancing a Sustainable Mobility Pilot to evaluate infrastructure, programs, and policies that support mode shift and reduce reliance on single-occupancy vehicle trips.
Justification	Achieving meaningful mode shift requires a coordinated approach that integrates infrastructure, access, and user behavior. A pilot-based framework allows the City to test and refine strategies in a controlled and cost-effective manner before pursuing broader capital investments. This effort will evaluate opportunities to improve pedestrian and bicycle connectivity, enable micromobility solutions, and support increased electric vehicle adoption. A key component of this work will include testing light, quick-build infrastructure such as temporary protected bike lanes, designated pedestrian corridors, signage, and shared mobility hubs near schools, parks, and employment centers. These installations allow the City to observe real-world usage, safety outcomes, and community response prior to permanent investment. The pilot will assess how residents interact with different mobility options, identify barriers to adoption, and evaluate performance across different locations and user groups. Findings will inform a scalable approach to improving accessibility, safety, and connectivity across the City's transportation network. The outcome will be a comprehensive mobility framework outlining priority corridors, infrastructure typologies, and phased implementation pathways. This approach provides the City Council with a clear basis to evaluate opportunities before committing to capital expenditures while aligning future investments with demonstrated community needs. This work will position the City to pursue external funding opportunities, including grants from the Southern California Association of Governments, California Air Resources Board, Los Angeles County Metro, and Clean Power Alliance, which support active transportation, zero-emission mobility, and community-based transportation programs. Consultant support is required to conduct technical analysis, coordinate outreach, design pilot installations, and establish performance metrics for evaluation and scaling.
Fiscal Impact	$100,000
Recurring Annual Cost	None

COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Professional Services for Transportation Demand Management and Shared Transit
Department	Community Development - Planning Division
Requested Amount	$100,000
Account Number(s)	01-25-6061 (Professional Services)
Background	Request from the Sustainability and Resilience Commission: The 2024 Climate Action and Adaptation Plan identifies transportation as the largest source of greenhouse gas emissions, accounting for approximately 60 percent of total emissions. Reducing vehicle miles traveled and transitioning to lower-emission transportation systems are core strategies to meet the City's climate goals while improving air quality and public health. These efforts directly support CAAP transportation strategies related to vehicle miles traveled reduction, transportation demand management, and mode shift, including Transportation Goals (T1, T2, and T3) strategy groupings. The Sustainability and Resilience Commission recommends advancing a Transportation Demand Management and Shared Transit Pilot to evaluate targeted strategies that reduce single-occupancy vehicle trips. This includes electrified shuttle services, employer- and school-based commute programs, and improved connectivity to regional transit systems including the Los Angeles Metro network.
Justification	Effective VMT reduction requires strategies tailored to local travel behavior, land use patterns, and community needs. A structured pilot approach allows the City to test targeted solutions at a limited scale while generating local performance data to inform future investment decisions. This effort will focus on identifying and reducing high-frequency trip patterns by key user groups, including commuters, students, and families. The pilot will evaluate shared and electrified transit options, including coordinated shuttle routes, first- and last-mile connections to regional transit, and partnerships with major employers and schools to reduce peak-period vehicle trips. In addition to service design, the pilot will assess route efficiency, scheduling, ridership demand, and connectivity to existing transportation networks. This approach reflects best practices used by comparable communities to improve mobility access while reducing reliance on single-occupancy vehicles. The outcome will be a targeted implementation framework identifying priority corridors, service models, and partnership opportunities to support shared transit solutions. This framework will provide the City Council with a clear basis to evaluate next steps before committing to larger-scale capital or operational investments. This initiative also positions the City to compete for external funding, including programs through the Southern California Association of Governments, California Air Resources Board, Los Angeles County Metro, and Clean Power Alliance, which support transportation demand management, zero-emission transit pilots, and regional mobility integration. Consultant support is required to conduct technical analysis, develop pilot program design, coordinate stakeholder partnerships, and establish performance metrics for evaluation.
Fiscal Impact	$100,000
Recurring Annual Cost	None

COUNCIL CONSIDERATION ITEM
FY 2026-27 ANNUAL BUDGET REVIEW

Request Title	Professional Services for Greenways Coalition and Concept Planning Initiative
Department	Community Development – Planning Division
Requested Amount	$25,000
Account Number(s)	1-25-6061 (Professional Services)
Background	Request from the Sustainability and Resilience Commission: The City's Climate Action and Adaptation Plan identifies Green Community as a focus area, with goals to expand green space and improve resilience through nature-based solutions. Relevant supportive strategies include improving transportation network connectivity and reducing sources of vehicle miles traveled, as well as increasing, preserving and enhancing biodiversity in green spaces. As part of the ongoing General Plan updates, including the Open Space and Recreation Element and Conservation Element, the Sustainability and Resilience Commission recommends advancing a Greenways and Resilient Infrastructure Concept Planning Initiative. This effort will evaluate opportunities to preserve and expand green space while integrating stormwater management, heat mitigation, and recreational access.
Justification	This request funds a focused preliminary planning effort to evaluate the feasibility of transforming existing stormwater infrastructure into multi-benefit greenways. Much of the City's drainage system was designed for rapid conveyance and does not reflect current best practices for stormwater capture, groundwater recharge, and heat mitigation. The 1934 infrastructure may be insufficient to manage peak flows associated with atmospheric rivers and more frequent storm events. Modern hydrological approaches favor living systems that attenuate flow, capture runoff, and support groundwater recharge, turning excess water into a resource that enhances resilience and reduces heat impacts. This initial phase will focus on the Winery Canyon Channel and a 22-acre utility easement site parallel to the Trail Loop to identify opportunities, constraints, and high-level design concepts for transitioning from single-use flood control to a multi-benefit greenway corridor. The effort will include preliminary technical review, site assessment, and identification of feasible approaches for further study. The outcome will be a high-level feasibility summary and concept framework outlining potential design directions, implementation considerations, and funding opportunities. This will provide the City Council with a clear basis to evaluate whether and how to proceed with more detailed planning before committing to capital expenditures. This phased approach is intended to position the City to pursue external funding for further study, feasibility, and design visioning, including approximately $500,000 from the Los Angeles County Safe Clean Water Program (Measure W), $250,000 from the Arroyo Verdugo Subregional Program (Measure M), and up to $1,000,000 from State climate and infrastructure funding sources. These programs are designed to support development of shovel-ready plans and would enable the City to advance this concept without reliance on the General Fund for future phases. The effort will be led by a consultant with oversight from the Sustainability and Resilience Commission to ensure alignment with City priorities and CAAP goals. Consultant support will focus on targeted technical analysis, coordination with relevant stakeholders, and preparation of a concise deliverable to inform next steps and potential implementation phases. The consultant will also engage relevant agencies and utility partners to identify requirements and build early alignment, helping establish a viable pathway for future project development and funding.
Fiscal Impact	$25,000
Recurring Annual Cost	None ($1.7 million in External Feasibility Funding)

COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Sustainability & Resilience Commission (SRC) Community Outreach & Engagement Implementation
Department	Community Development – Planning Division
Requested Amount	$36,840
Account Number(s)	01-25-6061 (Professional Services)
Background	Request from the Sustainability and Resilience Commission: The Climate Action and Adaptation Plan identifies community education and outreach as necessary to achieve emissions reductions and strengthen resilience. Key topics include available rebates and incentives such as AQMD and Clean Power Alliance programs, PACE financing, home energy audits, and building electrification including heat pumps; mobility strategies such as active transportation and anti-idling awareness; community engagement efforts including workshops and pilot programs to support new initiatives; and resilience measures such as composting, stormwater capture, native landscaping, and home hardening for wildfire risk reduction. These efforts directly support energy, climate resilience, built environment, transportation, and resource conservation goals (Strategies E3.5, E3.6, E1.1, CR3.1, BE2.1, T3.2, and RC6.2). The Sustainability and Resilience Commission has prioritized development of a centralized, web-based CAAP hub to provide residents and businesses with clear and actionable information. The CAAP also identifies interdepartmental coordination as a foundational strategy. A centralized platform supports consistent communication across departments and improves alignment as new programs and policies are introduced.
Justification	This request establishes a durable communication asset that reduces reliance on higher-cost, one-time outreach methods. A centralized web-based hub allows the City to update and distribute information in real time at minimal marginal cost. It also provides a consistent platform to support Council-adopted programs, policy changes, and ongoing community engagement, including surveys and feedback. Implementation falls within the current Sustainability Analyst scope and requires coordination with Communications, IT, and the City's website vendor. Timing will align with federally mandated ADA compliance updates currently underway through the website redesign. Implementation will occur in two cost-effective phases: **Phase I (Q3/Q4 2026):** Use existing communication channels to share information on rebates, grants, sustainability practices, and home hardening. Channels include the City newsletter, social media, email distributions, existing web page updates, local media, and partnerships with community organizations and the Chamber of Commerce. Concurrently, staff and the consultant will develop the content and materials for the CAAP hub within the redesigned website. **Phase II (Q1/Q2 2027):** Launch the CAAP hub with program information, implementation tracking, and community feedback tools. Consultant will support and assist with content development, feedback and input surveys, City communications, and reporting on SRC initiatives. ***(Estimated time for consultant completion - 154 hours)***
Fiscal Impact	$36,840
Recurring Annual Cost	$20,000

COUNCIL CONSIDERATION ITEM
FY 2026-27 ANNUAL BUDGET REVIEW

Request Title	Citywide Street Resurfacing
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$2,800,000
Source of Funding	SB1 ($576,350), Measure M ($550,000), Measure R ($90,000), General Fund ($1,583,650)
Account Number(s)	31-2x01
Background	The Public Works Department annually assembles a list of proposed street segments for the next resurfacing project as part of the recurring Capital Improvement Program. The first criteria in the selection process is a review of the latest Pavement Condition Report prepared by the Los Angeles County Department of Public Works. The basis for the selection of streets is the Pavement Condition Index (PCI). A street with a PCI below 58 is rated as poor; below 40 is rated as failed. Streets within those two categories are ranked in numerical order from lowest to highest. From the recommended streets, four additional factors are then considered to further prioritize the list: (1) condition of the concrete curb, gutter, cross gutters, and sidewalk; (2) need for additional sidewalk; (3) need for drainage improvements; and (4) groupings of streets to allow for maximum efficiency and more competitive pricing. The Road Repair and Accountability Act of 2017 (SB 1) is an eligible source of funding for this project as long as the City meets its Maintenance of Effort (MOE) funding. For FY 2026-27, Public Works is recommending the following 3.53 centerline miles of streets at an estimated cost of $2,800,000 for the design and construction of the Project. The overall PCI for these streets is 60, just above the rating of poor. <u>Proposed Streets</u> • Starlight Crest Drive (from Burning Tree Dr. to Gleneagle Place) • Gleneagle Place (from Starlight Crest Dr. to Cul-De-Sac) • Tondolea Lane (from Palm Drive to Lone Pine Lane) • Solliden Lane (from Jesson Drive to Cul-De-Sac) • Sunnybank Drive (from Castle Road to Cul-De-Sac) • Patagonia Drive (from Castle Road to Cul-De-Sac) • Littleton Place (from Foothill Blvd. to Cul-De-Sac) • Lyans Drive (from Rosebank Drive to Palm Drive) • Ocean View Blvd. (from Foothill Blvd. to Cross Street) • Earlmont Avenue (from Fairmount Ave. to Alta Canyada Rd.) • Cross Street (from Ocean View Blvd. to Castle Road) • Rosebank Drive (from Lyans Dr. to Cross Street) • Georgian Road (from Commonwealth Ave. to Woodleigh Lane) • Conle Way (from Ocean View Blvd. to Cul-De-Sac) • Leir Drive (from Conle Way to Cul-De-Sac) • Saranne Street (from Ocean View Blvd. to Cul-De-Sac) • Matley Road (from Cross Street to Cul-De-Sac) • Castle Lane (from Foothill Blvd. to Castle Road) • Via Venado Street (from Castle Road to Cul-De-Sac)
Justification	To maintain City streets for all users–pedestrians, bicyclists, and motorists
Fiscal Impact	$2,800,000
Recurring Annual Cost	Reduced annual maintenance cost of the streets included in the project
Eligible Sources of Funding	SB1, Measure M, Measure R, General Fund

COUNCIL CONSIDERATION ITEM
FY 2026-27 ANNUAL BUDGET REVIEW

Request Title	Miscellaneous Concrete Repairs
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$200,000
Source of Funding	TDA ($16,960); General Fund ($183,040)
Account Number(s)	31-2x02
Background	As part of the City's annual maintenance program, the City repairs damaged or broken concrete sidewalks and installs or repairs damaged ADA curb ramps throughout the City. Each year, the Public Works Department receives numerous public requests for the repair of sidewalks, curbs, gutters, and cross gutters. From the assembled list, priority is given to ADA compliance. Public Works is requesting $200,000 in FY 2025-26 for design and construction of the proposed project.
Justification	Concrete repairs improve the drainage flow and pedestrian accessibility.
Fiscal Impact	$200,000
Recurring Annual Cost	Reduced annual maintenance costs for those areas that are improved.
Eligible Sources of Funding	Transportation Development Act (TDA), General Fund

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Drought Tolerant Landscape Medians
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$1,375,000
Sources of Funding	General Fund
Account Number(s)	31-2409
Background	In FY 2023-24, Public Works submitted a funding request for a Drought Tolerant Median Landscaping project based on a successful pilot of drought tolerant median on Foothill Boulevard between Indiana Avenue and Alta Canyada Road. The City Council approved $250,000 for the preparation of Plans, Specifications & Estimates (PS&E), which was completed in June 2025. The total estimated construction cost is $2.6 million. Staff submitted a funding request for this amount in FY 2025-26, but the project was not funded. Staff recommends phasing the construction into two phases: (I) Briggs Avenue to Chevy Chase Drive, and (II) Angeles Crest Highway to Oak Grove Drive. Accordingly, staff is requesting $1,375,000 in FY2026-27 to finance the construction cost for one phase.
Justification	The existing landscaping in the medians is in poor condition and in need of replacement.
Fiscal Impact	$1,375,000
Recurring Annual Cost	Annual maintenance should be less than what the City currently spends on the maintenance of these medians since less water would be required
Eligible Sources of Funding	General Fund

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Miscellaneous Bridge Repair
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$50,000
Source of Funding	General Fund
Account Number(s)	31-27xx
Background	There are a total of seven (7) City bridges, not including the bridges over the State Route 210 Freeway. The City contracts with the Los Angeles County Department of Public Works to perform biannual inspection of all the City bridges. The inspection reports provide the evaluation and assessment of the condition of each bridge and makes recommendations as to the maintenance and repair. This project allows for the recommended repairs identified in the inspection reports. The most recent bridge inspection report identified that the northeast section of the railing of Oak Grove Bridge over Flint Canyon Wash needs to be repaired.
Justification	Preventative maintenance will maintain the bridges in a state of good repair.
Fiscal Impact	$50,000
Recurring Annual Cost	Routine maintenance
Eligible Sources of Funding	General Fund

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Miscellaneous Guardrail Repair
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$50,000
Source of Funding	General Fund
Account Number(s)	31-27xx
Background	The City owns and maintains guardrails along narrow road segments throughout the City. Guardrail segments in the City meet both Federal and City design criteria for placement at locations with steep side slopes and/or horizontal curves to improve public safety. The City routinely receives reports of existing guardrails that have been damaged and inquiries regarding the absence of guardrails on winding roads. The goal of this project is to improve road safety conditions throughout the City by repairing damaged guardrails and improving existing segments.
Justification	Improved traffic safety for all road users – vehicles, bikes, and pedestrians
Fiscal Impact	$50,000
Recurring Annual Cost	Routine maintenance
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2026-27 ANNUAL BUDGET REVIEW

Request Title	Miscellaneous Pavement Repairs
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$75,000
Source of Funding	General Fund
Account Number(s)	31-2x04
Background	There has been an increase in the number of pavement depressions forming throughout the City due to loose compacted soil mainly along the existing sewer lines. Public Works is requesting $75,000 in FY 2026-27 to perform necessary repairs to City streets due to settlements that occur during the year.
Justification	Repairs to pavement depressions to enhance safety for all users of City streets – pedestrians, bicyclists and motorists.
Fiscal Impact	$75,000
Recurring Annual Cost	Reduced annual maintenance costs for those areas that are improved.
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2026-27 ANNUAL BUDGET REVIEW

Request Title	2026-27 Miscellaneous Storm Drain Repairs
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$125,000
Source of Funding	General Fund
Account Number(s)	31-2x03
Background	The City owns and maintains an extensive local drainage system. During the year, Public Works receives complaints from residents about flooding caused by blocked or broken drains and surface runoff. The City also independently inspects and evaluates drainage facilities for potential improvements. Public Works is requesting $125,000 in FY 2026-27 for design and construction of the following proposed drainage repairs: 1- Padres Trail and Forest Hill Drive Intersection - Ongoing surface drainage runoff is causing significant erosion to the roadway impacting the pavement of the roadway. It is proposed to replace the asphalt pavement with concrete pavement and other modifications to direct the surface runoff to the existing County Channel. 2- It is proposed to enlarge the existing catch basin at the N/W corner of Knight Way and Gould Avenue to increase the its intake capacity to accommodate the significant volume of water that runs across the intersection. The total estimated project cost is $200,000, however, unspent funds in the Miscellaneous Storm Drain Repair projects from FY 2024-25 ($35,000) and FY 2025-26 ($40,000) may be reallocated to this project, reducing the funding request to $125,000.
Justification	To eliminate surface water runoof across the roadway and capture it into drainage facilities and thus preventing flooding.
Fiscal Impact	$125,000
Recurring Annual Cost	Reduced annual maintenance costs
Eligible Sources of Funding	General Fund

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Trails Council Link Accessibility Improvements
Department	Public Works
Fund (Program)	General Fund (Landscape, Trails and Rights-of-Way)
Requested Amount	$30,000
Source of Funding	General Fund
Account Number(s)	01-45-7110
Background	In FY 2025-26, the City hired a consultant to conduct an assessment of city-owned or maintained trails to identify potential accessibility improvements to improve trail access and conditions for all users. As a result of the assessment, staff identified the Trails Council Link as the best trail segment The Trails Council Link trail is primarily a dirt path but also includes a concrete overpass over I-210, a wooden footbridge, as well as crosswalks across Verdugo Boulevard and Foothill Boulevard. The assessment identified accessibility improvement related to the crosswalk on Foothill at Indiana, which are currently reviewed as part of the Foothill at Indiana HAWK CIP project (31-2608). The remaining accessibility enhancement elements to be included in the project: • Repairs to the dirt path resulting from erosion • Accessibility signage • Repairs to the footbridge • Repairs to elevation changes at surface junctions
Justification	Improved accessibility for all trail users
Fiscal Impact	$30,000
Recurring Annual Cost	Routine maintenance

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Foothill Resurfacing & ADA Enhancement Concept Plan
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$500,000
Source of Funding	Prop C ($100,000), Measure M ($100,000), General Fund ($300,000)
Account Number(s)	31-27xx
Background	Foothill Boulevard is a major corridor traversing the City in east -west direction from Oak Grove Drive to Briggs Ave. Through the past years, the City has implemented many improvements projects along Foothill Blvd related to median and road improvements, upgrade of traffic signals including curb ramps, striping and signage, bike lanes and pedestrians. The pavement condition along Foothill Blvd is currently in fair to poor condition and requires rehabilitation soon. In addition, many curb ramps, driveways and sidewalks need to be upgraded to meet the latest ADA guidelines. Staff is requesting $500,000 to hire a consultant to assess the condition of the pavement, curb ramps, driveways and sidewalks and provide appropriate recommendations, including cost estimates. The Consultant will also study the feasibility of including other amenities to make the corridor as a complete street.
Justification	Improved traffic safety for all road users – vehicles, bikes, and pedestrians
Fiscal Impact	$500,000
Recurring Annual Cost	N/A
Eligible Sources of Funding	Prop C, Measure M, General Fund

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Soundwall Phase V
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$75,000
Source of Funding	Measure M
Account Number(s)	31-2606
Background	In FY 2025-26, the City Council funded $250,000 of staff's $500,000 request for the development of Project Approval and Environmental Document (PA&ED) for I-210 Freeway Soundwall Improvements Project, Phase V, which consists of one wall segment (S322) located on the north side of the freeway between Commonwealth Ave and Angeles Crest Highway. The scope includes a revised concept plan and updates various technical studies to support the preparation of an updated Project Report. During the year, staff obtained a fee proposal in the amount of $309,053 from Ardurra Group, Inc., one of the On-Call Civil Engineering consultants, for the preparation of PA&ED for the Project. The City Council approved the cost proposal on February 3, 2026, and included $15,947 for contingencies for a total fee of $325,000. Staff is requesting an additional $75,000 to fund the remaining amount of the Task Order.
Justification	To complete the preparation of the PA&ED for the Project.
Fiscal Impact	$75,000
Recurring Annual Cost	None
Eligible Sources of Funding	Measure M

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Hillard (Foothill to Fairmount)
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$250,000
Source of Funding	Measure R
Account Number(s)	31-2208
Background	In FY 2024-25, in response to additional complaints on Hillard related to excessive speeding, City Council approved $100,000 to hire a consultant for the development of a concept plan and to solicit community input on the proposed improvements. Staff held a town hall in April 2025, and the community feedback was to request additional design concepts. The project has $78,790 in unspent funds. An additional $250,000 is requested for the continued development of concepts and Plans, Specifications, and Estimates (PS&E).
Justification	Improved traffic safety for all road users – vehicles, bikes, and pedestrians
Fiscal Impact	$250,000
Recurring Annual Cost	None
Eligible Sources of Funding	Measure R

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Inverness Storm Drain & Resurfacing
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$150,000
Source of Funding	Measure R
Account Number(s)	31-2609
Background	In FY 2025-26, the City Council funded $75,000 to design a drainage system to channelize the surface runoff and mudflows over the road generated from the hillside runoff in the vicinity of 312 Inverness Drive to an existing facility at Corona Dr. During the year, staff obtained a fee proposal from a consultant form the On-Call Civil Engineering List for the preparation of Plans, Specifications, & Engineering (PS&E) but it was too high and we are in the process of soliciting another fee proposal. Staff is asking for an additional $150,000 to complete the PS&E and advertise the project for construction bids in FY 2026-27.
Justification	Additional funding to finance the design cost of the Project.
Fiscal Impact	$150,000
Recurring Annual Cost	Reduced annual maintenance of the streets included in the project
Eligible Sources of Funding	Measure R

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Green Alley II
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$105,000
Source of Funding	Measure W
Account Number(s)	18-2601
Background	In FY 2025-26, the City Council funded $100,000 for the design phase for Green Alley II, located from Valley Sun Lane/Hill Street to Angeles Crest Highway. It is proposed to install porous pavers pavement, instead of conventional asphalt pavement, to capture rainwater and allow it to infiltrate back into the ground, which provides stormwater quality and MS4 Permit compliance benefits. During the year, staff obtained a fee proposal in the amount of $48,800 from Aufbau, Inc., one of the On-Call Civil Engineering consultants, for the preparation of a feasibility study to determine the feasibility of installing porous pavers. Based on the study, it was determined that the site is feasible and we can proceed with the preparation of the Plans, Specifications, and Estimates (PS&E) for the Project. Current project cost estimate: Staff is requesting an additional amount of $105,000 increasing the project funding to $160,000 to complete the PS&E for the project. It is expected that design will be completed in Spring 2027, after which the project will be advertised for construction bids. The construction costs are estimated to range between $750,000 and $900,000 and funding will be requested in FY 2027-28 Budget.
Justification	To complete the preparation of PS&E.
Fiscal Impact	$105,000
Recurring Annual Cost	$TBD
Eligible Sources of Funding	Measure W

Design	
Original Funding	$100,000
Estimated Cost to Date	($45,000)
Balance	$55,000

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Citywide Bulk Street Repaving Strategy and Accelerated Pavement Program
Department	Public Works
Requested Amount	$150,000
Account Number(s)	01-42-6061
Background	The current budget includes a standard annual resurfacing request for 2025-26 Citywide Street Resurfacing in the amount of $2.5 million, covering 2.6 centerline miles of streets selected using Pavement Condition Index data and other prioritization factors, including grouping projects for efficiency and more competitive pricing. That annual resurfacing model is logical as an ongoing maintenance practice, but it also means the City is addressing street deterioration incrementally, a few miles at a time, over many years. This request would direct staff to step back and evaluate whether a much larger one-time or limited-phase paving strategy would make more financial and operational sense. Specifically, staff would be asked to return with an analysis of scenarios for resurfacing or rehabilitating approximately 50%, 75%, and up to 100% of the City's paved street network over a compressed time period rather than continuing with the current pace of roughly one annual paving package at a time. It may even include discussions and estimates with vendors. The requested study/plan should evaluate: ● the approximate cost of each large-scale paving scenario, ● whether larger bundled construction would reduce unit costs through economies of scale, ● how such a program would affect the City's overall pavement condition baseline, ● financing options, including cash, reserves, grants, and/or debt, ● project phasing options, ● operational impacts on neighborhoods and traffic, ● which streets should be grouped first, and ● whether the long-term maintenance burden would be reduced by resetting a larger share of the network at once.
Justification	The annual paving program is useful, but it may not be the most efficient long-term strategy if the City is perpetually trying to catch up. A larger bulk paving approach could potentially: ● lower mobilization and procurement costs per mile, ● improve contractor pricing through larger bundled work, ● reduce deferred maintenance exposure, ● improve resident satisfaction more quickly, and ● reset the City's pavement network to a healthier baseline in a shorter timeframe.

	Before continuing indefinitely with a slower annual model, the Council should understand whether a more ambitious catch-up strategy would actually save money over time and deliver better results. Importantly, this request is not yet asking Council to approve a massive paving contract. It is asking for the work needed to give Council real options: what 50%, 75%, or 100% accelerated paving would cost, how it could be phased, how it could be funded, and whether it would outperform the current incremental approach.
Fiscal Impact	$150,000
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Eliminate Solid Resource Fee on Residential Refuse Service (Reduce from 10% to 0%)
Department	Public Works/Finance
Requested Amount	$776,300
Account Number(s)	01-00-4420
Background	The City's Solid Waste program manages three authorized waste haulers and oversees refuse, recycling, and related contract administration, regulatory compliance, and community education. The adopted budget also reflects that the City maintains a dedicated Solid Waste program with staffing and operating costs for these services. In addition to the underlying cost of refuse service, residents currently pay a City-imposed Solid Resource Fee through their waste hauler bills. Because this charge is embedded in the customer bill rather than levied directly and separately through the normal tax-setting process, many residents do not understand that a portion of what they are paying is effectively a City surcharge. This request would direct staff to return to the City Council with all actions necessary to reduce the Solid Resource Fee from 10% to 0%, including analysis of the revenue impact, any franchise agreement implications, implementation timing, and any related ordinance, resolution, or contract amendments required to carry out the change.
Justification	This item is intended to eliminate what many residents experience as a hidden tax on a basic household service. Trash service is not optional for most residents, and the fee is paid broadly regardless of household circumstances. If the City wishes to collect revenue for general governmental purposes, that revenue should be discussed transparently and justified openly rather than embedded in a utility-style bill. Eliminating the fee would: ● provide direct cost-of-living relief to residents, ● improve transparency in City revenue practices, ● reduce the amount residents are required to pay through mandatory waste-hauler billing, and ● force a more transparent discussion of whether this revenue is truly necessary and, if so, how it should be collected. This request is not intended to disrupt core solid waste services or staff's contract-management role. Rather, it is intended to remove the surcharge layered on top of those services.
Fiscal Impact	Eliminating the Solid Resource Fee on Residential Refuse Service by reducing the fee from 10% to 0% will eliminate this revenue source. The FY 2026-27 projected revenue of $776,300 would no longer be received.
Recurring Annual Cost	$776,300

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Angeles Crest Highway – Condition Assessment
Department	Public Works
Fund (Program)	General Fund (Engineering)
Requested Amount	$250,000
Source of Funding	General Fund
Account Number(s)	01-43-6061
Background	In April 2025, Public Works, in partnership with the California Department of Transportation (Caltrans), held a town hall meeting with the residents to learn about future improvements on Angeles Crest Highway (ACH) that control speed and enhance safety for motorists, cyclists and pedestrians. Discussion about the possible relinquishment of ACH between I-210 On/Off-Ramps and Northern City was explored at the meeting, which would allow the City to have control on the operation of the road and implementation of future improvements. On November 6, 2025, the City Council discussed the subject of relinquishment and authorized staff to send a letter to Caltrans expressing the City's interest in pursuing the relinquishment. On January 21, 2026, Caltrans responded to the City's letter informing us that they will start the development of a Relinquishment Assessment Report (RAR) to determine the feasibility of transferring the road to the City. Staff is requesting $250,000 to hire a consultant to evaluate the existing condition of ACH and provide recommendations for any improvements required for the road to be undertaken by the City to enhance safety for the traveling residents.
Justification	To assist the City in the relinquishment process with Caltrans
Fiscal Impact	$250,000
Recurring Annual Cost	N/A
Eligible Sources of Funding	General Fund

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Angeles Crest Hwy at Green Lane Traffic Signal
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$550,000
Source of Funding	General Fund
Account Number(s)	31-2605
Background	The City Council approved staff's FY 2025-26 funding request for $100,000 to fund the design phase for the installation of a traffic signal on Angeles Crest Highway at Green Lane. In FY 2025-26, staff solicited a consultant to conduct a Traffic Signal Warrant Study, as a first step for the installation of a traffic signal within Caltrans' right-of-way. The study found that the traffic signal is warranted at the intersection, and the report was submitted to Caltrans for review and concurrence. Upon acceptance by Caltrans, staff will begin the development of Plans, Specifications, & Engineering (PS&E). Staff informed the City Council with the original funding request that additional funding would be requested in FY 2026-27 to fund the construction phase for the project. Current project schedule and cost estimates are:
Justification	Speed mitigation on Angeles Crest Highway
Fiscal Impact	$550,000
Recurring Annual Cost	Annual traffic signal maintenance of $1,000
Eligible Sources of Funding	General Fund

	Design	**Construction**
Funded	$100,000	$0
Estimated Cost to Date	$7,600	$0
Remaining Funds	$92,400	$0
Estimated Total Cost	$100,000	$500,000*
Additional Funding Request	$50,000	$500,000*
Estimated Completion	Spring 2027	Summer 2028

*Rough estimate and will be adjusted in FY2027-28 Budget, if needed.

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	No Parking During Red Flag Warning Program
Department	Public Works
Fund (Program)	General Fund
Requested Amount	$75,000
Source of Funding	General Fund
Account Number(s)	01-42-8231
Background	On October 21, 2025, the City Council received a presentation that outlined the draft Red Flag No Parking Program that was developed in coordination with the Los Angeles County Fire Department and traffic engineers. The proposed program would restrict parking on designated streets during a National Weather Service-issued Red Flag Warning to allow emergency vehicle access while facilitating resident evacuation. Restrictions included: • **Major Collector streets:** No parking on both sides, regardless of street width • **Streets under 30 feet wide:** No parking on both sides • **Streets with a single point of access:** No parking on one side (ingress or egress) • **Potential evacuation routes requiring two-way traffic:** No parking on one side (ingress or egress) The City Council directed staff to separate its discussion of the proposed Red Flag Program into two distinct options: • Option 1 — Staff's recommended Selected-Street Program, focusing on specific streets identified as critical for emergency access and evacuation. • Option 2 — The Public Safety Commission's Citywide Concept, which would apply restrictions on all public streets during Red Flag Warnings. On November 18, 2025, the City Council held a public hearing, received public testimony, discussed the proposal, and adopted the "No Parking During Red Flag Warning Policy". Staff is requesting $75,000 in FY 2026-27 to install approximately 105 "No Parking" signs, as shown in the attached sheets, at the intersection of each streets that were designated based on the above criteria. This will minimize the pollution of signs along these designated streets. Upon installation, staff will evaluate the effectiveness of these signs and determine if additional signs will be required
Justification	Implementation of the No Parking During Red Flag Warning Policy
Fiscal Impact	$75,000
Recurring Annual Cost	$2,000 for replacement of damaged signs
Eligible Sources of Funding	

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Community Center Improvements
Department	Public Works
Fund (Program)	Capital Improvement Project Fund
Requested Amount	$125,000
Source of Funding	General Fund
Account Number(s)	31-27xx
Background	The Community Center is a City-owned facility leased by the La Cañada Flintridge Community Center (CCLCF). CCLCF is responsible for ongoing maintenance, while the City is responsible for major repairs and improvements. CCLCF has requested the following facility improvements: 1. Improve the entrance to the main office by making it ADA accessible. The entrance immediately in front of the doorway is angled, there is a vertical obstruction due to trim at the bottom of the door, and a step immediately inside the doorway. The scope requires the reconstruction of the entrance or the relocation of the main entrance to a different door. 2. Address drainage issues for the Ceramic Patio area. The scope requires the removal and repouring of the concrete patio, as well as the installation of new drainage equipment.
Justification	Accessibility improvements to the Community Center are consistent with the City's ongoing accessibility improvements to City facilities and rights-of-way, and drainage improvements are required to eliminate seasonal flooding from the Ceramic Patio area to the gym.
Fiscal Impact	$125,000
Recurring Annual Cost	None
Eligible Sources of Funding	General Fund

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Pet Waste Stations
Department	Public Works
Fund (Program)	General Fund (Landscape, Trails, and Rights-of-Way)
Requested Amount	$6,500
Source of Funding	General Fund
Account Number(s)	01-45-8231
Background	The City currently has twenty (20) pet waste collection stations located at trailheads and parks throughout the City which are serviced by the City's landscaping contractor. Due to an increase in complaints related to pet waste left on trails, in parks, and at trailheads, this request is to add ten (10) pet waste collection stations at the following locations: 1. North Side of Memorial Park 2. South Side of Memorial Park 3. Mayors Discovery Park 4. South side of Olive Lane at Open Space Trail crossing 5. South Side of El Vago Street at Open Space Trail crossing 6. Indiana Ave at LC open Space Trail trailhead (north of Foothill Blvd) 7. Sugar Loaf Drive at Cherry Canyon Fire Road trailhead 8. Canon de Paraiso at Gould Canyon Trail trailhead 9. East side of Crown Ave at Gould Canyon Trail crossing 10. East side of Woodleigh Lane at Flint Canyon Trail crossing
Justification	In addition to being unsightly and creating an unpleasant recreational environment, pet waste may have harmful bacteria that can wash into storm drains and flow directly into streams during runoff events. Pet waste stations provide waste bags and receptacles for recreational users with pets to properly dispose of pet waste.
Fiscal Impact	$6,500
Recurring Annual Cost	$3,500 annual maintenance for supplies and services
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2026-27 ANNUAL BUDGET REVIEW

Request Title	Parks and Facilities Maintenance Crew
Department	Administration
Fund (Program)	General Fund (LANDSCAPE, TRAILS AND RIGHTS-OF-WAY)
Requested Amount	$21,940
Source of Funding	General Fund
Account Number(s)	1-45-5001
Background	As the City's programs have grown and daily demanded response times have increased. A maintenance and facilities crew member can lock and unlock facilities, check restrooms, assist with recreation and park events, be more responsive to increasing litter and vandalism, and complete other maintenance/repair-related tasks traditionally given to a contracted vendor which require days of lead time. In FY 2025-26 Budget, the City Council added a position of Maintenance Assistant, on a part-time basis, to augment the existing resources to improve responsiveness to various requests within the public right of ways and facilities.
Justification	During FY25-26, the added position was very successful by increasing our responses to many tasks such as regular inspection cleanup and vandalism repairs within public right of ways and upkeep of the city's facilities, including parks and fields. Staff is requesting that the Maintenance Assistant position be upgraded to a full-time position in FY2026-27.
Fiscal Impact	$21,940
Recurring Annual Cost	COLA
Eligible Sources of Funding	General Fund

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Pedestrian Crossing – Foothill Blvd at Indiana Ave (HSIP Cycle 12)
Department	Public Works
Fund (Program)	Capital Projects Fund
Requested Amount	$300,000
Source of Funding	Prop C ($300,000)
Account Number(s)	31-2608
Background	The City was successful in securing $350,000 of HSIP funds under Cycle 12 of the grant program to upgrade the existing overhead flashing beacon signal on Foothill Blvd at Indiana Ave to a High-Intensity Activated CrossWalk (HAWK). The existing overhead flashing beacon signal is uncontrolled, and an upgrade to a HAWK system will increase pedestrian safety. In addition, $40,000 in General Funds was included in FY 2025-26 Budget totaling $390,000 toward the design and construction costs of the project. During FY 2025-26, a Task Order in the amount of $57,485 was awarded to an On-Call Civil Engineering Consultant for the design phase of the project, leaving a balance of $345,000. Design is expected to be completed by June 30, 2026. Based on current 65% design plans, construction costs are estimated to be $645,000. We request an additional $300,000 to be included in FY 2026-27 Budget to finance the construction phase of the project.
Justification	Upgrade the existing outdated traffic signal equipment for improved pedestrian safety
Fiscal Impact	$300,000
Recurring Annual Cost	Annual traffic signal maintenance of $1,000
Eligible Sources of Funding	Prop C

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	City Vehicle
Department	Public Works
Fund (Program)	Air Quality Management District
Requested Amount	$85,000
Source of Funding	AQMD Trust
Account Number(s)	37-00-8231
Background	The City currently has four (4) vehicles in its fleet, of which the oldest is a 2011 Chevy Silverado hybrid used by Public Works. In January 2025, the City purchased a fully electric Chevy Silverado with AQMD funds. The 2025 purchase was intended to replace the 2011 truck, however, with the addition of a Public Works Maintenance Assistant position in December 2025, the 2011 Chevy Silverado was put back into service.
Justification	The City's 2011 Chevy Silverado hybrid truck has 73,000 miles and is nearing the end of its useful life. The replacement of the vehicle with a fully electric truck is consistent with the Climate Action and Adaptation Plan and will result in a reduction of greenhouse gas emissions.
Fiscal Impact	$85,000
Recurring Annual Cost	$1,500 annual maintenance after warranty expiration
Eligible Sources of Funding	AQMD

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	ADA Compliance – PDF Remediation for Archived City Council Agendas, Minutes, and Staff Reports
Department	Administration
Requested Amount	$200,000
Account Number(s)	01-04-6061
Background	The City Clerk's Office maintains an archive of City Council agendas, agenda reports, and minutes that are currently available in PDF format. While accessible for general use, these documents do not meet current ADA (Americans with Disabilities Act) accessibility standards. As a result, individuals using screen readers or other assistive technologies may not be able to fully access the content. Recent laws and best practices for public agencies emphasize the importance of ensuring digital records, including historical documents, are fully ADA compliant. By April 24, 2026, cities with a population of 50,000 or more must ensure that web content and mobile applications comply with the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA, an international standard for web content accessibility. Cities with populations less than 50,000 must comply by April 26, 2027. Staff has identified three possible options: (1) $50,000: Remove all non-compliant documents from the City's website and approve funds to begin remediation of the City's most recent documents. This includes funds to comply with accessibility-related public records requests. (2) $300,000: Remediate the last three years of agendas, minutes, and staff reports as funding allows. Remove all non-compliant documents from the City's website. (3) $1,200,000: Immediately remediate all public facing non-compliant documents.
Justification	Engaging a professional PDF remediation service will ensure that archived agenda materials and minutes are accurately converted into ADA-compliant formats. These services provide manual tagging, document structuring, and quality assurance that automated tools cannot reliably achieve. This effort will: -Ensure compliance with ADA standards -Reduce legal risk and potential complaints -Improve transparency and equitable access to public records -Align with the City's commitment to inclusivity and accessibility

Fiscal Impact	$200,000 - The cost to remediate original (born-digital) PDFs ranges from $5 to $8 per page. - The cost to remediate scanned PDFs ranges from $8 to $13 per page. For a typical agenda packet, which includes two separate agendas (one for a special meeting and one for a regular meeting), along with agenda reports and minutes, the estimated one-time cost is $3,000 - $5,000 per meeting. The final cost for each agenda packet will depend on the total number of pages and the type of PDFs contained within the packet. The City Council may choose to only initially remedy agendas and minutes to reduce the number of pages and cost.
Recurring Annual Cost	If necessary, these costs may be spread over multiple fiscal years. Should this be completed in phases, the City Council can consider a dedicated amount of funds each fiscal year until the remediation is completed. Ongoing compliance for new documents can be integrated into existing workflows or managed through separate tools and processes.

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Age Friendly Project – Annual Printed Newsletter for Older Adults
Department	Policy and Executive Management / Administration
Requested Amount	$12,000
Account Number(s)	01-13-6087
Background	In 2021, the City Council established an Age-Friendly Community Project Team. This Project Team did work over multiple years and summarized its research and recommendations in an Age-Friendly Master Plan. The Project Team identified and studied seven domains of livability which include (1) Outdoor Space and Buildings, (2) Transportation, (3) Housing, (4) Communication and Information, (5) Health Services and Community Supports, (6) Public Safety, and (7) Community Engagement. Throughout this process, the overarching themes included support for improved communications, accessibility improvements to City infrastructure, more health and wellness activities, more resources for aging in place, and more community engagement opportunities. Staff have worked both internally and with community partners to improve communications and broaden emergency preparedness efforts, including a focus on incorporating age-friendly projects whenever possible.
Justification	Policy and Executive Management staff can work with its Communications Consultant and Administration staff to develop an annual newsletter which targets the older adult community. It was stated during community surveys that advertisements and mailers are still a popular communication method for a large segment of the residential population.
Fiscal Impact	$12,000
Recurring Annual Cost	$7,500

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	All-Weather Track Conversion at FIS Lower Field
Department	Policy and Executive Management / Joint Operations Team
Requested Amount	$310,000
Account Number(s)	01-32-7107
Background	FIS Lower Field and Track is a joint use facility under an agreement with the La Cañada Unified School District. FIS Lower is one of the most popular fields in the community. It is home to youth sports groups such as soccer, baseball and football, as well as district tenant programs, summer camps, and Community Center programs. Many residents also use the track and outdoor fitness equipment for regular exercise.
Justification	The FIS Lower Field facility in the past has been topic of discussion to implement major enhancements to increase the use time and durability of the field, including the conversion of the dirt track to a rubberized surface. A rubberized all-weather track provides significant advantages over the existing dirt track for people utilizing the track as well as for staff maintaining it. It would provide shock absorption to protect runners' joints, year-round usability, consistent traction, and durability for up to 20 years, if well maintained. Current maintenance involves redistributing the dirt, filling in holes, dragging and nailing (scarifying) as needed to improve the safety of those using the track. The track is about 3,110 square yards, and resurfacing is expected to be about $99.03 per square yard. In addition to the cost of the resurfacing, the track would require installing a concrete curb around the field and may require installation of an asphalt base, similar to how the LCHS Track & Field track is built. An estimate for those costs will be requested if City Council would like to move forward with this budget request. In February 2026, the Parks and Recreation Commission recommended that the City consider the project.
Fiscal Impact	$310,000
Recurring Annual Cost	N/A

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Audio Visual Staff for Broadcasting Public Meetings
Department	Administration
Requested Amount	$81,000
Account Number(s)	01-11-6061
Background	California SB 707 (2025-2026) passed in October 2025, and it significantly amended the Ralph M. Brown Act. It updated open meeting laws to include mandatory hybrid meeting options, strict teleconferencing rules (including video for disability accommodations), permanent social media use rules for officials, and translation requirements for eligible legislative bodies in certain jurisdictions. SB 707 applies to La Cañada Flintridge City Council Meetings and will take effect on July 1, 2026. SB 707 does not currently apply to City Commissions and other City legislative bodies, such as the Joint Operations Team and Emergency Preparedness Coordinating Committee meetings. While the mandatory hybrid meeting options are not required of the Commissions, staff do receive requests regularly for remote participation from both Commissioners and members of the public. Currently, only City Council and Planning Commission utilize onsite AV staffing. The City Council could consider funding for additional AV staffing to provide hybrid meeting options for other Commissions/bodies.
Justification	While SB707 currently does not apply to Commissions and other bodies, the legislature may amend that in the future. In addition, staff do receive regular requests for remote participation. About $750 per meeting ($15,000 for 23 meetings)
Fiscal Impact	Contracted AV staffing costs approximately $750 per meeting, or $9,000 annually per Commission (assuming 12 meetings). The City Council could choose to allow hybrid meeting options to all Commissions/bodies or phase them in one by one. A funding level of $81,000 assumes 9 additional Commissions/bodies with 12 annual meetings (acknowledging not all have 12 meetings a year, and some host special meetings).
Recurring Annual Cost	$81,000

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Citizen Connect
Department	Administration – IT / Community Development
Requested Amount	$21,000
Account Number(s)	01-11-6061
Background	Tyler's Citizen Connect is a map-centric portal that allows agencies to view and analyze development trends in their area. It allows local governments to use data to offer the public a geospatial view for trend analysis and alert notification. The Community Development Department would use Citizen Connect to display its planning entitlements and building permits. Members of the public would be able to view the projects on a map and click for limited information about the permit. The portal would permit the public to view the status of projects through all stages of development, from initial submittal through the end of construction. The City already uses Tyler's permitting and licensing software so would be working with the same team from Tyler on implementation.
Justification	Adding self-serve features improves the public's ability to view current projects and have basic questions answered. The features allow the public to sort by address, permit type or zoom into a location via the map feature to find all data within the specified areas. The system also allows for the public to create custom alerts for when new records are added to the system.
Fiscal Impact	$21,000: Initial Cost of $9,000 in Professional Implementation Services Annual Cost of $12,000
Recurring Annual Cost	$12,000

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Geotechnical Investigation of Cornishon Tennis Courts
Department	Policy and Executive Management / Joint Operations Team
Requested Amount	$100,000
Account Number(s)	01-32-7107
Background	The Cornishon Tennis Courts are a joint use facility under an agreement with the La Cañada Unified School District. These courts are regularly permitted to user groups throughout the year, as well as district tenant programs, summer camps, and Community Center Programs. Residents also utilize these courts for recreational tennis on a first-come, first serve basis.
Justification	The City maintains eight tennis courts at 4490 Cornishon Avenue, La Cañada Flintridge. For the past several years, the foundation under the Cornishon Tennis Courts shifted, causing cracks to appear on the courts. As a minimally invasive remedy, the courts have undergone multiple rounds of crack repairs and resurfacing to maintain the integrity of the courts on a surface level. To determine what is required to safely repair or replace the foundation, a geotechnical investigation is needed to evaluate the subsurface soil, rock and groundwater conditions at this site. The investigation also determines the engineering properties of the ground to guide safe, cost-effective foundation design, and reduce structural risks like settlement, landslides and ground water issues. The geotechnical investigation would be a necessary first step to determine the estimated construction cost related to perform major repair or completely replace the foundation of the tennis courts. The estimated costs for the geotechnical investigation for the preparation of the design plans would be about $100,000. In February 2026, the Parks and Recreation Commission recommended that the City consider remediation of the Cornishon tennis courts.
Fiscal Impact	$100,000
Recurring Annual Cost	None

City of La Cañada Flintridge
COUNCIL CONSIDERATION ITEM
FY 2026-27 BUDGET REVIEW

Request Title	Playground Equipment at Memorial Park
Department	Administration / Public Works / Joint Operations Team
Requested Amount	$1,000,000
Account Number(s)	01-31-8231
Background	Memorial Park is the City's most used park. Community members reserve the picnic area and the gazebo area for private parties, and several community events take place at the park, including the City's Summer Music in the Park concert series. The park includes the largest playground of the City's parks spanning various ages.
Justification	The Memorial Park playground structure is used daily. During major events, the playground offers an area for kids to be active with parents close by to watch over them but still be part of the event taking place at the park. The City installed the current play equipment over 26 years ago according to the historical data available. Based on manufacturing guidelines, playgrounds are recommended to be redone every 20 years. Over the last seven years, the City has noticed an increasing number of failures with parts and equipment requiring increasing maintenance needs. The tire swing was recently removed from the playground when it was deemed beyond repair and could not be replaced with a similar product due to ADA-accessibility issues. As the equipment is reaching its end of its useful life, the City should consider replacing the equipment. The City previously reached out to a vendor to discuss possible revitalizing the playground equipment options. The City has two possible options: <u>Option 1 Play Equipment Replacement:</u> approximately $800,000 This option would include replacing the old play equipment with newer, more ADA-friendly, play-friendly equipment. With this option, the new equipment would be confined to the existing area and limit the flexibility and options that are available and limit the play area. The layout and feel of the playground would remain the same. <u>Option 2 (Play Equipment Replacement and Resurfacing)</u>: approximately $1,000,000 This option is the redesign and rebuild of the playground and to build an entirely new playground footprint, as well as resurfacing the entire play area. This option would redesign the playground from scratch, optimize the space, and introduce new features unavailable 26 years ago and resurface the play area that would make the site accessible under ADA guidelines.
Fiscal Impact	$1,000,000
Recurring Annual Cost	None



Section Seven: Appendix



City of La Cañada Flintridge Preliminary Budget and Financial Plan

Fiscal Year 2026-27

(Supporting Documents)

Preliminary Budget (Supporting Documents)
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Policy and Executive Management Department (General Fund)



Policy and Executive Management Division

FY 2026-27 Budget

General Fund (01), City Council (01)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-01-6032	**Books & Publications**	**$100**	
	Miscellaneous	$100	
01-01-6052	**Travel Conferences & Meetings**	**$21,120**	
	League of California Cities	$2,000	
	CA Contract Cities Association (SAC/Indian Wells)	$13,440	
	California Joint Powers Insurance Authority	$2,500	
	Chamber of Commerce	$680	
	Kiwanis Installation	$380	
	Sheriff's Contract Cities BBQ	$120	
	Sacramento	$2,000	
01-01-6053	**Membership & Dues**	**$51,400**	
	California League of Cities - CA	$11,000	
	San Gabriel Valley Council of Gov'ts (50% exp to GF)	$10,000	
	California Contract Cities Association	$6,000	
	Southern California Assoc. of Governments	$3,000	
	San Gabriel Valley Regional Housing Trust	$2,800	
	National League of Cities	$2,900	
	LAC Local Agency Formation Comm (LAFCO)	$1,000	
	Miscellaneous	$700	
	Sanitation District #34 fees (22% incr. fr. PYs)	$14,000	
01-01-6061	**Professional Services**	**$32,000**	
	Sacramento Lobbyist ($2,500/month)	$30,000	
	Miscellaneous	$2,000	

FY 2026-27 Budget

General Fund (01), Legal Services (02)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-02-6053	**Membership & Dues**	**$5,400**	
	San Gabriel Valley Empl. Labor Consortium membership	$5,400	
01-02-6061	**Professional Services**	**$178,240**	
	Retainer ($14,800/month)	$178,240	
01-02-6062	**Litigation**	**$400,000**	
	Ongoing and Unanticipated Litigation	$400,000	
01-02-6064	**Special Counsel**	**$240,000**	
	Special Projects (PRAs/Planning/various)	$170,000	
	Employment Attorney (A&W)	$5,000	
	City Prosecutor - (Dapeer Rosenblit)	$20,000	
	Public Works Projects	$25,000	
	Labor Attorney (Liebert Cassidy)	$15,000	
	Miscellaneous	$5,000	



City Manager Office Division

FY 2025-26 Budget

General Fund (01), City Manager (03)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-03-6032	**Books & Publications**	**$1,500**	
	LA Times Newspapers	$1,500	
01-03-6052	**Travel Conferences & Meetings**	**$18,300**	
	California Joint Powers Authority	$2,500	
	San Gabriel Valley City Managers Association	$500	
	California Contract Cities Association	$4,200	
	League of California Cities (CM and Legist.)	$4,500	
	Kiwanis	$300	
	Chamber events	$300	
	MMASC Conference	$3,500	
	CAPIO Conference	$2,000	
	Miscellaneous	$500	
01-03-6053	**Membership & Dues**	**$1,740**	
	Kiwanis	$480	
	San Gabriel Valley City Managers Association	$60	
	MMASC	$300	
	CAPIO	$900	
01-03-6054	**Employee Training & Education**	**$1,300**	
	MMASC Forum	$800	
	Miscellaneous	$500	
01-03-6061	**Professional Services**	**$200,000**	
	Grant Monitoring/Writing/Management	$200,000	
01-03-6081	**Programs**	**$1,500**	
	Chamber Summer Intern	$1,500	

