

## Notice and Agenda

### Regular Meeting of the La Cañada Flintridge Emergency Preparedness Coordinating Committee

Wednesday, May 20, 2026 at 9:30 AM

City Hall  
One Civic Center Drive  
La Cañada Flintridge, CA 91011



### **Comments from the Public**

The public is encouraged to address the Emergency Preparedness Coordinating Committee on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Committee, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Committee may direct staff to investigate and/or schedule certain matters for consideration at a future Committee meeting.

### **Agenda Materials**

Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the office of the City Clerk at (818) 790-8880 or via [e-mail at tgarcia@lcf.ca.gov](mailto:tgarcia@lcf.ca.gov).

**SB 343** – Any writings relating to an agenda item distributed to a majority of the Committee less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

**Levine Act** - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

### **Reasonable Accommodations**

In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

**9:30 AM Emergency Preparedness Coordinating Committee Regular Meeting**

**Preliminary Business**

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Comments from the Public**

Please note: This is the opportunity for members of the public to comment on items listed on the Consent Calendar or on any items not appearing on the agenda. Because of restrictions contained in California Law, the Emergency Preparedness Coordinating Committee may not discuss or act on any item not on the agenda but may briefly respond to statements made or ask a question for clarification. The Chair may also request a brief response from staff to questions raised during public comment or may request a matter be agendized for a future meeting.

**Consent Calendar**

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

- 1) Approval of Minutes of the Emergency Preparedness Coordinating Committee March 18, 2026 Meetings

Recommendation: Approve Minutes of the EPCC March 18, 2026 Meeting

**Other Business**

- 2) Southern California Edison Vegetation Management Program (Oral Report)

- 3) Leveraging Community Partners During Local Emergencies and Power Outages

Recommendation: Receive information and provide feedback regarding the role of community partners in supporting efforts during local emergencies, Public Safety Power Shutoff (PSPS) events, and other major incidents.

**Concluding Business**

- Commissioners' Comments
- Request for future agenda items
- Staff Comments

**Adjournment**

**Motion to Adjourn**

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **72 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Arabo Parseghian, Assistant City Manager



**REGULAR EMERGENCY PREPAREDNESS COORDINATING COMMITTEE  
MEETING**

**CALL TO ORDER:** Chair Bowman called the Regular meeting to order at 9:32 a.m.

**ROLL CALL:** Voting Members Chair Kim Bowman, Vice Chair Dan Jeffries, Voting Member Justin Bailey, and Voting Member Cain-Chang. See attached sign in for full committee member attendance.

Voting Member Fossan was absent.

**STAFF PRESENT:** City Manager Jordan, Assistant City Manager Parseghian, Senior Management Analyst Dederick, Senior Management Analyst II/ CDBG Program Brancheau, Senior Management Analyst II Klien, Management Intern Odom

**PLEDGE OF ALLEGIANCE:** Pledge of allegiance was recited by Dan Jeffries.

**COMMENTS FROM THE PUBLIC:**

1. David Haxton
2. Eldon Horst

**REORDERING OF THE AGENDA:** The agenda was not reordered.

**CONSENT CALENDAR**

**1. Minutes of the Emergency Preparedness Coordinating Committee Meetings:**

A **MOTION** was made by Vice Chair Jeffries, seconded by Voting Member Bailey, and carried (3 – 0) to approve the amended minutes from the January 28, 2026, Emergency Preparedness Coordinating Committee Meeting.

**NEW OR CONTINUED BUSINESS**

**2. Select a voting member for Private School Representation**

A **NOMINATION** was made by Vice Chair Jeffries, seconded by Chair Bowman, and carried (3 – 0) to nominate Lisa Cain-Chang of the Child Educational Center as voting member of the Emergency Preparedness Coordinating Committee.

**3. Introduction and Discussion of the Community's Water System**

Nina Jazmadarian of the Foothill Municipal Water District provided an overview of the city's water resources.

#### **4. Introduction and Discussion of the City's Designated Tree Map**

Assistant City Manager Parseghian detailed the city's tree map to the committee.

#### **5. Selection of Next Meeting's Theme**

May will feature community patterns, planned responses, and coordination with community stakeholders.

September will focus on outreach and education to schools.

November will focus on event planning, evacuation/reservoir site visits, and wildfire mitigation.

A **MOTION** was made by Vice Chair Jeffries, seconded by Voting Member Bailey, and carried (4 – 0) to approve the selection of the next meeting's themes for the Emergency Preparedness Coordinating Committee.

#### **COMMENTS FROM THE COMMITTEE MEMBERS:**

Pat Anderson, LCF Chamber of Commerce

#### **COMMENTS FROM THE STAFF:**

Assistant City Manager Parseghian

#### **ADJOURNMENT**

Chair Bowman adjourned the Regular Emergency Preparedness Coordinating Committee meeting at 11:06 a.m.

