

## **Notice and Agenda**

### **Regular Meeting of the La Cañada Flintridge Public Works and Traffic Commission**

**Wednesday, June 24, 2026 at 6:00 PM**

**City Hall  
One Civic Center Drive  
La Cañada Flintridge, CA 91011**



**Marilyn Smith, Chair  
Jack Schaedel, Vice Chair  
Amy Chen, Commissioner  
Arun Jain, Commissioner  
David Rose, Commissioner**

### **How to View the Meeting Remotely**

Regular Public Works and Traffic Commission meetings are streamed live for public viewing. However, please note that not all Special Public Works and Traffic Commission meetings are available for live streaming.

City Website Live Streaming at <https://lcf.ca.gov/city-clerk/agenda-minutes/>.

### **Comments from the Public**

The public is encouraged to address the Public Works and Traffic Commission on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Public Works and Traffic Commission, you may do so during the **Comments from the Public** period noted on the agenda. Each person is allowed 3-minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commission may direct staff to investigate and/or schedule certain matters for consideration at a future Public Works and Traffic Commission meeting.

### **Agenda Materials**

Copies of staff reports and supporting documentation pertaining to agenda items are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area, during regular business hours, and on the City's website <https://lcf.ca.gov>. For further information regarding agenda items, please contact the Public Works Department at (818) 790-8882.

**SB 343** – Any writings relating to an agenda item distributed to a majority of the Public Works and Traffic Commission less than 72 hours prior to the meeting will be available for public review at City Hall during normal business hours and/or posted on the City's website.

**Levine Act** - To promote transparency and fairness in government decision-making, the Levine Act imposes contribution prohibitions and disclosure requirements. Specifically, any elected or appointed City officer is prohibited from making or attempting to influence a decision in a proceeding involving a license, permit, or other entitlement for use if the officer received a contribution of more than \$500 within the preceding 12 months from a party or their agent. (Gov. Code § 84308(c)(1).) Additionally, parties to proceedings involving a license, permit, or other entitlement for use pending before any elected or appointed City officer must disclose any campaign contributions exceeding \$500 that they made within the preceding 12 months. (Gov. Code § 84308(e)(1).) For more information, please visit: <https://lcf.ca.gov/city-clerk/levine-act/>.

### **Reasonable Accommodations**

In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a "reasonable accommodations" policy to expedite accommodation requests. The policy can also be found on the City's website. Please contact the City Clerk's Office, (818) 790-8880 to make an accommodation request, or to obtain an electronic or printed copy of the policy.

**6:00 PM Public Works and Traffic Commission Regular Meeting**

**Preliminary Business**

**Call to Order**

**Roll Call**

Marilyn Smith, Chair  
Jack Schaedel, Vice Chair  
Amy Chen, Commissioner  
Arun Jain, Commissioner  
David Rose, Commissioner

**Pledge of Allegiance**

**Comments from the Public - Public Comment cards are in the holder on the wall in the lobby.**

Limited to 3 minutes per speaker for items on the Consent Calendar, items not on the Agenda, or any issue within the subject matter jurisdiction of the Public Works and Traffic Commission. Public comment is limited to a maximum of 20 minutes. Speakers not able to speak due to the 20-minute time limit will be provided with the opportunity to speak at the end of the meeting.

If the matter on which you wish to speak is an Agenda item (other than a Consent Calendar item), you will be provided the opportunity to address the Commission when the matter is considered. Please give a completed Public Comment Card to the Clerk prior to the beginning of the item.

**Presentations**

- Staff Update on Capital Improvement Projects

**Reordering of and Additions to the Agenda**

**Consent Calendar**

Items on the Consent Calendar will be enacted by one motion and roll call vote without individual discussion. If discussion is desired, the item will be removed and considered separately.

- 1) Approval of Minutes
  - a) Public Works and Traffic Commission Regular Meeting on April 22, 2026
  - b) Public Works and Traffic Commission Regular Meeting on May 27, 2026
- 2) Receive and File the Capital Improvement Project Status Update
- 3) Receive and File Monthly Work Accomplishments and Proposed Work Plan

**Public Hearings**

- 4) Programming of Measure M Subregional Program Funds for the Purchase of Zero-Emission Buses  
**Recommendation:** Recommend the Programming of Measure M Subregional Program Funds for the Purchase of Zero-Emission Buses

**New or Continued Business**

- 5) Report on Fiscal Year 2026-27 Approved Capital Improvement Project (CIP) Budget

- 6) Report on Hay Canyon Stormwater Management and Recapture Plan
- 7) Discussion on LCFMC Section 4.24.070 Relating to the Request to Remove City Trees as Requested by the Abutting Property Owner
- 8) Nomination and Election of Chair and Vice Chair for Fiscal Year 2026-27

**Concluding Business**

- Staff Comments
- Commissioners' Comments
- Request for Future Agenda Items

**Adjournment**

**Motion to Adjourn**

I certify under penalty of perjury that the agenda was posted on the City Hall bulletin board at One Civic Center Drive at least **72 hours** prior to the meeting, in accordance with Government Code Section 54954.2.

Jeannette Klein  
Senior Management Analyst II