FY 2026-27 Budget

General Fund (01), Human Resources (07)

Account Number	Account Name & Sub-items	FY 2025-26 Budget	Notes/Description
01-07-6034	**Printing & Publishing**	**$2,580**	
	Job advertisements	$2,580	
01-07-6045	**Personnel Administration**	**$16,390**	
	Recruitments	$9,190	
	On-boarding	$2,100	
	COBRA	$1,500	
	ADP employee self service portal	$3,600	
01-07-6051	**Auto & Mileage Allowance**	**$1,240**	
	HR mileage costs to/from conferences	$1,240	
01-07-6052	**Travel Conferences & Meetings**	**$5,700**	
	CalPELRA	$3,810	
	CJPIA	$1,030	
	SCPLRC	$310	
	Webinars	$550	
01-07-6053	**Membership & Dues**	**$1,600**	
	CalPELRA	$430	
	IPMA	$410	
	MMASC	$140	
	SCPLRC	$310	
	HR Weekly	$310	
01-07-6061	**Professional Services**	**$5,000**	
	Misc.	$5,000	

FY 2026-27 Budget

General Fund (01), Risk Management and General Services (12)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-12-6031	**Office Supplies**	**$38,500**	
	Office Supplies	$38,500	
01-12-6033	**Postage**	**$12,000**	
	Postage	$12,000	
01-12-6038	**Lease Agreements**	**$54,230**	
	Copy machines	$30,000	
	Southern California Edison	$10,230	
	Cerro Negro	$7,500	
	Postage machine	$2,000	
	Caltrans lot	$4,500	
01-12-6041	**Insurance Premiums**	**$620,500**	
	General Liability	$520,000	
	Property	$90,000	
	Retrospective Adjustment	$1,700	
	Crime	$5,300	
	Environmental	$3,500	
01-12-6042	**Surety & Emp. Bond Premiums**	**$900**	
	3 notaries @ $300/each	$900	
01-12-6052	**Travel Conferences & Meetings**	**$14,500**	
	City Council & staff meetings	$9,000	
	California Joint Powers Insurance Authority	$2,500	
	CJPIA Academy	$1,000	
	Risk Management Training	$2,000	
01-12-6061	**Professional Services**	**$85,000**	
	ADA Digital Compliance & Website Svcs	$80,000	
	ADA Translation Services	$5,000	
01-12-8231	**Furnishings & Equipment**	**$15,000**	
	Ergonomic furniture	$15,000	

FY 2026-27 Budget

General Fund (01), Public Information & Special Events (13)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-13-6034	**Printing & Publishing**	**$36,000**	
	CASP education	$5,000	
	Mailers	$7,000	
	Ad publishing (one off)	$7,500	
	Outlook Reocurring Ad	$16,500	
01-13-6061	**Professional Services**	**$246,680**	
	Communication consultant	$200,000	
	PC Broadcasting	$25,000	
	GAC	$8,180	
	Remote Government Access Channel broadcast	$4,000	
	Social Media Post Boosting	$1,500	
	Miscellaneous	$8,000	
01-13-6072	**Special Events Setup/Teardown**	**$115,360**	
	July 4th	$5,000	
	Memorial Day & YMCA Run	$38,000	
	Halloween	$6,000	
	Block Parties	$10,000	
	Private Porter Service	$4,000	
	Thanksgiving Day Run	$33,000	
	Every 15 Minutes	$0	
	LCBSA Summer Smash	$3,860	
	Community Prepardness Day	$7,000	
	LCFTRA Float/Judging Barricades	$7,000	
	LCF Earth & Arbor Day Sustainability Celebration	$1,500	
01-13-6081	**Programs**	**$25,500**	
	Public Service Announcements (PSAs)	$8,000	
	Public education (2 events @ $1K each)	$2,500	
	Porter Service	$5,000	
	Special Trophies and Awards	$5,000	
	Reception to Recog. Outgoing City Comm and Cmte Memb	$4,000	
	Youth Council Activites	$1,000	
01-13-6087	**Community Newsletter**	**$27,900**	
	Printing & mailing 4 issues	$21,900	
	Annual Budget at a Glance	$6,000	
			CCI - $18,000 Biannual Emergency Preparedness CCI - $12,000 Newsletter Age Friendly Item
01-13-6088	**City Communications/Special Events**	**$33,800**	
	Community Survey	$13,300	
	City Mixer/Special Celebration	$15,000	
	Special Event Supplemental Communication	$5,000	
	Sister Cities Annual Reg.	$500	

FY 2026-27 Budget

General Fund (01), Public Safety (21)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-21-6030	**Material & Supplies**	**$4,500**	
	Parking Permits	$2,500	
	Citation Supplies	$2,000	
01-21-6035	**Stipend**	**$2,750**	
	11 meetings @$250/mtg	$2,750	
01-21-6038	**Lease Agreements**	**$35,000**	
	Alert LCF systems	$15,000	
	Alert LCF enhancements	$5,000	
	Public Safety Internal Communication System	$15,000	
01-21-6052	**Travel Conferences & Meetings**	**$6,000**	
	SAD, Captain & Chief	$2,000	
	Public Saftey Training	$1,500	
	Annual First Responder Appreciation	$2,500	
01-21-6053	**Membership & Dues**	**$300**	
	Emergency Managment Association	$300	
01-21-6054	**Employee Training & Education**	**$9,000**	
	CSTI Training	$3,000	
	Public Safety Training	$6,000	
01-21-6056	**SAFER Liability Insurance**	**$707,650**	
	14.5 % of Sheriff costs, including SLESF	$707,652	
01-21-6058	**LA County Sheriff s Overtime**	**$340,230**	
	Directed patrols	$251,228	
	Other events	$22,000	
	Memorial Weekend	$8,000	
	Fiesta Days Parade	$18,000	
	Fiesta Days Run	$18,000	
	Run for the Hungry	$18,000	
	Float Escort	$5,000	
01-21-6059	**LA County Sheriff s Dept.**	**$4,540,130**	
	Patrol deputies, 2 Law Enf Tech	$3,300,433	
	2 Law Enf Tech	$263,832	
	1 Growth Special Assign Deputy w vehicle	$359,837	
	1 Special Assign Deputy w vehicle	$262,151	
	Citywide Camera Monitoring Program	$25,000	
	1 Special Assignment Sergent w Vehicle	328,874	
01-21-6061	**Professional Services**	**$364,500**	
	Flock camera license agreements	$162,500	
	Peafowl census	$2,500	
	Vandalism	$6,500	
	Dataticket Citation Appeal	$6,000	
	After Action Report Phase II	$187,000	
			CCI - $20,000 Flock Traffic Analytics
			CCI - $25,000 Flock Saftey Cameras
			CCI - $180,000 City-wide Evacuation Plan
01-21-6070	**Pasadena Humane Society**	**$120,660**	
	Animal control services	$120,660	

FY 2026-27 Budget

General Fund (01), Public Safety (21)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-21-6081	**Programs**	**$60,000**	
	Fire Hardening Rebate Program	$60,000	
			CCI - $40,000 Home Anti-Burglary
01-21-6082	**Emergency Preparedness**	**$23,400**	
	Materials & supplies	$3,100	
	Exercises	$2,000	
	Satellite phone air time	$1,300	
	City Hall disaster preparation kits	$1,000	
	Community Emergency Preparedness	$16,000	
			CCI - $5,000 Joint Agency Emergency
01-21-6083	**CERT Program**	**$1,000**	
	CERT training (1 course)	$1,000	
01-21-7101	**Equip. Maint./Service Agreemts**	**$33,000**	
	EM training & equipment	$3,000	
	Radio & radar maintenance/re-certification	$3,000	
	Fire Department Equipment	6,000	
	Sheriff Department Equipment	6,000	
	Digital Parking Citation System	15,000	
			CCI - $22,000 E-bike for Specialized Operations
			CCI - $29,750 (ALPR) Deployment
			CCI - $39,000 Flock License Plate Reader (LPR)
			CCI - $50,000 Flock Mobile Security Trailer
			CCI - $16,000 Unmanned Aerial System
01-21-7118	**Property Maintenance**	**$98,620**	
	Other Location	$98,615	To be reimbursed by Cal Fire Grant
01-21-8231	**Furnishings & Equipment**	**$120,470**	
	Cerro Negro structure repairs	$5,600	
	Vehicle for Special Assignment Sergeant	$114,870	
			CCI - $40,000 Sheriff Special Operation Vehicle
			CCI - $15,000 Battery-Powered Rescue Tool

FY 2026-27 Budget

General Fund (01), City-LCUSD Programs and Facilities (32)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-32-6023	**Water**	**$100,000**	
	Joint-Use Fields	$100,000	
01-32-6034	**Printing & Publishing**	**$2,500**	
	LCHS Boosters program/ads	$2,500	
01-32-6057	**LA Co. Sheriff Spcl Assgn Dep**	**$281,500**	
	School Resource Officer	$281,500	
01-32-6061	**Professional Services**	**$319,600**	
	School crossing guards	$304,000	
	Summer school crossing guard	$15,600	
01-32-6064	**Lighting (School Fields)**	**$48,000**	
	User groups	$48,000	
01-32-6086	**Joint Use Library**	**$85,500**	
	Support for librarian staffing	$85,500	
01-32-7107	**Joint Use Site Maintenance**	**$415,080**	
	Contractor	$314,956	
	Fertilization	$78,143	
	Facility signs	$1,032	
	Vandalism repair	$1,032	
	Electrical	$5,160	
	Miscellaneous repair	$8,256	
	Gophers Management	$6,502	
			CCI - $310,000 Track Conversion FIS Field
			CCI - $100,000 All-Weather Track Conversion
01-32-8231	**Furnishings & Equipment**	**$8,000**	
	Field Equipment	$8,000	

FY 2026-27 Budget

General Fund (01), Community Group Support (33)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-33-6073	**Contribution to Comm. Groups**	**$0**	
	LCF Coord. Council		
	One City, One Book		
	LCHS Music Parents		
	LC Playhouse		
	Action Lg. of the Foothills		
	LCF Sister Cities		
	USC Vrdgo Hills Hosp.		
	LC Valley Beautiful		
	YMCA of the Foothills		
	LCF Trn. of Roses Assoc.		
	LCF Trails Council		
	LCF Trails Council		
	LCF Chamber of Comm.		
	Comm. Center of LCF		



Administration and Public Services Department (General Fund)



Administrative Services Division

FY 2026-27 Budget

General Fund (01), Administration (09)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-09-6051	**Auto & Mileage Allowance**	**$800**	
	Mileage Reimbursement	$800	
01-09-6052	**Travel Conferences & Meetings**	**$3,000**	
	MMASC Conference	$500	
	CJPIA Conference	$2,500	
01-09-6053	**Membership & Dues**	**$300**	
	MMASC	$300	
01-09-6054	**Employee Training & Education**	**$1,000**	
	Accessibility Training	$1,000	
01-09-6061	**Professional Services**	**$2,000**	
	Translater/transcription services	$1,000	
	Brailing	$1,000	
01-09-8231	**Furnishings & Equipment**	**$3,000**	
	Office Furniture	$3,000	

FY 2026-27 Budget

General Fund (01), City Clerk (04)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-04-6031	**Office Supplies**	**$1,000**	
	Election Supplies	$1,000	
01-04-6032	**Books & Publications**	**$1,000**	
	Archival Books	$1,000	
01-04-6034	**Printing & Publishing**	**$65,000**	
	Election Printing & Publishing	$5,000	
	Public Hearing & Legal Notices	$60,000	
01-04-6051	**Auto & Mileage Allowance**	**$750**	
	Mileage @ $20/month	$750	
01-04-6052	**Travel Conferences & Meetings**	**$6,950**	
	CMCA Conference	$3,500	
	New Law & Election Seminar	$1,550	
	ARMA CA Summer Conference	$400	
	Master Municipal Academy	$1,500	
01-04-6053	**Membership & Dues**	**$1,500**	
	CCAC	$600	
	ARMA	$530	
	IIMC	$370	
01-04-6054	**Employee Training & Education**	**$2,100**	
	ARMA Greater Los Angeles Chapter Meetings	$100	
	IIMC Training	$300	
	BB&K PRA Training	$1,000	
	National Notary Association	$700	
01-04-6060	**Contract Services**	**$125,000**	
	General Municipal Election	$125,000	
01-04-6061	**Professional Services**	**$65,850**	
	Municipal Code updates	$5,500	
	Records Management Program	$7,000	
	Shredding	$700	
	Records Retention Schedules Annual Update	$450	
	Document Scanning	$50,000	
	Integration of Laserfiche / Civic Plus	$2,200	
			CCI - $200,000 ADA Compliance
01-04-8231	**Furnishings & Equipment**	**$11,000**	
	Existing Bulletin Board replacement	$11,000	

FY 2026-27 Budget

General Fund (01), Information Technology (11)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-11-6051	**Auto & Mileage Allowance**	**$500**	
	Mileage Reimbursement	$500	
01-11-6052	**Travel Conferences & Meetings**	**$2,000**	
	IT Conference - MISAC	$2,000	
01-11-6053	**Membership & Dues**	**$500**	
	MISAC	$500	
01-11-6054	**Employee Training & Education**	**$2,500**	
	Staff Training on IT/Cyber Security	$2,500	
01-11-6061	**Professional Services**	**$371,170**	
	Computer/IT services	$198,020	
	Records Management System	$40,000	
	Tyler Energov Assist Complete	$81,000	
	IT special projects	$10,000	
	GIS enhancements	$5,000	
	Security System Configuration and Training	$2,000	
	GIS consultant	$30,000	
	Miscellaneous Equipment Maintenance	$5,150	
			CCI - $81,000 Audio Visual Staff
			CCI - $21,000 Citizen Connect
01-11-6098	**IT Service Providers**	**$63,550**	
	Back-up internet	$9,360	
	Cable TV	$3,720	
	Fiber Optic service	$33,990	
	Cell Phones (service)	$16,480	
01-11-6099	**Software, Licenses & Subscriptions**	**$361,110**	
	Permit Tracking & Business License Software	$161,460	
	DocuSign agreement	$11,750	
	MS Office accts	$20,000	
	Virtual City Hall phone system software	$28,330	
	Recreation reservation software	$17,260	
	Bluebeam PDF	$5,360	
	AdobePro	$7,000	
	AutoCAD	$6,200	
	Teleconferencing	$1,500	
	Bid/Quote software	$9,220	
	6 Google-App accounts	$600	
	Civic Plus	$16,450	
	ESRI GIS maintenance& ArcGIS Online	$30,200	
	C&D Processing Software (Green Halo)	$2,370	
	GIS Parcel Data	$12,000	
	Finance Debtbook	$7,500	
	FE Software	$17,620	
	ChargePoint	$2,100	
	Social Media Archiving Solution	$4,190	
01-11-8237	**Computer Equipment**	**$75,700**	
	LAR-IAC	$25,000	
	Tablet computers/monitors/warranties	$36,500	
	New Employees - Initial Workstation	$14,200	



Parks, Recreation, and Culture Division

FY 2026-27 Budget

General Fund (01), Parks and Recreation (31)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-31-6023	**Water**	**$100,000**	
	Parks	**$100,000**	
01-31-6027	**Electricity**	**$35,000**	
	Electricity	**$35,000**	
01-31-6030	**Material & Supplies**	**$3,000**	
	Miscellaneous	$3,000	
01-31-6034	**Printing & Publishing**	**$14,000**	
	Hometown Heroes/Gold Star Banners	$14,000	
01-31-6035	**Stipend**	**$2,750**	
	11 meetings @$250/mtg	$2,750	
01-31-6051	**Auto & Mileage Allowance**	**$1,000**	
	$83/month *12	$1,000	
01-31-6052	**Travel Conferences & Meetings**	**$2,500**	
	CPRS Conference	$2,500	
01-31-6061	**Professional Services**	**$61,000**	
	Hometown Heros Flag Hanging	$11,000	
	Parks Master Plan	$50,000	
01-31-6081	**Programs**	**$86,430**	
	AV: MIP & Chamber Memorial Day	$25,750	
	Bands: MIP	$35,020	
	Portable Restrooms	$5,150	
	Olberz Park Events	$10,000	
	MIP on site electrical	$7,210	
	Movie License - SWANK	$2,000	
	Music Licenses - SESAC & ASCAP	$1,300	
01-31-6081	**Furnishings & Equipment**	**$0**	
			CCI - $1,000,000 Playground Equipment

FY 2026-27 Budget

General Fund (01), Lanterman Auditorium (50)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-50-6023	**Water**	**$400**	
	Water	$400	
01-50-6027	**Electricity**	**$5,000**	
	Electricity	$5,000	
01-50-6029	**Gas**	**$200**	
	Gas	$200	
01-50-6030	**Material & Supplies**	**$2,580**	
	Restroom supplies	$2,580	
01-50-6037	**Custodial Service**	**$36,260**	
	Contract	$19,570	
	Supplemental	$14,940	
	Deep cleaning	$1,750	
01-50-6061	**Professional Services**	**$4,950**	
	Carpet cleaning	$2,580	
	Tech supplies	$1,240	
	Green room cleaning	$1,130	
01-50-7103	**Building Maintenance**	**$15,150**	
	Booth rewiring	$10,000	
	Lighting maintenance	$3,090	
	Plumbing maintenance	$1,030	
	Miscellanous	$1,030	



Finance Department

(General Fund)

FY 2026-27 Budget

General Fund (01), Finance (10)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-10-6032	**Books & Publications**	**$200**	
	Miscellaneous	$200	
01-10-6034	**Printing & Publishing**	**$2,500**	
	Budget and ACFR	$2,500	
01-10-6035	**Stipend**	**$1,000**	
	IFAC	$1,000	
01-10-6051	**Auto & Mileage Allowance**	**$400**	
	CSMFO luncheons & local seminars	$400	
01-10-6052	**Travel Conferences & Meetings**	**$7,850**	
	CSMFO	$5,250	
	CMTA	$1,050	
	MMASC	$1,550	
01-10-6053	**Membership & Dues**	**$1,040**	
	GFOA	$500	
	CSMFO	$280	
	CMTA	$130	
	MMASC	$130	
01-10-6054	**Employee Training & Education**	**$1,630**	
	GFOA webinars	$450	
	CSMFO trainings	$580	
	Government Tax webinar	$600	
01-10-6061	**Professional Services**	**$277,020**	
	LA County property tax administration fee	$102,490	
	Audit services	$69,860	
	PFM investment advisors	$31,200	
	Accounting assistance	$7,000	
	ADP fees	$13,300	
	HDL & other consulting fees	$8,200	
	OPEB actuarial study or GASB 75	$6,200	
	Blackbaud FE consulting fees	$4,000	
	State Controller Street Report	$4,000	
	HRA administration	$1,060	
	Pension actuarial study	$1,700	
	US Bank custodial services	$1,420	
	CalPERS GASB 67/68 services	$400	
	ACFR/PAFR awards	$890	
	Bank & other filing fees	$300	
	Pairsoft software & implementation	$25,000	
01-10-6069	**Write Off Adjustment**	**$19,500**	
	Miscellaneous	$19,500	



Community Development Department
(General Fund)



Planning Division

FY 2026-27 Budget

General Fund (01), Community Development (05)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-05-6051	**Auto & Mileage Allowance**	**$600**	
	Mileage - $50/mo	$600	
01-05-6052	**Travel Conferences & Meetings**	**$6,500**	
	American Planning Association Conference	$2,500	
	MMASC	$3,500	
	Staff Meetings	$500	
01-05-6053	**Membership & Dues**	**$1,400**	
	American Planning Association	$1,000	
	MMASC	$400	
01-05-6054	**Employee Training & Education**	**$150**	
	Planning & CEQA seminars	$150	
01-05-6061	**Professional Services**	**$10,000**	
	CDBG consultant	$10,000	
01-05-6068	**Commercial Facade Rehab.**	**$6,000**	
	3 @ $2,000 each	$6,000	
01-05-6201	**Sewer Connection Grant Program**	**$8,000**	
	Sewer Connection Grant Program	$8,000	
01-05-8231	**Furnishings & Equipment**	**$250**	
	Miscellaneous	$250	

FY 2026-27 Budget

General Fund (01), Planning (25)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-25-6030	**Material & Supplies**	**$0**	
			CCI - Body Cameras and PPE
01-25-6032	**Books & Publications**	**$70**	
	Miscellaneous (Soloano Press, landscape, CEQA)	$70	
01-25-6034	**Printing & Publishing**	**$500**	
	Minute books	$500	
01-25-6035	**Stipend**	**$15,000**	
	Stipend	$15,000	
01-25-6052	**Travel Conferences & Meetings**	**$7,500**	
	American Planning Association	$3,500	
	Planning Commissioner Academy	$4,000	
01-25-6053	**Membership & Dues**	**$1,700**	
	American Planning Association	$1,700	
01-25-6054	**Employee Training & Education**	**$300**	
	Planning & CEQA seminars	$300	
01-25-6061	**Professional Services**	**$175,000**	
	Housing Consultant	$75,000	
	Sustainability Analyst	$100,000	
			CCI - $25,000 Greenways Coalition
			CCI - $36,250 Sustainability Analyst Consultant
			CCI - $36,840 (SRC) Community Outreach
			CCI - $80,000 Sustainability Consultant for Cascadia
			CCI - $100,000 Early Prep. for the 7th Housing Cycle
			CCI - $100,000 Sustainable Mobility & Mode Shift Pilot
			CCI - $100,000 Transportation Demand Management
01-25-6065	**General Plan Implementation**	**$389,000**	
	Zoning Ordinance	$41,000	
	CEQA Consultant - Zoning Code Update	$200,000	
	Circulation & Conservation Elements Upd. Cnslt Srvs	$90,000	
	Climate Action Plan Implementation	$58,000	
			CCI - $250,000 Housing Element Update Consultant
01-25-6093	**Documents/Recordings**	**$500**	
	County CEQA Environmental Filings	$500	



Building and Safety Division

FY 2026-27 Budget

General Fund (01), Building and Safety (26)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-26-6034	**Printing & Publishing**	**$1,400**	
	Contractor stickers/supplies	$1,400	
01-26-6054	**Employee Training & Education**	**$2,000**	
	Training for Permit Technicians	$2,000	
01-26-6060	**Contract Services**	**$1,600,000**	
	Building Inspection & Plan Check Services	$1,600,000	



Code Enforcement Division

FY 2026-27 Budget

General Fund (01), Code Enforcement (27)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-27-6030	**Material & Supplies**	**$0**	
			CCI - Body Cameras and PPE
01-27-6061	**Professional Services**	**$268,200**	
	Code Enforcement Officer	$167,000	
	Weekend Code Enforcement Officer	$93,000	
	Data Ticket	$5,000	
	Data Tree	$2,500	
	Noise calibration services	$700	



Public Works Department
(General Fund)



Public Works and Engineering Division

FY 2026-27 Budget

General Fund (01), Public Works (42)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-42-6030	**Material & Supplies**	**$1,200**	
	Supplies	$1,200	
01-42-6035	**Stipend**	**$3,000**	
	Public Works & Traffic Commission	$3,000	
01-42-6051	**Auto & Mileage Allowance**	**$2,250**	
	City Vehicles	$2,000	
	Mileage	$250	
01-42-6052	**Travel Conferences & Meetings**	**$7,750**	
	CCEA	$750	
	MMASC	$1,500	
	PWOI	$2,000	
	Contract Cities	$2,000	
	JPIA	$1,500	
01-42-6053	**Membership & Dues**	**$530**	
	CCEA	$250	
	MMASC	$130	
	Professional License	$150	
01-42-6054	**Employee Training & Education**	**$1,000**	
	Seminars & tuition	$1,000	
01-42-6061	**Professional Services**	**$60,000**	
	Arborist	$30,000	
	Video Inspection	$30,000	
			CCI - $150,000 Citywide Bulk Repaving
01-42-7101	**Equipment Maintenance**	**$8,500**	
	City Vehicles	$3,500	
	Public EV charging stations maintenance	$5,000	
01-42-7113	**Street Maintenance**	**$125,000**	
	Annual maintenance	$75,000	
	Unanticipated traffic accidents	$40,000	
	Miscellaneous	$10,000	
01-42-8231	**Furnishings & Equipment**	**$5,000**	
	Miscellaneous	$5,000	
			CCI - $75,000 No Parking Red Flag
01-42-8239	**Street Improvements**	**$25,000**	
	Unanticipated improvements	$25,000	

FY 2026-27 Budget

General Fund (01), Engineering (43)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-43-6051	**Auto & Mileage Allowance**	**$500**	
	Mileage	$500	
01-43-6052	**Travel Conferences & Meetings**	**$500**	
	CCEA	$500	
01-43-6053	**Membership & Dues**	**$150**	
	CCEA	$150	
01-43-6054	**Employee Training & Education**	**$500**	
	Miscellaneous	$500	
01-43-6061	**Professional Services**	**$465,000**	
	Traffic Engineer	$190,000	
	Engineering & management support	$250,000	
	Speed Survey	$25,000	
			CCI - $250,000 ACH Condition Assessment

FY 2026-27 Budget

General Fund (01), Landscape, Trails and Rights-of-Way (45)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-45-6023	**Water**	**$49,500**	
	ROW Water	$49,500	
01-45-6027	**Electricity**	**$10,000**	
	ROW Electricity	$10,000	
01-45-6030	**Material & Supplies**	**$10,000**	
	Hardware	$2,500	
	Replace American Flags	$7,500	
01-45-6052	**Travel Conferences & Meetings**	**$4,000**	
	California Trails & Greenways	$1,000	
	MMASC	$1,500	
	JPIA	$1,500	
01-45-6053	**Membership & Dues**	**$130**	
	MMASC	$130	
01-45-6054	**Employee Training & Education**	**$250**	
	Seminars/tuition	$250	
01-45-7105	**Park Maintenance**	**$296,500**	
	Landscape Services	$129,300	
	Fertilization	$63,000	
	Custodial	$62,500	
	Safety/Repair	$4,150	
	Lighting Repairs	$3,170	
	Woodchips	$3,110	
	Electrical	$3,000	
	Misc	$10,000	
	Park/Field Access Security Replacement	$7,000	
	Facility Maintenance	$5,000	
	Memorial Park (Trash Service)	$6,270	
01-45-7109	**Median & Right of Way Maint.**	**$271,890**	
	Landscape Services	$211,090	
	Vandalism maintenance	$1,500	
	Electrical maintenance	$4,300	
	Calsense upgrades	$4,500	
	Holiday Lighting	$44,000	
	Flag Hanging	$6,500	
01-45-7110	**Trail Maintenance & Easements**	**$170,000**	
	Trail Maintenance	$155,000	

FY 2026-27 Budget

General Fund (01), Landscape, Trails and Rights-of-Way (45)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
	Emergency	$15,000	
			CCI - $30,000 Trails Council Link
01-45-7118	**Property Maintenance**	**$140,000**	
	Annual Brush Clearance	$140,000	
01-45-7120	**Tree Trimming**	**$679,500**	
	Grid Pruning Program	$576,800	
	As-needed Tree Removals	$102,700	
01-45-7121	**Tree Spraying & Inspection**	**$114,450**	
	Spray	$66,150	
	Watering	$48,300	
01-45-7123	**Replanting Trees**	**$13,000**	
	Replanting Trees as needed	$13,000	
01-45-8231	**Furnishings & Equipment**	**$0**	
			CCI - $6,500 Pet Waste Stations



Solid Waste and Environmental Quality Division

FY 2026-27 Budget

General Fund (01), Solid Waste (52)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-52-6030	**Material & Supplies**	**$1,000**	
	Miscellaneous	$1,000	
01-52-6034	**Printing & Publishing**	**$7,500**	
	Environmental Times	$7,500	
01-52-6052	**Travel Conferences & Meetings**	**$3,000**	
	MMASC	$1,500	
	CRRA	$1,500	
01-52-6053	**Membership & Dues**	**$330**	
	MMASC	$130	
	CRRA	$200	
01-52-6054	**Employee Training & Education**	**$400**	
	SWANA Certification	$400	
01-52-6061	**Professional Services**	**$184,170**	
	Consultant Services Solid Waste	$140,000	
	HHW Program	$15,180	
	Edible Food Recovery Implementation	$28,990	
01-52-6072	**Special Events**	**$6,000**	
	Compost Events	$6,000	

FY 2026-27 Budget

General Fund (01), Storm Water/NPDES (53)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-53-6060	**Contract Services**	**$148,000**	
	Catch basin cleanouts	$106,000	
	Restaurant/Commercial inspections	$42,000	
01-53-6061	**Professional Services**	**$50,000**	
	SGVCOG ULAR CIMP/EMMP Implementation	$35,000	
	Annual NPDES fees	$14,000	
	Harbor toxins	$1,000	
01-53-7124	**Drainage Facilities Maintenance**	**$24,000**	
	Miscellaneous	$24,000	



Facilities Division

FY 2026-27 Budget

General Fund (01), Lanterman House (49)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-49-6021	**Telephone Charges**	**$1,630**	
	Telephone Charges	$1,630	
01-49-6023	**Water**	**$6,000**	
	Water	$6,000	
01-49-6025	**Refuse Collection and Recycling Services**	**$2,740**	
	Lanterman House	$2,740	
01-49-6027	**Electricity**	**$5,570**	
	Electricity	$5,570	
01-49-6029	**Gas**	**$1,100**	
	Gas	$1,100	
01-49-6061	**Professional Services**	**$172,000**	
	Security system	$500	
	Administrative Services	$18,050	
	Programs and Services	$11,300	
	Restoration and Conservation	$6,200	
	Staff Salaries	$135,950	
01-49-7103	**Building Maintenance**	**$4,000**	
	Unanticipated repairs	$4,000	
01-49-7106	**Landscape Maintenance**	**$12,500**	
	Landscape Services	$12,500	
01-49-8233	**Building Improvements**	**$11,400**	
	Repairs	$11,400	

FY 2026-27 Budget

General Fund (01), Civic Center (55)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-55-6021	**Telephone Charges**	**$14,500**	
	Telephone	$14,500	
01-55-6023	**Water**	**$11,000**	
	Water	$11,000	
01-55-6025	**Refuse Collection and Recycling Services**	**$6,300**	
	City Hall	$6,300	
01-55-6027	**Electricity**	**$105,900**	
	Electricity	$105,900	
01-55-6037	**Custodial Service**	**$65,950**	
	Janitorial	$47,750	
	Deep cleaning	$4,780	
	Supplies	$6,830	
	As needed services	$2,030	
	Leased Space Cleaning	$4,560	
01-55-6061	**Professional Services**	**$37,250**	
	Miscellaneous	$2,000	
	Security/fire system monitoring	$35,250	
01-55-7103	**Building Maintenance**	**$54,000**	
	Plumbing	$5,000	
	HVAC	$30,000	
	Generator	8,000	
	Electrical	$5,000	
	Elevator	$6,000	
01-55-7104	**General Maintenance**	**$8,000**	
	Miscellaneous	$8,000	
01-55-7106	**Landscape Maintenance**	**$12,860**	
	Landscaping	$12,360	
	Plants	$500	
01-55-7108	**Leasehold Maintenance**	**$15,000**	
	Plumbing	$3,000	
	Electrical	$2,000	
	Miscellaneous	$10,000	
01-55-8231	**Furnishings & Equipment**	**$25,000**	
	New cubicles	$25,000	
01-55-8233	**Building Improvements**	**$4,000**	
	Miscellaneous	$1,500	
	City Hall re-key	$2,500	



General Fund Transfers Out

FY 2026-27 Budget

General Fund (01), Transfers Out

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
01-00-9203	**Transfers Out Fund 3 (State Gas Tax Fund)**	**$155,600**	
	Street Sweeping	$155,600	
01-00-9239	**Transfer Out Fund 39 (Civic Center Debt Service)**	**$611,340**	
	IBank loan payment	$276,340	
	Prepayment set-aside	$335,000	



Special Purpose Funds



Public Safety Funds
(Special Purpose Funds)

FY 2026-27 Budget

Traffic Safety Fund (02)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
02-00-9201	**Transfers Out Fund 1 (General Fund)**	**$63,000**	
	Law enforcement costs	$63,000	

FY 2026-27 Budget

SLESF Fund (35)

Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
Transfer Out Fund 1 (General Fund)	**$210,640**	
	$210,640	



Environmental Quality and Community Assistance Funds (Special Purpose Funds)

FY 2026-27 Budget

Community Development Block Grant Fund (11)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
11-00-6202	**Residential Rehabilitation**	**57,820.00**	
	2 rehabilitation projects	57,820.00	

FY 2026-27 Budget

Measure W Fund (18)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
18-00-6060	**Contract Services**	**$40,000**	
	Catch basin clean-out	$40,000	
18-00-6061	**Professional Services**	**$133,500**	
	NPDES Permit/Stormwater Program Consultant	$93,500	
	NPDES Monitoring Activities	$30,000	
	Audit	$10,000	
18-00-7000	**Capital Projects**	**$45,000**	
	Green Alley II	$45,000	CCI - $105,000 Green Alley II

FY 2026-27 Budget

AQMD Fund (37)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
37-00-8231	**Furnishings & Equipment**	**$0**	
			CCI $85,000 - Electric Vehicle



Sewer and Sanitation Funds
(Special Purpose Funds)

FY 2026-27 Budget

Sewer DS - 04-1 Fund (43)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
43-00-6037	**Principal loan payment**	**$1,622,650**	
	Principal payment	$1,622,650	
43-00-6039	**Interest Expense**	**$42,670**	
	Interest payment	$42,670	
43-00-6041	**Loan Service charge**	**$32,830**	
	Loan charge	$32,830	

FY 2026-27 Budget

Sewer Maint 04-1 Fund (44)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
44-00-6011	**Professional Services 3A**	**$10,000**	
	Willdan 3A Admin	$7,000	
	City of LA connection reports	$3,000	
44-00-7113	**Sewer Maintenance (SPA 3A)**	**$304,900**	
	City of LA (3A fees)	$264,000	
	ADS (flow monitoring)	$40,900	



Street and Transportation Funds
(Special Purpose Funds)

FY 2026-27 Budget

Gas Tax Fund (03)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
03-00-6064	**Lighting (Streets and Traffic)**	**$195,000**	
	Lighting (Streets and Traffic)	$195,000	
03-00-7113	**Street Maintenance**	**$360,000**	
	Non-Declared Disaster-Road Clearance & Repair	$25,000	
	Emergency Call-out for PW Road Service	$5,000	
	Street Inspection	$40,000	
	Traffic Sign Installation & Repair	$20,000	
	Vegetation Control	$30,000	
	Litter Debris & Removal	$15,000	
	Pavement Patching	$85,000	
	Roadway Drainage & Facilities Maintenance	$60,000	
	Curb, Gutter, Sidewalk Inspection & Repair	$40,000	
	Striping	$25,000	
	As-Needed Repairs	$15,000	
03-00-7117	**Street Sweeping**	**$155,600**	
	Street Sweeping	$155,600	
03-00-9231	**Transfers Out Fund 31 (Capital Projects Fund)**	**$438,930**	
	(#2601) Street Resurfacing	$438,930	

FY 2026-27 Budget

Trans Dev Act Fund (05)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
05-00-9231	**Transfers Out Fund 31 (Capital Projects Fund)**	**$0**	
		$0	

FY 2026-27 Budget

Proposition A Fund (30)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
30-00-6053	**Membership & Dues**	**$2,800**	
	Arroyo Verdugo Council of Govts JPA	$0	
	San Gabriel Valley Council of Governments	$2,800	
30-00-6061	**Professional Services**	**$754,980**	
	LCF Shuttle Service	$561,460	
	Beeline Fare Subsidy	$31,060	
	Dial-A-Ride	$74,790	
	Bus stop maintenance	$65,670	
	Beach Bus	$22,000	
30-00-9201	**Transfers Out Fund 1 (General Fund)**	**$0**	
	Salary Reimb (15% SMA / 10% Mgmt Aide)	$0	Move to 29-00-9201
30-00-9231	**Transfers Out Fund 31 (Capital Projects Fund)**	**$150,000**	
	(#2506) Bus Shelter Lighting Improvements	$150,000	

FY 2026-27 Budget

Proposition C Fund (29)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
29-00-6053	**Membership & Dues**	**$11,890**	
	San Gabriel Valley Council of Governments	$4,290	
	Arroyo Verdugo Communities JPA	$7,600	
29-00-9201	**Transfers Out Fund 1 (General Fund)**	**$23,500**	
	Salary Reimb	$23,500	
29-00-9231	**Transfers Out Fund 31 (Capital Projects Fund)**	**$60,800**	
	(#2410) Fthl Blvd traffic signal synchronize	$60,800	

FY 2026-27 Budget

Measure M Fund (27)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
27-00-9231	**Transfers Out Fund 31 (Capital Projects Fund)**	**$90,000**	
	(#2606) Soundwall Phase V	$90,000	

FY 2026-27 Budget

Measure R Fund (28)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
28-00-9231	**Transfers Out Fund 31 (Capital Projects Fund)**	**$75,000**	
	(#2208) Hillard (Foothill to Fairmont)	$75,000	



Capital and Major Project Funds
(Special Purpose Funds)

FY 2026-27 Budget

ARPA Fund (7)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
07-00-9201	**Transfers Out - General Fund (1)**	**$272,640**	
	Los Angeles County Sheriff's Dept Svcs	$272,635	

FY 2026-27 Budget

Capital Projects Fund (31)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Project Budget	Notes/Description
31-00-2208	**Hillard (Foothill to Fairmont)**	**$78,790**	**$150,000**	
	General Fund	$3,790	$50,000	
	Measure R	$75,000	$100,000	
31-00-2213	**Mayors' Discovery Park Improvement**	**$60,650**	**$880,000**	
	Grant	$0	$190,600	
	General Fund	$60,650	$689,400	
31-00-2306	**Foothill Blvd Dip - Permanent Repair**	**$5,118,140**	**$5,250,000**	
	General Fund Reserves	$3,368,140	$3,500,000	
	FMWD Settlement	$1,750,000	$1,750,000	
31-00-2409	**Drought Tolerant Landscape Medians (Design)**	**$15,360**	**$100,000**	
	General Fund	$15,360	$100,000	
31-00-2410	**Foothill Blvd. Traffic Signal Synchronization**	**$60,800**	**$110,500**	
	Measure M	$0	$45,000	
	Proposition C	$60,800	$65,500	
31-00-2503	**Misc. Storm Drain Repairs**	**$35,000**	**$50,000**	
	General Fund	$35,000	$50,000	
31-00-2506	**Bus Shelter Lighting Improvements**	**$150,000**	**$150,000**	
	Proposition A	$150,000	$150,000	
31-00-2507	**Southside Lease Space Improvement**	**$0**	**$150,000**	
	General Fund	$0	$150,000	
31-00-2601	**Citywide Street Resurfacing**	**$1,900,000**	**$2,000,000**	
	General Fund	$1,461,070	$1,461,070	
	Gas Tax (SB1)	$438,930	$538,930	
31-00-2602	**Miscellaneous Concrete Repairs**	**$50,000**	**$250,000**	
	General Fund	$50,000	$233,980	
	TDA	$0	$16,020	
31-00-2603	**Miscellaneous Storm Drain Repairs**	**$48,800**	**$50,000**	
	General Fund	$48,800	$50,000	
31-00-2604	**Miscellaneous Pavement Repairs**	**$10,000**	**$64,000**	
	General Fund	$10,000	$64,000	
31-00-2605	**Angeles Crest Hwy at Green Lane Traffic Signal**	**$90,000**	**$100,000**	
	General Fund	$90,000	$100,000	
31-00-2606	**Soundwall Phase V**	**$175,000**	**$250,000**	
	General Fund	$85,000	$85,000	

FY 2026-27 Budget

Capital Projects Fund (31)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Project Budget	Notes/Description
	Measure M	$90,000	$165,000	
31-00-2607	**Oakwood Operational Safety Improvements**	**$45,000**	**$100,000**	
	General Fund	$45,000	$100,000	
31-00-2608	**Pedestrian Crossing - Fthl at Indiana (HSIP Cycle 12)**	**$345,000**	**$390,000**	
	General Fund	$40,000	$40,000	
	HSIP Cycle 12	$305,000	$350,000	
31-00-2609	**Inverness Storm Drain & Resurfacing**	**$50,000**	**$75,000**	
	General Fund	$50,000	$75,000	
31-00-2610	**Pedestrian Crosswalk - 200 Foothill**	**$352,540**	**$372,910**	
	LACMTA Local	$60,910	$60,910	
	LATIP	$96,630	$117,000	
	Measure R	$195,000	$195,000	
31-00-9201	**Transfers Out Fund 1 (General Fund)**	**$264,160**	**$0**	
	(#1610) Seco Creek Trail	$75,160	$0	
	(#2104) Sister Cities Frienship Path	$16,700	$0	
	(#2202) FY22 Miscellaneous Concrete Repair	$7,340	$0	
	(#2207) Lanterman House Concrete Work	$65,880	$0	
	(#2214) Flint Canyon Trail	$52,580	$0	
	(#2305) Landscape Medians (Link)	$740	$0	
	(#2408) Hampstead Slope Repairs	$31,770	$0	
	(#2412) Soundwall Ph IV - Salisbury Landscaping	$690	$0	
	(#2505) Lanterman House Parking Lot Imprvmnts	$13,300	$0	

FY 2026-27 Budget

Property Acq Fund (38)

Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
38-00-8233	**Building Improvements**	**$200,000**	
	Window replacement	$200,000	

FY 2026-27 Budget

Civic Center DS Fund (39)

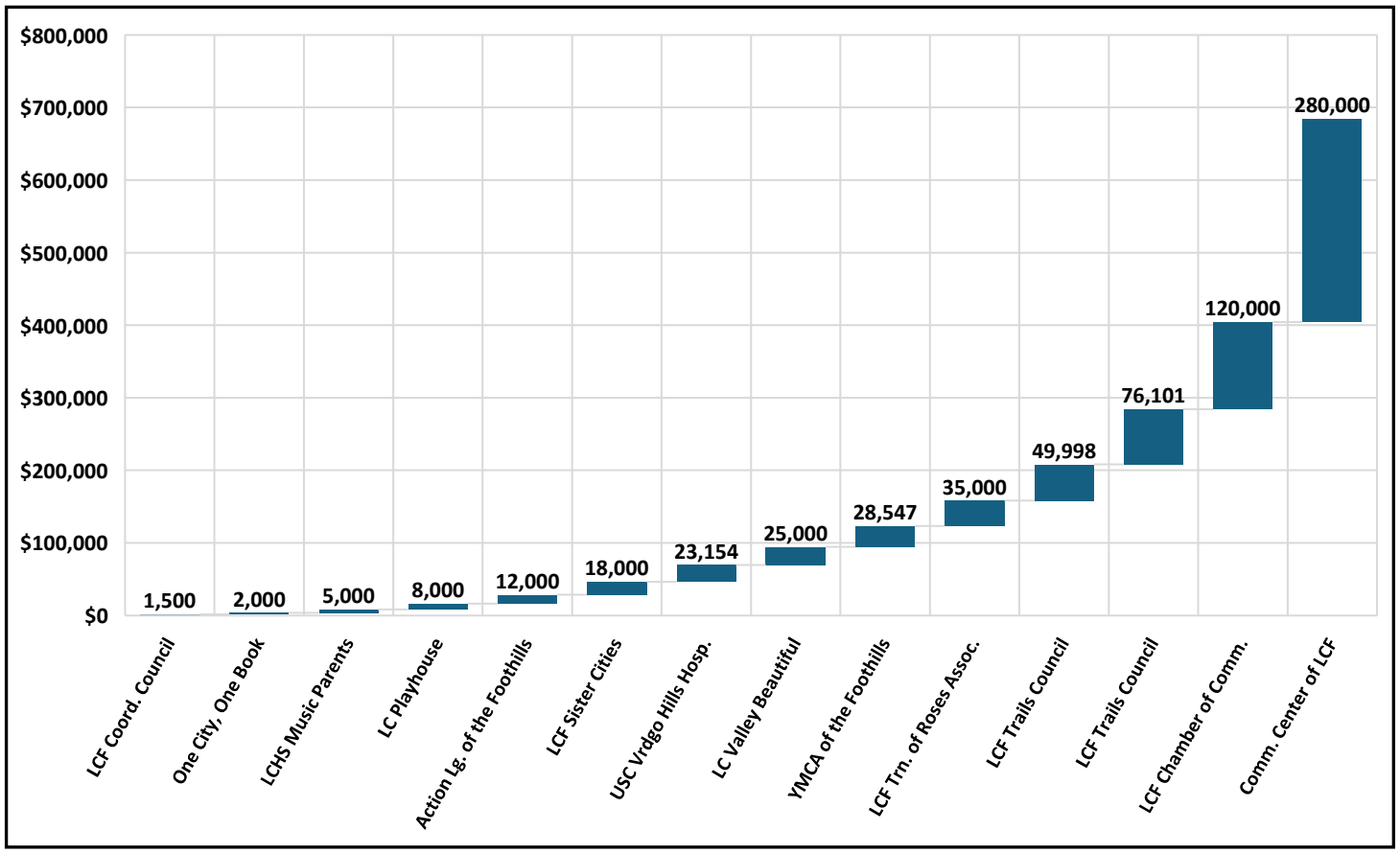
Account Number	Account Name & Sub-items	FY 2026-27 Budget	Notes/Description
39-00-6037	**Principal loan payment**	**$128,410**	
	Principal payment	$128,410	
39-00-6039	**Interest Expense**	**$135,110**	
	Interest payment	$135,110	
39-00-6041	**Annual loan charge**	**$12,820**	
	Loan charge	$12,820	



City of La Cañada Flintridge Preliminary Budget and Financial Plan Fiscal Year 2026-27 (Community Group Funding Requests)

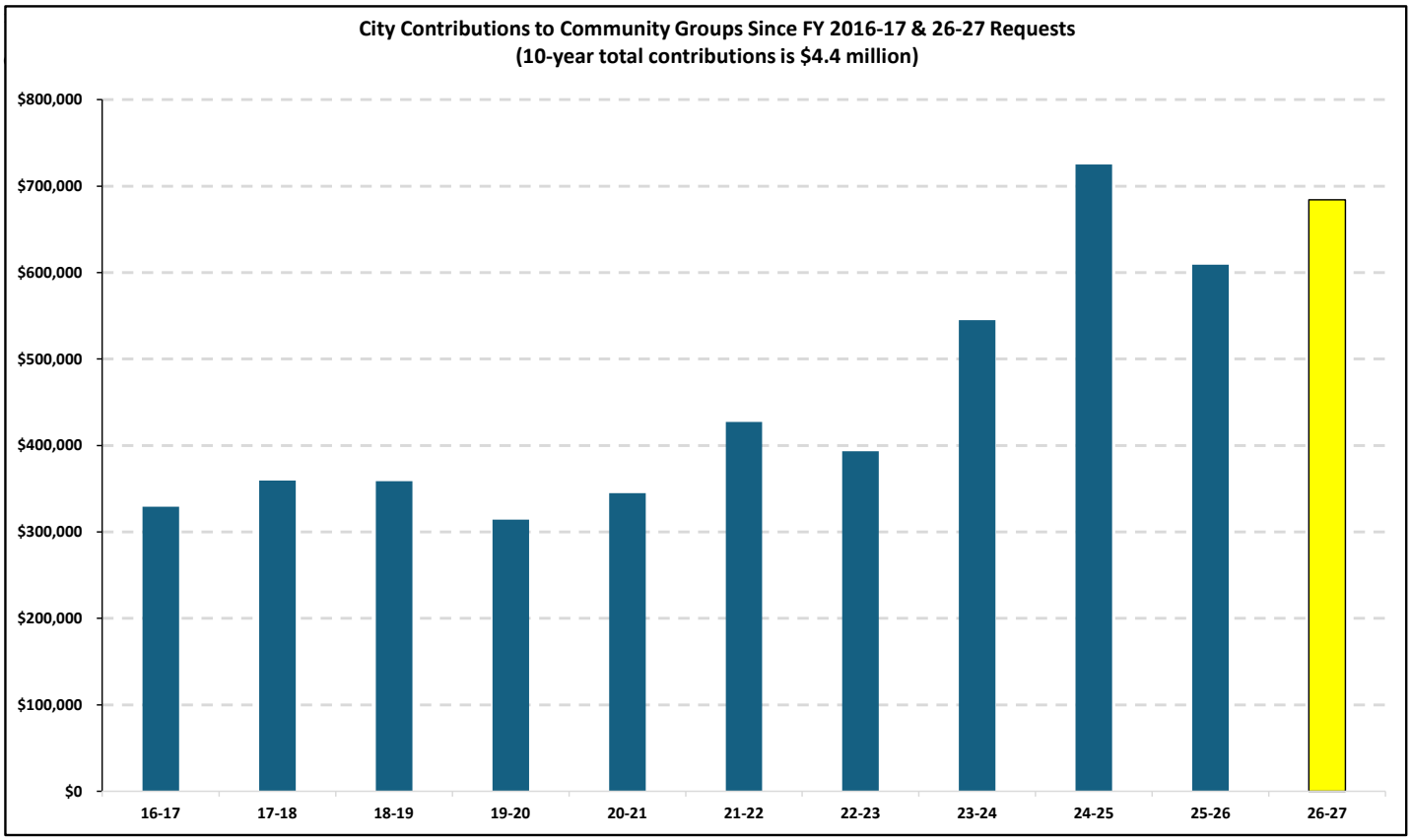
Community Group Requests, FY 2026-27
Amount and Brief Summary

Organization	Requested Amount	Brief Summary of Proposed Use of Funds
LCF Coord. Council	$1,500	Maintain website, PO Box rental, Les Tupper ceremony insurance, printing costs
One City, One Book	$2,000	Host discussion with local author based on chosen author's book
LCHS Music Parents	$5,000	Purchase of a Shure Wireless Mic system w two (2) mics
LC Playhouse	$8,000	Sound design and equipment rental for the all-school musical in 2025-2026
Action Lg. of the Foothills	$12,000	Lanterman Auditorium rental & production costs for two youth drama productions
LCF Sister Cities	$18,000	Hosting Japanese delegations; Youth Leadership Summit; Space Academy; Stdnt Exch.
USC Vrdgo Hills Hosp.	$23,154	Hospital's Community Resource Center for Aging (support devoted to LCF residents)
LC Valley Beautiful	$25,000	Olberz Park landscaping project (drought tolerant plants, irrigation, boulders)
YMCA of the Foothills	$28,547	Support for YMCA's pickleball program (covering costs for residents in 91011 zip code)
LCF Trn. of Roses Assoc.	$35,000	Sponsorship of youth groups; Float-related costs (esp. related to electrification)
LCF Trails Council	$49,998	Update to the 2006 La Canada Flintridge Trails Master Plan
LCF Trails Council	$76,101	Repairs to Cross-Town Connector Trail
LCF Chamber of Comm.	$120,000	Ongoing operations, services to businesses, and special events
Comm. Center of LCF	$280,000	Program support ($200K); Facilities & maintenance support ($80K)
TOTAL	**$684,300**	



Community Group Requests
History of City Contributions & FY 2026-27 Request

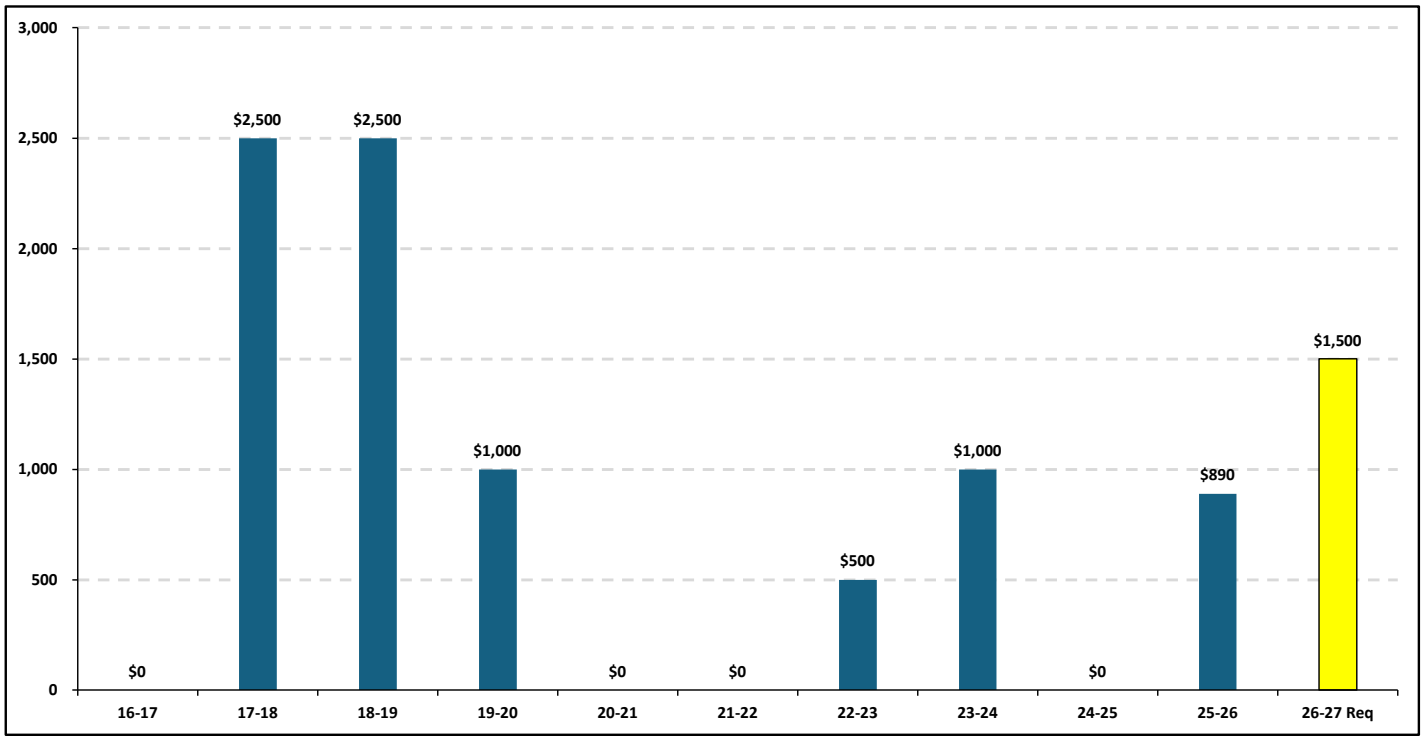
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LCF Pickleball Association	0	0	0	0	0	0	0	0	0	1,280	0	(1,280)	-100.0%	1,280
Study Hall Hoops	0	0	0	0	0	0	0	0	0	4,460	0	(4,460)	-100.0%	4,460
La Canada Kiwanis Foundation	0	0	0	0	0	0	0	0	0	8,920	0	(8,920)	-100.0%	8,920
Lanterman Hist Museum Fdn	104,750	108,375	119,875	122,275	126,400	128,600	143,700	152,350	165,300	165,300	0	(165,300)	-100.0%	1,336,925
Descanso Gardens Guild	10,000	15,000	5,000	0	0	0	0	0	0	0	0	0	n/a	30,000
LCF Coordinating Council	0	2,500	2,500	1,000	0	0	500	1,000	0	890	1,500	610	68.5%	8,390
One City, One Book	1,000	2,000	1,500	2,500	2,000	0	2,000	2,000	2,000	2,670	2,000	(670)	-25.1%	17,670
LCHS Music Parents Association	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	4,460	5,000	540	12.1%	49,460
La Canada Playhouse	0	0	0	0	0	0	0	0	5,000	4,460	8,000	3,540	79.4%	9,460
Action Lg. of the Foothills	0	0	0	0	0	7,000	10,000	10,000	10,000	10,700	12,000	1,300	12.1%	47,700
LCF Sister Cities Association	14,225	9,500	5,000	5,000	6,000	5,000	7,500	10,000	7,500	8,920	18,000	9,080	101.8%	78,645
USC Verdugo Hills Hospital	0	0	0	0	0	25,000	0	24,850	25,799	20,150	23,154	3,004	14.9%	95,799
LC Valley Beautiful	10,000	12,000	12,000	12,000	0	13,000	20,000	24,000	24,000	22,290	25,000	2,710	12.2%	149,290
YMCA of the Foothills	20,000	35,000	26,000	0	0	20,000	21,000	27,825	30,660	31,420	28,547	(2,873)	-9.1%	211,905
LCF Tournament of Roses Assoc.	19,175	15,000	14,050	15,400	12,500	15,000	15,000	25,000	30,000	35,000	35,000	0	0.0%	196,125
LCF Trails Council	0	0	0	0	0	0	0	0	0	0	49,998	49,998	n/a	0
LCF Trails Council	0	0	0	0	0	0	0	0	0	0	76,101	76,101	n/a	0
LCF Chamber of Commerce	100,000	110,000	117,625	90,975	98,750	98,750	98,750	108,900	108,900	120,000	120,000	0	0.0%	1,052,650
Community Center of LCF	45,000	45,000	50,000	60,000	94,075	110,000	70,000	154,200	310,900	168,000	280,000	112,000	66.7%	1,107,175
Total Contributions	$329,150	$359,375	$358,550	$314,150	$344,725	$427,350	$393,450	$545,125	$725,059	$608,920	$684,300	$75,380	12.4%	$4,405,854



LCF Coordinating Council

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LCF Coordinating Council	0	2,500	2,500	1,000	0	0	500	1,000	0	890	1,500	610	68.5%	8,390



La Canada Flintridge Coordinating Council

$1,500

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

La Canada Flintridge Coordinating Council

Non-Profit Organization Tax ID

95-3434615

Please upload proof of non-profit status.

