

Notice and Agenda

Regular Meeting of the La Cañada Flintridge Joint Operations Team

Thursday, May 28, 2026 at 9:30 AM

City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011



Comments from the Public

The public is encouraged to address the Joint Operations Team on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Joint Operations Team, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Joint Operations Team may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Agenda Materials

Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the office of the City Clerk at (818) 790-8880.

SB 343 – Any writings relating to an agenda item distributed to a majority of the City Council less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

Levine Act - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

Reasonable Accommodations

In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

9:30 AM Joint Operations Team Regular Meeting**Preliminary Business****Call to Order****Roll Call****Pledge of Allegiance****Comments from the Public**

Please note: This is the opportunity for members of the public to comment on items listed on the Consent Calendar or on any items not appearing on the agenda. Because of restrictions contained in California Law, the Joint Operations Team may not discuss or act on any item not on the agenda but may briefly respond to statements made or ask a question for clarification. The Chair may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting.

Consent Calendar

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

1) Approval of Minutes of the Joint Operations Team January 29, 2026 Special Meetings**Other Business****2) The City and the Sheriff Department provide the update to the Joint Operations Team****3) Staff Update on:**

- a) City Capital Projects (City)
- District Projects (District)
- Field Maintenance (City/District)
- Facility Use for Summer Programs (City/District)

4) Update on the County Of Los Angeles Property at the Back Entrance to PCR**5) Lanterman Auditorium Refinishing Project bids****Concluding Business**

- Commissioners' Comments
- Request for future agenda items
- Staff Comments

Adjournment**Motion to Adjourn**

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **72 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Arabo Parseghian, Assistant City Manager

Minutes of the Special Joint Operations Team Meeting
January 29, 2026

CALL TO ORDER

The Special Joint Operations Team Meeting was called to order by Chair Dan Jeffries at 9:32 a.m.

ROLL CALL

Voting Members Present:

City Council Mayor Pro Tem, Jeanne Kim Hobson (arrived at 8:42 a.m.)
City Council Member, Stephanie Fossan
Governing Board Vice President, Josh Epstein
Governing Board Member, Dan Jeffries

Non-Voting Members Present:

Wendy Sinnette
Daniel Jordan

District/City Staff/Representatives Present

Melissa Shepherd
Arabo Parseghian
Jonathan Hidalgo
Lieutenant Carr
Maged El-Rabaa
Ken Roberts
Kristin Cook
Angela Cho

PLEDGE OF ALLEGIANCE

City Manager Daniel Jordan led the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC:

Nalini Lasiewicz voiced support for SB 742 and encouraged both governing bodies to advocate publicly on the issue. Ms. Fossan clarified that, according to Southern California Edison representatives, there are no decommissioned power lines within the city.

Alan Pygin commented on the Cornishon pickleball courts, noting increased youth use and requesting consideration of solar-powered clip lighting for evening play. He also expressed appreciation for the planned gate installation sponsored by the pickleball community.

REORDERING OF THE AGENDA

The Public Safety Update was presented prior to the Election of Chair.

ELECTION OF CHAIR

Mr. Jeffries opened the floor for nominations for Chair. Upon a motion by Epstein and second by Fossan, Mr. Jeffries was unanimously elected Chair of the committee.

ELECTION OF VICE CHAIR

Mr. Jeffries opened the floor for nominations for Vice Chair. Upon a motion by Fossan and second by Epstein, Mayor Pro Tem Hobson was unanimously elected Vice Chair of the committee.

MINUTES

1. Minutes of the Joint Operations Team Meetings:

The Joint Operations Team was requested to approve the amended minutes from the meetings held on:

- a) August 21, 2025, Special Meeting**
- b) October 23, 2025, Special Meeting**
- c) December 10, 2025, Special Meeting**

Motion made by: Jeanne Kim Hobson

Seconded by: Josh Epstein

Voting: Unanimously Approved

PUBLIC SAFETY UPDATE

2. The City and the Sheriff Department provide the update to the Joint Operations Team

Lieutenant Carr provided the public safety update and announced that Brian Chun will serve as the School Resource Deputy, with Deputy Marianne Martin filling in during his temporary leave. In response to a question from Mr. Jeffries, Lieutenant Carr stated that while some input is considered, selection of the School Resource Officer is determined by the Sheriff's Department. He added that Deputy Chun is a dedicated officer with strong ties to the community.

STAFF UPDATE

3. Staff Update on:

a. City Capital Projects (City)

Mr. El-Rabaa reported that the traffic signal project at Foothill Boulevard and Viro Road near La Cañada High School is the only current city project affecting the area. Committee members discussed pedestrian crossing patterns and possible signage improvements. Mr. El-Rabaa stated staff would review the plans and provide an update at a future meeting. Ms. Fossan recommended sharing the traffic study with the District.

b. District Projects (District)

Superintendent Sinnette introduced Jonathan Hidalgo as the District's new Facilities Director. Regarding district projects, she reported that repairs to the elevator at Paradise Canyon Elementary are expected to be completed by the end of February, while modernization of the TK/K wing continues. Ms. Sinnette also reported that the Los Angeles County Commission determined a CEQA review is required for the three parcels excluded from the original Sagebrush Territory transfer petition.

c. Other (City/District)

No additional updates were provided.

