
Notice and Agenda

Special Meeting of the La Cañada Flintridge Parks and Recreation Commission

Tuesday, May 26, 2026 at 6:00 PM

**City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011**



**Matt Stoner, Chair
Larry Brown, Vice-Chair
Michelle Jaross, Commissioner
Claire Plotkin, Commissioner
James Settles, Commissioner**

Comments from the Public

The public is encouraged to address the Parks and Recreation Commission on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Commission, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commission may direct staff to investigate and/or schedule certain matters for consideration at a future Commission meeting.

Agenda Materials

Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the office of the City Clerk at (818) 790-8880.

SB 343 – Any writings relating to an agenda item distributed to a majority of the Commission less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

Levine Act - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

Reasonable Accommodations

In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

6:00 PM Parks and Recreation Commission Special Meeting

Preliminary Business

Call to Order

Roll Call

Matt Stoner, Chair
Larry Brown, Vice-Chair
Michelle Jaross, Commissioner
Claire Plotkin, Commissioner
James Settles, Commissioner

Pledge of Allegiance

Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.

Limited to 3 minutes per speaker for items on the Consent Calendar, items not on the Agenda, or any issue within the subject matter jurisdiction of the Commission. Public comment is limited to a maximum of 20 minutes. Speakers not able to speak due to the 20-minute time limit will be provided with the opportunity to speak at the end of the meeting. Please give a completed Public Comment Card to the Clerk prior to the conclusion of this item. Speakers will be called in the order that public comment cards are received.

If the matter on which you wish to speak is an Agenda item (other than a Consent Calendar item), you will be provided the opportunity to address the Commission when the matter is considered. Please give a completed Public Comment Card to the Clerk prior to the beginning of the item.

Reordering of and Additions to the Agenda

Consent Calendar

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

- 1) Approval of Action Minutes of the Parks and Recreation Commission Meetings
 - a) Regular Commission Meeting for April 8, 2026

Other Business

- 2) Updates on Recreational Facilities with Ken Roberts, Division Manager - Oral Report
- 3) Permit, Park and Fee Waiver Requests
 - a) Review of Additional La Cañada Unified School District's Fall 2026 Facility Scheduling Needs During Joint Use Time
 - b) Recreational Facility Use Request for Los Angeles Baseball League Game
 - c) Recreational Facility Use and Fee Waiver Request from La Cañada Gladiators
 - d) Recreational Facility Use Request from Westridge School
- 4) Receive and File Open Space and Recreation Element
- 5) Consider and Discuss 'No Amplified Sound' Rule at Cornishon Pickleball Courts

Concluding Business

- Commissioners' Comments
- Staff Comments

Adjournment

Motion to Adjourn

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **72 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Angela Cho
Assistant Director of Administrative Services



REGULAR COMMISSION MEETING

CALL TO ORDER: Vice Chair Brown called the Regular Meeting to order at 6:05 p.m.

ROLL CALL: Commissioner Claire Plotkin, Commissioner James Settles, and Vice Chair Larry Brown

Chair Matt Stoner was absent.

Commissioner Michelle Jaross arrived at 6:19 p.m.

STAFF PRESENT: Assistant Director of Administrative Services Angela Cho

PLEDGE OF ALLEGIANCE: Led by Vice Chair Brown.

COMMENTS FROM THE PUBLIC: None

REORDERING OF AND ADDITIONS TO THE AGENDA: None

CONSENT CALENDAR:

1. Action Minutes of the Parks and Recreation Commission Meetings:

- a) Special Commission Meeting for March 11, 2026

A **MOTION** was made by Vice Chair Brown, seconded by Commissioner Settles, and carried (3–0, Chair Stoner was absent, Commissioner Jaross arrived late) to approve the Special Commission Meeting Action Minutes for March 11, 2026.

NEW OR CONTINUED BUSINESS

2. Permit Requests:

- a) Avalon Igawa – Lotus Ultimate Frisbee Practice - Permit Request for JV Field for May 31, 2026

Avalon Igawa, a member of Lotus Ultimate Frisbee Club, presented her request and addressed questions from the Commission.

Assistant Director of Administrative Services Cho addressed questions from the Commission.

A **MOTION** was made by Vice Chair Brown, seconded by Commissioner Plotkin, and carried (4–0, Chair Stoner was absent) to deny the Lotus Ultimate Frisbee Practice Permit Request for JV Field on May 31, 2026.

- b) Luke Bayard – Los Angeles Baseball League Game - Permit Request for Varsity Field on July 19, 2026

Luke Bayard of Los Angeles Baseball League Game presented his request and addressed questions from the Commission.

The Commission tabled the request until the next meeting and asked for proof of community interest, such as confirmed participants, and for the applicant to consult local groups like La Cañada Baseball and Softball Association (LCBSA) and the Community Center about field use and possible collaboration.

A **MOTION** was made by Commissioner Jaross, seconded by Commissioner Plotkin, and carried (4–0, Chair Stoner was absent) to table Luke Bayard’s Permit Request for Varsity Field on July 19, 2026.

3. Update from the Parks and Recreation Commission Liaison to the Joint Operations Team regarding the March 26, 2026, Meeting – Oral Report

Commissioner Jaross summarized updates from the Joint Operations Team (JOT) meeting, including a proposed safer alternative pathway near Palm Crest Elementary, ongoing pedestrian flow analysis along Foothill Boulevard, and completed field irrigation and maintenance improvements. Additional items included summer event planning, repairs under consideration for the Lanterman Auditorium stage, and a community logo contest for the City’s 50th anniversary.

COMMENTS FROM THE COMMISSIONERS: None

COMMENTS FROM THE STAFF:

Assistant Director of Administrative Services Cho shared information about the City's 50th Anniversary milestone, logo contest, and website. She noted that Public Works Division Manager Roberts will attend the next Parks and Recreation Commission meeting to give an update on fields.

ADJOURNMENT

Vice Chair Brown adjourned the Regular Parks and Recreation Commission meeting at 6:58 p.m.

Angela Cho, Assistant Director of Administrative Services

Minutes approved by the Parks and Recreation Commission on _____.

Parks and Recreation Commission Agenda Report

| | |
|------------------------------|---|
| Meeting Date: | May 26, 2026 |
| Subject: | Review of Additional La Cañada Unified School District's Fall 2026 Facility Scheduling Needs During Joint Use Time |
| Presenter: | Angela Cho, Assistant Director of Administrative Services |
| Proposed Action: | Motion to acknowledge additional La Cañada Unified School District's Fall 2026 scheduling needs at Cornishon Tennis Courts during Joint Use Time. |
| Environmental Impact: | |
| Fiscal Impact: | Not applicable. |

Background:

During the March 11, 2026 Parks and Recreation Commission (PRC) Meeting, the City acknowledged the facility use requests from the La Cañada Unified School District's Fall 2026 requests. District staff reached out recently to request additional time at the Cornishon Tennis Courts for their District tenants.

As a note, PRC approved recreational facility use permits at the March 2026 meeting and those permits are not impacted by these new requests. All additional facility requests submitted to the City after March 2026 were subjected to current availability.

Discussion/Analysis:

LCUSD SCHEDULING NEEDS:

In 2023, the City and LCUSD entered into a new supplemental agreement to the master Joint Use Agreement with new joint use hours. Major changes included changing the joint use hours from 5:00 PM to 5:30 PM on the Varsity, Jr. Varsity, and Oak Grove Fields. In 2024, LCUSD requested a further extension to 6:00 PM on the Varsity, Jr. Varsity, and Oak Grove Fields on Tuesdays and Thursdays during the Fall which was approved by the Joint Use Committee (JUC). LCUSD often needs FIS Lower on Thursdays during joint use time to accommodate middle school home games. For Summer of 2025, the following was agreed to by user groups and granted back to LCUSD, but not formally approved by JUC:

- FIS Upper Field – LCUSD retained sole use for a LCUSD tenant from June 30, 2025 to August 8, 2025
- FIS Lower Field – was available to User Groups after June 4, 2025

For Fall of 2025, the following was agreed to by user groups and granted back to LCUSD, but not formally approved by JUC:

- LCHS Tennis Courts until 6:00 PM (Joint Use Time begins at 5:00 PM).
- FIS Lower Field on Thursdays until 5:30 PM (Joint Use Time begins at 5:00 PM).
- Varsity, Jr. Varsity, and Oak Grove Fields on Tuesdays and Thursdays until 6:00 PM in the Fall (Joint Use Time begins at 5:30 PM)

For Winter/Spring 2026, the following was agreed to by user groups and granted back to LCUSD, but not formally approved by JUC:

- FIS Upper Field from June 8 – August 14, 2026 until 2:00 PM on weekdays
- FIS Lower Field on Tuesdays and Thursdays until 5:45 PM (Joint Use Time begins at 5:00 PM).
- Cornishon Tennis Courts
 - Court 1 until 5:00 PM (Joint Use Time begins at 3:00 PM)
 - Courts 2 – 8 until 3:15 PM (Joint Use Time begins at 3:00 PM)
- Oak Grove (both Varsity and JV Softball) Field on Weekdays until 6:00 PM (Joint Use Time begins at 5:30 PM).
- Varsity Baseball Field on Tuesdays and Fridays until 6:00 PM (Joint Use Time begins at 5:30 PM).

During the March 2026 Parks and Recreation Commission Meeting, the District was approved for the following scheduling requests for Fall 2026:

- LCHS Tennis Courts 1-6 on weekdays from 5:00 to 6:00 PM
- LCHS JV Field on Tuesdays from August 11 to November 3, 2026 from 5:30 PM to 6:30 PM, and Thursdays from August 13 to 29 from 5:30 PM to 9:00 PM for Flag Football / Band Practice

| FACILITY | JOINT USE HOURS | LCUSD SCHEDULING NEEDS DURING JOINT USE TIME |
|-------------------------|--|--|
| Cornishon Tennis Courts | Monday - Friday: 3:00 PM to 11:00 PM Saturday & Sunday: 7:00 AM to 11:00 PM | August 1 - December 19, 2026 Mondays, Tuesdays, and Thursdays Courts 2-4 3:00 PM to 5:00 PM |

FEE WAIVER ELIGIBILITY:

LCUSD is exempt from fees.

Options:

Acknowledge the additional La Cañada Unified School District's Fall 2026 facility scheduling needs during Joint Use Time.

Recommendation:

It is recommended that the Parks and Recreation Commission take the following action:
Acknowledge the additional La Cañada Unified School District's Fall 2026 facility scheduling needs during Joint Use Time.

Attachments:

- 1. Permit#R850

Permit



City of La Cañada Flintridge
 One Civic Center Drive
 La Cañada Flintridge, CA 91011

PHONE:(818) 790-8880
 EMAIL:activelcf@lcf.ca.gov

Permit # R850
Status Tentative
Date of Issue May 21, 2026 4:39 PM
Expiration Date Aug 19, 2026

| | | | |
|-----------------------------|--|--------------------------|--|
| Organization Name | La Canada Unified School District - 1 | | |
| Customer Type | Non-Profit Per City Code | | |
| Organization Address | 4491 Cornishon Ave La Canada Flintridge, CA 91011 | | |
| Agent Name | Melissa Greenwood | Cell Phone Number | (818) 952-8380 |
| | | Email Address | mgreenwood@lcsd.net |
| System User | Angela Cho | | |

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|-------------------------|---------------|
| Rental Fee | \$0.00 |
| Discounts | \$0.00 |
| Subtotal | \$0.00 |
| Deposits | \$0.00 |
| Deposit Discounts | \$0.00 |
| Total Permit Fee | \$0.00 |
| Total Payment | \$0.00 |
| Refunds | \$0.00 |
| Balance | \$0.00 |

LCUSD - Fall 2026 Tennis **3 resource(s)** **180 booking(s)** **Subtotal: \$0.00**

[Booking Summary](#)

| Cornishon Tennis Court 2 (LCF Resident - Reoccurring FIELD/COURTS Reservation) | | Center: Cornishon Tennis Courts | |
|---|----------------------------------|---------------------------------|---------------|
| START DATE/TIME | END DATE/TIME | ATTENDEE | AMT W/O TAX |
| Mon, Aug 3, 2026 3:15 PM | Thu, Dec 17, 2026 5:00 PM | -- | \$0.00 |
| <i>Occurs every Monday, Tuesday and Thursday effective 08/03/2026 until 12/17/2026 from 3:15 PM to 5:00 PM.</i> | | | |
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| START DATE/TIME | END DATE/TIME | ATTENDEE | AMT W/O TAX |
| Mon, Aug 3, 2026 3:15 PM | Thu, Dec 17, 2026 5:00 PM | -- | \$0.00 |
| <i>Occurs every Monday, Tuesday and Thursday effective 08/03/2026 until 12/17/2026 from 3:15 PM to 5:00 PM.</i> | | | |
| Mon, Aug 3, 2026 3:15 PM | Mon, Aug 3, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Aug 4, 2026 3:15 PM | Tue, Aug 4, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Aug 6, 2026 3:15 PM | Thu, Aug 6, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Aug 10, 2026 3:15 PM | Mon, Aug 10, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Aug 11, 2026 3:15 PM | Tue, Aug 11, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Aug 13, 2026 3:15 PM | Thu, Aug 13, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Aug 17, 2026 3:15 PM | Mon, Aug 17, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Aug 18, 2026 3:15 PM | Tue, Aug 18, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Aug 20, 2026 3:15 PM | Thu, Aug 20, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Aug 24, 2026 3:15 PM | Mon, Aug 24, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Aug 25, 2026 3:15 PM | Tue, Aug 25, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Aug 27, 2026 3:15 PM | Thu, Aug 27, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Aug 31, 2026 3:15 PM | Mon, Aug 31, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Sep 1, 2026 3:15 PM | Tue, Sep 1, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Sep 3, 2026 3:15 PM | Thu, Sep 3, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Sep 7, 2026 3:15 PM | Mon, Sep 7, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Sep 8, 2026 3:15 PM | Tue, Sep 8, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Sep 10, 2026 3:15 PM | Thu, Sep 10, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Sep 14, 2026 3:15 PM | Mon, Sep 14, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Sep 15, 2026 3:15 PM | Tue, Sep 15, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Sep 17, 2026 3:15 PM | Thu, Sep 17, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Sep 21, 2026 3:15 PM | Mon, Sep 21, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Sep 22, 2026 3:15 PM | Tue, Sep 22, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Sep 24, 2026 3:15 PM | Thu, Sep 24, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Sep 28, 2026 3:15 PM | Mon, Sep 28, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Sep 29, 2026 3:15 PM | Tue, Sep 29, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Oct 1, 2026 3:15 PM | Thu, Oct 1, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Oct 5, 2026 3:15 PM | Mon, Oct 5, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Oct 6, 2026 3:15 PM | Tue, Oct 6, 2026 5:00 PM | 1 | \$0.00 |

| | | | |
|---------------------------|---------------------------|---|--------|
| Thu, Oct 8, 2026 3:15 PM | Thu, Oct 8, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Oct 12, 2026 3:15 PM | Mon, Oct 12, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Oct 13, 2026 3:15 PM | Tue, Oct 13, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Oct 15, 2026 3:15 PM | Thu, Oct 15, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Oct 19, 2026 3:15 PM | Mon, Oct 19, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Oct 20, 2026 3:15 PM | Tue, Oct 20, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Oct 22, 2026 3:15 PM | Thu, Oct 22, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Oct 26, 2026 3:15 PM | Mon, Oct 26, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Oct 27, 2026 3:15 PM | Tue, Oct 27, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Oct 29, 2026 3:15 PM | Thu, Oct 29, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Nov 2, 2026 3:15 PM | Mon, Nov 2, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Nov 3, 2026 3:15 PM | Tue, Nov 3, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Nov 5, 2026 3:15 PM | Thu, Nov 5, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Nov 9, 2026 3:15 PM | Mon, Nov 9, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Nov 10, 2026 3:15 PM | Tue, Nov 10, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Nov 12, 2026 3:15 PM | Thu, Nov 12, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Nov 16, 2026 3:15 PM | Mon, Nov 16, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Nov 17, 2026 3:15 PM | Tue, Nov 17, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Nov 19, 2026 3:15 PM | Thu, Nov 19, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Nov 23, 2026 3:15 PM | Mon, Nov 23, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Nov 24, 2026 3:15 PM | Tue, Nov 24, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Nov 26, 2026 3:15 PM | Thu, Nov 26, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Nov 30, 2026 3:15 PM | Mon, Nov 30, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Dec 1, 2026 3:15 PM | Tue, Dec 1, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Dec 3, 2026 3:15 PM | Thu, Dec 3, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Dec 7, 2026 3:15 PM | Mon, Dec 7, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Dec 8, 2026 3:15 PM | Tue, Dec 8, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Dec 10, 2026 3:15 PM | Thu, Dec 10, 2026 5:00 PM | 1 | \$0.00 |
| Mon, Dec 14, 2026 3:15 PM | Mon, Dec 14, 2026 5:00 PM | 1 | \$0.00 |
| Tue, Dec 15, 2026 3:15 PM | Tue, Dec 15, 2026 5:00 PM | 1 | \$0.00 |
| Thu, Dec 17, 2026 3:15 PM | Thu, Dec 17, 2026 5:00 PM | 1 | \$0.00 |

[Custom Questions](#)

| QUESTION | ANSWER |
|--|--|
| Applicant is a(n): | Business or Non-Profit, in LCF (provide proof) |
| <i>Will you provide the necessary documentation/proof via email(ActiveLCF@lcf.ca.gov) or drop it off at City Hall?</i> | <i>Drop off at City Hall</i> |

| | |
|--|--|
| Fee waivers may be granted to residents at the city's discretion when TWO or MORE of the following conditions have been met: A. Applicant is a non-profit or not-for-profit organization recognized as such by the state of California. B. Applicant agrees to provide in-kind services or perform community service. C. The activity/event for which the permit has been requested is open to the public, free of charge. D. City Sponsored Event | Acknowledged |
| If applying on behalf of the organization, please provide Organizations Tax ID (put N/A if not an organization) | N/A |
| If you selected the "in-kind services", indicate which is to be performed by the requestor(2 to 10 hours, depending on the fee waiver amount). | Open to any volunteering opportunity |
| Is this event open to the general public? | No |
| LCF Residents may qualify for a fee waiver, would you like to be considered for a fee waiver? | Yes (answer remaining questions) |
| Organization Name/User Name | LCUSD |
| Parks/designated recreational facilities may not be used for commercial use/purpose /monetary gains. 5.24.020 Commercial use prohibited. Confirm the request is NOT for commercial use/purpose. | Confirmed (NOT for Commercial Use/Purpose) |
| Provide a brief description of your event, including the type of activities. | Tennis |
| Provide the email of the person who will sign the Use Agreement. | mshepherd@lcsud.net |
| Provide the name of the person who will sign the Use Agreement? | Melissa Shepherd |
| Select at LEAST TWO (2) options that apply: | Applicant is CA non-profit (provide proof) Applicant agrees to provide in-kind services |
| Will food be (select all that apply): | Served (prepared off-site) |
| Will local/outside vendor(s) be utilized for the day of the event (set up/for the entire duration)? | No |
| Will the event be advertised in LCF? | Yes, (acquire an online solicitation permit) |
| Will you require lights? | No |
| You must provide a certificate of liability insurance with minimum liability limits of \$1,000,000 per occurrence naming the City of La Cañada Flintridge as a certificate holder. How would you provide proof of insurance if your request is processed? | Provide my own proof of liability insurance |
| <i>Will you provide the necessary documentation/proof via email(ActiveLCF@lcf.ca.gov) or drop it off at City Hall?</i> | <i>Email (activelcf@lcf.ca.gov)</i> |

Parks and Recreation Commission Agenda Report

Meeting Date: May 26, 2026

Subject: Recreational Facility Use Request for Los Angeles Baseball League Game

Presenter: Angela Cho, Assistant Director of Administrative Services

Proposed Action: Motion to approve, in whole or in part, or deny the recreational facility use request submitted by Luke Bayard for Los Angeles Baseball League game.