- Receipt_2026-04-15_150155.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Becky Gelhaar

Contact email address

bgelhaar@charter.net

Total Funds Request

1,500.00

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

10/15/2026

Funding for (select all which apply)

- Special Projects/Events Expenditures
- Operational Expenditures

In detail, explain the planned use of requested funds?

Money will be used to maintain our website, pay for the post office box rental, insurance for the Les Tupper Award Ceremony at Flintridge Prep, printing cost, etc. We have no other income.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- LCFCC-Balance-Sheet.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- LCFCC-Profit-Loss.pdf

LCF Coordinating Council
Balance Sheet
As of April 20, 2026

	Apr 20, 26	May 31, 25
ASSETS		
Current Assets		
Checking/Savings		
Checking (WF)	1,033.42	1,512.43
Total Checking/Savings	1,033.42	1,512.43
Total Current Assets	1,033.42	1,512.43
TOTAL ASSETS	1,033.42	1,512.43
LIABILITIES & EQUITY		
Equity		
Opening Balance Equity	1,919.28	1,919.28
Unrestricted Net Assets	-406.85	186.04
Net Income	-479.01	-592.89
Total Equity	1,033.42	1,512.43
TOTAL LIABILITIES & EQUITY	1,033.42	1,512.43

LCF Coordinating Council
Profit & Loss
June 1, 2025 through April 20, 2026

	Jun 1, '25 - Apr 20, 26	Jun 1, '24 - Apr 20, 25
Ordinary Income/Expense		
Income		
City Grant	890.00	1,000.00
Total Income	890.00	1,000.00
Expense		
Bank Charges	15.00	0.00
Communit y Forum	163.53	0.00
Les Tupper Expenses		
Insurance	163.53	161.53
Postage, Mailing Service	73.20	56.00
Printing and Copying	383.10	383.78
Supplies	259.00	459.00
Total Les Tupper Expenses	878.83	1,060.31
Miscellaneous	76.65	39.82
PO Box Rental	196.00	182.00
Website	39.00	310.76
Total Expense	1,369.01	1,592.89
Net Ordinary Income	-479.01	-592.89
Net Income	-479.01	-592.89

BA20240930313

B2727-0125 05/09/2024 2:51 PM Received by California Secretary of State

STATE OF CALIFORNIA
Office of the Secretary of State
STATEMENT OF INFORMATION
CA NONPROFIT CORPORATION
California Secretary of State
1500 11th Street
Sacramento, California 95814
(916) 657-5448

For Office Use Only
-FILED-
File No.: BA20240930313
Date Filed: 5/9/2024

Entity Details

Corporation Name	FEDERATION OF COMMUNITY COORDINATING COUNCILS OF LOS ANGELES COUNTY
Entity No.	0402233
Formed In	CALIFORNIA

Street Address of California Principal Office of Corporation

Street Address of California Office	None

Mailing Address of Corporation

Mailing Address	PO BOX 660813 ARCADIA, CA 91066
Attention	Roberta White

Officers

Officer Name	Officer Address	Position(s)
Barbara Gera	5015 CAMELIA TEMPLE CITY, CA 91780	Secretary
ROBERTA WHITE	P O BOX 660813 ARCADIA, CA 91066	Chief Financial Officer
LINDA CLELLAND	1233 WYNN ROAD PASADENA, CA 91107	Chief Executive Officer

Additional Officers

Officer Name	Officer Address	Position	Stated Position
None Entered			

Agent for Service of Process

Agent Name	ROBERTA WHITE
Agent Address	2210 PALOMA STREET PASADENA, CA 91104

Email Notifications

Opt-in Email Notifications	No, I do NOT want to receive entity notifications via email. I prefer notifications by USPS mail.

Electronic Signature

☒ By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.

Roberta White
Signature

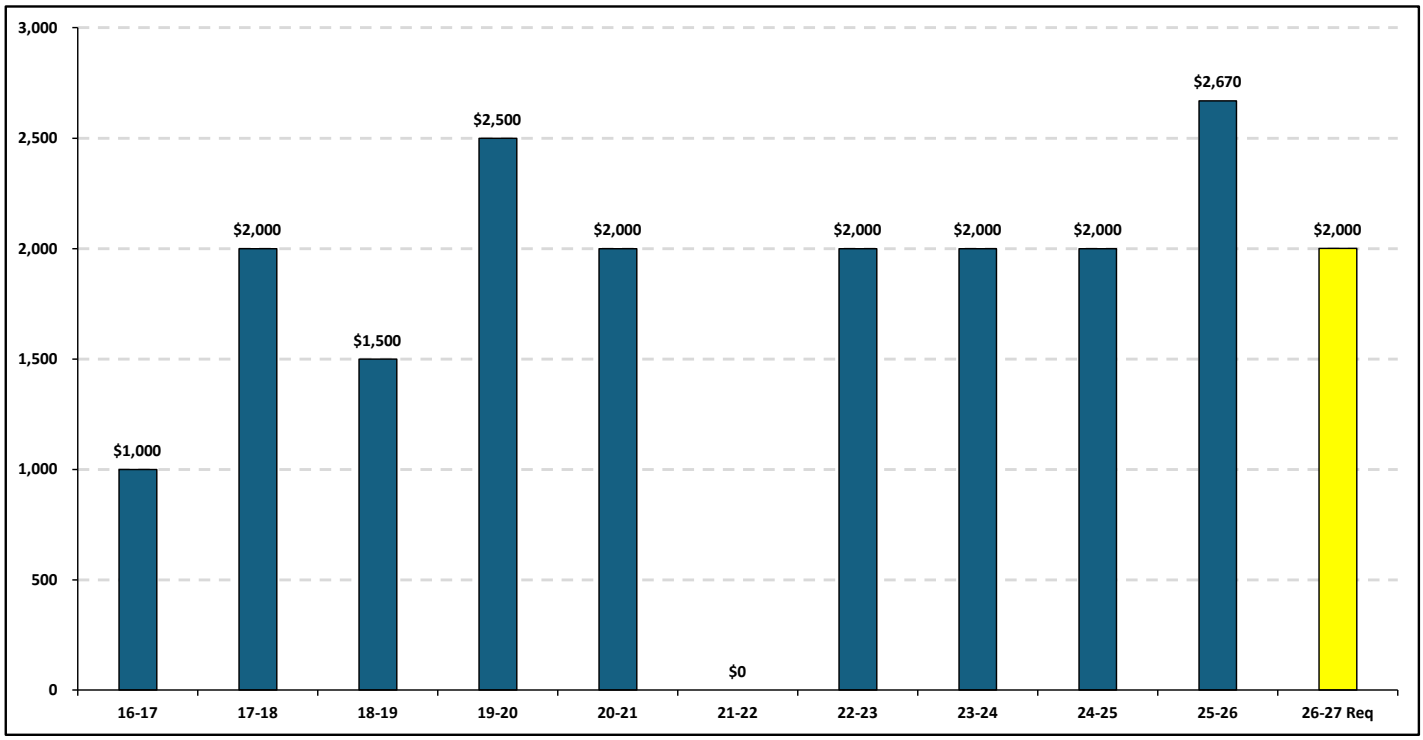
05/09/2024
Date

626 821-4373

One City, One Book

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
One City, One Book	1,000	2,000	1,500	2,500	2,000	0	2,000	2,000	2,000	2,670	2,000	(670)	-25.1%	7,421,733



One City, One Book

$2,000

Do you attest that you meet the minimum criteria as stated above?

No (not eligible for consideration)

Non-Profit Organization Name

One City, One Book

Non-Profit Organization Tax ID

N/A

Please upload proof of non-profit status.

- CommunityGrantNewProgramInstruction.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Carl Emge

Contact email address

momemge@sbcglobal.net

Total Funds Request

2,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

03/22/2027

Funding for (select all which apply)

- Special Projects/Events Expenditures
- Operational Expenditures

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- CommunityGrantNewProgramInstruction1.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- CommunityGrantNewProgramInstruction2.pdf

City of La Canada Flintridge

One City, One Book Committee

April 15, 2026

Mayor and City Council

La Canada Flintridge, CA

Attention: City Manager

Dear Sirs,

I am enclosing a financial report showing the results of our March 22, 2026 One City One Book presentation of Jacob Soboroff's provocative book, "Firestorm".

We were very pleased with our attendance of over 100 people, including some of those folks directly affected by the fire. Jacob's discussion with the audience was lively and well received. The committee felt that we had provided a service to the community this year by way of this event. We once again thank the City Council for their continuing support of our efforts. By the way, the author (a correspondent with MSNBC) was also very impressed by the City's active involvement and support.

I have taken the liberty of also including at this time our request for a grant from the City of $2,000 to cover the 2026/2027 event. You can see from the side by side comparison of this year's actual results to next year's projection that our efforts continue to be closely monitored and directed.

The Committee is composed of approximately twelve volunteer members (of whom two are published authors) who meet monthly to discuss what we have read that would have meaning to our community. We thank the City Council for your continuing support in helping to publicize and stage this event.

Sincerely,

Carl Emge

Carl Emge, Treaurer

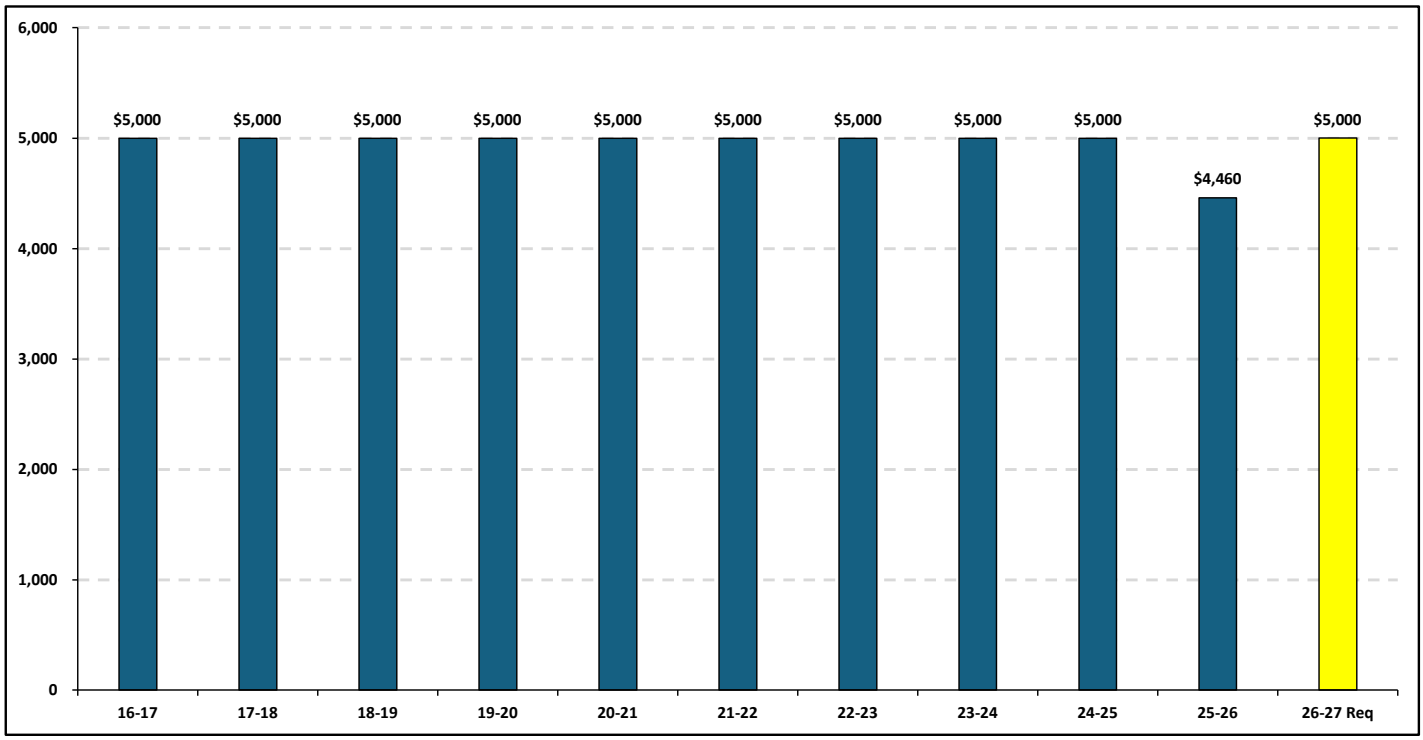
5224 Vista Miguel Dr., La Canada Flintridge 91011 818-790-4409

La Canada One City One Book	BUDGET 2025-2026	ACTUAL 2024-2025	BUDGET 2024-2025
Prior Year Ending Balance	1016	675	578
Annual City Contribuution	2000	2670	3000
Beginning Balance	3016	3345	3578
Expenses			
Check printing charge			
Banner for outside library	125	110	125
Publicity	1400	1177	1500
Bookmarks-Advertising event	200	156	250
Brochures for event	250	271	200
Honorarium,gifts to author,event speaker returned by author	500	500	1000
Honorarum to Interviewer			
Posters for event	75	75	75
Chair rentals			375
Dinner costs for guests	80	40	
LCF Coordinating Council Membersip			
Total-Cost of Event	2630	2329	3525
Current Year Ending Balance	386	1016	53

LCHS Music Parents Association

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LCHS Music Parents Association	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	4,460	5,000	540	12.1%	49,460



La Canada High School Music Parents Association

$5,000

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

La Canada High School Music Parents Association

Non-Profit Organization Tax ID

95-4369334

Please upload proof of non-profit status.

- MPA-La-Canada-High-School-Instrumental-Music-Program-Non-Profit.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Jason Stone

Contact email address

jstone@lcusd.net

Total Funds Request

5,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

12/11/2026

Funding for (select all which apply)

- Special Projects/Events Expenditures

In detail, explain the planned use of requested funds?

We are looking to purchase a few items to help improve our performances in the Fall and at the musical.

We are looking to purchase a Shure Wireless Mic system with mics for instruments.

See Attached Paperwork for details

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- 2026-City-Funding-Request.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- 20260313-BudgetvsActualsLCHSMPA2025-26-FY26PL-1.pdf

La Cañada High School
Music Parents Association
P.O. Box 1307 La Cañada, California 91012-5307

La Cañada Music Parents Association
La Cañada High School
4463 Oak Grove Drive
La Cañada, Ca 91011

Dear Mayor and City Council,

On behalf of the La Cañada High School Music Parents Association (MPA), I would like to request **$5000**, in equipment listed below, to help support the Instrumental Music program at La Cañada High School.

The MPA is a collection of the parents of the over 275 student members of the Marching Band, Concert Band, Wind Ensemble, Jazz Band, Color Guard, Drum Line, Advanced Orchestra, 7/8 Orchestra and 7/8 Bands, that volunteer to support the instrumental music program both in work hours and financially. The money that we are asking will directly affect the 275+ families of the music program and the entire community of La Cañada with our numerous performances for the community including, but not limited to, the Memorial Day Service in the Park, Fiesta Days Parade, Jazz Band Performance on the Sunday of Memorial Day weekend, Instrumental Music performance at the Les Tupper Awards and numerous other community events. We appreciate your thoughtfulness and ability to help the MPA support this fine program as we go throughout Southern California representing La Cañada.

The items we are requesting are:

Shure Wireless Reciver (1)	$4,700
Wireless Mics (2)	$300

We would be purchasing these with your assistance, parent donations and other granting sources (if needed). These items would be purchased in the Fall of 2026.

Thank you for reviewing our request and we thank you for your support of the instrumental music program at La Cañada High School.

Thank you,

Jason Stone
Director of Instrumental Music
La Cañada High School
Executive President - La Cañada Music Parents Association

Shure wireless System



Shure 98 Mic



lchs.mpa.communications@gmail.com

Select Page

La Canada High School Music Parents Association (MPA) Proudly Supports the La Canada High School Instrumental Music Program

La Canada High School Music Parents Association is a 501(c)(3) organization. Tax ID:95-4369334.

Picture

MPA Officers & Board Members

Your parent representatives

Picture

Uniforms & Concert Wear

Band uniform information. Concert wear information.

Picture

Instrument Rental

Band and Orchestra instrument rental.

© 2017-2021 LCHS Instrumental Music Program & LCHS MPA

LCHS Music Parents Association

Budget vs. Actuals: LCHS MPA 2025 -26 - FY26 P&L

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
40000 Contributions Income		0.00	0.00
40100 Restricted Contributions		0.00	0.00
40120 Instrument Fund Contributions		5,000.00	-5,000.00
Total 40100 Restricted Contributions		5,000.00	-5,000.00
40500 Unrestricted Contributions	10,367.63	2,000.00	8,367.63
Total 40000 Contributions Income	10,367.63	7,000.00	3,367.63
40999 Fundraisers		0.00	0.00
41000 Fall Fundraiser		0.00	0.00
41110 Raffle Ticket Sales	680.00	1,850.00	-1,170.00
Total 41000 Fall Fundraiser	680.00	1,850.00	-1,170.00
42000 Winter Fundraiser		0.00	0.00
42100 Winter Fundraiser Income		50,000.00	-50,000.00
42110 Business Sponsorships	8,862.69	0.00	8,862.69
42113 Family Sponsorships	18,550.00	0.00	18,550.00
42117 Ads in Program	800.00	0.00	800.00
42120 Donations	75.00	0.00	75.00
42130 Raffle Tickets	1,000.00	0.00	1,000.00
42190 Senior Tribute	1,225.00	0.00	1,225.00
Total 42100 Winter Fundraiser Income	30,512.69	50,000.00	-19,487.31
42500 Winter Fundraiser Expense		-15,000.00	15,000.00
Total 42000 Winter Fundraiser	30,512.69	35,000.00	-4,487.31
44000 Other Fundraisers		0.00	0.00
44020 Festival Food Booth Income		2,700.00	-2,700.00
44021 Festival Food Booth Expense		-1,800.00	1,800.00
44130 Concerto Concert Income	200.00	0.00	200.00
44168 Poinsettia Sales		0.00	0.00
44170 Poinsettia Sales - Revenue	9,302.00	12,000.00	-2,698.00
44171 Poinsettia Sales Expenses	-5,094.07	-6,500.00	1,405.93
Total 44168 Poinsettia Sales	4,207.93	5,500.00	-1,292.07
44180 Club LC		5,000.00	-5,000.00
Total 44000 Other Fundraisers	4,407.93	11,400.00	-6,992.07
Total 40999 Fundraisers	35,600.62	48,250.00	-12,649.38
45000 Sales		0.00	0.00
45040 Parent Shirts/Jackets Income	1,029.00	0.00	1,029.00
45041 Parent Shirts/Jackets Expense	-1,149.42	0.00	-1,149.42
45051 Student Tshirt/Sweatshirt Expense	-5,052.48	-8,500.00	3,447.52
Total 45000 Sales	-5,172.90	-8,500.00	3,327.10
47000 Group Trips		0.00	0.00
46100 Band Camp		0.00	0.00
46110 Band Camp Fees	9,952.87	10,500.75	-547.88
46150 Band Camp Expense		-3,000.00	3,000.00

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
48170 Band Camp BBQ Fee	920.00	1,100.00	-180.00
Total 46100 Band Camp	10,872.87	8,600.75	2,272.12
46500 Orchestra Retreat		0.00	0.00
46600 Orchestra Retreat Expense	-15,423.00	0.00	-15,423.00
46610 Orchestra Retreat Fee	16,535.00	0.00	16,535.00
Total 46500 Orchestra Retreat	1,112.00	0.00	1,112.00
46700 Marching Band Championship Trip		0.00	0.00
46710 Marching Band Championship Trip - Income	26,228.45	0.00	26,228.45
46750 Marching Band Championship Trip - Expense	-30,510.05	0.00	-30,510.05
Total 46700 Marching Band Championship Trip	-4,281.60	0.00	-4,281.60
47100 Spring Break Trip		0.00	0.00
47110 Spring Break Trip Income	700.00	0.00	700.00
Total 47100 Spring Break Trip	700.00	0.00	700.00
47500 Disneyland Trip - 7/8		0.00	0.00
47510 Disneyland Trip Fee - 7/8	29,424.60	0.00	29,424.60
47520 Disneyland Trip Expense - 7/8	-27,207.00	0.00	-27,207.00
Total 47500 Disneyland Trip - 7/8	2,217.60	0.00	2,217.60
47550 Disneyland Trip - 9/12		0.00	0.00
47553 Disneyland Trip - Fee - 9/12	11,100.70	0.00	11,100.70
47557 Disneyland Trip - Expense - 9/12	-10,037.00	0.00	-10,037.00
Total 47550 Disneyland Trip - 9/12	1,063.70	0.00	1,063.70
Total 47000 Group Trips	11,684.57	8,600.75	3,083.82
48000 Dues & Fee Income		0.00	0.00
48100 Student Fees		0.00	0.00
48105 Student Donations	12,836.46	15,606.00	-2,769.54
48110 Band/Guard Fees	37,342.95	33,816.00	3,526.95
48120 Orchestra Fees	22,950.00	14,070.00	8,880.00
48122 9-12 Band/Guard Transportation	16,951.78	23,660.40	-6,708.62
48130 Drum Line Fees	1,200.00	9,954.00	-8,754.00
48140 Winter Guard Fees	1,950.00	2,898.00	-948.00
48160 7-8 Band Fees		6,360.00	-6,360.00
48162 7/8 Orchestra Fee		3,600.00	-3,600.00
48200 Instrument Rental	8,200.00	8,538.00	-338.00
48300 Uniforms		0.00	0.00
48310 Color Guard Uniform/Equip Fee	1,650.00	1,774.50	-124.50
48330 Drum Line Uniform Income		1,086.75	-1,086.75
48340 Marching Band Uniform Income	3,450.00	3,645.00	-195.00
48370 Band/Guard Shoes Income	1,200.00	999.00	201.00
48380 Orchestra Concert Wear - Fee	5,234.23	1,000.00	4,234.23
Total 48300 Uniforms	11,534.23	8,505.25	3,028.98
Total 48100 Student Fees	112,965.42	127,007.65	-14,042.23

LCHS Music Parents Association

Budget vs. Actuals: LCHS MPA 2025 -26 - FY26 P&L

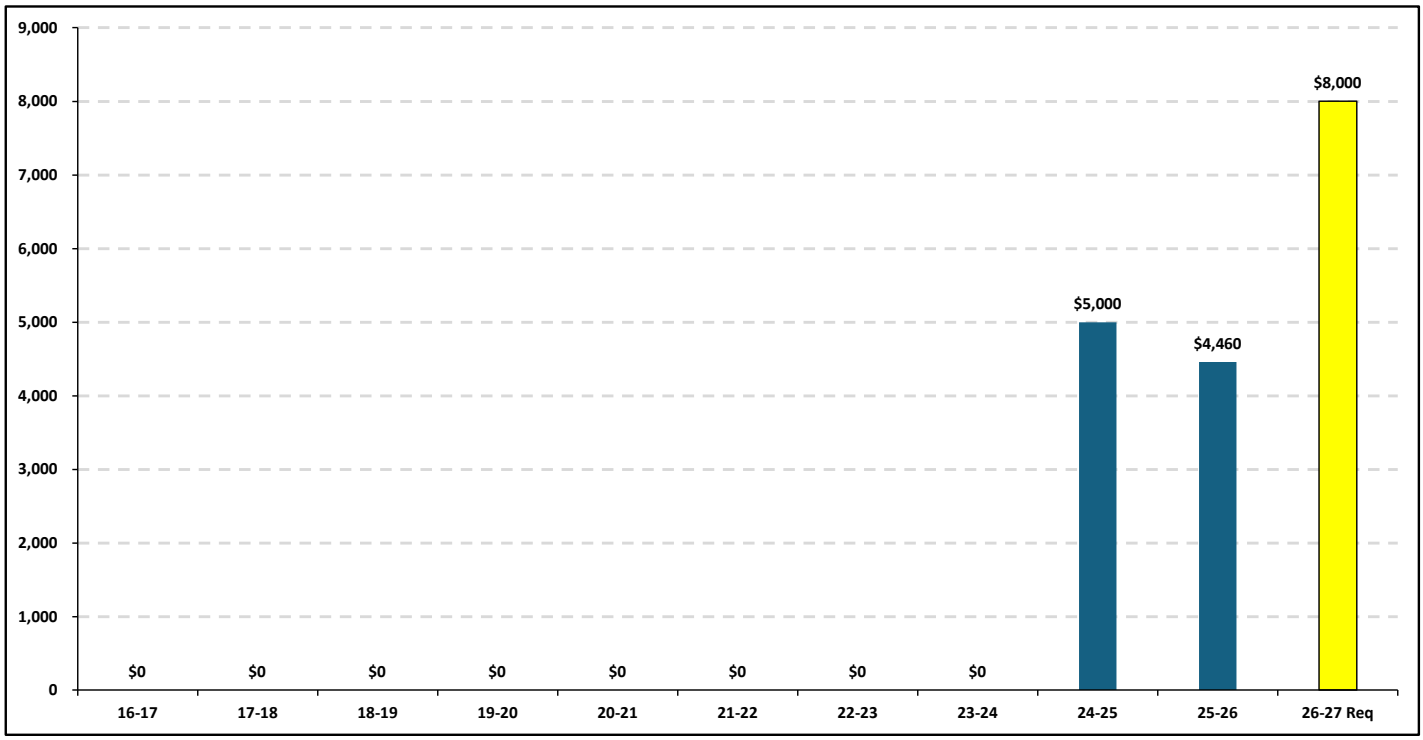
July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total 48000 Dues & Fee Income	112,965.42	127,007.65	-14,042.23
49000 Other Income		0.00	0.00
49100 Interest Income	9.65	500.00	-490.35
Total 49000 Other Income	9.65	500.00	-490.35
Total Income	$165,454.99	$182,858.40	$ -17,403.41
GROSS PROFIT	$165,454.99	$182,858.40	$ -17,403.41
Expenses			
60000 Operating Expense		0.00	0.00
60100 Professional Fees	45,705.00	69,107.50	-23,402.50
60110 Drill Writing	15,000.00	17,000.00	-2,000.00
Total 60100 Professional Fees	60,705.00	86,107.50	-25,402.50
60300 Awards	87.00	1,900.00	-1,813.00
60350 Bank Charges	2.95	100.00	-97.05
60425 Dues & Subscriptions	4,289.90	4,825.00	-535.10
60450 Entrance Fees	5,774.10	9,000.00	-3,225.90
60475 Equipment Purchase	3,871.54	10,000.00	-6,128.46
60480 Equipment Repair & Maintenance		750.00	-750.00
60525 Instrument Purchase	1,449.65	0.00	1,449.65
60530 Instrument Repair & Maintenance	2,199.20	2,000.00	199.20
60535 Insurance	2,372.00	2,500.00	-128.00
60550 Leadership Training		1,540.00	-1,540.00
60575 Licenses & Permits	467.60	400.00	67.60
60600 Meals & Entertainment	2,874.49	10,150.00	-7,275.51
60625 Miscellaneous		1,750.00	-1,750.00
60675 Music Supplies	1,806.74	2,800.00	-993.26
60700 Office Supplies		100.00	-100.00
60725 Postage and Delivery		25.00	-25.00
60750 Props & Supplies	7,417.65	7,000.00	417.65
60865 Transportation - Bus	15,947.50	30,000.00	-14,052.50
60875 Uniform Maintenance & Repairs	2,026.10	1,800.00	226.10
60880 Uniform Purchase	10,283.78	10,000.00	283.78
60915 Vehicle Repair & Maintenance	431.61	1,800.00	-1,368.39
60916 Vehicle Gas	719.39	2,000.00	-1,280.61
Total 60000 Operating Expense	122,726.20	186,547.50	-63,821.30
Total Expenses	$122,726.20	$186,547.50	$ -63,821.30
NET OPERATING INCOME	$42,728.79	$ -3,689.10	$46,417.89
NET INCOME	$42,728.79	$ -3,689.10	$46,417.89

La Canada Playhouse

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
La Canada Playhouse	0	0	0	0	0	0	0	0	5,000	4,460	8,000	3,540	79.4%	7,354,603



La Canada Playhouse

$8,000

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

La Canada Playhouse

Non-Profit Organization Tax ID

88 - 4091589

Please upload proof of non-profit status.

- LCP-Federal-Tax-Exempt-Letter.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Justin Eick

Contact email address

info@lacanadaplayhouse.org

Total Funds Request

8,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

05/01/2027

Funding for (select all which apply)

- Special Projects/Events Expenditures

In detail, explain the planned use of requested funds?

April 14th, 2026

Community Group Funding Committee,

The La Canada Playhouse proudly serves as the nonprofit home of the La Canada High School Theatre Department, where students gain meaningful opportunities to explore creativity, collaboration, and storytelling through live performance. Our mission is to provide accessible, high-quality performing arts experiences that engage students and enrich the broader La Cañada Flintridge community. Because our program operates without direct school funding, we rely on community partnerships to ensure these opportunities remain available and continue to grow.

We are incredibly grateful for the Community Group Funding support previously awarded to the La Canada Playhouse. That investment directly contributed to strengthening our programming and expanding access to the arts. Building on that momentum, this past school year, we introduced a new 7/8 Musical designed specifically to increase performing arts opportunities for middle school students. Our production of Oliver! was widely attended and enthusiastically supported by the community. The experience provided middle school students with their own dedicated platform for artistic expression while also creating a new, meaningful connection point for the community.

The success of the 7/8 musical reinforced the importance of continuing to offer both a high school musical and a middle school musical each year. Together, these two productions represent deeply impactful, fully community-run arts programs that welcomes participation from a wide range of students and reach thousands of audience members. These productions provide opportunities not only for performers, but also for students interested in technical theatre, design, stage management, and production support.

The La Canada High School Theatre Department produces a full season of performances annually, in addition to these two musical productions. Our season programming requires approximately $20,000 each year to cover essentials such as

royalties, scripts, set construction and repair, costumes, meals for cast and crew, and

While the final titles for the upcoming school year have not yet been selected, the productions under consideration will require comparable resources and expenses. The production needs and associated costs remain consistent regardless of the specific show selected, particularly for sound design. These costs apply to both the high school musical and the 7/8 musical, ensuring students across grade levels benefit from professional-quality productions.

To support these expanding opportunities, we are requesting $8,000 to help offset key production expenses across both programs. A portion of these funds would be allocated toward sound design for the high school musical, while another portion would directly support the licensing rights for the new 7/8 musical. With the addition of this middle school production, our overall production needs have grown, and this funding would allow us to sustain both programs at a high level.

We are extremely grateful for the $5,000 previously awarded to our nonprofit through this program, which has made a meaningful impact on our ability to provide accessible, high-quality performing arts opportunities. We understand that funding levels may align with prior awards, and we would be sincerely appreciative of any level of support the City can provide. Thank you for your continued consideration.

Beyond financial figures, your support creates a lasting impact. Students develop confidence, teamwork, leadership skills, and creative abilities through participation in theatre. These productions also strengthen community connections by bringing families, students, and residents together to share in live performance experiences.

We sincerely appreciate your consideration and continued commitment to supporting the arts in La Cañada Flintridge. With your partnership, we can continue expanding access to performing arts opportunities and enriching our community through both the high school musical and the 7/8 musical for years to come.

Thank you for your generosity in supporting the arts!

Justin Eick
Vice President
La Canada Playhouse

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- LCP-Supporting-Documents.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- LCP-2026-Statement-of-Financial-Position.pdf

April 14th, 2026

Community Group Funding Committee,

The following document provides an example of the contracted sound work required for the high school musical, reflected in the invoice from our 2024-2025 all-school production of *Sweeney Todd*. The 2026-2027 musical will require a similar sound design contract and associated costs. As outlined in our request, a portion of the requested funding would be allocated toward this expense, while another portion would support the licensing rights for the new 7/8 musical. While we understand that the requested funds will not fully cover these costs, we would be deeply appreciative of any support in helping to offset them.

Thank you for your consideration!

Justin Eick

Justin Eick

Vice President

La Canada Playhouse

DnB DESIGN
11331 183rd Street #207
Cerritos, CA 90703
424-257-0362
DnB@DnBDesign.net

INVOICE

Invoice#: 25-00459

From Date: Fri, Apr 18, 2025

To Date: Mon, Apr 28, 2025

Bill To: La Cañada High School
Justin Eick
4463 Oak Grove Drive
La Cañada, CA 91011

Attention: Justin Eick

Job: Sweeney Todd

Invoice Date: Wed, Apr 30, 2025

Account Number: C20057

Rental Contract:

Purchase Order: VERBAL

Terms (NET): 15 days

QTY	MANUFACTURER	MODEL NO.	DESCRIPTION	PRICE	EXT. PRICE
Accessory					
Adapters					
4	N/A	N/A	NL2-F to NL2-M Pair Reverse	$3.00	$12.00
4	NEUTRIK	NAC3MM-1	PowerCon-A - PowerCon-B Coupler	$3.00	$12.00
6	NEUTRIK	NL4MMX	Lockable NL4 4 Pole SpeakON Adapter	$2.00	$12.00
Data Cable					
3	N/A	150'	EtherCon Cat5e	$15.00	$45.00
Hardware					
2	THE LIGHT SOURCE	MWB	Mega-Claw	$5.00	$10.00
8	TMB	ProBurger	2” Half Coupler	$3.00	$24.00
Headphones					
2	SONY	MDR-7506	Stereo Professional Headphones	$20.00	$40.00
Laveliere/Boomset Microphones					
26	SENNHEISER	MKE-2	Miniature Laveliere Microphone (3-Pin LEMO)	$40.00	$1040.00
LED Accessories					
2	LITTLITE	LW-12-LED	Dimming LED Desk Light	$3.00	$6.00
Microphone Accessories					
1	DPA	CC4099	Instrument Microphone Clip for Cello	$3.00	$3.00
Microphone Cable					
2	N/A	10'	XLR-M to XLR-F	$3.00	$6.00
6	N/A	100'	XLR-M to XLR-F	$10.00	$60.00
12	N/A	15'	XLR-M to XLR-F	$3.00	$36.00

Please Make Checks Payable to: DnB Design LLC

THANK YOU!

Date Printed: 2025-04-30

DNB DESIGN

INVOICE

11331 183rd Street #207
Cerritos, CA 90703
424-257-0362
DnB@DnBDesign.net

Invoice#: 25-00459

From Date: Fri, Apr 18, 2025 **To**

Date: Mon, Apr 28, 2025 **Job:** Sweeney Todd

Bill To: La Cañada High School
Justin Eick

QTY	MANUFACTURER	MODEL NO.	DESCRIPTION	PRICE	EXT. PRICE
2	N/A	2' - Array Jumper	XLR-M to XLR-F	$3.00	$6.00
18	N/A	25'	XLR-M to XLR-F	$5.00	$90.00
8	N/A	50'	XLR-M to XLR-F	$10.00	$80.00
2	N/A	6'	XLR-M to XLR-F	$3.00	$6.00
Multi Cable					
1	N/A	100'	28 Pair XLR to Stage Box (24x4)	$50.00	$50.00
1	N/A	50’	8 Pair XLR-M to XLR-F Stage Box	$20.00	$20.00
Power Cable					
2	N/A	15'	PowerCon Extension	$10.00	$20.00
2	N/A	25'	PowerCon Extension	$5.00	$10.00
8	N/A	N/A	Edison-M to PowerCon-F (Blue)	$2.00	$16.00
Power Distro					
2	DNB DESIGN	N/A	DnB PowerCon Edison Quad Box	$20.00	$40.00
2	LINK USA	RL 2U1G 8EE	PowerCon to Edison Rack Distro (20A)	$10.00	$20.00
1	N/A	N/A	PowerCon Power Strip	$3.00	$3.00
Radio Accessories					
3	MOTOROLA	NNTN4497CR	Lithium-Ion 2,900 mAh Battery for CP200	$3.00	$9.00
2	MOTOROLA	WPLN4138AR	Single Unit Rapid Charger (CP200) w/PSU	$5.00	$10.00
Speaker Cable					
8	N/A	10'	NL4-F to NL4-F Speakon	$5.00	$40.00
1	N/A	100'	NL4-F to NL4-F Speakon	$20.00	$20.00
1	N/A	100'	NL8-F to NL8-F Speakon	$60.00	$60.00
6	N/A	15'	NL4-F to NL4-F Speakon	$10.00	$60.00
1	N/A	150'	NL8-F to NL8-F Speakon	$70.00	$70.00
4	N/A	25'	NL4-F to NL4-F Speakon	$10.00	$40.00
2	N/A	4’	NL8-M to NL2-F A-B-C-D Tails (Stek)	$20.00	$40.00
1	N/A	50'	NL4-F to NL4-F Speakon	$15.00	$15.00
2	N/A	N/A	NL8-M to NL2-M A-B-C-D Breakout Box	$5.00	$10.00

Please Make Checks Payable to: DnB Design LLC

THANK YOU!

DNB DESIGN

INVOICE

11331 183rd Street #207
Cerritos, CA 90703
424-257-0362
DnB@DnBDesign.net

Invoice#: 25-00459

From Date: Fri, Apr 18, 2025 **To**

Date: Mon, Apr 28, 2025 **Job:** Sweeney Todd

Bill To: La Cañada High School
Justin Eick

QTY	MANUFACTURER	MODEL NO.	DESCRIPTION	PRICE	EXT. PRICE
Speaker Hardware					
5	D&B AUDIOTECHNIK	Z5038	Fixing Plate M10	$3.00	$15.00
2	D&B AUDIOTECHNIK	Z5350	E8 Vertical Flying Bracket	$10.00	$20.00
2	D&B AUDIOTECHNIK	Z5352	E12 Vertical Flying Bracket	$15.00	$30.00
4	DNB DESIGN	HB-E3	E3 Horizontal Bracket	$10.00	$40.00
2	DNB DESIGN	HB-UPM	Horizontal U-Bracket for UPM	$10.00	$20.00
Speaker Stands					
1	YAMAHA	BMS-10A	Stand Adapter for MSP5S	$3.00	$3.00
Video Accesories					
1	PEDCO	PD05020	UltraClamp for EN220	$3.00	$3.00
Video Cable					
1	N/A	200'	RG6/59 BNC-M to BNC-M Coax	$20.00	$20.00
Wireless Accessories					
2	SENNHEISER	A2003-U	Passive Directional Antenna	$20.00	$40.00
Amplifiers					
2	D&B AUDIOTECHNIK	D12	600W Dual Channel Digital Amplifier	$300.00	$600.00
3	D&B AUDIOTECHNIK	D6	300W Dual Channel Digital Amplifier	$200.00	$600.00
Computers					
1	APPLE	Airport Express	802.11n WiFi Access Point	$20.00	$20.00
1	FOCUSRITE	Scarlett-2i2	2-in, 2-out USB Audio Interface	$40.00	$40.00
1	NETGEAR	GS108	8 Port Gigabit Ethernet Unmanaged Switch	$20.00	$20.00
Loudspeakers					
5	D&B AUDIOTECHNIK	E0	100˚ 5" Coaxial Loudspeaker	$100.00	$500.00
2	D&B AUDIOTECHNIK	E12	80˚x50˚ Rotatable 12" Coaxial Loudspeaker	$230.00	$460.00
2	D&B AUDIOTECHNIK	E3	90˚x60˚ Rotatable 6.5" Loudspeaker	$140.00	$280.00
2	D&B AUDIOTECHNIK	E8	90˚x50˚ Rotatable 8" Coaxial Loudspeaker	$190.00	$380.00
2	D&B AUDIOTECHNIK	Q-SUB	Compact 18" Bass Reflex Subwoofer	$250.00	$500.00

Please Make Checks Payable to: DnB Design LLC

THANK YOU!

Date Printed: 2025-04-30

DNB DESIGN

INVOICE

11331 183rd Street #207
Cerritos, CA 90703
424-257-0362
DnB@DnBDesign.net

Invoice#: 25-00459

From Date: Fri, Apr 18, 2025 **To**

Date: Mon, Apr 28, 2025 **Job:** Sweeney Todd

Bill To: La Cañada High School
Justin Eick

QTY	MANUFACTURER	MODEL NO.	DESCRIPTION	PRICE	EXT. PRICE
2	MEYER SOUND	UPM-1P	Compact 100˚ Dual 5" Self- Powered Loudspeaker	$170.00	$340.00
2	YAMAHA	MSP5S	5" Self-Powered Studio Monitor	$50.00	$100.00
Microphones					
1	AKG	D112	Large Diaphragm Cardioid Dynamic Microphone	$70.00	$70.00
2	AUDIO-TECHNICA	AT4033A	Large Diaphragm Cardioid Condenser Microphone	$60.00	$120.00
2	AUDIO-TECHNICA	AT4041	Cardioid Condenser Microphone	$70.00	$140.00
4	DPA	4061IMK	Miniature Omni Condenser Microphone	$70.00	$280.00
1	DPA	4099	Compact Condenser Instrument Microphone w/ Clip	$100.00	$100.00
2	NEUMANN	KM184	Cardioid Condenser Microphone	$130.00	$260.00
2	NEUMANN	TLM103	Large Diaphragm Cardioid Condenser Microphone	$140.00	$280.00
3	SENNHEISER	MD421 II	Cardioid Dynamic Microphone	$90.00	$270.00
2	SENNHEISER	MKH40-P48	Cardioid Condenser Microphone	$170.00	$340.00
2	SHURE	Beta181	Side-Address Modular Condenser Microphone	$80.00	$160.00
1	SHURE	SM57	Cardioid Dynamic Microphone	$40.00	$40.00
2	SHURE	SM58	Cardioid Dynamic Microphone	$40.00	$80.00
3	SHURE	SM58S	Switched Cardioid Dynamic Microphone	$40.00	$120.00
2	SHURE	SM81	Cardioid Condenser Microphone	$90.00	$180.00
Microphones/Direct Boxes					
2	RADIAL	JDI-Duplex	Dual Channel Phase Coherent Passive Direct Box	$80.00	$160.00
Mixing Consoles					
1	MIDAS	DL151	24 Ch Analog Input Fixed Format AES50 Stage Box	$300.00	$300.00
1	MIDAS	DL251	48 Input 16 Output Fixed Format AES50 Stage Box	$450.00	$450.00
Video					
1	VITEK	VTC-EBV49/24	Varifocal Color Bullet Camera	$15.00	$15.00
Wireless					
3	MOTOROLA	CP200	Portable 2-Way Radio	$50.00	$150.00
1	PWS	AF-8-X	8 Channel Antenna Distro	$200.00	$200.00

Please Make Checks Payable to: DnB Design LLC

THANK YOU!

Date Printed: 2025-04-30

DnB DESIGN

INVOICE

11331 183rd Street #207
Cerritos, CA 90703
424-257-0362
DnB@DnBDesign.net

Invoice#: 25-00459

From Date: Fri, Apr 18, 2025 **To**

Date: Mon, Apr 28, 2025 **Job:** Sweeney Todd

Bill To: La Cañada High School
Justin Eick

QTY	MANUFACTURER	MODEL NO.	DESCRIPTION	PRICE	EXT. PRICE
12	SENNHEISER	EM 3532-U	Dual Diversity UHF Receiver	$200.00	$2400.00
1	SENNHEISER	EM100 G3	Diversity UHF Receiver	$50.00	$50.00
8	SENNHEISER	SK 5012	30mW Miniature Bodypack Transmitter	$100.00	$800.00
12	SENNHEISER	SK 5212-A	50mW Miniature Tunable Bodypack Transmitter	$110.00	$1320.00
4	SENNHEISER	SK 5212-B	50mW Miniature Tunable Bodypack Transmitter	$110.00	$440.00
1	SENNHEISER	SKP100	Plug-on Transmitter	$50.00	$50.00
1	VEGA	M-724	4 Channel Diversity Antenna Distro	$100.00	$100.00

*All labor work will be executed to specification. Any changes to the spec or labor agreement will only be executed with written authorization and may be subject to additional charges.
**Damaged and/or lost equipment will be subject to additional charges.
***Past due invoices may be subject to additional finance charges.

Subtotal:	$14,947.00
Amount of Discount:	$9,234.50
Subtotal with Discount:	$5,712.50
Sales Tax:	$0.00
Delivery/Pickup or Freight:	$200.00
TOTAL:	**$5,912.50**

Please Make Checks Payable to: DnB Design LLC

THANK YOU!

Date Printed: 2025-04-30

DnB DESIGN
Theatrical Sound Design & Equipment Rental
11331 183rd Street #207
Cerritos, CA 90703
424-257-0362
DnB@DnBDesign.net

INVOICE

DATE: 4/30/2025
INVOICE # 1603
CUSTOMER ID C20057
LA CAÑADA HIGH SCHOOL

La Cañada High School

JOB: SWEENEY TODD - PERISHABLES

BILL TO:
Justin Eick
4463 Oak Grove Drive
La Cañada, CA 91011, USA
818-330-9528

SHIP TO:
Justin Eick
4463 Oak Grove Drive
La Cañada, CA 91011
USA
818-395-1339

PO #: VERBAL
TERMS: NET 15

QTY	ITEM			UNIT PRICE	AMOUNT
1	Energizer	EN92 AAA	AAA Batteries	$68.90	$68.90
1	Sally Beauty	MetaGrip	Premium Bobby Pins - Bronze (300ct)	$14.49	$14.49
1	3M	Transpore	Surgical Tape 1/2" (24 rolls/box)	$12.50	$12.50
1	Sally Beauty	MetaGrip	Premium Boby Pins - Blonde (300ct)	$14.49	$14.49
1	Purell	9632-04-CMR	Advanced Hand Sanitzer Refreshing Gel	$15.99	$15.99
2	Smith & Nephew	Uni-Solve	Adhesive Remover Wipes (Box of 50)	$9.00	$18.00
2	Smith & Nephew	Skin-Prep	Protection Dressing Wipes (50 Count box)	$6.90	$13.80
1	Sally Beauty	MetaGrip	Premium Bobby Pins - Black (300ct)	$14.49	$14.49
2	Energizer	EN91 AA	AA Batteries	$65.00	$130.00
1	Innovera	IVR10012	10oz. Can Compressed Air Duster (2 pack)	$15.99	$15.99
1	Lowes/Home Depot	BATT	AA/AAA Batteries	$170.41	$170.41

*All labor work will be executed to specification. Any changes to the spec or labor agreement will only be executed with written authorization
and may be subject to additional charges.
**Damaged and/or lost equipment will be subject to additional charges.
***Late or unpaid invoices are subject to additional finance charges.

