

Notice and Agenda

Revised Agenda - Removed Item 2a

Regular Meeting of the La Cañada Flintridge Parks and Recreation Commission

Wednesday, June 10, 2026 at 6:00 PM

City Hall
One Civic Center Drive
La Cañada Flintridge, CA 91011



Matt Stoner, Chair
Larry Brown, Vice-Chair
Michelle Jaross, Commissioner
Claire Plotkin, Commissioner
James Settles, Commissioner

Comments from the Public

The public is encouraged to address the Parks and Recreation Commission on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Commission, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commission may direct staff to investigate and/or schedule certain matters for consideration at a future Commission meeting.

Agenda Materials

Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the office of the City Clerk at (818) 790-8880.

SB 343 – Any writings relating to an agenda item distributed to a majority of the City Council less than 72 hours prior to the meeting will be available for public review in the City Clerk's Office during normal business hours and/or posted on the City's website.

Levine Act - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

Reasonable Accommodations

In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the Commission has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

6:00 PM Parks and Recreation Commission Revised Agenda - Removed Item 2a

Regular Meeting

Preliminary Business

Call to Order

Roll Call

Matt Stoner, Chair
Larry Brown, Vice-Chair
Michelle Jaross, Commissioner
Claire Plotkin, Commissioner
James Settles, Commissioner

Pledge of Allegiance

Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.

Limited to 3 minutes per speaker for items on the Consent Calendar, items not on the Agenda, or any issue within the subject matter jurisdiction of the City Council. Public comment is limited to a maximum of 20 minutes. Speakers not able to speak due to the 20-minute time limit will be provided with the opportunity to speak at the end of the meeting. Please give a completed Public Comment Card to the City Clerk prior to the conclusion of this item. Speakers will be called in the order that public comment cards are received.

If the matter on which you wish to speak is an Agenda item (other than a Consent Calendar item), you will be provided the opportunity to address the City Council when the matter is considered. Please give a completed Public Comment Card to the City Clerk prior to the beginning of the item.

Reordering of and Additions to the Agenda

Consent Calendar

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

- 1) Approval of Minutes of the Parks and Recreation Commission Meetings
 - a) Canceled Regular Commission Meeting for May 13, 2026
 - b) Special Commission Meeting for May 26, 2026

Other Business

- 2) Permit, Park and Fee Waiver Requests - None
- 3) Update from the Parks and Recreation Commission Liaison to the Joint Operations Team regarding the May 28, 2026 Meeting – Oral Report

Concluding Business

- Commissioners' Comments
- Staff Comments

Adjournment

Motion to Adjourn

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **72 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Angela Cho
Assistant Director of Administrative Services

City of La Cañada Flintridge
Parks and Recreation Commission
Minutes
Regular Meeting



Wednesday, May 13, 2026
City Council Chambers

One Civic Center Drive
La Cañada Flintridge, CA 91011

REGULAR COMMISSION MEETING CANCELED

The Regular Meeting of the Parks and Recreation Commission scheduled for Wednesday, May 13, 2026, was canceled.

The next regular meeting will be held on Wednesday, June 10, 2026, at 6:00 p.m. in the City Council Chambers, One Civic Center Drive, La Cañada Flintridge.

Angela Cho, Assistant Director of Administrative Services

Minutes approved by the City Council on _____,

DRAFT



Special Commission Meeting

Call to Order

Chair Stoner called the meeting to order at 6:13 p.m.

Roll Call

Commissioner Claire Plotkin, Commissioner James Settles, Commissioner Michelle Jaross, and Chair Matt Stoner.

Vice Chair Larry Brown was absent.

Staff Present:

Director of Administrative Services Cook, Assistant Director of Administrative Services Cho, and Division Manager Roberts.

Pledge of Allegiance

Led by Chair Stoner.

Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.

None.

Reordering of and Additions to the Agenda

Chair Stoner reordered the agenda and moved the permit and fee waiver requests to the end of the agenda.

Consent Calendar

1) Approval of Action Minutes of the Parks and Recreation Commission Meetings

a) Regular Commission Meeting for April 8, 2026

A **motion** was made by Commissioner Jaross, seconded by Commissioner Plotkin, and carried (3 - 0, Chair Stoner recused) to approve the regular Commission meeting minutes for April 8, 2026.