Fiscal Impact: N/A

Background:

Luke Bayard, a nonresident, is requesting the use of the LCHS Varsity Field in support of a Los Angeles Baseball League game. He presented his request at the April 8, 2026 Parks & Recreation Commission Meeting but the item was tabled for continued conversation at the next Commission meeting.

As a note, PRC approved recreational facility use permits at the March 2026 meeting and those permits are not impacted by these new requests. All additional facility requests submitted to the City after March 2026 were subjected to current availability.

| FACILITY | JOINT USE HOURS | REQUESTED DATE |
|--------------------|--|--|
| LCHS Varsity Field | Monday-Friday 5:30 PM to 11:00 PM Saturday & Sunday 7:00 AM to 11:00 PM | July 19, 2026 Sunday 8:00 AM to 12:00 PM |

Fee Waiver Eligibility:

The applicant is not requesting a fee waiver.

Options:

1. Approve, in whole or in part, the recreational facility use request submitted by Luke Bayard; or
2. Deny the request.

Attachments:

1. Permit#R774

Permit



City of La Canada Flintridge
 Online
 City Hall
 One Civic Center Drive
 La Canada Flintridge, CA 91011

PHONE:(818) 790-8880
 FAX:(000) 000-0000
 EMAIL:activelcf@lcf.ca.gov

Permit # R774
Status Tentative
Date of Issue Feb 23, 2026 11:40 AM
Expiration Date May 24, 2026

| | | | |
|------------------------|-------------------|--------------------------|------------|
| Customer Name | Luke Bayard - 716 | Cell Phone Number | [REDACTED] |
| Customer Type | General Public | Email Address | [REDACTED] |
| Mailing Address | [REDACTED] | | |
| System User | Internet User | | |

| | |
|-------------------------|-----------------|
| Rental Fee | \$235.00 |
| Discounts | \$0.00 |
| Subtotal | \$235.00 |
| Deposits | \$0.00 |
| Deposit Discounts | \$0.00 |
| Total Permit Fee | \$235.00 |
| Total Payment | \$0.00 |
| Refunds | \$0.00 |
| Balance | \$235.00 |

Glendale Guardians vs TBD (Los Angeles Baseball League) 1 resource(s) 1 booking(s) **Subtotal: \$235.00**

[Booking Summary](#)

| LCHS V Field (Non-Resident - One Time FIELD/COURTS Reservation) | | | Center: La Canada High School Varsity Field | |
|---|----------------------------|----------|---|--|
| START DATE/TIME | END DATE/TIME | ATTENDEE | AMT W/O TAX | |
| Sun, Jul 19, 2026 8:00 AM | Sun, Jul 19, 2026 12:00 PM | 32 | \$200.00 | |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 4 | \$200.00 | | |
| Resource level fees | | | \$35.00 | |
| Athletic Field Lighting Fee | \$20.00 / Each x 1 | \$20.00 | | |
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | | |

[Custom Questions](#)

| QUESTION | ANSWER |
|---|--|
| If applying on behalf of the organization, please provide Organizations Tax ID (put N/A if not an organization) | N/A (I believe the league is an organization, will report back soon) |
| Is this event open to the general public? | No |
| Organization Name/User Name | Luke Bayard (Los Angeles Baseball League) |
| Parks/designated recreational facilities may not be used for commercial use/purpose /monetary gains. 5.24.020 Commercial use prohibited. Confirm the request is NOT for commercial use/purpose. | Confirmed (NOT for Commercial Use/Purpose) |

| | |
|---|--|
| Provide a brief description of your event, including the type of activities. | Reserving the field for an organized adult baseball game as part of the LA Baseball League season. |
| Will food be (select all that apply): | No food will be at the event |
| Will local/outside vendor(s) be utilized for the day of the event (set up/for the entire duration)? | No |
| Will the event be advertised in LCF? | No |
| Will you require lights? | Yes (if available, not all location have lights) |
| You must provide a certificate of liability insurance with minimum liability limits of \$1,000,000 per occurrence naming the City of La Cañada Flintridge as a certificate holder. How would you provide proof of insurance if your request is processed? | Provide my own proof of liability insurance |
| <i>Will you provide the necessary documentation/proof via email(Active@lcf.ca.gov) or drop it off at City Hall?</i> | <i>Drop off at City Hall</i> |

| Payment Schedules | | | | | Original Balance: \$235.00 | Current Balance: \$235.00 |
|-----------------------------------|------------|-------------|-----------------------|----------|----------------------------|---------------------------|
| DUE DATE | AMOUNT DUE | AMOUNT PAID | WITHDRAWAL ADJUSTMENT | BALANCE | | |
| Jun 18, 2026 | \$235.00 | \$0.00 | \$0.00 | \$235.00 | | |

Parks and Recreation Commission Agenda Report

Meeting Date: May 26, 2026

Subject: Recreational Facility Use and Fee Waiver Request from La Cañada Gladiators

Presenter: Angela Cho, Assistant Director of Administrative Services

Proposed Action: Motion to approve, in whole or in part, or deny the recreational facility use and fee waiver request submitted by La Cañada Gladiators.

Fiscal Impact: Any time granted and waived by the Commission would waive \$50 per hour per athletic field.

Background:

The La Cañada Pop Warner Football Association, Inc., dba La Cañada Gladiators, requests the use of LDS and Cornishon Fields in support of their recently revived Pop Warner program, which took a pause in 2019.

As a note, PRC approved recreational facility use permits at the March 2026 meeting and those permits are not impacted by these new requests. All additional facility requests submitted to the City after March 2026 were subjected to current availability.

| FACILITY | JOINT USE HOURS | REQUESTED DATES |
|-----------|--|--|
| LDS Field | <p>Monday, Tuesday, Thursday & Friday: 8:00 AM to Dusk</p> <p>Saturday: 9:00 AM to 5:00 PM</p> <p>Wednesday & Sunday: LDS Use Only</p> | <p>June 22 - June 26 Monday, Tuesday, Thursday and Friday 10:00 AM to 3:00 PM</p> <p>August 3 - September 3 Mondays, Tuesdays, and Thursdays 4:00 PM to 6:00 PM</p> <p>September 7 - November 9 Mondays 4:00 PM to 6:00 PM</p> <p>September 8 - October 29 Tuesdays and Thursdays 3:30 PM to 5:00 PM</p> |

| | | |
|-----------------|--|---|
| | | September 11 - November 6 Fridays 3:30 PM to 5:30 PM November 3 - November 10 Tuesdays and Thursday 4:00 PM to 6:00 PM |
| Cornishon Field | Monday - Friday: 3:15 PM to 11:00 PM Saturday: 7:00 AM to 11:00 PM Sunday: Community Use Only 7:00 AM to 11:00 PM | September 1 - October 27 Tuesdays 3:15 PM to 5:00 PM September 4 - November 27 Fridays 3:30 PM to 5:30 PM September 7 - November 30 Mondays 4:45 PM to 6:00 PM November 3 - November 24 Tuesdays 3:30 PM to 5:30 PM November 5 - November 26 Thursdays 4:45 PM to 6:00 PM |

Fee Waiver Eligibility:

The applicant's residency status will be verified by City staff prior to issuance of permits. The applicant is a returning resident applicant that previously reserved FIS Lower, Cornishon, and LCHS High School Fields for their practices and games. The applicant's fee waiver request is eligible for approval by a majority vote of the Commission under LCF Municipal Code Sections 5.24.035 Fees and Fee Waiver when the applicant meets two (2) or more of the four (4) criteria. The applicant meets the following criteria:

(A): The resident applicant is a non-profit or not-for-profit organization recognized as such by the state of California.

(B): The resident applicant agrees to provide in-kind services or perform community service.

Options:

1. Approve, in whole or in part, the recreational facility use and fee waiver request submitted by La Cañada Gladiators; or
2. Deny the request.

Attachments:

1. Permit#R833
2. FTB LC Pop Warner
3. 5.24.035 updated 2-18-25

Permit



City of La Cañada Flintridge
 One Civic Center Drive
 La Cañada Flintridge, CA 91011

PHONE:(818) 790-8880
 EMAIL:activelcf@lcf.ca.gov

Permit # R833

Status Tentative
Date of Issue May 1, 2026 9:37 AM
Expiration Date Jul 30, 2026

| | | | |
|-----------------------------|---|--------------------------|--|
| Organization Name | La Canada Pop Warner Football Association, Inc. - 23 | | |
| Customer Type | General Public | | |
| Organization Address | 1880 Palm Terrace Court La Canada Flintridge, CA 91011 | | |
| Agent Name | Lacey McLaughlin | Home Phone Number | (310) 849-7163 |
| | | Cell Phone Number | (310) 849-7163 |
| | | Email Address | lacey@llmcg.com |
| System User | Angela Cho | | |

| | |
|-------------------------|-------------------|
| Rental Fee | \$9,480.00 |
| Discounts | \$0.00 |
| Subtotal | \$9,480.00 |
| Deposits | \$0.00 |
| Deposit Discounts | \$0.00 |
| Total Permit Fee | \$9,480.00 |
| Total Payment | \$0.00 |
| Refunds | \$0.00 |
| Balance | \$9,480.00 |

| | | | |
|--|----------------------------------|---|-----------------------------|
| La Cañada Gladiators | 2 resource(s) | 100 booking(s) | Subtotal: \$9,480.00 |
| Booking Summary | | | |
| LDS Field (LCF Resident - Reoccurring FIELD/COURTS Reservation) | | Center: Latter-day Saints Athletic Field | |
| START DATE/TIME | END DATE/TIME | ATTENDEE | AMT W/O TAX |
| Mon, Jun 22, 2026 10:00 AM | Fri, Jun 26, 2026 3:00 PM | -- | \$1,000.00 |
| <i>Occurs every Monday, Tuesday, Thursday and Friday effective 06/22/2026 until 06/26/2026 from 10:00 AM to 3:00 PM.</i> | | | |
| Mon, Jun 22, 2026 10:00 AM | Mon, Jun 22, 2026 3:00 PM | 1 | \$250.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 5 | \$250.00 | |
| Tue, Jun 23, 2026 10:00 AM | Tue, Jun 23, 2026 3:00 PM | 1 | \$250.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 5 | \$250.00 | |
| Thu, Jun 25, 2026 10:00 AM | Thu, Jun 25, 2026 3:00 PM | 1 | \$250.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 5 | \$250.00 | |
| Fri, Jun 26, 2026 10:00 AM | Fri, Jun 26, 2026 3:00 PM | 1 | \$250.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 5 | \$250.00 | |
| Mon, Aug 3, 2026 4:00 PM | Mon, Sep 7, 2026 6:00 PM | -- | \$1,600.00 |
| <i>Occurs every Monday, Tuesday and Thursday effective 08/03/2026 until 09/07/2026 from 4:00 PM to 6:00 PM.</i> | | | |
| Mon, Aug 3, 2026 4:00 PM | Mon, Aug 3, 2026 6:00 PM | 1 | \$100.00 |

| | | | | |
|---|----------------------|----------------------------------|----|-------------------|
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Aug 4, 2026 4:00 PM | | Tue, Aug 4, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Thu, Aug 6, 2026 4:00 PM | | Thu, Aug 6, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Aug 10, 2026 4:00 PM | | Mon, Aug 10, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Aug 11, 2026 4:00 PM | | Tue, Aug 11, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Thu, Aug 13, 2026 4:00 PM | | Thu, Aug 13, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Aug 17, 2026 4:00 PM | | Mon, Aug 17, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Aug 18, 2026 4:00 PM | | Tue, Aug 18, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Thu, Aug 20, 2026 4:00 PM | | Thu, Aug 20, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Aug 24, 2026 4:00 PM | | Mon, Aug 24, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Aug 25, 2026 4:00 PM | | Tue, Aug 25, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Thu, Aug 27, 2026 4:00 PM | | Thu, Aug 27, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Aug 31, 2026 4:00 PM | | Mon, Aug 31, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Sep 1, 2026 4:00 PM | | Tue, Sep 1, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Thu, Sep 3, 2026 4:00 PM | | Thu, Sep 3, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Sep 7, 2026 4:00 PM | | Mon, Sep 7, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Sep 8, 2026 3:30 PM | | Thu, Oct 29, 2026 5:00 PM | -- | \$1,200.00 |
| <i>Occurs every Tuesday and Thursday effective 09/08/2026 until 10/29/2026 from 3:30 PM to 5:00 PM.</i> | | | | |
| Tue, Sep 8, 2026 3:30 PM | | Tue, Sep 8, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Thu, Sep 10, 2026 3:30 PM | | Thu, Sep 10, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Tue, Sep 15, 2026 3:30 PM | | Tue, Sep 15, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Thu, Sep 17, 2026 3:30 PM | | Thu, Sep 17, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |

| | | | | |
|---|----------------------|---------------------------------|-----------|-----------------|
| Tue, Sep 22, 2026 3:30 PM | | Tue, Sep 22, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Thu, Sep 24, 2026 3:30 PM | | Thu, Sep 24, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Tue, Sep 29, 2026 3:30 PM | | Tue, Sep 29, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Thu, Oct 1, 2026 3:30 PM | | Thu, Oct 1, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Tue, Oct 6, 2026 3:30 PM | | Tue, Oct 6, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Thu, Oct 8, 2026 3:30 PM | | Thu, Oct 8, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Tue, Oct 13, 2026 3:30 PM | | Tue, Oct 13, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Thu, Oct 15, 2026 3:30 PM | | Thu, Oct 15, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Tue, Oct 20, 2026 3:30 PM | | Tue, Oct 20, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Thu, Oct 22, 2026 3:30 PM | | Thu, Oct 22, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Tue, Oct 27, 2026 3:30 PM | | Tue, Oct 27, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Thu, Oct 29, 2026 3:30 PM | | Thu, Oct 29, 2026 5:00 PM | 1 | \$75.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 1.5 | \$75.00 | | |
| Fri, Sep 11, 2026 3:30 PM | | Fri, Nov 6, 2026 5:30 PM | -- | \$900.00 |
| <i>Occurs every Friday effective 09/11/2026 until 11/06/2026 from 3:30 PM to 5:30 PM.</i> | | | | |
| Fri, Sep 11, 2026 3:30 PM | | Fri, Sep 11, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Sep 18, 2026 3:30 PM | | Fri, Sep 18, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Sep 25, 2026 3:30 PM | | Fri, Sep 25, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Oct 2, 2026 3:30 PM | | Fri, Oct 2, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Oct 9, 2026 3:30 PM | | Fri, Oct 9, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Oct 16, 2026 3:30 PM | | Fri, Oct 16, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Oct 23, 2026 3:30 PM | | Fri, Oct 23, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Oct 30, 2026 3:30 PM | | Fri, Oct 30, 2026 5:30 PM | 1 | \$100.00 |

| | | | | |
|---|----------------------------------|----------------------------------|-----------------|-----------------|
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Nov 6, 2026 3:30 PM | | Fri, Nov 6, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Sep 14, 2026 4:00 PM | | Mon, Nov 9, 2026 6:00 PM | -- | \$900.00 |
| <i>Occurs every Monday effective 09/14/2026 until 11/09/2026 from 4:00 PM to 6:00 PM.</i> | | | | |
| Mon, Sep 14, 2026 4:00 PM | | Mon, Sep 14, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Sep 21, 2026 4:00 PM | | Mon, Sep 21, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Sep 28, 2026 4:00 PM | | Mon, Sep 28, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Oct 5, 2026 4:00 PM | | Mon, Oct 5, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Oct 12, 2026 4:00 PM | | Mon, Oct 12, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Oct 19, 2026 4:00 PM | | Mon, Oct 19, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Oct 26, 2026 4:00 PM | | Mon, Oct 26, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Nov 2, 2026 4:00 PM | | Mon, Nov 2, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Mon, Nov 9, 2026 4:00 PM | | Mon, Nov 9, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Nov 3, 2026 4:00 PM | | Tue, Nov 10, 2026 6:00 PM | -- | \$300.00 |
| <i>Occurs every Tuesday and Thursday effective 11/03/2026 until 11/10/2026 from 4:00 PM to 6:00 PM.</i> | | | | |
| Tue, Nov 3, 2026 4:00 PM | | Tue, Nov 3, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Thu, Nov 5, 2026 4:00 PM | | Thu, Nov 5, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Nov 10, 2026 4:00 PM | | Tue, Nov 10, 2026 6:00 PM | 1 | \$100.00 |
| Rec Facility Courts Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Resource level fees | | | | \$15.00 |
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | | |
| Cornishon Field (LCF Resident - Reoccurring FIELD/COURTS Reservation) | | Center: Cornishon Field | | |
| START DATE/TIME | END DATE/TIME | ATTENDEE | AMT W/O TAX | |
| Tue, Sep 1, 2026 3:15 PM | Tue, Oct 27, 2026 5:00 PM | -- | \$787.50 | |
| <i>Occurs every Tuesday effective 09/01/2026 until 10/27/2026 from 3:15 PM to 5:00 PM.</i> | | | | |
| Tue, Sep 1, 2026 3:15 PM | | Tue, Sep 1, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | | |
| Tue, Sep 8, 2026 3:15 PM | | Tue, Sep 8, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | | |

| | | | |
|---|----------------------------------|----------|-----------------|
| Tue, Sep 15, 2026 3:15 PM | Tue, Sep 15, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | |
| Tue, Sep 22, 2026 3:15 PM | Tue, Sep 22, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | |
| Tue, Sep 29, 2026 3:15 PM | Tue, Sep 29, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | |
| Tue, Oct 6, 2026 3:15 PM | Tue, Oct 6, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | |
| Tue, Oct 13, 2026 3:15 PM | Tue, Oct 13, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | |
| Tue, Oct 20, 2026 3:15 PM | Tue, Oct 20, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | |
| Tue, Oct 27, 2026 3:15 PM | Tue, Oct 27, 2026 5:00 PM | 1 | \$87.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.75 | \$87.50 | |
| Fri, Sep 4, 2026 3:30 PM | Fri, Oct 30, 2026 5:30 PM | -- | \$900.00 |
| <i>Occurs every Friday effective 09/04/2026 until 10/30/2026 from 3:30 PM to 5:30 PM.</i> | | | |
| Fri, Sep 4, 2026 3:30 PM | Fri, Sep 4, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Sep 11, 2026 3:30 PM | Fri, Sep 11, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Sep 18, 2026 3:30 PM | Fri, Sep 18, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Sep 25, 2026 3:30 PM | Fri, Sep 25, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Oct 2, 2026 3:30 PM | Fri, Oct 2, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Oct 9, 2026 3:30 PM | Fri, Oct 9, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Oct 16, 2026 3:30 PM | Fri, Oct 16, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Oct 23, 2026 3:30 PM | Fri, Oct 23, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Oct 30, 2026 3:30 PM | Fri, Oct 30, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Mon, Sep 7, 2026 4:45 PM | Mon, Oct 26, 2026 6:00 PM | -- | \$500.00 |
| <i>Occurs every Monday effective 09/07/2026 until 10/26/2026 from 4:45 PM to 6:00 PM.</i> | | | |
| Mon, Sep 7, 2026 4:45 PM | Mon, Sep 7, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | |
| Mon, Sep 14, 2026 4:45 PM | Mon, Sep 14, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | |
| Mon, Sep 21, 2026 4:45 PM | Mon, Sep 21, 2026 6:00 PM | 1 | \$62.50 |

| | | | | |
|--|-----------------------|----------------------------------|----|-----------------|
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Sep 28, 2026 4:45 PM | | Mon, Sep 28, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Oct 5, 2026 4:45 PM | | Mon, Oct 5, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Oct 12, 2026 4:45 PM | | Mon, Oct 12, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Oct 19, 2026 4:45 PM | | Mon, Oct 19, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Oct 26, 2026 4:45 PM | | Mon, Oct 26, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Nov 2, 2026 4:45 PM | | Mon, Nov 30, 2026 6:00 PM | -- | \$562.50 |
| <i>Occurs every Monday and Thursday effective 11/02/2026 until 11/30/2026 from 4:45 PM to 6:00 PM.</i> | | | | |
| Mon, Nov 2, 2026 4:45 PM | | Mon, Nov 2, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Thu, Nov 5, 2026 4:45 PM | | Thu, Nov 5, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Nov 9, 2026 4:45 PM | | Mon, Nov 9, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Thu, Nov 12, 2026 4:45 PM | | Thu, Nov 12, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Nov 16, 2026 4:45 PM | | Mon, Nov 16, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Thu, Nov 19, 2026 4:45 PM | | Thu, Nov 19, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Nov 23, 2026 4:45 PM | | Mon, Nov 23, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Thu, Nov 26, 2026 4:45 PM | | Thu, Nov 26, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Mon, Nov 30, 2026 4:45 PM | | Mon, Nov 30, 2026 6:00 PM | 1 | \$62.50 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 1.25 | \$62.50 | | |
| Tue, Nov 3, 2026 3:30 PM | | Fri, Nov 27, 2026 5:30 PM | -- | \$800.00 |
| <i>Occurs every Tuesday and Friday effective 11/03/2026 until 11/27/2026 from 3:30 PM to 5:30 PM.</i> | | | | |
| Tue, Nov 3, 2026 3:30 PM | | Tue, Nov 3, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Nov 6, 2026 3:30 PM | | Fri, Nov 6, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Tue, Nov 10, 2026 3:30 PM | | Tue, Nov 10, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |
| Fri, Nov 13, 2026 3:30 PM | | Fri, Nov 13, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | | |

| | | | |
|-------------------------------------|---------------------------|----------|----------|
| Tue, Nov 17, 2026 3:30 PM | Tue, Nov 17, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Nov 20, 2026 3:30 PM | Fri, Nov 20, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Tue, Nov 24, 2026 3:30 PM | Tue, Nov 24, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Fri, Nov 27, 2026 3:30 PM | Fri, Nov 27, 2026 5:30 PM | 1 | \$100.00 |
| Rec Facility Athletic Field Use Fee | \$50.00 / Hour x 2 | \$100.00 | |
| Resource level fees | | | \$15.00 |
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | |

Custom Questions

| QUESTION | ANSWER |
|--|--|
| Applicant is a(n): | Business or Non-Profit, in LCF (provide proof) |
| <i>Will you provide the necessary documentation/proof via email(Active@lcf.ca.gov) or drop it off at City Hall?</i> | <i>Email (active@lcf.ca.gov)</i> |
| Fee waivers may be granted to residents at the city's discretion when TWO or MORE of the following conditions have been met: A. Applicant is a non-profit or not-for-profit organization recognized as such by the state of California. B. Applicant agrees to provide in-kind services or perform community service. C. The activity/event for which the permit has been requested is open to the public, free of charge. D. City Sponsored Event | Acknowledged |
| If applying on behalf of the organization, please provide Organizations Tax ID (put N/A if not an organization) | 23-7006283 |
| If you selected the "in-kind services", indicate which is to be performed by the requestor(2 to 10 hours, depending on the fee waiver amount). | Open to any volunteering opportunity |
| Is this event open to the general public? | No |
| LCF Residents may qualify for a fee waiver, would you like to be considered for a fee waiver? | Yes (answer remaining questions) |
| Organization Name/User Name | La Canada Pop Warner Football Association, Inc dba La Cañada Gladiators |
| Parks/designated recreational facilities may not be used for commercial use/purpose /monetary gains. 5.24.020 Commercial use prohibited. Confirm the request is NOT for commercial use/purpose. | Confirmed (NOT for Commercial Use/Purpose) |
| Provide a brief description of your event, including the type of activities. | pop warner |
| Provide the email of the person who will sign the Use Agreement. | Lacey McLaughlin |
| Provide the name of the person who will sign the Use Agreement? | lacey@llmcg.com |
| Select at LEAST TWO (2) options that apply: | Applicant is CA non-profit (provide proof) Applicant agrees to provide in-kind services |
| Will food be (select all that apply): | No food will be at the event |
| Will local/outside vendor(s) be utilized for the day of the event (set up/for the entire duration)? | No |
| Will the event be advertised in LCF? | No |

| | |
|---|---|
| Will you require lights? | No |
| You must provide a certificate of liability insurance with minimum liability limits of \$1,000,000 per occurrence naming the City of La Cañada Flintridge as a certificate holder. How would you provide proof of insurance if your request is processed? | Provide my own proof of liability insurance |
| <i>Will you provide the necessary documentation/proof via email(ActiveLCF@lcf.ca.gov) or drop it off at City Hall?</i> | <i>Email (activelcf@lcf.ca.gov)</i> |

Waivers and Information

| WAIVER NAME | DUE DATE | FOR | SIGNING STATUS |
|---|-------------|------------------|---|
| Facility Waiver | Aug 3, 2026 | Lacey McLaughlin | Waiver Signed by: Lacey McLaughlin on May 1, 2026 |
| I agree to abide by all of the rules of the facility. | | | |

Payment Schedules Original Balance: \$9,480.00 Current Balance: \$9,480.00

| DUE DATE | AMOUNT DUE | AMOUNT PAID | WITHDRAWAL ADJUSTMENT | BALANCE |
|--------------|------------|-------------|-----------------------|------------|
| May 29, 2026 | \$9,480.00 | \$0.00 | \$0.00 | \$9,480.00 |

Attached Files

| NAME | TYPE | SIZE | UPLOAD DATE |
|-------------------------------------|------|-----------|---------------------|
| COI - LC Pop Warner | PDF | 648.84 kb | May 1, 2026 4:26 PM |



Entity Status Letter

Date:

ESL ID:

Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID:

Entity Name:

1. The entity is in good standing with the Franchise Tax Board.
2. The entity is **not** in good standing with the Franchise Tax Board.
3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701
4. We do not have current information about the entity.
5. The entity was administratively dissolved/cancelled on _____ through the Franchise Tax Board Administrative Dissolution process.

Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

Connect With Us

Web: **ftb.ca.gov**
Phone: 800-852-5711 from 7 a.m. to 5 p.m. weekdays, except state holidays
916-845-6500 from outside the United States

California

Relay Service: 711 or 800-735-2929 (For persons with hearing or speech impairments)

§ 5.24.035. Fees and fee waiver.

Each application for a reservation shall be accompanied by a fee in an amount established by resolution of the city council. A resident applicant that is not a club may make an application for a fee waiver to the parks and recreation commission. Fee waivers may be granted to residents at the city's discretion, when two or more of the following conditions have been met:

- A. The resident applicant is a non-profit or not-for-profit organization recognized as such by the state of California.
- B. The resident applicant agrees to provide in-kind services or perform community service.
- C. The activity/event for which the permit has been requested is open to the public, free of charge.
- D. The city council is a partner, co-sponsor, or has formally endorsed the event for which the permit is being requested.

Any determination by the parks and recreation commission shall be final and effective unless appealed to the city manager pursuant to Section [5.24.065](#).

(Ord. 328 § 2, 2002; Ord. 525, 2/18/2025)

Parks and Recreation Commission Agenda Report

Meeting Date: May 26, 2026

Subject: Recreational Facility Use Request from Westridge School

Presenter: Angela Cho, Assistant Director of Administrative Services

Proposed Action: Motion to approve, in whole or in part, or deny the recreational facility use request submitted by Westridge School

Fiscal Impact: N/A

Background:

Westridge School of Pasadena, California, requests the use of the Cornishon Tennis Courts in support of their girl's tennis team.

As a note, PRC approved recreational facility use permits at the March 2026 meeting and those permits are not impacted by these new requests. All additional facility requests submitted to the City after March 2026 were subjected to current availability.

| FACILITY | JOINT USE HOURS | REQUESTED DATES |
|-------------------------|---|---|
| Cornishon Tennis Courts | Monday - Friday: 3:00 PM to 11:00 PM Saturday & Sunday 7:00 AM to 11:00 PM | August 3 - December 8, 2026 Mondays, Tuesdays & Thursdays specified on Permit Courts 2-7 3:30 PM to 5:30 PM August 25, September 1, September 15, September 17, October 1, October 8, and October 22, 2026 Mondays, Tuesdays & Thursday Court 2-7 3:30 PM to 6:30 PM |

Fee Waiver Eligibility:

The applicant is not requesting a fee waiver.

Options:

1. Approve, in whole or in part, the recreational facility use request submitted by Westridge

- School; or
2. Deny the request.

Attachments:

1. Permit#R834

Permit



City of La Cañada Flintridge
 One Civic Center Drive
 La Cañada Flintridge, CA 91011

PHONE:(818) 790-8880
 EMAIL:activelcf@lcf.ca.gov

Permit # R834

Status Tentative
Date of Issue May 15, 2026 3:15 PM
Expiration Date Aug 21, 2026

| | | | |
|-----------------------------|--|--------------------------|--|
| Organization Name | Westridge School - 24 | | |
| Customer Type | General Public | | |
| Organization Address | 324 Madeline Drive Pasadena, CA 91105 | | |
| Agent Name | Jenna Wong | Home Phone Number | (323) 864-4292 |
| | | Cell Phone Number | (323) 864-4292 |
| | | Email Address | jwong@westridge.org |
| System User | Angela Cho | | |

| | |
|-------------------------|-------------------|
| Rental Fee | \$3,090.00 |
| Discounts | \$0.00 |
| Subtotal | \$3,090.00 |
| Deposits | \$0.00 |
| Deposit Discounts | \$0.00 |
| Total Permit Fee | \$3,090.00 |
| Total Payment | \$0.00 |
| Refunds | \$0.00 |
| Balance | \$3,090.00 |

| | | | | |
|--|---------------------------------|---------------|---------------------------------------|-----------------------------|
| Westridge Tennis Practice | | 6 resource(s) | 141 booking(s) | Subtotal: \$3,090.00 |
| Booking Summary | | | | |
| Comishon Tennis Court 2 (Non-Resident - Reoccurring FIELD/COURTS Reservation) | | | Center: Comishon Tennis Courts | |
| START DATE/TIME | END DATE/TIME | ATTENDEE | AMT W/O TAX | |
| Mon, Aug 3, 2026 3:30 PM | Tue, Dec 8, 2026 5:30 PM | -- | \$560.00 | |
| <i>Occurs every Monday, Tuesday, Wednesday, Thursday and Friday effective 08/03/2026 until 12/08/2026 from 3:30 PM to 5:30 PM.</i> | | | | |
| Mon, Aug 3, 2026 3:30 PM | Mon, Aug 3, 2026 5:30 PM | 1 | \$20.00 | |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 4, 2026 3:30 PM | Tue, Aug 4, 2026 5:30 PM | 1 | \$20.00 | |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Aug 6, 2026 3:30 PM | Thu, Aug 6, 2026 5:30 PM | 1 | \$20.00 | |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Aug 10, 2026 3:30 PM | Mon, Aug 10, 2026 5:30 PM | 1 | \$20.00 | |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 11, 2026 3:30 PM | Tue, Aug 11, 2026 5:30 PM | 1 | \$20.00 | |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Aug 13, 2026 3:30 PM | Thu, Aug 13, 2026 5:30 PM | 1 | \$20.00 | |

| | | | | |
|-----------------------------|--------------------|---------------------------|---|---------|
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Aug 17, 2026 3:30 PM | | Mon, Aug 17, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 18, 2026 3:30 PM | | Tue, Aug 18, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Aug 20, 2026 3:30 PM | | Thu, Aug 20, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Aug 24, 2026 3:30 PM | | Mon, Aug 24, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Aug 31, 2026 3:30 PM | | Mon, Aug 31, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Sep 8, 2026 3:30 PM | | Tue, Sep 8, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Sep 10, 2026 3:30 PM | | Thu, Sep 10, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Sep 24, 2026 3:30 PM | | Thu, Sep 24, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Sep 28, 2026 3:30 PM | | Mon, Sep 28, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Sep 29, 2026 3:30 PM | | Tue, Sep 29, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 5, 2026 3:30 PM | | Mon, Oct 5, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 12, 2026 3:30 PM | | Mon, Oct 12, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 19, 2026 3:30 PM | | Mon, Oct 19, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 9, 2026 3:30 PM | | Mon, Nov 9, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 16, 2026 3:30 PM | | Mon, Nov 16, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Nov 17, 2026 3:30 PM | | Tue, Nov 17, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Nov 19, 2026 3:30 PM | | Thu, Nov 19, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 30, 2026 3:30 PM | | Mon, Nov 30, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Dec 1, 2026 3:30 PM | | Tue, Dec 1, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Dec 3, 2026 3:30 PM | | Thu, Dec 3, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |

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|-----------------------------|--------------------|---------------------------|---|---------|
| Mon, Dec 7, 2026 3:30 PM | | Mon, Dec 7, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Dec 8, 2026 3:30 PM | | Tue, Dec 8, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 25, 2026 3:30 PM | | Tue, Aug 25, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 1, 2026 3:30 PM | | Tue, Sep 1, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Mon, Sep 14, 2026 3:30 PM | | Mon, Sep 14, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 15, 2026 3:30 PM | | Tue, Sep 15, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Sep 17, 2026 3:30 PM | | Thu, Sep 17, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 1, 2026 3:30 PM | | Thu, Oct 1, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 8, 2026 3:30 PM | | Thu, Oct 8, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 22, 2026 3:30 PM | | Thu, Oct 22, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Resource level fees | | | | \$15.00 |
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | | |

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|---|--|--|--|
| Cornishon Tennis Court 3 (Non-Resident - Reoccurring FIELD/COURTS Reservation) | | Center: Cornishon Tennis Courts | |
|---|--|--|--|

| START DATE/TIME | END DATE/TIME | ATTENDEE | AMT W/O TAX |
|--|---------------------------------|----------|-----------------|
| Mon, Aug 3, 2026 3:30 PM | Tue, Dec 8, 2026 5:30 PM | -- | \$560.00 |
| <i>Occurs every Monday, Tuesday, Wednesday, Thursday and Friday effective 08/03/2026 until 12/08/2026 from 3:30 PM to 5:30 PM.</i> | | | |
| Mon, Aug 3, 2026 3:30 PM | Mon, Aug 3, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Tue, Aug 4, 2026 3:30 PM | Tue, Aug 4, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Thu, Aug 6, 2026 3:30 PM | Thu, Aug 6, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Mon, Aug 10, 2026 3:30 PM | Mon, Aug 10, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Tue, Aug 11, 2026 3:30 PM | Tue, Aug 11, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Thu, Aug 13, 2026 3:30 PM | Thu, Aug 13, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Mon, Aug 17, 2026 3:30 PM | Mon, Aug 17, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Tue, Aug 18, 2026 3:30 PM | Tue, Aug 18, 2026 5:30 PM | 1 | \$20.00 |

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|-----------------------------|--------------------|---------------------------|---|---------|
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Aug 20, 2026 3:30 PM | | Thu, Aug 20, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Aug 24, 2026 3:30 PM | | Mon, Aug 24, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Aug 31, 2026 3:30 PM | | Mon, Aug 31, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Sep 8, 2026 3:30 PM | | Tue, Sep 8, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Sep 10, 2026 3:30 PM | | Thu, Sep 10, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Sep 24, 2026 3:30 PM | | Thu, Sep 24, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Sep 28, 2026 3:30 PM | | Mon, Sep 28, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Sep 29, 2026 3:30 PM | | Tue, Sep 29, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 5, 2026 3:30 PM | | Mon, Oct 5, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 12, 2026 3:30 PM | | Mon, Oct 12, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 19, 2026 3:30 PM | | Mon, Oct 19, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 9, 2026 3:30 PM | | Mon, Nov 9, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 16, 2026 3:30 PM | | Mon, Nov 16, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Nov 17, 2026 3:30 PM | | Tue, Nov 17, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Nov 19, 2026 3:30 PM | | Thu, Nov 19, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 30, 2026 3:30 PM | | Mon, Nov 30, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Dec 1, 2026 3:30 PM | | Tue, Dec 1, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Dec 3, 2026 3:30 PM | | Thu, Dec 3, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Dec 7, 2026 3:30 PM | | Mon, Dec 7, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Dec 8, 2026 3:30 PM | | Tue, Dec 8, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |

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|-----------------------------|--------------------|---------------------------|---|---------|
| Tue, Aug 25, 2026 3:30 PM | | Tue, Aug 25, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 1, 2026 3:30 PM | | Tue, Sep 1, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Mon, Sep 14, 2026 3:30 PM | | Mon, Sep 14, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 15, 2026 3:30 PM | | Tue, Sep 15, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Sep 17, 2026 3:30 PM | | Thu, Sep 17, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 1, 2026 3:30 PM | | Thu, Oct 1, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 8, 2026 3:30 PM | | Thu, Oct 8, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 22, 2026 3:30 PM | | Thu, Oct 22, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Resource level fees | | | | \$15.00 |
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | | |

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|---|--|--|--|--|
| Cornishon Tennis Court 4 (Non-Resident - Reoccurring FIELD/COURTS Reservation) | | | Center: Cornishon Tennis Courts | |
|---|--|--|--|--|

| START DATE/TIME | END DATE/TIME | ATTENDEE | AMT W/O TAX |
|--|---------------------------------|----------|-----------------|
| Mon, Aug 3, 2026 3:30 PM | Tue, Dec 8, 2026 5:30 PM | -- | \$560.00 |
| <i>Occurs every Monday, Tuesday, Wednesday, Thursday and Friday effective 08/03/2026 until 12/08/2026 from 3:30 PM to 5:30 PM.</i> | | | |
| Mon, Aug 3, 2026 3:30 PM | Mon, Aug 3, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Tue, Aug 4, 2026 3:30 PM | Tue, Aug 4, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Thu, Aug 6, 2026 3:30 PM | Thu, Aug 6, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Mon, Aug 10, 2026 3:30 PM | Mon, Aug 10, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Tue, Aug 11, 2026 3:30 PM | Tue, Aug 11, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Thu, Aug 13, 2026 3:30 PM | Thu, Aug 13, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Mon, Aug 17, 2026 3:30 PM | Mon, Aug 17, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Tue, Aug 18, 2026 3:30 PM | Tue, Aug 18, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Thu, Aug 20, 2026 3:30 PM | Thu, Aug 20, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | |
| Mon, Aug 24, 2026 3:30 PM | Mon, Aug 24, 2026 5:30 PM | 1 | \$20.00 |

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|-----------------------------|--------------------|---------------------------|---|---------|
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Aug 31, 2026 3:30 PM | | Mon, Aug 31, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Sep 8, 2026 3:30 PM | | Tue, Sep 8, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Sep 10, 2026 3:30 PM | | Thu, Sep 10, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Sep 24, 2026 3:30 PM | | Thu, Sep 24, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Sep 28, 2026 3:30 PM | | Mon, Sep 28, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Sep 29, 2026 3:30 PM | | Tue, Sep 29, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 5, 2026 3:30 PM | | Mon, Oct 5, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 12, 2026 3:30 PM | | Mon, Oct 12, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Oct 19, 2026 3:30 PM | | Mon, Oct 19, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 9, 2026 3:30 PM | | Mon, Nov 9, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 16, 2026 3:30 PM | | Mon, Nov 16, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Nov 17, 2026 3:30 PM | | Tue, Nov 17, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Nov 19, 2026 3:30 PM | | Thu, Nov 19, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Nov 30, 2026 3:30 PM | | Mon, Nov 30, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Dec 1, 2026 3:30 PM | | Tue, Dec 1, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Dec 3, 2026 3:30 PM | | Thu, Dec 3, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Mon, Dec 7, 2026 3:30 PM | | Mon, Dec 7, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Dec 8, 2026 3:30 PM | | Tue, Dec 8, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 25, 2026 3:30 PM | | Tue, Aug 25, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 1, 2026 3:30 PM | | Tue, Sep 1, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |

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|--|--------------------|---------------------------------|--|----------------|
| Mon, Sep 14, 2026 3:30 PM | | Mon, Sep 14, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 15, 2026 3:30 PM | | Tue, Sep 15, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Sep 17, 2026 3:30 PM | | Thu, Sep 17, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 1, 2026 3:30 PM | | Thu, Oct 1, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 8, 2026 3:30 PM | | Thu, Oct 8, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 22, 2026 3:30 PM | | Thu, Oct 22, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Resource level fees | | | | \$15.00 |
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | | |
| Cornishon Tennis Court 5 (Non-Resident - Reoccurring FIELD/COURTS Reservation) | | | Center: Cornishon Tennis Courts | |
| START DATE/TIME | | END DATE/TIME | ATTENDEE | AMT W/O TAX |
| Mon, Aug 3, 2026 3:30 PM | | Thu, Aug 6, 2026 5:30 PM | -- | \$60.00 |
| <i>Occurs every Monday, Tuesday, Wednesday, Thursday and Friday effective 08/03/2026 until 08/06/2026 from 3:30 PM to 5:30 PM.</i> | | | | |
| Mon, Aug 3, 2026 3:30 PM | | Mon, Aug 3, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 4, 2026 3:30 PM | | Tue, Aug 4, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Aug 6, 2026 3:30 PM | | Thu, Aug 6, 2026 5:30 PM | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 25, 2026 3:30 PM | | Tue, Aug 25, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 1, 2026 3:30 PM | | Tue, Sep 1, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Mon, Sep 14, 2026 3:30 PM | | Mon, Sep 14, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 15, 2026 3:30 PM | | Tue, Sep 15, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Sep 17, 2026 3:30 PM | | Thu, Sep 17, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 1, 2026 3:30 PM | | Thu, Oct 1, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 8, 2026 3:30 PM | | Thu, Oct 8, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 22, 2026 3:30 PM | | Thu, Oct 22, 2026 6:30 PM | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Resource level fees | | | | \$15.00 |

| | | | | |
|--|---------------------------------|---------|--|----------------|
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | | |
| Cornishon Tennis Court 6 (Non-Resident - Reoccurring FIELD/COURTS Reservation) | | | Center: Cornishon Tennis Courts | |
| START DATE/TIME | END DATE/TIME | | ATTENDEE | AMT W/O TAX |
| Mon, Aug 3, 2026 3:30 PM | Thu, Aug 6, 2026 5:30 PM | | -- | \$60.00 |
| <i>Occurs every Monday, Tuesday, Wednesday, Thursday and Friday effective 08/03/2026 until 08/06/2026 from 3:30 PM to 5:30 PM.</i> | | | | |
| Mon, Aug 3, 2026 3:30 PM | Mon, Aug 3, 2026 5:30 PM | | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 4, 2026 3:30 PM | Tue, Aug 4, 2026 5:30 PM | | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Thu, Aug 6, 2026 3:30 PM | Thu, Aug 6, 2026 5:30 PM | | 1 | \$20.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 2 | \$20.00 | | |
| Tue, Aug 25, 2026 3:30 PM | Tue, Aug 25, 2026 6:30 PM | | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 1, 2026 3:30 PM | Tue, Sep 1, 2026 6:30 PM | | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Mon, Sep 14, 2026 3:30 PM | Mon, Sep 14, 2026 6:30 PM | | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Tue, Sep 15, 2026 3:30 PM | Tue, Sep 15, 2026 6:30 PM | | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Sep 17, 2026 3:30 PM | Thu, Sep 17, 2026 6:30 PM | | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 1, 2026 3:30 PM | Thu, Oct 1, 2026 6:30 PM | | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 8, 2026 3:30 PM | Thu, Oct 8, 2026 6:30 PM | | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Thu, Oct 22, 2026 3:30 PM | Thu, Oct 22, 2026 6:30 PM | | 1 | \$30.00 |
| Rec Facility Courts Use Fee | \$10.00 / Hour x 3 | \$30.00 | | |
| Resource level fees | | | | \$15.00 |
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | | |
| Cornishon Tennis Court 7 (Non-Resident - Reoccurring FIELD/COURTS Reservation) | | | Center: Cornishon Tennis Courts | |
| START DATE/TIME | END DATE/TIME | | ATTENDEE | AMT W/O TAX |
| Mon, Aug 3, 2026 3:30 PM | Thu, Aug 6, 2026 5:30 PM | | -- | \$0.00 |
| <i>Occurs every Monday, Tuesday, Wednesday, Thursday and Friday effective 08/03/2026 until 08/06/2026 from 3:30 PM to 5:30 PM.</i> | | | | |
| Mon, Aug 3, 2026 3:30 PM | Mon, Aug 3, 2026 5:30 PM | | 1 | \$0.00 |
| Tue, Aug 4, 2026 3:30 PM | Tue, Aug 4, 2026 5:30 PM | | 1 | \$0.00 |
| Thu, Aug 6, 2026 3:30 PM | Thu, Aug 6, 2026 5:30 PM | | 1 | \$0.00 |
| Tue, Aug 25, 2026 3:30 PM | Tue, Aug 25, 2026 6:30 PM | | 1 | \$0.00 |
| Tue, Sep 1, 2026 3:30 PM | Tue, Sep 1, 2026 6:30 PM | | 1 | \$0.00 |
| Mon, Sep 14, 2026 3:30 PM | Mon, Sep 14, 2026 6:30 PM | | 1 | \$0.00 |
| Tue, Sep 15, 2026 3:30 PM | Tue, Sep 15, 2026 6:30 PM | | 1 | \$0.00 |

| | | | |
|---------------------------|---------------------------|---------|---------|
| Thu, Sep 17, 2026 3:30 PM | Thu, Sep 17, 2026 6:30 PM | 1 | \$0.00 |
| Thu, Oct 1, 2026 3:30 PM | Thu, Oct 1, 2026 6:30 PM | 1 | \$0.00 |
| Thu, Oct 8, 2026 3:30 PM | Thu, Oct 8, 2026 6:30 PM | 1 | \$0.00 |
| Thu, Oct 22, 2026 3:30 PM | Thu, Oct 22, 2026 6:30 PM | 1 | \$0.00 |
| Resource level fees | | | \$15.00 |
| Recreation Technology Fee | \$15.00 / Each x 1 | \$15.00 | |

Custom Questions

| QUESTION | ANSWER |
|---|---|
| If applying on behalf of the organization, please provide Organizations Tax ID (put N/A if not an organization) | 95-1644047 (foiund this from a google search) |
| Is this event open to the general public? | No |
| Organization Name/User Name | Westridge |
| Parks/designated recreational facilities may not be used for commercial use/purpose /monetary gains. 5.24.020 Commercial use prohibited. Confirm the request is NOT for commercial use/purpose. | Confirmed (NOT for Commercial Use/Purpose) |
| Provide a brief description of your event, including the type of activities. | tennis practice |
| Provide the email of the person who will sign the Use Agreement. | Jenna Wong |
| Provide the name of the person who will sign the Use Agreement? | jwong@westridge.org |
| Will food be (select all that apply): | No food will be at the event |
| Will local/outside vendor(s) be utilized for the day of the event (set up/for the entire duration)? | Yes (vendors require a LCF business license) |
| Will the event be advertised in LCF? | No |
| Will you require lights? | No |
| You must provide a certificate of liability insurance with minimum liability limits of \$1,000,000 per occurrence naming the City of La Cañada Flintridge as a certificate holder. How would you provide proof of insurance if your request is processed? | Provide my own proof of liability insurance |
| Will you provide the necessary documentation/proof via email(Activelcf@lcf.ca.gov) or drop it off at City Hall? | Email (activelcf@lcf.ca.gov) |

Payment Schedules

Original Balance: \$3,090.00 Current Balance: \$3,090.00

| DUE DATE | AMOUNT DUE | AMOUNT PAID | WITHDRAWAL ADJUSTMENT | BALANCE |
|--------------|------------|-------------|-----------------------|------------|
| May 18, 2026 | \$3,090.00 | \$0.00 | \$0.00 | \$3,090.00 |

Parks and Recreation Commission Agenda Report

| | |
|------------------------------|---|
| Meeting Date: | May 26, 2026 |
| Subject: | Receive and File Open Space and Recreation Element |
| Presenter: | Angela Cho, Assistant Director of Administrative Services |
| Proposed Action: | Receive and file Open Space and Recreation Element |
| Environmental Impact: | None |
| Fiscal Impact: | None |

Background:

At the regular meeting of the Parks and Recreation Commission on November 12, 2025, Antonio Gardea, Assistant Director of Community Development, from the General Plan Update Project Team, provided the Commission with an update and solicited feedback on the City's General Plan, specifically the Open Space and Recreation Element. The Project Team's presentation highlighted key findings from the existing conditions analysis, as well as community engagement activities conducted to date. They also summarized input received from City departments and sought Commission feedback on priorities and opportunities related to parks, recreation, and trails. Most recently, the Project Team sought out and incorporated feedback from the Trails Council regarding trails goals and policies as part of the Open Space and Recreation Element.

The Open Space and Recreation Element is being comprehensively updated to meet new State requirements under Senate Bill (SB) 1425 while aligning with local goals for community health, sustainability, and climate resilience. The Open Space and Recreation Element will set priorities and guide improvements to park facilities, recreation programming, and trail improvements, addressing both physical needs and equitable access across the City of La Cañada Flintridge.

Discussion/Analysis:

Feedback from the Parks and Recreation Commission meeting and staff was received and incorporated to shape the draft goals and policies of the Open Space and Recreation Element. Any additional comments shall be directed to Antonio Gardea, Assistant Director of Community Development.

Options:

1. Receive and file the Open Space and Recreation Element

Recommendation:

Option No. 1 - It is recommended that the Parks and Recreation Commission take the following

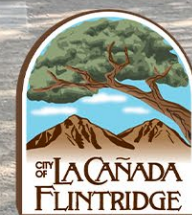
action(s): Receive and file the Open Space and Recreation Element

Attachments:

1. Open Space and Recreation Element

3

OPEN SPACE AND RECREATION ELEMENT



Adopted XX Abc, 2026

La Cañada Flintridge
General Plan



Table of Contents

| | |
|----------------------------------|----|
| INTRODUCTION | 4 |
| PARKLAND TYPOLOGY | 7 |
| TRAIL SYSTEM | 12 |
| COMMUNITY FACILITIES..... | 14 |
| PARK LAND GAP ANALYSIS | 17 |
| URBAN TREE CANOPY..... | 23 |
| GOALS POLICIES AND ACTIONS | 28 |



INTRODUCTION

The Open Space and Recreation Element of the City of La Cañada Flintridge complies with California Government Code Sections 65560 and 65302(e) by providing a framework to preserve, manage, and enhance open spaces, including natural resources, recreation areas, and scenic and historic landscapes, thus contributing to health and wellbeing of the community.

INTRODUCTION

The City of La Cañada Flintridge is home to extensive natural open spaces, public parks, and areas dedicated to both public and private recreational facilities and trails. The City is strategically positioned between the foothills of the San Gabriel Mountains and the Angeles National Forest to the north, and the San Rafael Hills to the south.

Since its incorporation, the community has prioritized the preservation and protection of its open space areas. The City encompasses approximately 943 acres of parkland, which includes all areas designated as Parks and Recreation and Open Space on the Land Use Map. Of these 6.75 acres are categorized as public parks. Many of the undeveloped private lands, generally designated as Hillside Residential, are located on steep and visually prominent hillsides. These hillsides are home to significant environmental and aesthetic resources, and are traversed by numerous hiking, bicycling, and equestrian trails.

In addition to the open spaces within the City, substantial recreational facilities and open spaces are nearby, including the Angeles National Forest and the Hahamongna Watershed Park in Pasadena. The City's robust trail system connects to an extensive network of trails in Pasadena, Glendale, Altadena, other unincorporated areas of Los Angeles County and the Angeles National Forest.

Purpose

The purpose of the Open Space and Recreation Element is to create a framework guiding present and future decisions and investments in parks, trails, recreation, and community facilities across the City of La Cañada Flintridge, contributing to a high quality of life for residents. This element will set goals and policies to preserve, manage, and develop open spaces within the City. It aims to support residents' objectives of preserving and expanding the City's natural open spaces, recreation areas, and trails.

The City of La Cañada Flintridge is a built-out City which makes it challenging to find available vacant land for parks, and recreation and expansion of trail system. Therefore, the Open Space and Recreation Element aims to support the development and improvement of these facilities by focusing its goals and policies in preserving the existing facilities while finding new ways to add more of these spaces creatively.



Relationship with Other Elements

The Open Space and Recreation Element was developed to safeguard and effectively manage the open space resources and community facilities in the City of La Cañada Flintridge. This element aligns with other elements of the General Plan by implementing cohesive goals and guiding principles. In particular:

- **Land Use Element:** The Land Use Element outlines the proposed uses of land, their intensity, and location. The Land Use Element supports and complements the Open Space and Recreation Element by designating parcels for parks, recreation, and open space uses, and by aligning land use goals and policies to protect, manage, and enhance these areas.
- **Circulation Element:** The Open Space and Recreation Element may help plan for trails, bike routes, and pedestrian routes. The intercorrelation of these elements allows for a well-integrated transportation network and promotes the use of open spaces.
- **Housing Element:** The Open Space and Recreation Element contributes to the Housing Element by planning parks, recreation, and open space areas that new housing developments can benefit from, ensuring residents have access to open spaces and enhancing their quality of life.
- **Conservation Element:** The Open Space and Recreation Element and Conservation Element are interconnected, both focusing on the preservation and management of spaces. However, while the Conservation Element focuses on natural resource preservation, the Open Space and Recreation Element supports these efforts by designating protected areas and promoting environmentally responsible land management practices.
- **Safety Element:** The Open Space and Recreation Element can complement the Safety Element by preserving or proposing green spaces that mitigate natural hazards, such as floodplains, excessive heat, and fire-prone areas. It also supports community resilience by providing open areas that can be used for emergency evacuation or as buffer zones in disaster-prone regions.
- **Noise Element:** The Open Space and Recreation Element can serve to maintain natural buffer zones and green spaces that mitigate noise pollution, complementing the goals of the Noise Element.
- **Air Quality Element:** The Open Space and Recreation Element may complement the Air Quality Element by creating policies and goals that preserve open space to reduce pollution.



EXISTING CONDITIONS ANALYSIS

PARKLAND TYPOLOGY

Parks and open spaces play a crucial role in the City of La Cañada Flintridge, providing areas for recreation, relaxation, social gatherings, and outdoor enjoyment. To ensure these areas cater to various needs, cities commonly categorize parks by their size, intended use, and the populations they serve. Generally, cities feature a variety of park types, including mini parks, neighborhood parks, community parks, regional parks, and linear parks.

The City of La Cañada Flintridge is home to a variety of parks and open space areas that provide recreational opportunities for their residents. The City boasts of six parks, 18 trails, and five open space areas including the Descanso Gardens and the La Cañada Flintridge Country Club. The City is also in close proximity to the Angeles National Forest, Hahamongna Watershed Park, the San Rafael Mountains Open Space, and the Verdugo Mountains Open Space Preserves. The City's close proximity to these open spaces and the national forest add not only the recreational opportunities for the residents but contributes to their health and wellbeing.

A PARK is a designated open space for public recreation and leisure, typically improved with amenities such as lawns, play areas, and sports or picnic facilities. Unlike trails, which are primarily linear corridors for movement, parks serve as destinations for play, relaxation, and community gathering.

Subsequent sections, **FIGURE 1**, and **TABLE 1** documents various parks in City of La Cañada Flintridge.

Mini Parks

Mini parks are typically less than an acre in size and are usually located within dense neighborhoods, making them a very short walking distance from residences, usually 5-minutes. These parks generally have limited facilities, such as benches, restrooms, and playgrounds. These may also be used as dog parks.

The City of La Cañada Flintridge has a total of four mini parks: Glenhaven Park, Mayor's Discovery Park, Winery Channel Trailhead Park, and Olberz Park. Glenhaven Park is equipped with tennis courts, a playground, and restrooms, catering to both active and passive recreational needs. Olberz Park provide benches and a gazebo, offering peaceful spots for relaxation. Mayors' Discovery Park boasts a discontinued water feature and restrooms. Although these parks are not the largest in size, as shown in **TABLE 1**, they offer a variety of amenities that enhance the community's quality of life.