SUBTOTAL:	$489.06
FREIGHT:	
SALES TAX:	$50.13
TOTAL:	**$539.19**

Bank transfer remittance information:
SWIFT Code: BOFAUS3N
Routing: 122000661 (paper & electronic) 026009593 (wires)
Account: 1215267092

Please make all checks payable to DnB Design LLC
THANK YOU!

INVOICE

DnB DESIGN
Theatrical Sound Design & Equipment Rental
11331 183rd Street #207
Cerritos, CA 90703
424-257-0362
DnB@DnBDesign.net

DATE: 4/27/2025

INVOICE # 1601

CUSTOMER ID C20057
LA CAÑADA HIGH SCHOOL

La Cañada High School

JOB: SWEENEY TODD - LABOR

BILL TO:
Justin Eick
4463 Oak Grove Drive
La Cañada, CA 91011, USA
818-330-9528

SHIP TO:
Justin Eick
4463 Oak Grove Drive
La Cañada, CA 91011
USA
818-395-1339

PO #: VERBAL
TERMS: NET 15

QTY	ITEM			UNIT PRICE	AMOUNT
1	DnB Design	LABOR - A1	FOH Sound Mixing and Engineering Services	$2,820.00	$2,820.00
1	DnB Design	LABOR - DESIGN/PROD	Sound Design Services	$2,405.00	$2,405.00

*All labor work will be executed to specification. Any changes to the spec or labor agreement will only be executed with written authorization
and may be subject to additional charges.
**Damaged and/or lost equipment will be subject to additional charges.
***Late or unpaid invoices are subject to additional finance charges.

SUBTOTAL:	$5,225.00
FREIGHT:	
SALES TAX:	$0.00
TOTAL:	**$5,225.00**

Bank transfer remittance information:
SWIFT Code: BOFAUS3N
Routing: 122000661 (paper & electronic) 026009593 (wires)
Account: 1215267092

Please make all checks payable to DnB Design LLC
THANK YOU!

Page: 1 of 1

Statement of Financial Position

La Canada Playhouse

As of Apr 14, 2026

	TOTAL
Assets	
Current Assets	
Bank Accounts	
La Canada Playhouse (6705) - 1	47,275.91
Total for Bank Accounts	**$47,275.91**
Total for Current Assets	**$47,275.91**
Total for Assets	**$47,275.91**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Credit Cards	
Capital One	1,922.68
Total for Credit Cards	**$1,922.68**
Other Current Liabilities	
Short-term business loans	4,500.00
Total for Other Current Liabilities	**$4,500.00**
Total for Current Liabilities	**$6,422.68**
Total for Liabilities	**$6,422.68**
Equity	
Retained Earnings	48,153.28
Net Income	-7,300.05
Total for Equity	**$40,853.23**
Total for Liabilities and Equity	**$47,275.91**

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

LA CANADA PLAYHOUSE
228 SPENCER ST
GLENDALE, CA 91202

Date:
February 1, 2023
Employer ID number:
88-4091589
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
June 30
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
September 21, 2022
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053430015523

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

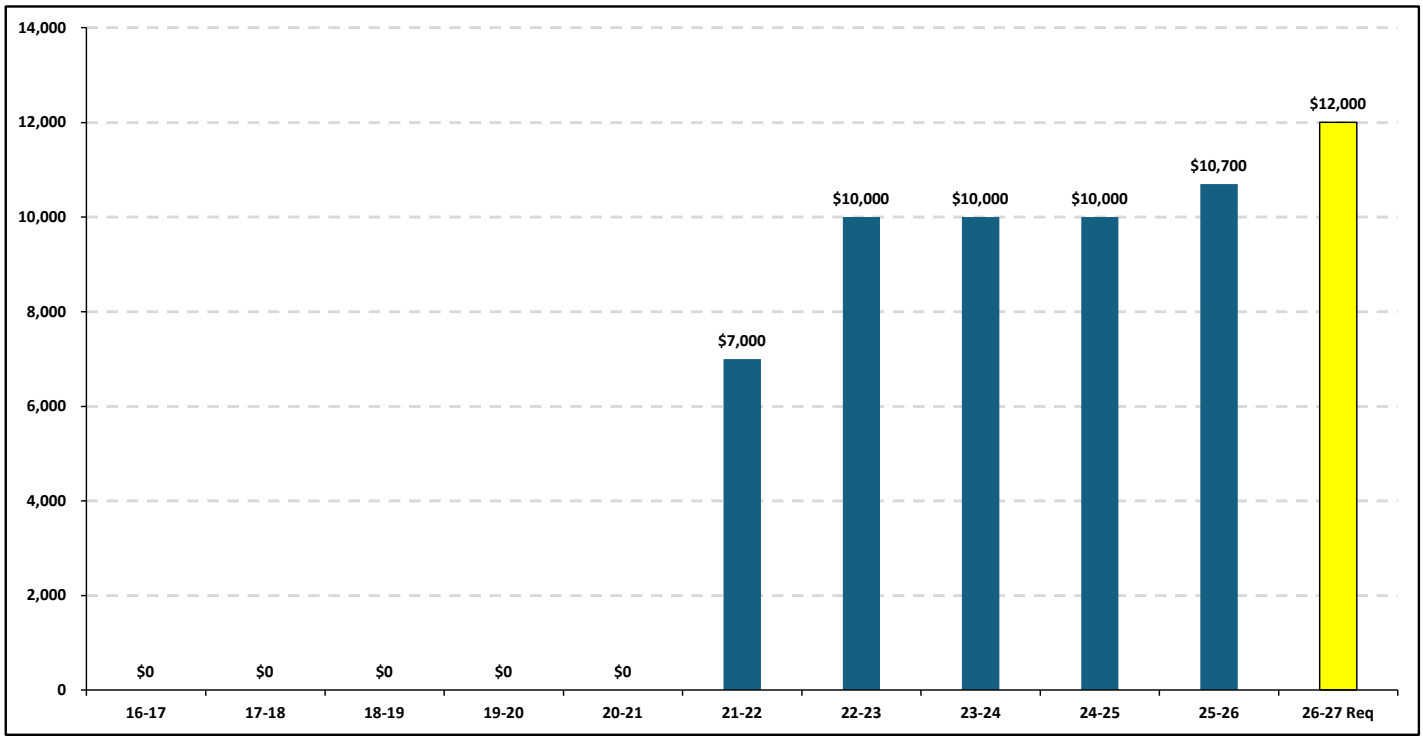
Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Action Lg. of the Foothills

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
Action Lg. of the Foothills	0	0	0	0	0	7,000	10,000	10,000	10,000	10,700	12,000	1,300	12.1%	7,345,143



Assistance League of Flintridge

$12,000

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

Action League of the Foothills

Non-Profit Organization Tax ID

95-2258153

Please upload proof of non-profit status.

- non-profit-proof.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Donna Shepherd

Contact email address

ddshepherd@gmail.com

Total Funds Request

12,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

03/26/2027

Funding for (select all which apply)

- Special Projects/Events Expenditures
- Operational Expenditures

In detail, explain the planned use of requested funds?

The Drama Program funded and operated by Action League of the Foothills (formerly Assistance League of Flintridge) has been in existence since 1986. Two (2) programs are offered each year: Fall production for ALFie Players (grades 3-6) and a Winter production for ALFie Company (grades 5-10).

Each production offers approximately 25 spots for students and is directed by two paid staff with experience in children's theater productions. The students learn stagecraft, dancing, singing, stage presence and self-confidence during the 8 weeks of rehearsals that culminate in a stage production on the last evening. The parents of our participants, during each session, help with makeup, hair, costumes, scenery, lobby decorations and snacks. Throughout the 8 weeks of each session, 5-10 of ALF members are working with the students during rehearsals or on the final production evening.

Students are not required to audition for a part in the production - every participant is assigned a part and given the chance to shine. The majority of the rehearsals and the final productions are held at Lanterman Auditorium and the final production is open to the community free of charge. Our students love seeing their families, teachers, friends and their community come out in support of their performances. Over the 16 years I have been involved with ALF, I have watched some of our shyest students shine on stage and their smiles light up the auditorium.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- EXPENSE-ESTIMATES-FOR-2026-2027.docx

Upload non-profit organization's most recent annual financial statements (audited preferred)

- 2024-2025-FYE_ALF_990-Tax-Form.pdf

California Secretary of State

Business Programs Division
1500 11th Street, Sacramento, CA 95814

Request Type: Certified Copies
Entity Name: ACTION LEAGUE OF THE FOOTHILLS
Formed In: CALIFORNIA
Entity No.: 0274705
Entity Type: Nonprofit Corporation - CA - Public Benefit

Issuance Date: 06/16/2025
Copies Requested: 1
Receipt No.: 010325720
Certificate No.: 338178235

Document Listing

Reference #	Date Filed	Filing Description	Number of Pages
B3729-6698	06/13/2025	Amendment - Name Change Only	1

** **** ****** ******** End of list ******** ****** **** **

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, do hereby certify on the Issuance Date, the attached document(s) referenced above are true and correct copies and were filed in this office on the date(s) indicated above.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California on June 16, 2025.

SHIRLEY N. WEBER, PH.D.
Secretary of State

To verify the issuance of this Certificate, use the Certifcate No. above with the Secretary of State Certification Verification Search available at bizfileOnline.sos.ca.gov.

April 26, 2026

To: LCF City Council

Re: Community Grant For Action League of the Foothills

I am listing the expenses that Action League of the Foothills incurred during our 2025-26 fiscal year. If actual invoices are needed, I will need to ask our Treasurer to go back through the year and find all that match this list. Our Treasurer only works one day per week so would not be able to get the receipts until Tuesday, April 14, 2026.

Salaries:	$16,100 (estimated at $17,200) for 2026-27
Facility:	$12,532.25 (estimated at $14,000 for 2026-27)

Project Supplies:

Backdrops:	$ 950.52
Videographer:	$1,000.00
T-Shirts:	$ 890.58
Scripts/Music	$ 182.42
Program Printing:	$ 28.44
Total for Supplies	$3,051.96

- **TOTAL AMOUNT SPENT FOR 2025-2026: $32,050.19**
- **WITH ESTIMATED INCREASE IN SALARIES AND LANTERMAN AUDITORIUM COSTS, THE MINIMUM PROJECTED COST FOR 2026-2027: $34,251.95**

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.
Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2024

Open to Public Inspection

A For the 2024 calendar year, or tax year beginning 6/01 , 2024, and ending 5/31 , 20 2025

B Check if applicable:
- [ ] Address change
- [ ] Name change
- [ ] Initial return
- [ ] Final return/terminated
- [ ] Amended return
- [ ] Application pending

C
ASSISTANCE LEAGUE OF FLINTRIDGE
4607 OAKWOOD AVENUE
LA CANADA, CA 91011

D Employer identification number
95-2258153

E Telephone number
818-790-1328

G Gross receipts $ 884,537.

F Name and address of principal officer:
SAME AS C ABOVE

H(a) Is this a group return for subordinates? [ ] Yes [X] No

H(b) Are all subordinates included? [ ] Yes [ ] No
If "No," attach a list. See instructions.

I Tax-exempt status: [X] 501(c)(3) [ ] 501(c) ( ) (insert no.) [ ] 4947(a)(1) or [ ] 527

J Website: ALFLINTRIDGE.ORG

H(c) Group exemption number

K Form of organization: [X] Corporation [ ] Trust [ ] Association [ ] Other

L Year of formation: 1951

M State of legal domicile: CA

Part I Summary

1 Briefly describe the organization's mission or most significant activities: ASSISTANCE LEAGUE OF FLINTRIDGE IS A NONPROFIT SERVICE ORGANIZATION OF VOLUNTEERS COMMITTED TO IDENTIFYING AND SERVING THE NEEDS OF THE COMMUNITY THROUGH PHILANTHROPIC PROGRAMS DEVELOPED AND ADMINISTERED BY ITS MEMBERS.

2 Check this box [ ] if the organization discontinued its operations or disposed of more than 25% of its net assets.

RECEIVED
Attorney General's Office
OCT 17 2025
Registry of Charities and Fundraisers

3	Number of voting members of the governing body (Part VI, line 1a)	3	13
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	13
5	Total number of individuals employed in calendar year 2024 (Part V, line 2a)	5	63
6	Total number of volunteers (estimate if necessary)	6	210
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.

		Prior Year	Current Year
8	Contributions and grants (Part VIII, line 1h)	323,658.	311,973.
9	Program service revenue (Part VIII, line 2g)	264,901.	245,997.
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	39,811.	72,550.
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	476.	3,323.
12	Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	628,846.	633,843.
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	57,603.	54,088.
14	Benefits paid to or for members (Part IX, column (A), line 4)		
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	313,820.	273,681.
16a	Professional fundraising fees (Part IX, column (A), line 11e)		
b	Total fundraising expenses (Part IX, column (D), line 25) 57,820.		
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	242,453.	282,000.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	613,876.	609,769.
19	Revenue less expenses. Subtract line 18 from line 12	14,970.	24,074.

		Beginning of Current Year	End of Year
20	Total assets (Part X, line 16)	2,097,479.	2,162,087.
21	Total liabilities (Part X, line 26)	223,207.	222,302.
22	Net assets or fund balances. Subtract line 21 from line 20	1,874,272.	1,939,785.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer — Date

JULIA HASTINGS — PRESIDENT
Type or print name and title

Paid Preparer Use Only

Preparer's name	Preparer's signature	Date	Check [ ] if self-employed	PTIN
DAVID F. LLEWELLYN	DAVID F. LLEWELLYN	9/24/25		P00177748

Firm's name: LLEWELLYN ACCOUNTANCY CORPORATION
Firm's address: 25129 THE OLD ROAD SUITE 208, STEVENSON RANCH, CA 91381
Firm's EIN: 952795473
Phone no. 818-952-1040

May the IRS discuss this return with the preparer shown above? See instructions [X] Yes [ ] No

BAA For Paperwork Reduction Act Notice, see the separate instructions. TEEA0101L 12/12/24 Form **990** (2024)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ... X

1 Briefly describe the organization's mission:

ASSISTANCE LEAGUE OF FLINTRIDGE IS A NONPROFIT SERVICE ORGANIZATION OF VOLUNTEERS COMMITTED TO IDENTIFYING AND SERVING THE NEEDS OF THE COMMUNITY THROUGH PHILANTHROPIC PROGRAMS DEVELOPED AND ADMINISTERED BY ITS MEMBERS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ... ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ... ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 274,724. including grants of $) (Revenue $)

SUMMER SCHOOL - ADMINISTRATION AND OPERATION OF A SUMMER SCHOOL PROGRAM IN THE COMMUNITY BENEFITING STUDENTS, GRADE 1 TO 6, WITH ENRICHMENT CLASSES. 400 SERVED.

4b (Code:) (Expenses $ 58,256. including grants of $) (Revenue $)

DRAMA - PROVIDES DRAMA CLASSES FOR STUDENTS IN GRADES 3 THROUGH 10 INCLUDING PRODUCTIONS OF PLAYS, "FROZEN" AND "SHRECK".54 SERVED.

4c (Code:) (Expenses $ 57,631. including grants of $) (Revenue $)

ALF INSTRUMENTAL MUSIC - STUDENTS GRADE 4 THROUGH 6 PROVIDES INSTRUMENTAL MUSIC CLASSES INCLUDING MUSIC RECITALS DURING THE SCHOOL TERM. 144 SERVED.

4d Other program services (Describe on Schedule O.) SEE SCHEDULE O
(Expenses $ 120,979. including grants of $) (Revenue $)

4e Total program service expenses 511,590.

Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1	X	
2	Is the organization required to complete *Schedule B, Schedule of Contributors*? See instructions	2		X
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? *If "Yes," complete Schedule D, Part V*	10	X	
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a	X	
b	Did the organization report an amount for investments – other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments – program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a		X
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I.* See instructions	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		X
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X

Part IV Checklist of Required Schedules *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22	X	
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions).			
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of any individual described in line 28a? *If "Yes," complete Schedule L, Part IV*	28b		X
c	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in noncash contributions? *If "Yes," complete Schedule M*	29	X	
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? **Note:** All Form 990 filers are required to complete Schedule O	38	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

				Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a	4		
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b	0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?			1c X	

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

			Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return. 2a 63			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b	X	
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?	3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation on Schedule O*	3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7	**Organizations that may receive deductible contributions under section 170(c).**			
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?	7a		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		X
d	If "Yes," indicate the number of Forms 8282 filed during the year 7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
9	**Sponsoring organizations maintaining donor advised funds.**			
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
10	**Section 501(c)(7) organizations.** Enter:			
a	Initiation fees and capital contributions included on Part VIII, line 12 10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities 10b			
11	**Section 501(c)(12) organizations.** Enter:			
a	Gross income from members or shareholders 11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) 11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?	12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year 12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**			
a	Is the organization licensed to issue qualified health plans in more than one state? **Note:** See the instructions for additional information the organization must report on Schedule O.	13a		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans 13b			
c	Enter the amount of reserves on hand 13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation on Schedule O*	14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see the instructions and file Form 4720, Schedule N.	15		X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16		X
17	**Section 501(c)(21) organizations.** Did the trust, or any disqualified or other person, engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953? If "Yes," complete Form 6069.	17		

Part VI Governance, Management, and Disclosure. *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI ..... [X]

Section A. Governing Body and Management

			Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year 1a	13		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.			
b	Enter the number of voting members included on line 1a, above, who are independent 1b	13		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5		X
6	Did the organization have members or stockholders? ..... SEE SCHEDULE O	6	X	
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? ..... SEE SCHEDULE O	7a	X	
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? ..... SEE SCH O	7b	X	
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:			
a	The governing body?	8a	X	
b	Each committee with authority to act on behalf of the governing body?	8b	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses on Schedule O*	9		X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X	
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990. SEE SCHEDULE O			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe on Schedule O how this was done* ..... SEE SCHEDULE O	12c	X	
13	Did the organization have a written whistleblower policy?	13	X	
14	Did the organization have a written document retention and destruction policy?	14	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	15a		X
b	Other officers or key employees of the organization	15b		X
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed CA

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

[ ] Own website [X] Another's website [X] Upon request [ ] Other *(explain on Schedule O)*

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year. SEE SCHEDULE O

20 State the name, address, and telephone number of the person who possesses the organization's books and records.

TREASURER 4607 OAKWOOD AVENUE LA CANADA CA 91011 818-790-1328

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII. ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) MARGARET POZNICK	2									
CAP VOTING REP	0	X						0.	0.	0.
(2) KAY WITTICK	33									
TREASURER	0	X		X				0.	0.	0.
(3) MARGARET KRUSE	29									
PHIL COM CHAIR	0	X						0.	0.	0.
(4) ROSALIND HILTON	8									
FINANCE CHAIR.	0	X						0.	0.	0.
(5) NANCY SCHER	6									
ASSISTEENS COOR	0	X						0.	0.	0.
(6) JAN DIBIAS	10									
REC. SECRETARY	0	X		X				0.	0.	0.
(7) KIM WESTHOFF	10									
MEMBERSHIP CHAI	0	X						0.	0.	0.
(8) SHEILA SINNING	8									
STRATEGIC CHAIR	0	X						0.	0.	0.
(9) JULIA HASTINGS	42									
PRESIDENT	0	X		X				0.	0.	0.
(10) GALE MUSKER	6									
P/R CHAIR.	0	X						0.	0.	0.
(11) JEAN SILLIMAN	12									
ASST TREASURER	0	X		X				0.	0.	0.
(12) LEASA SUGIMURA	5									
PERSONNEL CHAIR	0	X						0.	0.	0.
(13) DONNA SHEPHERD	46									
BARGAIN BOX CHA	0	X						0.	0.	0.
(14)										

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
1b **Subtotal**								0.	0.	0.
c **Total from continuation sheets to Part VII, Section A**								0.	0.	0.
d **Total (add lines 1b and 1c)**								0.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization 0

		Yes	No
3	Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants, and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b	21,515.			
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	290,458.			
	g Noncash contributions included in lines 1a-1f	1g	276,034.			
	h **Total.** Add lines 1a-1f		311,973.			
Program Service Revenue		Business Code				
	2a SUMMER SCHOOL	611600	204,210.	204,210.		
	b ALF INSTRUMENTAL MUSIC	611600	24,887.	24,887.		
	c ALF DRAMA	611600	16,900.	16,900.		
	d					
	e					
	f All other program service revenue					
	g **Total.** Add lines 2a-2f		245,997.			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		72,550.			72,550.
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
		(i) Real	(ii) Personal			
	6a Gross rents 6a					
	b Less: rental expenses 6b					
	c Rental income or (loss) 6c					
	d Net rental income or (loss)					
		(i) Securities	(ii) Other			
	7a Gross amount from sales of assets other than inventory 7a					
	b Less: cost or other basis and sales expenses 7b					
	c Gain or (loss) 7c					
	d Net gain or (loss)					
	8a Gross income from fundraising events (not including $ _____ of contributions reported on line 1c). See Part IV, line 18 8a					
	b Less: direct expenses 8b					
	c Net income or (loss) from fundraising events					
	9a Gross income from gaming activities. See Part IV, line 19 9a					
	b Less: direct expenses 9b					
	c Net income or (loss) from gaming activities					
	10a Gross sales of inventory, less returns and allowances 10a	250,694.				
	b Less: cost of goods sold 10b	250,694.				
	c Net income or (loss) from sales of inventory					
Miscellaneous Revenue		Business Code				
	11a OTHER INCOME		3,323.	3,323.		
	b					
	c					
	d All other revenue					
	e **Total.** Add lines 11a-11d		3,323.			
	12 **Total revenue.** See instructions		633,843.	249,320.	0.	72,550.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22	54,088.	54,088.		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	0.	0.	0.	0.
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	0.	0.	0.	0.
7 Other salaries and wages	273,681.	260,984.	12,697.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)	10,629.	9,726.	903.	
12 Advertising and promotion	2,976.	2,391.		585.
13 Office expenses	24,495.	17,678.	624.	6,193.
14 Information technology				
15 Royalties				
16 Occupancy	101,614.	59,295.	5,063.	37,256.
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	4,156.	3,694.	462.	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	11,444.	4,921.	687.	5,836.
23 Insurance	3,416.	3,309.	107.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a PROGRAM COSTS	41,886.	41,822.	64.	
b DONATION	29,250.	29,222.	28.	
c BANKFEES	22,676.	16,839.	806.	5,031.
d MISCELLANEOUS	14,645.	4,308.	10,314.	23.
e All other expenses	14,813.	3,313.	8,604.	2,896.
25 **Total functional expenses.** Add lines 1 through 24e	609,769.	511,590.	40,359.	57,820.
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X ☐

				(A) Beginning of year		(B) End of year
Assets	1	Cash — non-interest-bearing		249,873.	1	278,916.
	2	Savings and temporary cash investments		1,167,665.	2	1,171,989.
	3	Pledges and grants receivable, net			3	
	4	Accounts receivable, net			4	
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons			5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)			6	
	7	Notes and loans receivable, net			7	
	8	Inventories for sale or use		25,930.	8	26,674.
	9	Prepaid expenses and deferred charges		25,314.	9	16,186.
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 991,138.			
	b	Less: accumulated depreciation	10b 843,169.	159,413.	10c	147,969.
	11	Investments — publicly traded securities		462,976.	11	511,516.
	12	Investments — other securities. See Part IV, line 11			12	
	13	Investments — program-related. See Part IV, line 11			13	
	14	Intangible assets			14	
	15	Other assets. See Part IV, line 11		6,308.	15	8,837.
	16	**Total assets.** Add lines 1 through 15 (must equal line 33)		2,097,479.	16	2,162,087.
Liabilities	17	Accounts payable and accrued expenses		12,272.	17	12,499.
	18	Grants payable			18	
	19	Deferred revenue		210,935.	19	209,803.
	20	Tax-exempt bond liabilities			20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D			21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons			22	
	23	Secured mortgages and notes payable to unrelated third parties			23	
	24	Unsecured notes and loans payable to unrelated third parties			24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D			25	
	26	**Total liabilities.** Add lines 17 through 25		223,207.	26	222,302.
Net Assets or Fund Balances		**Organizations that follow FASB ASC 958, check here ☒ and complete lines 27, 28, 32, and 33.**				
	27	Net assets without donor restrictions		1,800,074.	27	1,858,840.
	28	Net assets with donor restrictions		74,198.	28	80,945.
		Organizations that do not follow FASB ASC 958, check here ☐ and complete lines 29 through 33.				
	29	Capital stock or trust principal, or current funds			29	
	30	Paid-in or capital surplus, or land, building, or equipment fund			30	
	31	Retained earnings, endowment, accumulated income, or other funds			31	
	32	Total net assets or fund balances		1,874,272.	32	1,939,785.
	33	Total liabilities and net assets/fund balances		2,097,479.	33	2,162,087.

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ... [X]

1	Total revenue (must equal Part VIII, column (A), line 12)	1	633,843.
2	Total expenses (must equal Part IX, column (A), line 25)	2	609,769.
3	Revenue less expenses. Subtract line 2 from line 1	3	24,074.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	1,874,272.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O) SEE SCHEDULE O	9	41,439.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	1,939,785.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ... [ ]

			Yes	No
1	Accounting method used to prepare the Form 990: [ ] Cash [X] Accrual [ ] Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?	2a	X	
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both. [X] Separate basis [ ] Consolidated basis [ ] Both consolidated and separate basis			
b	Were the organization's financial statements audited by an independent accountant?	2b		X
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both. [ ] Separate basis [ ] Consolidated basis [ ] Both consolidated and separate basis			
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	2c	X	
	If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.			
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?	3a		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	3b		

SCHEDULE A
(Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2024

Open to Public Inspection

Name of the organization	Employer identification number
ASSISTANCE LEAGUE OF FLINTRIDGE	95-2258153

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:

10 ☒ An organization that normally receives (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations .....

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						

12 Gross receipts from related activities, etc. (see instructions) 12

13 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

14	Public support percentage for 2024 (line 6, column (f), divided by line 11, column (f))	14	%
15	Public support percentage from 2023 Schedule A, Part II, line 14	15	%

16a **33-1/3% support test—2024.** If the organization did not check the box on line 13, and line 14 is 33-1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

b **33-1/3% support test—2023.** If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

17a **10%-facts-and-circumstances test—2024.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐

b **10%-facts-and-circumstances test—2023.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	45,345.	313,074.	330,240.	323,658.	311,973.	1,324,290.
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	25,550.	175,360.	293,915.	265,603.	250,694.	1,011,122.
3 Gross receipts from activities that are not an unrelated trade or business under section 513.	2,295.	66,881.	304.	421.		69,901.
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						0.
5 The value of services or facilities furnished by a governmental unit to the organization without charge						0.
6 **Total.** Add lines 1 through 5	73,190.	555,315.	624,459.	589,682.	562,667.	2,405,313.
7a Amounts included on lines 1, 2, and 3 received from disqualified persons	0.	0.	0.	0.	0.	0.
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year	0.	0.	0.	0.	0.	0.
c Add lines 7a and 7b	0.	0.	0.	0.	0.	0.
8 **Public support.** (Subtract line 7c from line 6.)						2,405,313.

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
9 Amounts from line 6	73,190.	555,315.	624,459.	589,682.	562,667.	2,405,313.
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	32,553.	31,501.	30,023.	39,811.	72,550.	206,438.
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						0.
c Add lines 10a and 10b	32,553.	31,501.	30,023.	39,811.	72,550.	206,438.
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						0.
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						0.
13 **Total support.** (Add lines 9, 10c, 11, and 12.)	105,743.	586,816.	654,482.	629,493.	635,217.	2,611,751.

14 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

15 Public support percentage for 2024 (line 8, column (f), divided by line 13, column (f))	15	92.10 %
16 Public support percentage from 2023 Schedule A, Part III, line 15	16	94.24 %

Section D. Computation of Investment Income Percentage

17 Investment income percentage for **2024** (line 10c, column (f), divided by line 13, column (f))	17	7.90 %
18 Investment income percentage from **2023** Schedule A, Part III, line 17	18	5.76 %

19a **33-1/3% support tests—2024.** If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☒

b **33-1/3% support tests—2023.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in* ***Part VI*** *how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer lines 3b and 3c below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in* ***Part VI*** *when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in* ***Part VI*** *what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes" and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in* ***Part VI*** *how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in* ***Part VI,*** *including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in* ***Part VI.***	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? *If "Yes," complete Part I of Schedule L (Form 990).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in* ***Part VI.***	9a		
b	Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in* ***Part VI.***	9b		
c	Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in* ***Part VI.***	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer line 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?	11a	
b	A family member of a person described on line 11a above?	11b	
c	A 35% controlled entity of a person described on line 11a or 11b above? *If "Yes" to line 11a, 11b, or 11c, provide detail in* ***Part VI.***	11c	

Section B. Type I Supporting Organizations

		Yes	No
1	Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? *If "No," describe in* ***Part VI*** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax* year.	1	
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* ***Part VI*** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2	

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* ***Part VI*** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1	

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1	
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s), or (ii) serving on the governing body of a supported organization? *If "No," explain in* ***Part VI*** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	2	
3	By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* ***Part VI*** *the role the organization's supported organizations played in this regard.*	3	

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year* ***(see instructions).***

a ☐ The organization satisfied the Activities Test. *Complete* ***line 2*** *below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete* ***line 3*** *below.*

c ☐ The organization supported a governmental entity. *Describe in* ***Part VI*** *how you supported a governmental entity (see instructions).*

		Yes	No
2	Activities Test. ***Answer lines 2a and 2b below.***		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* ***Part VI identify those supported organizations and explain*** *how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a	
b	Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* ***Part VI*** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b	
3	Parent of Supported Organizations. ***Answer lines 3a and 3b below.***		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *If "Yes" or "No," provide details in* ***Part VI.***	3a	
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its *supported organizations? If "Yes," describe in* ***Part VI*** *the role played by the organization in this regard.*	3b	

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income

			(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1		
2	Recoveries of prior-year distributions	2		
3	Other gross income (see instructions)	3		
4	Add lines 1 through 3.	4		
5	Depreciation and depletion	5		
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7	Other expenses (see instructions)	7		
8	**Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4)	8		

Section B – Minimum Asset Amount

			(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a	Average monthly value of securities	1a		
b	Average monthly cash balances	1b		
c	Fair market value of other non-exempt-use assets	1c		
d	**Total** (add lines 1a, 1b, and 1c)	1d		
e	**Discount** claimed for blockage or other factors *(explain in detail in **Part VI**)*:			
2	Acquisition indebtedness applicable to non-exempt-use assets	2		
3	Subtract line 2 from line 1d.	3		
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4		
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6	Multiply line 5 by 0.035.	6		
7	Recoveries of prior-year distributions	7		
8	**Minimum Asset Amount** (add line 7 to line 6)	8		

Section C – Distributable Amount

				Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1		
2	Enter 0.85 of line 1.	2		
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3		
4	Enter greater of line 2 or line 3.	4		
5	Income tax imposed in prior year	5		
6	**Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations *(continued)*

Section D – Distributions		**Current Year**
1 Amounts paid to supported organizations to accomplish exempt purposes	1	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	3	
4 Amounts paid to acquire exempt-use assets	4	
5 Qualified set-aside amounts (prior IRS approval required – *provide details in* ***Part VI***)	5	
6 Other distributions (describe in ***Part VI***). See instructions.	6	
7 **Total annual distributions.** Add lines 1 through 6.	7	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in **Part VI**). See instructions.	8	
9 Distributable amount for 2024 from Section C, line 6	9	
10 Line 8 amount divided by line 9 amount	10	

Section E – Distribution Allocations (see instructions)	**(i) Excess Distributions**	**(ii) Underdistributions Pre-2024**	**(iii) Distributable Amount for 2024**
1 Distributable amount for 2024 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2024 (reasonable cause required – *explain in* ***Part VI***). See instructions.			
3 Excess distributions carryover, if any, to 2024			
a From 2019			
b From 2020			
c From 2021			
d From 2022			
e From 2023			
f **Total** of lines 3a through 3e			
g Applied to underdistributions of prior years			
h Applied to 2024 distributable amount			
i Carryover from 2019 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2024 from Section D, line 7: $			
a Applied to underdistributions of prior years			
b Applied to 2024 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2024, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, *explain in* ***Part VI***. See instructions.			
6 Remaining underdistributions for 2024. Subtract lines 3h and 4b from line 1. For result greater than zero, *explain in* ***Part VI***. See instructions.			
7 **Excess distributions carryover to 2025.** Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2020			
b Excess from 2021			
c Excess from 2022			
d Excess from 2023			
e Excess from 2024			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

SCHEDULE D (Form 990)

(Rev. December 2024)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
Attach to Form 990.
Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

Open to Public Inspection

Name of the organization

ASSISTANCE LEAGUE OF FLINTRIDGE

Employer identification number

95-2258153

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate value of contributions to (during year)		
3	Aggregate value of grants from (during year)		
4	Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (for example, recreation or education)
☐ Protection of natural habitat
☐ Preservation of open space
☐ Preservation of a historically important land area
☐ Preservation of a certified historic structure

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

		Held at the End of the Tax Year
a Total number of conservation easements	2a	
b Total acreage restricted by conservation easements	2b	
c Number of conservation easements on a certified historic structure included on line 2a	2c	
d Number of conservation easements included on line 2c acquired after July 25, 2006, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year _____

4 Number of states where property subject to conservation easement is located _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year $ _____

8 Does each conservation easement reported on line 2d above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items.

(i) Revenue included on Form 990, Part VIII, line 1 $ _____

(ii) Assets included in Form 990, Part X $ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items.

a Revenue included on Form 990, Part VIII, line 1 $ _____

b Assets included in Form 990, Part X $ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply).

a ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange program
e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table.

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII ☐

Part V Endowment Funds

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	74,198.	70,258.	75,163.	80,388.	72,657.
b Contributions					
c Net investment earnings, gains, and losses	8,747.	7,940.	-815.	-1,225.	11,731.
d Grants or scholarships	2,000.	4,000.	4,090.	4,000.	4,000.
e Other expenditures for facilities and programs				0.	
f Administrative expenses					
g End of year balance	80,945.	74,198.	70,258.	75,163.	80,388.

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment _____ %
b Permanent endowment _____ %
c Term endowment _____ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) Unrelated organizations?	3a(i)		X
(ii) Related organizations?	3a(ii)		X
b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		23,494.		23,494.
b Buildings		747,630.	632,597.	115,033.
c Leasehold improvements				
d Equipment				
e Other		220,014.	210,572.	9,442.
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, line 10c, column (B))*				147,969.

Part VII Investments – Other Securities N/A

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. *(Column (b) must equal Form 990, Part X, line 12, column (B))*		

Part VIII Investments – Program Related N/A

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. *(Column (b) must equal Form 990, Part X, line 13, column (B))*		

Part IX Other Assets N/A

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

	(a) Description	(b) Book value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. *(Column (b) must equal Form 990, Part X, line 15, column (B))*		

Part X Other Liabilities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1.	(a) Description of liability	(b) Book value
(1)	Federal income taxes	
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. *(Column (b) must equal Form 990, Part X, line 25, column (B))*		

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII. SEE PART XIII [X]

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return N/A

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines **2a** through **2d**		2e	
3	Subtract line **2e** from line **1**		3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines **4a** and **4b**		4c	
5	Total revenue. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 12.)*		5	

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return N/A

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines **2a** through **2d**		2e	
3	Subtract line **2e** from line **1**		3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines **4a** and **4b**		4c	
5	Total expenses. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 18.)*		5	

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X - FASB ASC 740 FOOTNOTE

THE CHAPTER HAS APPLIED THE PROVISIONS OF THE FASB'S ASC 740-10, ACCOUNTING FOR UNCERTAINTY IN INCOME TAXES. UNDER ASC 740-10, NONPUBLIC ENTERPRISES, INCLUDING NONPROFIT ORGANIZATIONS, ARE REQUIRED TO RECORD A TAX LIABILITY WHEN SUBSTANTIAL UNCERTAINTIES EXIST AS TO WHETHER CERTAIN INCOME IS EXEMPT FROM FEDERAL, STATE, AND LOCAL INCOME TAX. AS OF MAY 31, 2025, THE CHAPTER HAD NO SUBSTANTIAL UNCERTAIN INCOME TAX POSITIONS.

Part XIII Supplemental Information *(continued)*

PART X - FASB ASC 740 FOOTNOTE (CONTINUED)

THE CHAPTER'S FEDERAL RETURNS ARE SUBJECT TO EXAMINATION BY FEDERAL TAXING AUTHORITIES, GENERALLY FOR THREE YEARS AFTER THEY ARE FILED AND THE CHAPTER'S STATE RETURNS ARE SUBJECT TO EXAMINATION BY THE STATE TAXING AUTHORITIES, GENERALLY FOR FOUR YEARS AFTER THEY ARE FILED.

SCHEDULE I
(Form 990)

(Rev. December 2024)

Department of the Treasury
Internal Revenue Service

Grants and Other Assistance to Organizations, Governments, and Individuals in the United States

Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.
Attach to Form 990.
Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

Open to Public Inspection

Name of the organization

ASSISTANCE LEAGUE OF FLINTRIDGE

Employer identification number

95-2258153

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☐ Yes ☒ No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments.

Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than $5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of noncash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							
(8)							

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table . . . 0

3 Enter total number of other organizations listed in the line 1 table . . . 0

Part III **Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22. Part III can be duplicated if additional space is needed.

	(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of noncash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
1	COLLEGE SCHOLARSHIPS	4	4,000.			
2	SHOE VOUCHERS/TOILETRIES/SCHOOL SUP	1,360		29,608.	PURCHASE PRICE	SHOE VOUCHERS/TOILETRIES/SCHOOL SUP
3	BOOKS AND OTHER			20,480.	PURCHASE PRICE	BOOKS AND OTHER
4						
5						
6						
7						

Part IV **Supplemental Information.** Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

SCHEDULE M (Form 990)

Department of the Treasury
Internal Revenue Service

Noncash Contributions

Complete if the organizations answered "Yes" on Form 990, Part IV, line 29 or 30.
Attach to Form 990.
Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2024

Open to Public Inspection

Name of the organization

ASSISTANCE LEAGUE OF FLINTRIDGE

Employer identification number

95-2258153

Part I Types of Property

		(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1	Art – Works of art				
2	Art – Historical treasures				
3	Art – Fractional interests				
4	Books and publications				
5	Clothing and household goods	X		275,373.	SELLING PRICE
6	Cars and other vehicles				
7	Boats and planes				
8	Intellectual property				
9	Securities – Publicly traded				
10	Securities – Closely held stock				
11	Securities – Partnership, LLC, or trust interests				
12	Securities – Miscellaneous				
13	Qualified conservation contribution – Historic structures				
14	Qualified conservation contribution – Other				
15	Real estate – Residential				
16	Real estate – Commercial				
17	Real estate – Other				
18	Collectibles				
19	Food inventory				
20	Drugs and medical supplies				
21	Taxidermy				
22	Historical artifacts				
23	Scientific specimens				
24	Archeological artifacts				
25	Other (OTHER)			661.	FMV
26	Other ( )				
27	Other ( )				
28	Other ( )				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part V, Donee Acknowledgement 29

			Yes	No
30a	During the year, did the organization receive by contribution any property reported on Part I, lines 1 through 28, that it must hold for at least 3 years from the date of the initial contribution, and which isn't required to be used for exempt purposes for the entire holding period?	30a		X
b	If "Yes," describe the arrangement in Part II.			
31	Does the organization have a gift acceptance policy that requires the review of any nonstandard contributions?	31		X
32a	Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?	32a		X
b	If "Yes," describe in Part II.			
33	If the organization didn't report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.			

Part II **Supplemental Information.** Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

Name of the organization: ASSISTANCE LEAGUE OF FLINTRIDGE
Employer identification number: 95-2258153

FORM 990, PART III, LINE 4D - OTHER PROGRAM SERVICES DESCRIPTION

EXPENSES INCLUDING GRANTS REVENUE
43,810.
OPERATION SCHOOL BELL PROVIDES HYGIENE KITS AND SCHOOL SUPPLIES TO ELEMENTARY SCHOOL STUDENTS IN PASADENA (HILLSIDE AND LEARNING WORKS). PROVIDED CHROME BOOKS AND CLOTHING GIFTS CARDS AND BACKPACKS TO LA CANADA STUDENTS. DONATED ITEMS INCLUDED 380 BACKPACKS AND SUPPLIES, 12 CHROME BOOKS, 1360 HYGIENE KITS, 1,050 SERVED.

EXPENSES INCLUDING GRANTS REVENUE
31,709.
ALF IN ACTION: NORTH VALLEY MILITARY LIBRARY, DOOR OF HOPE AND MAKE IT HAPPEN PROGRAMS. 290 PATIENTS SERVED, 220 VOLUNTEER HOURS.

EXPENSES INCLUDING GRANTS REVENUE
29,000.
OTHER CAP PROGRAMS

EXPENSES INCLUDING GRANTS REVENUE
11,604.
CAPS- CAP CARE PACS (CLOTHING) FOR 200 PEOPLE AT VERDUGO HILLS HOSPITAL, 125 CAPPY BEARS TO EMERGENCY ROOM AT VERDUGO HILLS HOSPITAL, 230-330 UNION STATION CARE KITS, DIAPERS TO ELIZABETH HOUSE, MEALS TO VERDUGO HILLS HOSPITAL, VOLUNTEER HOURS - 100.

EXPENSES INCLUDING GRANTS REVENUE
4,014.
SCHOLARSHIPS. SCHOLARSHIPS TO HIGH SCHOOL SENIORS. TOTAL SERVED - 4.

EXPENSES INCLUDING GRANTS REVENUE
842.
ASSISTENNS- 336 GOODIE BAGS AND COMFORT BLANKETS FOR CHILDREN AT UNION STATION. DONATED MONEY TO NORTH VALLEY MILITARY INSTITUTE LIBRARY. PRICED ITEMS FOR THE BARGAIN BOX, PREPARED HYGIENE KITS FOR OSB AND ASSISTED ALF AND CAAP STAURDAY STAFFERS.

FORM 990, PART VI, LINE 6 - EXPLANATION OF CLASSES OF MEMBERS OR SHAREHOLDER

THE CORPORATION HAS MEMBERS WHO ARE CALLED VOTING MEMBERS AND MAY ALSO HAVE NON VOTING MEMBERS.

FORM 990, PART VI, LINE 7A - HOW MEMBERS OR SHAREHOLDERS ELECT GOVERNING BODY

ANNUALLY, THE BOARD AT A BOARD MEETING ELECT 2 MEMBERS OF A NOMINATING COMMITTEE, AND THE VOTING MEMBERS AT A REGULAR MEETING ELECT AT LEAST 3 MEMBERS TO SUCH NOMINATING COMMITTEE WHICH PRESENTS A SLATE OF NOMINEES FOR POSITIONS ON THE BOARD. A MONTH BEFORE THE ELECTION THE SLATE OF NOMINEES IS PRESENTED TO THE MEMBERSHIP. THERE IS A PETITION PROCESS FOR AN ADDITIONAL NOMINEE FOR AN OFFICE ON THE BOARD. THE ELECTION IS BY VOICE VOTE, EXCEPT WHEN A NOMINATING PETITION HAS BEEN RECEIVED, IN WHICH EVENT THE CONTESTED OFFICE IS BY BALLOT.

FORM 990, PART VI, LINE 7B - DECISIONS OF GOVERNING BODY APPROVAL BY MEMBERS OR SHAREHOLDERS

THE DECISIONS OF THE BOARD APPROVING THE BUDGET, EXPENDITURES NOT IN THE BUDGET EXCEEDING $1,500, OBLIGATIONS OF MEMBER EFFORT, OR SIGNIFICANT CHANGES TO PROGRAMS ARE PRESENTED BY MOTION TO THE MEMBERS AT GENERAL MEETINGS FOR APPROVAL.

FORM 990, PART VI, LINE 11B - FORM 990 REVIEW PROCESS

A DRAFT OF THE FORM 990 IS PRESENTED BY THE TREASURER TO THE BOARD AT A BOARD MEETING FOR REVIEW AND APPROVAL.

FORM 990, PART VI, LINE 12C - EXPLANATION OF MONITORING AND ENFORCEMENT OF CONFLICTS

EACH VOTING MEMBER IS REQUIRED TO REVIEW AND SIGN A COPY OF THE POLICY; THE POLICY IS REVIEWED ANNUALLY AT A REGULAR MEETING. A MEMBER IN ATTENDANCE AT A BOARD REGULAR OR COMMITTEE MEETING WHO HAS A CONFLICT OF INTEREST SHALL DISCLOSE THE FACTS. THE DISCLOSURE IS REFLECTED IN THE MINUTES OF THE MEETING. THE PERSON HAVING A CONFLICT OF INTEREST WILL NOT PARTICIPATE IN THE DISCUSSION OR VOTE ON THE TRANSACTION.

FORM 990, PART VI, LINE 19 - OTHER ORGANIZATION DOCUMENTS PUBLICLY AVAILABLE

FORM 990 IS AVAILABLE ON GUIDESTAR, OR UPON REQUEST AT OUR OFFICE LOCATION SHOWN ON PAGE 1 OF FORM 990. OUR GOVERNING DOCUMENTS AND CONFLICT OF INTEREST POLICY ARE AVAILABLE FOR INSPECTION UPON REQUEST AT OUR OFFICE LOCATION. FINANCIAL STATEMENTS

FORM 990, PART VI, LINE 19 - OTHER ORGANIZATION DOCUMENTS PUBLICLY AVAILABLE (CONTINUED)

ARE NOT AVAILABLE TO THE PUBLIC.

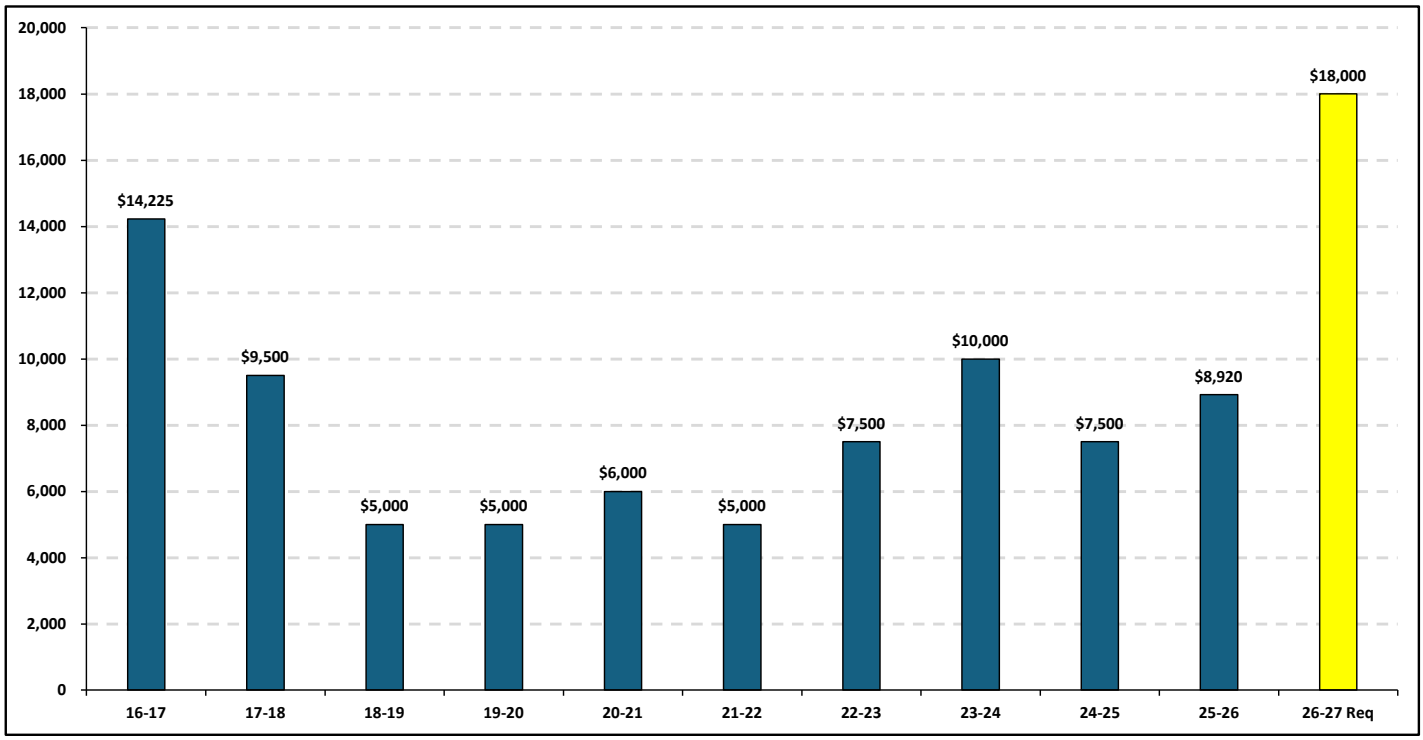
FORM 990, PART XI, LINE 9
OTHER CHANGES IN NET ASSETS OR FUND BALANCES

UNREALIZED GAIN	$ 41,439.
TOTAL	$ 41,439.

LCF Sister Cities Association

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LCF Sister Cities Association	14,225	9,500	5,000	5,000	6,000	5,000	7,500	10,000	7,500	8,920	18,000	9,080	101.8%	7,297,443



La Canada Flintridge Sister Cities Association

$18,000

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

La Canada Flintridge Sister Cities Association, Inc.

Non-Profit Organization Tax ID

81-1880374

Please upload proof of non-profit status.

- 2016-501c3-IRS-Letter.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Victoria Schwartz

Contact email address

vschwartz2@icloud.com

Total Funds Request

18,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

06/30/2027

Funding for (select all which apply)

- Special Projects/Events Expenditures
- Operational Expenditures

In detail, explain the planned use of requested funds?

La Cañada Flintridge Sister Cities
$18,000 Request for Funding for Fiscal Year 2026–27

La Cañada Flintridge Sister Cities Association ("LCF Sister Cities") respectfully requests $18,000 in funding from the City of La Cañada Flintridge for fiscal year 2026–2027. These funds will support both new and ongoing programs aligned with our mission to foster meaningful friendships and cultural awareness between La Cañada Flintridge and global communities. Our programs directly benefit LCF residents in that we bring together a broad spectrum of our community - young and old, students and retirees, businesses, community leaders, government officials, volunteers, and more – for unique cultural programs and international opportunities.

$6,000 – Hosting Two Japanese Delegations
We are advancing a new sister city relationship with Mitaka, Japan, identified with support from Sister Cities International and the Japanese Consul General. Mitaka's cultural, educational, and scientific institutions—including Inokashira Park, the Ghibli Museum, and the National Astronomical Observatory—align closely with LCF assets such as Descanso Gardens and JPL.

Following a successful visit by Mayor Kim Bowman to Mitaka in October 2025, we have invited Mitaka officials to LCF. Two delegations are planned for 2026. While Mitaka will cover airfare and lodging, LCF Sister Cities will host and provide local transportation, cultural programming, and community engagement opportunities. These visits may culminate in a formal sister city agreement before year end 2026. We request $6,000 to support these efforts.