OLD BUSINESS

4. Update on the Potential Pickleball Pilot Program at La Cañada High School (City/District)

Angela Cho reported that the proposed pickleball pilot program requires environmental review, including a sound study due to the site's proximity to residential areas. The process will include City Council approval followed by an RFP process. Mr. Parseghian estimated the CEQA review could take approximately four months.

Ms. Sinnette stated that re-striping the tennis courts for dual pickleball use is not permitted under CIF regulations and noted that joint-use hours on game days would need to begin later.

Mr. Parseghian stated that staff would return with recommendations following completion of the CEQA process.

Mr. Jeffries requested a future agenda item regarding the pilot project. Ms. Sinnette also shared that the District had received complaints regarding reserved use of the Cornishon pickleball

courts by the Community Center.

Mr. Jeffries welcomed public comments:

Nalini Lasiewicz - Supported forming a racquet sports task force.

David Haxton - Urged the district to verify CIF regulations regarding re-striping tennis courts for dual use.

Lastly, Mr. Jeffries requested an update regarding the discussion of lighting at the Cornishon Pickleball courts. Mr. Parseghian stated that the City Commission decided not to pursue lighting following a public hearing, though the matter could return for future consideration if circumstances change.

NEW OR CONTINUED BUSINESS

5. Review of JUC By-laws (City/District)

Dr. Jordan reported that the Joint Working Team would hold its first meeting the following day to begin sequencing next steps. The Joint Working Team includes Mayor Bowman and Council Member Davitt representing the City, and Vice President Epstein and Board Member Jeffries representing the District.

The following community members made a public comment:

David Haxton - Recommending revisions to Sections 4, 5, and 10 of the bylaws.

6. Adoption of Proposed Coordination Calendar of 2026 (City/District)

Ms. Sinnette recommended moving the Every 15 Minutes program to the 2026–27 school year and noted that the first day of school for LCUSD is August 13, 2026. Ms. Hobson suggested including regular updates from the three working teams either quarterly or every six months.

The following community members made a public comment:

David Haxton - Recommended including updates regarding field use needs and sharing principal and IRC reports after the conclusion of the school year to allow prior-year data to be reviewed.

There being no further discussion Mr. Jeffries requested a motion to adopt the proposed 2026 coordination calendar with the modification of moving the Every 15 Minutes program to the following school year:

Motion made by: Stephanie Fossan

Seconded by: Jeanne Hobson
Voting: Unanimously approved

7. Adoption of Proposed Work Program for 2026 (City/District)

Mr. Parseghian noted that he will add the working team updates to the agenda as well as moving the Every 15 Minutes program to the 2026-27 school year. There being no further changes to the proposed 2026 Work Program, Mr. Jeffries requested a motion:

Motion made by: Stephanie Fossan
Seconded by: Josh Epstein
Voting: Unanimously approved

8. Approval of 2026 Regular Meetings Schedule (City/District)

The Committee was requested to approve the 2026 Regular Meeting Schedule:

January 22, 2026 (Annual meeting)
March 26, 2026
May 28, 2026
July 23, 2026
September 24, 2026
November 19, 2026

Mr. Jeffries noted that the 9:30 a.m. meeting time works well for District representatives and the Sheriff's Department.

The following community members made a public comment:

David Haxton - Suggested eliminating the summer meeting.

There was consensus among committee members to retain the proposed schedule:

Motion made by: Josh
Seconded by: Jeanne
Voting: Unanimously approved

9. Selection of Chair for 2026 (City/District)

This item was inadvertently listed twice on the agenda.

10. Selection of Vice Chair for 2026 (City/District)

This item was inadvertently listed twice on the agenda.

11. Lanterman Auditorium Stage Repair Options and Funding Considerations

Angela Cho presented two options for repairing the Lanterman Auditorium stage floor: sanding and repair estimated at \$20,000, or full floor replacement estimated between \$50,000 and \$70,000. Mr. Jeffries provided background on the facility and its continued importance for student performances and community use.

Mr. Parseghian stated that requesting financial support from user groups was not feasible because groups already pay usage fees, and the City currently does not have funding available for the project. Ms. Fossan suggested the Cornishon Working Group could prioritize the refurbishment project, and Ms. Sinnette noted that the District may be able to contribute deferred maintenance funds toward the repairs.

Mr. Parseghian indicated the City would still need to complete a formal RFP process. The committee reached consensus to pursue Option 1, consisting of sanding and repair of the stage floor. Ms. Cho noted the facility is booked through the spring, and vendors did not identify any immediate risk of floor collapse.

Ms. Cook also discussed additional long-term facility needs, including lighting, plumbing, electrical upgrades, and ADA accessibility. Mr. Jeffries suggested limiting future scheduling of the facility in 2027 pending further evaluation.

ITEMS FOR FUTURE AGENDA

None.

COMMENTS FROM THE MEMBERS

Mayor Pro Tem Hobson welcomed Josh Epstein to the committee, and Mr. Jeffries welcomed Council Member Stephanie Fossan.

COMMENTS FROM THE STAFF

None.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:07 a.m.