Neighborhood Parks

Neighborhood parks are typically a few acres in size, ranging from one to ten acres, and generally serve residents within a 10 to 15-minute walk from homes. These parks often feature playgrounds, restrooms,

benches, walking paths, and sometimes basketball or tennis courts. The City of La Cañada Flintridge has two neighborhood parks: Memorial Park and Glenola Park. Memorial Park features a playground for children and convenient restrooms. Glenola Park provides benches and a small gazebo, offering peaceful spots for relaxation

Community Parks

Community parks typically serve more than one neighborhood and can range from 10 to 40 acres. These parks usually offer a wide array of amenities, including playgrounds, paths, trails, restrooms, picnic areas, and multiple sports facilities. They are often located within 2 to 3 miles of the neighborhoods they serve. The City of La Cañada Flintridge has no community parks at this point.



Regional Parks

Regional parks are typically more than 40 acres and serve more than just one neighborhood or City. These parks often feature picnic areas, athletic fields, event spaces, natural areas, and may have historical features. While the City of La Cañada Flintridge does not have a regional park, it is situated near Hahamongna Regional Park to the south, providing residents with an accessible recreational park.



Linear Parks

Linear parks are typically less than 20 acres and are typically known for their greenway and length. These parks tend to be narrow and run along City edges, major corridors, and large developments. These parks often include seating, trails, picnic areas, and lots of shade. The Southern California Edison easement within the City of La Cañada Flintridge may fit in this category but it is not owned by the City. However, many residents within the City of La Cañada Flintridge consider the numerous trails within the City linear parks.

Other Open Space

The City of La Cañada Flintridge is situated near several prominent open spaces that fulfill multiple roles.

- protect natural resources, such as plant and animal habitats and waterways
- preserve important viewsheds
- support resource protection including groundwater recharge zones
- serve as electrical transmission corridors
- offer both active and passive recreational opportunities
- support public health and safety by including debris basins, watersheds, unstable soil areas, and high wildfire risk zones and limiting development in these areas

The Angeles National Forest lies to the north and east sides of the City, while the Hahamongna Watershed Park is located southeast of the City boundary. Within the City, both public and private parks are available. These include Descanso Gardens, Cherry Canyon, and La Cañada Flintridge Country Club.



Angeles National Forest:

The City of La Cañada Flintridge borders the Angeles National Forest, providing accessible parkland within close proximity to La Cañada Flintridge residents.

National parks and national forests are established by an act of Congress. Proposals for these designations can come from the public, local or state officials, Indian tribes, members of Congress, or the National Park Service. To be considered, the proposed areas must possess nationally significant natural, cultural, or recreational resources. They must also be sustainable, feasible, and require management by the National Park Service.

Hahamongna Watershed Park

Hahamongna Watershed Park, located in the City of Pasadena, borders La Cañada High School and extends over 1,300 acres in the Arroyo Seco. This regional park serves Pasadena, La Cañada Flintridge,

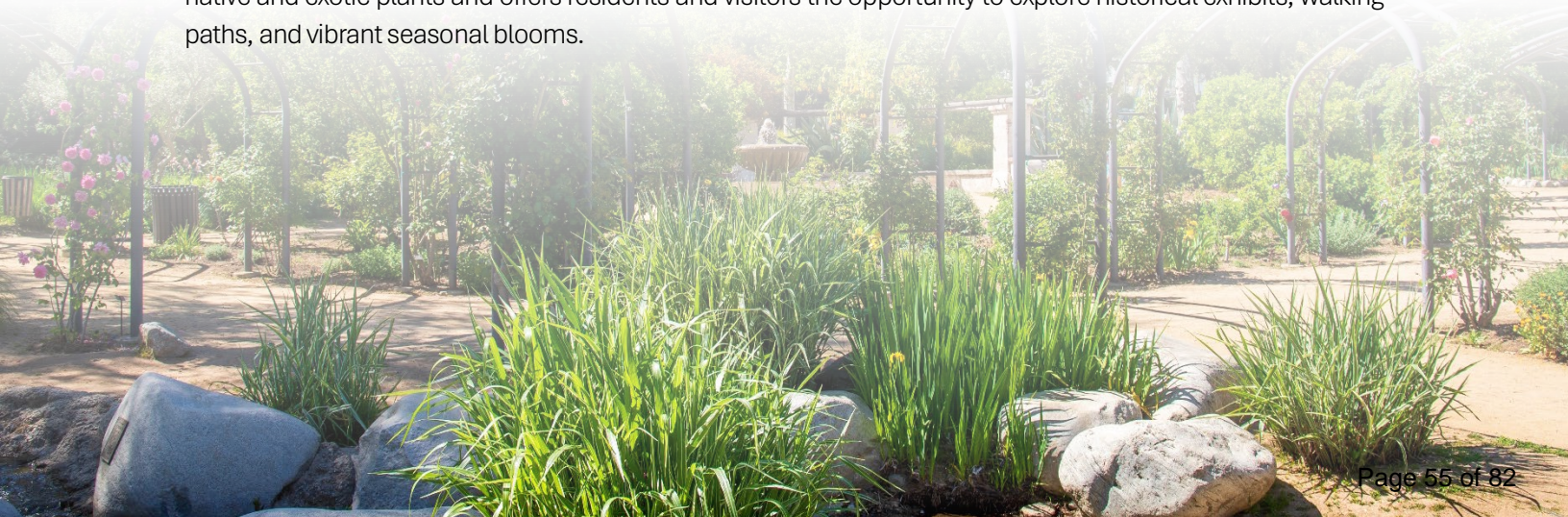
and neighboring cities. Within Hahamongna, visitors can enjoy athletic fields, bridle, bicycle, and hiking trails, as well as picnic and barbecue areas.

Gould Canyon/Lukens Connection Open Space

The Gould Canyon Open Space is a natural area that provides multiple trails for hiking and outdoor activities. It features rolling hills and scenic views. The Lukens Connection Trail runs through the open space area north and south.

Descanso Gardens

Spanning approximately 150 acres, Descanso Gardens, is a nationally accredited botanical garden recognized as a “museum of living collections” that is owned by the County of Los Angeles. It is home to a diverse array of native and exotic plants and offers residents and visitors the opportunity to explore historical exhibits, walking paths, and vibrant seasonal blooms.





Cherry Canyon

Located adjacent to Descanso Gardens, Cherry Canyon spans approximately 137 acres. It features an extensive network of trails that weave through its terrain, offering breathtaking views of the surrounding mountains and valleys.

La Cañada Country Club

This is a premier recreational facility situated in the scenic foothills of the City of La Cañada Flintridge. The approximately 88-acre private club maintains an 18-hole golf course, tennis courts, a swimming pool, fitness facilities, and dining options.

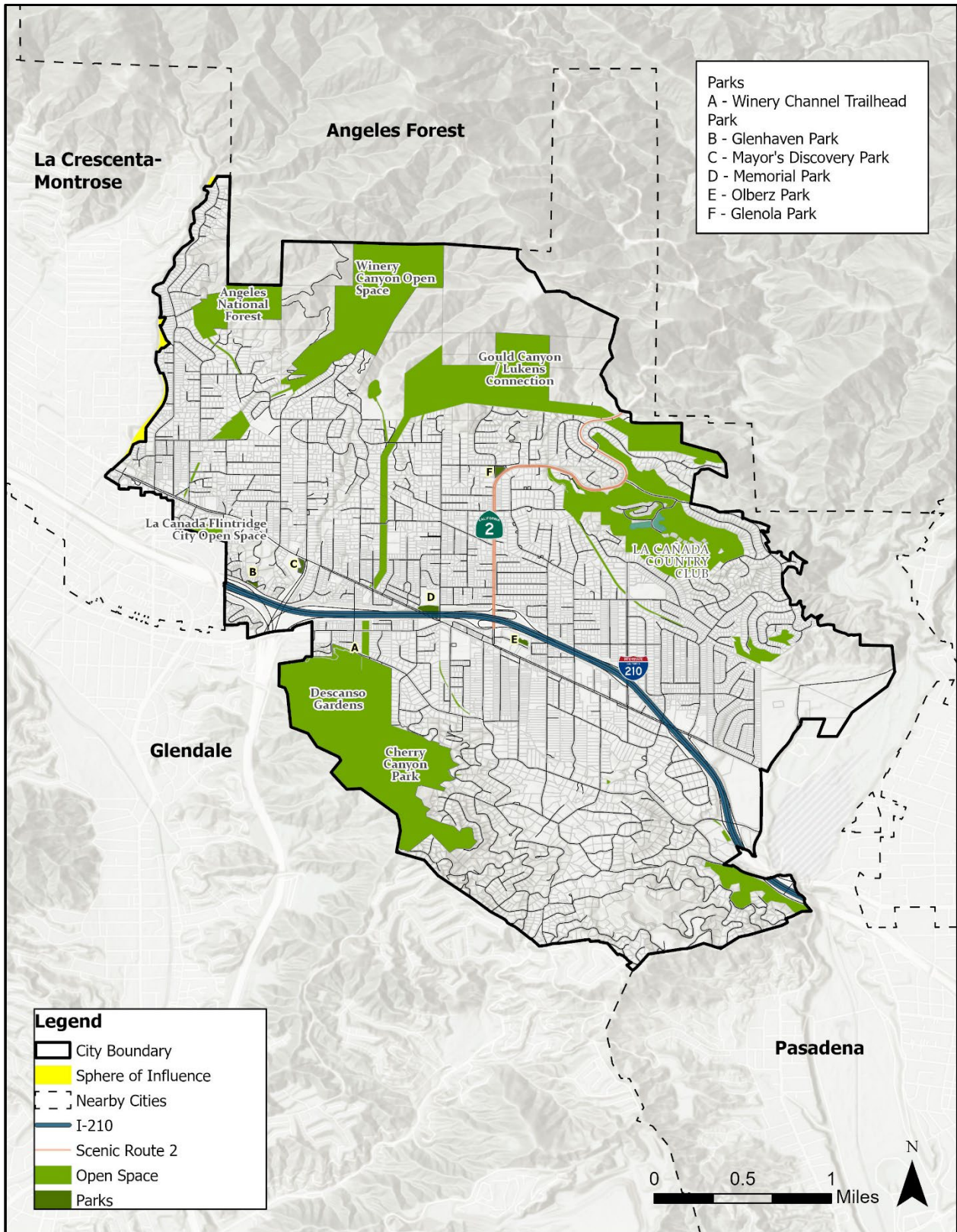
Winery Canyon Open Space

Positioned in the foothills of the San Gabriel Mountains, Winery Canyon Open Space encompasses approximately 343 acres. Through Winery Canyon Open Space runs the Hall Beckley Canyon Trail in the southern portion of the open space.

TABLE 1: PARKS AND OPEN SPACE

| Park/Open Space Name | Acres |
|--|---------------------|
| Parks in the City | |
| Mayor’s Discovery Park | 0.94 acres |
| Glenhaven Park | 0.47 acres |
| Olberz Park | 0.75 acres |
| Memorial Park | 1.65 acres |
| Glenola Park | 1.13 acres |
| Winery Channel Trailhead Park | 1.81 acres |
| Park Total | 6.75 acres |
| Other Open Space | |
| Descanso Gardens | 150 acres |
| Cherry Canyon Park | 137 acres |
| La Cañada Country Club | 88 acres |
| Winery Canyon Open Space | 343 acres |
| La Cañada Flintridge City Open Space* | 5.4 acres |
| Gould Canyon/Lucken’s Connection | 64 acres |
| Los Angeles County Flood Control District | 88.25 acres |
| US Government – Angeles National Forest | 44 acres |
| Southern California Edison Easement** | 17 acres |
| Open Space Total | 936.65 acres |
| TOTAL Acreage | 943.4 |
| <p>Note: The table excludes Hahamongna Watershed Park and portions of the Angeles National Forest outside of the City boundaries. The acreages are based on the GIS Data provided by the City of La Cañada Flintridge. These may differ from previous versions of the General plan.</p> <p>*City owned vacant hillside property.</p> <p>**Owned by Southern California Edison. Acreage is approximate.</p> <p>Source: County of Los Angeles and City of La Cañada Flintridge, GIS Data</p> | |

FIGURE 1: OPEN SPACE IN LA CAÑADA FLINTRIDGE





TRAIL SYSTEM

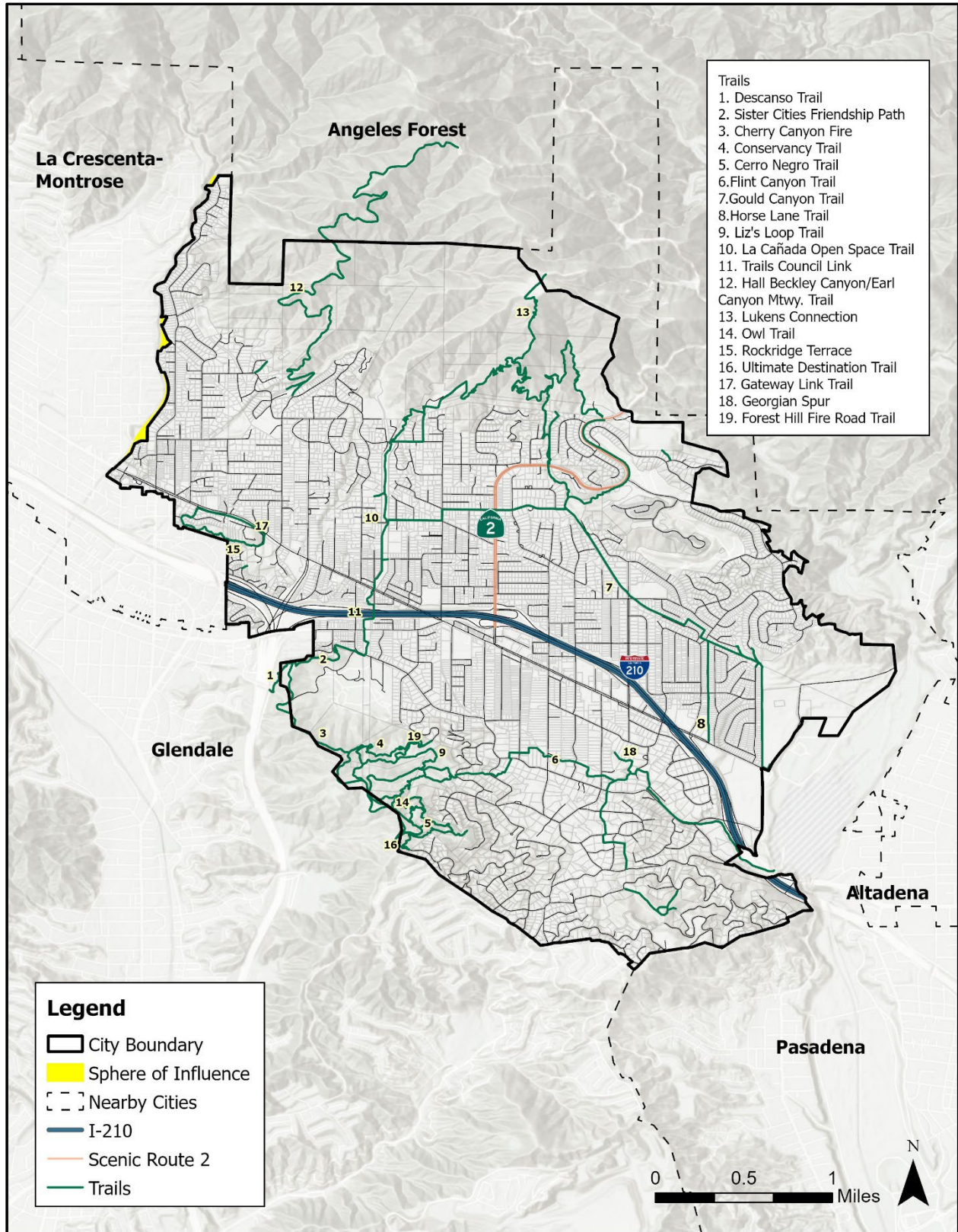
Trails are an important part of La Cañada Flintridge and have existed within the City since it was settled. When the hills of Flintridge were originally subdivided in the 1920s, bridle paths were included in the subdivision plans. Additionally, in 1996 the American Hiking Society has designated the City of La Cañada Flintridge as a "Trail Town, USA," ranking it among the top ten towns in the country.

The City has placed a high priority in the preservation, maintenance, and expansion of the trail system within the City and in 2006 adopted the City of La Cañada Flintridge Trails Master Plan. This master plan was created by the La Cañada Flintridge Trails Council and adopted by the City. The Trails Council is a nonprofit, volunteer organization that was created in 1974 just two years before the official incorporation of the City of La Cañada Flintridge. The Trails Council spearheads many projects that include maintenance and trail restoration funded through donations, including funding from the City. La Cañada Flintridge has 19 trails totaling approximately 23 miles. TABLE 2 and FIGURE 2 breaks down the trails located within the City and the length of each trail. The Trails Council, in coordination with the City, is in the process of updating Trails Master Plan as of this writing.

TABLE 2: EXISTING TRAILS

| Park/Open Space Name | Length (Miles) | Trail Type |
|--|------------------------|---------------------------------|
| Cerro Negro Trail | 1.16 miles | Equestrian, Pedestrian, Bicycle |
| Cherry Canyon Fire Road | 1.14 miles | Equestrian, Pedestrian, Bicycle |
| Conservancy Trail | 0.7 miles | Equestrian, Pedestrian, Bicycle |
| Descanso Trail | 1.8 miles | Equestrian, Pedestrian, Bicycle |
| Flint Canyon Trail | 2.4 miles | Equestrian, Pedestrian, Bicycle |
| Gateway Link Trail | 0.35 miles | Equestrian, Pedestrian, Bicycle |
| Hall Beckley Canyon/ Earl Canyon Mtwy. Trail | 3.61 miles | Equestrian, Pedestrian, Bicycle |
| Georgian Spur Trail | 0.18 miles | Equestrian, Pedestrian, Bicycle |
| Gould Canyon Trail | 2.9 miles | Equestrian, Pedestrian, Bicycle |
| Horse Lane Trail | 0.56 miles | Equestrian, Pedestrian, Bicycle |
| La Cañada Open Space Trail | 3.7 miles | Equestrian, Pedestrian, Bicycle |
| Liz's Loop Trail | 0.39 miles | Equestrian, Pedestrian, Bicycle |
| Lukens Connection Trail | 0.2 miles | Equestrian, Pedestrian, Bicycle |
| Owl Trail | 0.5 miles | Equestrian, Pedestrian, Bicycle |
| Sister City Friendship Path | 0.3 miles | Equestrian, Pedestrian, Bicycle |
| Trails Council Link | 0.5 miles | Equestrian, Pedestrian, Bicycle |
| Ultimate Destination Trail | 0.3 miles to 0.5 miles | Equestrian, Pedestrian, Bicycle |
| Rockridge Terrace | 0.69 miles | Equestrian, Pedestrian, Bicycle |
| Forest Hill Fire Road Trail | 0.7 Miles | Equestrian, Pedestrian, Bicycle |
| TOTAL Acreage | 22.28 | |
| Source: Trails Council and City of La Cañada Flintridge | | |
| Note: Motorized vehicles are not allowed on trails except for maintenance purposes. | | |

FIGURE 2: TRAILS MAP



COMMUNITY FACILITIES

The Open Space and Recreation Element evaluates community facilities such as schools, athletic fields, libraries, and community centers within the City of La Cañada Flintridge. By assessing these facilities, the City can evaluate current availability and plan for future needs, as well as preserve existing facilities or establish agreements for their use. Given that the City is built out, creating new spaces and facilities may be challenging, making it even more important to effectively utilize and maintain existing facilities. Community facilities are essential for residents, providing valuable recreational opportunities and enhancing the quality of life in the City.