$5,000 – International Space Academy Expansion
Since assuming leadership and financing of the JPL-based Space Academy in 2017, we have expanded it into a multidisciplinary program involving engineering, entrepreneurship, and international collaboration. The program received Sister Cities International's 2020 Award for Innovation in Education.

With the addition of a potential Japanese partner, we anticipate increased costs for translation, materials, and equipment. We also aim to provide a modest stipend for program leadership and recognize volunteer contributions. We request $5,000 to support this expansion.

$3,000 – Youth Leadership Summit (Washington, DC)
The Sister Cities International Youth Leadership Summit offers LCF students a unique opportunity to engage in global issues and diplomacy training, led by the US State Department. Participation costs are significant, and demand continues to grow. This year, a record seven students were selected to represent LCF at this week-long summit in June.

We request $3,000 to provide partial scholarships ($500 each) for up to six students, ensuring broader access to this transformative experience.

$3,000 – Student Exchange Program
Our long-standing exchange program with Spain continues to provide meaningful cultural and educational experiences for students and host families. LCF Sister Cities supports chaperone travel and group activities for both visiting and local students.

We request $3,000 to sustain these programs, with the potential to expand exchanges to Japan in 2027.

$1,000 – Increased Insurance Costs
Over the past year, our insurance expenses increased dramatically from nearly $2,800 to over $7,600, mainly due to expansion of our programs. With the addition of a sister city in Japan, we expect these costs to rise. The City is a named insured on our policies.

Conclusion

Since 2016, LCF Sister Cities has partnered with the City to deliver impactful, volunteer-driven programs that connect our community globally. Currently, we have over 130 members, including community groups such as Descanso Gardens, Kiwanis, and the Community Center. We expect that number to grow with the addition of a Japanese sister city.

We are grateful for the City’s continued support in advancing cultural understanding and educational opportunity.

Please contact Victoria Schwartz if you need further information. Thank you!
vschwartz2@icloud.com (818) 434-4999

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- 2025-26-Use-of-City-Funding-Received-FINAL.docx

Upload non-profit organization's most recent annual financial statements (audited preferred)

- LCF-Sister-Cities-2025-Profit-Loss-Stmt-Balance-Sheet-W-9.pdf

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 24 2016

LA CANADA FLINTRIDGE SISTER CITIES
ASSOCIATION INC
466 FOOTHILL BLVD - SUITE 378
LA CANADA FLINTRIDGE, CA 91011-0000

Employer Identification Number:
81-1880374
DLN:
26053540002256
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 22, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

LA CANADA FLINTRIDGE SISTER CITIES

Sincerely,

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

Letter 5436

Use of $8,920 - Funding for Fiscal Year 2025-26

The La Cañada Flintridge Sister Cities Association ("LCF Sister Cities") is very grateful for funding from the City of La Cañada Flintridge in the amount of $**8,920** for the period beginning in August 2025 through April 2026. The funds were used as follows, all toward supporting the Sister Cities mission, which includes building meaningful international friendships between citizens of La Cañada Flintridge and similar communities in other countries.

These funds were expended as follows:

- **$4,130 – Sister Cities International Youth Leadership Summit in Washington DC and Middle School Student Exchange Program.**

A record number of seven students from La Cañada Flintridge were selected by Sister Cities International to represent the City of La Cañada Flintridge at the 2026 Youth Leadership Summit in Washington D.C. this summer. This competitive program, run by the U.S. State Department, is an opportunity for LCF high schoolers to engage in discussions about current world issues with other young people from around the world and learn about diplomacy. (All local students who apply are coached by LCF Sister Cities volunteers in interview skills and resume presentation, as well as given letters of recommendation by LCF Sister Cities.). Cost of the Summit is $1,750 per student, plus airfare. We will send all seven selected students and have paid $400 of the City grant monies toward the **registration fee for each of the students, which amounted to $2,800 in total.**

La Cañada High School 7/8 Middle School Principal Dr. Jarrett Gold and LCF teacher Melanie Sos chaperoned a group of 13 LCF middle school students for an educational and cultural exchange during February 2025 to Spain. LCF Sister Cities paid airfare, housing, and car rental expense for the two chaperones, as in the past. While there, chaperones and students spent the first half of each school day in Spanish classrooms at a state-of-the-art school. The second half of each day was spent touring historic towns and cultural icons in the area.

LCF Sister Cities and 13 local LCF families then hosted 13 Villanueva de la Cañada students and two teachers for nine days, doing activities at local schools and in the La Cañada Flintridge community. The students, teachers, and chaperones were taken on tours of JPL and the Lanterman House, among other local places. The students were also treated to an evening at Montrose Bowl with their host LCF families, and meals at the Town Center. The exchange students and their host families attended a City Council meeting, after which there was a reception in City Hall for the local host families with the Mayor & City Council. We used **$1,330 of the disbursement from the City toward these local activities, which in turn supported local businesses.**

- **$ 3,690 – Continuing Artist-in-Residence Program, Bringing Cultural Enrichment to the LCF Community**

In our efforts to provide new and innovative cultural opportunities for our community, LCF Sister Cities initiated an "Artist-in-Residence" Program in November 2022. Our first Artist-in-Residence was Spanish neo-impressionist painter Javier Montesol, who taught art history classes at LCHS, inspired a live-performance mural painting by LCHS students in their quad, and held an art exhibition at Descanso Gardens for our community.

From October 2024 through November 2025, LCF Sister Cities worked with world-renown Spanish symphony composer and conductor Oscar Navarro, who lives in Villanueva da le Cañada. Oscar earned his master's degree in film & television scoring from USC. He visited La Cañada Flintridge three times from October 2024 through November 2025, first getting to know the musicality and performance levels of the local high school symphonies and choirs. During his visits, he narrowed his focus and began working specifically with the top two choirs of La Cañada High School and the top three orchestras of the Pasadena Youth Symphony, which includes LCF orchestra students. Although Maestro Navarro composes for the highest level of professional orchestras, he composed five original symphony pieces for these groups of high school musicians to perform together. In addition to coaching the students throughout the year via zoom, he arrived a week before the final performance and rehearsed with the high school musicians all week, separately during the school day and together in the evenings.

The final performance was presented in Lanterman Auditorium on the same night the Dodgers won the World Series. Despite the "other" event going on that night, the Miradas concert sold out. Nearly all 800 seats were filled to watch over 300 student musicians perform the beautiful Spanish music of Oscar Navarro. Although seats were priced at a reasonable $25 each, any musician whose family was impacted by the Eaton Canyon fire was given free tickets.

For the three visits to La Cañada Flintridge, LCF Sister Cities arranged for housing at local Airbnb's and provided groceries, some meals, and a reception for Mr. Navarro. He did not take a fee for his services but offered to do this for the sister cities relationship between our cities. LCF Sister Cities incurred additional expenses for advertising, printing, instrument rentals, instructor overtime, lighting, student lunches with Oscar Navarro, and more. **LCF Sister Cities used $3,920 of the City's allotment toward this unique cultural opportunity for over 300 high school musicians to be mentored by a musician of Maestro Navarro's caliber. The project also provided our community with a special cultural concert experience for nearly 800 attendees.**

- **$ 850 – Translation Services for Video Conferences with Mitaka, Japan ($400) and Villanueva de la Cañada Spain ($450)**

We held our first joint city staff meeting with Mitaka, Japan on April 9, 2026, and incurred $400 in expenses for the simultaneous translation services. We also will incur $450 in translation expenses for our joint City Council Meeting with Villanueva de la Cañada on April 16, 2026. This will be our sixth annual joint city council meeting with our Spanish counterparts.

- **$ 250 – Gifts for Foreign Mayors and Consulate General of Japan**

We typically take or send gifts to Mayor Partida and his staff when our exchange students visit. In our initial correspondence and meetings between our Mayor and the Japanese Consulate General and Mayor of Mitaka, Japan, we gifted items from our community purchased locally at Descanso Gardens, the Apple Cart, and See's Candy.

Conclusion

Thank you very much for the City's continuing support of our projects. La Cañada Flintridge Sister Cities Association is honored to serve the best interests of the City Council and bring unique cultural opportunities to the La Cañada Flintridge community.

Summary

- **$4,130** – Sister Cities International Youth Leadership Summit in Washington DC, Middle School Student Exchange Program.
- **$ 3,690** – Continuing Artist-in-Residence Program, Bringing Cultural Enrichment to the LCF Community: Miradas: The Music of Oscar Navarro
- **$ 850** – Translation Services for Video Conferences with Mitaka, Japan ($400) and Villanueva de la Cañada Spain ($450)
- **$ 250** – Gifts for Foreign Mayors and Consulate General of Japan

Total = $8,920

La Canada Flintridge Sister Cities Association, Inc.
Profit & Loss
January through December 2025

	TOTAL
Ordinary Income/Expense	
Income	
4200 · Government Grants	8,920.00
4360 · Grants- Other	0.00
4400 · Donations Income	2,752.83
4500 · In-Kind Donations	2,205.00
4700 · Sponsorships	14,638.00
4800 · Membership Dues	17,157.50
4900 · Space Academy Fees	7,992.00
4930 · 7/8 StudentExchange Income	75,975.00
4955 · Ticket Sales- Other	4,550.75
Total Income	134,191.08
Expense	
5100 · Accounting Fees	1,700.00
5130 · Advertising	2,139.61
5140 · Artist-in-Residence Exps	6,378.93
5180 · Depreciation Expense	913.00
5190 · Donations	2,200.00
5200 · Dues and Memberships	110.00
5250 · Dues- SCI	440.00
5280 · For Students- Activities in US	17,313.53
5281 · Foreign Students-Chaperone Cost	2,575.39
5282 · Foreign Students - Travel Costs	27,437.69
5300 · Gifts	1,598.50
5405 · Insurance- General Liability	3,020.00
5450 · Office Supplies & Expense	137.81
5600 · Postage	428.06
5650 · P.O. Box	382.00
5780 · Reception- City Council/ Exch	330.00
5800 · SCI Youth Leadership Summit	1,800.00
5850 · Space Academy	2,544.93
5862 · Special Event- Miradas	43,534.31
5863 · Special Events - Oscar Dinner	2,329.27
5870 · Transaction Fees	676.57
5950 · Volunteer TY/ Holiday Party	0.00
6000 · Website Maintenance	11,132.95
7600 · Miscellanous Other Exp	85.00
Total Expense	129,207.55
Net Ordinary Income	4,983.53
Other Income/Expense	
Other Expense	
8500 · Taxes- State	100.00
Total Other Expense	100.00
Net Other Income	-100.00
Net Income	**4,883.53**

La Canada Flintridge Sister Cities Association, Inc.
Balance Sheet
As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking- WFB	134,546.52
Total Checking/Savings	134,546.52
Other Current Assets	
1370 · Due from Stripe	100.43
1390 · Other Receivables	1,063.94
Total Other Current Assets	1,164.37
Total Current Assets	135,710.89
Fixed Assets	
1550 · Equipment- Space Academy	6,391.20
1580 · Accumlated Depreciation	-3,849.00
Total Fixed Assets	2,542.20
TOTAL ASSETS	**138,253.09**
LIABILITIES & EQUITY	
Equity	
3200 · Unrestricted Net Assets	133,369.56
Net Income	4,883.53
Total Equity	138,253.09
TOTAL LIABILITIES & EQUITY	**138,253.09**

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

La Canada Flintridge Sister Cities Association, Inc

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 1

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) A

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

4666 Foothill Boulevard #378

Requester's name and address (optional)

6 City, state, and ZIP code

La Canada Flintridge, CA 91011

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

8	1	-	1	8	8	0	3	7	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Stephanie Kamke **Date** 4·16·2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

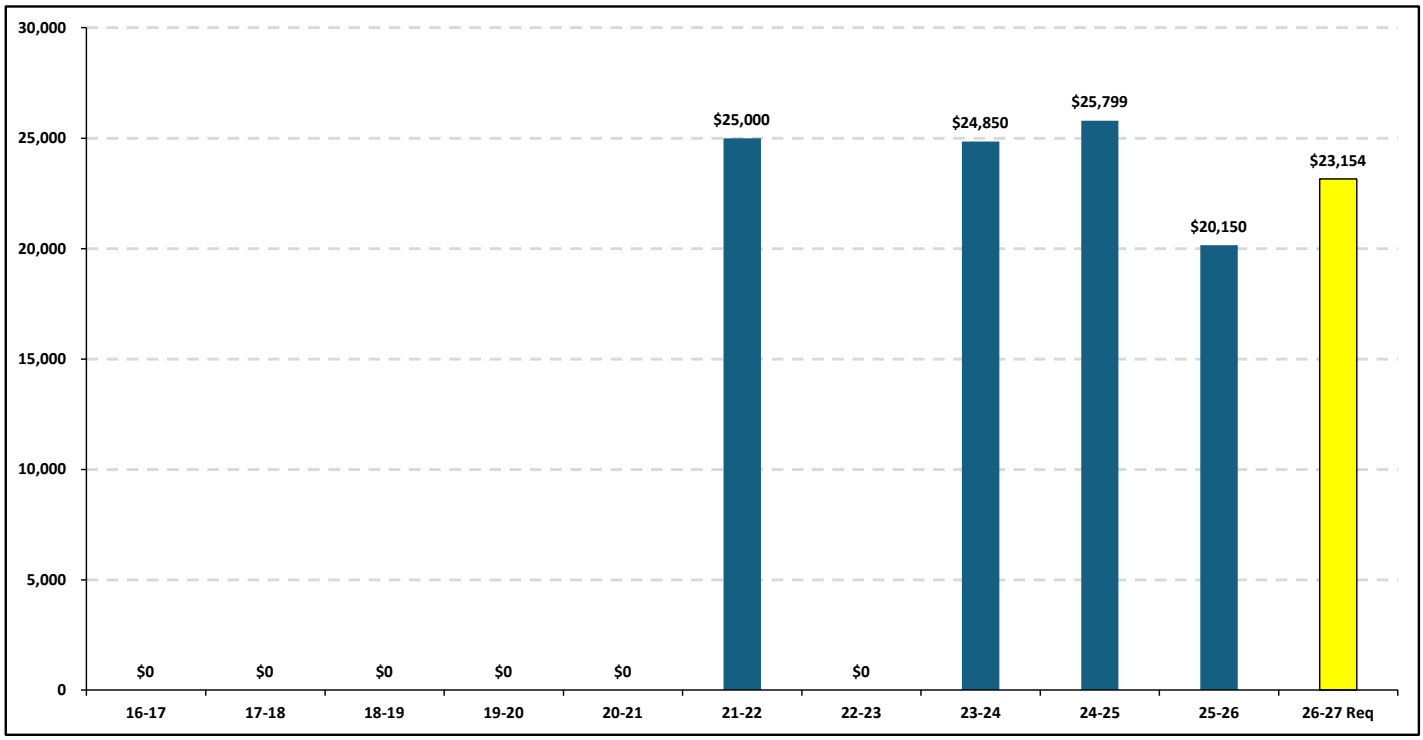
Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

USC Verdugo Hills Hospital

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
USC Verdugo Hills Hospital	0	0	0	0	0	25,000	0	24,850	25,799	20,150	23,154	3,004	14.9%	7,218,798



USC Verdugo Hills Hospital

$23,154

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

USC Verdugo Hills Hospital

Non-Profit Organization Tax ID

85-1634852

Please upload proof of non-profit status.

- USC-VHH-501c3-Letter.pdf

Non-Profit Organization residency status?

Significant members/customers of the organization are La Canada Flintridge Residents.

What is the approximate number of LCF residents who are members/customers?

212

Point of Contact Name

Jess Beattie

Contact email address

jess.beattie@med.usc.edu

Total Funds Request

23,154

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

06/30/2027

Funding for (select all which apply)

- Operational Expenditures

In detail, explain the planned use of requested funds?

Dear Mayor and Esteemed Council Members,

We appreciate this opportunity to submit a Community Group Funding Request in the amount of $23,154 to support a portion of the USC Verdugo Hills Hospital's Community Resource Center for Aging's services. This request reflects a portion of the program's FY27 un-funded program costs, commensurate with the number of La Cañada Flintridge residents utilizing CRCA's services and programs.

The mission of CRCA is to provide free-of-charge resource and options counseling as well as community-based education and programs to address a broad array of health-related social needs experienced by older residents of our Foothill communities. The City of La Cañada Flintridge has generously supported CRCA for several years now through its discretionary Community Group Funding budget process as CRCA helps to fill in social service gaps that a smaller, contract city like LCF cannot generally accommodate. USC VHH's CRCA is proud to be listed on the City of LCF's senior resources page on its website under Health and Wellness.

CRCA is staffed by three part-time, dedicated and compassionate resource specialists trained in gerontology and social work. CRCA is recognized by Los Angeles County 211 LA executive leadership as a Specialized Information and Assistance resource center with accolades for the caliber of its team.

CRCA's Program Manager and Resource Specialist, Dr. Adria Navarro, regularly participates in community collaboratives that support older adults such as the Los Angeles County Aging & Disability Extended Partners and the Glendale Senior Services Committee. She was also an active member of the Age-Friendly Community Project Team for the City of La Cañada Flintridge during that project's tenure. And most

recently, she was asked to serve on Keck Medicine of USC's Age-Friendly Committee.

CRCA helps in navigating the array of services, resources, and support systems that specialize in care for older adults. CRCA offers confidential support to self-referred community members as well as to concerned family members or caregivers who contact the center for assistance. Local physicians, including neurologists and geriatricians, also provide HIPAA-compliant referrals to assist patients who may benefit from the support CRCA provides.

As a resource hub for older adults, CRCA's social impact includes linkage and/or care coordination for the following:

- Housing
- Health Insurance
- Caregiving support
- In-home care
- Assisted living residence
- Mental health services
- Transportation
- Planning/Advance directives

CRCA has also developed several key educational and support programs for the community:

Caregivers Night Out, presented in partnership with YMCA of the Foothills and Alzheimer's Los Angeles, is a monthly gathering for individuals with dementia and their care partners to aid with respite, education and peer support.

Coffee for Caregivers is an outgrowth of Caregivers Night Out that allows caregivers additional support time with their peers monthly.

Solo Aging is a monthly workshop providing learning and support opportunities for those who are aging alone (generally without a partner or children).

Guided Autobiography, presented in partnership with local libraries, is a writing workshop and social connection opportunity that encourages older individuals to record and share their life stories and legacy in community, which can serve as a therapeutic modality.

Grief & Loss: Beyond Blue is a 6-week support group for those experiencing the loss of someone close to them, offered twice a year by a licensed social worker and co-facilitators, frequently developing ongoing peer relationships.

Cumulative attendance at these CRCA educational programs last year numbered 870. Additionally, CRCA logged over 2000 contacts in 2025 through participation in community-based events, including local health fairs, presentations to local service clubs, parents' groups, and church groups.

CRCA reaches an additional untold number of community members via outreach activities about its services and articles on a variety of health and social care topics in local publications and electronic newsletters.

In 2025, documented contacts for counseling, resource referral, and education increased 12% from 1708 to 1919. This notable progress reflects CRCA's continued outreach and increased community awareness. Of the counseling and support-group contacts for whom residence data was collected, approximately 11% were from La Cañada. CRCA's staff continue to be available 40 hours per week to meet the ongoing and varied needs of the community. The City of La Cañada Flintridge's continued support of CRCA in last year was vital in ensuring the availability of assistance to residents of LCF and their families.

CRCA does not receive any insurance reimbursement for services and is not part of the hospital's service-line budget. However, USC VHH recognizes CRCA's importance and absorbs all overhead costs for the program (excluding salaries and outreach/marketing supplies) at an estimated contribution totaling almost $25,000 per year. CRCA is otherwise fully funded by philanthropic support from individual donors and grants.

CRCA's request to the City of La Cañada Flintridge for $23,154 through this community group funding request represents 11% of annual salary and benefits for its resource specialist team as well as 11% of promotional and program materials.

The City of La Cañada Flintridge is well-known for having an outsized population of residents over the age of 65 (almost 20%) as compared to Los Angeles County as a whole (13.3%). CRCA sees itself as a valuable partner in its ability to provide a coordinated infrastructure to support aging residents and enhance the current scope of the City's senior services offered to the community.

Thank you for your past generous support and for your consideration of this request for FY27 funding to support the health-related social needs of the older residents of La Cañada Flintridge.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- 2026-City-of-LCF-Request_USCVHH_Budget_FINAL.docx

Upload non-profit organization's most recent annual financial statements (audited preferred)

- USC_VHHFinancialStatementFY26.pdf

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

Date:
11/20/2020
Employer ID number:
85-1634852
Person to contact:
Name: Mrs. S N Mayi
ID number: 31449
Telephone: 877-829-5500
Accounting period ending:
June 30
Public charity status:
170(b)(1)(A)(iii)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
June 24, 2020
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053584004300

USC VERDUGO HILLS HOSPITAL
C/O STACY BRATCHER
1812 VERDUGO BOULEVARD
GLENDALE, CA 91208-1407

Dear Applicant:

103

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

104

CITY OF LA CAÑADA FLINTRIDGE

COMMUNITY FUNDING REQUEST

USC VERDUGO HILLS HOSPITAL COMMUNITY RESOURCE CENTER FOR AGING

FY27 BUDGET

Budget Item	**FY27**	**Request of City of LCF**
Program Manager/Resource Specialist III (LCSW, PhD) $69/hour x 20 hours per week x 52 weeks	$71,760	$7,894
Resource Specialist II (Lead Social Worker, MSW) $45/hour x 22 hours per week x 52 weeks	$51,480	$5,663
Resource Specialist I (Gerontologist, MA) $37.25/hour x 23 hours per week x 52 weeks	$44,551	$4,900
Employer portion of taxes and benefit costs (@18%)	$30,208	$3,322
Office Space (135 sf@ $40/sf/yr)	$5,400	$0
Educational program materials for workshops, Events, and support groups	$5,000	$550
Phone (land line and cell), Fax, Internet	$2,500	$0
Copier/printer/toner - portion of contract	$600	$0
IT Support (1 hour per month)	$900	$0
Marketing/PR Support (1 hour/week)	$3,120	$0
Advertising and promotional materials	$7,500	$825
Professional liability/malpractice insurance ($59/month)	$708	$0
Total Program Costs for FY27	**$223,763**	
Total Request from City of LCF		**$23,154**

1750 : USC Verdugo Hills Hospital

ROLLING 12 MONTHS: INCOME STATEMENT (ACTUAL)

FY: 2026 **Period: 06** **Dec 2025**

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	TOTAL
INCOME STATEMENT													
Total IP Revenue	47,714,302	41,853,574	45,988,658	41,990,046	44,220,561	40,805,172	42,049,685	39,316,247	41,429,734	37,218,352	36,129,154	41,484,477	500,199,962
Total OP Revenue	36,502,506	38,623,434	41,540,050	41,037,538	41,730,179	41,823,642	42,962,212	47,278,926	46,472,369	50,170,813	45,613,435	47,342,506	521,097,609
Total Gross Patient Revenue	84,216,808	80,477,008	87,528,707	83,027,584	85,950,740	82,628,813	85,011,897	86,595,173	87,902,103	87,389,165	81,742,589	88,826,983	1,021,297,571
Total Contractual Adjustments	(68,150,448)	(64,729,826)	(71,186,806)	(67,732,779)	(70,350,124)	(66,315,760)	(71,517,958)	(73,210,571)	(72,149,067)	(72,274,759)	(67,511,920)	(72,774,180)	(837,904,197)
Total Charity Adjustments	(46,458)	(828,503)	(37,402)	(232,976)	(504,816)	(38,250)	(218,461)	(108,015)	(532,703)	(90,755)	(82,506)	(765,359)	(3,486,203)
Total deductions before bad debt	(68,196,906)	(65,558,329)	(71,224,207)	(67,965,755)	(70,854,940)	(66,354,010)	(71,736,419)	(73,318,586)	(72,681,769)	(72,365,515)	(67,594,425)	(73,539,539)	(841,390,400)
Net Patient Revenue before bad debt	16,019,902	14,918,679	16,304,500	15,061,829	15,095,800	16,274,804	13,275,478	13,276,587	15,220,334	15,023,650	14,148,163	15,287,444	179,907,171
Total Bad Debt Provision	(92,582)	(118,210)	(268,160)	(139,006)	(139,166)	(177,537)	(90,198)	(63,025)	(137,300)	(190,097)	(42,048)	(82,159)	(1,539,489)
Total Deductions From Revenue	(68,289,488)	(65,676,539)	(71,492,367)	(68,104,761)	(70,994,106)	(66,531,547)	(71,826,617)	(73,381,611)	(72,819,069)	(72,555,611)	(67,636,473)	(73,621,698)	(842,929,889)
Total Net Patient Revenue	15,927,320	14,800,469	16,036,340	14,922,823	14,956,635	16,097,267	13,185,280	13,213,562	15,083,033	14,833,553	14,106,116	15,205,285	178,367,682
Total Other Operating Revenue	440,628	233,397	270,190	251,618	262,068	512,155	308,534	282,464	478,445	363,640	223,853	296,550	3,923,541
Total Operating Revenue	16,367,948	15,033,866	16,306,530	15,174,441	15,218,702	16,609,422	13,493,813	13,496,026	15,561,478	15,197,193	14,329,968	15,501,835	182,291,223
Total Productive Labor	5,644,809	5,403,757	5,987,505	5,606,274	5,933,070	5,679,442	5,928,021	5,978,809	6,014,344	6,070,738	5,873,788	5,977,982	70,098,539
Total Premium Labor	359,896	292,318	179,475	192,249	281,548	198,892	250,477	197,011	318,877	177,518	325,694	268,906	3,042,861
Total Contract Labor	405,599	280,525	436,158	376,843	448,309	344,568	312,418	188,370	199,372	182,663	257,626	296,392	3,728,842
Total Productive Labor	6,410,305	5,976,599	6,603,138	6,175,366	6,662,927	6,222,902	6,490,915	6,364,190	6,532,593	6,430,919	6,457,108	6,543,280	76,870,243
Total Non-Productive Labor	1,474,162	1,057,054	1,029,401	894,791	1,905,380	745,192	1,135,992	1,130,125	1,063,643	932,749	1,570,992	1,304,137	14,243,619
Total Employee Benefits & Tax	1,728,183	1,739,382	2,284,007	1,826,740	1,910,889	1,339,677	1,843,113	1,978,607	1,909,746	1,881,789	3,097,647	1,935,920	23,475,700
Total Non-Productive Labor	3,202,345	2,796,436	3,313,407	2,721,531	3,816,269	2,084,869	2,979,105	3,108,732	2,973,389	2,814,538	4,668,640	3,240,057	37,719,319
Total Salary Wage and Benefits	9,612,649	8,773,035	9,916,545	8,896,897	10,479,196	8,307,771	9,470,021	9,472,922	9,505,983	9,245,457	11,125,748	9,783,338	114,589,562
Total Supplies	2,671,647	2,644,878	2,837,921	3,007,167	2,835,338	2,912,687	2,802,776	3,340,204	3,640,974	3,843,596	2,967,742	3,632,228	37,137,159
Total Purchased Services	1,590,817	1,511,707	1,380,710	1,670,659	1,531,538	1,768,023	1,544,362	1,697,275	1,606,032	1,717,895	1,624,213	1,501,380	19,144,612
Total Utilities & Telephone	215,118	204,418	202,644	207,222	206,232	207,958	209,291	249,054	253,194	246,527	241,003	203,236	2,645,898
Rentals & Leases	332,174	344,625	408,796	360,900	347,789	349,013	350,237	325,361	332,817	342,311	333,237	356,360	4,183,619
Training	61,993	8,985	14,042	6,482	9,591	12,660	2,065	9,392	8,924	73,471	2,025	42,727	252,356
Travel	2,176	2,140	3,006	5,032	4,568	11,667	2,038	1,172	11,810	2,501	3,841	4,084	54,035
Total Dues & Subscriptions	9,793	32,848	24,862	24,453	16,480	15,801	13,448	20,009	14,864	28,962	15,905	27,714	245,138

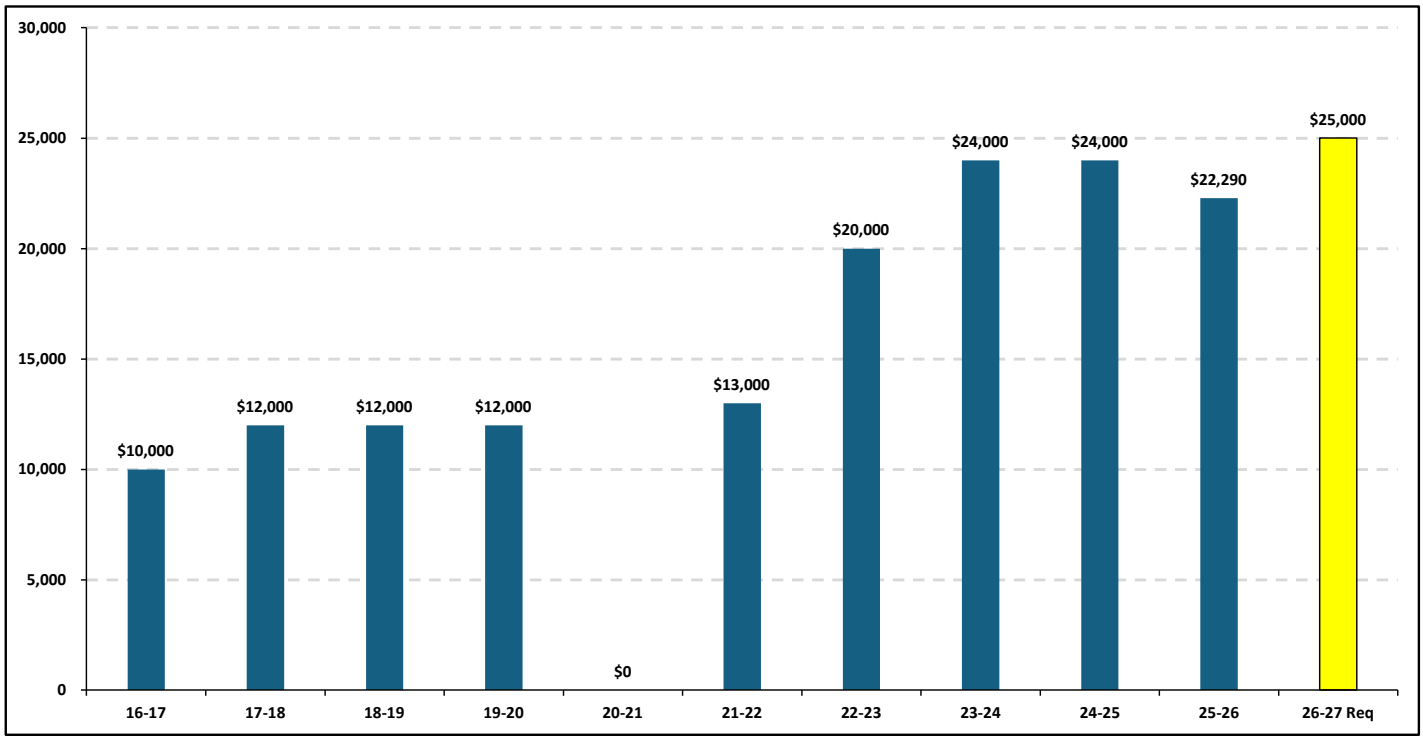
Total Other Direct Expenses	2,445,474	2,632,387	2,888,352	2,873,178	3,010,984	4,056,205	2,556,790	2,661,868	2,940,933	2,755,576	2,761,573	2,545,044	34,128,364
Total Insurance	98,445	98,445	98,445	98,445	98,445	81,445	105,403	105,403	105,403	110,300	107,239	107,239	1,214,656
Total Non-Direct Expense	49,866	42,058	36,933	37,592	42,882	36,303	36,118	40,320	40,527	49,526	50,949	34,573	497,647
Total Operating Expense	17,911,653	17,165,720	18,975,193	18,183,665	19,560,636	18,881,631	17,971,667	18,934,376	19,410,784	19,513,294	20,074,638	19,194,234	225,777,490
Total EBITDA	(1,543,706)	(2,131,854)	(2,668,662)	(3,009,224)	(4,341,934)	(2,272,209)	(4,477,853)	(5,438,350)	(3,849,306)	(4,316,100)	(5,744,669)	(3,692,399)	(43,486,267)
Total Depreciation & Amortization	639,093	641,590	639,371	(950,460)	481,416	407,845	463,252	463,239	476,833	467,364	466,548	535,503	4,731,591
Total EBIT	(2,182,798)	(2,773,444)	(3,308,033)	(2,058,763)	(4,823,350)	(2,680,054)	(4,941,105)	(5,901,589)	(4,326,138)	(4,783,465)	(6,211,217)	(4,227,902)	(48,217,858)
Total Non-Controllable Expense	341,643	351,008	215,476	194,576	(933,254)	349,896	114,400	111,103	98,527	63,386	30,919	68,059	1,005,739
Total Net Income	(2,524,441)	(3,124,452)	(3,523,510)	(2,253,339)	(5,010,816)	(3,085,030)	(5,083,888)	(6,036,404)	(4,440,753)	(4,853,163)	(6,242,871)	(4,295,961)	(50,474,627)

INTERNAL

LC Valley Beautiful

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LC Valley Beautiful	10,000	12,000	12,000	12,000	0	13,000	20,000	24,000	24,000	22,290	25,000	2,710	12.2%	149,290



La Canada Valley Beautiful

$25,000

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

La Canada Valley Beautiful

Non-Profit Organization Tax ID

95-6097215

Please upload proof of non-profit status.

- IRS-Letter-of-Affirmation-1964.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Cynthia Pygin

Contact email address

cpygin@charter.net

Total Funds Request

25,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

01/31/2027

Funding for (select all which apply)

- Special Projects/Events Expenditures
- Operational Expenditures

In detail, explain the planned use of requested funds?

La Cañada Valley Beautiful is a local nonprofit organization that has been operated by volunteers since 1964. The organization carries out beautification projects in La Canada Flintridge and extends awards to private residences and commercial properties in La Cañada Flintridge that have outstanding landscapes. La Cañada Valley Beautiful raises funds to install landscaping projects in public venues in La Cañada. The organization has recently worked on the landscaping of Lanterman Auditorium, the La Cañada School District Office, the Trailhead on Foothill Boulevard, and the Post Office. Landscaping efforts continue at Olberz Park in front of City Hall including around the David A. Spence Memorial Gazebo. We continue to provide monthly maintenance and seasonal plantings at the La Cañada Post Office grounds.

We plan to continue with landscaping plans developed by La Cañada Valley Beautiful at Olberz Park. The public park gets a lot of use and enjoyment from the La Cañada Community. We plan to add additional drought tolerant plants, subterranean irrigation, and boulders to the area west of the stairs as well as to enhance the rock creek bed already installed by La Cañada Valley Beautiful. The additional work will help mitigate erosion on the large steep hillside. We plan to refresh and update prior plantings periodically.

La Cañada Valley Beautiful sends out annual letters to the community requesting donations in September. The project at the park in front of City Hall is quite large. We have made great progress, but the organization needs the city's assistance to help support our projects and our operations. The organization requests a donation of $25,000.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- Grant-Application-to-City-April-2026.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- Financial-Statements-August-2025-La-Canada-Valley-Beautiful.pdf

LA CANADA VALLEY BEAUTIFUL

2026 Proposed Olberz Park Landscape Project

Front Slope on East Side of Stairs

- Across bottom of slope and the area east of the creek bed add additional accent boulders to allow the soil level to be raised above the periphery of the sycamore tree roots
- Plant native and drought tolerant plants including Carex/Berkeley sedge in this area to integrate with the existing dry creek bed plantings
- Extend drip irrigation as needed
- Supplement existing mulch

Area West of the Stairs

- Add accent boulders and plantings under the trees, filling in the areas not yet planted
- Supplement existing mulch

Minor Refresh of Existing Planted Areas

- Along the railing behind the gazebo, fill in with nandina and red salvia
- Add mulch and cobble rock around the City Hall sign

LA CANADA VALLEY BEAUTIFUL

Statement of Activities
August 31, 2025 and 2024

	2025	2024
Unrestricted support and revenue		
Government grants	$ 24,000	$ 24,000
Membership	13,753	13,828
Total support and revenue	$ 37,753	$ 37,828
Expenses		
Program expenses		
Post Office Landscaping	$ 8,245	$ 4,450
Olberz Park Landscaping	39,461	798
Total program expenses	47,706	5,248
General and administrative - insurance	3,850	3,720
Fundraising - membership mailing	6,206	6,107
Total expenses	$ 57,762	$ 15,075
Change in Net Assets	$ (20,009)	$ 22,753

LA CANADA VALLEY BEAUTIFUL

Statement of Finanacial Position
August 31, 2025 and 2024

	2025	2024
ASSETS		
Cash and cash equivalents	$ 9,028	$ 25,562
Total Assets	$ 9,028	$ 25,562
LIABILITIES AND NET ASSETS		
Accounts payable and accrued expenses	$ 3,475	$ -
Total Liabilities	$ 3,475	$ -
Total Net Assets	$ 5,553	$ 25,562
Total Liabilities and Net Assets	$ 9,028	$ 25,562

U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE
WASHINGTON, D. C. 20224

IN REPLY REFER TO:
Form M-4280
T:R:EO 83-JTC

PURPOSE	Charitable, Educational and Scientific	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT OF INTERNAL REVENUE	Los Angeles, California	
FORM 990-A REQUIRED.	[X] YES [ ] NO	ACCOUNTING PERIOD ENDING: August 31

La Canada Valley Beautiful
2055 Los Amigos Street
La Canada, California

Gentlemen:

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name and address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to your District Director, as should any questions concerning excise, employment or other Federal taxes.

Your District Director is being advised of this action.

Very truly yours,

Chief, Exempt Organizations Branch

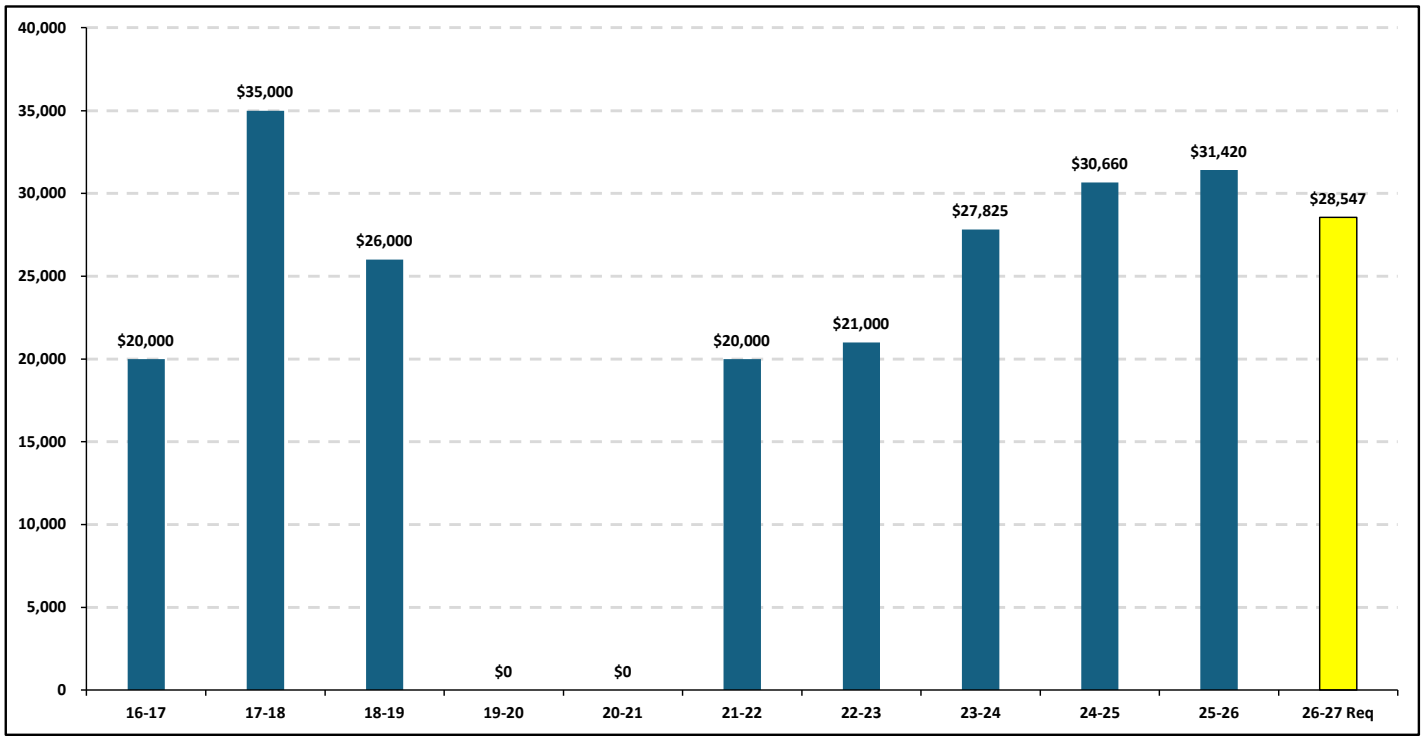
FORM M-4280 (5-64)

GPO 880-948

YMCA of the Foothills

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
YMCA of the Foothills	20,000	35,000	26,000	0	0	20,000	21,000	27,825	30,660	31,420	28,547	(2,873)	-9.1%	211,905



YMCA of the Foothills

$28,547

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

YMCA of the Foothills

Non-Profit Organization Tax ID

95-1976183

Please upload proof of non-profit status.

- Determination-letter-IRS-YoF.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Joanne Pingry

Contact email address

jpingry@ymcafoothills.org

Total Funds Request

28,547.00

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

06/30/2027

Funding for (select all which apply)

- Operational Expenditures

In detail, explain the planned use of requested funds?

YMCA of the Foothills is seeking support from the City of LCF in the form of a community grant totaling $28,547 to plan, administer, maintain and enhance the established Pickleball program for residents of LCF at no cost to them. This subsidy would cover the cost for participants who have established residences in the 91011 zip code. This program is now in it's fourth year and continues to grow as another resource to play recreational Pickleball. The YMCA hosts three courts for drop-in play Monday - Friday 9am to 1pm. This provides 20 hours of court time per week. Pickleball only memberships are currently $500/year for non-residents of LCF. This partnership would offer residents of LCF an opportunity to access this wildly popular sport in an enriching and indoor climate-controlled environment. This program is deeply rooted in our core beliefs in service to our community's ever evolving needs in Youth Development, Healthy Living and Social Responsibility. Together, we can continue to enrich the quality of our residents' lives. We appreciate the consideration of this request and will answer any questions you may have.

Notes: 2025 Audited financials are not complete.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- YMCA-Pickelball-Budget-and-Pacific-Flooring-Invoice.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- Final-Foothill-YMCA-2024.pdf

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248325078
Sep. 15, 2008 LTR 4168C 0
95-1976183 000000 00 000
00025972
BODC: TE

YOUNG MENS CHRISTIAN ASSOCIATION OF
THE FOOTHILLS
1930 FOOTHILL BLVD
LA CANADA CA 91011-1933309

38544

Employer Identification Number: 95-1976183
Person to Contact: Sheila Schrom
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Sep. 04, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in December 1960, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(03) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Young Men's Christian Association of the Foothills

(A California Nonprofit Organization)

Financial Report

Years Ended December 31, 2024 and 2023

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YOUR PARTNER FOR SUCCESS
SINCE 1922

(818) 637-5000
550 N. Brand Blvd., 14th Floor
Glendale, CA 91203

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Young Men's Christian Association of the Foothills
La Cañada-Flintridge, California

Opinion

We have audited the accompanying financial statements of Young Men's Christian Association of the Foothills (a California nonprofit organization) (the Association), which comprise the statements of financial position as of December 31, 2024 and 2023, and the related statements of activities, cash flows, and functional expenses for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Association as of December 31, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Association and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Glendale, California
June 26, 2025

YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE FOOTHILLS

Statements of Financial Position
December 31, 2024 and 2023

	2024	2023
ASSETS		
Cash and cash equivalents	**$ 2,755,044**	$ 2,408,267
Prepaid expenses and other current assets	**199,336**	170,486
Promises to give, net	**105,695**	169,018
Other receivables	**346,503**	197,305
Investments	**3,331,796**	3,562,945
Land, buildings and equipment, net	**12,596,639**	12,597,184
Finance lease right-of-use assets, net	**371,288**	410,022
Total assets	**$ 19,706,301**	$ 19,515,227
LIABILITIES		
Line of credit	**$ --**	$ 341,348
Accounts payable and other current liabilities	**819,310**	846,930
Deferred revenues	**203,226**	200,803
Note Payable	**2,066,769**	2,151,193
EIDL loan	**481,842**	495,174
Finance Lease liabilities	**414,523**	456,320
Total liabilities	**3,985,670**	4,491,768
NET ASSETS		
Without donor restrictions	**13,959,159**	13,391,987
With donor restrictions	**1,761,472**	1,631,472
Total net assets	**15,720,631**	15,023,459
Total liabilities and net assets	**$ 19,706,301**	$ 19,515,227

YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE FOOTHILLS

Statement of Activities
Year Ended December 31, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES AND SUPPORT			
Public support			
Contributions and grants	$ 664,214	$ 180,000	$ 844,214
Revenues			
Program service fees	3,666,043	--	3,666,043
Memberships	6,762,123	--	6,762,123
Special events	223,367	--	223,367
Camp fees	901,017	--	901,017
Other sources	168,097	--	168,097
Total revenues	11,720,647	--	11,720,647
Net assets released from restrictions	50,000	(50,000)	--
Total revenues and support	12,434,861	130,000	12,564,861
EXPENSES			
Program services	8,458,964	--	8,458,964
Management and general	3,652,846	--	3,652,846
Fundraising	287,021	--	287,021
Total expenses	12,398,831	--	12,398,831
Change in net assets, before investment gain and loss on disposition of asset	36,030	130,000	166,030
Investment gain	531,744	--	531,744
Loss on disposition of assets	(602)	--	(602)
Change in net assets	567,172	130,000	697,172
Net assets at beginning of year	13,391,987	1,631,472	15,023,459
Net assets at end of year	$ 13,959,159	$ 1,761,472	$ 15,720,631

YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE FOOTHILLS

Statement of Activities Year
Ended December 31, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES AND SUPPORT			
Public support			
Contributions and grants	$ 560,728	$ --	$ 560,728
Revenues			
Program service fees	2,879,235	--	2,879,235
Memberships	5,697,824	--	5,697,824
Special events	224,988	--	224,988
Camp fees	890,384	--	890,384
Insurance settlement	100,000	--	100,000
Other sources	179,429	--	179,429
Total revenues	9,971,860	--	9,971,860
Net assets released from restriction	--	--	--
Total revenues and support	10,532,588	--	10,532,588
EXPENSES			
Program services	7,504,546	--	7,504,546
Management and general	3,088,463	--	3,088,463
Fundraising	278,150	--	278,150
Total expenses	10,871,159	--	10,871,159
Change in net assets, before investment gain and gain on disposition of asset	(338,571)	--	(338,571)
Investment gain	507,481	--	507,481
Gain on disposition of asset	7,160	--	7,160
Change in net assets	176,070	--	176,070
Net assets at beginning of year	13,215,917	1,631,472	14,847,389
Net assets at end of year	$ 13,391,987	$ 1,631,472	$ 15,023,459

The Notes to Financial Statements are an integral part of this statement.

YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE FOOTHILLS

Statements of Cash Flows Years Ended
December 31, 2024 and 2023

	2024	2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	**$ 697,172**	$ 176,070
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	**779,062**	764,874
Bad debts	**1,000**	36,250
Debt issuance cost amortization	**2,303**	2,303
(Gain) loss on disposition of asset	**602**	(7,160)
Gain on sale of investments	**(112,625)**	(5,003)
Unrealized gain on investments	**(207,752)**	(384,734)
(Increase) decrease in:		
Promises to give	**62,323**	15,745
Other receivables	**(149,198)**	(144,617)
Prepaid expenses and other assets	**(28,850)**	17,240
Increase (decrease) in:		
Accounts payable and other current liabilities	**(27,620)**	134,130
Deferred revenues	**2,423**	140
Finance lease liabilities	**(39,323)**	(44,561)
Total adjustments	**282,345**	384,607
Net cash provided by operating activities	**979,517**	560,677
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceed from disposition of asset	**--**	10,000
Proceeds from sale of investments	**6,185,550**	3,802,727
Purchases of investments	**(5,634,024)**	(3,115,709)
Acquisition of equipment and improvements	**(571,818)**	(404,895)
Net cash (used in) provided by investing activities	**(20,292)**	292,123
CASH FLOWS FROM FINANCING ACTIVITIES		
Net repayments on line of credit	**(341,348)**	--
Net repayments on note payable	**(86,727)**	(83,423)
Payments on finance lease obligations	**(171,041)**	(200,926)
Payments on EIDL loan	**(13,332)**	(26,808)
Net cash used in financing activities	**(612,448)**	(311,157)
Net increase in cash and cash equivalents	**346,777**	541,643
CASH AND CASH EQUIVALENTS, beginning of year	**2,408,267**	1,866,624
CASH AND CASH EQUIVALENTS, end of year	**$ 2,755,044**	$ 2,408,267

YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE FOOTHILLS

Statements of Cash Flows (Continued)
Years Ended December 31, 2024 and 2023

	2024	2023
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION		
Cash paid during the year for interest	**$ 104,313**	$ 135,165
SUPPLEMENTAL CASH FLOW INFORMATION RELATED TO LEASES IS AS FOLLOWS		
Finance cash outflow - payments on finance leases	**$ 273,845**	**$ 245,487**
Right-of-use assets obtained in exchange for new finance lease obligations	**$ 192,731**	**$ 281,584**

YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE FOOTHILLS

Statement of Functional Expenses
Year Ended December 31, 2024

	Program Services	Management and General	Fundraising	Total
Salaries	$ 3,933,182	$ 548,593	$ 98,937	**$ 4,580,712**
Employee benefits	201,912	276,665	19,674	**498,251**
Payroll taxes and insurance	366,223	135,075	11,065	**512,363**
Legal and professional fees	762,474	352,951	--	**1,115,425**
Interest expense	--	104,313	--	**104,313**
Bank/data processing charges	272,445	158,165	--	**430,610**
Program supplies	564,860	73,719	44,915	**683,494**
Office supplies	3,386	29,713	--	**33,099**
Telephone	79,915	23,475	--	**103,390**
Postage	--	15	--	**15**
Occupancy costs	1,375,768	78,905	--	**1,454,673**
Vans/buses	100,886	--	--	**100,886**
Equipment costs	129,115	35,086	--	**164,201**
Promotion	106,013	--	--	**106,013**
Employee expenses	1,593	32,929	129	**34,651**
Conferences	4,365	57,227	--	**61,592**
National support	--	165,483	--	**165,483**
Bad debt expense		1,000		**1,000**
Insurance	--	498,785	--	**498,785**
Special events	250	--	101,250	**101,500**
Community support expenses	--	--	11,051	**11,051**
	7,902,387	2,572,099	287,021	**10,761,507**
Parking lot legal fees	--	858,262	--	**858,262**
Depreciation and Amortization	556,577	222,485	--	**779,062**
	$ 8,458,964	$ 3,652,846	$ 287,021	**$ 12,398,831**

The Notes to Financial Statements are an integral part of this statement.

YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE FOOTHILLS

Statement of Functional Expenses
Year Ended December 31, 2023

	Program Services	Management and General	Fundraising	Total
Salaries	$ 3,503,882	$ 429,608	$ 94,320	$ 4,027,810
Employee benefits	187,044	212,514	15,005	414,563
Payroll taxes and insurance	375,124	149,895	10,777	535,796
Legal and professional fees	564,596	347,437	8,491	920,524
Interest expense	--	135,165	--	135,165
Bank/data processing charges	228,806	172,976	--	401,782
Program supplies	481,529	52,927	33,619	568,075
Office supplies	3,401	40,263	--	43,664
Telephone	26,134	24,460	--	50,594
Postage	--	185	--	185
Occupancy costs	1,316,007	72,246	--	1,388,253
Vans/buses	93,292	--	--	93,292
Equipment costs	126,370	25,406	--	151,776
Promotion	74,892	--	--	74,892
Employee expenses	352	34,617	--	34,969
Conferences	3,517	58,211	--	61,728
National support	--	174,021	--	174,021
Bad debt expense	--	36,250	--	36,250
Insurance	--	396,150	--	396,150
Special events	--	--	107,081	107,081
Community support expenses	--	--	8,857	8,857
	6,984,946	2,362,331	278,150	9,625,427
Parking lot legal fees	--	480,858	--	480,858
Depreciation and Amortization	519,600	245,274	--	764,874
	$ 7,504,546	$ 3,088,463	$ 278,150	$ 10,871,159

The Notes to Financial Statements are an integral part of this statement.

NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Association: The mission of the Young Men's Christian Association of the Foothills (a California nonprofit organization) (the Association) is to organize, develop, finance and conduct programs for people of all ages that will, by putting Christian principles into practice, enrich the quality of their lives spiritually, mentally, physically and socially. The Association's major classes of programs are community activities and camp programs which are supported primarily by program service and membership fees and other public support. The Association serves the community through three branches: the Crescenta-Cañada branch in La Cañada Flintridge, Crescenta Valley branch in La Crescenta and the Verdugo Hills branch in Tujunga (City of Los Angeles).

Summary of Significant Accounting Policies:

Basis of Accounting: The financial statements of the Association have been prepared in accordance with accounting principles generally accepted in the United States of America.

Financial Statement Presentation: The Association reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions, based on the existence or absence of donor-imposed restrictions.

Functional Allocation of Expenses: The Association allocates its expenses between its program and support services. Expenses that can be identified with specific program or support services are allocated directly according to their natural expenditure classification. Other expenses, which are common to both program and support services, are allocated based on the percentage of expenses utilized by each. Compensation expense and related benefits are allocated on the basis of estimates of time and effort.

Use of Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents: For the purpose of the statement of cash flows, the Association considers all highly-liquid cash investments purchased with an original maturity of three months or less to be cash equivalents. Cash accounts are insured up to $250,000 per financial institution. Management believes that credit risk to these accounts is minimal.

NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Promises to Give: Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

Investments: Investments received by gift or bequest are recorded at fair market value at the time of transfer to the Association. Purchased investments are initially recorded at cost. The Association reports investments in equity and debt securities in the statements of financial position at fair value, and reports realized and unrealized gains and losses in the statement of activities.

Land, Buildings and Equipment: Land, buildings and equipment are stated at cost, except for those assets received as donations, which are stated at their estimated fair value at the time of donation. Depreciation is provided on the straight-line basis over the estimated useful lives of the assets as follows:

Buildings and improvements	10 to 50 years
Equipment, furniture and fixtures	5 to 20 years

Expenditures for maintenance and repairs are charged to expense; betterments and major renewals are capitalized.

Leases: The Association recognizes right-of-use ("ROU") asset and lease liability on the statements of financial position for any lease with terms longer than 12 months. The recognition, measurement, and presentation of lease expenses and cash flows depend on the lease classification as a finance or operating lease. Leases with a term of 12 months or less are not recognized on the balance sheets, but are rather expensed on a straight-line basis over the lease term. The Association uses the risk free rate to determine the discount rate used in the measurement of the ROU asset and lease liability.

Net Assets: All financial transactions have been recorded and reported as either net assets without donor restrictions or net assets with donor restrictions:

Net assets without donor restrictions consist of investments and otherwise unrestricted amounts that are available for use in carrying out the mission of the Association and include those expendable resources which have been designated for special use by the Association. The Association reports restricted contributions, whose restrictions are met in the same reporting period, as unrestricted support.

NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Net Assets (continued): *Net assets with donor restrictions* represent those amounts which are donor restricted for specific purposes. When a donor restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Some of these amounts are restricted for the purposes of camp and youth programs. Net assets with donor restrictions also result from contributions from donors who place restrictions on the use of the funds which mandate that the original principal be invested in perpetuity. The original principal is reported as a net asset with donor restriction, the income from which may be either restricted or unrestricted, depending on the donor's specifications. At December 31, 2024 and 2023, net assets with donor restrictions amounted to $1,761,472 ($52,433 perpetual in nature and $1,709,039 purpose-restricted for capital projects) and $1,631,472 ($52,433 perpetual in nature and $1,579,039 purpose-restricted for capital projects), respectively.

Debt Issuance Costs: Debt issuance costs related to long-term debt are reported in the statements of net assets as a direct reduction from the related outstanding debt and are amortized over the term of the note. Amortization of debt issuance costs are included in interest expense.

Revenue: In the absence of donor restrictions, contributions and bequests are considered to be available for unrestricted use. Contributions are recognized in the period when the contribution is received or the unconditional promise to give is made. Donated assets are recorded as contributions at their fair market value. Membership dues are recognized as revenue when earned over the applicable membership period. Program service fees are recognized in the period the program takes place. Payments received in advance of programs or classes are deferred at year-end.

Capital Campaign: The Association launched a capital campaign in 2017 for purposes of strategic expansion (including a parking lot, upgrades to the facilities, etc.) at the Crescenta Canada branch. At the time of launch, the Association estimated that this project would cost approximately $7.5 million, for which it engaged in fundraising efforts. In 2019, a legal dispute arose around title of a portion of the land bordering the Crescenta Canada branch and the residential area known as Rancho Canada. This title issue has prevented the Association from continuing progress on the original scope of the capital campaign, as it currently cannot legally build without settling title. To date, the Association has raised approximately $2.9 million, of which approximately $2.7 million has been collected for this campaign. The Association has incurred approximately $858,000 and $481,000 in legal fees associated with contesting this dispute during the years ended December 31, 2024 and 2023, respectively. The Association continues to be in communication with the stewards of the capital campaign efforts through continuous updates on the situation, and is working to come to a solution on the dispute before moving forward with further fundraising efforts.

Donated Services: The Association recognizes donated professional services at their estimated fair value as contributions if those services require specialized skills that would need to be purchased if they were not donated. The value of such services did not aggregate to a material amount.

A substantial number of volunteers have donated significant amounts of their time to the Association's programs and its fundraising and membership campaigns. No donated services are recognized in the financial statements since the services do not require specialized skills.

NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Income Taxes: The Association is a nonprofit organization, qualifying under section 501(c)(3) of the Internal Revenue Code and corresponding California provisions. As such, except for taxes pertaining to unrelated business income, the Association is exempt from federal and state income taxes. No provision has been made for income taxes, as the Association had no unrelated business income. The Association is not considered a private foundation. The Association believes that it has appropriate support for any tax position taken, and as such, does not have any uncertain tax positions that would require recognition or disclosure at December 31, 2024.

The Association's tax years that are open for examination by Federal and state agencies are three and four years, respectively**.**

NOTE 2. INVESTMENTS

The cost, market value and unrealized gain on investments are as follows as of December 31:

	2024		
	Cost	Market Value	Unrealized Gain
Mutual funds	$ 2,804,507	$ 3,331,796	$ 527,289

	2023		
	Cost	Market Value	Unrealized Gain
Mutual funds	$ 3,243,408	$ 3,562,945	$ 319,537

The Association’s net investment income were as follows for the years ended December 31:

	2024	2023
Income:		
Dividend and interest income	$ 221,664	$ 128,744
Realized gain on sale of investments	112,625	5,003
Unrealized gain on investments	207,752	384,734
	542,041	518,481
Less investment management fees	(10,297)	(11,000)
	$ 531,744	$ 507,481

NOTE 3. PROMISES TO GIVE

Promises to give are as follows at December 31:

	2024	2023
Within one year	$ 245,025	$ 321,982
Less allowance for uncollectible pledges	(164,330)	(152,964)
	$ 80,695	$ 169,018

NOTE 4. LAND, BUILDINGS AND EQUIPMENT

Land, buildings and equipment at December 31 consist of the following:

	Crescenta-Cañada	Verdugo Hills	Crescenta-Valley	Total 2024	Total 2023
Land, buildings and improvements	$ 9,560,359	$ 7,302,772	$ 4,301,004	$ 21,164,135	$ 20,877,054
Equipment, furniture and fixtures	940,367	318,868	292,590	1,551,825	1,376,845
	10,500,726	7,621,640	4,593,594	22,715,960	22,253,899
Less accumulated depreciation	(5,116,208)	(4,473,026)	(1,262,464)	(10,851,698)	(10,389,092)
Construction in progress	732,377	--	--	732,377	732,377
Net book value	$ 6,116,895	$ 3,148,614	$ 3,331,130	$ 12,596,639	$ 12,597,184

Construction in progress is related to the construction of the parking structure.

Depreciation and amortization expense for the years ended December 31, 2024 and 2023 was $779,062 and $764,874, respectively, which includes amortization related to capitalized equipment under finance leases in the amounts of $207,301 and $230,172 for the years ended December 31, 2024 and 2023, respectively.

NOTE 5. ROU ASSETS AND LEASE LIABILITIES

The Association leases equipment from unrelated parties under noncancelable finance lease arrangements expiring on various dates through January 2029. The Association's finance leases generally do not contain any material restrictive covenants or residual value guarantees. Finance lease cost is recognized as a combination of the amortization expense for the ROU assets and interest expense for the outstanding lease liabilities, and results in a front-loaded expense pattern over the lease term.

The components of lease expense are as follows for the years ended December 31:

	2024	2023
Finance lease cost - amortization of ROU assets	$ 207,301	230,172
Finance lease cost - interest on lease liabilities	39,323	44,561
Total lease cost	$ 246,624	$ 274,733

For the years ended December 31, 2024 and 2023, equipment rent expense amounted to $273,845 and $245,487, respectively.

NOTE 5. ROU ASSETS AND LEASE LIABILITIES (Continued)

As of December 31, the weighted-average remaining lease term and discount rate are:

	2024	2023
Weighted average remaining lease term (in years)	2.24	2.58
Weighted-average discount rate	7.92 %	8.04 %

Future undiscounted cash flows for each of the next five years and thereafter and a reconciliation to the lease liabilities recognized on the balance sheet are as follows:

Year Ending December 31,	Finance Leases
2025	$ 236,671
2026	99,632
2027	102,661
2028	19,801
2029	841
Total lease payments	459,606
Less amounts representing interest	(45,083)
Total present value of lease liabilities	414,523
Less current portion	(210,973)
	$ 203,550

NOTE 6. CREDIT FACILITIES

Line of Credit: The Association has entered into a line of credit agreement with a bank (the Bank) that provides for maximum borrowings of up to $1,250,000. The line of credit matures in October 2025 and is secured by certain assets of the Association. The line of credit carries a variable interest rate at the Bank's reference rate (8.5% per annum at December 31, 2024) payable on a monthly basis. At December 31, 2024 and 2023 the outstanding balance was $0 and $341,348, respectively.

Note Payable: The Association has obtained a loan from the Bank in the amount of $2,707,500. The note is payable in 119 monthly installments through January 2026 with a balloon payment of approximately $1,970,000 due on that date. The note payable is secured by a lien on Crescenta Valley YMCA (CVY) facility, which was acquired with the proceeds of the note. The note bears a fixed interest rate of 4.125% per annum. Due to the COVID-19 pandemic, the Bank allowed the Association to defer payment on the note for three months in 2020. Interest in the amount of approximately $25,000 related to those three months were added to the note principle balance. At December 31, 2024, the outstanding balance was $2,066,769, net of unamortized debt issuance costs of $11,490. At December 31, 2023, the outstanding balance was $2,151,193, net of unamortized debt issuance costs of $13,793.

At December 31, 2024, the future payments required under the note payable are as follows:

Year Ending December 31,	
2025	$ 92,445
2026	1,974,324
	$ 2,066,769

NOTE 7. EIDL LOAN

In August 2020, the Association obtained a $149,900 Economic Injury Disaster loan (EIDL) from the Small Business Administration (SBA). During the year ended December 31, 2022, the loan amount was increased to $500,000. The loan carries an annual fixed interest rate of 2.75%, and matures in 30 years. The note is payable in monthly installments of $2,234 beginning September 2022. At December 31, 2024 and 2023, the outstanding balance including accrued interest was $481,842 and $495,174, respectively.

NOTE 8. RETIREMENT PLAN

The Association and its employees participate in the YMCA Retirement Fund, a defined contribution plan (the Plan), which is administered by the National YMCA Retirement Fund (a separate corporation). All employees who have attained the age of 21 and completed 1,000 hours of service each year for two years are eligible for participation in the Plan.

The Association’s defined contributions rate was 11% and 10% of eligible employee’s salaries for years ended December 31, 2024 and 2023, respectively. The Association made defined contribution payments to the Plan totaling $249,230 and $222,960 for the years ended December 31, 2024 and 2023, respectively.

NOTE 9. FAIR VALUE MEASUREMENT

The Association has fully adopted Accounting Standards Codification (ASC) No. 820, "*Fair Value Measurements*," which defines fair value, establishes a framework for measuring fair value and expands disclosures about fair value measurements. ASC No. 820 applies only to fair value measurements already required or permitted by other accounting standards and does not impose requirements for additional fair value measures.

ASC No. 820 establishes a fair value hierarchy for valuation inputs that gives the highest priority to quoted prices in active markets for identical assets or liabilities and the lowest priority to unobservable inputs. The fair value hierarchy is as follows:

Level 1 Inputs - Unadjusted quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

Level 2 Inputs - Inputs other than quoted prices included in Level 1 that are observable for the asset or liability either directly or indirectly. These might include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability (such as interest rates, volatilities, prepayment speeds, credit risks, etc.) or inputs that are derived principally from or corroborated by market data by correlation or other means.

Level 3 Inputs - Unobservable inputs for determining the fair values of assets or liabilities that reflect an entity's own assumptions about the assumptions that market participants would use in pricing the assets or liabilities.

The following table summarizes financial assets measured at fair value on a recurring basis as of December 31, 2024 and 2023. The Association had no financial liabilities measured at fair value at December 31, 2024 or 2023.

	Fair Value Measurements Using			
	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Total
At December 31, 2024				
Mutual Funds	$ 3,331,796	$ --	$ --	$ 3,331,796
At December 31, 2023				
Mutual Funds	$ 3,562,945	$ --	$ --	$ 3,562,945

NOTE 10. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Association's financial assets as of the December 31, 2024 and 2023, available for general use with no contractual or donor-imposed restrictions within one year.

	2024	2023
Cash and cash equivalents	$ 2,755,044	$ 2,408,267
Promises to give	105,695	169,018
Investments	3,331,796	3,562,945
Other receivable	346,503	197,305
Financial assets at year-end	6,539,038	6,337,535
Less: restricted by donors to be held in perpetuity	(52,433)	(52,433)
Less: restricted for capital projects	(1,346,261)	(1,579,039)
Financial assets available to meet cash needs for general expenditures within one year	$ 5,140,344	$ 4,706,063

In addition, the Association has a line of credit for borrowings up to $1,250,000 (see Note 6).

NOTE 11. CONTINGENCIES

The Association is currently involved in a legal title dispute as described in Note 1.

In the normal course of business, the Association may become involved in legal proceedings. The ultimate outcome of these proceedings could have a material impact on the Association's financial position. At December 31, 2024, the potential impact on the results or financial condition cannot be reasonably estimated and the financial statements have not been adjusted to reflect any potential liability.

NOTE 12. SUBSEQUENT EVENTS

Management has evaluated subsequent events for recognition and disclosure through June 26, 2025, the date on which the financial statements were available to be issued.

YMCA & City of La Cañada Flintridge Pickleball Program Budget
July 1, 2026 - June 30, 2027

Expense Type	Rate	Annual	Taxes	
YMCA Sports Director	$35.00 x 6hrw x 52 weeks	$10,920	$1,310	
YMCA Maintenance Staff	$28 x 5hrw x 52 weeks	$7,280	$873	
Supplies	$750 every 6 months	$1,500		
Basketball Gym Floor Annual Refinishing	$4,300 (see attached)	$4,300		
Occupancy	$8 x 5 days x 52 weeks	$2,080		
Total Cost to Run Program		**$26,080**	**$2,183**	**$28,263**

Invoice

Date	Invoice #
1/7/26	7888

PACIFIC FLOOR COMPANY
9300 Oso Avenue, Chatsworth, CA 91311
P:(818)775-0438 F:(818)349-9429
www.pacificfloor.com

Bill To

Crescenta-Canada Family YMCA
1930 Foothill Blvd.
La Canada Flintridge, CA 91011

ATTENTION FRAUD WARNING

Pacific Floor Company, Inc. will never request a change in bank information via email. If you receive such a request, please call us immediately at (818)775-0438.

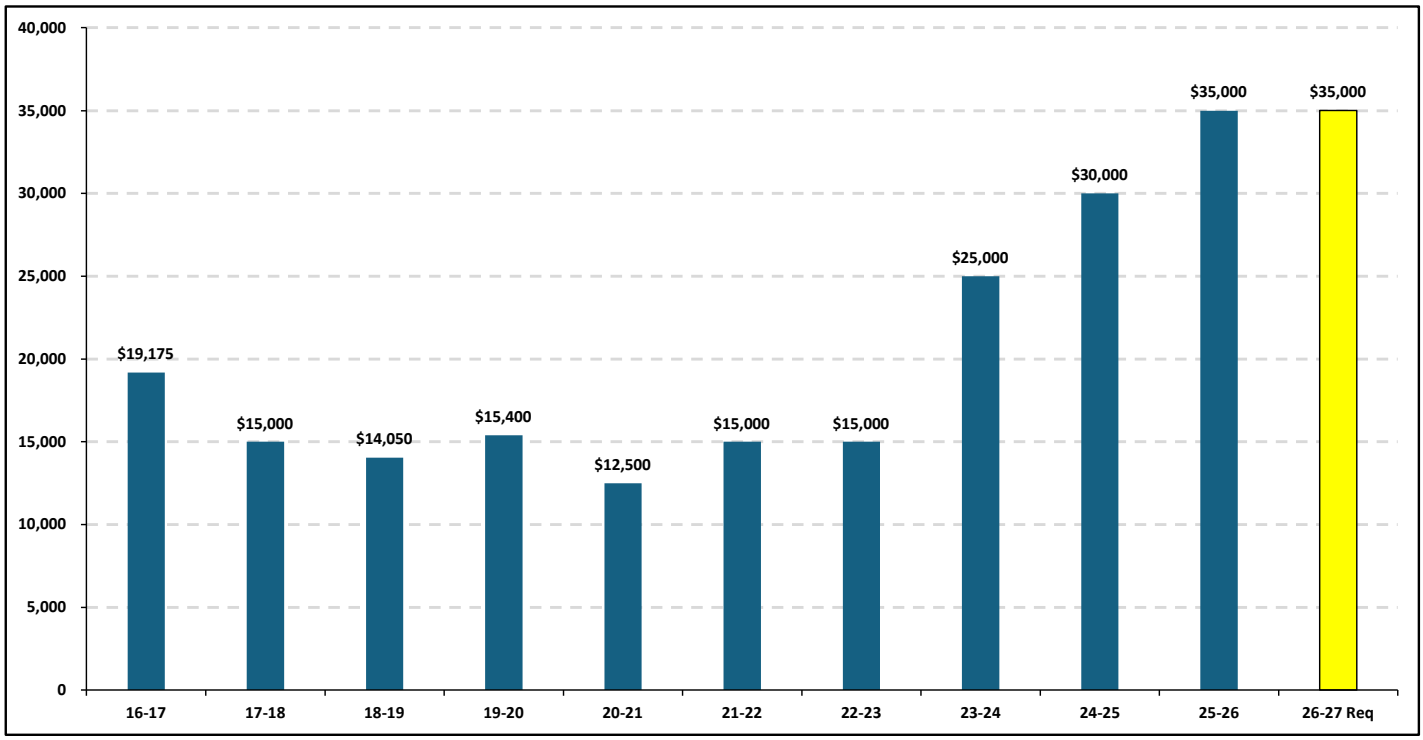
Project		P.O. No.	Terms	Rep
	2026 Yearly Maintenance		Net 30	Scott

Description	Amount
Crescenta-Canada Family YMCA - 2026 Yearly Maintenance	
Wet scrub and dry screen the floor Tack entire floor making sure the floor will be completely free of all dust and debris. Apply two (2) coats of Hillyard Star/Icon Finish System to Manufacturers Specs. 1 or 2 day application, 72 hour cure time required	4,300.00
Paint 2 Ladders in gray Paint 2 practice basketball half court lines in Brown.	1,900.00
Total Due	**$6,200.00**

LCF Tournament of Roses Assoc.

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LCF Tournament of Roses Assoc.	19,175	15,000	14,050	15,400	12,500	15,000	15,000	25,000	30,000	35,000	35,000	0	0.0%	196,125



La Canada Flintridge Tournament of Roses Association

$35,000

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

La Canada Flintridge Tournament of Roses Association

Non-Profit Organization Tax ID

95-3281373

Please upload proof of non-profit status.

- 2026-California-Entity-Status-Letter.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Pamela Wiedenbeck

Contact email address

president@lcftra.org

Total Funds Request

35,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

01/31/2007

Funding for (select all which apply)

- Special Projects/Events Expenditures

In detail, explain the planned use of requested funds?

The La Canada Flintridge Tournament of Roses Association reports the following achievements with
the prior year's funding.

• Contributing $20,0000 to the City as a good faith deposit on the ongoing electric vehicle
partnership with the City of La Canada Flintridge and the AQMD,

• Using $5,000 to implement electrification safety improvements to the electric animation system
already installed on the float chassis.

• Using $10,000 to purchase the steel and other preliminary parts to convert the drive wheels and
contract with a certified structural welder to complete the modifications to the rear end of the
float for electric motor installation and the mounting of the new drive wheels.

For Fiscal Year 2026-2027, the Association expects the following capital and organizational
investments: •

• Sponsor School and Scouting Groups to develop practical skills related to construction,
engineering and animation, as the Association partners with Pasadena Tournament of Roses with
issues of Electric Float Compliance and development.

• Initiate a study on how the front turning wheels can be upgraded and what technologies might
require updates and modernization.

.• Create an animation effect that is driven by crowd-generated 'noise'. as well as complete the stage 1 chassis for the 2027 parade.

• Build on the successful electrification of the Drive system and update the tools and techniques
that will change with all electric floats.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- La-Canada-Flintridge-Request-for-2026-Community-Funding-Request-Final.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- La-Canada-Flintridge-Merged-Financial-Appendices.pdf

STATE OF CALIFORNIA
FRANCHISE TAX BOARD PO
BOX 942857 SACRAMENTO
CA 94257-0540

Entity Status Letter

Date: 4/6/2026

ESL ID: 5170081323

Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 0861768

Entity Name: LA CANADA FLINTRIDGE TOURNAMENT OF ROSES ASSOCIATION

- [x] 1. The entity is in good standing with the Franchise Tax Board.
- [ ] 2. The entity is **not** in good standing with the Franchise Tax Board.
- [ ] 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701
- [ ] 4. We do not have current information about the entity.
- [x] 5. The entity was administratively dissolved/cancelled on through the Franchise Tax Board Administrative Dissolution process.

Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

Connect With Us

Web: **ftb.ca.gov**
Phone: 800-852-5711 from 7 a.m. to 5 p.m. weekdays, except state holidays
916-845-6500 from outside the United States

California
Relay Service: 711 or 800-735-2929 (For persons with hearing or speech impairments)

La Cañada Flintridge
Tournament of Roses Association
Post Office Box 253 • La Cañada Flintridge, California 91012
Web Site: www.lcftra.org



A 501 (c) (3) Corporation; Federal Tax I.D. #95-3281373

April 14, 2026

Mayor & City Council
Attn: City Manager, La Cañada Flintridge
One Civic Center Drive
La Cañada Flintridge, CA 91011

FY 2026-2027 Community Funding Application: La Canada Flintridge Tournament of Roses

The partnership between the City of La Cañada Flintridge and the La Cañada Flintridge Tournament of Roses Association suggest an annual report to the city. This letter, together with the appendices, constitutes the Report of the Association for the year 2025 - 2026 ending on January 31, 2026.

LCFTRA, Hydraulic Controls, Inc. and The City of La Canada Flintridge formed a partnership during the last fiscal year to install the electric drive by using a combination of City Funds from the AQMD as well as funds from both the community allocation and LCFTRA backup funding. As of this report, LCFTRA is on track to have the electrified chassis in the Memorial Day Parade.

The 2027 Float, 'Everyone is Evited' has proposed innovative effects for the parade made possible by the reduction of noise provided by the electric motors for the drive and the continuation of using electric power for the animation effects. LCFTRA has requested an 'entertainment variance' to implement a crowd-powered animation effect.

The proposed float builds on the Association's unprecedented success in the Pasadena Tournament of Roses Float Building community by fully embracing the direction of the Pasadena Tournament of Roses in their efforts to create a parade of floats creating entertainment for the entire two-hour event. With our technological and environmental approach to float creation, the Association has won exceptional professional level entries since returning from the pandemic. We have created floats that have won the Crown City Innovator banner twice, the Golden State Award, as well as the organization's third Mayor's Trophy honoring achievements within our community and our outreach following the Eaton Fire. The Association continues its partnership with 'The Bunny Museum' in Altadena with the donation of the Bunny Character for the museum opening upon rebuilding. In addition, last year's owl was donated to the Eaton Canyon Nature Center.

The La Canada Flintridge Tournament of Roses Association reports the following achievements with the prior year's funding.

- Contributing $20,0000 to the City as a good faith deposit on the ongoing electric vehicle partnership with the City of La Canada Flintridge and the AQMD,
- Using $5,000 to implement electrification safety improvements to the electric animation system already installed on the float chassis.
- Using $10,000 to purchase the steel and other preliminary parts to convert the drive wheels and contract with a certified structural welder to complete the modifications to the rear end of the float for electric motor installation and the mounting of the new drive wheels.
-

For Fiscal Year 2026-2027, the Association expects the following capital and organizational investments:

- **Sponsor School and Scouting Groups to develop practical skills related to construction, engineering and animation, as the Association partners with Pasadena Tournament of Roses with issues of Electric Float Compliance and development.**
- **Initiate a study on how the front turning wheels can be upgraded and what technologies might require updates and modernization.**
- **Create an animation effect that is driven by crowd-generated 'noise'.**
- **Build on the successful electrification of the Drive system and update the tools and techniques that will change with all electric floats.**

The La Canada Flintridge Tournament of Roses Association respectfully requests our annual ask for the city allocation of $35,000 to make the LCFTRA float the first Plug-in EV in the Pasadena Tournament of Roses Parade. The relevant appendices are attached to this submission.

Respectfully yours, *Pamela E. Wiedenbeck*

Pam Wiedenbeck, President, 2026-2027
Brenda Gant, VP Administration 2026-2027
Francisco Rosales, VP Float Development 2026-2027
Ernest Koeppen, President Emeritus, 2026-2027

Wells Fargo Combined Statement of Accounts

LA CANADA FLINTRIDGE
TOURNAMENT OF ROSES ASSOCIATION
PO BOX 253
LA CANADA FLINTRIDGE CA 91012-0253

Questions?

Available by phone Mon-Sat 7:00am-11:00pm Eastern Time, Sun 9:00am-10:00pm Eastern Time:
We accept all relay calls, including 711
1-800-CALL-WELLS (1-800-225-5935)

En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (114)
P.O. Box 6995
Portland, OR 97228-6995

Your Business and Wells Fargo

Thank you for being a loyal Wells Fargo customer. We value your trust in our company and look forward to continuing to serve you with your financial needs.

Other Wells Fargo Benefits

Two trending crypto scams to watch out for:

1. Crypto investments: Scammers befriend you on social media or through "wrong number" texts. They guide you to download a fake crypto app and then steal your "investment".
2. Crypto ATM deposits: Someone posing as a government official warns you about the security of your account and advises you to deposit cash into a Crypto ATM to "keep your money safe". Instead, you are actually depositing money in their account.

Red flags: Unexpected contact, promises of big investment returns, or threats about your account security.

Remember, no reputable organization will ask you to make cash deposits into a Crypto ATM. You may not get your money back.

1/23/2026	$176.14	$176.14
12/24/2025	$63,770.27	$64,188.90

As of 31-January-2026 Restricted Insurance Fund $64,365.04
$4,365.04 Available for the general fund upon maturity

1/23/2026	$220.49	$220.49
12/23/2025	$79,829.62	$79,829.62

As of 31-January-2026 Hillgren Capital Projects Restricted Fund $80,050.11
$5,050.11 Available for the general fund upon maturity

Target Use is to Pay Tariffs on the Hydraulic Controls Equipment 153

Summary of accounts

Checking and Savings

Account	*Page*	*Account number*	*Ending balance last statement*	*Ending balance this statement*
INITIATE BUSINESS CHECKING SM **(Your primary account)**	2	8586387048	109,914.55	92,249.28
BUSINESS MARKET RATE SAVINGS	5	2171316470	63,015.34	63,015.88
	Total deposit accounts		**$172,929.89**	**$155,265.16**

Initiate Business Checking SM

Statement period activity summary

Beginning balance on 1/1	$109,914.55
Deposits/Credits	22,520.00
Withdrawals/Debits	- 40,185.27
Ending balance on 1/31	**$92,249.28**

Account number: **8586387048 (primary account)**

LA CANADA FLINTRIDGE
TOURNAMENT OF ROSES ASSOCIATION

California account terms and conditions apply

For Direct Deposit use
Routing Number (RTN): 121042882

For Wire Transfers use
Routing Number (RTN): 121000248

Overdraft Protection

Your account is linked to the following for Overdraft Protection:

- Savings - 000002171316470

Transaction history

Date	*Check Number*	*Description*	*Deposits/ Credits*	*Withdrawals/ Debits*	*Ending daily balance*
1/2		Square Inc Sq260102 260102 T3Q2J0Pjgmfqa7T LA Canada Flintridge T	195.12		
1/2		Stripe Transfer St-Z1C7x8B4Z8O8 LA Canada Flintridge T	1,124.79		
1/2		Paypal Transfer 260101 1047314207570 LA Canada Flintridge T	2,545.43		
1/2		Deposit Made In A Branch/Store	992.00		
1/2		Deposit Made In A Branch/Store	3,548.00		
1/2	<	Business to Business ACH Debit - Clubexpress Collectfee 1074653 LA CA?Ada Flintridge T		102.25	118,217.64
1/6		Mobile Deposit : Ref Number :417060965795	250.00		118,467.64
1/8		Stripe Transfer St-E5H5Y7E3C3A3 LA Canada Flintridge T	2,660.62		
1/8		Paypal Transfer 260108 1047472635467 LA Canada Flintridge T	250.00		121,378.26
1/9		Mobile Deposit : Ref Number :813090605739	1,000.00		
1/9	3649	Check		1,275.00	121,103.26
1/12		Square Inc Sq260112 260112 T365Zv8Vcwbm5Pw LA Canada Flintridge T	783.54		
1/12	3653	Check		406.54	121,480.26
1/14		Deposit Made In A Branch/Store	510.00		
1/14	3648	Deposited OR Cashed Check		216.58	
1/14	3652	Check		712.58	
1/14	3656	Check		5,000.00	
1/14	3655	Check		25,000.00	
1/14	3650	Check		119.99	90,941.11
1/15		Stripe Transfer St-x1M9Y1C9K4Z1 LA Canada Flintridge T	1,382.02		
1/15		Spectrum Spectrum 260114 5423817 Tournament of Roses AS		101.25	92,221.88

Transaction History (continued)

Date	*Check Number*	*Description*	*Deposits/ Credits*	*Withdrawals/ Debits*	*Ending daily balance*
1/16		Bill Pay Airgas USA, LLC on-Line xxx6345 on 01-16		162.45	
1/16		Bill Pay Arrow Disposal Services on-Line xx0071 on 01-16		186.70	
1/16		Bill Pay Sunset Ladder CO. on-Line No Account Number on 01-16		1,653.08	90,219.65
1/20		Mobile Deposit : Ref Number :607180876265	100.00		
1/20		Mobile Deposit : Ref Number :707180876835	1,326.79		91,646.44
1/22		Stripe Transfer St-U1x2C6R1G4C8 LA Canada Flintridge T	1,338.91		
1/22		WF Bus Credit Auto Pay 260122 90469986842359 Koeppen,Ernest		83.73	92,901.62
1/23	<	Business to Business ACH Debit - CA Dept Tax Fee Cdtfa Epmt 260122 23308501 LA Canada Flintridge T		565.00	92,336.62
1/27	<	Business to Business ACH Debit - Intuit 16018150 Bill_Pay 012626 John Wolhaupter Wells Fargo Bank NA		3,397.63	88,938.99
1/28	<	Business to Business ACH Debit - So Cal Edison CO Directpay 700188917244 LA Canada Flintridge T		1,169.24	87,769.75
1/29		Stripe Transfer St-U0E9U5V2M9O2 LA Canada Flintridge T	4,512.78		
1/29		Constantcontact 8552295506 260128 Pam Wiedenbeck		33.25	92,249.28
Totals			**$22,520.00**	**$40,185.27**	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

< ***Business to Business ACH:*** *If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.*

Summary of checks written *(checks listed are also displayed in the preceding Transaction history)*

Number	*Date*	*Amount*	*Number*	*Date*	*Amount*	*Number*	*Date*	*Amount*
3648	1/14	216.58	3652 *	1/14	712.58	3655 *	1/14	25,000.00
3649	1/9	1,275.00	3653	1/12	406.54	3656	1/14	5,000.00
3650	1/14	119.99						

** Gap in check sequence.*

Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 01/01/2026 - 01/31/2026	Standard monthly service fee $10.00	You paid $0.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any **ONE** of the following each fee period		
• Average ledger balance	$1,000.00	$102,916.00 √
• Minimum daily balance	$500.00	$87,769.75 √

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.
C1/C1

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units ($)	Total service charge ($)
Cash Deposited ($)	4,900	5,000	0	0.0030	0.00
Transactions	22	100	0	0.50	0.00
Total service charges					**$0.00**

IMPORTANT ACCOUNT INFORMATION

Important updates to your Initiate Business Checking Account

We value your business and appreciate the trust you place in us. To continue providing competitive banking solutions, we're making updates to your Initiate Business Checking account, effective **March 1, 2026.**

What's changing?
To continue enhancing the value we provide, we're adjusting some features of your Initiate Business Checking account. For fee periods beginning on or after **March 1, 2026:**
- Monthly Service Fee: Increasing from **$10** to **$15.**
- Ways to Avoid the Fee:
1. Minimum daily balance requirement will increase from **$500** to **$2,000.**
2. New option: **Maintain a combined business deposit balance of $5,000** or more across eligible business checking, savings, and time accounts.
3. Removed option: The $1,000 average ledger balance method will no longer apply.

How to avoid the monthly service fee (Effective starting March 1, 2026)
You'll still have multiple ways to avoid the $15 monthly service fee by meeting any **one** of the following criteria:
- Maintain a minimum daily balance of $2,000 in your Initiate Business Checking account.
- Maintain a combined deposit balance of $5,000 or more across eligible business accounts.
- Own a Premier Checking, Private Bank Checking, or Private Bank Interest Checking account.

See the Business Account Fee and Information Schedule and Deposit Account Agreement at www.wellsfargo.com/biz/fee-information for additional business account information.

Need help?
If you have any questions or would like to explore other business checking options, your relationship manager is here to help. You can reach us anytime at 1-800-225-5935.

Thank you for choosing us to support your business - we're excited to continue growing together!

Provision of Emergency Services to Wells Fargo Visa Debit Card Holders

We provide certain emergency services to our Wells Fargo Visa Debit Card holders, including a cardholder inquiry service, emergency card replacement, and lost/stolen card reporting. To obtain emergency services related to your Wells Fargo Visa Debit Card, please call the toll-free or international collect-call telephone number on the back of your card.

NEW YORK CITY CUSTOMERS ONLY -- Pursuant to New York City regulations, we request that you contact us at 1-800-TO WELLS (1-800-869-3557) to share your language preference.

Business Market Rate Savings

Statement period activity summary

Beginning balance on 1/1	$63,015.34
Deposits/Credits	0.54
Withdrawals/Debits	- 0.00
Ending balance on 1/31	**$63,015.88**

Account number: **2171316470**

LA CANADA FLINTRIDGE TOURNAMENT OF ROSES ASSOCIATION

California account terms and conditions apply

For Direct Deposit use
Routing Number (RTN): 121042882

For Wire Transfers use
Routing Number (RTN): 121000248

Interest summary

Interest paid this statement	$0.54
Average collected balance	$63,015.34
Annual percentage yield earned	0.01%
Interest earned this statement period	$0.54
Interest paid this year	$0.54
Total interest paid in 2025	$5.65

Transaction history

Date	*Description*	*Deposits/ Credits*	*Withdrawals/ Debits*	*Ending daily balance*
1/30	Interest Payment	0.54		63,015.88
Totals		**$0.54**	**$0.00**	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 01/01/2026 - 01/31/2026	Standard monthly service fee $5.00	You paid $0.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any **ONE** of the following each fee period		
• Minimum daily balance	$300.00	$63,015.34 ☑
• Total automatic transfers from an eligible Wells Fargo business checking	$25.00	$0.00 ☐

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.
YC/YC

Account transaction fees summary

Service charge description	*Units used*	*Units included*	*Excess units*	*Service charge per excess units ($)*	*Total service charge ($)*
Deposited Items	0	20	0	0.50	0.00
Cash Deposited ($)	0	5,000	0	0.0030	0.00
Total service charges					**$0.00**

Important Information You Should Know

- **To dispute or report inaccuracies in information we have furnished to a Consumer Reporting Agency about your accounts:** Wells Fargo Bank, N.A. may furnish information about deposit accounts to Early Warning Services. You have the right to dispute the accuracy of information that we have furnished to a consumer reporting agency by writing to us at Wells Fargo Bank N.A. Attn: Deposit Furnishing Disputes MAC F2304-019 PO Box 50947 Des Moines, IA 50340. Include with the dispute the following information as available: Full name (First, Middle, Last), Complete address, The account number or other information to identify the account being disputed, Last four digits of your social security number, Date of Birth. Please describe the specific information that is inaccurate or in dispute and the basis for the dispute along with supporting documentation. If you believe the information furnished is the result of identity theft, please provide us with an identity theft report.
- **In case of errors or questions about other transactions (that are not electronic transfers):** Promptly review your account statement within 30 days after we made it available to you, and notify us of any errors.
- **If your account has a negative balance:** Please note that an account overdraft that is not resolved 60 days from the date the account first became overdrawn will result in closure and charge off of your account. In this event, it is important that you make arrangements to redirect recurring deposits and payments to another account. The closure will be reported to Early Warning Services. We reserve the right to close and/or charge-off your account at an earlier date, as permitted by law. The laws of some states require us to inform you that this communication is an attempt to collect a debt and that any information obtained will be used for that purpose.
- To download and print an Account Balance Calculation Worksheet(PDF) to help you balance your checking or savings account, enter www.wellsfargo.com/balancemyaccount in your browser on either your computer or mobile device.

Account Balance Calculation Worksheet

1. Use the following worksheet to calculate your overall account balance.
2. Go through your register and mark each check, withdrawal, ATM transaction, payment, deposit or other credit listed on your statement. Be sure that your register shows any interest paid into your account and any service charges, automatic payments or ATM transactions withdrawn from your account during this statement period.
3. Use the chart to the right to list any deposits, transfers to your account, outstanding checks, ATM withdrawals, ATM payments or any other withdrawals (including any from previous months) which are listed in your register but not shown on your statement.

ENTER

A. The ending balance shown on your statement ..... $ _____

ADD

B. Any deposits listed in your register or transfers into your account which are not shown on your statement.

$ _____
$ _____
$ _____
+ $ _____

..... **TOTAL** $ _____

CALCULATE THE SUBTOTAL

(Add Parts A and B)

..... **TOTAL** $ _____

SUBTRACT

C. The total outstanding checks and withdrawals from the chart above ..... - $ _____

CALCULATE THE ENDING BALANCE

(Part A + Part B - Part C)

This amount should be the same as the current balance shown in your check register ..... $ _____

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Number	Items Outstanding	Amount

Statement of Financial Position

La Canada Flintridge Tournament of Roses Assocation As of Jan 31, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
Cash	0.00
Hillgren LCFTRA Cap Proj Acct	0.00
LCFTRA Contingency Fund CD	79,557.15
LCFTRA Hillgren Capital Fund CD	0.00
LCFTRA Main Checking	108,285.56
LCFTRA Main Savings	63,013.24
LCFTRA Restricted Insurance Fund CD	62,990.72
Paypal	0.00
Stripe	126.54
Wells Fargo Checking Account	1,000.00
WF Restricted Insurance Account	0.00
Total for Bank Accounts	$314,973.21
Accounts Receivable	
Accounts Receivable	0.00
Total for Accounts Receivable	$0.00
Other Current Assets	
Receivable from Vendor	0.00
Uncategorized Asset	0.00
Undeposited Funds	100.00
Total for Other Current Assets	$100.00
Total for Current Assets	$315,073.21
Fixed Assets	
Equipment	
Accumulated depreciation	-52,198.99
Animation Engine Governor	22,928.98
Audio and Video Entertainment S	8,505.65
Drive Engine	6,853.00
Fixed Assets-Plasma Cutter	2,625.30
Replacement Power Cable	5,567.32
Satellite	4,125.15
Welder	1,593.59
Total for Equipment	-$0.00
Total for Fixed Assets	-$0.00

Statement of Financial Position

La Canada Flintridge Tournament of Roses Assocation As of Jan 31, 2026

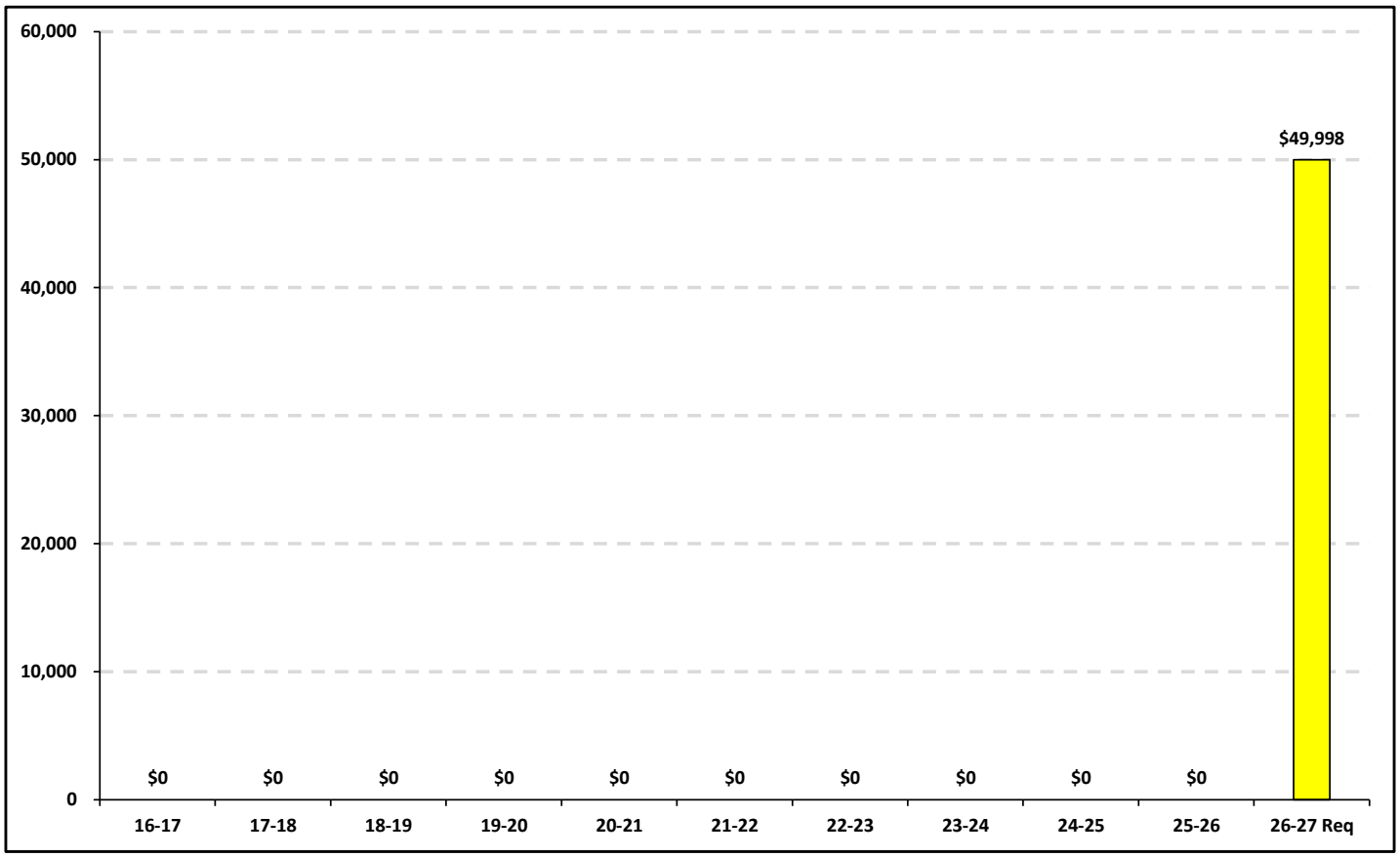
	Total
Other Assets	
Inventories	**8,213.10**
Refundable deposit	**0.00**
Total for Other Assets	**$8,213.10**
Total for Assets	**$323,286.31**
Liabilities and Equity	
Liabilities	
Current Liabilities	**$48.73**
Total for Liabilities	**$48.73**
Equity	**$323,237.58**
Total for Liabilities and Equity	**$323,286.31**

Statement of Activity		
La Canada Flintridge Tournament of Roses Assocation		
February 1, 2025-January 31, 2026		
Annotated Profit/Loss for Organization Mission		
Chart of Accounts	Total	
Revenue		
Total for 1-MEMBERSHIP	$5,413.00	Missed Goal by $15,000 - More donations coming in as General or Event Related
2-FUNDRAISING		
Total for Bingo Event	$5,267.88	Exceeded Target by $268
Donations	1,109.00	Donation Jar
Annual Fund Raising Campaign	13,250.00	Exceeded Target by $3,250
Unrestricted Donations	25,317.00	Exceeded Target by $20,000
Ralphs	96.87	
Total for Unrestricted Donations	$25,413.87	Miscellaneous Donations exceeded targes by over $5,000
Total for Donations	$39,772.87	
Total for Fund Raising Event Income	$2,631.45	Extra income from events via donation jar
Total for Floatique	$8,332.73	Exceeded Target by $333
Total for Parade & Game Tickets	$4,939.00	On target
Total for Wine & Roses Event	$2,536.70	Change of Venue increased fixed cost; Lower than expected Auction Income
Total for 2-FUNDRAISING	$65,980.63	
Total for 3-OTHER INCOME	$4,806.02	Includes Bank Interest
Services	5,436.00	Other sources not itemized in the chart of accounts
Gross Profit	$81,635.65	Under target of $100,000
Expenditures		
1MEMBERSHIP EXP	100.45	
Total for 1MEMBERSHIP EXP	-$36,968.38	
Total for 2FUNDRAISING EXP	$1,126.28	
Total for 4CONSTRUCTION EXP	$21,289.25	**Main Expenses related to EV projects: Ebattery Fire Extinuishers & Prep for conVersion**
Total for 5DECORATION	$34,176.64	**On Budget: Emphasis on higher Level Banners with improved Decoration**
Total for 6SITE EXP UTB UNDER THE BRIDGE	$15,397.17	**On Budget: Main Challenge is getting Food Donors for Decorations Week**
7ADMIN EXPENSE		
Total for Float Development	$5,000.00	**Required Tournament of Roses Entry Fee**
Total for Insurance	-$1,372.70	Total Insurance Cost Decreases by $18,000 - Workers' Compensation Insurance no longer required
Total Administrative Expense	$16,559.97	
Total for Expenditures	$47,037.34	**Administrative Expense/Mission Expenses = 27% down 15% from Fiscal 2024-2025**
Net Revenue	$35,290.92	
Major Accomplishments	Achievements	**Build an award winning float while conserving cash to convert to Plug-In Hybrid Chassis**
		Continue to put more resources into floral presentation to up the value of the award
		Continue site plans to reduce utility consumption as well as recycle/reuse more resources
		Complete a 10 year lease agreement with Valley Water
		Conserve financial resources for the final steps to a Plug-in Hybrid Float for the 2027 Parade

Appendix G -- FY 2025-2026 Board (Estimated & Logged) and Mission (Logged) Hours					
FY 2025-2026 Board	Name	Role/Responsibility	Est Hours/Month	Total Board Hours	Annual Board Mission Hours
Officer	Pam Wiedenbeck	President	10	120	214.00
Officer	Juli James	VP Administration	10	120	48.00
Officer	John Wolhaupter	VP Float	10	120	419.00
Officer	Josephone Morey	Treasurer	10	120	0.00
Officer	Nancy Wolhaupter	Secretary	10	120	451.00
	Ernest Koeppen	President Emertus (appointed)	10	120	143.00
	Francisco Rosales	Construction Co-Chair	10	120	367.00
	Pam Gossoo	Construction Co-Chair (half year)	10	60	550.00
	Scott Nelson	Construction Co-Chair (half year)	10	60	678.00
	Mike Leininger	School Liaison	10	120	16.00
	Jennifer Lazo	Deco Co-Chair	10	120	37.00
	Sara Wickersham Hayes	Deco Co-Chair	10	120	22.00
	Chuck Hughes	Site Co-Chair	10	120	34.50
	Jill Sekiguchi	Site Co-Chair	10	120	74.75
	Art Johnson	Site Co-Chair	10	120	120.00
	Rachel Chan	Floatique Chair	10	120	44.00
	Grant Delgatty	Designer	10	120	20.00
	Verne James	Convoy	10	120	100.00
	Two vacant		0	0	0.00
Board Summary Hours			164	1968	640.75
Mission Hours					
Including Logged Board Hours	Construction/Site	Includes C Hughes, A Johnson, Sekiguchi during Decoration Week			6,668.00
	Decoration	Includes Lazo & Hayes during Decoration Week			7,514.00
		Other logged construction hours subtracted			
Total Logged Hours on Site to Design, Build, Construct, Decorate and Operate the 2025-2026 Float - Goin'Nutz (Adjusted for Duplication)					11,746.75
Board Members participating in Mission Tasks					16

LCF Trails Council
History of City Contributions & FY 2026-27 Request

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LCF Trails Council	0	0	0	0	0	0	0	49,998	49,998	n/a	0



La Canada Flintridge Trails Council

$49,998

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

La Canada Flintridge Trails Council

Non-Profit Organization Tax ID

EIN 95-3891702

Please upload proof of non-profit status.

- 9-12-1991-IRS-letter-501C3-designation1.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Tom Reynolds

Contact email address

Reynoldsweb@gmail.com

Total Funds Request

49,998

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

12/30/2026

Funding for (select all which apply)

- Special Projects/Events Expenditures

In detail, explain the planned use of requested funds?