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Arabo Parseghian, Assistant City Manager

Minutes approved by the Emergency Preparedness Coordinating Committee on

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Timestamp	Name	Organization	Email
3/18/2026 9:26:25	Arabic Parseghian	City of LCF	aparseghian@lcf.ca.gov
3/18/2026 9:27:11	Ian Pinkham	JPL	ian.a.pinkham@jpl.nasa.gov
3/18/2026 9:27:47	John Lee	Sheriff	jc2lee@lasd.org
3/18/2026 9:28:52	J. Keller	California Highway Patro	jeremy.keller@chp.ca.gov
3/18/2026 9:30:35	Amy Chen	LCF PW&T Commission	achen@lcf.ca.gov
3/18/2026 9:32:30	Mynor Loarca	St George's Episcopal Ch	groundsglc@gmail.com
3/18/2026 9:33:31	Ahee Han	Sustainability and Resilie	aheehan@gmail.com
3/18/2026 9:34:54	Jocelyn Correa	Athens Services	jcorrea@athensservices.com
3/18/2026 9:36:51	Pat Anderson	LCF Chamber of Comme	exec@lacanadaflintridge.com
3/18/2026 9:37:38	Michael Powers	CCLCF	michael@cclcf.org
3/18/2026 9:40:16	Jeanette Applegate	Public Safety Commissic	Applegate4514@gmail.com
3/18/2026 9:41:16	Jennifer Fernandez	USC Verdugo Hills Hospi	jennifer.fernandez@med.usc.edu
3/18/2026 9:42:15	James Bodnar	Crescenta Valley Water D	jamesbodnar@cvwd.com
3/18/2026 9:43:21	Jack topalian	NASA services	jack@nasaservices.com
3/18/2026 9:44:09	Jeremy Newman	Red Cross	jeremy.gillettenewm2@redcross.org
3/18/2026 9:45:00	Kyle Sears	La Cañada Congregation	kylesears@lacanadachurch.org
3/18/2026 9:46:50	Cathy sproule	American Red Cross	cathy.sproule4@redcross.org
3/18/2026 9:47:37	Nina Jazmadarian	Foothill MWD	nina.jaz@fmwd.com
3/18/2026 9:48:41	Natalie Ouwersloot	Foothill Municipal Water	natalieo@fmwd.com
3/18/2026 9:49:50	Todd Reynolds	The Church of Jesus Chr	toddreynolds@yahoo.com
3/18/2026 9:50:47	Kirstie Ormbrek	St. Bede the Venerable	kirstie@bede.org
3/18/2026 9:51:44	Vince luculano	YMCA of the Foothills	viuculano@ymcafoothills.org
3/18/2026 9:52:22	Wendy Sinnette	LCUSD	wsinnette@lcsud.net
3/18/2026 9:53:30	Lisa Cain-Chang	Child Educational Center	lisa@ceconline.org
3/18/2026 11:09:05	Cristina Vargas	Republic Services	cvargas2@republicservices.com
3/18/2026 11:20:41	Maria Grycan	LA County Fire Departme	maria.grycan@fire.lacounty.gov

## Emergency Preparedness Coordinating Committee Agenda Report

<b>Meeting Date:</b>	May 20, 2026
<b>Subject:</b>	Leveraging Community Partners During Local Emergencies and Power Outages
<b>Presenter:</b>	Arabo Parseghian, Assistant City Manager
<b>Proposed Action:</b>	Receive information and provide feedback regarding the role of community partners in supporting efforts during local emergencies, Public Safety Power Shutoff (PSPS) events, and other major incidents.
<b>Environmental Impact:</b>	This item is not considered a project under the California Environmental Quality Act (CEQA).
<b>Fiscal Impact:</b>	There is no fiscal impact associated with this discussion item.

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### Background:

The City of La Cañada Flintridge continues to prioritize emergency preparedness, coordination, and resiliency in response to increasing emergency risks, severe weather events, and utility-related disruptions. Recent incidents, including wildfire activity, severe wind events, and extended power outages associated with Red Flag Warning conditions and Public Safety Power Shutoff (PSPS) events, have highlighted the importance of coordinated efforts between government agencies, first responders, utilities, community organizations, schools, faith-based institutions, and other local stakeholders.

The Emergency Preparedness Coordinating Committee (EPCC) was established to strengthen collaboration among these partners and to support ongoing preparedness and coordination efforts throughout the community.

### Discussion/Analysis:

During emergencies, community organizations and local partners can play a critical support role by assisting with public information sharing, wellness checks, resource coordination, volunteer management, temporary support services, and community outreach. These organizations often maintain direct relationships with residents and vulnerable populations and may be able to assist with community continuity efforts during incidents affecting the City.

This discussion item is intended to provide an opportunity for EPCC members to discuss:

- Existing capabilities and resources available within partner organizations;
- Potential coordination opportunities during local emergencies and extended power outages;
- Communication and information-sharing practices between organizations and the City;

- Identification of gaps, challenges, or unmet community needs during emergencies;
- Opportunities for future planning, training, exercises, and partnership development.

Staff anticipates that feedback received during this discussion may assist in informing future emergency preparedness initiatives, coordination efforts, and potential updates to emergency planning documents and operational procedures.

**Options:**

1. Receive information and provide feedback regarding the role of community partners in supporting efforts during local emergencies, Public Safety Power Shutoff (PSPS) events, and other major incidents.
2. Defer action and provide direction to staff.

**Recommendation:**

Option No. 1 - It is recommended that the Emergency Preparedness Coordinating Committee take the following action(s):

Receive information and provide feedback regarding the role of community partners in supporting efforts during local emergencies, Public Safety Power Shutoff (PSPS) events, and other major incidents.

**Attachments:**

None