Schools

Within the City of La Cañada Flintridge there is a total of 12 schools, of which only four are public schools. The school breakdown within the City can be seen in **TABLE 3** below. Schools are essential components of a community as they are areas that bring everyone together not just families with children. Many times, these schools may be used as meeting grounds, they are often positioned near parks and playgrounds, and athletic fields which allows for school to serve as ideal location for additional services such as food drives, health fairs, and more. The City of La Cañada Flintridge is served by the La Cañada Unified School District, which includes three elementary schools, a middle school, and a high school that share a campus. The City of La Cañada Flintridge and La Cañada Unified School District have a joint use agreement which is discussed further in the Recreation section of this Element.

TABLE 3: SCHOOLS IN LA CAÑADA FLINTRIDGE

| School Name | School Type |
|---|-------------|
| La Cañada Middle/High School | Public |
| La Cañada Elementary School | Public |
| Paradise Canyon Elementary School | Public |
| Palm Crest Elementary School | Public |
| Flintridge Sacred Heart Academy | Private |
| Flintridge Preparatory School | Private |
| Foothill Progressive Montessori School | Private |
| La Canada Preparatory School | Private |
| Hogg's Hollow Preschool & Kindergarten | Private |
| St. Francis High School | Private |
| Crestview Preparatory School | Private |
| St Bede the Venerable Catholic School | Private |
| Lighted Window Preschool | Non-Profit |
| Source: City of La Cañada Flintridge | |

Libraries and Community Centers

The City of La Cañada Flintridge only has one library located at 4545 North Oakwood Avenue serviced by the Los Angeles County Library Department and one Community Center located at 4469 Chevy Chase Drive, see **FIGURE 3**. The Community Center, a property owned by the City, is operated by the non-profit organization Community Center of La Cañada Flintridge. They offer programs for all ages, including ceramic classes, S.T.E.M. programs for children, sports and fitness activities, arts programs, and camps during summer and school breaks. These programs provide residents with opportunities to engage with their community and stay active.



Active Recreation

Active recreation involves more vigorous and structured activities, often in organized teams, such as baseball, soccer, and football. The City of La Cañada Flintridge has ten athletic fields (see **FIGURE 3** and **TABLE 4**) that are available for the public use through collaboration with the La Cañada Unified School District and an agreement with The Church of Jesus Christ of Latter-Day Saints to utilize their athletic fields as joint use facilities.

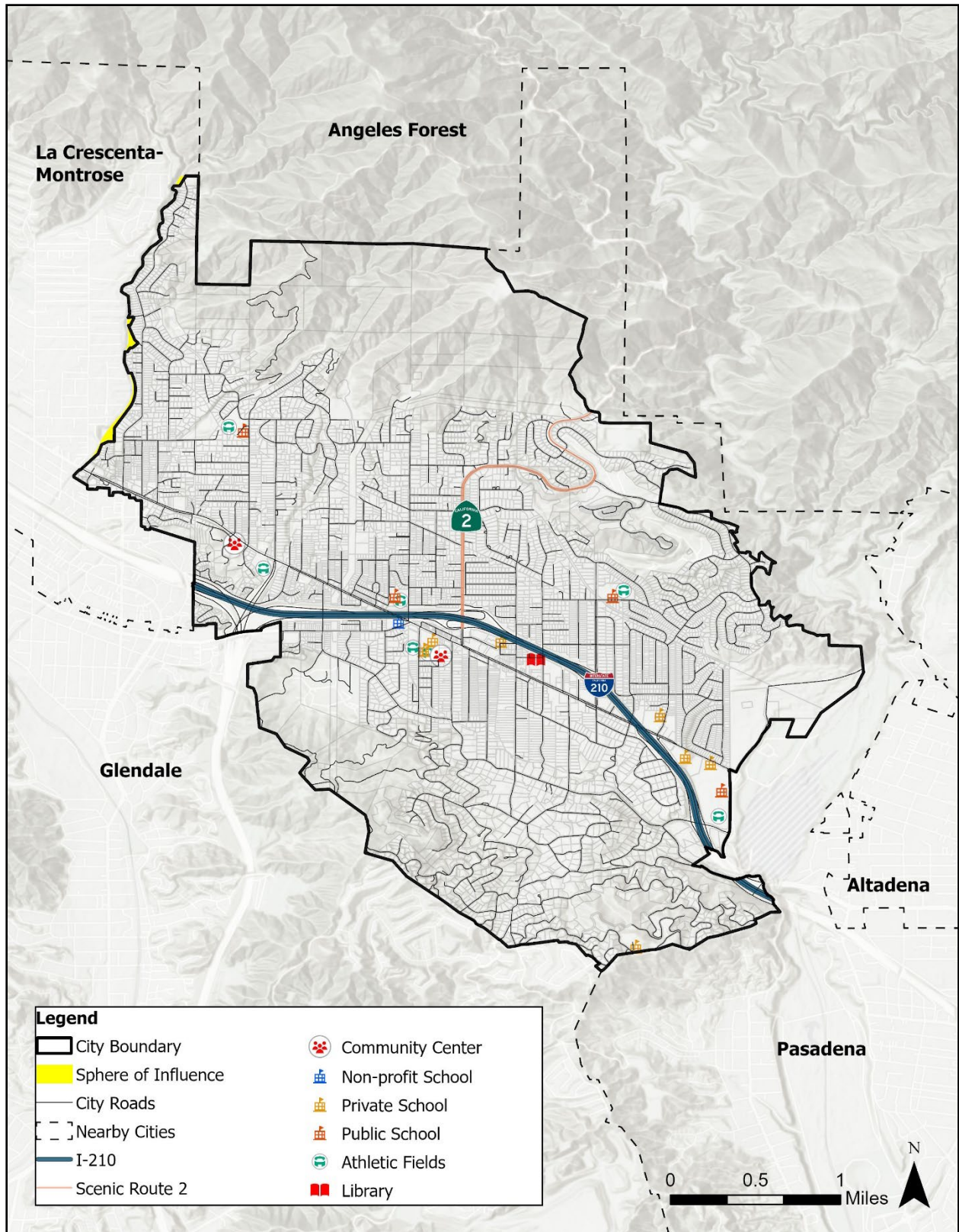
The trails are generally used for passive recreation and leisure activities that do not require intensive physical effort, such as walking. However, many residents and local teams in La Cañada Flintridge utilize the trail system to support various active recreational activities such as cross-country, cycling, and running making the trail system a part of active recreational facilities in the City.

Each year the City releases a master field use schedule for community sports groups in coordination with La Cañada Unified School District and The Church of Jesus Christ of Latter-Day Saints and allocates field permits to sports groups. Additionally, there are limitations to field use at the La Cañada High School Oak Grove Athletic Field which only allows the use of the field for soccer and children 8 and under. Similarly, the Cornishon Athletic Field only allows children 12 and under for specific activities and the Latter-Day Saints Athletic field is available for children 12 and under and is not open to the public on Sundays. The school fields are closed during the La Cañada Unified School District winter break. The 2025 amendment to the joint-use agreement between the City and La Cañada Unified School District adjusted field hours, shifting weekday use to start later and reserving certain fields for school sports, thereby reducing public access time. The City’s Administrative Services Department and the Joint Use Committee must balance limited field availability against high demand from schools, community programs, and private sports teams.

TABLE 4: RECREATION FACILITIES IN LA CAÑADA FLINTRIDGE

| Location | Field Type | Public Usage of School Facilities (Hours) | |
|--|--|---|---------------------|
| | | On School Days | On No-School Days |
| La Cañada High School Athletic Fields (Varsity, JV, Oak Grove) | Soccer, Football, Baseball | <u>Monday, Wednesday, Friday</u> 5:30 PM – 11:00 PM <u>Tuesdays and Thursdays</u> 6:00 pm – 11:00 pm | 7:00 AM to 11:00 PM |
| Cornishon Athletic Field | Tennis Courts, Pickleball Courts, Baseball | 3:00 PM – 11:00 PM | 7:00 AM to 11:00PM |
| FIS Athletic Field (Upper and Lower Field) | Baseball, Soccer | <u>Upper Field</u> 3:15pm – 11:00 PM <u>Lower Field</u> 5:00 PM – 11:00 PM | 7:00 AM to 11:00PM |
| Paradise Canyon Elementary Athletic Field | Soccer, Basketball | 4:45 PM – 11:00 PM | 7:00 AM to 11:00PM |
| La Cañada Elementary Athletic Field | Baseball, Basketball | 4:45 PM – 11:00 PM | 7:00 AM to 11:00PM |
| Latter-Day Saints Athletic Field | Baseball | <u>Monday – Saturday</u> non-school hours | 7:00 AM to 11:00PM |
| Source: City of La Cañada Flintridge | | | |

FIGURE 3: COMMUNITY FACILITIES MAP



PARK LAND GAP ANALYSIS

A parkland gap analysis is used to identify areas or demographic groups within a community that lack adequate access to parks and recreational open spaces. It compares where parks currently exist with where people live and how easily they can reach them using measures like walking distance (e.g., a 10-minute walk), population density, and demographic or equity indicators.

Park Ratio per 1,000 Residents

The City of La Cañada Flintridge has 6.75 acres of public park space for its population of 20,573 (2020 Decennial Census). This translates to a ratio of 0.33 park acres per 1,000 residents. The Los Angeles County average is 3.3 park acres per 1,000 residents¹. Additionally, according to the National Recreation and Park Association's 2025 Agency Performance Review, a typical park and recreation agency in the U.S. manages 10.2 acres of parkland per 1,000 residents. The National Recreation and Park Association is an independent, non-profit organization and is the primary professional organization within the park planning. Based on County and National Park acreage-to-resident ratios, the City does not have sufficient parkland for its population. However, the City has more than 800 acres of open space and 24 miles of trails that residents may access or have visual relief from urban development. While these are not traditional parkland spaces in terms of usability, these provide recreational opportunities such as trails for residents to enjoy (See **TABLE 1** and **TABLE 2**). As part of the Open Space and Recreation Element, the City may assess existing parks and their infrastructure to ensure equitable access and maintain the quality and accessibility of the limited park space within the City.

5-minute and 10-minute Walkshed

A 5-minute (quarter mile) and 10-minute (half mile) walkshed assessment was conducted to further evaluate residents' access to six parks and ten trailheads within the City of La Cañada Flintridge (See **FIGURE 4** and **FIGURE 5**). The parks within La Cañada Flintridge are located closely together on the west side of the city and near the central area close to Interstate 210. Therefore, only 59 percent of residents are within a 5- or 10-minute walkshed of parks within the city according to Park Serve². However, due to the City's proximity to open space areas and parks outside of the city boundary, residents may access parks that may not be within the city limits.

According to **FIGURE 4**, there are gaps in park access in the northern and southern parts of the city. Although, to the north, Hall Beckley Canyon and Webber Canyon, along with some trails and the Angeles National Forest outside the City limits, may provide some access points that residents may access within a quarter or half mile radius. Nevertheless, not all residents are near these access points, making these spaces more of visual relief rather than usable green spaces. To the south, Cherry Canyon Park and Hahamongna Watershed Park, just outside the city boundary, offer additional green spaces for residents in the southern portion of the city. To the northeast is La Cañada Flintridge Country Club, which, despite having an entrance fee, may still provide visual relief for residents living nearby.

The city also has various trails and open spaces. **FIGURE 5** shows access to trails via trailheads withing 5- and 10-minute walking distance. If trailheads and open spaces were considered, residents' access to parks across the city would significantly increase due to the extensive open spaces and trails within and near the city limits.

¹ Los Angeles County. Countywide Comprehensive Park & Recreation Needs Assessment: Appendix A- City of La Cañada Flintridge, Study Area Profile. Los Angeles County Department of Parks and Recreation, May 3, 2016.

² Trust for Public Land. ParkServe. Available at: <https://www.tpl.org/parkserve>. Accessed January 22, 2026.

Note that informal trail access has not been included in this analysis, although it may substantially increase access to parks and recreation.

FIGURE 6 highlights priority areas for new park development in the La Cañada Flintridge region by integrating environmental, health, and demographic indicators based on the data provided by ParkServe. The areas marked in purple, particularly in the central and southeastern parts of the City, are identified as having the greatest need for additional parks space. These areas also experience overlapping challenges such as high heat exposure, elevated rates of physical inactivity, older adults, and children. According to American Community Survey (2021) La Cañada Flintridge’s population includes approximately 15 percent aged 65 and older and 26 percent under 19, representing residents who often have limited access to personal vehicles. These age groups depend more heavily on walkable connections, nearby parks, and trail networks to reach recreation areas safely and independently, underscoring the need for well-connected, accessible open space throughout the city. Expanding green spaces in these zones would not only enhance equitable access to recreation but also help mitigate environmental health risks like urban heat and air pollution.

Equitable Access to Parks

In light of Senate Bill (SB) 1425 (2023), which requires cities to address equitable access to parks, open space, and recreational facilities as part of their General Plan updates, La Cañada Flintridge must ensure that all residents regardless of income, age, or ability, have fair access to quality recreational opportunities. While the CalEnviroScreen tool shows no disadvantaged communities within the City, equity extends beyond socioeconomic status to include fairness across age groups and abilities. SB 1425 highlights the importance of equitable park distribution, accessibility, and amenities to prevent disparities and to ensure that children, seniors, and individuals with disabilities have equal opportunities to enjoy safe, high-quality parks and open spaces.

La Cañada Flintridge has a Walk Score of 34 out of 100 and a Bike Score of 25 out of 100³, indicating it is largely car-dependent with limited pedestrian and cycling infrastructure. The city’s hilly terrain and dispersed land use pattern make walking and biking less convenient, highlighting the need for improved active transportation connections to parks, schools, and neighborhood destinations.

Los Angeles County 2022 Parks and Recreation Needs Assessment

According to the Los Angeles County 2022 Parks and Recreation Needs Assessment Plus, West San Gabriel Valley Regional Study Area Profile Report, the majority of La Cañada Flintridge residents live within a 5-mile drive of a regional recreation park. The entire city falls within a 5-mile drive of a Nature-Based Recreation Area entry. The report also indicates that a significant portion of La Cañada Flintridge residents are within a 0.5-mile walk of a trailhead or access point and within a 2.5-mile bicycle ride of a trailhead or access point. Resident of La Cañada Flintridge with vehicles and bicycles may have increased access to green spaces as they may reach these spaces faster than individuals without a vehicle. Overall, the City of La Cañada Flintridge is well positioned near green spaces.

³ Walk Score. Cities and Neighborhoods. Available at: <https://www.walkscore.com/cities-and-neighborhoods/>. Accessed January 22, 2026.