La Cañada Flintridge boasts 23.5 miles of linear parks, preserving its trails as vital community assets. The Trails Master Plan, crafted by a committee that included the mayor, city staff, the LCF Trails Council, Southern California Edison, and LA County Department of Parks and Recreation, has guided trail initiatives for over the past 20 years. We need to update this comprehensive document to align with current needs and advancements, ensuring continued effectiveness.
Request for Funds: Seeking City of La Cañada Flintridge support to update the 2006 Trails Master Plan. The project aims to update aspirational trail projects, enhance simple maps, align with LA County and LCF city guidelines, incorporate Edison guidelines, update signage guidelines, address new ADA requirements, and promote trail etiquette. This request excludes GIS mapping enhancements, which would constitute an additional cost. We would coordinate integration with the ongoing Open Space Element update, as necessary
After consulting with Craftwater Engineering and their trails-planning expert, a preliminary estimate of $50,000 has been determined to be sufficient for the update, provided no other significant changes to the update's scope of work are identified.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- trail-request-1.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- 2024-Tax-Return_La-Canada-Flintridge-Trails-Council1.pdf

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P O BOX 36001 STOP SF-4-4-46
SAN FRANCISCO, CA 94102

DEPARTMENT OF THE TREASURY

Employer Identification Number:
95-3891702
Case Number:
951151017
Contact Person:
ROLAND FORTIER
Contact Telephone Number:
(415) 556-0319

Date: SEP. 12, 1991

LA CANADA FLINTRIDGE TRAILS COUNCIL
P O BOX 852
LA CANADA FLINTRIDGE, CA 91012

Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket pur-

chases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than $25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally $25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of $10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed $5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

LA CANADA FLINTRIDGE TRAILS COUNCIL

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Michael J. Quinn
District Director

Enclosure(s):
Addendum

LA CANADA FLINTRIDGE TRAILS COUNCIL

This determination letter is effective from February 7, 1990, the date your organization was formed as an association.

LA CAÑADA FLINTRIDGE
TRAILS COUNCIL
50
YEARS
1974-2024

Tom Reynolds, *President*
Amanda Borja, *Director*
Greg Brown, *Director*
Mike Davis, *Director*
Chris Ecker, *Director*
Chuck Giles, *Director*
Jim Kambe, *Director*
Cookie Kulper, *Director*
Trish McRae, *Director*
Jennifer Seastrom, *Director,*
Wes Seastrom, *Director,*
Colin Weightman, *Director,*
Keon Namazie, *Youth Rep.*

To: The City of La Canada Flintridge
From: The Trails Council of La Canada Flintridge
Subject: Updating the 2006 LCF Trails Master Plan
Date: April 15, 2026

La Cañada Flintridge boasts 23.5 miles of linear parks, preserving its trails as vital community assets. The Trails Master Plan, crafted by a committee that includes the Mayor, city staff, the LCF Trails Council, Edison, and LA County, has guided trail initiatives for over 20 years. Updating this comprehensive document is essential to align with current needs and advancements, ensuring continued effectiveness.

Request for Funds: Seeking City of La Cañada Flintridge support to update the 2006 Trails Master Plan. The project aims to update aspirational trail projects, enhance simple maps, align with LA County and LCF city guidelines, incorporate Edison guidelines, update signage guidelines, address new ADA requirements, and promote trail etiquette. Unless requested by the city the quote excludes GIS mapping enhancements. We would coordinate integration with the ongoing Open Space Element update, as necessary

After consulting with Craftwater Consulting, a preliminary estimate of $50,000 has been determined for the update.

Sincerely

Tom Reynolds
President
info@lcftrails.org
818-371-5311

LA CAÑADA FLINTRIDGE
TRAILS COUNCIL
50
YEARS
1974-2024

Tom Reynolds, *President*
Amanda Borja, *Director*
Greg Brown, *Director*
Mike Davis, *Director*
Chris Ecker, *Director*
Chuck Giles, *Director*
Jim Kambe, *Director*
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Trish McRae, *Director*
Jennifer Seastrom, *Director,*
Wes Seastrom, *Director,*
Colin Weightman, *Director,*
Keon Namazie, *Youth Rep.*

CRAFTWATER
SCIENCE • STRATEGY • ENGINEERING

San Diego | Los Angeles
phone: 805.729.0943
email: info@craftwater.com
web: craftwater.com

April 15, 2026

Sent via email

Mr. Tom Reynolds
La Canada Flintridge Trails Council
P. O. Box 852
La Canada Flintridge, CA 91012

Subject: Preliminary Quote for Trails Master Plan Update

Dear Mr. Reynolds,

As discussed with you and the members of the La Canada Flintridge Trails Council (Trails Council), we understand you are seeking professional advice on the potential budget to complete an update of the 2006 La Canada Flintridge Trails Master Plan (Master Plan) for adoption by the City of La Canada Flintridge. Through our discussions, we understand a possible scope of work, by our approximate estimation and subject to substantial change, to conduct the update to the Master Plan could include the following:

- 4 meetings with LCF Trails Council (kickoff, two check-ins, one final presentation)
- Update design guidelines, add discussions of ADA and trail etiquette
- Recommendations for ongoing trail assessment, maintenance, funding, future development
- Update all maps, including more legible maps for significant trails
- Update to include Sister Cities and other new trails
- Overall graphic update, including executive summary

Assumptions:

- No public outreach - to be included in general plan hearings
- Adoption and presentations excluded - to be part of general plan process
- No environmental documentation
- Signage design, standard details, guidelines will come from existing sources and will not be created new

The budget estimated and recommended by our trails planning expert for the above effort (subject to change) is approximately $50,000. We understand you will use this recommendation to present to the City only for budgeting purposes.

Should you have any questions, you may contact me at 323.797.1498 or Greg.Jaquez@craftwater.com.

Regards,

Greg Jaquez, PE
Craftwater, Grants Manager/Municipal Services

La Canada Flintridge Trails Council

2024

Form 990-N
199N e-Postcard

MILLER GIANGRANDE
LLP
CPAS & ADVISORS

MILLER GIANGRANDE LLP
CPAS & ADVISORS
PH (714) 494-2200 FAX (714) 494-2199
145 S. State College Blvd, Suite 160 Brea, CA 92821 www.mngcpa.com

July 7, 2025

La Canada Flintridge Trails Council
P O Box 852
La Canada, CA 91012

Dear Wes,

Your Form 990-N annual electronic notice for the tax year ended 12/31/24 is being electronically filed with the IRS, as required by Pension Protection Act of 2006. No other return is required to be filed.

California Form RRF-1 Filing Instructions

Your Form RRF-1 for the tax year ended 12/31/24 shows a balance due of **$25**. The return should be signed and dated on Page 1 by an officer representing the organization. Include a check payable to the Department of Justice in the amount of $25. Write "E.I.N. **-***1702, RRF-1 Balance Due for the year ended 12/31/24" on the check. Mail the return by November 17, 2025 to:

Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470

A copy of the federal return should be attached and sent with the registration renewal.

Form CT-TR-1 should be included and sent with the registration renewal.

If you have any questions, or if we can be of assistance in any way, please call.

Sincerely,

Steven L. Shadwick
for Miller Giangrande LLP

e-Postcard Worksheet

Form **990-N**

For calendar year 2024, or tax year beginning , and ending

2024

Name	Employer Identification Number
La Canada Flintridge Trails Council	****-***1702**

Note: Form 990-N can ONLY be filed electronically, and is filed in lieu of Forms 990 or 990-EZ, if eligibility is met.

The following items are required for a complete electronic submission:

1. Employer identification number (EIN), also known as a Taxpayer Identification Number (TIN) ****-***1702**
2. Tax year **2024**
3. Legal name of organization **La Canada Flintridge Trails Council**

   Mailing street address **P O Box 852**
   City or foreign province **La Canada**
   State or foreign country code **CA**
   Zip code **91012**
4. Any other names the organization uses (Doing Business As)
5. Principal officer name **Wesley Seastrom**
   Mailing street address **P O Box 852**
   Street address line 2
   City **La Canada**
   Foreign province
   State or foreign country code **CA**
   Zip code **91012**
6. Web site address if the organization has one **www.lcftrails.org**
7. Organization's annual gross receipts are normally $50,000 or less **X**
8. Organization is terminated or in the process of termination

199N e-Postcard

Confirmation

Privacy Policy

Print this page for your records. The Confirmation Number below is proof that you successfully filed your 199N e-Postcard.

We received your 199N e-Postcard on 7/2/2025 3:41:48 PM.

Confirmation Number: 00000167572618313

Entity ID:
1675726
Entity Name:
LACANADA
FLINTRIDGE
TRAILS COUNCIL

Account Period Information

Account Period Beginning:
1/1/2024
Account Period Ending:
12/31/2024

This is not your entity's first year in business.

Your entity has not terminated or gone out of business.

Your entity has not changed the account period.

Gross Receipts: $13350

This is not an amended return.

An IRS Form 1023/1024 is not pending.

Entity Information

FEIN:
953891702
Doing Business As:
Website Address:

Entity's Mailing Address

PO Box 852
La Canada CA
91012

Principal Officer's Information

Wesley
Seastrom
PO Box 852
La Canada CA
91012

Contact Information

Name:
Steven
Shadwick
Phone:
714-494-2200

After we process your 199N e-Postcard, you may receive a bill if the three year gross receipt average is greater than the amount allowed for filing a 199N e-Postcard.

Print

Log Out

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STATE OF CALIFORNIA
RRF-1
(Rev. 01/2024)

DEPARTMENT OF JUSTICE

MAIL TO:
Registry of Charities and Fundraisers
P.O. Box 903447
Sacramento, CA 94203-4470

STREET ADDRESS:
1300 I Street
Sacramento, CA 95814

WEBSITE ADDRESS:
www.oag.ca.gov/charities

ANNUAL REGISTRATION RENEWAL FEE REPORT TO ATTORNEY GENERAL OF CALIFORNIA

Sections 12586 and 12587, California Government Code
11 Cal. Code Regs. sections 301-307, and 310

Failure to submit this report annually no later than four months and fifteen days after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of $800, plus interest, and/or fines or filing penalties. Revenue & Taxation Code section 23703; Government Code section 12586.1. IRS extensions will be honored.

(For Registry Use Only)

LA CANADA FLINTRIDGE TRAILS COUNCIL
Name of Organization

List all DBAs and names the organization uses or has used

P O BOX 852
Address (Number and Street)

LA CANADA CA 91012
City or Town, State, and ZIP Code

818-652-7963
Telephone Number

WES@SEASTROM.NET
E-mail Address

Check if:
- ☐ Change of address
- ☐ Amended report
- ☐ Organization requests email notifications

State Charity Registration Number **079940**

Corporation or Organization No. **1675726**

Federal Employer ID No. ****-***1702**

ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, and 310)
Make Check Payable to Department of Justice

Total Revenue	Fee	Total Revenue	Fee	Total Revenue	Fee
Less than $50,000	$25	Between $250,001 and $1 million	$100	Between $20,000,001 and $100 million	$800
Between $50,000 and $100,000	$50	Between $1,000,001 and $5 million	$200	Between $100,000,001 and $500 million	$1,000
Between $100,001 and $250,000	$75	Between $5,000,001 and $20 million	$400	Greater than $500 million	$1,200

PART A - ACTIVITIES

For your most recent full accounting period (beginning **01/01/24** ending **12/31/24**) list:

Total Revenue $ (including noncash contributions) **13,350** Noncash Contributions $ **0** Total Assets $ **79,776**

Program Expenses $ **0** Total Expenses $ **10,551**

PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT

Note: All questions must be answered. If you answer "yes" to any of the questions below, you must attach a separate page providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof, either directly or with an entity in which any such officer, director or trustee had any financial interest?		X
2. During this reporting period, was there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?		X
3. During this reporting period, were any organization funds used to pay any penalty, fine or judgment?		X
4. During this reporting period, were the services of a commercial fundraiser, fundraising counsel for charitable purposes, or commercial coventurer used?		X
5. During this reporting period, did the organization receive any governmental funding?		X
6. During this reporting period, did the organization hold a raffle for charitable purposes?		X
7. Does the organization conduct a vehicle donation program?		X
8. Did the organization conduct an independent audit and prepare audited financial statements in accordance with generally accepted accounting principles for this reporting period?		X
9. At the end of this reporting period, did the organization hold restricted net assets, while reporting negative unrestricted net assets?		X

I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, the content is true, correct and complete, and I am authorized to sign.

COPY | **WESLEY SEASTROM** | **TREASURER** |

Signature of Authorized Agent | Printed Name | Title | Date

STATE OF CALIFORNIA
CT-TR-1
(Rev. 01/2024)

MAIL TO:
Registry of Charities and Fundraisers
P.O. Box 903447
Sacramento, CA 94203-4470

STREET ADDRESS:
1300 I Street
Sacramento, CA 95814

WEBSITE ADDRESS:
www.oag.ca.gov/charities

ANNUAL TREASURER'S REPORT
ATTORNEY GENERAL OF CALIFORNIA

Section 12586, California Government Code
11 Cal. Code Regs., Section 301

(FORM CT-TR-1)

DEPARTMENT OF JUSTICE

(For Registry Use Only)

LA CANADA FLINTRIDGE TRAILS COUNCIL
Name of Organization

P O BOX 852
Address (Number and Street)

LA CANADA **CA** **91012**
City or Town, State and ZIP Code

State Charity Registration Number **079940**

Corporation or Organization No. **1675726**

Federal Employer I.D. No. ****-***1702**

For annual accounting period (beginning 01/01/24 ending 12/31/24)

BALANCE SHEET

ASSETS

Cash	$	79,776
Savings	$	0
Investment	$	0
Land/Buildings	$	0
Other Assets	$	0
TOTAL ASSETS	$	79,776

LIABILITIES

Accounts Payable	$	0
Salary Payable	$	0
Other Liabilities	$	0
TOTAL LIABILITIES	$	0

FUND BALANCE

Total Assets less Total Liabilities	$	79,776

REVENUE STATEMENT

REVENUE

Cash Contributions	$	13,350
Noncash Contributions	$	0
Program Revenue	$	0
Investments	$	0
Special Events	$	0
Other Revenue	$	0
TOTAL REVENUE	$	13,350

EXPENSES **SEE STATEMENT 1**

Compensation of Officers/Directors	$	0
Compensation of Staff	$	0
Fundraising Expenses	$	0
Rent	$	0
Utilities	$	0
Supplies/Postage	$	0
Insurance	$	0
Other Expenses	$	10,551
TOTAL EXPENSES	$	10,551

NET REVENUE

Total Revenue less Total Expenses	$	2,799

I hereby declare under penalty of perjury that I have examined this report, including accompanying documents, and, to the best of my knowledge and belief, the content is true, correct and complete and I am authorized to sign.

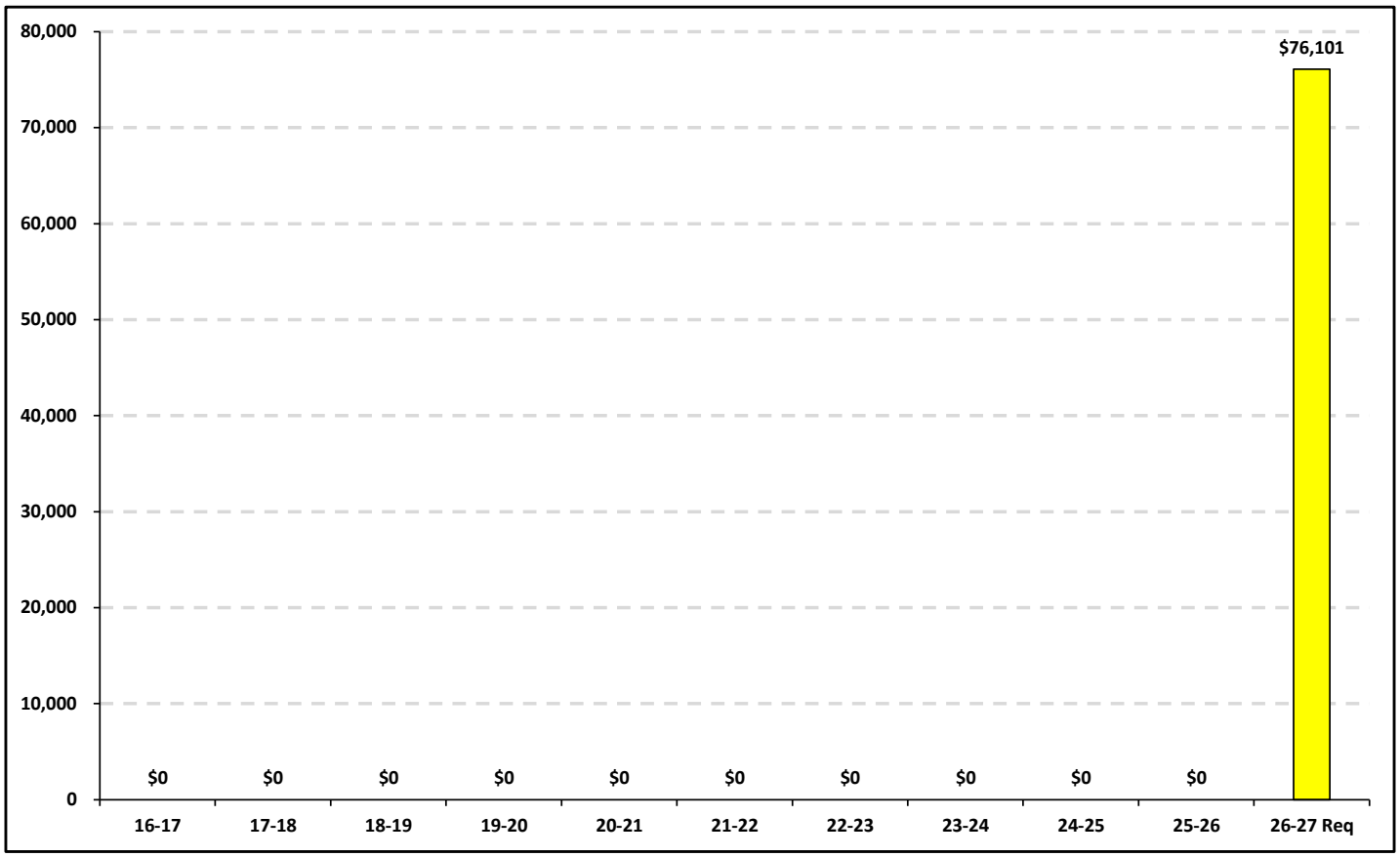
COPY	WESLEY SEASTROM	TREASURER	
Signature of Authorized Agent	Printed Name	Title	Date

Statement 1 - Form CT-TR-1 - Other Expenses

Description	Amount
Insurance and overhead ex	$ 10,551
Total	$ 10,551

LCF Trails Council
History of City Contributions & FY 2026-27 Request

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LCF Trails Council	0	0	0	0	0	0	0	76,101	76,101	n/a	0



La Canada Flintridge Trails Council

$76,101

Do you attest that you meet the minimum criteria as stated above?
Yes
Non-Profit Organization Name
La Canada Flintridge Trails Council
Non-Profit Organization Tax ID
EIN 95-3891702
Please upload proof of non-profit status.
• 9-12-1991-IRS-letter-501C3-designation.pdf
Non-Profit Organization residency status?
Principal Place of Business is in La Canada Flintridge
Point of Contact Name
Tom Reynolds
Contact email address
Reynoldsweb@gmail.com
Total Funds Request
76,101
If the grant is awarded, provide the estimated date when the organization will fully use the funds.
01/30/2027
Funding for (select all which apply)

- Special Projects/Events Expenditures

In detail, explain the planned use of requested funds?

Repair Cross-Town Connector Trail :
We will provide information about the La Cañada Flintridge trail, known as The Cross-Town Connector Trail, which was established before the 1980s, before Mr. Johnson's purchase of the property. It plays a vital role in the City of La Cañada Flintridge's Trail Master Plan. This trail links the Rim of the Valley, Pacific Crest, and Gabrielino Trails. This trail spans from Harter Lane to Angeles Crest Highway

Two decades ago, an easement agreement was established with Mr. Johnson to safeguard the trail, with $19,000 held in escrow. Urgent repairs are now required to prevent further deterioration of the trail. The LCF Trails Council seeks a grant from the city to fund these essential repairs, ensuring the preservation and accessibility of these trails. We are currently working to fix the Cross-Town trail, and that work will be done at the same time by Bellfree Construction. Your support will enable us to swiftly restore and reopen these trails for the benefit of our community.

We have a quote from BellFree Construction for $76,101 to complete these repairs

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- Johnson-trail-request-1.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- 2024-Tax-Return_La-Canada-Flintridge-Trails-Council.pdf

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P O BOX 36001 STOP SF-4-4-46
SAN FRANCISCO, CA 94102

DEPARTMENT OF THE TREASURY

Employer Identification Number:
95-3891702
Case Number:
951151017
Contact Person:
ROLAND FORTIER
Contact Telephone Number:
(415) 556-0319

Date: SEP. 12, 1991

LA CANADA FLINTRIDGE TRAILS COUNCIL
P O BOX 852
LA CANADA FLINTRIDGE, CA 91012

Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket pur-

Letter 947(CG)

chases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than $25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally $25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of $10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed $5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

LA CANADA FLINTRIDGE TRAILS COUNCIL

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Michael J. Quinn
District Director

Enclosure(s):
Addendum

LA CANADA FLINTRIDGE TRAILS COUNCIL

This determination letter is effective from February 7, 1990, the date your organization was formed as an association.

LA CAÑADA FLINTRIDGE
TRAILS COUNCIL
50
YEARS
1974-2024

Tom Reynolds, *President*
Amanda Borja, *Director*
Greg Brown, *Director*
Mike Davis, *Director*
Chris Ecker, *Director*
Chuck Giles, *Director*
Jim Kambe, *Director*
Cookie Kulper, *Director*
Trish McRae, *Director*
Jennifer Seastrom, *Director,*
Wes Seastrom, *Director,*
Colin Weightman, *Director,*
Keon Namazie, *Youth Rep.*

To: The City of La Canada Flintridge
From: The Trails Council of La Canada Flintridge
Subject: Repairing the Cross Town Connector Trail on Johnson Property
Date: April 15, 2026

Attached is information about the La Cañada Flintridge trail, known as the Cross-Town Connector Trail on the Johnson property, which was established before the 1980s and plays a vital role in the City of La Cañada Flintridge's Trail Master Plan. This trail links the Rim of the Valley, Pacific Crest, and Gabrielino Trails. This trail spans from Harter Lane to Angeles Crest Highway

Two decades ago, an easement agreement was established with Mr. Johnson to safeguard the trail, with $19,000 held in escrow. Urgent repairs are now required to prevent further deterioration of the trail. The LCF Trails Council seeks a grant from the city to fund these essential repairs, ensuring the preservation and accessibility of these trails. We are currently working on fixing the Cross-Town trail and that work would be done at the same time using Bellfree Construction. Your support will enable us to swiftly restore and reopen these trails for the benefit of our community.

We are seeking $76,101 to help pay for some of the repairs

We appreciate your interest and support in dealing with this matter.

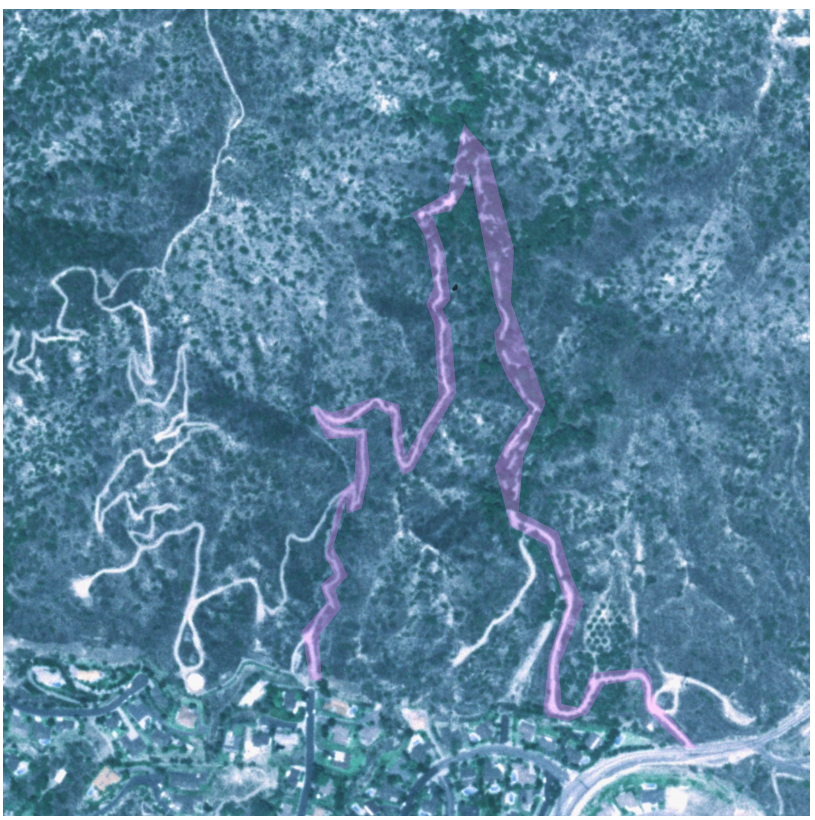
All the best

Tom Reynolds
President
info@lcftrails.org
818-371-5311

LA CAÑADA FLINTRIDGE
TRAILS COUNCIL
50
YEARS
1974-2024

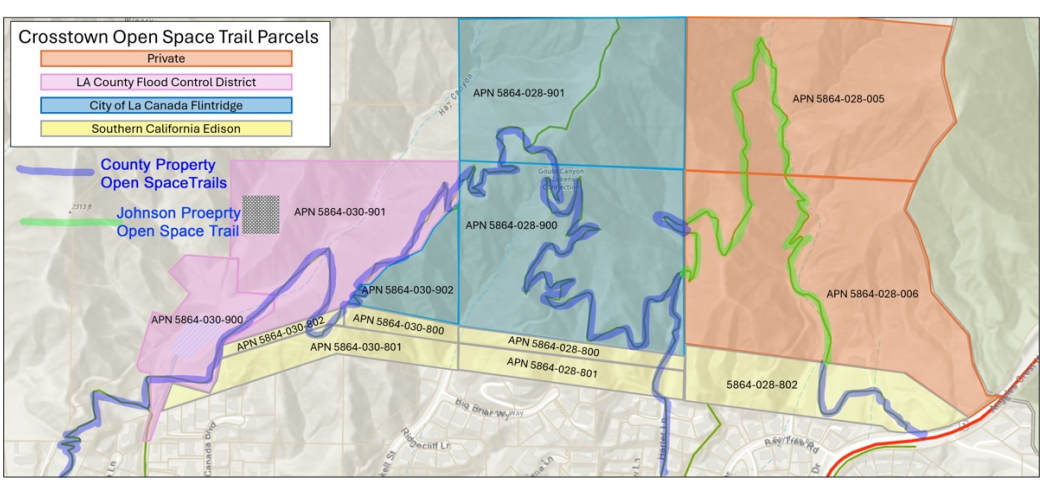
Tom Reynolds, *President*
Amanda Borja, *Director*
Greg Brown, *Director*
Mike Davis, *Director*
Chris Ecker, *Director*
Chuck Giles, *Director*
Jim Kambe, *Director*
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Trish McRae, *Director*
Jennifer Seastrom, *Director,*
Wes Seastrom, *Director,*
Colin Weightman, *Director,*
Keon Namazie, *Youth Rep.*

Location of the trail



Cross Town and

Cross-Town Connector Trail locations



LA CAÑADA FLINTRIDGE
TRAILS COUNCIL
50 YEARS
1974-2024

Tom Reynolds, *President*
Amanda Borja, *Director*
Greg Brown, *Director*
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Jennifer Seastrom, *Director,*
Wes Seastrom, *Director,*
Colin Weightman, *Director,*
Keon Namazie, *Youth Rep.*

Bellfree Contractors, Inc
1438 Arrow Hwy Ste D
Irwindale, CA 91706 USA
+18189755120
hans@bellfreecontractors.com
www.bellfreecontractors.com

Estimate

Bellfree Contractors, Inc.

ADDRESS
County of Los Angeles Department of Parks & Recreation RE: Cross Town Trail (Johnson Property)

ESTIMATE #	DATE	EXPIRATION DATE
1697	12/05/2025	04/06/2026

ACTIVITY	AMOUNT
Construction Complete trail restoration work on the Cross Town Trail. The work will begin at the SCE maintained road and continue to phase 1. A separate quote has been sent for the phase 1 work. See map for reference. The scope of work will be: 1. Trim back overgrown vegetation from the trail. 2. Remove fallen trees from the trail corridor 3. Grade out ruts from the trail 4. Remove berm from the edge of the trail for proper drainage. 5. Install drainage dips as needed to properly drain water from the trail. 6. Install approximately 30 LF of retaining wall at area that has slid.	49,500.00

TOTAL **$49,500.00**

Accepted By

Accepted Date 12/05/2025

LA CAÑADA FLINTRIDGE
TRAILS COUNCIL
50
YEARS
1974-2024

Tom Reynolds, *President*
Amanda Borja, *Director*
Greg Brown, *Director*
Mike Davis, *Director*
Chris Ecker, *Director*
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1438 Arrow Hwy Ste D
Irwindale, CA 91706 USA
+18189755120
hans@bellfreecontractors.com
www.bellfreecontractors.com

Estimate

Bellfree Contractors, Inc.

ADDRESS
La Cañada Flintridge Trails Council P.O. Box 852 La Canada, CA 91012 RE: Johnson Property

ESTIMATE #	DATE	EXPIRATION DATE
1696	12/05/2025	04/05/2026

ACTIVITY	AMOUNT
Construction Cross Town Trail restoration scope of work: 1. Grade ruts from the trail 2. add approximately 8 drainage dips along the trail to properly drain storm water from the trail 3. Install 30' of retaining wall to main washed out area. 4. Back fill above retaining wall 5. Repair three washed out areas by creating rock walls with the existing rock on site and backfilling these areas of the trail. 6. Redirect water to the natural drainage at the upper limits of the work area. Note: This work will be from the trailhead on Harter Lane to just past the large slide. See map.	26,601.00
TOTAL	**$26,601.00**

Accepted By

Accepted Date

La Canada Flintridge Trails Council

2024

Form 990-N
199N e-Postcard

MILLER GIANGRANDE
LLP
CPAS & ADVISORS

196

MILLER GIANGRANDE LLP
CPAS & ADVISORS
PH (714) 494-2200 FAX (714) 494-2199
145 S. State College Blvd, Suite 160 Brea, CA 92821 www.mngcpa.com

July 7, 2025

La Canada Flintridge Trails Council
P O Box 852
La Canada, CA 91012

Dear Wes,

Your Form 990-N annual electronic notice for the tax year ended 12/31/24 is being electronically filed with the IRS, as required by Pension Protection Act of 2006. No other return is required to be filed.

California Form RRF-1 Filing Instructions

Your Form RRF-1 for the tax year ended 12/31/24 shows a balance due of **$25**. The return should be signed and dated on Page 1 by an officer representing the organization. Include a check payable to the Department of Justice in the amount of $25. Write "E.I.N. **-***1702, RRF-1 Balance Due for the year ended 12/31/24" on the check. Mail the return by November 17, 2025 to:

Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470

A copy of the federal return should be attached and sent with the registration renewal.

Form CT-TR-1 should be included and sent with the registration renewal.

If you have any questions, or if we can be of assistance in any way, please call.

Sincerely,

Steven L. Shadwick
for Miller Giangrande LLP

e-Postcard Worksheet

Form **990-N**

For calendar year 2024, or tax year beginning , and ending

2024

Name	Employer Identification Number
La Canada Flintridge Trails Council	****-***1702**

Note: Form 990-N can ONLY be filed electronically, and is filed in lieu of Forms 990 or 990-EZ, if eligibility is met.

The following items are required for a complete electronic submission:

1. Employer identification number (EIN), also known as a Taxpayer Identification Number (TIN) ****-***1702**
2. Tax year **2024**
3. Legal name of organization **La Canada Flintridge Trails Council**

   Mailing street address **P O Box 852**
   City or foreign province **La Canada**
   State or foreign country code **CA**
   Zip code **91012**
4. Any other names the organization uses (Doing Business As)
5. Principal officer name **Wesley Seastrom**
   Mailing street address **P O Box 852**
   Street address line 2
   City **La Canada**
   Foreign province
   State or foreign country code **CA**
   Zip code **91012**
6. Web site address if the organization has one **www.lcftrails.org**
7. Organization's annual gross receipts are normally $50,000 or less **X**
8. Organization is terminated or in the process of termination

199N e-Postcard

Confirmation

Privacy Policy

Print this page for your records. The Confirmation Number below is proof that you successfully filed your 199N e-Postcard.

We received your 199N e-Postcard on 7/2/2025 3:41:48 PM.

Confirmation Number: 00000167572618313

Entity ID:
1675726
Entity Name:
LACANADA
FLINTRIDGE
TRAILS COUNCIL

Account Period Information

Account Period Beginning:
1/1/2024
Account Period Ending:
12/31/2024

This is not your entity's first year in business.

Your entity has not terminated or gone out of business.

Your entity has not changed the account period.

Gross Receipts: $13350

This is not an amended return.

An IRS Form 1023/1024 is not pending.

Entity Information

FEIN:
953891702
Doing Business As:
Website Address:

Entity's Mailing Address

PO Box 852
La Canada CA
91012

Principal Officer's Information

Wesley
Seastrom
PO Box 852
La Canada CA
91012

Contact Information

Name:
Steven
Shadwick
Phone:
714-494-2200

After we process your 199N e-Postcard, you may receive a bill if the three year gross receipt average is greater than the amount allowed for filing a 199N e-Postcard.

Print

Log Out

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STATE OF CALIFORNIA
RRF-1
(Rev. 01/2024)

DEPARTMENT OF JUSTICE

MAIL TO:
Registry of Charities and Fundraisers
P.O. Box 903447
Sacramento, CA 94203-4470

STREET ADDRESS:
1300 I Street
Sacramento, CA 95814

WEBSITE ADDRESS:
www.oag.ca.gov/charities

ANNUAL REGISTRATION RENEWAL FEE REPORT TO ATTORNEY GENERAL OF CALIFORNIA

Sections 12586 and 12587, California Government Code
11 Cal. Code Regs. sections 301-307, and 310

Failure to submit this report annually no later than four months and fifteen days after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of $800, plus interest, and/or fines or filing penalties. Revenue & Taxation Code section 23703; Government Code section 12586.1. IRS extensions will be honored.

(For Registry Use Only)

LA CANADA FLINTRIDGE TRAILS COUNCIL
Name of Organization

List all DBAs and names the organization uses or has used

P O BOX 852
Address (Number and Street)

LA CANADA CA 91012
City or Town, State, and ZIP Code

818-652-7963
Telephone Number

WES@SEASTROM.NET
E-mail Address

Check if:
- ☐ Change of address
- ☐ Amended report
- ☐ Organization requests email notifications

State Charity Registration Number **079940**

Corporation or Organization No. **1675726**

Federal Employer ID No. ****-***1702**

ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, and 310)
Make Check Payable to Department of Justice

Total Revenue	Fee	Total Revenue	Fee	Total Revenue	Fee
Less than $50,000	$25	Between $250,001 and $1 million	$100	Between $20,000,001 and $100 million	$800
Between $50,000 and $100,000	$50	Between $1,000,001 and $5 million	$200	Between $100,000,001 and $500 million	$1,000
Between $100,001 and $250,000	$75	Between $5,000,001 and $20 million	$400	Greater than $500 million	$1,200

PART A - ACTIVITIES

For your most recent full accounting period (beginning **01/01/24** ending **12/31/24**) list:

Total Revenue $ (including noncash contributions) **13,350** Noncash Contributions $ **0** Total Assets $ **79,776**

Program Expenses $ **0** Total Expenses $ **10,551**

PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT

Note: All questions must be answered. If you answer "yes" to any of the questions below, you must attach a separate page providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof, either directly or with an entity in which any such officer, director or trustee had any financial interest?		X
2. During this reporting period, was there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?		X
3. During this reporting period, were any organization funds used to pay any penalty, fine or judgment?		X
4. During this reporting period, were the services of a commercial fundraiser, fundraising counsel for charitable purposes, or commercial coventurer used?		X
5. During this reporting period, did the organization receive any governmental funding?		X
6. During this reporting period, did the organization hold a raffle for charitable purposes?		X
7. Does the organization conduct a vehicle donation program?		X
8. Did the organization conduct an independent audit and prepare audited financial statements in accordance with generally accepted accounting principles for this reporting period?		X
9. At the end of this reporting period, did the organization hold restricted net assets, while reporting negative unrestricted net assets?		X

I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, the content is true, correct and complete, and I am authorized to sign.

COPY | **WESLEY SEASTROM** | **TREASURER** |
Signature of Authorized Agent | Printed Name | Title | Date

STATE OF CALIFORNIA
CT-TR-1
(Rev. 01/2024)

MAIL TO:
Registry of Charities and Fundraisers
P.O. Box 903447
Sacramento, CA 94203-4470

STREET ADDRESS:
1300 I Street
Sacramento, CA 95814

WEBSITE ADDRESS:
www.oag.ca.gov/charities

ANNUAL TREASURER'S REPORT
ATTORNEY GENERAL OF CALIFORNIA

Section 12586, California Government Code
11 Cal. Code Regs., Section 301

(FORM CT-TR-1)

DEPARTMENT OF JUSTICE

(For Registry Use Only)

LA CANADA FLINTRIDGE TRAILS COUNCIL
Name of Organization

P O BOX 852
Address (Number and Street)

LA CANADA **CA** **91012**
City or Town, State and ZIP Code

State Charity Registration Number **079940**

Corporation or Organization No. **1675726**

Federal Employer I.D. No. ****-***1702**

For annual accounting period (beginning 01/01/24 ending 12/31/24)

BALANCE SHEET

ASSETS

Cash	$	79,776
Savings	$	0
Investment	$	0
Land/Buildings	$	0
Other Assets	$	0
TOTAL ASSETS	$	79,776

LIABILITIES

Accounts Payable	$	0
Salary Payable	$	0
Other Liabilities	$	0
TOTAL LIABILITIES	$	0

FUND BALANCE

Total Assets less Total Liabilities	$	79,776

REVENUE STATEMENT

REVENUE

Cash Contributions	$	13,350
Noncash Contributions	$	0
Program Revenue	$	0
Investments	$	0
Special Events	$	0
Other Revenue	$	0
TOTAL REVENUE	$	13,350

EXPENSES **SEE STATEMENT 1**

Compensation of Officers/Directors	$	0
Compensation of Staff	$	0
Fundraising Expenses	$	0
Rent	$	0
Utilities	$	0
Supplies/Postage	$	0
Insurance	$	0
Other Expenses	$	10,551
TOTAL EXPENSES	$	10,551

NET REVENUE

Total Revenue less Total Expenses	$	2,799

I hereby declare under penalty of perjury that I have examined this report, including accompanying documents, and, to the best of my knowledge and belief, the content is true, correct and complete and I am authorized to sign.

COPY	WESLEY SEASTROM	TREASURER	
Signature of Authorized Agent	Printed Name	Title	Date

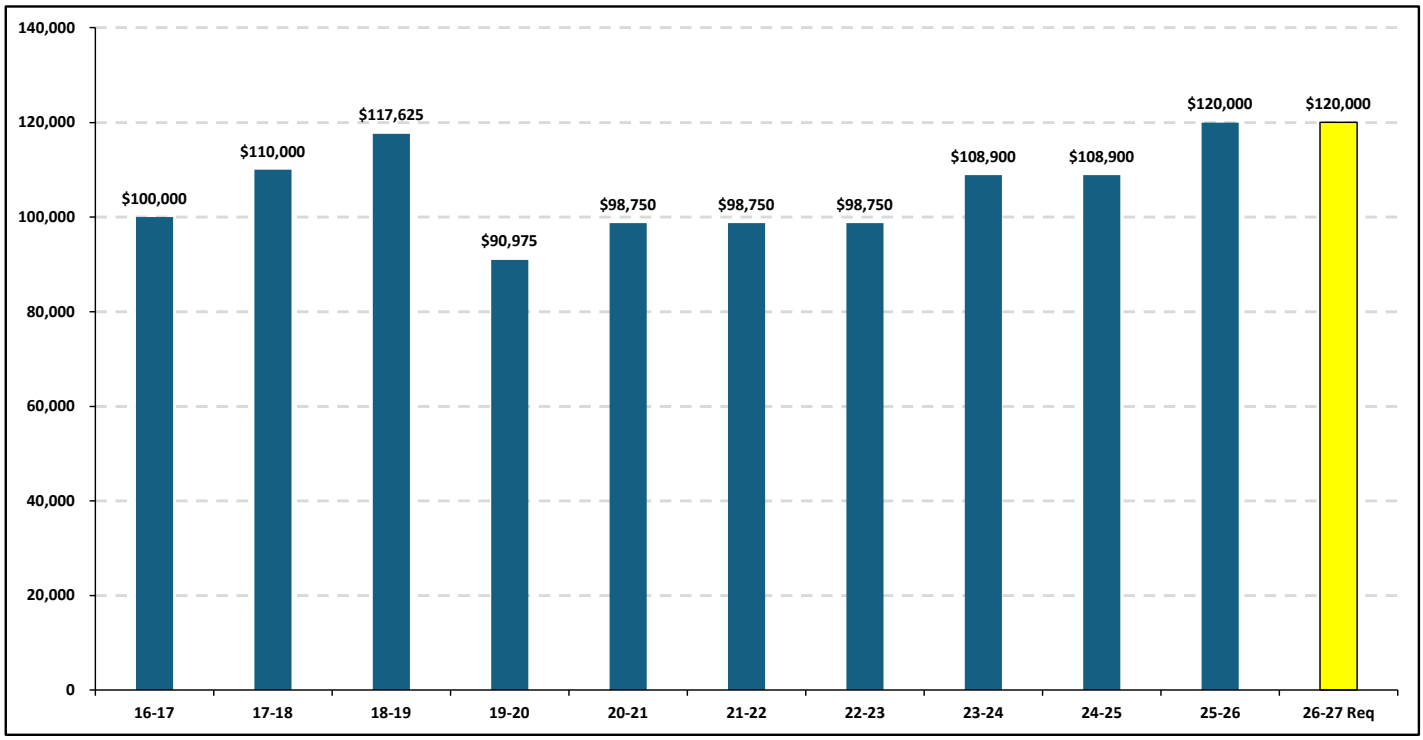
Statement 1 - Form CT-TR-1 - Other Expenses

Description	Amount
Insurance and overhead ex	$ 10,551
Total	$ 10,551

LCF Chamber of Commerce

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
LCF Chamber of Commerce	100,000	110,000	117,625	90,975	98,750	98,750	98,750	108,900	108,900	120,000	120,000	0	0.0%	1,052,650



La Canada Flintridge Chamber of Commerce

$120,000

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

La Canada Flintridge Chamber of Commerce & Community Association

Non-Profit Organization Tax ID

95-2284605

Please upload proof of non-profit status.

- doc06038620260402141630.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Pat Anderson

Contact email address

exec@lacanadaflintridge.com

Total Funds Request

120,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

05/01/2027

Funding for (select all which apply)

- Special Projects/Events Expenditures
- Operational Expenditures

In detail, explain the planned use of requested funds?

Please see the attached Funding Request statement and the list of activities and events for 2026.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- doc06038620260402141630 1.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- doc06038620260402141630 2.pdf

STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:G :PLR

September 15, 2004

LA CANADA CHAMBER OF COMMERCE AND COMMUNITY ASSOCIATION
PATRICIA A ANDERSON
4529 ANGELES CREST HWY STE 102
LA CANADA CA 91011-3237

Purpose	:	CHAMBER OF COMMERCE
Code Section	:	23701e
Form of Organization	:	Corporation
Accounting Period Ending	:	December 31
Organization Number	:	0292293

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns

unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 5th month (4 1/2 months) after the close of your annual accounting period.

Please note that an exemption from federal income or other taxes and other state taxes requires separate applications.

P ROBINSON
EXEMPT ORGANIZATIONS
BUSINESS ENTITIES SECTION
TELEPHONE (916) 845-3779

EO :

Funding Request Statement 2026

In the Chamber's 114 years we have weathered many financial challenges and with the assistance from the City of La Cañada Flintridge we will continue our depth and breadth of economic development service to the city and the community. This year we were invited to review and comment on the draft copy of the history of LCF by the archivist at the Lanterman House.

Currently, our Chamber membership is 441, up 25 from 2025, and growing. Funding will allow us to continue to foster the Chamber's partnership with the City in ways to promote the City, strengthen economic development, advocate for business as we ensure LCF is the best place to own a business and raise a family. We advocate for public awareness and cooperation of the following:

In addition to our list of "Activities and Events" included herein, working with the City and the Sheriff's Department, involvement in the Community Advisory Committee, chairmanship of the Legislative Affairs Committee and, new this year we are at the table with the City's Emergency Preparedness Coordination Committee.

Activities and Events: Ambassador Program, EDC (Economic Development Committee), Business of the Month, Chairman's Circle, LCF Business & Resource directory, Community Map, Community Service Awards, Farmers Market, Festival in Lights, Gift Bag Welcome for new residents in LCF, LCF Community Website, bi-monthly electronic newsletter, Shop LCF local campaigns, retail shopping promotions, LCF Restaurant Week, Memorial Weekend events: French Toast Breakfast, Classic Car Show, Family Bingo Night at the Community Center, BBQ Dinner & Fireworks show, Memorial Day Service, Memorial Day Parade, Afternoon in the Park. We will continue to develop and manage networking mixers, ribbon cutting events, outreach to commercial property owners and conflict resolution via our Ombudsman services. Continuing our relationship with LCUSD, we also manage three robust scholarship programs: Miss LCF and her Royal Court, Summer Interns, and the O. Warren Hillgren Scholarship. We are active members of the LCF Coordinating Council: Les Tupper Awards and Candidate Forums

In all we do, we validate our motto every day, "Big Enough to Serve You, Small Enough to Care".

Chamber Activities and Events - 2026

✓Ambassador Program (20 Ambassadors)
✓EDC (Economic Development Committee)
*✓Business Expo
✓Business of the Month
✓Chairman's Circle (recognition of members supporting at $3.8K and above level)
✓Chamber/Community Business Directory
✓Community Maps
✓Community Service Awards
✓Farmers Market
✓Festival in Lights Coordination with the City of LCF (our 32nd year)
- ✓Live Reindeer & Alpaca
- ✓Balloon Bubble
- ✓Santa & Mrs. Claus arrives with Fire & Sheriff Escort
- ✓Food Vendors - Chamber Members
- ✓Lighting Foothill Boulevard Medians & Memorial Park
- ✓Gazebo Decorations

✓Gift Bag Welcome for new residents in LCF – over 195 distributed
✓Home Based Business Program to Recruit & Promote
✓LCF Community Website & Social Media promotions
✓LCF Coordinating Council Candidate Forum & Les Tupper Awards Program
✓LCF Shopping Local Campaigns & Retail Shopping Promotions
✓LCF Restaurant Week – Fall of 2026 – our second annual
✓Increased activity re Economic Development, City Goal #6
✓Memorial Weekend/Memorial Day Fiesta Days Events, our 53rd Year
- ✓Saturday Casino Night (to be confirmed with Michael Powers, Community Center)
- ✓French Toast Breakfast & Vintage Car Show (est. 300 attendance)
- ✓BBQ Dinner & Fireworks (est. 3,000 + attendance)
- ✓Memorial Service (est. 175 attendance)
- ✓LCF Parade (est. 5,000+ on the sidelines; 65 parade entries)
- ✓Afternoon-in-the-Park (est. 500 attendance)

✓Miss La Cañada Flintridge (Process, Judging & Scholarships)
✓Mixers, business networking for members
✓O. Warren Hillgren Scholarship Awards
✓Ombudsman Program for all LCF businesses and Commercial Brokers
✓Support the City, Chamber, and retail at L.A. County BizFed, SGV Economic Partnership, SGV Coalition of Chambers, California Chamber, Sister Cities, Climate Action Plan, LCUSD Facilities Master Plan, Parcel Tax Oversight, CERT, LCF Alliance for Youth, Sheriff's Community Advisory Committee, New California Coalition etc.
✓Ribbon Cutting Events for Chamber Business Members
✓Social Media platforms, Facebook, Chamber Bi-Monthly Update (newsletter)
✓Summer Intern Program, our 14th Year and seven employers in 2026
✓Various Business and Retail Promotions

*This event continues to be in question as USC VHH remains cautious about large public gatherings. We hope to return in 2027.

La Canada Flintridge Chamber of Commerce
Balance Sheet versus Previous Year Comparison
As of March 31, 2026

	Mar 31, 26	Mar 31, 25	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Citizens Checking-0107	16,089.30	70,171.92	-54,082.62	-77.1%
Credit Card Receivable	618.00	2,530.00	-1,912.00	-75.6%
Citizens Savings	39,020.86	6,814.34	32,206.52	472.6%
Mixer Petty Cash	200.00	200.00	0.00	0.0%
Treasury Bills	98,990.29	79,267.04	19,723.25	24.9%
Total Checking/Savings	154,918.45	158,983.30	-4,064.85	-2.6%
Other Current Assets				
Security Deposit	1,000.00	1,000.00	0.00	0.0%
Total Other Current Assets	1,000.00	1,000.00	0.00	0.0%
Total Current Assets	155,918.45	159,983.30	-4,064.85	-2.5%
Fixed Assets				
Equipment/Furnishings	50,648.93	50,648.93	0.00	0.0%
Accumulated Depreciation E/F	-50,648.93	-50,648.93	0.00	0.0%
Pole Banners	123,135.95	123,135.95	0.00	0.0%
Accumulated Deprec Pole Bann...	-107,543.24	-104,816.00	-2,727.24	-2.6%
Total Fixed Assets	15,592.71	18,319.95	-2,727.24	-14.9%
TOTAL ASSETS	171,511.16	178,303.25	-6,792.09	-3.8%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Credit Cards				
Chase Bank CC	4,016.47	881.50	3,134.97	355.6%
Total Credit Cards	4,016.47	881.50	3,134.97	355.6%
Total Current Liabilities	4,016.47	881.50	3,134.97	355.6%
Total Liabilities	4,016.47	881.50	3,134.97	355.6%
Equity				
Retained Earnings	192,047.86	183,957.11	8,090.75	4.4%
Net Income	-24,553.17	-6,535.36	-18,017.81	-275.7%
Total Equity	167,494.69	177,421.75	-9,927.06	-5.6%
TOTAL LIABILITIES & EQUITY	171,511.16	178,303.25	-6,792.09	-3.8%

The La Cañada Flintridge Chamber of Commerce was **founded in 1912**; **incorporated in 1954** and our IRS classification is 501 c 6 not-for-profit. In 2009 we formed a Foundation, 501 c 3.

We are an advocate for business and a watchdog for residents!

Our Motto: "Big Enough to Serve You, Small Enough to Care"

We live our motto every day by:

- Creating a strong local economy
- Promoting the community
- Providing networking opportunities
- Representing the interests of business with government; local, State and Federal.
- Being pro-active in political actions such as electing and re-electing candidates to office that are "business friendly".
- Strengthening your voice for business information on government and civic affairs.
- Communicating to get the job done (Ambassadors, Bi-Monthly Newsletter, etc.)
- Ombudsman services as needed

Our Mission . . .

- To promote and encourage the establishment of a well balanced, thriving and prosperous business community;

- To promote the community interests and well being of the residents of La Cañada Flintridge;

- To provide educational opportunities designed to expand the knowledge of the local business community;

- To inform the business community of changes in state and local laws and regulations and conduct a pro-active exchange of information, concerns and issues of interest to the business community, with government agencies;

- To foster and promote programs designed to improve the City of La Cañada Flintridge as a desirable community in which to live and do business.

City Budget & ACFR

City's Annual Budget & Financial Plan

The City's Annual Budget & Financial Plan is produced by the Finance Department and is designed to serve four major purposes:

- Define policies in compliance with legal requirements for General Law cities in the State of California, including generally accepted financial reporting requirements, audit standards and fiscal directions of the City Council;

Finance
City Budget & ACFR
Business License
Annual Comprehensive Financial Report (ACFR)
Master Fee Schedule
Deposit Claims

- Provide an operations guide for staff in the management and control of financial resources;
- Present the City's financial plan for the ensuing fiscal year, itemizing projected revenues and estimated expenditures for the various funds; and
- Communicate and facilitate an understanding of the operations and costs of providing various City services to our residents.