Other Business

2) Updates on Recreational Facilities with Ken Roberts, Division Manager - Oral Report

Division Manager Roberts provided an update and responded to questions from the Commissioners.

3) Permit, Park and Fee Waiver Requests

a) Review of Additional La Cañada Unified School District's Fall 2026 Facility Scheduling Needs During Joint Use Time

Assistant Director of Administrative Services Cho provided an update that Melissa Shepherd of La Cañada Unified School District (LCUSD) requested additional tennis court space at Cornishon Field for tenant use.

Melissa Shepherd explained a request for additional tennis court time for tenants due to scheduling needs and outlined adjustments to resolve conflicts by relocating another school's use to La Cañada High School. She answered questions from the Commissioners.

Director of Administrative Services Cook answered questions from the Commissioners.

A **motion** was made by Chair Stoner, seconded by Commissioner Plotkin, and carried (4 - 0) to acknowledge a review of additional La Cañada Unified School District's Fall 2026 facility scheduling needs during joint use time.

b) Recreational Facility Use Request for Los Angeles Baseball League Game

Luke Bayard, a former resident, updated the Commission on outreach efforts to assess interest in adult baseball, noting limited direct responses but general online support. He proposed replacing a scheduled league game with a community open scrimmage co-sponsored by local organizations and the City to gauge participation, and responded to questions from the Commissioners.

A **motion** was made by Chair Stoner, seconded by Commissioner Settles, and carried (4 - 0) to approve the Los Angeles Baseball League recreational facility request with two modifications: use of the JV field and making the event open to the public and community participation.

c) Recreational Facility Use and Fee Waiver Request from La Cañada Gladiators

Lacey Leone McLaughlin, Secretary of the La Cañada Gladiators, described the youth tackle football program and requested field use permits for practices during the upcoming season, and responded to questions from the Commissioners.

Director of Administrative Services Cook and Assistant Director Cho responded to questions from the Commissioners.

Chair Stoner recommended approving the Gladiators' permit and fee waiver request, with a reminder that permitted field use should be managed holistically and unused or unneeded

time should be returned to the City to ensure community access.

A **motion** was made by Chair Stoner, seconded by Commissioner Settles, and carried (4 - 0) to approve the Gladiators' permit and fee waiver request, with a reminder that permitted field use should be managed holistically and unused or unneeded time should be returned to the City to ensure community access.

d) Recreational Facility Use Request from Westridge School

Alice Lee, Director of Athletics at Westridge School, requested tennis court use from August through December for middle and upper school teams after losing prior facility access, and responded to questions from the Commissioners.

Director of Administrative Services Cook and Assistant Director of Administrative Services Cho answered questions from the Commissioners.

A **motion** was made by Chair Stoner, seconded by Commissioner Plotkin, and carried (4 - 0) to approve the recreational facility use request from Westridge School, as amended.

4) Receive and File Open Space and Recreation Element

Assistant Director of Administrative Services Cho provided the staff report.

A **motion** was made by Chair Stoner, seconded by Commissioner Settles, and carried (4 - 0) to receive and file.

5) Consider and Discuss 'No Amplified Sound' Rule at Cornishon Pickleball Courts

Assistant Director of Administrative Services Cho presented the staff report.

Following discussion among the Commissioners, Chair Stoner proposed no formal action on outreach for now and suggested handling it offline later.

Concluding Business

Commissioners' Comments

Commissioner Plotkin noted positive community engagement at Memorial Day events held at local parks and the community center, including the Lanterman event, and the Commissioners agreed there was strong community support.

Staff Comments

Assistant Director of Administrative Services Cho provided updates on recent and upcoming community events, including well-attended Music in the Park concerts at Memorial Park, planning for a Mayor's Discovery Park ribbon-cutting, and a YMCA "Spring into Wellness" event aimed at increasing community engagement.

Adjournment

Chair Stoner adjourned the Parks and Recreation Commission meeting at 7:52 p.m.

Angela Cho, Assistant Director of Administrative Services

Minutes approved by the Parks and Recreation Commission on _____.