FIGURE 4: 5- AND 10-MINUTE WALKSHED FROM PARKS

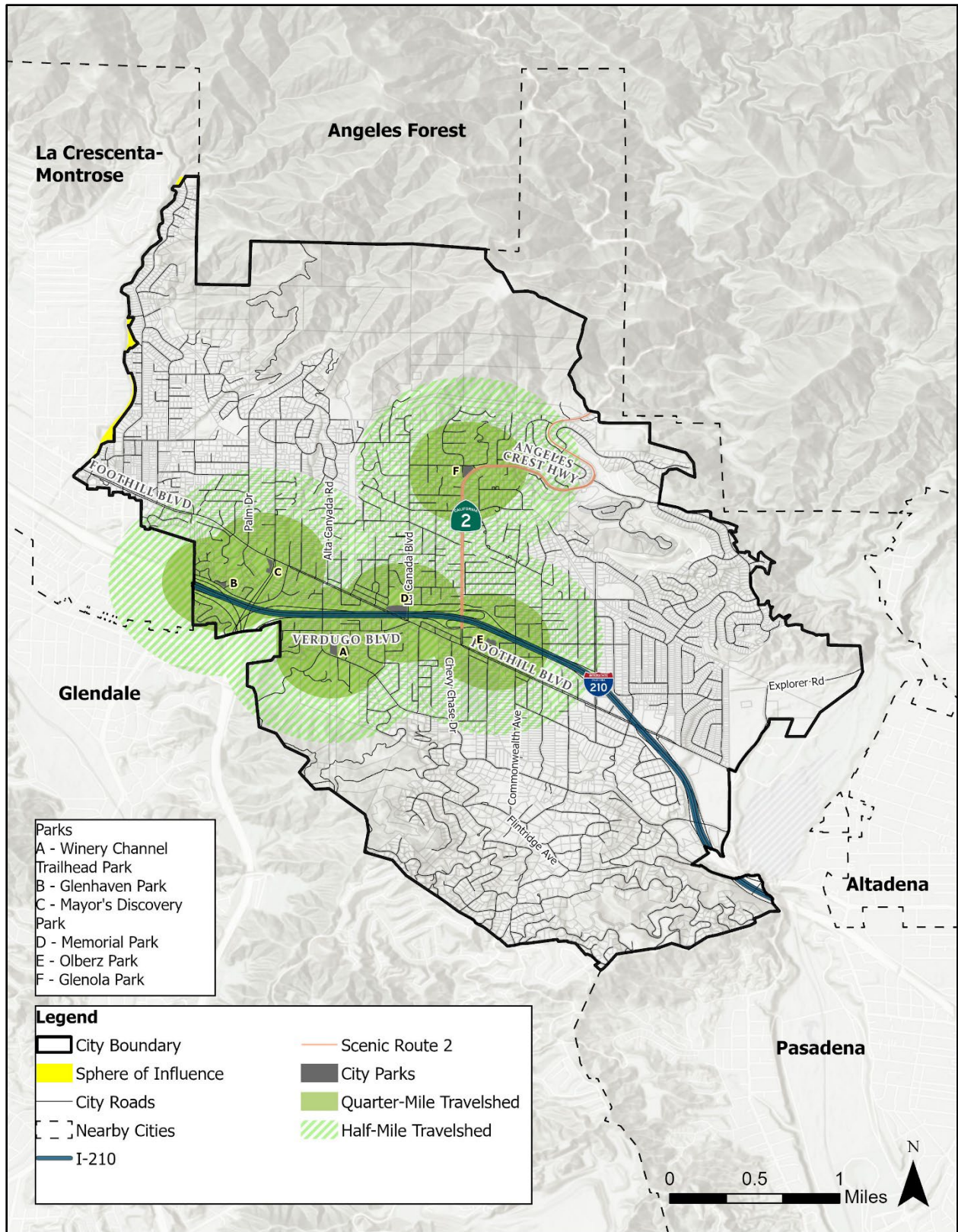


FIGURE 5: 5- AND 10-MINUTE WALKSHED FROM TRAIL HEADS

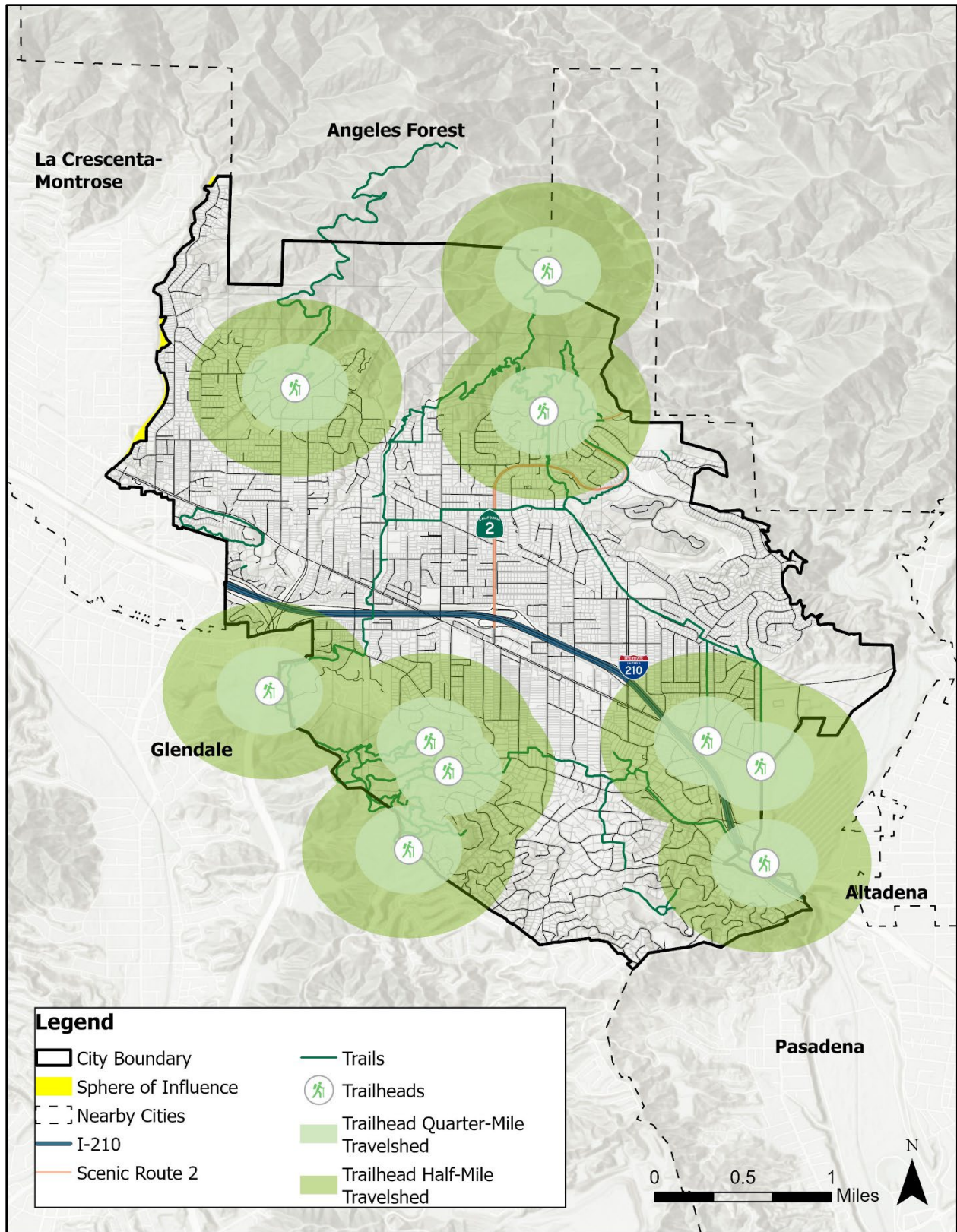
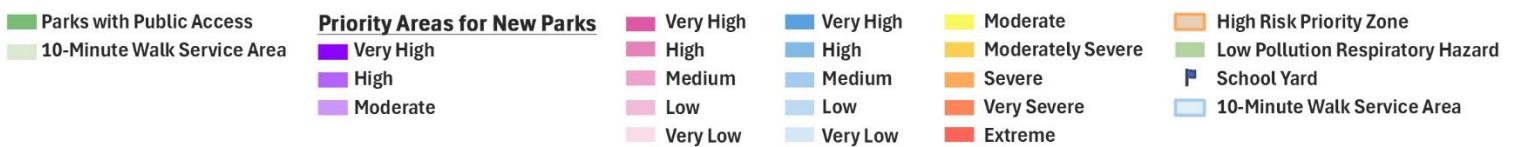
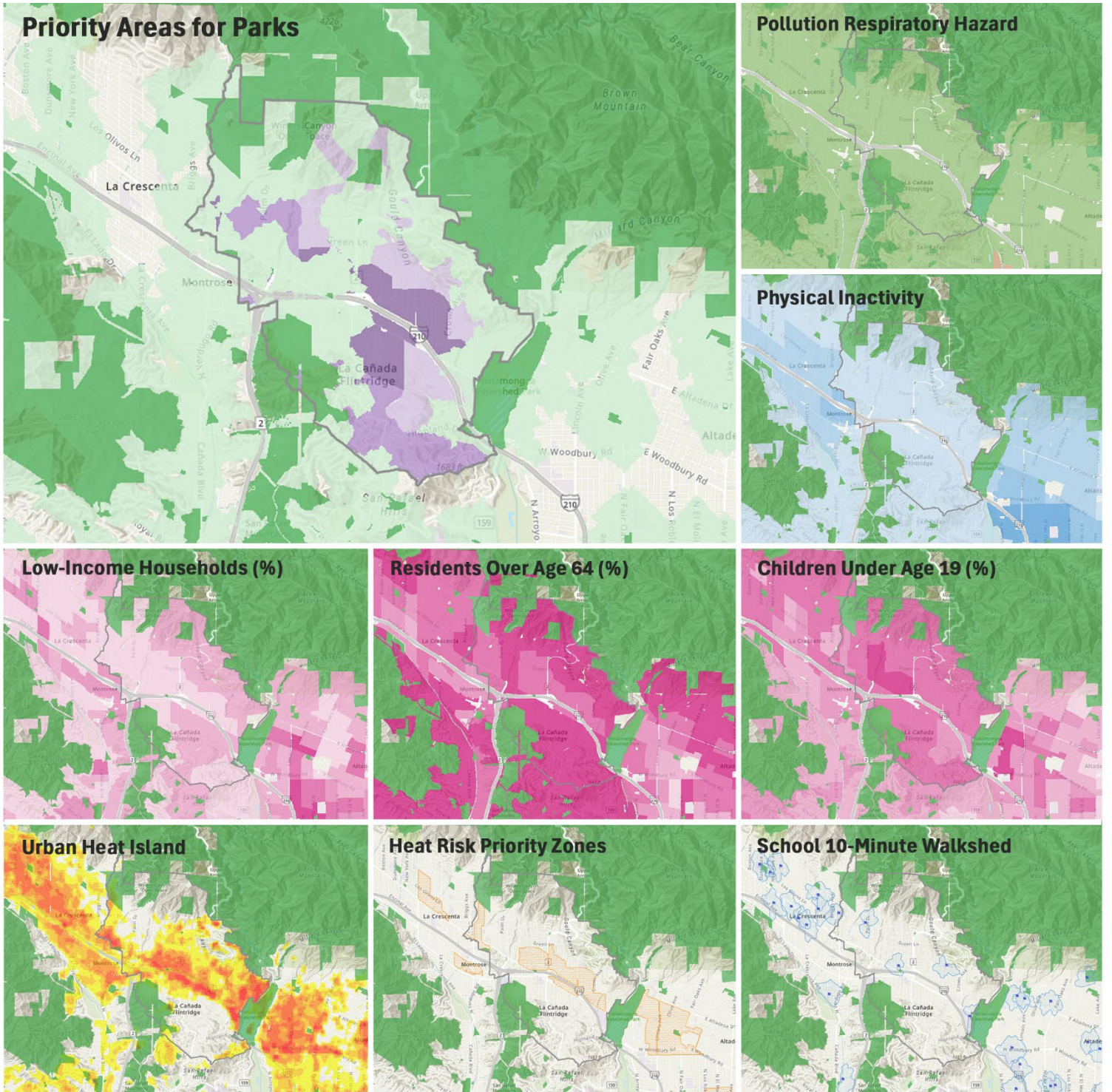


FIGURE 6: PRIORITY AREAS FOR PARKS



Gap in Athletic Fields

The lack of City-owned athletic fields and dependence on shared facilities with schools and churches indicates a shortage of athletic fields especially for teams serving children 12 and older, who must seek opportunities outside the city amid an already constrained supply of athletic fields in neighboring jurisdictions. Non-residents must pay surcharges to use athletic facilities in nearby cities such as Pasadena and Glendale, where local priority policies limit field access for outside users. According to each City's Open Space and Recreation Element, both jurisdictions face limited availability of athletic fields relative to community demand. Pasadena notes a shortage of regulation-sized fields and scheduling conflicts among youth leagues, while Glendale identifies capacity constraints and high utilization rates across its sports fields. Consequently, regional access to athletic fields remains competitive, further restricting options for La Cañada Flintridge teams seeking practice or game space outside City limits.



As part of the General Plan, it is important to explore creative and multifaceted strategies to expand access to athletic fields within a largely built-out community. Potential approaches may include partnerships with the La Cañada Unified School District for expanded joint-use agreements, repurposing underutilized public land or community spaces for multi-functional recreation, or investing in alternative turf and lighting upgrades to extend play hours on existing fields. The City may also explore opportunities for strategic land acquisition to develop new athletic facilities, particularly in areas underserved by parkland or active recreation space. Additional strategies could involve shared-use partnerships with neighboring jurisdictions or organizations and the potential use of utility corridors or easements for informal recreational uses. Collectively, these options could help address growing community demand particularly for youth sports and align with long-term goals to enhance equitable access to high-quality recreational amenities.

Promoting Health and Well-Being

Access to open spaces, parks, trails, and nature reserves, play a crucial role in enhancing public health. Access to these areas encourages physical activity, which can help reduce the risk of obesity, heart disease, and other chronic conditions. Additionally, spending time in natural settings has been shown to reduce stress, improve mental health, and boost overall well-being. Green spaces also provide social benefits by serving as communal areas where people can gather, fostering a sense of community and social cohesion. The Open Space and Recreation element can serve as a tool to plan these types of spaces and to promote health and well-being. The availability and accessibility of open spaces are vital for promoting both physical and mental health in communities.

URBAN TREE CANOPY

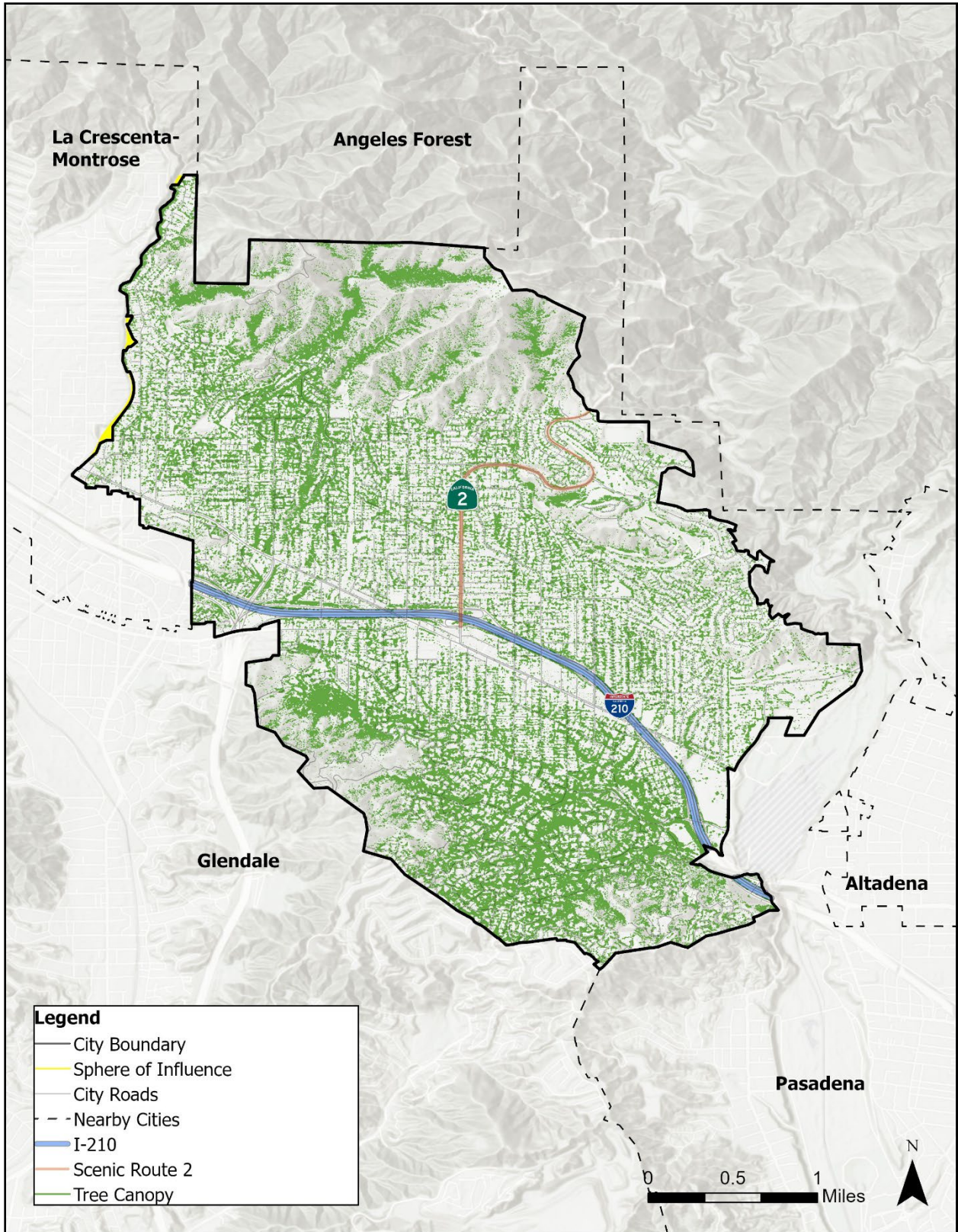
Urban Heat Island Impact

The Urban Heat Island Effect describes the phenomenon in which urbanized regions exhibit higher ambient temperatures compared to nearby rural areas. This temperature disparity results from the substitution of natural vegetation with materials such as concrete, asphalt, and building structures. La Cañada Flintridge's 2024 Climate Action Plan has set a goal to conduct a heat study and map the results to identify areas within the City that could be classified as urban heat islands. Elevated temperatures pose significant health risks and place considerable strain on local infrastructure. Increased reliance on air conditioning can overwhelm the power grid, potentially leading to energy shortages and contributing to higher emissions.

Urban tree canopy is the amount of shade produced by a tree or group of trees. The United States Department of Agriculture Forest Services in partnership with the National Oceanic and Atmospheric Administration (NOAA) and the California Department of Forestry and Fire Protection (CAL FIRE) developed a statewide Urban Tree Canopy database for California. According to this data, the City of La Cañada Flintridge has a 35.8% urban tree canopy with 1,983.8 acres of urban canopy. In comparison, Los Angeles County has about 20% urban canopy cover. As seen in **FIGURE 7**, the majority of the City has some tree canopy cover with higher tree canopy coverage in the southern portion of the City.



FIGURE 7: URBAN TREE CANOPY



Wildfire Versus Tree Canopy

In a very high fire hazard zone, having a dense tree canopy without proper upkeep can significantly increase the risk of wildfires. Overgrown and poorly maintained trees can accumulate dead branches, leaves, and other debris, all of which contribute to highly flammable fuel that can easily ignite and spread fire. This not only endangers the natural landscape but also poses severe threats to structures and the safety of the community. Therefore, it is crucial to strike a balance between preserving open spaces and tree canopies and ensuring sufficient fire safety measures. Regular tree maintenance, such as trimming, removal of dead wood, and creating defensible spaces, helps mitigate these hazards. By adopting a proactive approach to tree management, the City can maintain its green spaces and natural beauty while prioritizing the safety and well-being of its residents and infrastructure.

The California Department of Forestry and Fire Protection develops wildfire hazard severity maps that identify areas at elevated risk of wildfire and the agencies responsible for emergency response within those zones. The entire City of La Cañada Flintridge is located within a Very High Fire Hazard Severity Zone. As a result, it is essential for the City to implement and maintain adequate measures that reduce wildfire risk, including vegetation management, fuel reduction, and other fire-prevention strategies consistent with state and local fire safety requirements.

Additionally, the City advises residents to maintain a 30-foot fire-resistant zone around their homes to serve as a wildfire defense system. This involves removing debris, flammable items, and dry leaves within this 30-foot perimeter. La Cañada Flintridge also holds an annual Community Preparedness Day event to discuss wildfire prevention. The city has also initiated a No Parking during Red Flag Warning Program⁴ in response to past fire events to have clear access to roads during emergencies. Red flag warnings in Los Angeles County are issued when humidity is below 15 percent and there are sustained winds of 25 mph or greater.

The Los Angeles County Fire Department, which serves the City of La Cañada Flintridge, conducts an Annual Defensible Space Inspection Program⁵. Through this program, the Los Angeles County Fire Department provides defensible space clearance notices to property owners in High and Very High Fire Hazard Severity Zones within its jurisdiction. As all homes in La Cañada Flintridge are located within a very high fire hazard severity zone, they are subject to these inspections. This program aims to reduce the risk of wildfires and enhance the safety of communities.

The Los Angeles County Fire Department also provides Plant Selection Guidelines by Zone for Fuel Modification. These guidelines classify the type of plants that can be selected within specific zones: Zone A (within 30 feet of a structure or property line), Zone B (30 to 100 feet from a structure), and Zone C (100 to 200 feet from a structure or adjacent to access roads). Adhering to this plan is crucial for reducing fire hazards, creating defensible space, mitigating fire spread, maintaining visual appeal, and ensuring that the selected plants are well-suited to the local environment. All new development, and major expansions of existing property within the city is subject to the Fuel Modification requirements.

The City of La Cañada Flintridge has implemented a four-year grid trimming program, ensuring that all trees within the City's right-of-way or on City property are trimmed at least once every five years. As part of this

⁴ City of La Cañada Flintridge. Red Flag Warning Program. Available at: <https://lcf.ca.gov/public-safety/redflaginfo/>. Accessed January 22, 2026.

⁵ Los Angeles County Fire Department. Defensible Space Program. Available at: <https://fire.lacounty.gov/fire-hazard-reduction-programs/>. Accessed January 22, 2026.



General Plan, the City may evaluate this program to determine if the trimming should occur more frequently. Additionally, the City provides a public form to request the evaluation of a tree for further trimming, watering, or in cases where a tree is damaged or at risk of falling. The City's Municipal Code, specifically Chapter 11.40, addresses the preservation, protection, and removal of trees on private property. This code mandates that protected private trees can only be removed by an authorized arborist or the homeowner with approval of a permit. It also provides residents with a replacement tree chart and lists penalties for tree removals without a City issued permit. Protected trees within La Cañada Flintridge include certain Oaks and Sycamore trees with a diameter of 12 inches or greater in R-1 Single Family Residential Zones, Deodar Cedars within the Historic Deodar District, any tree over five feet in height in non-R-1 zones, and all trees on public property or within the right-of-way. The City has established tree preservation and protection guidelines to help residents effectively manage and protect trees on their private property.