The City's fiscal year is the twelve month period from July 1 – June 30.

Current and previous City Budgets are available below:

- 2025-26 City Annual Budget & Financial Plan
- 2024-25 City Annual Budget & Financial Plan
- 2023-24 City Annual Budget & Financial Plan
- 2022-23 City Annual Budget & Financial Plan
- 2021-22 City Annual Budget & Financial Plan
- 2020-21 City Annual Budget & Financial Plan
- 2019-20 City Annual Budget & Financial Plan
- 2018-19 City Annual Budget & Financial Plan

FY26-27 Community Grant Program

The Community Grant Program is established to provide financial assistance to qualified nonprofit organizations that provide programs, services, or activities that benefit the residents of the City of La Cañada Flintridge and align with City Council priorities.

This program is adopted in recognition of the City Council's authority to expend public funds for valid municipal and public purposes consistent with Article XVI, Section 6 of the California Constitution.

Please read the instructions and full policy carefully before applying below.

Instructions

Contact Finance

Call (818) 790-8880 or email us below:

Contact Us

Name

First Last

Email

Question or Feedback?

CAPTCHA

I'm not a robot

SUBMIT

Policy

Thank you for your interest in submitting a request for funding to be considered by the La Cañada Flintridge City Council. To be eligible for funding, an applicant must: 1) Be a nonprofit organization recognized under Internal Revenue Code Section 501(c) & State of California. 2) Be in good standing with the State of California 3) Maintain its principal place of business within the City of La Cañada Flintridge, or demonstrate that the majority of the funded services directly benefit City residents. 4) Provide a completed IRS Form W-9. 5) Not receive other financial assistance from the City during the same fiscal year, including: a) Other City grant programs b) Fee waiver programs c) Direct service contracts (unless expressly authorized by the City Council) 6) Propose activities that: a) Serve a defined public purpose; b) Are not currently provided directly by the City; c) Are not substantially duplicative of services already available within the City through City-partnered organizations; and d) Represent programs or services the City Council has determined to be in the public interest to support.

Do you attest that you meet the minimum criteria as stated above? *(Required)*

Select one Yes

Non-Profit Organization Name *(Required)*

La Canada Flintridge Chamber of Commerce & Community Association

Non-Profit Organization Tax ID *(Required)*

95-2284605

Please upload proof of non-profit status. *(Required)*

Choose File No file chosen - See attachment

Max. file size: 50 MB.

Non-Profit Organization residency status? *(Required)*

Select one Principal Place of Business is La Canada Flintridge

Point of Contact Name *(Required)*

Pat Anderson

First Last

Contact email address *(Required)*

exec@lacanadaflintridge.com

Total Funds Request *(Required)*

$120,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds. *(Required)*

mm/dd/yyyy 05-01-2027

Funding for (select all which apply) *(Required)*

- [x] Special Projects/Events Expenditures
- [x] Operational Expenditures

In detail, explain the planned use of requested funds?

Please see the attached Funding request statement and the list of activities and events for 2026.

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc. *(Required)* See the above referenced attachments.

Choose File No file chosen

Max. file size: 50 MB.

Upload non-profit organization's most recent annual financial statements (audited preferred) *(Required)* Financial Statement attached

Choose File No file chosen

Max. file size: 50 MB.

Annual Financial statement must include listing of all income, expenses, assets, liabilities, and net assets.

CAPTCHA

X I'm not a robot

reCAPTCHA
Privacy - Terms

SUBMIT

Annual Comprehensive Financial Report

The ACFR reports the City's financial health as of the close of the fiscal year on June 30 of each year. The information in the ACFR is compiled by the Finance department and independently audited in order to ensure accuracy and transparency. The ACFR contains three sections:

- Introductory section, containing letters from both the City Manager and the Independent Auditor discussing the state of the City's financial health;
- Financial section, containing reports on various aspects of the City's financial health; and
- Statistical section, which provides historical information to put the preceding information into context.

Annual Comprehensive Financial Reports (ACFR):

- 2024-25 ACFR
- 2023-24 ACFR
- 2022-23 ACFR
- 2021-22 ACFR
- 2020-21 ACFR

- 2019-20 ACFR
- 2018-19 ACFR
- 2017-18 ACFR

Popular Annual Financial Report

The PAFR is a reader-friendly summary of the City's financial results for the fiscal year ending on June 30. It is prepared by the Finance Department using information from the City-audited Annual Comprehensive Financial Report and is intended to provide residents, businesses and other stakeholders with a clear overview of the City's finances. The PAFR is provided for information only and does not require council action.

Popular Annual Financial Report (PAFR):

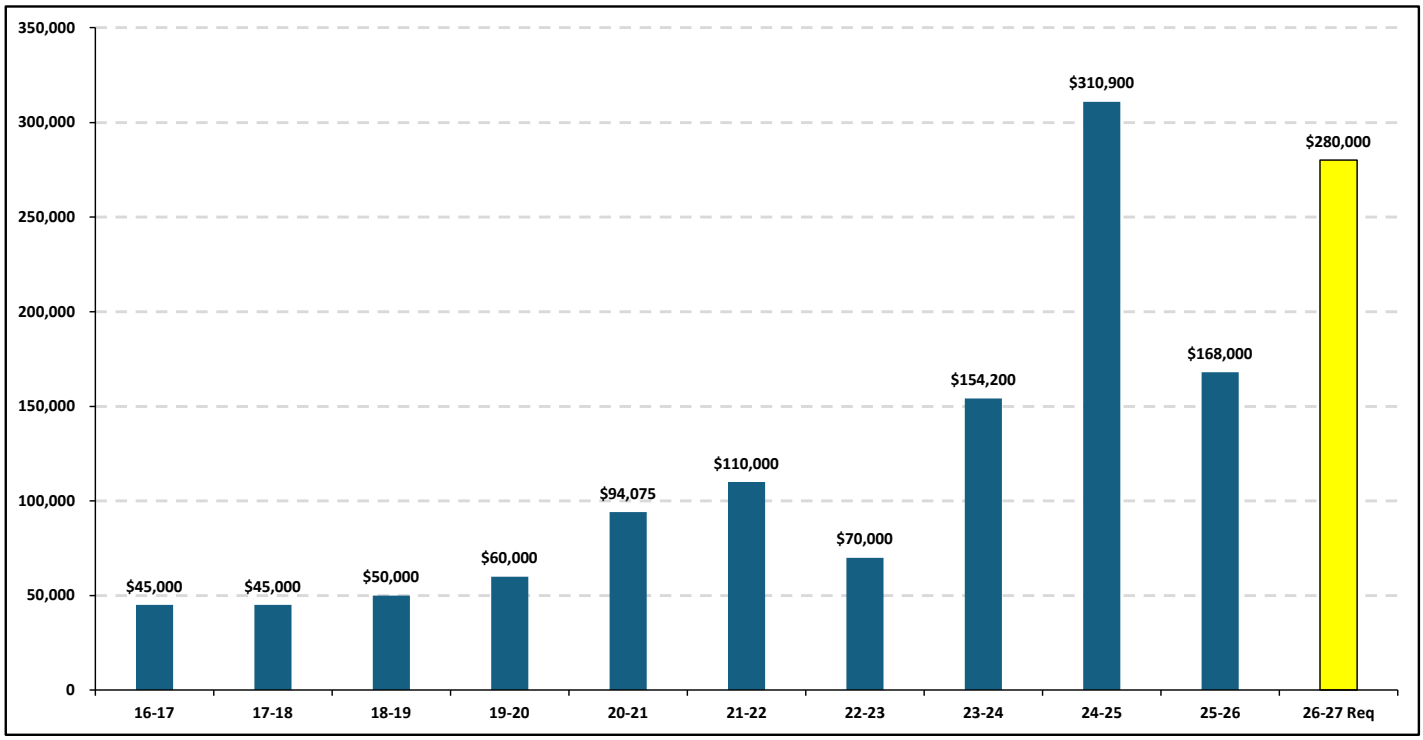
- 2024-25 PAFR

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Staff Directory | Privacy Policy | Accessibility Statement

Community Center of LCF

History of City Contributions & FY 2026-27 Request

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27 Request	Change from FY 2025-26 $ Change	Change from FY 2025-26 % Change	10-Yr Total 16-17 to 25-26
Community Center of LCF	45,000	45,000	50,000	60,000	94,075	110,000	70,000	154,200	310,900	168,000	280,000	112,000	66.7%	1,107,175



La Canada Flintridge Community Center

$280,000

Do you attest that you meet the minimum criteria as stated above?

Yes

Non-Profit Organization Name

Community Center of La Cañada Flintridge

Non-Profit Organization Tax ID

95-1950612

Please upload proof of non-profit status.

- EIN-IRS-Non-Profit-Documentation.pdf

Non-Profit Organization residency status?

Principal Place of Business is in La Canada Flintridge

Point of Contact Name

Michael Powers

Contact email address

michael@cclcf.org

Total Funds Request

280,000

If the grant is awarded, provide the estimated date when the organization will fully use the funds.

06/30/2027

Funding for (select all which apply)

- Special Projects/Events Expenditures
- Operational Expenditures

In detail, explain the planned use of requested funds?

Dear Mayor Bowman and Honorable City Council Members:

In July 2025, the Community Center of La Cañada Flintridge (CCLCF) was awarded funding from the City's Community Grant Program for general support, senior and teen programming, after-hours site supervision, visual arts programming, performing arts, and facility maintenance. We are deeply grateful for your continued partnership and are pleased to report that those funds have been fully utilized in service of our community.

Over the past year, your support has allowed us to:
• Grow our Counselor-in-Training (CIT) program to its third year, with eight former CITs graduating to full Camp Runamuk counselor roles.
• Continue our Model United Nations for Middle Schoolers program, which filled to capacity with a waitlist.
• Launch the Foothills Community Choir's first year — growing to over 50 members with audiences exceeding 150 per concert.
• Introduce our Glass Studio program under renowned artist Ethan Stern, bringing flameworking, fusing, and casting classes to La Cañada Flintridge.
• Maintain Camp Runamuk at full capacity, serving up to 100 campers per week throughout the summer.
• Expand our Community Cares Volunteer Program with quarterly events drawing people of all ages together.

We continued to innovate and grow, reaching new participants and expanding our offerings:
• Since 2023, over 5000 La Cañada Flintridge residents have participated in at least one of our unique programs
• Youth participants represent approximately 48% of our enrollment.
• Senior programming has grown to over 269 unique participants in FY2025, reflecting sustained momentum from 531% participant growth since FY2021
• Our volunteer community has grown to over 1,065 active members.

The City's support is essential to how CCLCF operates and grows. Funding from this grant serves two vital purposes: it stabilizes programs that have earned their place in the community but still
depend on supplemental support to remain accessible and financially sustainable, and it provides the seed capital that allows us to take thoughtful risks on new ideas. Launching an untested program — whether a neurodivergent-inclusive class series, a new performing arts format, or a community cultural event — requires an investment before that program can stand on its own. Without the City's partnership, we could not absorb that early-stage risk, and many of the programs our community now relies on would never have had the chance to take root. We are grateful not just for the funding, but for the confidence it represents in our mission and our ability to steward it well.

All of this is made possible in part through our strong partnerships with the City of La Cañada Flintridge, the La Cañada Chamber of Commerce, La Cañada Flintridge Unified School District, and other local service organizations.

On behalf of the Board of Directors, we respectfully submit this Programming & Arts funding request for the continuation of enrichment programs, studio arts, performing arts, and youth and senior services offered by CCLCF as a benefit to all residents of La Cañada Flintridge.

Our mission is to enhance the well-being of the community by bringing people of all ages together for enrichment, recreation, and social programs. We have provided a place for all to meet, grow, learn, and thrive in La Cañada Flintridge for over 75 years and are excited about our ongoing collaboration with City leadership in sustaining and growing our positive community impact in the years ahead.

Sincerely,

Michael Powers
Executive Director
Community Center of La Cañada Flintridge

Upload Supporting documents related to the funding request, including estimates/proof of operational expenditures/project scope of work with estimates/etc.

- CCLCF_Programming_Arts_Grant_2026.pdf

Upload non-profit organization's most recent annual financial statements (audited preferred)

- CCLCF-W9-and-2025-Financials.pdf

Community Center of La Cañada Flintridge

4469 Chevy Chase Drive, La Cañada Flintridge, CA 91011 • www.cclcf.org

April 14, 2026

Mayor and City Council Members
City of La Cañada Flintridge
One Civic Center Drive
La Cañada Flintridge, CA 91011
Attention: City Manager, Dr. Daniel Jordan

RE: FY2026-27 Community Grant Program — Funding Request: $280,000
Programming & Arts — $200,000 | Facility & Maintenance Support — $80,000

Dear Mayor Bowman and Honorable City Council Members:

In July 2025, the Community Center of La Cañada Flintridge (CCLCF) was awarded funding from the City's Community Grant Program for general support, senior and teen programming, after-hours site supervision, visual arts programming, performing arts, and facility maintenance. We are deeply grateful for your continued partnership and are pleased to report that those funds have been fully utilized in service of our community.

Over the past year, your support has allowed us to:

- Grow our Counselor-in-Training (CIT) program to its third year, with eight former CITs graduating to full Camp Runamuk counselor roles.
- Continue our Model United Nations for Middle Schoolers program, which filled to capacity with a waitlist.
- Launch the Foothills Community Choir's first year — growing to over 50 members with audiences exceeding 150 per concert.
- Introduce our Glass Studio program under renowned artist Ethan Stern, bringing flameworking, fusing, and casting classes to La Cañada Flintridge.
- Maintain Camp Runamuk at full capacity, serving over 100 campers per week throughout the summer.
- Expand our Community Cares Volunteer Program with quarterly events drawing people of all ages together.

We continued to innovate and grow, reaching new participants and expanding our offerings:

- Since 2023, over 5000 La Cañada Flintridge residents have participated in at least one of our unique programs.
- Youth participants represent approximately 48% of our enrollment.
- Senior programming has grown to over 269 unique participants in FY2025, reflecting sustained momentum from 531% participant growth since FY2021.
- Our volunteer community has grown to over 1,065 active members.

The City's support is essential to how CCLCF operates and grows. Funding from this grant serves two vital purposes: it stabilizes programs that have earned their place in the community but still depend on supplemental support to remain accessible and financially sustainable, and it provides the seed capital that allows us to take thoughtful risks on new ideas. Launching an untested program — whether a neurodivergent-inclusive class series, a new performing arts format, or a community cultural event — requires an investment before that program can stand on its own. Without the City's partnership, we could not absorb that early-stage risk, and many of the programs our community now relies on would never have had the chance to take root. We are grateful not just for the funding, but for the confidence it represents in our mission and our ability to steward it well.

This year's request also includes $80,000 for facility maintenance and improvements. The City of La Cañada Flintridge owns the property at 4469 Chevy Chase Drive, and CCLCF operates it as a public-facing community asset seven days a week. Keeping these facilities safe, accessible, and well-maintained is as essential to our mission as any individual program — without a functional home, none of the work described in this proposal is possible.

On behalf of the Board of Directors, we respectfully submit this unified funding request of $280,000 for the continuation of enrichment programs, studio arts, performing arts, and facility maintenance offered by CCLCF as a benefit to all residents of La Cañada Flintridge.

Our mission is to enhance the well-being of the community by bringing people of all ages together for enrichment, recreation, and social programs. We have provided a place for all to meet, grow, learn, and thrive in La Cañada Flintridge for over 75 years and are excited about our ongoing collaboration with City leadership in sustaining and growing our positive community impact in the years ahead.

Sincerely,



Michael Powers
Executive Director
Community Center of La Cañada Flintridge

FY2026-27 COMMUNITY GRANT PROGRAM — FUNDING SUMMARY

CATEGORY	AMOUNT
Programming & Arts	**$200,000**
a. Senior Programming Support	$12,000
b. Teen Programming Support	$22,000
c. General Programming Support	$74,500
d. Performing Arts Programming	$40,000
e. Ceramics Studio — Helen Jean Taylor Studio	$36,500
f. Glass Studio Program	$15,000
Facility & Maintenance Support	**$80,000**
a. Facility Maintenance & Improvement	$70,000
b. Restroom Cleaning & Maintenance	$10,000
TOTAL GRANT REQUEST	**$280,000**

Community Center of La Cañada Flintridge

4469 Chevy Chase Drive, La Cañada Flintridge, CA 91011 • www.cclcf.org

FY2026-27 FUNDING DETAILS

PROGRAMMING & ARTS — Total Request: $200,000

Senior Programming Support — Total Request: $12,000

Providing supportive programs that enable our seniors to maintain their independence, social life, self-worth, and health in a safe environment has never been more important. With your support we can continue to expand our accessibility and offerings to the senior citizens of our community.

Senior Programming

To continue and expand our popular senior programs — fitness, dance, art, lectures, and social events — we are requesting support to subsidize these programs, bring on new activities, and serve more members of the local senior community. Funds also cover alternate space during summer months when youth camps fill our campus.

Request: $7,000

Senior Scholarship Fund

Many seniors live on a fixed income that makes it challenging to participate in paid activities. Scholarship funding allows us to make our programming accessible to a greater number of seniors in our community.

Request: $5,000

Teen Programming Support — Total Request: $22,000

Continuing to build our Teen Program is a priority for the coming year. With the City's support, we hope to continue offering a safe place for our local teens and pre-teens to make friends, socialize, learn, and give back to their community.

Teen Apprenticeship Program (Counselor-in-Training)

Our CIT program, now in its third year, gives youth aged 12–15 hands-on experience as junior Camp Runamuk counselors. The program filled completely last year and eight former CITs will graduate to full counselor roles in 2026. Grant funding supports the CIT Coordinator salary and program costs, allowing us to offer this apprenticeship at a cost far below comparable local programs.

Request: $8,000

Model United Nations for Middle Schoolers

Our MUN program continues to grow in reputation and enrollment, filling with a waitlist this past year. It develops leadership and critical thinking in high school students while exposing middle schoolers to global issues at an accessible cost.

Request: $4,000

Teen General Programming

Funds support popular offerings including Dungeons & Dragons classes and camps, community service projects, and new activities developed with direct teen input — providing a safe, supervised space to socialize and learn.

Request: $5,000

Community Cares Volunteer Program

In partnership with Small Acts Big Change and other nonprofits, we host quarterly community volunteer events — creating valentines for seniors in care facilities, assembling wellness boxes for women facing chemotherapy, making angel decorations for local children, and painting kindness rocks throughout the neighborhood.

Request: $1,000

After-Hours Event and Site Supervision

Expanding evening and weekend programming requires additional staffing to ensure participant safety, facility security, and smooth operations outside of normal office hours.

Request: $4,000

General Programming Support — Total Request: $74,500

Inclusive Programming — Neurodivergent Families & New Populations

One of our most meaningful new initiatives this coming year is a dedicated programming track for families with neurodivergent children. Finding inclusive, supportive activities for neurodivergent kids — and the families who love them — can be genuinely isolating. Too often, standard recreational programs are not designed with their needs in mind. CCLCF intends to change that.

We are launching sensory-friendly classes and community events specifically designed for neurodivergent children, alongside peer connection opportunities for their parents and caregivers. This programming will be thoughtfully staffed, intentionally paced, and built with input from families and specialists. We are also developing complementary programs for working parents, intergenerational activities, and support groups for new parents or those navigating loss — ensuring that our doors are genuinely open to every member of our community, at every stage of life.

Request: $10,000

Marketing and Community Outreach

Many residents — particularly seniors, families new to the area, and parents of teens — remain unaware of the full range of programs the Community Center offers. This grant would fund a comprehensive marketing initiative to ensure more LCF residents can find, access, and benefit from our programs.

Funds support an expanded outreach through social media, broadcast, direct mailers, and print media. A unified professional presence across all channels will grow enrollment, increase scholarship awareness, and strengthen the Center's role as the hub of community life.

Approximate breakdown: $30,000 direct marketing; $18,000 social/digital marketing.

Request: $48,000

Institutional Branding & Website

To increase visibility and institutional recognition within our city, the Community Center will embark upon a twofold effort to create a cohesive identity across the institution through a branding refresh and to create a more functional, accessible, and customer friendly website.

Approximate breakdown: $3,000 branding refresh; $7,000 Website rebuild

Request: **$10,000**

General Scholarship Fund

We do not want cost to deter participation by families in need. Scholarship requests have risen steadily over recent years, particularly for youth programs.

Request: **$5,000**

Parking Lot Assistant

With simultaneous use of our campus by AYSO, LCBSA, and CCLCF programs, a part-time parking lot assistant during peak fall and spring seasons improves safety and reduces neighborhood impact.

Request: **$1,500**

Performing Arts Programming — Total Request: $40,000

Theatre Arts Program

Our theatre programming includes camps for youth aged 6–14, preschool programs, and summer performance camps culminating in full community musicals. Funding supports our summer 2026–27 production, accessible ticket prices, and a part-time program coordinator. Our Theatre Arts Program brings together students from private schools, public schools, and homeschool environments.

Request: **$10,000**

Community Choir Programs

The Foothills Community Choir celebrates a remarkable first year — over 50 members, audiences exceeding 150 per concert, and free registration ensuring no financial barrier to participation. We are launching a Children's Choir in Fall 2026.

Request: **$10,000**

Music Program

A dynamic series of live performance events — including "Battle of the Bands" and "La Cañada's Got Talent" — will celebrate local creativity. New piano, ukulele, and guitar classes launch in Spring 2026. Funding includes instrument purchases for students who would otherwise be unable to participate.

Request: **$10,000**

Cultural Arts Series — NEW

La Cañada Flintridge is home to extraordinary artistic talent — and to residents who deserve to experience it close to home. The Cultural Arts Series is a new presenting program designed to curate and showcase hyper-local and regional artists across a broad range of genres, including classical music, jazz, popular music, comedy, and other performing arts disciplines. All performances will take place in the CCLCF auditorium, bringing professional-quality cultural programming directly into the heart of our community.

The series will prioritize artists from La Cañada Flintridge and the surrounding foothills communities, creating a platform that is both a gift to audiences and an opportunity for local talent. Events will be offered at low or no cost, removing financial barriers and ensuring the series is genuinely accessible to all. In its inaugural year, this seed funding will establish the curatorial framework, secure initial artists, and lay the foundation for a recurring program that can grow in scope and reputation over time.

The Cultural Arts Series reflects a deliberate investment in the cultural identity of La Cañada Flintridge — a way of saying that great art doesn't require a drive to Pasadena or Los Angeles. It can happen here, among neighbors, in a space that belongs to this community.

Request: **$10,000**

STUDIO ARTS PROGRAMMING — Total Request: $51,500

Ceramics Studio — The Helen Jean Taylor Ceramics Studio — Total Request: $36,500

Our renowned ceramics studio, now over 65 years old, is beloved by the La Cañada Flintridge community. With a 101% increase in youth ceramics participants in FY2025, we are investing in expanded capacity, staffing, scholarship access, and studio infrastructure.

Visiting Artist Program

Visiting artists will be invited to produce a body of work in our community studio over two weeks, inspiring participants and elevating our program's profile. The Helen Jean Taylor Studio has been featured in two PBS programs and is recognized as one of the premier community ceramics studios in the country.

Request: $5,000

Ceramics Scholarship Program

Expanded scholarship availability will provide reduced-cost tuition to over 30 participants during the coming fiscal year, ensuring our studio is accessible to the full range of community members.

Request: $5,000

Ware Shelving

Additional shelving provides an ergonomic, organized way to manage the increased volume of artwork produced in our growing studio.

Request: $2,000

Junior & Teen Ceramics Programming — Staffing

Additional staffing maintains quality instruction and appropriate supervision as youth ceramics enrollment continues to expand rapidly, reflecting the 101% growth in youth participation recorded in FY2025.

Request: $12,500

Ceramics Studio Outreach & Marketing

Funds support a marketing coordinator, digital campaigns, and a new visual arts website presence for the Helen Jean Taylor Studio, ensuring the studio receives the visibility it deserves as one of the region's leading community ceramics programs.

Request: $12,000

Glass Studio Program — Total Request: $15,000

A dedicated glass kiln eliminates scheduling conflicts with the ceramics department, enabling the Glass Studio to operate independently and expand youth offerings. Coldworking equipment enables students to fully complete and refine their work. Four specialized workshops bring professional glass artists in as guest instructors, introducing advanced techniques including borosilicate flameworking and pâte de verre.

Category	Item Description	Cost
Capital Equipment	Evenheat GTS 2541 Glass Kiln (incl. furniture, controller, delivery)	$10,000
Coldworking Equipment	Grinder, Ring Saw, Flex Shaft Tool + accessories	$1,400
Program Expansion	Guest Artist Instructor Stipends (4 specialized workshops)	$2,400
Materials	Borosilicate glass, oxygen, propane, consumables	$1,200

Request: $15,000

Community Center of La Cañada Flintridge
4469 Chevy Chase Drive, La Cañada Flintridge, CA 91011 • www.cclcf.org
A 501(c)(3) non-profit organization providing a place for all to learn, grow and thrive

FACILITY & MAINTENANCE SUPPORT — Total Request: $80,000

The Community Center of La Cañada Flintridge operates out of two aging facilities — our Main Center and Preschool — both of which serve community members seven days a week. The City of La Cañada Flintridge owns the property at 4469 Chevy Chase Drive, and we are proud to steward it on the City's behalf as a public community asset. Keeping these buildings safe, accessible, and in good repair is foundational to everything else in this proposal. Without reliable, well-maintained facilities, we cannot deliver the programming that benefits LCF residents and their families.

Facility Maintenance & Improvement — Total Request: $70,000

This funding covers the full scope of annual maintenance activity required to keep both the Main Center and Preschool operational, safe, and compliant with all applicable health, safety, and licensing requirements. Services and repairs include:

- Pest control, janitorial and custodial services, septic service and maintenance
- Landscape maintenance, grounds upkeep, and annual tree trimming
- Electrical, plumbing, HVAC, and gutter maintenance and emergency repairs
- Preschool-specific repairs required for state licensing compliance

In addition to routine maintenance, this year's request supports several priority repair and improvement projects identified in our multi-year Capital Projects plan. Two examples illustrate the condition of our aging facilities:

Location	Project	Est. Cost
Ceramics Studio	Replace broken, uneven flooring in spray room.	$5,000
Ceramics/Glass Studio	Convert a portion of existing footprint into dedicated Glass Studio Arts workshop	$15,000
Preschool	Replace water heater and basement doorway	$5,000
Preschool	Tile flooring replacement in bathrooms — existing flooring is deteriorated and poses hygiene and safety concerns for licensed childcare.	$8,000
Preschool	Repair/replace sink and art deck infrastructure behind classrooms — current fixtures are in disrepair and impact daily classroom operations.	$5,000
	Projects Total	**$38,000**

These priority projects are drawn from our Capital Projects plan and represent the most urgent safety and compliance needs for FY2026-27. The balance of the $70,000 covers the full range of recurring annual maintenance described above.

Request: $70,000

Restroom Cleaning & Maintenance — Total Request: $10,000

Our main restrooms serve not only CCLCF program participants but also hundreds of weekly users of the adjacent Flintridge Improvement Society (FIS) athletic fields. The City's continued support of professional cleaning services seven days a week ensures these shared facilities remain safe, hygienic, and accessible to the full community — a benefit that extends well beyond our own membership.

Request: $10,000

Community Center of La Cañada Flintridge

4469 Chevy Chase Drive, La Cañada Flintridge, CA 91011 • www.cclcf.org

BACKGROUND

Founded in 1949 and built by community volunteers, the Community Center of La Cañada Flintridge is a 501(c)(3) nonprofit organization. True to our mission of being “a place for all to meet, grow, learn and thrive,” the Community Center is where residents of all ages gather to participate in arts and fitness classes, educational programs, recreational activities, and social programs. We have served La Cañada Flintridge for over 75 years.

DIRECT BENEFIT TO THE CITY OF LA CAÑADA FLINTRIDGE

Every dollar requested in this proposal supports programming and facilities that are directly accessible to LCF residents of all ages and income levels. The following data reflects our community impact (estimates based on FY2025; FY2026 actuals pending):

Impact Metric	Data (est. based on FY2025)
LCF residents among all participants	More than 5000 served since 2023
Youth participants (under 18)	~48% of total enrollment
Senior programming participants	1,805+ (FY2024); 531% growth since FY2021
Senior programs offered	92 unique offerings (FY2024); 230% growth since FY2021
Active volunteers	1,065+ members
Camp Runamuk weekly capacity	100+ campers per week
Foothills Community Choir	50+ members; 150+ per concert in year one
Annual Thanksgiving Day Run & Food Drive	1,400+ community members attended

Our programming spans every age group, from toddlers in our preschool through seniors in our Fun for 50+ programs. The programs funded by this proposal — studio arts, performing arts, the new Cultural Arts Series, youth leadership, senior enrichment, inclusive programming for neurodivergent families, and the facilities that make all of it possible — are accessible to any LCF resident and designed to remove financial and social barriers to participation.

CONCLUSION

The Center values and appreciates the City of La Cañada Flintridge's support of our mission to be a unique resource providing enrichment programs and positive social activities for children, youth, adults, and senior citizens in La Cañada Flintridge.

On behalf of our Board of Directors, staff, volunteers, and participants, we thank you for your consideration of this funding request and for the vital role the City plays in supporting the nonprofit organizations that serve this community.

If you have any questions about the proposal and its scope, please reach out. It would be my pleasure to discuss this proposal with the City to ensure alignment on its merits.

Sincerely,



Michael Powers
Executive Director
Community Center of La Cañada Flintridge

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

COMMUNITY CENTER OF LA CANADA FLINTRIDGE

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) **501(C)(3)**

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

4469 CHEVY CHASE DRIVE

6 City, state, and ZIP code

LA CANADA FLINTRIDGE, CA 91011

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

9	5	–	1	9	5	0	6	1	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Michael Powers **Date** April 14, 2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

COMMUNITY CENTER OF
LA CANADA FLINTRIDGE
FINANCIAL STATEMENTS
FEBRUARY 28, 2025 AND
FEBRUARY 29, 2024

Daniel R. Moore
Certified Public Accountant
10414 Olive St. Temple City, CA 91780
Telephone 626-242-8345

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors of
Community Center of La Canada Flintridge
La Canada, California

I have reviewed the accompanying financial statements of Community Center of La Canada Flintridge (a nonprofit corporation), which comprise the statement of financial position as of February 28, 2025 and February 29, 2024, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of entity management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

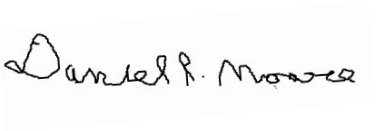
Accountant's Responsibility

My responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion.

I am required to be independent of Community Center of La Canada Flintridge and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements related to my review.

Accountant's Conclusion

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.



May 30, 2025

COMMUNITY CENTER OF LA CANADA FLINTRIDGE

STATEMENTS OF FINANCIAL POSITION

ASSETS

	February 28, 2025	February 29, 2024
Current assets:		
Cash and cash equivalents	$ 623,034	$ 686,966
Tuition receivable	16,209	13,587
Accounts receivable	205	2,327
Rent receivable	-	984
Certificate of deposit	-	102,625
Investments	1,108,630	753,928
Prepaid expense	4,698	8,106
Total current assets	1,752,776	1,568,523
Net property and equipment	401,048	333,272
TOTAL ASSETS	$ 2,153,824	$ 1,901,795

LIABILITIES AND NET ASSETS

Current liabilities:		
Accounts payable	$ 64,559	$ 55,941
Accrued vacation payable	44,132	35,460
Deferred revenue	391,622	316,540
Security deposit	1,000	750
Current portion of capital lease	2,858	2,529
Total current liabilities	504,171	411,220
Long - term liabilities:		
Capital lease payable	9,730	12,260
Less: current portion	(2,858)	(2,529)
Total long - term liabilities	6,872	9,731
Total liabilities	511,043	420,951
Net assets:		
Without donor restrictions	1,523,064	1,396,747
With donor restrictions	119,717	84,097
Total net assets	1,642,781	1,480,844
TOTAL LIABILITIES AND NET ASSETS	$ 2,153,824	$ 1,901,795

See accompanying notes and independent accountant's review report.

COMMUNITY CENTER OF LA CANADA FLINTRIDGE
STATEMENTS OF ACTIVITIES

	Year Ended February 28, 2025			Year Ended February 29, 2024		
SUPPORT AND REVENUE	Without Donor Restrictions	With Donors Restrictions	Total	Without Donor Restrictions	With Donors Restrictions	Total
Contributions and grants:						
Government grants	$ -	$ 310,900	$ 310,900	$ -	$ 352,623	$ 352,623
Individual and group donations	16,444	26,769	43,213	27,155	-	27,155
Special events support	191,493	-	191,493	162,240	-	162,240
Special events direct benefit costs	(57,750)	-	(57,750)	(46,379)	-	(46,379)
In kind donations	2,584		2,584	-	-	-
Program service fees:						
Fees and tuition	1,667,006	-	1,667,006	1,409,156	-	1,409,156
Net gain (loss) on ceramics program supplies sales	5,591	-	5,591	(3,255)	-	(3,255)
Net ceramics sales	15,946	-	15,946	15,109	-	15,109
Other income:						
Rental income	38,635	-	38,635	68,936	-	68,936
Interest and investment income	54,202	-	54,202	66,141	-	66,141
Miscellaneous	1,525	-	1,525	17,054	-	17,054
	1,935,676	337,669	2,273,345	1,716,157	352,623	2,068,780
Net assets released due to satisfaction of restrictions	302,049	(302,049)	-	312,348	(312,348)	-
Total support and revenue	2,237,725	35,620	2,273,345	2,028,505	40,275	2,068,780
EXPENSES						
Program service	1,713,201	-	1,713,201	1,510,603	-	1,510,603
Supporting activities:						
Management and general	315,210	-	315,210	280,016	-	280,016
Fundraising	82,997	-	82,997	123,599	-	123,599
Total expense	2,111,408	-	2,111,408	1,914,218	-	1,914,218
Change in net assets	126,317	35,620	161,937	114,287	40,275	154,562
Net assets at beginning of year	1,396,747	84,097	1,480,844	1,282,460	43,822	1,326,282
NET ASSETS AT END OF YEAR	$ 1,523,064	$ 119,717	$ 1,642,781	$ 1,396,747	$ 84,097	$ 1,480,844

See accompanying notes and independent accountant's review report.

COMMUNITY CENTER OF LA CANADA FLINTRIDGE

STATEMENT OF FUNCTIONAL EXPENSES

	Year Ended February 28, 2025				Year Ended February 29, 2024			
	Educational Service	Management & General	Fund-Raising	Total Expenses	Educational Service	Management & General	Fund-Raising	Total Expenses
Compensation of officers	$ 231,883	$ 55,652	$ 21,642	$ 309,177	$ 213,439	$ 51,225	$ 19,921	$ 284,585
Other salaries and wages	694,109	23,886	9,289	727,284	591,647	26,044	11,284	628,975
Employee benefits	76,366	18,328	7,128	101,822	51,323	12,317	4,790	68,430
Payroll taxes	67,318	16,156	6,283	89,757	57,296	13,751	5,462	76,509
Accounting	-	5,000	-	5,000	-	24,842	-	24,842
Advertising & promotion	39,332	9,439	3,671	52,442	38,908	9,338	14,655	62,901
Office expense	14,590	3,502	1,362	19,454	14,246	3,418	1,364	19,028
Occupancy	123,341	15,316	3,122	141,779	147,646	18,341	4,871	170,858
Depreciation	61,741	6,174	686	68,601	62,070	6,207	690	68,967
Insurance	16,080	3,858	1,501	21,439	14,732	3,536	1,375	19,643
Bank and payroll fees	-	83,533	-	83,533	-	47,231	506	47,737
Classroom and other supplies	65,247	-	-	65,247	45,439	-	2,225	47,664
Outside service	-	-	-	-	1,256	302	117	1,675
Telephone	9,904	2,377	924	13,205	7,434	1,784	694	9,912
Activity equipment	12,725	524	204	13,453	1,688	-	122	1,810
Website	4,906	1,178	458	6,542	6,136	1,473	1,776	9,385
Independent contractors	213,544	51,251	19,931	284,726	229,312	55,035	21,402	305,749
Food and hospitality	19,072	2,979	1,158	23,209	15,022	1,862	1,537	18,421
Dues and subscriptions	14,849	3,564	1,386	19,799	6,420	1,541	833	8,794
Printing	1,707	410	159	2,276	2,118	12	334	2,464
Charity	2,345	-	-	2,345	4,000	-	-	4,000
Postage	1,134	204	79	1,417	471	106	41	618
In kind expense	43,008	10,322	4,014	57,344	-	-	29,600	29,600
Interest	-	1,557	-	1,557	-	1,651	-	1,651
Total expenses	$ 1,713,201	$ 315,210	$ 82,997	$ 2,111,408	$ 1,510,603	$ 280,016	$ 123,599	$ 1,914,218

See accompanying notes and independent accountant's review report.

COMMUNITY CENTER OF LA CANADA FLINTRIDGE

STATEMENTS OF CASH FLOWS

	Year Ended February 28, 2025	Year Ended February 29, 2024
Cash flows from operating activities:		
Change in net assets	$ 161,937	$ 154,562
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	68,601	68,967
Unrealized and realized losses	(8,709)	(4,314)
(Increase) decrease in:		
Accounts receivable	2,122	(2,327)
Tuition receivable	(2,622)	(8,099)
Rent receivable	984	3,418
Prepaid expenses	3,408	(3,200)
Increase (decrease) in:		
Accounts payable	8,618	43,643
Accrued vacation payable	8,672	18,258
Deferred revenue	75,082	52,044
Security deposit	250	250
Net cash provided by operating activities	318,343	323,202
Cash flows from investing activities:		
Purchase of investments	(1,090,993)	-
Interest income added to investments	(420)	-
Maturity on investments	745,000	-
Purchase of certificate of deposit	-	(100,000)
Interest earned on CD reinvested	(1,969)	(6,168)
Proceeds from maturity certificate of deposit	104,594	154,690
Purchases of leasehold improvements	(76,586)	(31,849)
Purchase of web site set up	-	(1,840)
Purchases of equipment	(59,791)	(21,297)
Net cash used by investing activities	(380,165)	(6,464)
Cash flows from financing activities:		
Payments under capital lease obligation	(2,530)	(2,240)
Net cash used by financing activities	(2,530)	(2,240)
Net increase (decrease) in cash	(64,352)	314,498
Cash and cash equivalents beginning of year	686,966	372,468
Cash and cash equivalents at end of year	$ 623,034	$ 686,966
Supplemental disclosures:		
Interest paid	$ 1,557	$ 1,651

See accompanying notes and independent accountant's review report.

COMMUNITY CENTER OF LA CANADA FLINTRIDGE

NOTES TO FINANCIAL STATEMENTS
FEBRUARY 28, 2025 AND FEBRUARY 29, 2024

1. NATURE OF ORGANIZATION

The Community Center of La Canada Flintridge (The Organization) is a nonprofit corporation incorporated in California in 1948. The Organization's purpose is to provide and facilitate year-round enrichment programs for children, youth and adults. This is accomplished through operating a facility that houses a licensed preschool, a ceramics program, and after-school and weekend enrichment classes.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting

The Organization uses accrual basis accounting.

Cash

Cash includes all monies in bank checking and savings accounts.

Tax status

The Organization is exempt from income tax under Internal Revenue Code Section 501(c)(3). In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2). The Organization is also exempt from state income tax under section 23701d of the California Revenue and Taxation Code.

Public support, revenue, and reclassifications

Revenue is recognized when earned and support when contributions are made, which may be when cash is received, unconditional promises are made, or ownership of other assets is transferred. Pledges are recorded in the balance sheet when the organization is notified of the pledge, and allowances are provided for amounts estimated as uncollectible. Bequests are recorded as income at the time the organization has an established right to the bequest and the proceeds are measurable.

Gifts of cash or other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated amounts. When a stipulated time restriction ends or purpose restriction is satisfied, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Gifts of property and equipment are reported as unrestricted support unless donor stipulations specify how the donated assets must be used. Absent donor stipulations about how long those long-lived assets must be maintained, expirations of donor restrictions are reported when the donated or acquired long-lived assets are placed in service.

Tuition for courses is recognized on a prorated basis as the course period progresses. Any revenue from a course that is not complete by year-end is reported at deferred revenue. Rent revenue is recognized in the month the site is rented. Any rent collected for the next fiscal year is reported as deferred revenue. Clay and ceramic sales are recorded on the day of sale.

Contributed services and products

The Organization received contributed services and products, in the La Canada Flintridge, California area for use in the special events held during the year at fair market value at date of donation. For tangible items, fair value is determined by actual price the Organization would have paid cash if the items had been purchased at a local store. For services, the fair value is based on the actual price that would have been paid to a local service provider. For city permits the value is based on the actual fee that would have been charged by the city for holding an event in the city limits.

No contributed products were sold, all were used in the programs of the Organization. There are no donor-imposed restriction on any contributed services or products. All valuation were based primarily on values in the La Canada Flintridge, California area.

Compensated absences

The Organization provides a flexible bank of paid time off (PTO) to employees working 10 or more hours per week. The Organization accrues accumulated vacation days when earned by employees. Generally, vacation days must be taken during the year, but allowable amounts per length of employment can be carried forward.

Property and equipment

Fixed assets are capitalized at cost, or estimated fair market value at the date of a gift and depreciated on a straight-line basis over the estimated useful lives of:

Fixed Asset	Years
Office and program equipment	2 to 7
Equipment under capital leases	4
Leasehold improvements	10 to 40

Absent donor directions regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service.

Classes of net assets

Net assets without donor restrictions includes amounts available to be used at the discretion of the board of directors in The Organization's programs and operations. Net assets with donor restrictions – temporarily restricted are net assets that are restricted by donors for specific operating purposes. All donations are considered available for unrestricted use, unless specifically restricted by the donor.

Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Functional allocation of expenses

The cost of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the program and supporting services benefits primarily on estimates of time and effort. Repairs and maintenance on the campus buildings and utilities expenses are allocated on square footage of the campus buildings.

Advertising and promotion

The Organization expenses advertising as it is incurred. For the year ended February 28, 2025 $52,442 was paid for advertising and for the year ended February 29, 2024 $62,901 was paid for advertising.

Statement of Cash Flows

This statement reflects inflows and outflows of cash, summarized by operating, investing, and financing activities. The statement of cash flows is prepared using the indirect method. For purposes of the statement, cash consists of money market funds, bank checking, and savings accounts.

Fair value of financial instruments

Carrying values of certain financial instruments, including cash and accrued expenses, approximated their fair values due to the short-term nature of these financial instruments.

3. TUITION AND RENT RECEIVABLE

The tuition receivable are amounts due from parents of preschool students, credit card payments. Rent are amounts due from renters for class room space.

4. CERTIFICATE OF DEPOSIT

At February 29, 2024 the Center owned a certificate of deposit in the amount of $102,625 with an annual interest rate of 4.49% that matured on March 18, 2024. This certificate of deposit was not renewed during the year ended February 28, 2025.

5. INVESTMENTS

At February 28, 2025 investments consist of 1,062,000 units in US Treasury Bonds with value of $1,093,860 at February 28, 2025. The notes will mature on November 15, 2043. The stated interest is 4.75% per annum. Investment income consists of the following for the year ended February 28, 2025:

	2025
Unrealized gain on investments	$ 4,252
Dividends	9,950
Interest	38,034
Totals	$52,236

5. INVESTMENTS continued

During the year ended February 28, 2025 the Center earned additional interest income from bank savings accounts and a certificate of deposit for a total of $1,966.

At February 29, 2024 investments consist of 745,000 units in US Treasury Notes with value of $753,928 at February 29, 2024. The notes matured on September 30, 2024. The stated interest is 4.25% per annum. Investment income consists of the following for the year ended February 29, 2024:

	2024
Unrealized gain on investments	$ 4,314
Dividends	940
Interest	31,437
Totals	$36,691

During the year ended February 29, 2024 the Center earned additional interest income. These amounts were interest on a bank Certificate of Deposits of $6,395, interest earned on the Employee Retention Credit refund of $22,919, and bank savings accounts interest of $136.

6. PROPERTY AND EQUIPMENT

For the years ended February 28, 2025 and February 29, 2024 property and equipment consisted of:

Year	2025	2024
Furniture & equipment	$ 6,375	$ 6,375
Equipment	178,057	127,794
Improvements	928,081	852,014
Website costs	2,840	2,840
Copier capital lease	14,500	14,500
Less: accumulated depreciation	(728,805)	(670,251)
Net property & equipment	$401,048	$333,272

7. CONCENTRATIONS OF CREDIT RISK ARISING FROM CASH DEPOSITS

The Organization maintains cash in a bank located in Southern California. The deposits are insured by the Federal Deposit insurance Corporation (FDIC) up to $250,000. At February 28, 2025 and February 29, 2024, there was $103,121 and $258,668 respectively of uninsured balances based on actual bank balances. In addition, at other times during the year amounts exceeded insurance limits.

8. CONCENTRATIONS OF SUPPORT

The Organization receives income from individuals and the City of La Canada Flintridge (The City). There is a concentration of revenue and donations from the La Canada Flintridge, California area where services are provided. For the year ended February 28, 2025, 30% of revenue is derived from operation of a preschool and 16% from the ceramics program courses.

8. CONCENTRATIONS OF SUPPORT continued

For the year ended February 28, 2025, 13% of revenue was received from the City of La Canada Flintridge.

For the year ended February 29, 2024, 33% of revenue is derived from operation of a preschool and 20% from the ceramics program courses. During the year ended February 29, 2024 the Employee Retention Credit was 12% of total revenue.

9. OPERATING AGREEMENTS

The Organization has an operating agreement with the City of La Canada Flintridge to run educational and recreational programs for city residents and others in the surrounding communities. As part of this agreement the Organization leases a campus consisting of 66,880 square feet of land and 11,925 square feet of building space for one dollar per year from the city. The agreement expired on July 12, 2017. Management of the Organization is in negotiations with The City to renew the operating agreement.

The Organization also rents athletic fields, gymnasiums and other sites for single events on an as needed basis with no continuing lease requirements. Also, the Organization rents space to other organizations that provide educational classes. Some of these leases are on a month-to-month basis while others are on an annual basis.

10. CAPITAL LEASE PAYABLE

The Organization acquired a multifunction photocopy machine valued at $14,500 under a capital lease at an interest rate of 12.23%. The lease required payments of approximately $324, per month including service and supplies, for 60 months beginning in March of 2023. Depreciation expense for the year ended February 29, 2024 was $2,900 and accumulated depreciation was $2,900 at February 29, 2024. Future payments for years ended February 28 are:

Year	Amount
2026	$ 3,891
2027	3,891
2028	3,891
	11,673
Less interest	3,304
Net	$ 8,369

11. SPECIAL EVENTS

During the year ended February 28, 2025 the Organization conducted a 5k race, a bingo night, a casino night, and a carnival. Support received from these special events was $191,493 ($48,912 of cash donations, in kind donations $54,760 and $87,821 of revenue) and cost of direct benefits provided to participants was $57,749. Other costs related to publicity, travel, and administration of these events have been included in fundraising expense.

11. SPECIAL EVENTS continued

During the year ended February 29, 2024 the Organization conducted a 5k race, a bingo night, a casino night, and a carnival. Support received from these special events was $162,240 ($49,788 of cash donations, in kind donations $41,117 and $71,335 of revenue) and cost of direct benefits provided to participants was $46,379. Other costs related to publicity, travel, and administration of these events have been included in fundraising expense.

12. NET ASSETS WITH DONOR RESTRICTIONS continued

Net assets with temporary restrictions at year-end consist of:

Program	2025	2024
Ceramics programs	$ 25,458	$ 4,728
Glass program	5,000	3,713
Building maintenance	25,927	---
Fire recovery	20,269	---
Marketing	10,317	---
Facilities and equipment	---	44,647
Various programs	32,746	31,009
Total	$119,717	$84,097

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or other events specified by the donors as follows for the years ended February 28, 2025 and February 29, 2024:

Program	2025	2024
Repairs, maintenance, and new equipment	$ 89,008	$ 51,907
Glass program	3,713	---
Marketing	37,182	---
Preschool teacher training	---	749
Building maintenance	50,000	---
General & senior programing	60,423	60,997
Ceramics	---	5,272
Various program	61,723	---
Total	$302,049	$118,925

13. LIQUIDITY AND AVAILABILITY

Financial assets are considered to be available for general expenditure if there are no donor or other restrictions that would preclude use for general expenditures. At February 28, 2025 and 29, 2024 financial assets available for general expenditure within one year are comprised of the following:

	2025	2024
Cash	$ 623,034	$ 686,966
Investments	1,108,630	753,928
Certificate of deposit	---	102,625
Various account receivable	16,414	16,898
Total financial assets	1,748,078	1,560,417
Less: temporarily restricted net assets at year end	(119,717)	(84,097)
Total liquid assets available for general expenditures	$1,628,361	$1,476,320

13. LIQUIDITY AND AVAILABILITY - continued

To manage liquid assets the Organization establishes an annual budget that plans to maintain reserves. This maintains cash balance sufficient to provide cash for all general expenditures for the year.

14. CERAMICS SALES EVENTS AND CERAMICS CLASS SUPPLIES SALES

Each year the Organization holds two ceramics sales events. Local ceramics artists will rent a table from the Organization to sell their ceramics creations. The ceramics artists will share 20% of the sales revenue with the Organization.

Students of the Ceramics course will purchase clay and other ceramics supplies from the Organization. For the year ended February 28, 2025 the revenue was $25,792 with costs of $20,201. For the year ended February 29, 2024 the revenue was $18,549 with costs of $21,804.

15. CONTRIBUTED PRODUCTS AND SERVICES

For the year ended February 28, 2025, contributed products and services were used in the special events. For the 5K race the city of La Cañada waved the permit fees of $31,700 and $200 of fruit was contributed for the runners. For the Western Round Up a variety of items were donated for the auction such as professional sport game tickets, music lessons certificates, and other items for a total of $18,941. For the Bingo event gift baskets, gift certificates, and other items were donated for a total value of $1,365. For the anniversary event $1,000 of art work was donated. For the cornhole event videography services with a value of $300 was contributed and craft beer with staffing with a value of $1,254 was donated.

For the year ended February 29, 2024, contributed products and services were used in the special events. For the 5K race the city of La Cañada waved the permit fees of $17,000. Additionally, for the 5k race $7,500 of pupper pouches, $800 of services, $200 of gift cards, $1,050 of free ads, a ballon arch of $250 were provided. For the Bingo event $300 of services were provided and $325 of supplies, water and wine were provided. For the Casino night $500 of services, $885 of gift cards, and $790 of other gift items.

Contributed products and services were used in the preschool operations.

16. EVALUATION OF SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through May 30, 2025, the date which the financial statements were available to be issued, and there are no subsequent events to report.

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: NOV 13 2007

Person to Contact:
Vaida Singleton
ID# 31-03018
Toll Free Telephone Number:
877-829-5500
Employer Identification Number:
95-1950612

COMMUNITY CENTER OF LA CANADA FLINTRIDGE
4469 CHEVY CHASE DR
LA CANADA CA 91011-3242

Dear Sir or Madam:

This is in response to the amendments to your organization's Articles of Incorporation filed with the state on June 8, 2007. We have updated our records to reflect the name change from LA CANADA YOUTH COUNCIL to COMMUNITY CENTER OF LA CANADA FLINTRIDGE, as indicated above.

Our records indicate that a determination letter was issued in April 1953 that recognized you as exempt from Federal income tax. Our records further indicate that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Cindy Westcott

Cindy Westcott
Manager, Exempt Organizations
Determinations