The comprehensive measures implemented by the City of La Cañada Flintridge, together with the Los Angeles County Fire Department and CAL FIRE, form a robust strategy to combat wildfire risks and create defensible space. By enforcing municipal codes for tree preservation and protection, conducting annual defensible space inspections, and providing plant selection guidelines, the City ensures that its policies align with best practices in wildfire prevention. Community initiatives like maintaining fire-resistant zones around homes and hosting annual preparedness events, further empowers residents to take proactive steps in safeguarding their properties. Collectively, these efforts foster a safer, more resilient community capable of withstanding the dangers posed by wildfires.

To better protect residents from extreme heat, La Cañada Flintridge may consider prioritizing investments in public infrastructure. This could include using heat-efficient materials, providing shade and hydration options at bus shelters, establishing designated cooling centers for extreme heat events, and introducing cool pavements. Cool pavements are innovative surfaces designed to reduce the heat absorbed and emitted by traditional pavement materials. These pavements use materials with higher solar reflectance (albedo) and better heat dissipation properties. By reflecting more sunlight and absorbing less heat, cool pavements can significantly lower surface temperatures and reduce the urban heat island effect. Additionally, cool pavements can improve comfort for pedestrians and cyclists, enhance the durability of pavement by reducing thermal stress, and potentially lower energy costs for nearby buildings by mitigating surrounding heat. Implementing cool pavement solutions could involve using lighter-colored or specially coated materials in streets, sidewalks, and parking lots. Within this General Plan, the City may consider conducting an inventory of the pavement within the City to identify any potential improvements.



GOALS, POLICIES, AND ACTIONS

GOALS POLICIES AND ACTIONS

The goals, policies, and actions in the Open Space and Recreation Element promote the expansion, preservation and enhancement of the City's open space, recreation, and trails resources. They emphasize and support the interrelationship between all General Plan elements to achieve a community whose parkland resources also support land use, circulation, conservation, and safety elements.

OSRE Goal 1.0: Create an integrated, connected system of parks, recreation facilities, open space, and trails that serve residents of all ages and abilities while protecting the City's natural resources.

OSRE Policy 1.1: Plan, develop, and maintain a cohesive parkland system that balances active recreation, passive open space, trails, and natural resource protection and reflects community needs and demographic trends.

OSRE Action 1.1.1: Use walkshed analysis, demographic data, heat exposure, and age-based needs to identify priority areas for park, trailhead, or micro-open-space investments, with a focus on neighborhoods outside 5- and 10-minute access areas.

OSRE Action 1.1.2: Assess the feasibility of impact fee to create or upgrade parks and/or recreation facilities as well as to require inclusion of permanently dedicated open space and/or recreation facilities within new residential developments in accordance with the Quimby Act.

OSRE Action 1.1.3: Work with the school district to assess existing athletic fields to identify opportunities for targeted upgrades such as surface improvements, synthetic turf, lighting, or scheduling efficiencies to increase usable hours and accommodate community demand.

OSRE Action 1.1.4: Incorporate multi-functional design principles into the planning and improvement of recreation facilities to support shared use by multiple age groups, programs, and activities.

OSRE Action 1.1.5: Include inclusive and accessible play equipment in new parks and park improvements so children of all abilities can safely play and participate together.

OSRE Policy 1.2: Pursue creative use of traditional, nontraditional, and shared spaces to expand recreation and open space opportunities.

OSRE Action 1.2.1: Evaluate opportunities to acquire land for active recreational facilities such as courts on underutilized parcels, parking areas, or for sale properties along or near Foothill Boulevard.

OSRE Action 1.2.2: Evaluate the possibility of a trail linking the completed Foothill Link with proposed Rockridge Terrace Trail in Trails Master Plan (2006).

OSRE Action 1.2.3: Evaluate design and funding options for the Community Center site to determine whether it could be jointly used, reconfigured, or redeveloped to expand athletic field capacity or support active recreation needs while maintaining community programming, in coordination with the facility operator and other relevant partners.

OSRE Action 1.2.4: Evaluate the Southern California Edison (SCE) utility easement as a potential multi-use open space corridor by assessing utility constraints, ecological opportunities, recreation compatibility, access, and parking. The evaluation shall prioritize preservation of the existing trail connection and explore low-impact recreation uses such as outdoor fitness elements, community gardens, and passive open space, alongside pollinator-friendly habitat improvements, while maintaining utility access and neighborhood compatibility.

OSRE Action 1.2.5: Evaluate opportunities to utilize underutilized or vacant land including JPL parking lot leased from the Flintridge Riding Club and other similar sites for active recreational facilities. The evaluation may also consider shared or structured parking solutions to support recreational uses and JPL parking needs, and to provide buffering between proposed facilities and nearby residential areas.

OSRE Policy 1.3: Strengthen physical and functional connections between parks, open spaces, trails, neighborhoods, schools, and regional destinations through coordinated pedestrian, bicycle, and trail planning.

OSRE Action 1.3.1: In coordination with Circulation Element, create a comprehensive multimodal plan that integrates pedestrian and bicycle facilities to improve connectivity, safety, and access to parks, recreational facilities and trails.

OSRE Action 1.3.2: Prevent unauthorized motorized vehicle use on trails by installing physical barriers at access points, providing clear signage, enforcing applicable regulations, and coordinating with law enforcement, while allowing controlled access for maintenance and emergency vehicles.

OSRE Policy 1.4: Pursue diverse, reliable funding strategies to support the acquisition, development, enhancement, and long-term maintenance of parkland and recreational facilities.

OSRE Action 1.4.1: Develop a funding program for acquisition and/or development of parkland property and facilities that includes a variety of methods, such as grants, easements, land donations, and gift annuities.

OSRE Action 1.4.2: Maintain readiness to pursue parkland acquisition opportunities by identifying priority opportunity sites, evaluating financing options including voter-approved bonds, and preparing funding strategies and partnerships that enable the City to act quickly when land becomes available.

OSRE Action 1.4.3: Pursue opportunities to secure first right of purchase or negotiation for properties that could support future parkland, open space, or trail connections when such properties become available.

OSRE Action 1.4.4: Develop and adopt an ordinance in accordance with the Quimby Act establishing requirements and options for parkland and/or trail dedication, or in-lieu fees for new development and expansions of existing structures exceeding 30 percent.

OSRE Action 1.4.5: Pursue grant funding, cost-sharing arrangements, and partnerships to support the planning, acquisition, development, improvement, and maintenance of parks and usable open space on City-owned and non-City-owned land, consistent with community needs and available resources.

OSRE Policy 1.5: Improve public awareness and use of parks, trails, recreational resources and programs through clear, accessible, and up-to-date information.

OSRE Action 1.5.1: Continue to work with citizens, non-profit organizations, volunteer groups, and other community partners to identify and acquire land and provide needed active and passive parks, recreation, and age-specific programs.

OSRE Action 1.5.2: Develop brochures, maps, a website, and other informational material that inform the community about the parks, recreational opportunities, trail system and their linkages with regional systems, as well as available programs including youth, senior, and family-oriented offerings, within the City.

OSRE Goal 2.0: Preserve, protect, and enhance open space areas within and adjacent to the City to maintain hillside character, conserve scenic and natural landscapes, support public health and safety, and promote climate resilience.

OSRE Policy 2.1: Conserve and manage open space through land use designation, development controls, and coordinated planning to maintain hillside character, protect scenic landscapes, and support compatible low-impact public access.

OSRE Action 2.1.1: Continue to preserve all publicly owned open space committed to open space land or utility right-of-way by designating them as Open Space on the General Plan Land Use Map, while allowing compatible low-impact recreational uses where consistent with utility requirements, public safety, and environmental constraints.

OSRE Action 2.1.2: Continue to maintain the hillside character of the community by regulation and development control, thus preserving the unique setting and significant resources in the San Gabriel Mountains and San Rafael Hills.

OSRE Action 2.1.3: Continue to designate owned recreational and open space areas that are designed and approved as an integral part of a land use development as Open Space on the General Plan Land Use Map to reflect their intended long-term use. Such designation does not imply public ownership or public access unless otherwise provided through approval conditions or agreements.

OSRE Action 2.1.4: Continue to preserve and enhance non-vehicular access from the City to the Angeles National Forest trails and open lands remaining in the San Rafael Hills and San Gabriel Mountains, in coordination with the federal Angeles Forest Plan.

OSRE Action 2.1.5: Coordinate planning and management of open space areas with the Conservation Element to support wildlife movement, habitat continuity, and rewilding opportunities, while maintaining the primary open space functions of public access, scenic preservation, and community benefit.

OSRE Policy 2.2: Provide and preserve open space areas that protect public health and safety while maintaining natural landscapes, vegetation, and watershed functions and allowing compatible recreational uses.

OSRE Action 2.2.1: Identify areas subject to natural hazards such as earthquake fault zones, earthquake-induced landslides, wildfires, debris and mudflows, and unstable slopes, and designate undeveloped areas subject to such hazards as open space areas in order to minimize risk to people and property.

OSRE Action 2.2.2: Discourage new development and intensification within open space areas designated for public safety, allowing only low-impact, safety-compatible uses such as trails, passive recreation, emergency access, and hazard mitigation improvements, that do not increase exposure to hazards or interfere with emergency response.

OSRE Action 2.2.3: Adopt a risk-based approach to tree trimmings and brush clearance that considers tree species, location, wildfire risk, emergency access routes, and environmental conditions to determine appropriate trimming frequency.

OSRE Action 2.2.4: Enforce restrictions on unauthorized off-road vehicles including e-bikes, from operating within the City limits, except where such use is expressly permitted under applicable regional, state, or federal plans.

OSRE Policy 2.3: Design, manage, and retrofit open space, parks, and trails to reduce wildfire risk, mitigate heat, and support long-term climate resilience while protecting ecological function.

OSRE Action 2.3.1: Incorporate shade and heat mitigation measures into park and trail planning, design, and improvements by combining fire-resistant tree species, strategic canopy placement, shade structures, and complementary cooling strategies in high-use areas such as trailheads, seating areas, play spaces, and pathways.

OSRE Action 2.3.2: Apply fire-resilient and climate-responsive design measures to new parks, recreational facilities, trailheads, and incorporate phased retrofits into existing facilities, prioritizing improvements through the City's Capital Improvement Program and applicable grant funding.

OSRE Action 2.3.3: Coordinate the planning, design, and management of open space, parks, and trails with Public Works, emergency response agencies, Los Angeles County, and other relevant land management agencies to support wildfire prevention, emergency access, evacuation readiness, trail safety, and hazard mitigation.

OSRE Policy 2.4: Plan and site recreational facilities in a manner that balances community demand with neighborhood compatibility, public health, and quality of life.

OSRE Action 2.4.1: Evaluate opportunities to expand recreational facilities to meet community demand by prioritizing locations along major corridors, shared-use sites, or non-residential areas, and away from existing residential neighborhoods.

OSRE Action 2.4.2: Require site-specific noise studies and enhanced siting and design review for new pickleball facilities or the conversion of existing courts located within approximately 600 feet of

residential uses, to evaluate potential noise impacts and identify appropriate mitigation measures prior to approval.

OSRE Goal 3.0: Provide and enhance park and recreation opportunities within the City.

OSRE Policy 3.1: Expand access to park, recreation, educational, and cultural opportunities by supporting shared use of facilities, coordinated programming, and collaboration with public agencies, schools, utilities, non-profit organizations, and private partners, in a manner that responds to community needs and available resources.

OSRE Action 3.1.1: Cooperate with public agencies, public utilities, and private organizations, including the Los Angeles County Flood Control District, the Los Angeles County Fire Department, Los Angeles County Department of Parks and Recreation, La Cañada Unified School District (LCUSD), and SCE to promote the use and development of public recreation uses on their land. Such facilities are important to the City's efforts in providing a balanced recreation program.

OSRE Action 3.1.2: Evaluate and, where feasible, expand joint-use agreements with LCUSD and other public or institutional partners to increase access to athletic fields and active recreation facilities.

OSRE Action 3.1.3: Continue to partner with the facility operator of the Community Center of La Cañada Flintridge to provide and expand recreation and enrichment programs for seniors, youth, and teens, including after-school classes and regularly assess community needs to refine and update offerings.

OSRE Goal 4.0: Preserve, improve, and expand existing trails and promote coordinated and comprehensive trail systems for hikers, bicyclists, and equestrians.

OSRE Policy 4.1: Plan, implement, and manage the trail system through Trails Master Plan to guide trail development, mapping, public access, shared use, and long-term stewardship.

OSRE Action 4.1.1: Support the Trails Council in updating the Trails Master Plan in coordination with the County and nearby cities. Any new or planned trail routes, as well as significant additions or modifications, shall be reviewed and approved by the City Council and/or County Board of Supervisors as appropriate.

OSRE Action 4.1.2: Use the Trails Master Plan as the primary implementation document for the General Plan's goals and policies related to trails, trail connectivity, and trail-related planning and improvements.

OSRE Action 4.1.3: Support the Trails Council in creating, maintaining and periodically updating the Trails Map as the Trails Master Plan is implemented, and make it available for public reference and use through various mediums such as:

- Posting on City-website
- Print copies available at City Hall, Community Center, and Library
- Posting simplified versions at major trailheads and Parks with trail access
- Posting QR Code for easy download of map at various locations

OSRE Action 4.1.4: Update the Trails Map administratively as the Trails Master Plan is implemented.

OSRE Action 4.1.5: Incorporate trail etiquette, shared-use guidance, and safety information into the Trails Map and associated public-facing materials as part of future map updates, trailhead signage, and digital resources.

OSRE Action 4.1.6: Amend the Trails Master Plan or Trails Map as implementation documents without requiring a General Plan amendment, unless such changes would create an inconsistency with the General Plan's goals, policies, or other applicable provisions.

OSRE Action 4.1.7: Use the Community Development Department Project Review Procedure: Trails (as included in Trails Master Plan or as modified by the Community Development Director, whichever is the latest update) when reviewing proposed development that is located adjacent to or within current trails, existing trail easement(s), or proposed trail location(s), to evaluate and require mitigation of potential impacts on the trail system.

OSRE Action 4.1.8: Promote safe and compatible shared use of trails through signage, education, and trail design, and consider user conflicts and emergency access needs when planning trail improvements or permitting trail events.

OSRE Action 4.1.9: Establish a coordinated trail maintenance program for vegetation management, erosion control, and post-fire or storm recovery among public works, fire, nonprofit organizations, and applicable land managers to support safe, sustainable trail use.

OSRE Policy 4.2: Implement the Trails Master Plan through dedication of land, targeted purchases, easements, joint-use and shared-access agreements, development conditions and design integration, or other appropriate methods.

OSRE Action 4.2.1: Coordinate with public agencies, public utilities, and private organizations to identify opportunities for trail access or trail facilities on their lands through joint-use agreements, licenses, easements, or other mutually beneficial arrangements.

OSRE Action 4.2.2: Provide planning coordination, mapping information, design guidance, and permitting support to partner agencies and organizations to facilitate trail planning and implementation consistent with the Trails Master Plan.

OSRE Action 4.2.3: Establish and enforce coordinated sustainable trail maintenance practices among public agencies, public utilities, private organizations, and adjacent property owners to maintain recreational trails in good repair and prevent loss of use or access due to encroachment or interference.

OSRE Action 4.2.4: Maintain efforts to work with regional organizations, such as the Santa Monica Mountains Conservancy, to secure funding for the ongoing implementation of the Trails Master Plan.

OSRE Action 4.2.5: Pursue grant funding, active transportation and multimodal funding sources, and cost-sharing arrangements, and partner with public agencies, utilities, and non-profit organizations to support the planning, construction, maintenance, and implementation of trail facilities on both City-owned and non-City-owned land, coordinating trail planning where appropriate with the City's multimodal planning efforts.

OSRE Action 4.2.6: Assemble the right-of-way and create improvements for a circular trail to connect Mayors' Discovery Park, the Rockridge conservation area, the Link Linear Park on Foothill Boulevard, and the YMCA.

OSRE Action 4.2.7: Install and maintain trail signage that promotes safety and courtesy between all trail users, including equestrians, hikers, and bicyclists, and provides information regarding the trails and their use.

OSRE Action 4.2.8: Preserve the City's core circular trail by maintaining continuous public access, protecting the trail alignment from encroachment or discontinuity during development and infrastructure projects, coordinating with regional agencies to maintain connections to regional trail networks, and prioritizing maintenance, signage, and wayfinding to reinforce its function as a primary loop and connector.

OSRE Policy 4.3: Manage the City's trail system to support public safety and long-term usability by preparing for, responding to, and recovering from wildfire, flooding, mudslides, and other hazard events in coordination with emergency response agencies and applicable land managers.

OSRE Action 4.3.1: Following wildfire, mudslide, flooding, or other hazard events, conduct coordinated post-event assessments of trails to evaluate safety, erosion, slope stability, and access conditions, and prioritize phased reopening, repairs, or realignments in coordination with Fire, Public Works, and applicable land managers.

OSRE Action 4.3.2: Implement procedures for temporary trail closures, on-site signage, and public notification following hazard events, and provide timely updates through City communication platforms regarding trail conditions, closures, and reopening status.

OSRE Action 4.3.3: Incorporate hazard-resilient design and adaptive improvements into post-event trail repairs such as erosion control, drainage enhancements, slope stabilization, vegetation management, and fire-resilient materials, to reduce future damage and improve long-term trail performance.

Parks and Recreation Commission Agenda Report

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|------------------------------|--|
| Meeting Date: | May 26, 2026 |
| Subject: | Consider and Discuss 'No Amplified Sound' Rule at Cornishon Pickleball Courts |
| Presenter: | Angela Cho, Assistant Director of Administrative Services |
| Proposed Action: | Consider and discuss the addition of 'No Amplified Sound' at the Cornishon Pickleball Courts |
| Environmental Impact: | None. |
| Fiscal Impact: | Approximately \$1,500.00 to reprint Pickleball Court Rules & Regulations. |

Background:

In the City of La Cañada Flintridge, there are two permanent pickleball courts and one mixed-use court, accommodating both pickleball and basketball, located at 4490 Cornishon Avenue. These courts are open to the public Monday through Friday from 9:30 AM to dusk, and Saturday and Sunday from 7:00 AM to dusk. With the popularity of the sport, these three courts are frequently used by numerous user groups throughout the day and recently, staff have received multiple complaints about the use of amplified sound by users on these courts.

Discussion/Analysis:

In 2024, the City posted "Rules & Regulations" for use of the pickleball courts, but there is no current rule regarding amplified sound.

If the Parks and Recreation Commission approve to amend the posted "Rules and Regulations," their recommendation will go to City Council for approval.

Options:

Recommendation:

Attachments:

None

